

**Application Opens:
March 2, 2020**

**Deadline to Apply:
May 29, 2020**

**Login to your
Parent Portal
account**

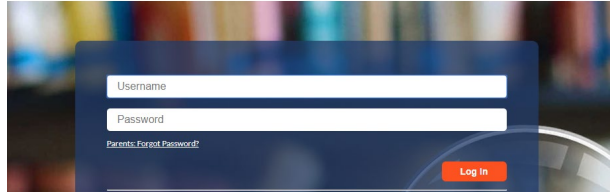
**Apply for School
Year 2020-2021**

**Do you need
assistance?
Call 386-734-7190
ext. 20645 or 20574**



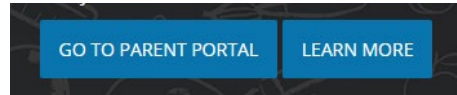
SCHOOL CHOICE APPLICATION:

Currently Enrolled VCS Students



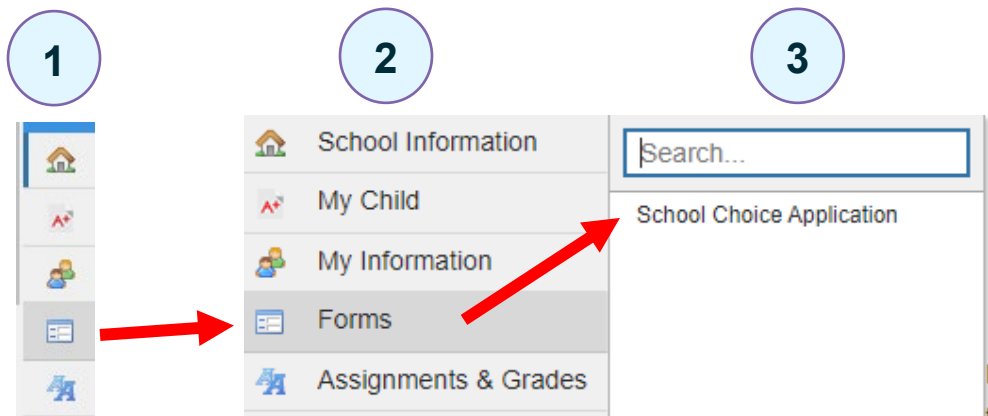
HOW TO ACCESS YOUR PARENT PORTAL ACCOUNT

1. Go to the Volusia County Schools webpage <https://www.vcsedu.org/>
2. Click on "PARENTS" at the top of the screen to navigate to the following page: <https://vcsedu.org/parents/>.
3. Scroll down to the "FOCUS" icon in the black section
 - Click "LEARN MORE" for important information on setting up a parent portal account.
 - Click "GO TO PARENT PORTAL" to enter your parent portal account.



HOW TO COMPLETE THE CHOICE APPLICATION

1. Once you are logged into parent portal, find the icons on the left side of the screen.
2. Click on the icon 4th from the top called "FORMS"
 - It looks like a box with a blue outline and gray inside.
3. Click on the "SCHOOL CHOICE APPLICATION" and submit the application directly from Parent Portal.



Information About School Choice Applications:

School Choice Applications are used to request a school other than the zoned school. Applications open March 2nd and close May 29th.

1. A separate application must be completed for each student.
2. The school district will notify each family by email or letter of the School Choice Application Committee's decision.
3. The Volusia County School District cannot guarantee placement at a specific school due to factors such as over-crowding, program placement, class size, etc.
4. Transportation to and from school is the responsibility of the family.
5. In order to remain in your School Choice Placement, your student must:
 - Comply with the Student Code of Conduct
 - Maintain satisfactory academic performance
 - Maintain satisfactory school attendance

3 Methods to Complete a School Choice Application:

Choose **one** type of application when completing your request to switch from the student's zoned school. Only one application will be evaluated per student per year. All **three** applications are evaluated by the district in the same manner. Duplicate applications will be returned or denied by the district.

You may complete the application by one of the three following:

1. **Parent Portal Account:** Only Currently Enrolled VCS Students
 - Sign into your VCS Parent Portal account and complete the application.
2. **Online Form:** Current or New to VCS Students
 - This online form is accessible by phone or computer at <http://bit.ly/32v29tn>.
3. **Paper Application:** Current or New to VCS Students
 - Paper applications can be completed at any Volusia County School. The school will forward the application to the Student Choice Office using the county mail service. This application may be delayed due to the physical delivery of the form to the School Choice Office.

Do you have questions about the school choice application process?

Check out our website or email the School Choice Department.

For additional information, visit the School Choice Department at <https://www.vcsedu.org/choice-programs/school-choice-process>.

The School Choice Department email address is SchoolChoice@groups.volusia.k12.fl.us.

