



Wayne  
County  
Community  
College  
District

# Business Administration

## ABOUT THE PROGRAM

The Business Administration Associate of Arts and Associate of Applied Science degree programs are suitable for students presently employed in business and industry and seeking advancement, those seeking such a position immediately upon graduation and those anticipating transfer to a four-year institution. The student will complete core liberal arts and business courses. Those anticipating transfer should coordinate their studies with the transfer policies of the institutions to which they intend to transfer. In some instances, these students may find it more advantageous to pursue a more general associate degree.



## WHAT DO BUSINESS ADMINISTRATION GRADUATES DO?

An associate's degree in business administration can lead to a career in customer services, sales, accounting or an office job. Firms seek Business Generalists for positions requiring knowledge of many business activities rather than specialization in a single area (however a bachelor degree may be preferred).

## WHERE DO THEY WORK?

Business Administration Graduates are employed in many industries, including local fast-food franchises, manufacturing industries, international conglomerates, non-profit organizations, educational organizations, and local community businesses.

**Wayne County Community College District...  
Jobs for Today, Jobs for the Future!**

**FOR MORE INFORMATION, CALL 313-496-2600  
OR VISIT OUR WEBSITE AT WWW.WCCCD.EDU**

## PAY

This median annual wage for business and financial occupations was \$96,940 in May 2019

## JOB OUTLOOK

Employment of business and financial operations occupations is projected to grow 7 percent from 2018 to 2028, faster than average for all occupations. A stronger regulatory environment is driving the demand for more accountants and auditors who prepare and examine financial documents.

*Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, April 2020, on the Internet at <https://www.bls.gov/ooh/management/administrative-services-managers.htm>*



## Recommended Sequence of Courses

### Business Administration: Associate of Arts (A.A.)

CR. No.	COURSE TITLE	CREDITS
<b><u>SEMESTER 1</u></b>		
ACC 110	Principles of Accounting I . . . . .	4
BUS 150	Introduction to Business . . . . .	3
BUS 225	Computer Applications in Business . . . . .	3
ENG 119	English I . . . . .	3
SPH 101	Fundamentals of Speech —OR—	
SPH 105	Improving Your Speaking Voice . . .	3
<b>SEMESTER TOTAL . . . . .</b>		<b>16</b>

### **SEMESTER 2**

ACC 111	Principles of Accounting II . . . . .	4
ENG 120	English II . . . . .	3
MAT 155	College Algebra . . . . .	4
MGT 205	Principles of Management . . . . .	3
PS 101	American Government . . . . .	3
<b>SEMESTER TOTAL . . . . .</b>		<b>17</b>

### **SEMESTER 3**

ECO 101	Principles of Economics I . . . . .	3
BUS 228	Internet Web Page Design . . . . .	3
MKT 200	Principles of Marketing . . . . .	3
BUS 221	Business Statistics —OR—	
BUS 240	Business Communications . . . . .	3
Elective:	Humanities . . . . .	3
<b>SEMESTER TOTAL . . . . .</b>		<b>15</b>

### **SEMESTER 4**

BL 201	Business Law I . . . . .	4
ECO 102	Principles of Economics II . . . . .	3
Elective:	Natural Science w/Lab . . . . .	4
Elective:	Humanities . . . . .	3
<b>SEMESTER TOTAL . . . . .</b>		<b>14</b>
<b>A.A. PROGRAM TOTAL . . . . .</b>		<b>62</b>

*Note: Program total hours may not include prerequisites.*

### Business Administration: Associate of Applied Science (A.A.S.)

CR. No.	COURSE TITLE	CREDITS
<b><u>SEMESTER 1</u></b>		
ACC 110	Principles of Accounting I . . . . .	4
BUS 150	Introduction to Business . . . . .	3
BUS 225	Computer Applications in Business . . . . .	3
ENG 119	English I . . . . .	3
SPH 101	Fundamentals of Speech —OR—	
SPH 105	Improving Your Speaking Voice . . .	3
<b>SEMESTER TOTAL . . . . .</b>		<b>16</b>

### **SEMESTER 2**

ENG 120	English II . . . . .	3
MAT 155	College Algebra . . . . .	4
PS 101	American Governments . . . . .	3
ACC 111	Principles of Accounting II . . . . .	4
MGT 205	Principles of Management . . . . .	3
<b>SEMESTER TOTAL . . . . .</b>		<b>17</b>

### **SEMESTER 3**

ECO 101	Principles of Economics I . . . . .	3
Elective:	BUS/ACC . . . . .	3
BUS 228	Internet Web Page Design . . . . .	3
MKT 200	Principles of Marketing . . . . .	3
BL 201	Business Law I . . . . .	4
<b>SEMESTER TOTAL . . . . .</b>		<b>16</b>

### **SEMESTER 4**

ECO 102	Principles of Economics II . . . . .	3
BUS 221	Business Statistics —OR—	
BUS 240	Business Communications . . . . .	3
BUS 210	Supervision . . . . .	3
BUS 215	Interpersonal Communications in Business . . . . .	3
<b>SEMESTER TOTAL . . . . .</b>		<b>12</b>
<b>A.A.S. PROGRAM TOTAL . . . . .</b>		<b>61</b>

*Note: Program total hours may not include prerequisites.*