

1 **R7-2-614. Other Teaching Certificates**

2 A. Except as noted, all certificates are subject to the general certification provisions in R7-2-  
3 607.

4 B. Substitute Certificate -- PreK-12

5 1. The certificate is valid for six years and renewable by reapplication.

6 2. The certificate entitles the holder to substitute in the temporary absence of a regular  
7 contract teacher. A person holding only a substitute certificate shall not be assigned a contract  
8 teaching position.

9 3. An individual who holds a valid teaching or administrator certificate shall not be required to  
10 hold a substitute certificate to be employed as a substitute teacher.

11 4. A person holding only a substitute certificate shall be limited to teaching 120 days in the  
12 same school each school year.

13 5. The requirement for issuance is a bachelor's degree and a valid fingerprint clearance card  
14 issued by the Arizona Department of Public Safety.

15 6. Substitute certificates previously issued as valid for life under this rule shall remain valid for  
16 life.

17 7. A person holding only a substitute certificate may be exempt from the limit on teaching 120  
18 days in the same school each school year if the school district superintendent has provided  
19 verification to the Department of Education that the position is continuously advertised on a  
20 statewide basis at a minimum of three sites with at least one being a higher education institution  
21 and that a highly qualified and employable candidate was not found. An exemption from  
22 teaching 120 days shall not be granted to the same individual more than three times.

23 C. Emergency Substitute Certificate -- PreK-12

24 1. The certificate is valid for one school year or part thereof. The expiration date shall be the  
25 following July 1.

26 2. The certificate entitles the holder to substitute only in the district that verifies that an  
27 emergency employment situation exists.

28 3. The certificate entitles the holder to substitute in the temporary absence of a regular  
29 contract teacher. A person holding only an emergency substitute certificate shall not be  
30 assigned a contract teaching position.

31 4. The holder of an emergency substitute certificate shall be limited to 120 days of substitute  
32 teaching per school year.

33 5. The requirements for initial issuance are:

34 a. High school diploma, General Education diploma, or associate's degree;

35 b. Verification from the school district superintendent that an emergency employment situation  
36 exists; and

37 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

38 6. The requirements for each reissuance are:

39 a. Two semester hours of academic courses completed since the last issuance of the  
40 Emergency Substitute Certificate. District in-service programs designed for professional  
41 development may substitute for academic courses. Fifteen clock hours of in-service is  
42 equivalent to one semester hour. In-service hours shall be verified by the district superintendent  
43 or personnel director. Individuals who have earned 30 or more semester hours are exempt from  
44 this requirement,

45 b. Verification from the school district superintendent that an emergency employment situation  
46 exists, and

47 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

48 D. Emergency Teaching Certificate – birth through grade 12

1 1. The emergency teaching certificate is valid one school year or part thereof. The expiration  
2 date shall be the following July 1. An emergency teaching certificate shall not be issued more  
3 than three times to an individual.

4 2. The emergency teaching certificate entitles the holder to enter into a teaching contract.

5 3. Emergency teaching certificates shall be issued for early childhood, elementary, and  
6 secondary, ~~and special education~~ certificates required by A.R.S. § 15-502(B), and required  
7 endorsements.

8 4. The emergency teaching certificate entitles the holder to teach only in the district or charter  
9 school that verifies that an emergency employment situation exists.

10 5. The requirements for initial issuance are:

11 a. A bachelor's degree,

12 b. Verification from the school district superintendent or charter school administrator that an  
13 emergency employment situation exists, and

14 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety,

15 ~~d. Verification from the school district superintendent or charter school administrator that the~~  
16 ~~following requirements have been met and that a highly qualified and employable candidate was~~  
17 ~~not found:~~

18 ~~i. The position was advertised on a statewide basis and with at least three career placement~~  
19 ~~offices of higher education institutions, and~~

20 ~~ii. The district or charter school is participating in any available Board approved alternative~~  
21 ~~path to certification program(s). This requirement may be waived if a district superintendent or~~  
22 ~~charter school administrator provides evidence that an alternative path to certification program~~  
23 ~~is either not available or not capable of alleviating the emergency employment situation.~~

24 6. In addition to the requirements listed in subsection (D)(5) the requirements for reissuance  
25 shall include ~~six semester hours of education courses completed since the last issuance of the~~  
26 ~~emergency teaching certificate.~~

27 E. Teaching Intern Certificate -- PreK-12

28 1. ~~Except as noted, the teaching intern certificate is subject to the general certification~~  
29 ~~provisions in R7-2-607.~~

30 2. The certificate is valid for ~~one year~~ two years from the date of initial issuance and may be  
31 extended yearly for no more than two consecutive years at no cost to the applicant if the  
32 provisions in subsection ~~(E)(6)~~ (E)(5) are met.

33 3. 2. The teaching intern certificate entitles the holder to enter into a teaching contract while  
34 completing the requirements for an Arizona teaching certificate. During the valid period of the  
35 intern certificate the holder may teach in a Structured English Immersion classroom, or in any  
36 subject area in which the holder has passed the appropriate Arizona Teacher Educator  
37 Proficiency Assessment. Teaching Intern certificate holders who teach in a Structured English  
38 Immersion classroom shall hold a valid Provisional or full Structured English Immersion  
39 Endorsement, an English as a Second Language Endorsement, or a Bilingual Endorsement, if  
40 applicable. The candidate shall be enrolled in a Board authorized alternative path to certification  
41 program or a Board approved teacher educator preparation program.

42 4. 3. An individual is not eligible to hold the teaching intern certificate more than once in a five  
43 year period.

44 5. 4. The requirements for initial issuance of the teaching intern certificate are:

45 a. A bachelor's degree or higher from an accredited institution;

46 ~~b. A passing score on one or more subject knowledge portions of the Arizona Teacher~~  
47 ~~Proficiency Assessment that corresponds to the Board approved alternative path to certification~~  
48 ~~program, or Board approved educator preparation program, in which the applicant is enrolled;~~

49 ~~e. b.~~ Verification of enrollment in a Board approved alternative path to certification program, or  
50 a Board approved educator preparation program; and

- 1 ~~d. c.~~ A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 2 ~~6- 5.~~ The requirements for the extension of the intern teaching certificate are:
- 3 a. ~~The teaching intern certificate outlined in subsection (E)(5)-(E)(4),~~
- 4 b. Official transcripts documenting the completion of required coursework,
- 5 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 6 ~~7- 6.~~ The holder of the teaching intern certificate may apply for an ~~Arizona Teaching Certificate~~
- 7 a Standard Alternative Preparation teaching certificate upon completion of the following:
- 8 a. Successful completion of a Board authorized alternative path to certification program or a
- 9 Board approved educator preparation program. ~~This shall include satisfactory completion of a~~
- 10 ~~field experience or capstone experience of no less than one full academic year. The field~~
- 11 ~~experience or capstone experience shall include performance evaluations in a manner that is~~
- 12 ~~consistent with policies for the applicable alternative professional preparation program, as~~
- 13 ~~described pursuant to R7-2-604.04(B)(5),~~
- 14 b. A passing score on the ~~required~~ professional knowledge portion of the Arizona Teacher
- 15 Educator Proficiency Assessment as applicable;
- 16 c. A passing score on one or more subject knowledge portions of the Arizona Educator
- 17 Proficiency Assessment that corresponds to the Board approved alternative path to certification
- 18 program in which the applicant is enrolled;
- 19 ~~e. d.~~ The submission of an application for the ~~provisional~~ a Standard Alternative Preparation
- 20 teaching certificate to the Department,
- 21 ~~d. e.~~ A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 22 ~~8- 7.~~ Placement decisions of teaching intern certificate holders shall only be based on
- 23 agreements between the educator preparation provider, the provider's partner organizations
- 24 and the local education agency except as otherwise provided in R7-2-614(E).
- 25 ~~8.~~ The holder of the teaching intern certificate may apply for a Classroom-Based Standard
- 26 Teaching Certificate upon:
- 27 1. Successful completion of a classroom-based alternative preparation program
- 28 2. Verification of satisfactory progress and achievement with students
- 29 3. Demonstration of subject knowledge proficiency with:
- 30 a. Verification of teaching courses relevant to a content area or subject matter for the last two
- 31 consecutive years, and for a total of at least three years at one or more accredited
- 32 postsecondary institutions; or
- 33 b. A bachelor's, master's or doctoral degree from an accredited institution in the applicable
- 34 subject area; or
- 35 c. Verification of a minimum of five years of experience in the applicable subject area of
- 36 certification; or
- 37 d. Three years of verified teaching experience in the same area of certification in which the
- 38 individual is applying for certification; or
- 39 e. A passing score on the applicable subject knowledge portion of the Arizona Educator
- 40 Proficiency Assessment
- 41 9. Demonstration of professional knowledge proficiency with:
- 42 a. Three years of verified teaching experience in the same area of certification in which the
- 43 individual is applying for certification; or
- 44 b. A passing score on the applicable professional knowledge portion of the Arizona Educator
- 45 Proficiency Assessment
- 46 10. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 47 11. An individual seeking certification who was teaching courses or subjects tested by the
- 48 statewide assessment must also provide:
- 49 a. Verified evidence of two years of full-time teaching; and
- 50 b. Verified evidence that the individual's students performed at grade level; or

1 c. Verified evidence that the individual's students achieved at least one year of academic growth  
2 at a rate equivalent to the state average for the students' associated peer groups

3 F. Adult Education Certificates

4 1. The adult education certificates are issued for individuals teaching in the areas of Adult  
5 Basic Education, Adult Secondary Education, English Language Acquisition for  
6 Adults, or Citizenship.

7 2. ~~Provisional~~ Standard Adult Education Certificate.

8 a. ~~The certificate is valid for three years and is not renewable.~~

9 ~~b.~~ The requirement for issuance is a valid fingerprint clearance card issued by the Arizona  
10 Department of Public Safety and a bachelor's degree or three years of experience as a teacher,  
11 tutor, or aide in an adult education program or in grades K through 12. Up to two years of  
12 experience may be waived by postsecondary academic credit, with 30 semester hours  
13 equivalent to one year of experience.

14 ~~3. Standard Adult Education Certificate.~~

15 a. ~~The certificate is valid for six years.~~

16 b. ~~The requirements are:~~

17 i. ~~One year of part-time or full-time teaching experience under a provisional adult education~~  
18 ~~certificate, verified by an adult education program administrator;~~

19 ii. ~~Completion of 10 clock hours in a professional development program described in R7-2-~~  
20 ~~619(B) since the issuance of the provisional adult education certificate; and~~

21 iii. ~~A valid fingerprint clearance card issued by the Arizona Department of Public Safety.~~

22 e. ~~b.~~ The renewal requirements are completion of 60 clock hours in a professional  
23 development program, described in R7-2-619(B).

24 G. Junior Reserve Officer Training Corps Teaching Certificate – grades nine through 12

25 1. ~~The certificate is valid for six years and is renewable upon application.~~

26 ~~2.~~ The standard certificate is valid at any local education agency which conducts an approved  
27 Junior Reserve Officer Training Corps program of the Air Force, Army, Navy, or  
28 Marine Corps.

29 ~~3.~~ 2. The requirements are:

30 a. Verification by the district of an approved Junior Reserve Officer Training Corps program of  
31 instruction in which the applicant will be teaching,

32 b. Verification by the district that the applicant meets the work experience required by the  
33 respective military service, and

34 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

35 H. Athletic coaching certificate – grades seven through 12

36 1. ~~The certificate is valid for six years.~~

37 ~~2.~~ The standard certificate entitles the holder to perform coaching duties in interscholastic and  
38 extracurricular athletic activities. It is not required for teachers who hold a valid elementary,  
39 secondary or special education certificate.

40 ~~3.~~ 2. The requirements are:

41 a. Valid certification in first aid and Coronary and Pulmonary Resuscitation (CPR);

42 b. Completion of ~~45 semester hours of courses, seminars or modules of study~~ which shall  
43 include at least three semester hours in courses related to each of the following:

44 i. Methods of coaching,

45 ii. Anatomy and physiology,

46 iii. Sports psychology,

47 iv. Adolescent psychology, ~~and~~

48 v. The prevention and treatment of athletic injuries; and

49 vi. Signs of physical abuse, emotional abuse, sexual abuse, neglect, bullying, hazing and  
50 cyberbullying.

1 c. Two hundred fifty hours of verified coaching experience in the sport to be coached.  
2 Coaching experience may include experience as a head coach or assistant coach in a school  
3 program or in an organized athletic league; and

4 d. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

5 4. Renewal requirements are:

6 a. Completion of ~~60 clock hours~~ in a professional development program described in R7-2-  
7 619(B),

8 b. Valid certification in first aid and CPR.

9 I. ~~Provisional~~ Standard Foreign Teacher Teaching Certificate

10 1. This certificate is required for a teacher or professor from any foreign country, state,  
11 territory or possession of the United States contracted through the foreign teacher exchange  
12 program as authorized by federal statutes enacted by the Congress of the United States or  
13 other foreign teacher recruitment programs approved by the  
14 United States Department of State.

15 2. This certificate is valid for one year and may be extended yearly for up to two additional  
16 years upon request by the contracting governing board. The contracting teacher shall submit a  
17 letter of intent to hire to the Arizona Department of Education on official letterhead signed by the  
18 Superintendent or Director of Human Resources.

19 3. The requirements are:

20 a. Verification that training and background comply with the comparable Arizona teaching  
21 certificate as provided in R7-2-608, R7-2-609(B)(2), R7-2-610(B)(2), R7-2-611(C)(3), (E)(3),  
22 (G)(2), (I)(2), (K)(2), (M)(2), R7-2-612(D)(2), (F)(2), (H)(2),  
23 (J)(2), or (L)(2) and R7-2-613.

24 b. Holds a valid fingerprint Clearance Card issued by the Arizona Department of Public Safety.

25 c. Demonstrates fluency in English as verified by the Test of English as a Foreign Language  
26 (TOEFL) or other English proficiency tests approved by the  
27 Board.

28 d. The passing score by the Test of English as a Foreign Language (TOEFL) or other English  
29 proficiency tests approved by the Board shall be determined by the Board using the results of  
30 validity and reliability studies. The passing score for each assessment shall be reviewed by the  
31 Board at least every three years.

32 4. A prospective teacher seeking to instruct in a language other than English may furnish a  
33 letter for submission to the Arizona Department of Education, on official letterhead, signed by  
34 the dean or designee of the home university to verify mastery of the purposed language of  
35 instruction. The Arizona Department of Education shall review and may approve submissions  
36 for the prospective teacher's exemption to the American Council of the Teaching of Foreign  
37 Languages Exam.

38 J. Native American Language Certificate

39 1. The standard certificate is optional and issued to individuals to teach only a Native  
40 American language in grades preK-12.

41 2. ~~The certificate is valid for six twelve years.~~

42 3. ~~The requirements are:~~

43 a. A valid ~~NP~~ fingerprint clearance card issued by the Arizona Department of Public Safety.

44 b. Language proficiency in a Native American Language. Proficiency shall be verified on  
45 official letterhead by a person, persons, or entity designated by the appropriate tribe.

46 4. 3. The certificate may be renewed upon completion of ~~60 clock hours~~ of professional  
47 development, as prescribed in R7-2-619(B).

48 K. Student Teaching Intern Certificate – PreK-12. This subsection becomes effective on  
49 February 1, 2017 for placements beginning in the 2017-2018 school year.

1 1. The student teaching intern certificate is optional and is not a requirement for participation  
2 in a student teaching capstone experience.

3 2. The certificate entitles the holder to perform teaching duties under the supervision of a  
4 program supervisor as defined in R7-2-604(14) and is only valid in the school district or charter  
5 school requesting the certificate.

6 3. The certificate is valid for one year from date of initial issuance and may be extended for  
7 one year at no cost to the applicant if the provisions in subsection (K)(4) are met.

8 4. The requirements are:

9 a. Verification of enrollment in the culminating student teaching capstone experience of a  
10 Board approved educator preparation program (EPP) pursuant to R7-2-604.01,

11 b. Verification documenting completed coursework with a minimum GPA of 3.0 on a 4.0 scale  
12 or the equivalent,

13 c. A passing score on the professional knowledge portion of the Arizona ~~Teacher~~ Educator  
14 Proficiency Assessment that corresponds to the teaching certificate the student teaching intern  
15 is pursuing,

16 d. A passing score on the subject knowledge portion of the Arizona ~~Teacher~~ Educator  
17 Proficiency Assessment that corresponds to the teaching certificate the student teaching intern  
18 is pursuing,

19 e. A request for issuance of the student teaching intern certificate from the district  
20 superintendent or charter school superintendent and the EPP.

21 f. Verification from the educator preparation provider that a written supervision plan, approved  
22 by the Board, includes the following:

23 i. the educator preparation provider's roles and responsibilities for the Program Supervisor,  
24 and

25 ii. the onsite mentorship and induction provided by the Local Education Agency (LEA).

26 h. A valid fingerprint card issued by the Arizona Department of Public Safety.

27 5. Placement decisions of student teaching intern certificate holders shall only be based on  
28 collaborative agreements between the Board approved educator preparation provider and the  
29 LEA. Notwithstanding any other provision, a student teaching intern certificate holder may not  
30 teach in a special education classroom unless the certificate holder has a bachelor's degree.

31 6. The holder of the student teaching certificate may apply for an Arizona Teaching  
32 Certificate upon completion of the following:

33 a. Successful completion of a Board approved EPP.

34 b. The submission of an application, and all required documentation including an institutional  
35 recommendation, for the Arizona teaching certificate to the Department.

36 L. Classroom-Based Standard Teaching Certificate

37 1. The requirements are:

38 a. A bachelor's degree

39 b. Successful completion of a Classroom-Based Alternative Preparation Program;

40 c. Verification of satisfactory progress and achievement with students

41 d. Demonstration of subject knowledge proficiency with:

42 i. Verification of teaching courses relevant to a content area or subject matter for the last two  
43 consecutive years, and for a total of at least three years at one or more accredited  
44 postsecondary institutions; or

45 ii. A bachelor's, master's or doctoral degree from an accredited institution in the applicable  
46 subject area; or

47 iii. Verification of a minimum of five years of work experience in the applicable subject area of  
48 certification; or

49 iv. Three years of verified teaching experience in the same area of certification in which the  
50 individual is applying for certification; or

- 1 v. A passing score on the applicable subject knowledge portion of the Arizona Educator
- 2 Proficiency Assessment
- 3 e. Demonstration of professional knowledge proficiency with:
- 4 i. Three years of verified teaching experience in the same area of certification in which the
- 5 individual is applying for certification; or
- 6 ii. A passing score on the applicable professional knowledge portion of the Arizona Educator
- 7 Proficiency Assessment
- 8 f. An individual seeking certification who was teaching courses or subjects tested by the
- 9 statewide assessment must also provide:
- 10 i. Verified evidence of two years of full-time teaching; and
- 11 ii. Verified evidence that the individual's students performed at grade level; or
- 12 iii. Verified evidence that the individual's students achieved at least one year of academic growth
- 13 at a rate equivalent to the state average for the students' associated peer groups
- 14 g. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

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