

**STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS**

701 E. Court Ave., Suite A
Des Moines, IA 50309

2019-2020 BoEE Goals

- Goal 1: The Board will develop rules for practitioner licensure that maintain high standards, are research based, and provide flexibility in attainment in all credential types, especially in shortage areas.
- Goal 2: The Board will promote the Model Code of Ethics for Educators.
- Goal 3: The Board will promote pathways to licensure in response to teacher shortages.

**AGENDA
Dinner/Legislative Planning Meeting
TIMES ARE APPROXIMATE
January 15, 2020**

- 6:00 p.m. Welcome (Dr. Ann Lebo)
- 6:05 p.m. Discussion regarding the talking points for the January 16, 2020 legislative reception
- 6:30 p.m. Meeting adjourned - Professional Practice Committee Meeting

**AGENDA
Legislative Reception and Board Meeting
TIMES ARE APPROXIMATE
January 16, 2020**

- 7:30 a.m. Legislative Reception - 7:30-9:00 a.m. - State Capitol Rotunda (East & North Wings)
- 9:30 a.m. Call Meeting to Order
- Approve the Agenda Tab A
- Consent Agenda Tab B
- a. Minutes from December 13, 2019 board meeting
- Professional Practices - Licensee Discipline – Closed Session – Board Members Only (roll call)**
- Open Session**
- a. Results of closed session announced
- b. Approve closed session minutes from December 13, 2019
- c. Reinstatement(s)
1. Case No. 13-86 Seth Fischer
- Communication from the Public**

Board Communications

- a. Board Member Reports
- b. Executive Director’s Report
 - 1. Legislative Update
 - 2. Agency Update
 - 3. Financial Update
 - 4. NASDTEC Ted Andrews Winter Symposium (TAWS)
January 8-10, 2020 (San Diego)
 - 5. Board Meeting and Retreat June 25-26, 2020

Tab C

11:00 a.m.

Stakeholder Presentation - “2019 Administrators of the Year”
Susie Meade, Winterset - Superintendent of the Year
Mark Lane, Urbandale - Central Office Administrator of the Year
(Mark is now the superintendent in Decorah)
Mark Moody, Clear Creek Amana - Secondary Principal of the Year
Valerie Nyberg, Cedar Rapids - Asst. Secondary Principal of the Year
Kerry Newman, Council Bluffs - Middle Level Principal of the Year
Candace Lynch, Cedar Rapids - Elementary Principal of the Year

12:00 p.m.

Lunch for Board Members

12:30 p.m.

Rules [Iowa Administrative Code – Chapter 282 (272)]

- a. ***Adopt***
 - 1. None
- b. ***ARRC Review Pending***
 - 1. IAC 282 Chapter 13 Reductions to endorsement credit hour requirements
- c. ***Notice***
 - 1. None
- d. ***Items for Discussion***
 - 1. None

Tab D

Waivers

- 1. PFW 20-01 Michal South

Tab E

Reports/Approvals

- 1. Home Base Iowa Annual Report 2019 (Dr. Linda Espey)
- 2. Iowa Code 272.29 BoEE Annual Rules Report 2020
- 3. Iowa Code 272.10 BoEE Annual Fees Report FY19

Tab F

Tab G

Tab H

2:00 p.m.

Adjournment

UPCOMING MEETINGS:

Friday, February 21, 2020
March 18, 2020 (telephonic, if needed)

1 **STATE OF IOWA**
2 **BOARD OF EDUCATIONAL EXAMINERS**
3 **701 E. Court Ave., Suite A**
4 **Des Moines, Iowa 50309**

5
6 **Minutes**
7 **December 13, 2019**
8

9 The Board of Educational Examiners (Board or BoEE) held its monthly meeting on
10 December 13, 2019. Mary K. Overholtzer, Board Chair, called the meeting to order.
11 Members attending were Kathy Behrens, Dr. Larry Bice, Dave Harper, David Schipper
12 (attended telephonically; left the meeting at 10:30 a.m.), Erin Schoening, Dr. Tony
13 Voss, Ryan Williamson and Sara Yedlik. Also in attendance was Dr. Ann Lebo,
14 Executive Director, Darcy Hathaway, Attorney/Investigator, Jesse Ramirez, Assistant
15 Attorney General and Jordan Esbrook, Assistant Attorney General.

16
17 Dr. Lebo introduced Jesse Ramirez, the BoEE's new Assistant Attorney General. Mr.
18 Ramirez has a background with criminal prosecution and juvenile prosecution. He
19 has worked in Story County, Polk County and in the private sector.

20
21 Three new board members have been appointed - Tim Bower from Fairfield, public
22 member replacing Katherine Schmidt; Rhonda McRina from Waterloo, public member
23 replacing Dan Dutcher; and Dr. Kristen Rickey, superintendent of West Delaware
24 County Community School District replacing Dr. Larry Hill. They are not participating
25 in today's meeting due to the short timeline. They will be attending a board
26 orientation next week. Dr. Rickey did attend today's meeting.

27
28 Following today's meeting will be an open house for our new office location as well as a
29 30-yr. celebration of the BoEE as an agency.

30
31 Tony Voss moved, with a second by Sara Yedlik to approve the agenda. **MOTION**
32 **CARRIED UNANIMOUSLY.**
33

1 Larry Bice moved, with a second by Dave Harper, to approve the consent agenda
2 (minutes from the October 25, 2019 board meeting). **MOTION CARRIED**
3 **UNANIMOUSLY.**

4

5 Sara Yedlik moved, with a second by Larry Bice, that the Board go into closed session
6 for the purpose of discussing closed session minutes, whether to initiate licensee
7 disciplinary proceedings, and the decision to be rendered in a contested case,
8 pursuant to Iowa Code sections 21.5(a), (d), and (f). Roll call vote: Behrens – yes; Bice
9 – yes; Harper – yes; Overholtzer – yes; Schipper – yes; Schoening – yes; Voss – yes;
10 Williamson – yes; Yedlik – yes. **MOTION CARRIED UNANIMOUSLY.**

11

12 Larry Bice moved, with a second by Ryan Williamson, that in **case number 19-147**,
13 the Board find that, although one or more of the allegations in the complaint may be
14 substantiated by the witnesses interviewed in the course of the investigation [and/or]
15 the documents gathered in the course of the investigation, and the allegations may
16 constitute a technical violation of the board’s statute or administrative rules; the
17 evidence before the board indicates that the alleged violation was an isolated incident,
18 and adequate steps have been taken to remedy the violation and to ensure that
19 incidents of a similar nature do not occur in the future. The Board will not pursue
20 formal disciplinary action in this matter. **MOTION CARRIED UNANIMOUSLY.**

21

22 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-90**,
23 the Board find that, although one or more of the allegations in the complaint may be
24 substantiated by the witnesses interviewed in the course of the investigation [and/or]
25 the documents gathered in the course of the investigation, and the allegations may
26 constitute a technical violation of the board’s statute or administrative rules; the
27 evidence before the board indicates that adequate steps have been taken to remedy
28 the violation and to ensure that incidents of a similar nature do not occur in the
29 future. The Board will not pursue formal disciplinary action in this matter. Roll call
30 vote: Behrens – yes; Bice – yes; Harper – yes; Overholtzer – no; Schipper – yes;
31 Schoening – yes; Voss – yes; Williamson – yes; Yedlik – yes. **MOTION CARRIED.**

32

1 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-139**,
2 the Board find that the evidence gathered in the investigation, including witness
3 statements and the documentary evidence, does not substantiate the allegations in the
4 complaint, and that the Board therefore lacks probable cause to proceed with this
5 matter. **MOTION CARRIED UNANIMOUSLY.**

6
7 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-140**,
8 the Board find that the evidence gathered in the investigation, including witness
9 statements and the documentary evidence, does not substantiate the allegations in the
10 complaint, and that the Board therefore lacks probable cause to proceed with this
11 matter. **MOTION CARRIED UNANIMOUSLY.**

12
13 Larry Bice moved, with a second by Ryan Williamson, that in **case number 19-134**,
14 the Board find that, although one or more of the allegations in the complaint may be
15 substantiated by the witnesses interviewed in the course of the investigation [and/or]
16 the documents gathered in the course of the investigation, and the allegations may
17 constitute a technical violation of the board's statute or administrative rules; the
18 evidence before the board indicates that the alleged violation was an isolated incident,
19 and adequate steps have been taken to remedy the violation and to ensure that
20 incidents of a similar nature do not occur in the future. The Board will not pursue
21 formal disciplinary action in this matter. Roll call vote: Behrens – yes; Bice – yes;
22 Harper – yes; Overholtzer – yes; Schipper – yes; Schoening – yes; Voss – no;
23 Williamson – yes; Yedlik – yes. **MOTION CARRIED.**

24
25 Larry Bice moved, with a second by Sara Yedlik, that in **case number 19-135**, the
26 Board find probable cause to establish a violation of the following provisions of the
27 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(5)(a)(2), and order this
28 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

29
30 Larry Bice moved, with a second by Sara Yedlik, that in **case number 19-137**, the
31 Board find probable cause to establish a violation of the following provisions of the
32 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(5)(a)(2), and order this
33 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

1 Larry Bice moved, with a second by Ryan Williamson, that in **case number 19-124**,
2 the Board find probable cause to establish a violation of the following provisions of the
3 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(3)(c), and order this case
4 set for hearing. Roll call vote: Behrens – yes; Bice – yes; Harper – yes; Overholtzer –
5 yes; Schipper – recused; Schoening – yes; Voss – yes; Williamson – yes; Yedlik – yes.
6 **MOTION CARRIED.**

7
8 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-125**,
9 the Board find probable cause to establish a violation of the following provisions of the
10 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)(e)(4), 25.3(6)(c) and
11 (d), and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

12
13 Ryan Williamson moved, with a second by Larry Bice, that in **case number 19-72**, the
14 Board find that the evidence gathered in the investigation, including witness
15 statements and the documentary evidence, does not substantiate the allegations in the
16 complaint, and that the Board therefore lacks probable cause to proceed with this
17 matter. **MOTION CARRIED UNANIMOUSLY.** (Dr. Lebo left the room during the
18 discussion of this case in closed session.)

19
20 Ryan Williamson moved, with a second by Larry Bice, that in **case number 19-73**, the
21 Board find that the evidence gathered in the investigation, including witness
22 statements and the documentary evidence, does not substantiate the allegations in the
23 complaint, and that the Board therefore lacks probable cause to proceed with this
24 matter. Roll call vote: Behrens – yes; Bice – yes; Harper – yes; Overholtzer – no;
25 Schipper – yes; Schoening – yes; Voss – yes; Williamson – yes; Yedlik – yes. **MOTION**
26 **CARRIED.** (Dr. Lebo left the room during the discussion of this case in closed
27 session.)

28
29 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-95**,
30 the Board find probable cause to establish a violation of the following provisions of the
31 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(1)(b)(1), and order this
32 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

33

1 Ryan Williamson moved, with a second by Sara Yedlik, that in **case number 19-78**,
2 the Board accept the agreement submitted by the parties, and issue an Order
3 incorporating the agreement of the parties and imposing the agreed upon sanction.
4 Roll call vote: Behrens – yes; Bice – yes; Harper – yes; Overholtzer – yes; Schipper –
5 yes; Schoening – recused; Voss – yes; Williamson – yes; Yedlik – yes. **MOTION**
6 **CARRIED.**

7
8 Sara Yedlik moved, with a second by Ryan Williamson, that in **case number 19-83**,
9 the Board accept the agreement submitted by the parties, and issue an Order
10 incorporating the agreement of the parties and imposing the agreed upon sanction.
11 **MOTION CARRIED UNANIMOUSLY.**

12
13 Ryan Williamson moved, with a second by Larry Bice, that in **case number 19-114**,
14 the Board accept the agreement submitted by the parties, and issue an Order
15 incorporating the agreement of the parties and imposing the agreed upon sanction.
16 Roll call vote: Behrens – yes; Bice – yes; Harper – yes; Overholtzer – yes; Schipper –
17 yes; Schoening – yes; Voss – yes; Williamson – yes; Yedlik – recused. **MOTION**
18 **CARRIED.**

19
20 Ryan Williamson moved, with a second by Larry Bice, that the Board extend the 180-
21 day deadline for issuance of the final decision in **case number 19-88**, based upon the
22 need to conduct the hearing and the need to review the proposed decision. **MOTION**
23 **CARRIED UNANIMOUSLY.** (Jesse Ramirez and Jordan Esbrook left the room during
24 the discussion of this case in closed session.)

25
26 Sara Yedlik moved, with a second by Ryan Williamson, that the Board extend the 180-
27 day deadline for issuance of the final decision in **case number 19-89**, based upon the
28 need to conduct the hearing and the need to review the proposed decision. **MOTION**
29 **CARRIED UNANIMOUSLY.** (Jesse Ramirez and Jordan Esbrook left the room during
30 the discussion of this case in closed session.)

31
32 Sara Yedlik moved, with a second by Larry Bice, that the Board extend the 180-day
33 deadline for issuance of the final decision in **case number 19-92**, based upon the

1 need to schedule the hearing and the need to review the proposed decision. **MOTION**
2 **CARRIED UNANIMOUSLY.** (Jesse Ramirez and Jordan Esbrook left the room during
3 the discussion of this case in closed session.)
4

5 Ryan Williamson moved, with a second by Sara Yedlik, that the Board extend the 180-
6 day deadline for issuance of the final decision in **case number 19-95**, based upon the
7 need to schedule the hearing and the need to review the proposed decision. **MOTION**
8 **CARRIED UNANIMOUSLY.** (Jesse Ramirez and Jordan Esbrook left the room during
9 the discussion of this case in closed session.)
10

11 Sara Yedlik moved, with a second by Larry Bice, that the Board approve the closed
12 session minutes from October 25, 2019. **MOTION CARRIED UNANIMOUSLY.**
13

14 Communication from the Public

15 Becky Hill from Waldorf University addressed the board regarding the reductions to
16 endorsement credit hour requirements which is a rule on today's agenda.
17

18 Kelly Meyers from the Iowa Association for Behavior Analysis (Iowa ABA) and Dr.
19 Maria Valdovinos, a professor at Drake University who heads the Behavior Analysis
20 Program, addressed the board regarding the issue of professional recognition.
21

22 Board Member Reports

23 Dr. Lebo reviewed the rule process in response to communication we have received
24 regarding proposed rule changes on today's agenda. All comments will be provided to
25 the full board for consideration prior to any discussion of and/or motion for adoption.
26

27 Kathy Behrens received communication from the Dyslexia Task Force regarding
28 creating a dyslexia specific endorsement.
29

30 Executive Director's Report – Dr. Lebo

31 Legislative Update: No proposed legislation. We continue to manage inquiries
32 regarding reciprocity, pathways to the classroom, rural shortages, and efficiencies.
33

1 Agency Update: Our new office location has been a positive move in meeting our
2 needs.

3
4 Licensure Update: Representatives from Minnesota and Wisconsin visited to learn
5 more about our licensure system and how it has increased our efficiency.

6
7 Financial Update: Dr. Lebo reviewed the financial report and total costs for relocation
8 of approximately \$65,000.

9
10 NASDTEC Ted Andrews Winter Symposium (TAWS) will be held on January 8-10,
11 2020 in San Diego. Board member Larry Bice will be attending on behalf of the
12 Department of Education. Dr. Lebo will not be attending.

13
14 Dave Wempen, BoEE Consultant, will be attending a conference in February in Fort
15 Lauderdale – “Teach CTE: A National Teacher Recruitment and Retention
16 Summit,” sponsored by the Association for CTE. The conference will focus on
17 approaches for filling shortage areas and retention of CTE teachers for middle and
18 high schools.

19
20 Our legislative reception is scheduled for January 16, 2020. More details will be
21 provided as we approach that date.

22
23 Rules

24 Adopt:

25 None.

26
27 ARRC Review Pending:

28 None.

29
30 Notice:

31 Dave Harper moved, with a second by Tony Voss, to notice IAC 282 Chapters 13, 15,
32 18, 22 reductions to endorsement credit hour requirements in order to obtain
33 additional feedback. Roll call vote: Behrens – yes; Bice – abstain; Harper – yes;

1 Overholtzer – yes; Schipper – absent; Schoening – yes; Voss – yes; Williamson – yes;
2 Yedlik – yes. **MOTION CARRIED.**

3

4 Items for Discussion:

5 None.

6

7 Petition for Waiver

8 None.

9

10 Reports/Approvals

11 Dr. Lebo reviewed the 2019 Iowa Licensure Renewal Programs Annual Report which
12 was prepared by Dr. Linda Espey, BoEE Consultant.

13

14 There being no further business, Tony Voss moved, with a second by Larry Bice, to
15 adjourn the meeting at 11:25 a.m.

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To: BoEE - Executive Director, Dr. Ann Lebo
cc: Dave Heuton, Mirela Jusic

From: Mike Cornelison

Date: January 3, 2020

Re: **FY 2020 FINANCIAL ANALYSIS**
Period 06 - December 2019

NOTE 1: Cash Balance Review

Unit	Current Cash Balance	Projected FYE Carry Forward
9397 - BoEE	\$845,329	\$884,216
2217 - Teachers Cert Clrg	0	0
	<u>\$845,329</u>	<u>\$884,216</u>

Areas to Monitor:

RED:

YELLOW:

GREEN: Office move to 701 E. Court Ave completed October 30.
BoEE 30th Anniversary Celebration Event held December 13.

Outstanding issues that may affect the financial statements

Questions and review of financials:

Accounting conventions:

Financial statements have been prepared on the cash basis.
For Fiscal 2020, July, December & June are "3 Payroll" months.
Budget or forecast updates will be discussed during the monthly financial review meetings and will be included in the next months financials.

Other Information:

mike.cornelison@iowa.gov 515-336-9435

Fund: 0001 General Fund

Unit: 9397

Sub Unit: Blank

Appropriation: WZ9 Board of Educational Examiners

FY 2020

EDas Customer Number: 1100
Percent of Year Complete 50%

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	End of Year Forecast	Annual Budget	Percent of Budget	Percent of Budget
		Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	(C=A+B)	(D)	To Date	Forecasted EOY
	Balance Brought Forward from Prior Year	100,000	709,643	5,950													815,593	815,593	779,722		
	Balance Carried Forward to Next Year													(100,000)	(784,216)		-	(884,216)	(768,909)		
Revenue Collected																					
234	Gov Transfer In Other Agencies	-	-	-	-	-	3,400	1,700	-	50	2,550	-	38	2,550	-	-	3,400	10,287	300	1133%	3429%
401	Fees, Licenses & Permits	166,551	213,121	114,349	110,083	120,933	125,349	161,146	125,865	133,800	150,673	181,042	223,378	-	-	-	850,386	1,826,290	1,900,000	45%	96%
704	Other	42,768	50,710	34,485	37,790	51,551	48,975	49,857	43,530	46,486	59,894	46,196	49,088	-	-	-	266,279	561,330	585,000	46%	96%
Total Revenues:		309,319	973,473	154,784	147,873	172,484	177,724	212,703	169,396	180,336	213,117	227,237	272,503	(97,450)	(784,216)	-	1,935,658	2,329,284	2,496,113	78%	93%
Expenditures																					
101	Personal Services	111,528	99,621	113,519	113,465	117,203	179,734	118,195	118,195	118,195	118,195	118,195	177,292	5,910	-	-	735,070	1,509,246	1,524,852	48%	99%
202	In State Travel	-	223	1,452	819	2,000	1,953	2,000	2,050	2,300	1,850	2,000	2,000	1,500	-	-	6,447	20,147	20,000	32%	101%
203	State Vehicle Operation	-	-	-	-	-	-	-	200	-	200	-	200	-	-	-	600	1,000	1,000	0%	60%
205	Out of State Travel	-	-	-	1,983	1,170	-	3,000	1,000	2,000	3,000	2,000	2,000	2,000	-	-	3,153	18,153	20,000	16%	91%
301	Office Supplies	1,000	4,641	-	260	55	826	350	350	1,200	6,600	600	600	(4,500)	-	-	6,782	11,982	12,000	57%	100%
302	Facility Maintenance Supplies	-	-	-	-	1,130	647	100	100	250	100	100	250	100	-	-	1,777	2,777	-	0%	0%
303	Equipment Maintenance Supplies	-	-	-	-	-	-	-	-	1,000	-	-	1,000	-	-	-	2,000	4,000	4,000	0%	50%
308	Other Supplies	30	-	-	-	568	-	-	2,000	700	2,400	-	100	-	-	-	598	5,798	5,800	10%	100%
309	Printing & Binding	-	25	-	-	632	1,545	100	100	-	100	-	100	-	-	-	2,202	2,502	1,000	220%	250%
313	Postage	-	508	517	476	359	725	550	650	550	550	550	600	650	-	-	2,585	6,685	6,700	39%	100%
401	Communications	-	1,189	1,189	1,218	19,799	907	1,270	1,270	1,270	1,270	1,270	1,270	1,280	-	-	24,303	33,203	15,250	159%	218%
402	Rentals	-	75	245	-	-	9,908	-	4,920	9,920	4,920	4,920	9,920	4,920	-	-	10,228	49,748	10,000	102%	497%
403	Utilities	-	-	-	-	-	317	300	300	250	250	200	200	200	-	-	317	2,017	-	0%	0%
405	Prof & Scientific Services	-	-	418	50	368	238	1,750	1,500	1,000	1,250	1,000	1,250	1,250	-	-	1,074	10,574	15,000	7%	70%
406	Outside Services	33	-	965	-	1,748	622	3,240	300	250	300	250	300	250	-	-	3,368	8,258	3,300	102%	250%
408	Advertising & Publicity	-	-	48	-	-	-	-	-	-	50	-	-	-	-	-	48	98	100	48%	98%
409	Outside Repairs/Service	-	-	-	-	-	-	500	500	500	500	500	1,000	500	-	-	-	4,000	6,000	0%	67%
414	Reimbursements To Other Agency	-	5,550	5,865	5,443	6,335	4,183	913	2,000	2,000	2,000	2,000	2,000	2,000	-	-	27,376	40,289	204,000	13%	20%
416	ITD Reimbursements	-	6,970	6,793	1,950	67,814	12,219	9,300	9,300	9,300	9,300	9,300	9,300	9,300	-	-	95,746	160,846	175,000	55%	92%
418	IT Outside Services	-	1,475	1,475	850	1,475	2,100	1,475	1,475	1,475	1,475	1,475	1,475	1,475	-	-	7,376	17,703	-	0%	0%
432	Attorney General Reimbursement	-	-	6,688	-	6,669	3,335	3,750	3,750	3,750	3,750	3,750	3,750	3,750	-	-	16,692	42,942	45,000	37%	95%
433	Gov Transfer Auditor of State	-	-	-	-	-	-	-	-	400	-	-	-	400	-	-	800	800	800	0%	100%
434	Gov Transfer Other Agencies	-	18,519	-	24,712	19,035	22,154	25,000	25,000	30,000	25,000	25,000	25,000	25,000	-	-	84,420	264,420	300,000	28%	88%
501	Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	0%	0%
502	Office Equipment	-	-	-	-	-	1,128	-	-	-	-	-	-	-	-	-	1,128	1,128	13,000	9%	9%
503	Equipment-Non Inventory	-	-	-	-	38,296	11	-	-	-	-	-	-	500	-	-	38,307	38,807	500	7661%	7761%
510	IT Equipment & Software	-	7,920	-	-	-	-	-	2,000	2,500	2,500	10,000	10,000	2,500	-	-	7,920	37,420	62,500	13%	60%
602	Other Expenses & Obligations	-	-	3,573	4,671	2,452	2,632	3,000	2,500	3,500	3,000	3,000	3,000	5,500	-	-	13,328	36,828	40,000	33%	92%
702	Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30	0%	0%
705	Refunds-Other	-	-	-	85	-	-	-	50	-	100	80	-	-	-	-	85	315	280	30%	113%
Total Expenditures:		112,590	146,715	142,748	155,982	287,109	245,183	174,693	179,510	191,910	189,060	186,190	253,108	64,485	-	-	1,090,328	2,329,284	2,496,113	44%	93%
Current Month Operations		196,728	826,758	12,036	(8,109)	(114,625)	(67,459)	38,010	(10,114)	(11,574)	24,057	41,047	19,396	(161,935)	(784,216)	-	845,329	(0)	(0)	(0)	(0)
Cash Balance		196,728	1,023,487	1,035,523	1,027,413	912,788	845,329	883,339	873,225	861,651	885,708	926,755	946,151	784,216	(0)	(0)					

FOOTNOTES

Expenditures

- 101** Personal Services - July, December & June have 3 payroll warrants written.
- 202** In State Travel - Employee travel and Board Meeting expense.
- 205** Out of State Travel - October & November expense is for travel & registration for the NASDTEC 2019 Professional Practices Institute.
- 301** Office Supplies - December equipment includes break room equipment, and copier maintenance.
- 302** Facility Maintenance Supplies - November expense is for the sign on the 701 E. Court Ave facility. December expense is for janitorial supplies.
- 308** Other Supplies - November expense is for an indoor flag set.
- 309** Printing & Binding - December expense includes the purchase of BoEE logo mugs, and print cost for an ethics brochure.
- 401** Communication - Cell phone and ICN Voice usage. November expense includes one-time fiber & ethernet installation at the new office location.
- 402** Rentals - Facility lease & exhibit booths for the trade events. December expense includes Nov & Dec facility lease payments.
- 405** Prof & Scientific Services - payments to school districts for Board Member per diem & substitute reimbursements.
- 406** Outside Services - Includes cost for contractor to temporarily fill vacant Clerk position. November expense includes \$1,680 for the office move.
- 414** Reimbursements to Other Agencies - Association fee & DAS services. December Association fee charge to be credited in January.
- 416** ITD Reimbursements - I/3 Admin & OCIO Services. November expense includes the annual Salesforce license fee for FY20 of \$66,055. December expense is for Carahsoft VOD support for July & August.
- 418** IT Outside Services - WebSpec Design costs (budgeted in 405 Prof & Scientific Services), & Insight desktop support (budgeted in 416 ITD Reimbursements).
- 434** Gov Transfer Other Agencies - DCI criminal history & background checks.
- 502** Office Equipment - December expense is for a storage cabinet and 2 adjustable standing desks.
- 503** Equipment-Non Inventory - November expense is for offices, conference room and break room furnishings.
- 510** IT Equipment & Software - Forecasted expense is for computer replacements for staff.
- 602** Other Expenses & Obligations - TOS credit card processing fees.

Job Class	Board Members
14000-001	Kristen M Rickey
14000-002	Sara J Yediik
14000-003	Anthony D Voss
14000-004	Timothy W Bower
14000-005	Erin K Schoening
14000-006	vacant
14000-007	Larry Bice DOE
14000-008	Mary K Overholtzer
14000-009	Ryan J Williamson
14000-010	David M Schipper
14000-011	Kathy J Behrens
14000-012	David A Harper

Job Class	Employee Name	9397
00018-002	Clerk-Specialist	Zenta Klavins 1.00
00018-003	Clerk-Specialist	Sharon S Jensen 1.00
00018-004	Clerk-Specialist	Danielle N Brookes 1.00
00121-001	Info Tech Specialist 4	Jeff S Debruin 1.00
00697-001	Investigator 3	vacant (McNellis) 1.00
00705-801	Admin Intern	vacant 0.00
01071-001	Education Program Consultant	Steven C Mitchell 1.00
01071-005	Education Program Consultant	Michael D Cavin 1.00
01071-006	Education Program Consultant	Gregory S Horstman 1.00
01071-007	Education Program Consultant	Linda Hunt Espey 1.00
01071-008	Education Program Consultant	David D Wempen 1.00
31038-002	Exec Dir/Ed Examiners Board	Ann E Lebo 1.00
31513-001	Admin Consultant	Joanne K Tubbs 1.00
90645-001	Attorney 3	Darcy K Hathaway 1.00
95002-001	Secretary 3	Kimberly K Cunningham 1.00

Total Budgeted FTEs 14.00

Fund: 0914
 Unit: 2217
 Sub Unit: Blank

Teacher Certificates Clearing

FY 2020

EDas Customer Number:
 Percent of Year Complete 50%

Appropriation: Teacher Certificates Clearing

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	End of Year Forecast	Annual Budget	Percent of Budget	Percent of Budget Forecasted
		Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	(C=A+B)	(D)	To Date	EOY
	Appropriation	-																			
	BBF	-		-																	
Revenue Collected																					
501	Refunds & Reimbursements	-	-	-	-	-	-	-	-	250	-	-	250	-	-	-	-	500	1,000	0%	50%
Total Revenue Collected:		-	-	-	-	-	-	-	-	250	-	-	250	-	-	-	-	500	1,000	0%	50%
Expenditures																					
705	Refunds-Other	-	-	-	-	-	-	-	-	250	-	-	250	-	-	-	-	500	1,000	0%	50%
Total Expenditures:		-	-	-	-	-	-	-	-	250	-	-	250	-	-	-	-	500	1,000	0%	50%
Current Month Operations		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
Cash Balance		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				1%

Revenue
501

Expense
705

Fund: 0001 General Fund

Unit: 9397

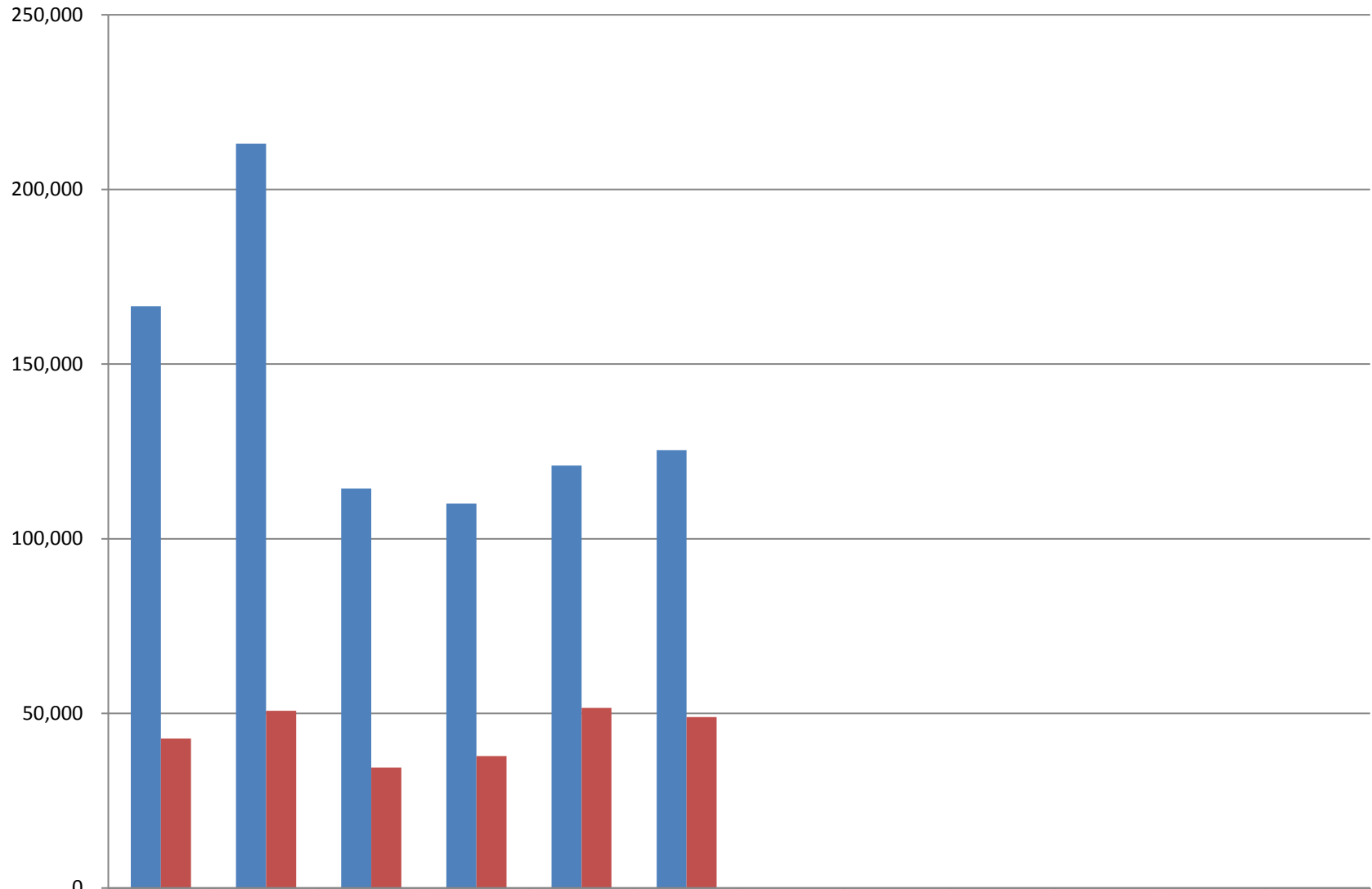
Sub Unit: Blank

Appropriation: WZ9 Board of Educational Examiners

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD
		Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Actual
	Appropriation																
	BBF																
Revenue Collected																	
234	Gov Transfer In Other Agencies	0	0	0	0	0	3,400	0	0	0	0	0	0	0	0	0	3,400
401	Licensure Fees	166,551	213,121	114,349	110,083	120,933	125,349	0	0	0	0	0	0	0	0	0	850,386
704	DCI Check Fees	42,768	50,710	34,485	37,790	51,551	48,975	0	0	0	0	0	0	0	0	0	266,279
Total Revenues:		209,319	263,831	148,834	147,873	172,484	177,724	-	-	-	-	-	-	-	-	-	1,120,065
234 Gen Fund	Licensure Fees % - Other Agcy	0	0	0	0	0	0	0	0	0	0	0	0				0
401 Gen Fund	Licensure Fees	52,557	67,718	36,396	34,993	38,464	39,957	0	0	0	0	0	0				270,085
Total General Fund		52,557	67,718	36,396	34,993	38,464	39,957	0	0	0	0	0	0	0	0	0	270,085
Total Receipts		261,876	331,549	185,230	182,866	210,948	217,681	-	-	-	-	-	-	-	-	-	1,390,150

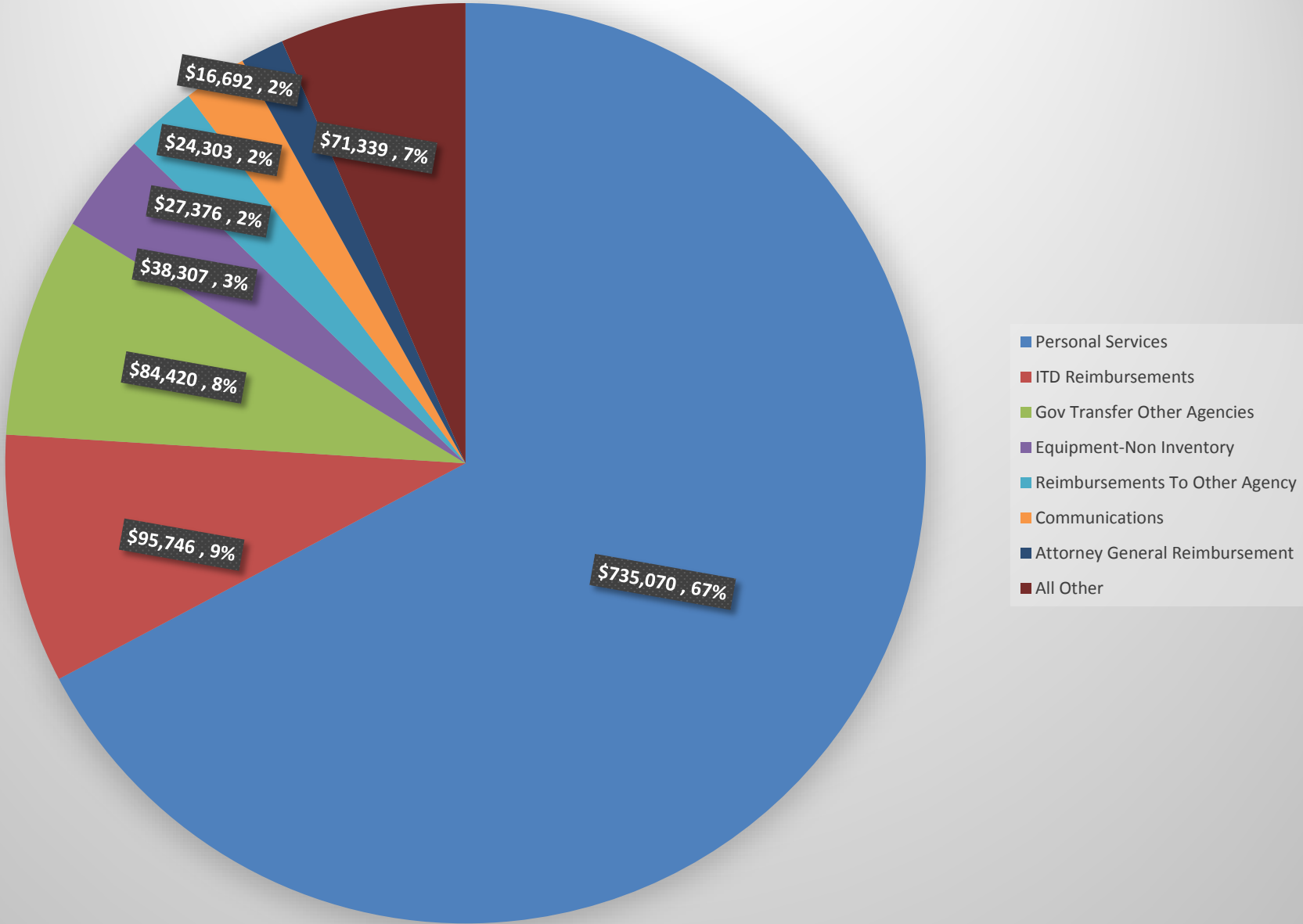
Note -
General Fund 0001-996-2820

Receipts July 2019-June 2020



	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Licensure Fees	166,551	213,121	114,349	110,083	120,933	125,349	0	0	0	0	0	0
DCI Check Fees	42,768	50,710	34,485	37,790	51,551	48,975	0	0	0	0	0	0

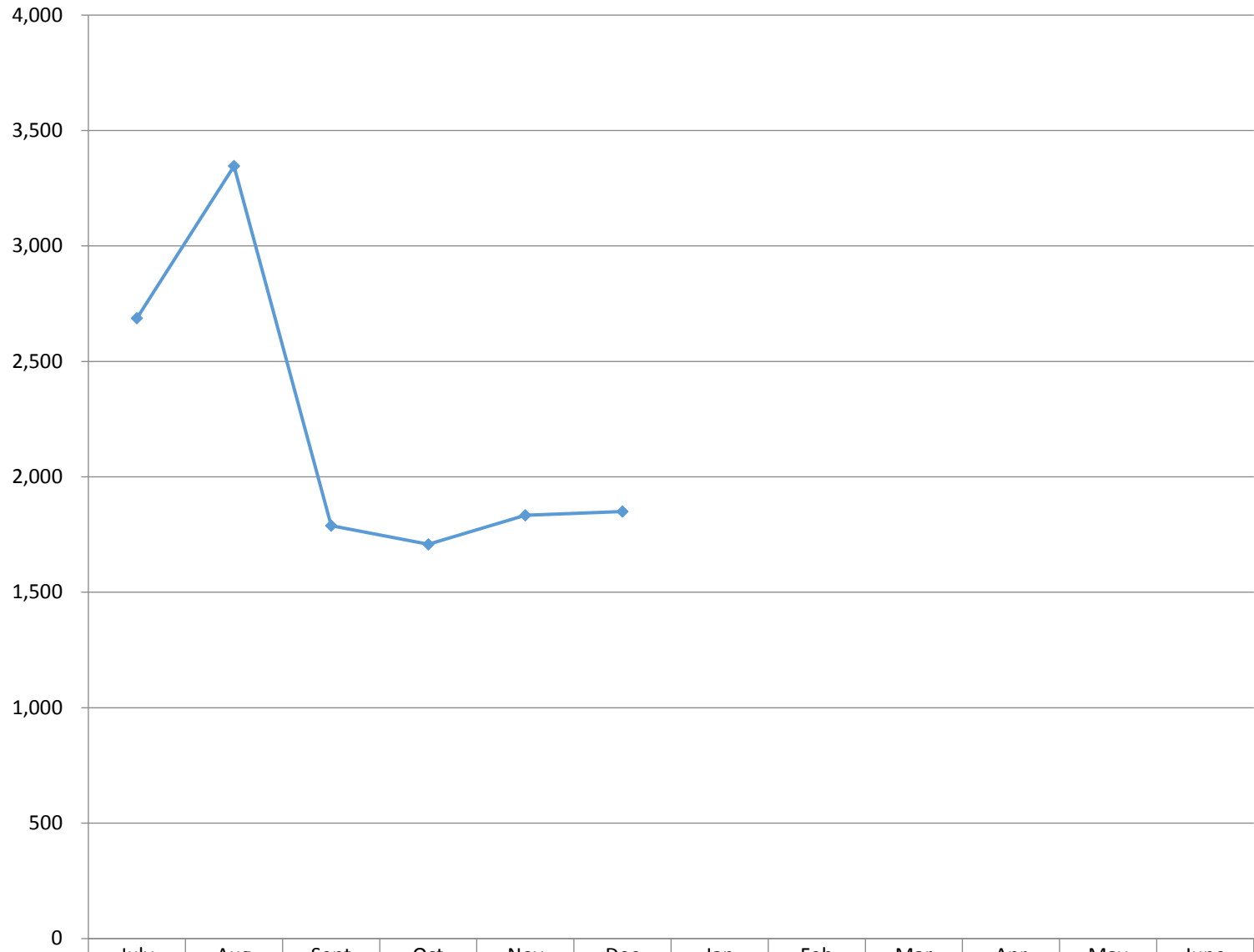
Expenditures July 2019-June 2020



Obligations vs. Budget Report
Budget Fiscal Year: 2020

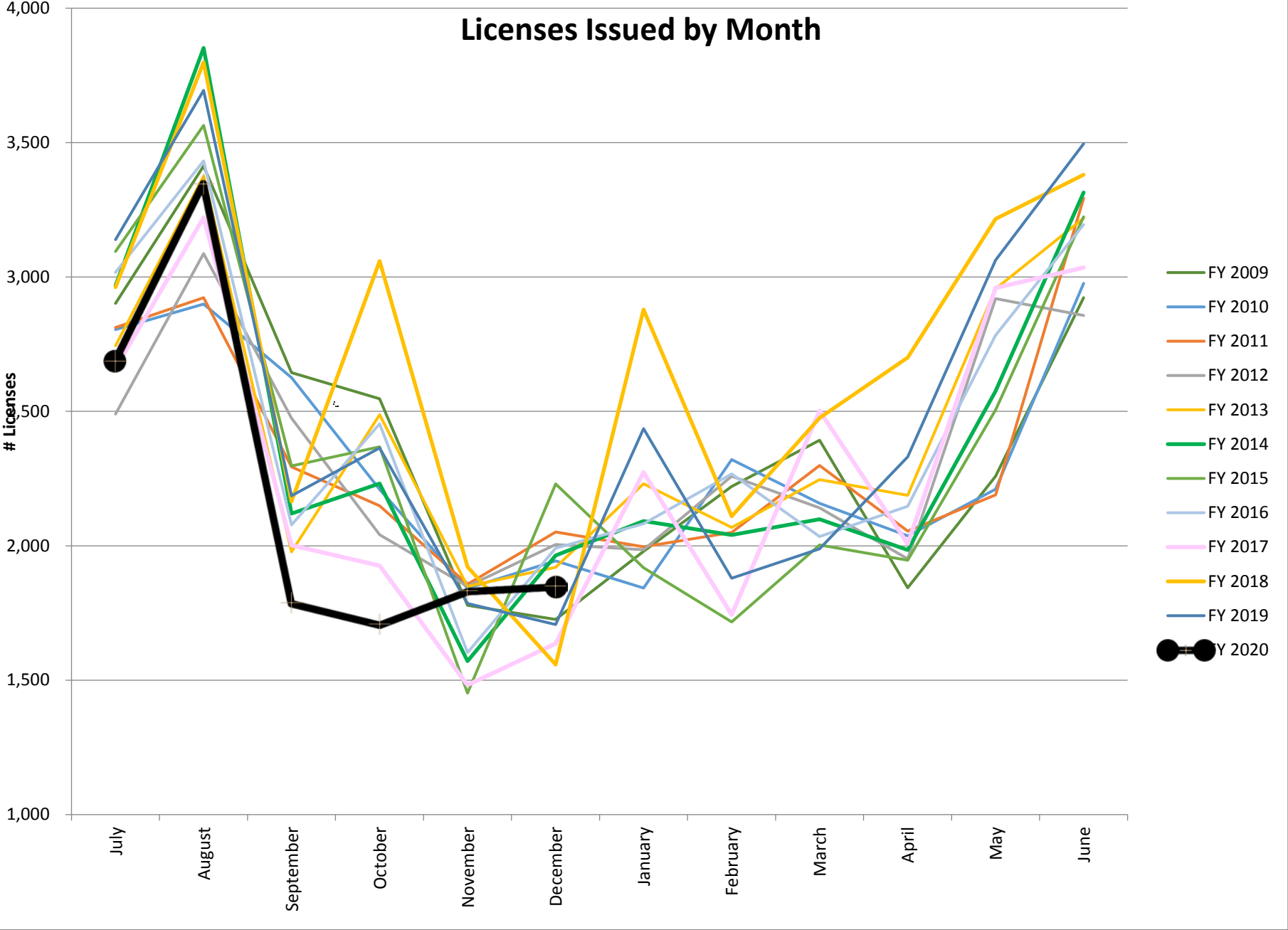
	Actual To-Date	FY-Encumbered	Total Obligations FY-TO-Date	FY 20 Budget	Budget Balance	Percent of Budget Received /Spent
Resources -						
Balance Forward	815,593		815,593	779,722		
234 Gov Transfer In Other Agencies	3,400		3,400	300		
401 Fees, Licenses & Permits	850,386		850,386	1,900,000		
704 Other	266,279		266,279	585,000		
Total Resources	\$1,935,658	\$0	\$1,935,658	\$3,265,022		
(Total Revenues)	<u><u>\$1,120,065</u></u>	<u><u>\$0</u></u>	<u><u>\$1,120,065</u></u>	<u><u>\$2,485,300</u></u>	\$1,365,235	45%
Expenditures -						
101 Personal Services	735,070		735,070	1,524,852	789,782	48%
202 In State Travel	6,447		6,447	20,000	13,553	32%
203 State Vehicle Operation	0		0	1,000	1,000	0%
205 Out Of State Travel	3,153		3,153	20,000	16,847	16%
301 Office Supplies	6,782		6,782	12,000	5,218	57%
302 Facility Maintenance Supplies	1,777		1,777	0	0	100%
303 Equipment Maintenance Supplies	0		0	4,000	4,000	0%
308 Other Supplies	598		598	5,800	5,202	10%
309 Printing & Binding	2,202		2,202	1,000	(1,202)	220%
313 Postage	2,585		2,585	6,700	4,115	39%
401 Communications	24,303		24,303	15,250	(9,052)	159%
402 Rentals	10,228		10,228	10,000	(228)	102%
405 Prof & Scientific Services	1,074		1,074	15,000	13,926	7%
406 Outside Services	3,368	3,240	6,608	3,300	(3,308)	200%
408 Advertising & Publicity	48		48	100	52	48%
409 Outside Repairs/Service	0		0	6,000	6,000	0%
414 Reimbursements To Other Agency	27,376		27,376	204,000	176,624	13%
416 ITD Reimbursements	95,746		95,746	175,000	79,254	55%
418 IT Outside Services	7,376		7,376	0	(7,376)	100%
432 Attorney General Reimbursement	16,692		16,692	45,000	28,308	37%
433 Gov Transfer Auditor of State	0		0	800	800	0%
434 Gov Transfer Other Agencies	84,420		84,420	300,000	215,581	28%
501 Equipment	0		0	10,000	10,000	0%
502 Office Equipment	1,128		1,128	13,000	11,872	9%
503 Equipment-Non Inventory	38,307		38,307	500	(37,807)	7661%
510 IT Equipment & Software	7,920		7,920	62,500	54,580	13%
602 Other Expenses & Obligations	13,328		13,328	40,000	26,672	33%
702 Fees	0		0	30	30	0%
705 Refunds-Other	85		85	280	195	30%
Total Expenditures	\$1,090,012	\$3,240	\$1,093,252	\$2,496,113	\$1,404,638	44%
CY Revenue Less Expenditures	<u><u>\$30,053</u></u>					
Estimated Carry Forward	<u><u>\$845,646</u></u>					

Total # Licenses Issued FY20



Total # Transactions Processed	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
	2,687	3,346	1,788	1,708	1,833	1,850						

Licenses Issued by Month



Number of Licenses Issued by Month

	July	August	September	October	November	December	January	February	March	April	May	June	Total number of Licenses Issued
FY 2020	2,687	3,346	1,788	1,708	1,833	1,850							
Running Total	2,687	6,033	7,821	9,529	11,362	13,212	13,212	13,212	13,212	13,212	13,212	13,212	
FY 2019	3,139	3,694	2,186	2,364	1,785	1,707	2,436	1,879	1,989	2,331	3,063	3,496	30,069
Running Total	3,139	6,833	9,019	11,383	13,168	14,875	17,311	19,190	21,179	23,510	26,573	30,069	
FY 2018	2,962	3,799	2,165	3,059	1,922	1,558	2,879	2,110	2,476	2,700	3,216	3,380	32,226
Running Total	2,962	6,761	8,926	11,985	13,907	15,465	18,344	20,454	22,930	25,630	28,846	32,226	
FY 2017	2,660	3,221	2,002	1,926	1,482	1,636	2,273	1,744	2,502	2,007	2,959	3,035	27,447
Running Total	2,660	5,881	7,883	9,809	11,291	12,927	15,200	16,944	19,446	21,453	24,412	27,447	
FY 2016 Actual	3,017	3,432	2,078	2,454	1,603	1,991	2,082	2,267	2,034	2,147	2,783	3,195	29,083
Running Total	3,017	6,449	8,527	10,981	12,584	14,575	16,657	18,924	20,958	23,105	25,888	29,083	
FY 2015 Actual	3,095	3,564	2,297	2,368	1,452	2,230	1,918	1,717	2,003	1,946	2,505	3,224	28,319
Running Total	3,095	6,659	8,956	11,324	12,776	15,006	16,924	18,641	20,644	22,590	25,095	28,319	
FY 2014 Actual	2,968	3,852	2,120	2,232	1,571	1,964	2,092	2,040	2,099	1,984	2,576	3,314	28,812
Running Total	2,968	6,820	8,940	11,172	12,743	14,707	16,799	18,839	20,938	22,922	25,498	28,812	
FY 2013 Actual	2,744	3,375	1,978	2,488	1,849	1,920	2,231	2,068	2,246	2,188	2,956	3,219	29,262
Running Total	2,744	6,119	8,097	10,585	12,434	14,354	16,585	18,653	20,899	23,087	26,043	29,262	
FY 2012 Actual	2,490	3,087	2,475	2,041	1,849	2,005	1,985	2,259	2,141	1,951	2,920	2,857	28,060
Running Total	2,490	5,577	8,052	10,093	11,942	13,947	15,932	18,191	20,332	22,283	25,203	28,060	
FY 2011 Actual	2,812	2,923	2,294	2,149	1,857	2,051	1,996	2,050	2,299	2,055	2,189	3,293	27,968
Running Total	2,812	5,735	8,029	10,178	12,035	14,086	16,082	18,132	20,431	22,486	24,675	27,968	
FY 2010 Actual	2,804	2,899	2,626	2,210	1,842	1,944	1,843	2,321	2,158	2,037	2,211	2,976	27,871
Running Total	2,804	5,703	8,329	10,539	12,381	14,325	16,168	18,489	20,647	22,684	24,895	27,871	
FY 2009 Actual	2,902	3,413	2,644	2,547	1,779	1,726	1,979	2,221	2,393	1,844	2,259	2,923	28,630
Running Total	2,902	6,315	8,959	11,506	13,285	15,011	16,990	19,211	21,604	23,448	25,707	28,630	

PENDING MEMO

Date: January 16, 2020

To: Board Members

From: Dr. Ann Lebo, Executive Director

RE: Amend IAC 282 Chapter 13

These proposed changes represent reductions to endorsement credit hour requirements as a response to stakeholder input, as well as some clean-up language for some teaching endorsements.

State	All Science	All Social Studies	All English	Can add via testing
Minnesota	no	no	24 (only option)	Yes (science)
Wisconsin	24	24	24	Yes
Illinois	no	no	24 (only option)	Yes
Missouri	no	no	no	Yes
Nebraska	48	60	48	No
South Dakota	27 – no advanced classes can be taught	27 – no advanced classes can be taught	27 – no advanced classes can be taught	Yes
North Dakota	24	24	No	Yes
Michigan	36 (or 24 minor)	36 (or 24 minor)	No - coming soon	No
Indiana	36 (or 24 minor)	36 (or 24 minor)	standards based	Yes
Iowa (proposed)	36 to 24	51 to 24	40 to 24	No

Additional information: Most other states have more alternative pathways to licensure. Most states accept other states licenses without deficiencies.

282—13.28(272) Minimum content requirements for teaching endorsements.

13.28(1)-(2) No change.

13.28(3) Business—all. 5-12. Completion of ~~30~~ 24 semester hours in business to include ~~6~~ 3 semester hours in accounting, 3 semester hours in business law to include contract law, 3 semester hours in computer and technical applications in business, ~~6~~ 3 semester hours in marketing to include consumer studies, 3 semester hours in management, 6 semester hours in economics, and 3 semester hours in business communications to include formatting, language usage, and oral presentation. Coursework in entrepreneurship and in financial literacy may be a part of, or in addition to, the coursework listed above.

13.28(4)-(5) No change.

13.28(6) ~~Language arts-English/language arts~~—all. 5-12. Completion of ~~40~~ 24 semester hours in language arts to include coursework in the following areas:

a-d —No change.

e. Creative voice and theater.

(1) Understands the art of oral interpretation and how to provide opportunities for students to develop and apply oral interpretation skills in individual and group performances for a variety of audiences, purposes and occasions.

(2) Understands the basic skills of theatre production including acting, stage movement, and basic stage design.

~~*f. Argumentation/debate.*~~

~~—(1) Understands concepts and principles of classical and contemporary rhetoric and is able to plan, prepare, organize, deliver and evaluate speeches and presentations.~~

~~—(2) Understands argumentation and debate and how to provide students with opportunities to apply skills and strategies for argumentation and debate in a variety of formats and contexts.~~

~~*g. Journalism.*~~

(1) Understands ethical standards and major legal issues including First Amendment rights and responsibilities relevant to varied communication content. Utilizes strategies to teach students about the importance of freedom of speech in a democratic society and the rights and responsibilities of communicators.

(2) Understands the writing process as it relates to journalism (e.g., brainstorming, questioning, reporting, gathering and synthesizing information, writing, editing, and evaluating the final media product).

(3) Understands a variety of forms of journalistic writing (e.g., news, sports, features, opinion, Web-based) and the appropriate styles (e.g., Associated Press, multiple sources with attribution, punctuation) and additional forms unique to journalism (e.g., headlines, cutlines, and/or visual presentations).

~~*h. Mass media production.*~~

~~—(1) Understands the role of the media in a democracy and the importance of preserving that role.~~

~~—(2) Understands how to interpret and analyze various types of mass media messages in order for students to become critical consumers.~~

~~—(3) Develops the technological skills needed to package media products effectively using various forms of journalistic design with a range of visual and auditory methods.~~

~~*ig. Reading strategies (if not completed as part of the professional education core requirements).*~~

(1) Uses a variety of skills and strategies to comprehend and interpret complex fiction, nonfiction and informational text.

(2) Reads for a variety of purposes and across content areas.

13.28(7) ~~Foreign World language.~~ K-8 and 5-12. Completion of 24 semester hours in each ~~foreign world~~ language for which endorsement is sought.

13.28(8)-(16) No change.

13.28(17) Science.

a-d —No change.

~~*e. Basic science.*~~ 5-12. Completion of 24 semester hours of credit in science to include the following:

~~—(1) Six semester hours of credit in earth and space science to include the following essential concepts~~

and skills:

- 1. Understand and apply knowledge of energy in the earth system.
- 2. Understand and apply knowledge of geochemical cycles.
- ~~(2) Six semester hours of credit in life science/biological science to include the following essential concepts and skills:~~

- 1. Understand and apply knowledge of the cell.
- 2. Understand and apply knowledge of the molecular basis of heredity.
- 3. Understand and apply knowledge of the interdependence of organisms.
- 4. Understand and apply knowledge of matter, energy, and organization in living systems.
- 5. Understand and apply knowledge of the behavior of organisms.

— ~~(3) Six semester hours of credit in physics/physical science to include the following essential concepts and skills:~~

- 1. Understand and apply knowledge of the structure of atoms.
- 2. Understand and apply knowledge of the structure and properties of matter.
- 3. Understand and apply knowledge of motions and forces.
- 4. Understand and apply knowledge of interactions of energy and matter.

— ~~(4) Six semester hours of credit in chemistry to include the following essential concepts and skills:~~

- 1. Understand and apply knowledge of chemical reactions.
- 2. ~~Be able to design and conduct scientific investigations.~~ Rescinded.

fe. Physical science. Rescinded IAB 11/14/12, effective 12/19/12.

gf. Physics.

(1) 5-12. Completion of 24 semester hours in physics or 30 semester hours in the broad area of science to include 15 semester hours in physics.

(2) For holders of the mathematics 5-12 endorsement, completion of:

1. 12 credits of physics to include coursework in mechanics, electricity, and magnetism; and
2. A methods class that includes inquiry-based instruction, resource management, and laboratory safety.

(3) For holders of the chemistry 5-12 endorsement, completion of 12 credits of physics to include coursework in mechanics, electricity, and magnetism.

hg. All science I. Rescinded IAB 11/14/12, effective 12/19/12.

ih. All science. 5-12.

(1) Completion of ~~36~~ 24 semester hours of credit in science to include the following:

1. ~~Nine~~ Six semester hours of credit in earth and space science to include the following essential concepts and skills:

- Understand and apply knowledge of energy in the earth system.
- Understand and apply knowledge of geochemical cycles.
- Understand and apply knowledge of the origin and evolution of the earth system.
- Understand and apply knowledge of the origin and evolution of the universe.

2. ~~Nine~~ Six semester hours of credit in life science/biological science to include the following essential concepts and skills:

- Understand and apply knowledge of the cell.
- Understand and apply knowledge of the molecular basis of heredity.
- Understand and apply knowledge of the interdependence of organisms.
- Understand and apply knowledge of matter, energy, and organization in living systems.
- Understand and apply knowledge of the behavior of organisms.
- Understand and apply knowledge of biological evolution.

3. ~~Nine~~ Six semester hours of credit in physics/~~physical science~~ to include the following essential

concepts and skills:

- Understand and apply knowledge of the structure of atoms.
 - Understand and apply knowledge of the structure and properties of matter.
 - Understand and apply knowledge of motions and forces.
 - Understand and apply knowledge of interactions of energy and matter.
 - Understand and apply knowledge of conservation of energy and increase in disorder.
4. ~~Nine~~ Six semester hours of credit in chemistry to include the following essential concepts and skills:
- Understand and apply knowledge of chemical reactions.
 - Be able to design and conduct scientific investigations.

(2) Pedagogy competencies.

1. Understand the nature of scientific inquiry, its central role in science, and how to use the skills and processes of scientific inquiry.
2. Understand the fundamental facts and concepts in major science disciplines.
3. Be able to make conceptual connections within and across science disciplines, as well as to mathematics, technology, and other school subjects.
4. Be able to use scientific understanding when dealing with personal and societal issues.

13.28(18) Social sciences.

a-j—No change.

k. All social sciences. 5-12. Completion of ~~54~~ 24 semester hours in the social sciences to include ~~9~~ 6 semester hours ~~in each of American and world history;~~ and 3 semester hours each of world history, 9 semester hours in American government, 6 semester hours in sociology, 6 semester hours in psychology other than educational psychology, 6 semester hours in geography, and 6 semester hours in economics to include financial literacy.

13.28(19)-(20) No change.

13.28(21) Elementary school teacher librarian.

a. Authorization. The holder of this endorsement is authorized to serve as a teacher librarian in prekindergarten through grade eight.

b. Content. Completion of 24 semester hours in school library coursework to include the following:

(1) Literacy and reading. This requirement includes the following competencies:

1. Practitioners collaborate with other teachers to integrate developmentally appropriate literature in multiple formats to support literacy in children.

2. Practitioners demonstrate knowledge of resources and strategies to foster leisure reading and model personal enjoyment of reading among children, based on familiarity with selection tools and current trends in literature for children.

(2) Information and knowledge. This requirement includes the following competencies:

1. Practitioners teach multiple strategies to locate, analyze, evaluate, and ethically use information in the context of inquiry-based learning.

2. Practitioners advocate for flexible and open access to library resources, both physical and virtual.

3. Practitioners uphold and promote the legal and ethical codes of their profession, including privacy, confidentiality, freedom and equity of access to information.

4. Practitioners use skills and knowledge to assess reference sources, services, and tools in order to mediate between information needs and resources to assist learners in determining what they need.

5. Practitioners model and facilitate authentic learning with current and emerging digital tools for locating, analyzing, evaluating and ethically using information resources to support research, learning,

creating, and communicating in a digital society.

6. Practitioners demonstrate knowledge of creative and innovative uses of technologies to engage students and facilitate higher-level thinking.

7. Practitioners develop an articulated information literacy curriculum grounded in research related to the information search process.

(3) Program administration and leadership. This requirement includes the following competencies:

1. Practitioners evaluate and select print, nonprint, and digital resources using professional selection tools and evaluation criteria to develop and manage a quality collection designed to meet the diverse curricular, personal, and professional needs of the educational community.

2. Practitioners demonstrate knowledge necessary to organize the library collections according to current standard library cataloging and classification principles.

3. Practitioners develop policies and procedures to support ethical use of information, intellectual freedom, selection and reconsideration of library materials, and the privacy of users.

4. Practitioners develop strategies for working with regular classroom teachers, support services personnel, paraprofessionals, and other individuals involved in the educational program.

(4) Practicum. This requirement includes the following competencies:

1. Practitioners apply knowledge of learning styles, stages of human growth and development, and cultural influences of learning at the elementary level.

2. Practitioners implement the principles of effective teaching and learning that contribute to an active, inquiry-based approach to learning in a digital environment at the elementary level.

3. Practitioners understand the teacher librarian role in curriculum development and the school improvement process at the elementary level.

4. Practitioners collaborate to integrate information literacy and emerging technologies into content area curricula at the elementary level.

c. K-8 Reading endorsement. Holders of the K-8 Reading endorsement must complete 12 semester hours to include the requirements in paragraphs (2) and (3) above.

13.28(22) Secondary school teacher librarian.

a. *Authorization.* The holder of this endorsement is authorized to serve as a teacher librarian in grades five through twelve.

b. *Content.* Completion of 24 semester hours in school library coursework to include the following:

(1) Literacy and reading. This requirement includes the following competencies:

1. Practitioners collaborate with other teachers to integrate developmentally appropriate literature in multiple formats to support literacy in young adults.

2. Practitioners demonstrate knowledge of resources and strategies to foster leisure reading and model personal enjoyment of reading among young adults, based on familiarity with selection tools and current trends in literature for young adults.

(2) Information and knowledge. This requirement includes the following competencies:

1. Practitioners teach multiple strategies to locate, analyze, evaluate, and ethically use information in the context of inquiry-based learning.

2. Practitioners advocate for flexible and open access to library resources, both physical and virtual.

3. Practitioners uphold and promote the legal and ethical codes of their profession, including privacy, confidentiality, freedom and equity of access to information.

4. Practitioners use skills and knowledge to assess reference sources, services, and tools in order to mediate between information needs and resources to assist learners in determining what they need.

5. Practitioners model and facilitate authentic learning with current and emerging digital tools for locating, analyzing, evaluating and ethically using information resources to support research, learning,

creating, and communicating in a digital society.

6. Practitioners demonstrate knowledge of creative and innovative uses of technologies to engage students and facilitate higher-level thinking.

7. Practitioners develop an articulated information literacy curriculum grounded in research related to the information search process.

(3) Program administration and leadership. This requirement includes the following competencies:

1. Practitioners evaluate and select print, nonprint, and digital resources using professional selection tools and evaluation criteria to develop and manage a quality collection designed to meet the diverse curricular, personal, and professional needs of the educational community.

2. Practitioners demonstrate knowledge necessary to organize the library collections according to current standard library cataloging and classification principles.

3. Practitioners develop policies and procedures to support ethical use of information, intellectual freedom, selection and reconsideration of library materials, and the privacy of users.

4. Practitioners develop strategies for working with regular classroom teachers, support services personnel, paraprofessionals, and other individuals involved in the educational program.

(4) Practicum. This requirement includes the following competencies:

1. Practitioners apply knowledge of learning styles, stages of human growth and development, and cultural influences of learning at the secondary level.

2. Practitioners implement the principles of effective teaching and learning that contribute to an active, inquiry-based approach to learning in a digital environment at the secondary level.

3. Practitioners understand the teacher librarian role in curriculum development and the school improvement process at the secondary level.

4. Practitioners collaborate to integrate information literacy and emerging technologies into content area curricula at the secondary level.

c. 5-12 Reading endorsement. Holders of the 5-12 Reading endorsement must complete 12 semester hours to include the requirements in paragraphs (2) and (3) above..

13.28(23)-(24) No change.

13.28(25) American Sign Language endorsement.

a. *Authorization.* The holder of this endorsement is authorized to teach American Sign Language in kindergarten and grades one through twelve.

b. *Content.* Completion of 18 semester hours of coursework in American Sign Language to include the following:

(1) Second language acquisition.

(2) Sociology of the deaf community.

(3) Linguistic structure of American Sign Language.

(4) Language teaching methodology specific to American Sign Language.

(5) Teaching the culture of deaf people.

(6) Assessment of students in an American Sign Language program.

~~c. *Other.* Be the holder of or be eligible for one other teaching endorsement.~~

13.28(26)-(29) No change.

13.28(30) ~~Content specialist endorsement.~~ The applicant must have met the requirements for the standard

~~license and a teaching endorsement.~~

~~— a. Authorization. The holder of this endorsement is authorized to serve as a content specialist in kindergarten and grades one through twelve in the specific content listed on the authorization.~~

~~— b. Requirements.~~

~~— (1) Hold a master's degree in the content area or complete 30 semester hours of college course work in the content area.~~

~~— (2) Complete 15 semester hours of credit in professional development in three or more of the following areas:~~

~~— 1. Using research-based content teaching strategies;~~

~~— 2. Integrating appropriate technology into the learning experiences for the specific content;~~

~~— 3. Engaging the learner in the content through knowledge of learner needs and interests;~~

~~— 4. Using reflective thinking to solve problems in the content area;~~

~~— 5. Making data-driven decisions in the content area;~~

~~— 6. Utilizing project-based learning in the content area;~~

~~— 7. Developing critical thinking skills in the content area;~~

~~— 8. Forming partnerships to collaborate with content experts within the community;~~

~~— 9. Relating content with other content areas;~~

~~— 10. Facilitating content learning in large and small teams;~~

~~— 11. Implementing response to intervention (RTI) to close achievement gaps in the content area.~~

~~— (3) Complete an internship, externship, or professional experience for a minimum of 90 contact hours in the content area. Rescinded.~~

13.28(31)-(35) No change.

Date: January 16, 2020

To: Board Members

From: Darcy Hathaway

Re: Reminders regarding petitions for waiver

The administrative rule that sets forth the criteria you must consider in deciding whether to grant a petition for waiver is as follows:

282—6.4(17A) Criteria for waiver or variance. In response to a petition completed pursuant to rule 6.6(17A), the board may in its sole discretion issue an order waiving in whole or in part the requirements of a rule if the board finds, based on clear and convincing evidence, all of the following:

1. The application of the rule would impose an undue hardship on the person for whom the waiver is requested;
2. The waiver from the requirements of the rule in the specific case would not prejudice the substantial legal rights of any person;
3. The provisions of the rule subject to the petition for a waiver are not specifically mandated by statute or another provision of law; and
4. Substantially equal protection of public health, safety, and welfare will be afforded by a means other than that prescribed in the particular rule for which the waiver is requested.

The Board must find **all four factors** exist in a given case in order to grant the petition for waiver. Therefore, discussion of the petition should focus on the four factors listed in the rule, address them individually, and conclude with a finding on each one.

The attached summary has been prepared by Board staff to aid in your discussion, and any recommendations it may contain are not binding.

Petition for Waiver

Name: Michal South

License: Folder # 820428

South applied for a substitute authorization on 11/19/2019. The application was denied.

Reason for Waiver: The rule for the substitute authorization requires a baccalaureate degree from a regionally accredited institution. South holds a baccalaureate degree from Northland International University, which is not regionally accredited.

Rule Citation:

282—22.2 (272) Substitute authorization.

(2) Degree or certificate. Applicants must have achieved at least one of the following:

1. **Hold a baccalaureate degree from a regionally accredited institution.**

Staff recommendation: Grant the waiver

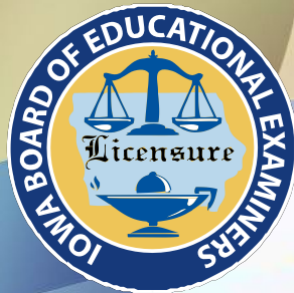
Rationale: The Board has previously granted several requests for waiver of the substitute authorization rule to individuals who have a bachelor's degree from a college that is accredited by a religious accrediting agency.

The Board has granted waivers in similar cases, including:

- 11-26: waiver for substitute authorization granted; petitioner attended Columbia Southern University, an accredited member of the Distance Education and Training Council.
- 12-03: waiver for substitute authorization granted; petitioner attended Barclay College, accredited by Association of Biblical Higher Education.
- 13-12: waiver for substitute authorization granted, petitioner attended Calvary Bible College, accredited by Association of Biblical Higher Education.
- 18-01: waiver for substitute authorization granted; petitioner attended Northland International University, accredited by the Transnational Association of Christian Colleges and Schools.
- The Petitioner lists additional similar granted petitions in her filing.

Home Base Iowa
Licensed Professions and Occupations

Annual Legislative Report
December 11, 2019



Iowa Board of Educational Examiners
Dr. Ann Lebo, Executive Director
701 East Court Avenue, Suite A,
Des Moines, Iowa 50309

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Sara Yedlik, Vice Chair, Cedar Rapids CSD, PACT Resource Specialist

Kathy Behrens, Carroll Kuemper Catholic Schools, Teacher

Dr. Larry Bice, Iowa Department of Education

David A. Harper, Sigourney CSD, Superintendent

David M. Schipper, Sioux City CSD, Assistant Principal

Erin Schoening, Council Bluffs CSD, Reading Interventionist and IB Program Coordinator

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Ryan Williamson, Des Moines CSD, Professional School Counselor

Administration

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BACKGROUND OF MILITARY EXCHANGE LICENSES AND BOARD OF EDUCATIONAL EXAMINERS

The Board of Educational Examiners (BoEE) developed the Military Exchange License in 2013 to assist with portability of teacher licensure for military spouses, recent veterans and their spouses. This allowed military veterans and spouses to waive testing requirements for three years, and allowed additional time to meet any course requirements. The rule went into effect August 28, 2013, prior to the Governor's Home Base Iowa initiative. Amendments to these rules were then adopted to ensure full compliance with Senate File 303. During the first two years of these new administrative rules (2014 – 2015), 50 military exchange and military career and technical licenses were issued. The 2019 data shows that 32 military applicants received benefits. This is up from 2018 data showing 26 military applicants receiving benefits through the BoEE Military Exchange program. The data for 2019 is presented below.

Iowa Code Section 272C.4.13:

Beginning December 15, 2016, annually file a report with the governor and the general assembly providing information and statistics on credit received by individuals for education, training, and service pursuant to subsection 11 information and statistics on licenses and provisional licenses issued pursuant to subsection 12.

SUBSECTION 11: CREDIT RECEIVED BY INDIVIDUALS FOR EDUCATION, TRAINING, AND SERVICE IN 2019

Two veterans received credit for military experience and education:

- Folder numbers 1049746, and 1101212, received a Career and Technical Licenses in Military Science, based on hours of work-related experience in the military branches of the Marines and Air Force.

SUBSECTION 12: LICENSES AND PROVISIONAL LICENSES ISSUED IN 2019

Twelve veterans received benefits toward getting their Iowa teaching license:

- Folder number 1048070, U.S. Army veteran
- Folder number 1047976, U.S. Army veteran
- Folder number 1049475, U.S. Army veteran
- Folder number 1048934, U.S. Army veteran
- Folder number 1102393, U.S. Army veteran
- Folder number 1101082, U.S. Army veteran
- Folder number 1048393, U.S. Army veteran

- Folder number 1101757, U.S. Army veteran
- Folder number 1044502, U.S. Navy veteran
- Folder number 1101432, U.S. Navy veteran
- Folder number 1101454, U.S. Navy veteran
- Folder number 1035870, U.S. Navy veteran

Nine spouses of military veterans received benefits toward getting their Iowa teaching license:

- Folder number 1048473, spouse of Air Force veteran
- Folder number 1101790, spouse of Air Force veteran
- Folder number 1048604, spouse of Army veteran
- Folder number 1100524, spouse of Army veteran
- Folder number 1101453, spouse of Army veteran
- Folder number 1102031, spouse of Army veteran
- Folder number 1102108, spouse of Marine veteran
- Folder number 1043160, spouse of Navy veteran
- Folder number 1102920, spouse of Navy veteran

Nine spouses of active duty military received benefits toward getting their Iowa teaching license:

- Folder number 1048492, spouse of active duty Air Force
- Folder number 1047983, spouse of active duty Army
- Folder number 1047827, spouse of active duty Army
- Folder number 1045628, spouse of active duty Army
- Folder number 1048363, spouse of active duty Army
- Folder number 1100947, spouse of active duty Army
- Folder number 1101651, spouse of active duty Army
- Folder number 1102023, spouse of active duty Army
- Folder number 1046363, spouse of active duty Marine

QUALITATIVE REPOSES FROM MILITARY EXCHANGE FAMILIES WHO RECEIVED MILITARY EXCHANGE BENEFITS- 2018-2019

This information was collected for our Board and is included to better show the impact of the Military Exchange License. Responses have been edited for relevance and clarity.

Thank you for your email. To answer your question about how the reduced and waived fees for military benefitted me and my family; it helped move my career quicker. It took me years to reach the career goals I was at prior to our move and it felt disheartening when I had to relinquish my title to move to another state. It felt like I was recycled to the bottom again, but with the help of Iowa BoEE and the reduced and waived fees, I was able to jump start my career in Iowa a lot sooner than I expected. I am



currently working as an individual aid to a preschool student three days a week at MFL MarMac and subbing for all grades and subjects two days a week. I couldn't be more excited about what lies ahead and look forward to continuing my career in the great state of Iowa.

Thank you for your time and your support. We are proud to serve your military.

Very respectfully,
Chessie Andrist

Hello!

I would say that getting an Iowa teaching license was the easiest to get and I have (or had) licenses in 5 states. I truly appreciated not having to take classes or tests, especially since I have been teaching 20 years. The reduced fee is also appreciated as we actually don't know if we will be relocating to Iowa yet so I actually got the IA license as a way to be ahead of the game. Sadly, because we don't know if or where we will be going, I'm in the process of getting a couple licenses and having fees for classes, tests, etc. really starts to add up. At this time we are in still in Nevada but I have started looking at districts in Iowa, again, as a way to stay ahead of the game.

Thank you!
Sarah Marlott

Thank you for reaching out to me for my experience with the Iowa Military Exchange License. At the time of my application for the Iowa Military Exchange License, I was preparing for retirement from the military and my husband, retired military himself, had been working at the Rock Island Arsenal for the last year of my service, so we were also preparing to move to Bettendorf. Upon retirement, I wanted to have as many employment options available to me as I could, so applying for the Iowa license made good sense to me.

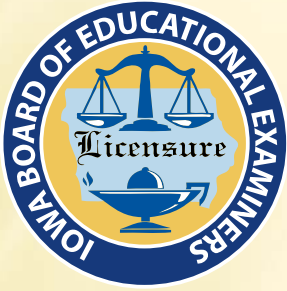


The process for applying for the license was very user friendly, and I didn't have any problems with the process or getting my Iowa license. I appreciated the ease and reduced cost of the process since I had so many things going on in my life going on during that time frame (transitioning from military, selling a home, moving, sending last kid off to college). The reduced fees cost savings could not have come at a better time for me, making the application an easy decision. The Military Exchange License program is very beneficial to military members, who oftentimes are experiencing the same complexities of life I mentioned above.

As for me personally, I am currently not working. Upon retirement from the military, I chose to take several months off to enjoy life and the things I love to do - spending a great deal of time with my horse, hiking, and being available when my college aged kids and husband need me. I haven't decided yet what my future employment looks like, but I definitely appreciate the option of teaching in Iowa, may take advantage of the opportunity in the future.

Sincerely,
Sharon Hultquist

Annual Rules Report



January 15, 2020

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State of Iowa
Iowa Board of Educational Examiners
701 E. Court Ave.
Suite A
Des Moines, IA 50319-0146

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Mission

The mission of the Iowa Board of Educational Examiners is to establish and enforce rigorous standards for Iowa educational practitioners to effectively address the needs of students.

BELIEF STATEMENTS

We Believe:

- that an effective licensure system is efficient, innovative, and responsive to needs of students and educators.
- in collaboration with other organizations to improve professional development and preparation programs.
- that education is a profession.
- that establishing ethical standards protects students and practitioners.

Adopted: June 2001

Reviewed: June 11, 2009

Revised: August 13, 2010

INTRODUCTION

In 1989, the Iowa Board of Educational Examiners became an autonomous body. The Iowa Board of Educational Examiners is charged with the overall responsibility of regulating the licensure standards for teachers, administrators, paraeducators, and coaches. The Board consists of twelve members appointed by the Governor, and confirmed by the Iowa Senate, to four-year terms. Five members are licensed teachers, four are licensed administrators, two are public members, and one is the director from the Iowa Department of Education or her/his designee.

The Board sets standards for the issuance of licenses, certificates, and authorizations to practitioners, sets standards for license renewal, investigates ethics complaints that meet jurisdictional requirements that are filed with the Board, and monitors compliance of licensees with orders issued by the Board. In the last fifteen (15) years, the fewest number of licenses issued was 19,856 and the highest number was 29,262. The Board also maintains a Code of Professional Conduct and Ethics. The Board considers approximately 150 educator discipline cases each year.

To carry out its mission, the Board adopts rules and establishes standards for practitioners pursuant to its authority under Iowa Code chapter 272. The Board makes recommendations for rules regarding the practice, discipline, education, and licensure of educational practitioners. The licensure rules are in chapters 13-24 and 27 of the Iowa Administrative Code Section 282. The Code of Professional Conduct and Ethics and the Code of Rights and Responsibilities are in chapters 25 and 26. The following report is compiled pursuant to Iowa Code section 272.29.

Criteria for Review

All rules subject to regulatory review have been evaluated according to the following criteria.

A. NEED

- (1) What is the objective of the rule for the Board and the public?
- (2) Is the rule effective in meeting its objective?
- (3) Is the rule broader than necessary to accomplish its objective?
- (4) Is the rule necessary to protect the public health, safety, or welfare?
- (5) Is the rule outdated?
- (6) Is the rule duplicative?
- (7) Have laws or other circumstances changed to the extent the rule should be amended or repealed?
- (8) Have complaints about the rule been received?
- (9) Does the rule create barriers for some applicants?

B. CLARITY

- (1) Is the rule clear and concise?
- (2) Do the Board, licensees, and the public readily understand the rule?
- (3) Does the rule conflict with the authority or rules of another agency?

C. INTENT AND STATUTORY AUTHORITY

- (1) What is the statutory authority for the rule?
- (2) Is the rule necessary to comply with the statute that authorizes it?
- (3) Is the rule consistent with the legislative intent of the statute?
- (4) Is there a need to develop additional legislative authorization in order to protect the public health, safety, and welfare?

D. COST

- (1) Are there quantifiable costs and benefits to the rule?
- (2) Are there qualitative costs and benefits to the rule?
- (3) Does the benefit of the rule exceed the costs of the rule?
- (4) Is there a less burdensome way to achieve the positive result of the rule?

E. FAIRNESS

- (1) Is the rule applied consistently and predictably?
- (2) Is the rule fair in its application?
- (3) Are additional protections needed?
- (4) Should the rule be modified to eliminate or minimize any disproportionate impacts on the regulated community?
- (5) Should it be possible to waive compliance with the rule under certain circumstances?

**Board of Educational Examiners [272]
Iowa Administrative Code 282
Rule Amendments adopted through 1/15/2018**

Rule/ARC#	Subject	Effective Date	Amendments
282—25.3(5), ARC 4147C	Clarification of ethics rules regarding release from an employment contract	3/20/2019	Eliminates ambiguity in rule provision prohibiting abandonment of a contract without prior unconditional release by the licensee's employing school board
282—13.6, ARC 4502C	Temporary initial license	8/7/2019	Implements SF 159 by creating a nonrenewable one-year license for applicants who have met all licensure requirements with the exception of a passing score on the required assessments
282—22.2, ARC 4501C	Pre-service substitute authorization	10/2/2019	Creates an authorization for teacher preparation program students to serve as substitute teachers under limited circumstances
282 chapter 9 and 282—25.3(7), ARC 4503C	Student loan default	10/2/2019	Implements SF 304 by eliminating the suspension of a license issued to a person who is in default or is delinquent on repayment or a service obligation under federal or state postsecondary educational loans or public or private services-conditional postsecondary tuition assistance solely on the basis of such default or delinquency
Multiple amendments in 282 chapters 15, 19, 20, 22, 23, and 24, ARC 4504C	Mandatory reporter training changes	10/2/2019	Implements HF 731 by modifying the mandatory child abuse and dependent adult abuse identification and reporting training requirements
282—11.37, ARC 4560C	Mandatory reporting of ethical violations to the Board of Educational Examiners	11/13/2019	Implements HF 637, which creates a 60-day reporting deadline for mandatory reports of ethical violations to the Board of Educational Examiners

IOWA BOARD OF EDUCATIONAL EXAMINERS



**Agency 286
Iowa Code 272.10
Fees Report**

**Dr. Ann Lebo
Executive Director
12/2019**

IOWA BOARD OF EDUCATIONAL EXAMINERS



Governor Kim Reynolds
Lt. Governor Adam Gregg

Dr. Ann Lebo
Executive Director

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Mary K. Overholtzer	Ryan Williamson

IOWA BOARD OF EDUCATIONAL EXAMINERS



Mission

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Beliefs Statements

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- in collaboration with other organizations to improve professional development and preparation programs.
- that education is a profession.
- that establishing ethical standards protects students and practitioners.

Principles for the Board of Educational Examiners Budgeting Process

- Identify a vision and knowledge of the service needs.
 - Identify the vision of what the BoEE should be.
 - Identify the service and the capital needs of the BoEE.
- Policies, Goals, Priorities, and Resource Utilizations plans.
 - Identify fiscal and economic policies and goals to meet the vision and needs of the BoEE.
 - Identify the service and capital policies and goals to meet the vision and needs of the BoEE.
 - Identify strategies for managing the BoEE's fiscal process.
- Prepare and adopt a fiscal budget that integrates vision, policy, and goals with strategies that are consistent with the current fee structure.
 - Develop and implement a process that prepares a revenue and expenditure plan that is based on the vision, policy, and goals of the Board.
 - Establish a yearly plan and multiple year plan for forecasting anticipated revenues.
- Monitor and control the utilization of resources in meeting the Board's goals.
 - Monitor and control the utilization of resources (expenditures) monthly and make budget adjustments quarterly.
 - When possible, identify external factors that may impact the utilization of resources.
 - Make adjustments to the goals if budget adjustments cannot meet the anticipated revenues.

IOWA BOARD OF EDUCATIONAL EXAMINERS



The Board of Educational Examiners' budget was built on the following assumptions and findings:

1. Licensure fees cover all costs for our agency. The Board does not receive an appropriation from the Legislature.
2. 2004 and 2005 legislation changed the revenue stream for the Board, requiring 25% of licensure fees to be deposited directly into the General Fund. Prior to 2004, expenditures exceeded revenues. Average annual deposits are approximately \$600,000.
3. The Board committed to not increasing licensing fees to educators for at least 4 to 7 years from FY06. The Board is currently in year 14 without a licensure fee increase.
4. Costs related to investigations and the prosecution of complaints are not within our control. Annual costs exceed \$100,000.
5. FY06 legislation requires the Board to check the sex offender registry, child abuse registry, and the dependent adult abuse registry when renewing a license. FY16 legislation added checks of Iowa Courts Online for all renewal applications. As a result, background check fees for renewals only were increased from \$1 to \$10 in FY17 to help offset these additional costs.
6. The Board cut 3 FTE in 2015. 1 FTE was added back in 2017. We currently employ 14 FTE and support 12 board members appointed by the Governor.
7. The Board must maintain a cash carryover to cover costs. A minimum balance of \$600,000 would cover three months of average expenditures, excluding General Fund deposit expenditures, should a catastrophic reduction in license applications occur.
8. The General Assembly has made three appropriations from BoEE cash reserves since 2009. In FY09, \$300,000 was transferred to the Department of Education to pay for early head start projects involving children aged birth to year three and \$454,000 was transferred to the Department of Education to pay for the beginning teacher mentoring and induction program, for a total of \$754,000. The General Fund Deposit for FY09 was \$580,139, creating a combined expenditure of \$1,334,139.
9. In 2015, House File 658 required the BoEE to transfer \$600,000 to the Department of Education for purposes of continuing the career planning required under section 279.61. The appropriated funds paid for one year of the I Have a Plan Iowa career planning software. The General Fund Deposit for FY15 was \$587,182, creating a combined expenditure of \$1,187,182.
10. Technology has increased our effective and efficient use of resources. The online licensing system requires approximately \$92,000 to operate annually. This cost was offset by the reduction of one support staff position and the elimination of paper credential mailings.
11. The contract for our previous licensure system expired in June of 2019 and was replaced with a state contract managed through OCIO, better aligning our services and licensing needs.

IOWA BOARD OF EDUCATIONAL EXAMINERS



Budget Forecast

Board of Educational Examiners										
Department: 286										
Fund: 0001										
Unit: 9397										
Appropriation: WZ9		FY19		FY20		FY20		FY21		FY22
Revenue Collected		Actual	Change	Budget	Change	Forecast	Change	Budget	Change	Budget
234	Gov Transfer In Other Agencies	6,196	(5,896)	300	10,075	10,375	(10,075)	300	0	300
401	Fees, Licenses & Permits	1,902,110	(2,110)	1,900,000	(99,304)	1,800,696	99,304	1,900,000	0	1,900,000
704	Other	586,567	(1,567)	585,000	(45,396)	539,604	45,396	585,000	0	585,000
Total Revenues:		2,494,873	(9,573)	2,485,300	(134,625)	2,350,675	134,625	2,485,300	0	2,485,300
Expenditures										
101	Personal Services	1,477,843	47,009	1,524,852	(17,055)	1,507,797	49,077	1,556,874	32,694	1,589,568
202	In State Travel	17,489	2,511	20,000	(3,006)	16,994	3,006	20,000	0	20,000
203	State Vehicle Operation	863	137	1,000	(400)	600	400	1,000	0	1,000
204	State Vehicle Depreciation	160	1,760	1,920	(1,920)	0	0	0	0	0
205	Out Of State Travel	7,633	12,367	20,000	(18)	19,983	18	20,000	0	20,000
301	Office Supplies	9,825	2,174	12,000	(299)	11,701	299	12,000	0	12,000
303	Equipment Maintenance Supplies	0	4,000	4,000	(1,000)	3,000	1,000	4,000	0	4,000
308	Other Supplies	885	4,915	5,800	(470)	5,330	470	5,800	0	5,800
309	Printing & Binding	536	464	1,000	(75)	925	75	1,000	0	1,000
313	Postage	6,342	359	6,700	(249)	6,451	249	6,700	0	6,700
401	Communications	15,047	203	15,250	17,576	32,826	(17,576)	15,250	0	15,250
402	Rentals	3,966	6,034	10,000	(1,180)	8,820	1,180	10,000	0	10,000
405	Prof & Scientific Services	3,753	11,248	15,000	(6,932)	8,068	6,932	15,000	0	15,000
406	Outside Services	447	2,853	3,300	3,137	6,438	(3,137)	3,300	0	3,300
407	Intra-State Transfers	6,655	(6,655)	0	0	0	0	0	0	0
408	Advertising & Publicity	48	52	100	(2)	98	2	100	0	100

IOWA BOARD OF EDUCATIONAL EXAMINERS



409	Outside Repairs/Service	0	6,000	6,000	(500)	5,500	500	6,000	0	6,000
414	Reimbursements To Other Agency	44,297	159,703	204,000	(20,802)	183,198	(99,198)	84,000	5,000	89,000
416	ITD Reimbursements	662,717	(487,717)	175,000	28,213	203,213	(18,213)	185,000	10,000	195,000
418	IT Outside Services	93,955	(93,955)	0	17,702	17,702	(17,702)	0	0	0
432	Attorney General Reimbursement	41,554	3,446	45,000	(4,562)	40,438	4,562	45,000	0	45,000
433	Gov Transfer Auditor of State	0	800	800	0	800	0	800	0	800
434	Gov Transfer Other Agencies	259,472	40,529	300,000	(26,769)	273,231	36,769	310,000	10,000	320,000
501	Equipment	0	10,000	10,000	(10,000)	0	10,000	10,000	0	10,000
502	Office Equipment	0	13,000	13,000	(13,000)	0	500	500	0	500
503	Equipment-Non Inventory	261	239	500	36,372	36,872	(36,372)	500	0	500
510	IT Equipment & Software	25,731	36,769	62,500	(32,580)	29,920	20,080	50,000	0	50,000
602	Other Expenses & Obligations	43,215	(3,215)	40,000	1,756	38,244	1,756	40,000	0	40,000
702	Fees	30	0	30	(30)	0	30	30	0	30
705	Refunds-Other	915	(635)	280	35	315	(35)	280	0	280
Total Expenditures:		2,716,824	(220,711)	2,496,113	(37,649)	2,458,464	(55,329)	2,403,135	57,694	2,460,829
Current Year Operations		(221,951)	211,138	(10,813)	96,975	(107,789)	189,953	82,165	(57,694)	24,470
	Balance Carry Forward	815,593	(46,684)	768,909	(61,105)	707,804	143,269	851,073	24,470	875,544

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Revenues and Expenditures

Description	FY19	FY18	FY17	FY16	FY15	FY14	FY13	FY12	FY11	FY10	FY09
Balance Forward	\$1,037,544	\$836,246	\$593,217	\$570,694	\$1,176,209	\$1,156,232	\$1,047,214	\$923,037	\$695,115	\$465,147	\$999,099
Gov Transfer in Other Agencies	\$6,196	(\$70)	\$321	\$600	\$338						
Fees, Licenses & Permits	\$2,506,034	\$2,640,601	\$2,402,398	\$2,366,770	\$2,362,441	\$2,376,318	\$2,394,796	\$2,273,149	\$2,261,510	\$2,219,966	\$2,330,805
Other	\$586,567	\$620,625	\$454,700	\$448,835	\$363,491	\$364,476	\$365,286	\$395,060	\$273,742	\$359,189	\$315,462
Total Receipts	\$3,098,797	\$6,261,156	\$2,857,419	\$2,816,205	\$2,726,270	2,740,794	2,760,082	2,668,209	2,535,252	2,579,155	2,646,267
less: General Fund Receipts	(\$603,924)	(\$638,663)	(\$587,499)	(\$582,569)	(\$587,182)	(\$589,546)	(\$594,889)	(\$565,268)	(\$562,760)	(\$552,526)	(\$580,139)
Revenues	\$2,494,873	\$2,622,493	\$2,269,920	\$2,233,636	\$2,139,088	\$2,151,248	\$2,165,193	\$2,102,941	\$1,972,492	\$2,026,629	\$2,066,128
Expenditures	\$2,716,824	\$2,421,195	\$2,026,891	\$2,211,113	\$2,744,603	\$2,131,271	\$2,056,175	\$1,978,764	\$1,744,570	\$1,796,661	\$2,600,081
Revenues less Expenditures	(\$221,951)	\$201,298	\$243,029	\$22,523	\$(605,515)	\$19,977	\$109,018	\$124,177	\$227,922	\$229,968	\$(533,952)

*The fluctuation in revenues less expenditures highlights the importance of maintaining a cash balance beyond the minimum of \$600,000 to allow time for corrective action and prevent the need to increase fees.

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Application Fees

	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY 2019	3,139	3,694	2,186	2,364	1,785	1,707	2,436	1,879	1,989	2,331	3,063	3,496	30,069
FY 2018	2,962	3,799	2,165	3,059	1,922	1,558	2,879	2,110	2,476	2,700	3,216	3,380	32,226
FY 2017	2,660	3,221	2,002	1,926	1,482	1,636	2,273	1,744	2,502	2,007	2,959	3,035	27,447
FY 2016	3,017	3,432	2,078	2,454	1,603	1,991	2,082	2,267	2,034	2,147	2,783	3,195	29,083
FY 2015	3,095	3,564	2,297	2,368	1,452	2,230	1,918	1,717	2,003	1,946	2,505	3,224	28,319
FY 2014	2,968	3,852	2,120	2,232	1,571	1,964	2,092	2,040	2,099	1,984	2,576	3,314	28,812
FY 2013	2,744	3,375	1,978	2,488	1,849	1,920	2,231	2,068	2,246	2,188	2,956	3,219	29,262
FY 2012	2,490	3,087	2,475	2,041	1,849	2,005	1,985	2,259	2,141	1,951	2,920	2,857	28,060
FY 2011	2,812	2,923	2,294	2,149	1,857	2,051	1,996	2,050	2,299	2,055	2,189	3,293	27,968
FY 2010	2,804	2,899	2,626	2,210	1,842	1,944	1,843	2,321	2,158	2,037	2,211	2,976	27,871
FY 2009	2,902	3,413	2,644	2,547	1,779	1,726	1,979	2,221	2,393	1,844	2,259	2,923	28,630

*Some license types may require multiple application fees for a license to be issued, i.e. processing fee, evaluation fee, late fee. Background check fees are recorded separately.

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Licenses Issued by Type

ID	License Title	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
10	Initial License	2527	2791	2679	3028	3342	3723	3309	4033	3668	3556	3723
12	One-Year Conditional	13	10	40	36	34	34	33	46	38	96	9
14	International Exchange License	8	11	23	26	28	23	13	14	3	8	9
15	Standard License	6237	6005	5885	6017	5927	6626	6851	6085	6101	6144	6922
18	License Suspended or Revoked	40	45	58	92	489						
20	Master Educator License	4369	4371	3866	3656	3398	3496	4080	3350	3196	2808	2920
24	Initial Administrator License	259	239	284	251	273	319	352	326	335	270	275
25	Professional Administrator License	730	589	454	484	597	720	787	416	465	570	803
27	Authorization Extension	36	14	25	21	3						
28	Executive Director Decision	142	120	283	319	228	284	219	279	228	255	217
30	Class A License	698	740	1387	1168	1051	1090	1019	931	925	875	1171
31	Administrator Exchange License	91	93	106	65	83	63	71	32	11	1	3
33	Class G	31	21	35	28	39	38	27	23	18	37	16
34	Teacher Intern License	48	48	44	36	34	20	22	18	18	24	18
35	Class B License	887	860	945	1170	1405	923	933	952	838	938	815
36	Class E Emergency License (Extension of B)	108	85	152	130	167	193	189	259	291	309	296
37	Class E Emergency License (Extension of A)	46	40	84	67	108	150	138	130	123	114	26
38	Regional Exchange License	259	403	450	599	517	524	539	555	521	354	160
40	Substitute License	1411	1544	1403	1499	1489	1619	1703	1506	1680	1573	1753
41	Evaluator-(NEW) License	40	58	58	39	37	50	54	44	42	46	64
47	iJAG Authorization	9	10	9	9	19	13					
48	Military Exchange License	12	29	36	41	23	18	3				
49	Activities Administration Authorization	15	13	6	7	18						
50	Initial Career and Technical Authorization	31	49	40	21	17	23	19	17	14	7	13

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52	Preliminary Native Language Teaching Authorization	8	8	6	2	11	7	1				
53	Initial School Administrative Manager Authorization	27	16	28	29	17	20					
54	School Administrative Manager Authorization	6	6	3	2		48					
55	Career and Technical Authorization	22	17	14	6	9	21	18	10	9	15	14
56	Native Language Teaching Authorization	6	7	10	3	2						
59	Transitional Coaching Authorization	40	61	67								
76	Initial Professional Service License	117	135	126	128	112	132	107	141	118	103	84
77	Professional Service License	283	265	232	244	254	220	223	180	173	194	142
79	Orientation and Mobility Specialist	4	1	5	3	2	1	5	5	2	1	1
89	Statement of Professional Recognition	220	395	425	215	249	148	264	417	221	218	89
90	Coaching Authorization	2927	3227	3137	3464	3325	3512	3180	3247	3163	3058	2846
91	Coaching Authorization Extension	181	117	145	42	59	79	102	141	170	172	195
92	Behind the Wheel Driving Instructor Authorization	188	133	185	171	173	171	160	161	179	93	150
93	Paraeducator Certificate	622	551	591	643	705	1035	798	728	656	962	932
94	Substitute Authorization	1432	1519	1354	1375	1201	899	810	914	770	859	938
95	School Business Official Authorization	207	127	38	110	255	27	1	438	7		
96	Temporary Initial School Business Official Authorization	3	1	5	2	4	1	4	3			
97	Initial School Business Official Authorization	23	17	17	30	18	25	24	10			
	Total	24,366	26,812	24,743	25,287	25,727	26,304	26,069	25,421	24,003	23,670	24,609