

APPLICATION FOR ADMISSION

South

UNIVERSITYSM

ESTABLISHED 1899

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APPLICATION FOR ADMISSION

Please print or type and answer each question.

PERSONAL

Name _____
First
Middle
Last

Email _____

Primary Phone _____ Alternate/Cell Phone _____

Maiden / Other Name _____

Social Security # - - Date of Birth _____

PERMANENT ADDRESS

Street Name and Number _____ Apt. No. _____ City _____ State/Province _____ Zip/Postal Code _____ Country _____

TEMPORARY ADDRESS

Street Name and Number _____ Apt. No. _____ City _____ State/Province _____ Zip/Postal Code _____ Country _____

In case of emergency call

Name _____ Relationship _____ Home phone _____ Work phone _____ Cell phone _____

PROGRAM INFORMATION

I wish to apply for the following program: (please check one and enter program name)

<input type="checkbox"/> ASSOCIATES DEGREE _____ <input type="checkbox"/> BACHELORS DEGREE _____ <input type="checkbox"/> MASTERS DEGREE _____	<input type="checkbox"/> DOCTORATE DEGREE _____ <input type="checkbox"/> CERTIFICATES _____
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START DATE

Please enter the Term and year you wish to start class:

Campus Attending:

South University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate, baccalaureate, masters, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of South University.

See **SUprograms.info** for program duration, tuition, fees, and other costs, median debt, federal salary data, alumni success, and other important info.

Are you a U.S. citizen or Lawful Permanent Resident? Yes No

South University requests information regarding citizenship status for funding and admission requirements only. South University does not use this information in any way to exclude prospective students on the basis of citizenship status or any other protected characteristic.

Is English your first language? Yes No

If you are a U.S. military veteran, service member, or military family member, please check here. Yes No

Do you believe you are eligible to receive U.S. military educational benefits? [check one] Yes No

If yes, which military educational benefits do you believe you are eligible to receive? _____

Are you currently a student? Full-Time Part-Time No

If yes, where are you enrolled? _____ City _____ State/Province _____

Have you previously applied to any South University program? Yes No

If yes, which program and when? _____

Are you currently enrolled or have you ever attended South University? Yes No

If yes, what program and when? _____

(For DNP, MSN, RN to BSN Completion Program) Are you a Registered Nurse? Yes No If yes, please complete the following:

Is your license current and in good standing?

RN License Number

State in which you are licensed

RN License Expiration Date

EDUCATIONAL BACKGROUND

I graduated from High School / I received my GED. (circle one)

High School/GED Center Name

Address

City

State/Province

Zip/Postal Code

Country

Name printed on your diploma or GED

Year Graduated / GED Received

List all Post-Secondary Institutions (Proprietary Institutions, Community Colleges, Colleges, or Universities) attended. Write "none" if you did not attend any other post-secondary institutions.

Undergraduate Education (List in reverse chronological order all undergraduate institutions which you have attended and degrees which you have received, or expect to receive, along with the appropriate dates.)

Institution (City and State)	Attendance From	Attendance To	Degree or Certificate Earned	Graduation Date	Overall GPA	Credits

Graduate Education (List in reverse chronological order all graduate institutions which you have attended and degrees which you have received, or expect to receive, along with the appropriate dates.)

Institution (City and State)	Attendance From	Attendance To	Degree or Certificate Earned	Graduation Date	Overall GPA	Credits

If you have attended more than 4 prior undergraduate or 2 prior graduate postsecondary institutions, please check here.

STUDENT RIGHT TO KNOW

According to regulations published by the United States Department of Education based on the Student Right-to-Know Act, the graduation/completion rates for first-time, full-time students who entered school and graduated/completed within 150% of the normal time to complete the program, as published on the Institution's Student Consumer Information page, must be made available to current and prospective students. You may obtain a hard copy of this information in the South University Admissions Office.

FINANCIAL AID

Getting Started

Do you wish to apply for financial aid, if eligible? Yes No

Tuition Assistance

Will you be receiving Employer Tuition Assistance? Yes No

Do you plan to use veterans benefits to pay for your education? Yes No

If so, list:

ACKNOWLEDGEMENTS *(Please initial in available space.)*

_____ I acknowledge that I understand I am subject to termination of my program of study if my official transcript providing Proof of Graduation is not received within 10 weeks from the start of my first day of class. I am aware that financial aid will not be credited to my account if I cannot provide Proof of Graduation; therefore I will be responsible for any balance due on tuition or fees.

_____ I acknowledge that unofficial transcripts can be reviewed for Transfer of Credit if they are received before I begin classes and indicate institution name, program of study, course name, and grade received. However, if my official transcript showing potential Transfer of Credit is not received, I understand that I am subject to loss of Transfer of Credit from this source, which could affect my financial aid plan and the length of my program.

_____ I acknowledge receipt of the University's Academic Catalog, which contains information describing programs offered and equipment/supplies provided. The Academic Catalog is included as part of the enrollment agreement, and I acknowledge that I have received a copy.

_____ I acknowledge that my courses may be delivered via video conferencing, online, or in a day/evening/weekend format. I have discussed this course delivery option with my Admissions Officer and understand the implications regarding matriculation and course offerings.

POLICIES

Transferability of Credits to Other Colleges

South University is accredited by an accrediting agency recognized by the United States Department of Education. However the fact that a school is licensed and accredited is not necessarily an indication that credits earned at that school will be accepted by another school. In the U.S. higher education system, transferability of credit is determined by the receiving institution taking into account such factors as course content, grades, accreditation and licensing. For this reason South University does not imply, promise, or guarantee that credits earned at South University will be accepted by another college or university. Students planning to transfer to other colleges or universities are responsible for consulting with the registrar at those institutions as early as possible concerning the acceptance of credits earned at South University.

Return of Title IV Funds

In compliance with Federal regulations, the school will determine how much Federal student financial assistance the student has earned or not earned when a student who is a Title IV recipient withdraws from school.

The school will calculate the percentage and amount of awarded Federal student financial assistance that the student has earned if the student withdraws up through the 60 percent point of the term or session if the student is only attending a session. If the student has completed more than 60 percent of the term or session the student earns 100 percent of the Federal student financial assistance.

The amount earned will be based on the percentage of the term that was completed in days up to and including the last date of attendance. To calculate the amount earned, the school will determine the percentage by dividing the number of calendar days completed in the term up to and including the last date of attendance by the total number of calendar days in the term. If there is a scheduled break of five or more days, it will reduce the term length and if the scheduled break is before the student's last date of attendance, it will also reduce the calendar days completed.

If the student received more than the amount of Federal student financial assistance earned, the difference will be returned to the Federal student

POLICIES *(continued)*

financial assistance programs from which funds were received in the following order: Federal Unsubsidized Direct Loans, Federal Subsidized Direct Loans, Federal Perkins Loans, Federal Direct PLUS Loans, Federal Pell Grant, FSEOG. Funds will be returned to the aid source within forty-five (45) calendar days of the date that the school determines that the student has withdrawn.

If more Federal student financial assistance has been earned than has been received, the student may be eligible for a post-withdrawal disbursement. The school will notify the student of any post-withdrawal disbursement loan funds for which the student may be eligible and what steps need to be taken for the Federal financial assistance funds to be received. The student or parent, in the case of the Federal PLUS Loans, needs to provide permission before any loan funds may be disbursed on the student's account or disbursed to the student or parent. However, the school may automatically use all or a portion of the post-withdrawal disbursement of grant funds for tuition, fees, and room and board charges (as contracted with the school), and, with the student's authorization, the school may automatically use the grant funds for other educationally-related charges. Any balance of grant funds that may be available will be offered the student.

If Federal student financial assistance funds need to be returned, the institution must return a portion or all of the unearned funds equal to the lesser of:

- The institutional charges multiplied by the percentage of the unearned Federal student financial assistance funds; or
- The entire amount of unearned funds.

If there are remaining unearned Federal financial aid funds to be returned, the student must return any loan funds that remain to be returned in accordance with the terms and conditions of the promissory note. If the remaining amount of funds to be returned includes grant funds, the student must return any amount of the overpayment that is more than half of the grant funds received. The school will notify the student as to the amount owed and how and where it should be returned.

If students are only scheduled to attend Session I or Session II, the Return of Title IV Calculation as described will be applied to the applicable Session attended using the session start and end dates.

Refund of Tuition

Tuition charges are based on the total number of credit hours for which a student is enrolled on the first day of classes (as listed in the University calendar), regardless of program. Refunds or tuition adjustments will be awarded according to the following guidelines:

1. If circumstances prevent matriculation before a student begins attending the University, all tuition charges will be refunded. The application fee will be refunded only if a refund is requested within three days of application. A tuition adjustment results when a student officially changes enrollment status (full-time to part-time, part-time to less than part-time or part-time to full time) during the drop/add period. No adjustment will be made for students dropping individual classes after the drop/add period.
2. Richmond and Virginia Beach Virginia campuses only: Rejection: An applicant rejected by South University is entitled to a refund of all monies paid. Three-Day Cancellation: An applicant who provides written notice of cancellation within three (3) business days, excluding weekends and holidays, of executing the enrollment agreement is entitled to a refund of all monies paid, excluding the \$50 non-refundable application fee. Other Cancellations: An application requesting cancellation more than three (3) days after executing the enrollment agreement and making an initial payment, but prior to the first day of class is entitled to a refund of all monies paid, less a maximum tuition fee of 15% of the stated cost of the course or \$100, whichever is less. A student applicant will be considered a student as of the first day of classes.

Withdrawal Procedure: A student choosing to withdraw from the school after the commencement of classes is to provide notice in writing or in person to the Office of the Registrar. The notice must include the expected last date of attendance and be signed and dated by the student. A student will be determined to be withdrawn from the institution if the student violates the schools published attendance policy. All refunds must be submitted within forty-five (45) calendar days after receipt of a written request or the date the student last attended classes whichever is sooner.

Tuition Refunds will be Determined as Follows:

Proportion of Courses Taken by Withdrawal Date	Refund Percentage
During the Drop/Add Period	100% of course cost
After the Drop/Add Period and before the first 25%	75% of course cost
25% up to but less than 50%	50% of course cost
50% up to but less than 75%	25% of course cost
75% or more	No Refund

POLICIES *(continued)*

3. Accelerated Graduate Programs, Austin, Columbia*, High Point, Montgomery, Novi, Savannah, Tampa, and West Palm Beach campuses:

Tuition Refunds will be Determined as Follows, based on the week in which the student withdraws:

Withdrawal Date	Tuition Refund
Week 1	75% of course cost
Week 2	50% of course cost
Week 3	25% of course cost
After Week 3	0% of course cost

*Columbia campus only: For students attending the University for the first time and who withdraw from the institution, a prorated refund calculation shall be applied up to 60 percent point in time of that initial term. Prorated refund is a refund for a student of not less than that portion of tuition, fees, and other charges assessed the student equal to the portion of the period of enrollment for which the student has been charged that remains on the last day of attendance by the student, rounded downward to the nearest ten percent of that period, less any unpaid charges owed for the period of enrollment for which the student has been charged that remains on the last day of attendance by the student, rounded downward to the nearest ten percent of that period, less any unpaid charges owed for the period of enrollment for which the student has been charged, and less an administrative fee not to exceed the lesser of five percent or one hundred dollars.

Withdrawal Procedure: To withdraw officially from the institution, students must contact the office of the registrar to provide notification of their intention to withdraw. A student will be determined to be withdrawn from the institution if the student violates the university’s published attendance policy in all their classes. All refunds must be submitted within thirty (30) calendar days of the determination of the withdrawal date.

4. Ohio campus:

Students who apply for enrollment into the Cleveland campus but are rejected or provide written notice of cancellation within five (5) calendar days of executing the enrollment agreement are entitled to a refund of all monies paid, including the \$50 application fee. An applicant requesting cancellation more than five (5) calendar days after executing the enrollment agreement and making an initial payment but prior to the first day of class is entitled to a refund of all monies paid, less the \$50 application fee.

Withdrawal Procedure: The University requests that a student choosing to withdraw from the school after the commencement of classes is to provide notice in writing or in person to the Office of the Registrar. The notice must include the expected last date of attendance and be signed and dated by the student. A student will be determined to be withdrawn from the institution if the student violates the university’s published attendance policy. All refunds will be submitted within thirty (30) calendar days of the determination of the withdrawal date. Refunds are calculated based on the student’s last date of attendance or participation in an academic activity.

Refunds for Tuition and Refundable Fees will be determined as Follows:

Calendar Week	Tuition Refund
Withdrawal during the first full week	75% of tuition and refundable fees, less the \$50 application fee
Withdrawal during the second full week	50% of tuition and refundable fees, less the \$50 application fee
Withdrawal during the third full week	25% of tuition and refundable fees, less the \$50 application fee
Withdrawal after the third full week	No tuition or refundable fees refund

POLICIES *(continued)*

ARBITRATION *(Please initial in available space.)*

_____ *I have read, understand, and agree to the terms of the agreement.*

Every student and South University agrees that any dispute or claim between the student and South University (or any company affiliated with South University, or any of its officers, directors, trustees, employees or agents) arising out of or relating to a student's enrollment or attendance at South University whether such dispute arises before, during, or after the student's attendance and whether the dispute is based on contract, tort, statute, or otherwise, shall be, at the student's or South University's election, submitted to and resolved by individual binding arbitration pursuant to the terms described herein. This policy, however, is not intended to modify a student's right, if any, to file a grievance with any state educational licensing agency.

Either party may elect to pursue arbitration upon written notice to the other party. Such notice must describe the nature of the controversy and the remedy sought. If a party elects to pursue arbitration, it should initiate such proceedings with JAMS, which will serve as the arbitration administrator pursuant to its rules of procedure. JAMS can be contacted as follows: JAMS, 45 Broadway, 28th Floor, New York, NY, 10006, www.jamsadr.com, 800-352-5267. This provision does not preclude the parties from mutually agreeing to an alternate arbitration forum or administrator in a particular circumstance. If either party wishes to propose such an alternate forum or administrator, it should do so within twenty (20) days of its receipt of the other party's intent to arbitrate.

South University agrees that it will not elect to arbitrate any undividable claim of less than the relevant jurisdictional threshold that a student may bring in small claims court (or in a similar court of limited jurisdiction subject to expedited procedures). If that claim is transferred or appealed to a different court, however, or if a student's claim exceeds the relevant jurisdictional threshold South University reserves the right to elect arbitration and, if it does so, each student agrees that the matter will be resolved by binding arbitration pursuant to the terms of this Section.

IF EITHER A STUDENT OR SOUTH UNIVERSITY CHOOSES ARBITRATION, NEITHER PARTY WILL HAVE THE RIGHT TO A JURY TRIAL, TO ENGAGE IN DISCOVERY, EXCEPT AS PROVIDED IN THE APPLICABLE ARBITRATION RULES, OR OTHERWISE TO LITIGATE THE DISPUTE OR CLAIM IN ANY COURT (OTHER THAN IN SMALL CLAIMS OR SIMILAR COURT, AS SET FORTH IN THE PRECEDING PARAGRAPH, OR IN AN ACTION TO ENFORCE THE ARBITRATOR'S AWARD). FURTHER, A STUDENT WILL NOT HAVE THE RIGHT TO PARTICIPATE AS A REPRESENTATIVE OR MEMBER OF ANY CLASS OF CLAIMANTS PERTAINING TO ANY CLAIM SUBJECT TO ARBITRATION. THE ARBITRATOR'S DECISION WILL BE FINAL AND BINDING. OTHER RIGHTS THAT A STUDENT OR SOUTH UNIVERSITY WOULD HAVE IN COURT ALSO MAY NOT BE AVAILABLE IN ARBITRATION.

The arbitrator shall have no authority to arbitrate claims on a class action basis, and claims brought by or against a student may not be joined or consolidated with claims brought by or against any other person. Any arbitration hearing shall take place in the federal judicial district in which the student resides. Upon a student's written request, South University will pay the filing fees charged by the arbitration administrator, up to a maximum of \$3,500 per claim. Each party will bear the expense of its own attorneys, experts and witnesses, regardless of which party prevails, unless applicable law gives a right to recover any of those fees from the other party. If the arbitrator determines that any claim or defense is frivolous or wrongfully intended to oppress the other party, the arbitrator may award sanctions in the form of fees and expenses reasonably incurred by the other party (including arbitration administration fees, arbitrators' fees, and attorney, expert and witness fees), to the extent such fees and expenses could be imposed under Rule 11 of the Federal Rules of Civil Procedure.

The Federal Arbitration Act (FAA), 9 U.S.C. §§ 1, et seq., shall govern this arbitration provision. This arbitration provision shall survive the termination of a student's relationship with South University.

Statement of Non-discrimination

South University does not discriminate or harass on the basis of race, color, national origin, sex, gender, sexual orientation, gender identity or expression, disability, age, religion, veteran's status, genetic marker, or any other characteristic protected by state, local or federal law, in our in our programs and activities.

Career Services

The Career Services Office does not guarantee employment but instead provides individualized job search assistance with pursuing full-time employment. Career workshops and theme weeks based on academic majors are held throughout the year to aid students in their professional development. All programs are open to any student at no charge. Students should seek out the assistance of the Director of Career Services or Dean of Student Affairs during or prior to their last quarter of school. Information is available regarding resume writing and job search strategies and techniques.

POLICIES *(continued)*

Emergency Notification System

South University maintains an Emergency Notification System. We obtain a personal cell phone number and/or e-mail address from every student enrolling in our school. This information will be entered into our Emergency Notification System, My Campus Alert, and will only be used for emergency notification purposes. Students have the option to choose not to participate in the emergency alert system, and that election must be renewed at the start of each academic year. However, by not providing a personal email or Cell phone number the college will have less ability to reach you in the event of a serious emergency or school closure.

Cell Phone number: (_____) _____ - _____ Email Address: _____@_____

By checking this box I choose not to participate and understand that I may not be notified in the event of a significant campus emergency or school closure.

Student Signature: _____ Date: _____

For students in the Medical Assisting program

_____ I understand that enrollment in the Medical Assisting Program will require meeting specific technical standards which include the use of: sensory skills, gross and fine motor skills.

I understand enrollment in the Medical Assisting program will include participation in laboratory procedures and the procedures will include injections, the drawing of blood from the vein, and the pricking of the end of the finger and/or ear lobe. I further understand that these procedures will be carried out in the laboratory setting and through the use of professional recognized techniques. I further understand that these procedures will be performed by students as well as members of South University faculty, but that a member of the faculty, well qualified in these procedures, will always be present during the performance of these techniques. I further agree to release South University, its officers, faculty, staff, and participating students from damages or injuries sustained by me as a result of having the above-described laboratory procedures administered.

For students in the Nursing program

_____ I understand enrollment in the Nursing program will include participation in laboratory procedures and the procedures will include injections, the drawing of blood from the vein, and the pricking of the end of the finger and/or ear lobe. I further understand that these procedures will be carried out in the laboratory setting and through the use of professional recognized techniques. I further understand that these procedures will be performed by students as well as members of South University faculty, but that a member of the faculty, well qualified in these procedures, will always be present during the performance of these techniques. I further agree to release South University, its officers, faculty, staff, and participating students from damages or injuries sustained by me as a result of having the above-described laboratory procedures administered.

For students in the Master of Science in Nursing and Accelerated RN to Master of Science in Nursing programs

_____ I acknowledge that I have read and understand the following statements.

I understand that clinical/educational practicums are required in this degree program and that I am responsible for identifying approved sites and preceptors.

I understand that I am responsible for all travel, licensure, and related expenses in order to complete the required clinical/educational practicums in a state which has approved the South University degree programs.

Acceptance into a South University nursing program or its completion does not imply or guarantee that a student will be able to obtain licensure or certification. The student should contact the state licensing board or professional certification body in each state in which the student intends to practice for specific requirements and the application processes.

For students in the Associate of Science in Allied Health Science or the Bachelor of Science in Health Sciences programs

_____ I acknowledge that I have read and understand the following statements.

I am enrolling in the Associate of Science in Allied Health Science or the Bachelor of Science in Health Sciences degree program (the "Degree Programs"). I understand that I am NOT enrolling in a nursing program. While the courses in the Degree Programs may provide me with the prerequisite courses for admission into nursing programs such as South University's Bachelor of Science in Nursing, admission to any nursing program is competitive at most institutions (including South University's) and is NOT guaranteed. I am aware that if I want to transfer credit, I must consult with the institution that I wish to attend, as that institution determines transfer credit. Furthermore, I understand that some institutions will not accept online science and laboratory courses for transfer credit.

Completion of either of the Degree Programs does not fulfill the prerequisites for admission into the Doctor of Pharmacy program. The admission requirements for the Doctor of Pharmacy program are separate and distinct from the Health Science programs at South University.

For students in Criminal Justice programs

_____ I understand that acceptance into the South University's Criminal Justice programs or completion does not imply or guarantee that I will be able to obtain employment in the criminal justice system. A prior arrest record may affect my ability to complete the educational experience, graduate, and obtain any licenses that might be needed to achieve personal career goals.

For students in Physical Therapist Assistant Program

_____ I acknowledge that I have read and understand the following statements.

I understand that the South University Physical Therapist Assistant (PTA) program is divided into two phases, the general education phase and the technical phase. The general education phase typically involves an initial three quarters of full time study. The subsequent technical phase is composed of those courses specifically devoted to Physical Therapist Assistant.

I understand that students admitted into the general education phase are NOT guaranteed admission into the technical phase. Admission into the technical phase is based upon competitive admissions criteria, as outlined below. I acknowledge that no one at South University, or working on behalf of South University, has guaranteed or otherwise promised that I will eventually be admitted into the technical phase of the program. I acknowledge that no one at South University or working on behalf of South University has authority to promise or guarantee that I will be admitted to the technical phase of the program.

I understand that admission to the general education phase of the South University PTA program is contingent upon achieving a satisfactory score on either the Accuplacer test, the SAT or the ACT. Upon initial application to the University, I will be afforded two opportunities to take the Accuplacer test within 30 days and not more than three attempts within a 12 month period.

I understand that upon application to the general education phase of the South University PTA program I must meet the requirements for regular admission to the university, which includes: a minimum ACT score of 19, or a minimum SAT score of 900 (Critical Reading and Math), or minimum Accuplacer scores of: Reading Comprehension 77, Sentence Skills 86, Math 36, and Algebra 53. In the event, that I do not meet the minimum standards for Algebra (Accuplacer score), I understand that I will be required to enroll in and successfully pass developmental Math. Applicants who require developmental coursework (in English) based upon scores of the standardized tests will not be permitted to enroll in the PTA program even if they have taken coursework at another institution.

I understand that at the time of application to the technical phase of the PTA program I must have a cumulative grade point average of 2.85. I further understand that there is a penalty in the ranking process for repeating courses to obtain a better grade.

I understand that I must provide results of a background check before being admitted to the technical phase of the program. I understand that I will not be admitted to the program if I have been convicted of a felony, or a misdemeanor that would impair my ability to be placed in a clinical site and/or be eligible to take the PTA licensure exam. I hereby acknowledge that I have not been convicted of a felony in any jurisdiction. I understand that being convicted of a felony while being in the PTA program will be grounds for dismissal from the program. While in the program, I realize that I may be asked at any time to submit to a drug test. South University has a zero tolerance policy for illegal drugs, and a validated positive drug test will result in dismissal from the program.

South University desires to provide the opportunity for students who want to become physical therapist assistants, and have demonstrated significant academic aptitude for the profession, to be admitted into the technical phase of the program. Accordingly, I realize that, even if I am admitted to and successfully complete the general education phase of the program, I must complete an application for admission to the technical phase. I must have achieved a cumulative grade point average of 2.85 and with a minimum grade of B in Medical Terminology, Anatomy & Physiology I and lab, and Anatomy & Physiology II and lab prior to admission to the technical phase. The technical phase admissions process ranks students in terms of their non-science grade point average, their science grade point average, and scores from the HOBET exam. Students who repeat courses to obtain better grades will have deductions taken from their ranking for each course they repeat. The technical phase slots will be filled by students with the greatest academic potential for success as determined by the ranking process. Students with the highest numerical ranking will be admitted to the technical phase of the program. The number of students admitted depends on the resources of the campus, including number of faculty, available classrooms, laboratory space and other budgeted resources. Students who are not selected for admission into the technical phase of the program will be advised of their alternative academic options.

I understand that graduation from this program does not guarantee licensure as a PTA, and that it is my responsibility to make myself aware of the licensure requirements in each state that requires such licensure. I understand that, depending upon the results of drug screening or my health and/or medical insurance status and the rules of the facility, I may not be able to be placed in certain facilities for clinical externships. This may delay completion of the program if I have to wait for a particular clinical rotation to become available.

The Physical Therapist Assistant Programs at South University, Montgomery is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, Virginia 22314; telephone: 703-706-3245; email: accreditation@apta.org; website: <http://www.capteonline.org>. This program's current status is probationary accreditation. For more information see <http://www.capteonline.org/WhatWeDo/RecentActions/PublicDisclosureNotices/>.

The Physical Therapist Assistant Program at South University, Savannah; South University, Tampa; South University, West Palm Beach are accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, Virginia 22314; telephone: 703-706-3245; email: accreditation@apta.org; website: <http://www.capteonline.org>.

South University, Austin (effective April 24, 2013); South University, Cleveland (effective July 31, 2013); South University, Novi (effective July 31, 2012); South University, Richmond (effective November 7, 2012); and South University, Virginia Beach (effective November 7, 2012) have been granted Candidate for Accreditation status by the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association (1111 North Fairfax Street, Alexandria, VA, 22314; phone: 703-706-3245; email: accreditation@apta.org). Candidacy is not an accreditation status nor does it assure eventual accreditation. Candidate for Accreditation is a pre-accreditation status of affiliation with the Commission on Accreditation in Physical Therapy Education that indicates the program is progressing toward accreditation.

For students in Occupational Therapy Assistant Program

_____ I acknowledge that I have read and understand the following statements.

I understand that the South University Occupational Therapy Assistant (OTA) program is divided into two phases, the Core Curriculum and the Professional Curriculum. The Core Curriculum typically involves an initial two quarters of full time study that includes pre-requisites. The subsequent Professional Curriculum is composed of those courses specifically devoted to Occupational Therapy Assistant part of the curriculum.

I understand that students admitted into the Core Curriculum are NOT guaranteed admission into the Professional Curriculum. Admission into the Professional Curriculum is based upon competitive admissions criteria, as outlined in section 6 below. I acknowledge that no one at South University, or working on behalf of South University, has guaranteed or otherwise promised that I will eventually be admitted into the Professional Curriculum phase of the program. I acknowledge that no one at South University or working on behalf of South University has authority to promise or guarantee that I will be admitted to the Core Curriculum of the program.

I understand that admission to the Core Curriculum of the South University OTA program is contingent upon achieving a satisfactory score on either the Accuplacer test, the SAT or the ACT. Upon initial application to the University, I will have two opportunities to take the Accuplacer test within 30 days and not more than three attempts within a 12 month period.

I understand that, even if I am admitted to and successfully complete the Core Curriculum of the OTA program, I must complete an application for admission to the Professional Curriculum of the OTA program. I understand that I must pass all courses in the Core Curriculum with a grade of "C" or better prior to admission into the Professional Curriculum.

I understand that I must complete 24 hours of observation in at least two occupational therapy practice areas, either with an occupational therapist or a certified occupational therapy assistant, prior to entering the professional Curriculum of the OTA program.

I understand that I must complete the Self-Assessment Inventory (SAI), available from the OTA program office as part of my application to the Professional Curriculum of the OTA program.

I understand that at the time of application to the Professional Curriculum of the OTA program I must have a cumulative grade point average of 2.85 or greater. I further understand that there is a penalty in the ranking process for repeating courses to obtain a better grade. The Ranking of Applicants for the OTA program can be found in the program description in the South University Catalog.

I understand that I must provide results of a background check before being admitted to the Professional Curriculum of the OTA program. I understand that I will not be admitted to the OTA program if I have been convicted of a felony, or a misdemeanor that would impair my ability to be placed in a clinical site and/or be eligible to take the OTA licensure exam. I hereby acknowledge that I have not been convicted of a felony in any jurisdiction. I understand that being convicted of a felony while being in the OTA program will be grounds for dismissal from the program. While in the OTA program, I realize that I may be asked at any time to submit to a drug test. South University has a zero tolerance policy for illegal drugs, and a validated positive drug test will result in dismissal from the program.

I understand that, depending upon the results of drug screening, my health and medical insurance status, and/or the rules of the facility, I may not be able to be placed in certain facilities for Fieldwork experiences. I understand that it may delay completion of the program if I have to wait for a particular Fieldwork experience to become available.

I understand that I must provide proof of immunizations, physical exam, and health and medical insurance status before being fully admitted into the Professional Curriculum of the OTA program. Proof of medical insurance, immunizations and physical exam must be submitted through the Magnus Health Portal at certifiedbackgroundcheck.com. A copy of the medical insurance card must also be submitted to the OTA program office.

I understand that I must have completed an American Heart Association Basic Life Support for Healthcare Providers program and have a valid

card at the time of application to the Professional Curriculum Phase of the OTA program. Insurance coverage must remain valid throughout all Fieldwork experiences.

I understand that it is my responsibility to notify the OTA program, when selected, of my decision to attend or not.

I understand it is my responsibility to notify the University if there are changes to my name, address, phone, or email.

I understand that graduation from this program does not guarantee national certification or state licensure as an OTA, and that it is my responsibility to make myself aware of the national certification and state licensure requirements in those jurisdictions where I intend to seek employment.

I understand that the occupational therapy assistant (OTA) programs at South University, Tampa and West Palm Beach campuses, are accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449. ACOTE's telephone number c/o AOTA is (301) 652-AOTA and its Web address www.acoteonline.org. Graduates of the South University OTA programs are eligible to sit for the national certification examination for the occupational therapy assistant, administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA). In addition, most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT certification examination. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

SIGNATURES

By this application, you: (a) certify that your information on this application is true and complete; (b) agree that we may request a consumer credit report about you from one or more credit reporting agencies; (c) agree that we may ask third parties, governmental agencies and credit reporting agencies to verify information about you; and (d) agree that we may share information with lenders. We will, upon your request, inform you if we requested a consumer report about you and provide you with the name and address of the consumer reporting agency that furnished the report. You understand that you are providing "written instruction" to us under the Fair Credit Reporting Act authorizing us to obtain information from your personal credit file.

I have read, understand, and agree to the terms of this Agreement.

Name: (print) _____

Applicant Signature

Date

For University Personnel Use Only

Application Fee Received Yes No _____

Amount Received \$ _____

Date (MM/DD/YY) _____

South University, Austin

7700 West Parmer Lane
Building A, Suite A100
Austin, TX 78729
512.516.8800
877.659.5706

South University Cleveland

4743 Richmond Road
Warrensville Heights, OH 44128
216.755.5000
855.398.9280

South University, Columbia

9 Science Court
Columbia, SC 29203
803.799.9082
866.629.3031

The Art Institute of Charlotte

A campus of South University
Three LakePointe Plaza
2110 Water Ridge Parkway
Charlotte, NC 28217-4536
704.357.8020
800.872.4417

The Art Institute of Dallas

A campus of South University
8080 Park Lane, Suite 100
Dallas, TX 75231-5993
214.692.8080
800.275.4243

The Art Institute of Fort Worth

A campus of South University
7000 Calmont Avenue, Suite 150
Fort Worth, TX 76116
817.210.0808
888.422.9686

The Art Institute of Raleigh–Durham

A campus of South University
410 Blackwell Street, Suite 200
Durham, NC 27701
919.317.3050
888.245.9593

South University, High Point

3975 Premier Drive
High Point, NC 27265
336.812.7200
855.268.2187

South University, Montgomery

5355 Vaughn Road
Montgomery, AL 36116-1120
334.395.8800
866.629.2962

South University, Novi

41555 Twelve Mile Road
Novi, MI 48377
248.675.0200
877.693.2085

South University, Richmond

2151 Old Brick Road
Glen Allen, VA 23060
804.727.6800
888.422.5076

South University, Savannah

709 Mall Boulevard
Savannah, GA 31406-4805
912.201.8000
866.629.2901

South University, Tampa

4401 North Himes Avenue, Suite 175
Tampa, FL 33614-7095
813.393.3800
800.846.1472

South University, Virginia Beach

301 Bendix Road, Suite 100
Virginia Beach, VA 23452
757.493.6900
877.206.1845

South University, West Palm Beach

University Centre
9801 Belvedere Road
Royal Palm Beach, FL 33411
561.273.6500
866.629.2902

Accelerated Graduate Programs

Atlanta, GA
The Art Institute of Atlanta
6600 Peachtree Dunwoody Road
Atlanta, GA 30328-6773

Columbia, SC
South University, Columbia Campus
9 Science Court
Columbia, SC 29203-6400

Savannah, GA
South University, Savannah Campus
709 Mall Boulevard
Savannah, GA 31406-4881

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