



CSU Bakersfield
School of Social Sciences and Education

Special Education Teaching Credential or Master's Degree Program

Program Admission Requirements and Application

Mild/Moderate or Moderate/Severe Education Specialist Teaching Credential Program is designed to prepare candidates to teach students with special needs in an inclusive or self-contained classroom. Teachers with this credential may teach in grades TK-12. All candidates are prepared to effectively teach those with special needs including students with autism and English Language Learners.

The Master's Degree program is designed to prepare candidates to take on leadership roles in the field of Special Education. Candidates with this degree may not teach in a public school without qualifying for a credential but may take this degree and the teaching credential program simultaneously.

ADMISSION REQUIREMENTS

Applicants who are seeking admission to the Special Education Teaching Credential or Master's Degree Program must complete specific admissions requirements to achieve classified (full) admission to the program. Admission to the Master's Degree or Credential Programs is a two-step process, applying to the university and the program.

STEP 1 – UNIVERSITY ADMISSION REQUIREMENTS

Complete the California State University, Bakersfield application for Graduate Admission available online at <http://www.calstate.edu/apply>. To complete your university application, you must send the following:

1. One set of official transcripts (electronic or hard copy) from all colleges attended. If the last school you attended was CSU Bakersfield, no transcripts are required. Failure to provide official transcripts to CSU, Bakersfield admissions will delay your program admission.
Electronic transcripts may be emailed to incomingtranscripts@csub.edu. These transcripts must be sent directly from the issuing university/college. It is a good idea to include your CSUB ID # if known.
2. Application fee to CSU, Bakersfield (paid on <http://www.calstate.edu/apply>)

Mail the above items to:

Admissions and Records Office
California State University, Bakersfield
9001 Stockdale Highway
Bakersfield, CA 93311-1099

STEP 2 – PROGRAM ADMISSION REQUIREMENTS

All documents required for program admission are to be assembled in one complete pdf and submitted to program's submittal portal. **Documents submitted to California State University Bakersfield become the property of the university. Documents will not be copied or returned. Please keep a copy of all documents for your records.**

Bakersfield Campus
[Credential/Master's Submittal Portal](#)

Antelope Valley Campus
[Credential/Master's Submittal Portal](#)

For questions about the application process please contact the Admissions Advisor:
Julia Bavier, jbavier@csub.edu Jenny St. George, jst-george@csub.edu

Master and Credential Candidates must meet/submit the following:

1. Application for Admission to the Mild/Moderate or Moderate/Severe Credential Program or Master's Degree

Please complete the attached program application. This includes the Release of Liability and Promise Not to Sue form. Applicants need to carefully read and sign this release form. If you have questions regarding this release, please contact the program Admissions Advisor.

2. Minimum GPA Requirement

Credential applicants must have a minimum GPA of 2.75 in the last 90 quarter or 60 semester units, or an overall GPA of 2.67. *Masters applicants must have a minimum GPA of 3.0 in the last 90 quarter or 60 semester units.*

Applicants who fall below the minimum GPA may submit an Exceptional Admit Application as long as they meet the CSUB Graduate GPA requirement of 2.5.

3. Bachelor's Degree Completed

Transcripts (may be unofficial) submitted to the credentials office will verify degree conferral. Only candidates in the ITEP (Integrated Teacher Education Program) will be considered for program admission without a completed bachelor's degree.

4. Certificate of Clearance/Fingerprint Clearance

Applicants must go to the Commission on Teacher Credentialing website <http://www.ctc.ca.gov/>. Print a copy of your valid Certificate of Clearance, Substitute Permit, or Teaching Credential. Do not print the printer friendly version. The Admissions Advisor will need to verify the following: name, document title, and issuance date. Certificate of Clearance Instructions can be found at the following site:

Bakersfield Campus: [CoC Main](#),
Antelope Valley Campus: [CoC AV](#)

Bakersfield Campus (Kern HS District): [KHSD](#)

5. Negative Tuberculin Test

Applicants must provide a copy of a valid tuberculin clearance skin test, or X-ray exam, or TB risk assessment questionnaire*. Clearance may be obtained at a private physician's office, the county health department, or the CSU Bakersfield Health Center.

***Risk assessment questionnaire must be faxed, emailed, or mailed directly to CSUB from private physician's office, the county health department, or the CSU Bakersfield Health Center.**

6. Professional Liability Insurance

Applicants must purchase liability insurance from the cashier's office at CSUB, or the front counter in the Antelope Valley 100 building, or in MyCSUB account and submit a copy. Liability insurance is valid for one year from the date purchased.

7. Three Recommendation Forms

Applicants must submit three confidential recommendations (forms attached) completed by instructors, supervisors, or other individuals who are in a position to evaluate your professional dispositions. Applicants complete top portion and send to recommender who will email completed form to appropriate program admission advisor.

8. Mandatory Reporter Training Certificate

Applicants must complete a Mandated Reporters Training for "Educators" before submitting the application. To complete the training go online to the following address: <https://mandatedreporterca.com/training/school-personnel>
Once you finish the training, print the certificate and include it with your application. Keep a copy of the certificate, as districts may require it for fieldwork.

9. Autobiography

Applicants must write a 2-4 page double spaced essay indicating their characteristics, interests, motivation, and teaching experiences with special learners.

Credential Candidates must also submit:

10. Basic Skills Requirement

Submit a copy of your official score report/exam verifying passage of [CBEST](#) <http://www.cbtest.nesinc.com/> or equivalent [see table](#).

11. Subject Matter Competency

- Full Admission: Applicants must have 100% passage of either Multiple Subject CSETS or a core Single Subject CSET <http://www.cset.nesinc.com/>. Submit a copy of your official scores verifying passage. Only candidates in one of the ITEP programs will be considered for program admission without CSET passage.
- Conditional Admission: Applicants who pass a minimum of 1 of the 3 sections of the CSET exam can apply for a conditional admission to the program. The applicant must have all CSET's subtests completed prior to final student teaching.
- ❖ Integrated Teacher Education Program (ISPED/CSPED) candidates do not need to submit Subject Matter Competency until the semester in which they are completing their student teaching

12. Early Fieldwork Course

Applicants must have successfully completed an early fieldwork course requiring 25 hours in an elementary or secondary classroom setting and 25 hours in a Special Education classroom (EDSP 4800 or equivalent course) or receive a waiver approved by the Program Director or Coordinator. The fieldwork evaluation completed by the Supervisor will be used in making a decision regarding program admission.

13. Credential Services Request

A \$30 non-refundable application fee must be submitted along with your application to the credential program. Follow the instructions on the attached form. Applications will not be reviewed until the application fee is paid. Additional fees may be applicable if you become an intern or change programs. **Master's candidates do not need to submit a credential service request unless they plan on concurrently completing credential courses.**

Master's Degree Candidates must also submit:

14. A copy of current credential or for candidates who do not plan to teach in grades Pre K-12 a Memorandum of Understanding (MOU) to waive the credential requirement.
15. Proof of graduate writing assessment requirement (GWAR) by submitting one of the following:
 - a. Passage of Upper Division Writing exam
 - b. A grade of "C" or better in an approved upper division writing course
 - c. Score of 41 or higher on CBEST writing portion
 - d. A UC or CSU graduate as of 1980

All Candidates:

16. Interview

Applicants will be contacted to schedule an interview after submission of their application.

17. Program Plan of Studies

Applicants must schedule an appointment to complete a Program Plan of Studies/Advising Sheet once they are admitted to the credential/master's program by contacting the program advisor listed on their letter of admission.

Integrated Teacher Education Program

ITEP applicants must apply to a Special Education Credential program by the end of their junior year and complete the Program Plan of Studies/Advising Sheet with a Special Education Program Advisor.

COURSE SUBSTITUTION

Applicants may request that an equivalent course from another institution be considered in place of one of the CSUB Credential Program courses by submitting a Course Substitution Form, transcripts, and a catalog description. A course syllabus must be submitted in addition to the catalog description.

◆ Forms may be obtained by:

Bakersfield Campus: email Julia Bavier, jbavier@csub.edu

Antelope Valley Campus: [Substitution Form](#)

CA CODE OF REGULATION – TITLE 5. EDUCATION

Evaluation Procedure. When a candidate requests admission to a teacher education basic credential program, the campus shall evaluate the candidate and review the candidate's record in accordance with the review and evaluation procedures established at the campus. The Special Education faculty shall be involved in this review and evaluation. **The decision of the campus resulting from this evaluation shall be final.**

Evaluation Standards. Requirements for admission to a teacher education basic credential program shall be prescribed by the Chancellor, after appropriate consultation, and shall include the following:

- **Professional Aptitude.** The candidate shall demonstrate suitable aptitude for teaching in public schools, as determined by the campus. The procedures for making this determination shall include interviews and letters of recommendation.
- **Physical Fitness.** The candidate shall satisfy the standards of health and physical fitness required by the Commission on Teacher Credentialing.
- **Fundamental Skills.** The candidate shall demonstrate proficiency in fundamental skills. Fundamental skills shall include written and spoken English. The Chancellor may require the demonstration of proficiency in additional fundamental skills for entrance to or continuation in a basic credential program. The campus shall determine whether the evidence of proficiency is acceptable.
- **Personality and Character.** The candidate shall demonstrate personality and character traits that satisfy the standards of the teaching profession. The assessment of the candidate shall be made by the teacher education faculty of the campus, who may also consider information from public school personnel and others. Tests, observations, and interviews may be employed by the campus for this assessment.

Note: Authority cited: Section 89030, Education Code. Reference: Section 89030, Education Code.

PROGRAM ADMISSION REVIEW

Admission to the Credential Program is subject to a review of all documentation and recommendation by a committee of program faculty. Admission to the program is not automatic for applicants who have met minimum admission requirements. You will receive a letter notifying you of the committee's decision.

ADVISING

Once you have received the letter admitting you to the Credential Program, you must contact the advisor listed on your letter to schedule an initial advising appointment. You will complete your program plan of studies at this appointment. Once you have completed these forms, you will be coded to enroll in classes.

**CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
EDUCATION SPECIALIST OR MASTER'S DEGREE PROGRAM APPLICATION**

Note: Once documents are submitted to the credentials office, they become the property of the School of Social Sciences and Education. Make copies of all items for your records before submitting them. Your social security number is necessary for the processing of your credential program application; this information will be kept confidential.

CSUB ID#: _____ Name: _____
Last First Middle

Address: _____
Number and Street City State Zip

Telephone #: _____ Alt #: _____ Email: _____

Gender: M F Other Birthdate: _____ SSN: _____ Ethnicity: _____
mm/dd/yyyy

PROGRAM OPTION

Indicate the semester you are applying Fall 20__ Spring 20__

for: Credential only: Master's Degree only

Traditional (Holds BA/BS)

ITEP, Expected graduation date: _____

Credential option: Mild/Moderate Moderate/Severe ECSE Authorization

Have you applied and/or been admitted to another credential program? No Yes

If yes, please explain: _____

Do you hold a valid teaching credential? Yes No

If yes, please provide a copy of your California credential or Letter from the CTC with this application and indicate below your credential:

CA Multiple Subject, Preliminary Clear

CA Single Subject, Preliminary Clear

Out of State Credential, State: _____, Type: _____

**APPLICANTS DO NOT WRITE BELOW THIS BOX
ADMISSION COMMITTEE CHECKLIST**

| | | |
|--|---|---|
| <input type="checkbox"/> B.A./B.S. or Integrated program | <input type="checkbox"/> Professional liability insurance | <input type="checkbox"/> Early field experience completed or waiver |
| <input type="checkbox"/> CBEST/Basic Skills (attempted or passed) | <input type="checkbox"/> Interview passed | <input type="checkbox"/> Mandatory Reporter training |
| <input type="checkbox"/> CSET passed or 80% subject matter competent (unless integrated) | <input type="checkbox"/> Writing exam passed | <input type="checkbox"/> Photo/Video Release form |
| <input type="checkbox"/> Certificate of Clearance or equivalent | <input type="checkbox"/> GPA of 2.75 in last 90/60 | <input type="checkbox"/> Credential Service Fee |
| <input type="checkbox"/> Negative tuberculin test or questionnaire | <input type="checkbox"/> Two letters of recommendation | <input type="checkbox"/> Foundational level courses complete |

ADMISSION COMMITTEE DECISION

| | | |
|--|-----------------------------------|--|
| <input type="checkbox"/> Classified admission | <input type="checkbox"/> Hold | <input type="checkbox"/> Integrated program admission: |
| <input type="checkbox"/> Exceptional admission application submitted | <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Classified date: | Approval signature: | |
| Program Admission Denied - Reason: | | |
| Program Director's signature: | | |

TRANSCRIPTS

List **all** colleges and universities attended (including CSUB), the years attended, and degrees received. Transcripts from institutions other than CSUB may be unofficial. You do not need to provide transcripts for CSUB. Transcripts from another country must have a detailed International Evaluation. For approved agencies of evaluations: <http://www.ctc.ca.gov/credentials/leaflets/cl635.pdf>

| College/University | Dates (Yr. - Yr.) | Degree | Conferred (Month/Yr.) |
|--------------------|-------------------|--------|-----------------------|
| | | | |
| | | | |
| | | | |
| | | | |

WORK EXPERIENCE

| Position Title | Organization | Address | Dates | | Supervisor's name |
|----------------|--------------|---------|-------|----|-------------------|
| | | | From | To | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

REFERENCES

Please provide the names of three references who will be completing the attached recommendation form.

1. _____
2. _____
3. _____

RESPONSIBILITIES OF THE SPECIAL EDUCATION PROGRAM CANDIDATE

I realize that if accepted into the Special Education program, I will have certain responsibilities. I agree to meet these responsibilities in a timely manner.

I realize that failure to meet an application or admission requirement deadline may mean forfeiture of my opportunity to be admitted to the program for that semester.

I realize that I must maintain these academic standards:

- Maintain and exhibit a positive attitude and behavior reflective of a professional education candidate by demonstrating proficiency of the Candidate Dispositions.
- GPA of 3.0 or better in program coursework
- Receive approval for student teaching from the Special Education Program.
- Receive a grade of “B” or better to receive credit for student teaching.

Program Planning

I realize that I have the responsibility for knowing and understanding the program requirements and planning how to complete them.

I further realize that budget constraints in the State and CSU, admission to the credential/master’s program does not guarantee that candidates will be able to enroll in all required courses during a given semester or complete a program within a specified time period. I also realize that I should plan to be flexible in the scheduling of my classes.

Student Teaching

I understand that all appropriate exams and clearances required by the program must be passed or cleared and a valid before I can submit a request for student teaching. I must submit my Student Teaching Placement request form by the 7th week of the preceding semester.

I am aware that there are geographic limitations to where CSUB will provide supervision for student teaching. Thus, if I accept a teaching position outside CSUB’s geographic area I cannot expect to receive student teaching supervision from CSUB.

Graduation Requirements

To maintain rights to a set of graduation requirements, a student must remain continuously enrolled. This means that the student must enroll during one semester of each calendar year. Upon reenrollment, students may be required to adhere to new requirements and policies.

Signature: _____ **Date:** _____

**TEACHER CANDIDATE ACKNOWLEDGEMENT,
RELEASE OF LIABILITY, AND PROMISE NOT TO SUE**

As a student in the California State University, Bakersfield School of Social Sciences and Education, and as a participant in a field review for teacher candidates, I acknowledge and agree to abide by the following:

- I understand, as a condition of my acceptance into the Special Education Program, California State University, Bakersfield, its employees and agents, will be taking visual/audio images of me during my time in the special education program. Visual/audio images are any type of recording, including photographs, digital images, drawings, renderings, voices, sounds, video recordings, audio clips or accompanying written descriptions. CSUB will not materially alter the original images. I agree that CSUB owns the images and all rights related to them. The images will be used for evaluation of my instruction and demonstration of my fieldwork and course components. I waive any right to inspect or approve the finished images or any printed or electronic matter that may be used with them.
- I additionally grant permission to California State University, Bakersfield, its employees and agents, to take and use visual/audio images of me. Visual/audio images are any type of recording, including photographs, digital images, drawings, renderings, voices, sounds, video recordings, audio clips or accompanying written descriptions. CSU will not materially alter the original images. I agree that CSUB owns the images and all rights related to them. The images may be used in any manner or media without notifying me, such as university-sponsored web sites, publications, promotions, broadcasts, advertisements, posters and theater slides, as well as for non-university uses. I waive any right to inspect or approve the finished images or any printed or electronic matter that may be used with them.
- I release CSUB and its employees and agents, including any firm authorized to publish and/or distribute a finished product containing the images, from any claims, damages or liability which I may ever have in connection with the taking of use of the images or printed material used with the images.
- I am familiar with Education Code section 51512, which states that *“The Legislature finds that the use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary schools without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary school, and such use is prohibited. Any person, other than a pupil, who willfully violates this section shall be guilty of a misdemeanor.”*
- I am responsible for preparing a Student Release Form (Exhibit A) for every student in the classroom(s) involved in my field review, including obtaining and collecting permissions from the parents/legal guardians of each child in the classroom, and (as necessary) the Administrator Release Form.
- **I must provide all of the Student Release Forms, Adult Release Forms and Administrator Release Forms collected in connection with my field review on the term’s due date to the Special Education Department.** The Program will maintain all submitted Forms collected in connection with my field review for a period of 7 years after my field review is completed.
- I may not videotape or record, or cause to be videotaped or recorded, any student whose fully-executed release I have not obtained prior to the videotape being made.

- I must delete or destroy any videotapes or other recordings made by or stored on my personal device as soon as the purpose for which they were created and collected (*i.e.*, the field review) is complete.
- I must delete or destroy any videotapes or other recordings stored in common storage (*e.g.*, cloud-based storage, flash drives, memory sticks, etc.) as soon as the purpose for which they were created and collected (*i.e.*, the field review) is complete.
- I may not use any videotape or recording of my teaching made during my field review, whether created by me or another person, for any purpose other than for the field review.
- I hereby grant California State University, Bakersfield the full, unrestricted rights to the use of any and all materials written and submitted by me in conjunction with the Teaching Performance Assessment (the “Materials”), in any form, including edited versions, in presentations, over the Internet, broadcast cable, satellite transmissions, and media that are unknown at this time, for instructional purposes worldwide.
- In consideration for participating in the field review, on behalf of myself and my next of kin, heirs and representatives, I release from all liability and promise not to sue the State of California, the Trustees of the California State University, California State University Bakersfield, and their employees, officers, directors, volunteers and agents (collectively, “University”) from any and all claims, including claims of the University’s negligence, resulting in any economic or noneconomic injury I may suffer because of my participation in the field review, including but not limited to any third party claims arising out of the use of videotaping or other recording.

Rights and Responsibilities of Students (University Honesty Policy)

The principles of truth and integrity are recognized as fundamental to a community of teachers and scholars. The University expects that both faculty and students will honor these principles and in so doing will protect the integrity of all academic work and student grades. Students are expected to do all work assigned to them without unauthorized assistance and without giving unauthorized assistance. Faculty have the responsibility of exercising care in the planning and supervision of academic work so that honest effort will be encouraged and positively reinforced.

There are certain forms of conduct that violate the university’s policy of academic integrity. Academic Dishonesty (Cheating) is a broad category of actions that involve fraud and deception to improve a grade or obtain course credit. Academic dishonesty (cheating) is not limited to examination situations alone, but arises whenever students attempt to gain an unearned academic advantage. Plagiarism is specific form of academic dishonesty (cheating) which consists of the misuse of published or unpublished works of another by claiming them as one’s own. Plagiarism may consist of handing in someone else’s work as one’s own, using paragraphs, sentences, phrases words or ideas written by another without giving appropriate citation, or using data and/or statistics compiled by another without giving appropriate citation. Another example of academic dishonesty (cheating) is the submission of the same, or essentially the same, paper or other assignment for credit in two different courses without receiving prior approval from the instructors of the affected courses.

When a faculty member discovers a violation of the university’s policy of academic integrity, the faculty member is required to notify the CSUB Dean of Student Life and CSUB Student Conduct Coordinator and the student(s) involved. A course grade of ‘F’ may be assigned or another grade penalty may be applied at the discretion of the course instructor. Additional academic sanctions are determined by the student conduct

coordinator. Academic sanctions may include disciplinary probation, suspension, permanent expulsion from the university or from the California State University system, administrative hold on the release of records, and withholding a degree. Disciplinary probation shall be noted on the student's formal academic record only for the duration of the probationary period. Disciplinary suspension and expulsion are a part of the student's permanent record.

I hereby submit my application for admission to the Master's Degree and/or Credential Program at California State University, Bakersfield. I am 18 years or older and competent to sign this document. I understand the legal consequences of signing this document, including (i) releasing the University from all liability; and (ii) promising not to sue the University. I understand that this document is written to be as broad and inclusive as legally permitted by the State of California. I agree that if any portion is held to be invalid or unenforceable, then I will continue to be bound by the remaining terms. I have read this application and release before signing, I understand its contents, and I freely accept the terms.

I certify that, to the best of my knowledge all information contained in this application and on any supplemental material filed with this application is true and accurate. I authorize the appropriate committee to inquire or seek any additional information it should require.

Print Name: _____ **CSUB ID#** _____

Signature: _____ **Date:** _____



CSU Bakersfield
School of Social Sciences and Education
Special Education Programs

**CANDIDATE ATTESTATION FORM:
ATTESTATION OF COMPLETED RELEASE FORMS**

You must obtain the signed Administrator Release Form or the signed Student Release Forms from the parents/legal guardians of all children and from any adults who appear in your videotapes or photos submitted as part of your CSUB credential coursework. Keep copies of the Release Forms on file until your preliminary credential has been granted by the California Teaching Commission. Your signature below verifies that you have followed all of the necessary procedures.

No videos may be recorded prior to collection of the Release Forms and submission of this Attestation Form to CSUB.

I hereby affirm that I have followed the privacy conventions and permission requirements of my program and school district. I certify that I have secured and am holding on file signed copies of all necessary permission forms from all responsible individuals.

Candidate Name (print)

CSUB ID number

Candidate Signature

Date

Form Instructions:

1. Applicant complete top portion
2. Send to recommender
3. Recommender email completed form to appropriate advisor



CSU Bakersfield
 School of Social Sciences and Education
 Special Education Programs

Recommendation Form

To be filled out by candidate before this form is given to recommender.

I am aware of the provision of the Family Education Rights and Privacy Act (FERPA) I hereby authorize the release of the information below to CSU Bakersfield. I realize that I will not view or be informed of this evaluation.

 Signature of candidate

Please have recommender return via email to appropriate advisor below:

Main Campus
 Attn: Julia Bavier
 Email: jbavier@csub.edu

Antelope Valley Campus
 Attn: Jenny St. George
 Email: jst-george@csub.edu

_____ has applied for admission to the Credential/Master's in Special Education
 Candidate Name

Program at CSU Bakersfield. This recommendation form should be completed by an individual who has knowledge of the applicant's knowledge, skills, and dispositions related to teaching. This individual can be a supervisor or faculty member. It should not be completed by a friend or family member. Please provide your judgment of the suitability of this candidate for the program according to the following dispositions:

| Disposition | Description | Evaluation (please circle one) | | | |
|----------------------------|--|--------------------------------|---------|------------|--------------|
| | | Strong | Average | Below Avg. | Not Observed |
| Professional Collaboration | The applicant works effectively with others. | | | | |
| Reflective Practitioner | The applicant demonstrates problem solving and critical thinking skills. | | | | |
| Ethical Professional | The applicant demonstrates ethical behavior, consistent with professional standards, obligations, and responsibilities. | | | | |
| Student/Client Centered | The applicant makes connections between and among individuals and maintains trusting relationships. | | | | |
| Professional Leader | The applicant demonstrates leadership skills such as effective communication and organization and the ability to ensure the advancement, welfare and safety of the students. | | | | |
| Professional Competence | The applicant demonstrates the potential to positively impact K-12 learners. | | | | |

Comments:

| | | |
|------------|-------------|--------|
| Signature: | Print Name: | Date: |
| Position: | Telephone: | Email: |

Form Instructions:

- 1. Applicant complete top portion
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| Professional Competence | The applicant demonstrates the potential to positively impact K-12 learners. | | | | |

Comments:

Signature: _____ Print Name: _____ Date: _____
 Position: _____ Telephone: _____ Email: _____

Form Instructions:

1. Applicant complete top portion
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|----------------------------|--|--------------------------------|---------|------------|--------------|
| | | Strong | Average | Below Avg. | Not Observed |
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| Reflective Practitioner | The applicant demonstrates problem solving and critical thinking skills. | | | | |
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| Student/Client Centered | The applicant makes connections between and among individuals and maintains trusting relationships. | | | | |
| Professional Leader | The applicant demonstrates leadership skills such as effective communication and organization and the ability to ensure the advancement, welfare and safety of the students. | | | | |
| Professional Competence | The applicant demonstrates the potential to positively impact K-12 learners. | | | | |

Comments:

Signature: _____ Print Name: _____ Date: _____

Position: _____ Telephone: _____ Email: _____



CSU Bakersfield
 School of Social Sciences and Education
 Special Education Programs

Exceptional Admission Application

This form is only for those applicants whose GPA falls below 2.67 overall or 2.75 for the last 60 semester units or 90 quarter units required for admission to the program.

CSUB ID#: _____ Name: _____
Last First Middle

Address: _____
Number and Street City State Zip

Telephone #: _____ Email: _____ GPA: _____

I. PLEASE ANSWER ALL THE QUESTIONS

Your goal in this section of the application is to provide evidence that you are eligible to be considered for the Special Education Program under exceptional admission status and to provide supportive documentation relative to your special ability and experience in teaching.

1. Have you ever been denied admission to the Special Education Program under exceptional admission status?
 No Yes, if yes please state the year and term you were denied: _____
2. What was the reason you were denied regular admission to the Special Education Program?
 (Attach a copy of your most recent denial letter)

II. PLEASE PROVIDE ALL REQUESTED DOCUMENTATION

1. Provide a well written statement explaining:
 - a. The reasons for your low GPA and discussing evidence that you have a current pattern of improving your GPA
 - b. The extent and nature of work you have done with children
 - c. Unique talents/qualities/experiences which can be useful in Special Education teaching
 - d. What have you done to strengthen your skills since your last application (if you have applied before and were denied exceptional admission status)
2. Attach a recommendation from an observer who has seen you working with children.
 You must turn this form in along with your supportive documentation by Friday of the fourth week of the preceding semester in which you are seeking admission. (If your file is not complete by that day, it will not be reviewed by the committee and you will not be considered for admission under exceptional admission status).
 Be sure to sign this form and include it with your program application.

Keep a personal copy of this request for your records and submit the original with your program application.

Do Not Write Below this line. Special Education Program Use Only

Approved: _____ Denied: _____ Reason: _____
 No Action: _____ Reason: _____

 Date Director, Special Education program Chair, Advanced Educational Studies



CSU Bakersfield

School of Social Sciences and Education

Credentials Office

Mail Stop: 22 EDUC
9001 Stockdale Highway
Bakersfield, California 93311-1022

(661) 654-2110
(661) 654-2277 FAX
www.csub.edu/sse

CREDENTIAL OR PROGRAM SERVICES REQUEST

California State University, Bakersfield charges a fee for all Education credential/program services. The non-refundable fee of \$30.00 may be paid by using one of the following options:

- Cashier's Office: take this form along with your fee. Submit the validated paid form along with your credential application materials.
- MyCSUB: make payment through MyCSUB student center and attach proof of payment with your credential application materials.
- By Mail: if you are submitting your application materials by mail, a cashier's check or money order is required (no personal checks accepted) made payable to CSUB.

CSUB ID#: _____ Date: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

Phone: _____ Home _____ Cell _____

Credential/Program: _____

Congratulations!

Now you are ready to complete the following steps...

1. Print application to PDF and save.
2. Compile all your documents and merge application and documents into 1 PDF.
3. Complete your portion of the Recommendation Forms and email to recommender.
4. Save of all submitted documents for your records (except recommendations).
5. Submit the PDF to the portal below

California State University, Bakersfield

[Credential/Master's Submittal](#)

Questions about the application:

Julia Bavier, jbavier@csub.edu
Program Admissions Advisor

California State University, Bakersfield/A.V.

[Credential/Master's Submittal Portal](#)

Questions about the application:

Jenny St. George, jst-george@csub.edu
Program Admissions Advisor

You will be notified of the committee's decision via email. Admission status is not given over the phone or in person. If an applicant is denied to the credential program, the applicant must wait one year before reapplying to any of the CSUB credential programs.