

You will have access to your Enrollment Letter once you demonstrate Subject Matter Knowledge by passing your state content exam. Below is a sample of the Enrollment Letter, which you can access in your Intern Portal. Please note if all Pre-Service requirements (Classroom Readiness Training and FBEs) are not complete, it will be stated on this letter. Be sure to attach this to all district job applications that you submit.

TEXAS TEACHERS

—of Tomorrow®—

March 30, 2017

Sarah Teacher
123 Teacher Drive
Teacher, TX 77056

Re: Enrollment Letter

Dear Sarah,
Congratulations! You have been admitted into the Texas Teachers Certification Program and have demonstrated Subject Matter Knowledge.

You will be eligible for the Probationary Certificate upon meeting the following prerequisite:

- Complete TEA pre-service requirements*

For the Certification area:

- Social Studies 7-12 [Subject Matter Knowledge by passing Social Studies 7-12]
- Mathematics 7-12 [Subject Matter Knowledge by passing Mathematics 7-12]
- Science 7-12 [Subject Matter Knowledge by passing Science 7-12]
- Theatre 7-12 [Subject Matter Knowledge by 24/12 hours] **

For the following School Year:

- 2017-2018

** Texas Teachers ACP works closely with all its candidates in pre-service status to ensure they have every opportunity to complete their pre-service in a timely manner to begin teaching quickly. Please contact us if you have any concerns or questions regarding this candidate completing this requirement.*

*** NOTE: If candidate is not recommended for a probationary certificate by 9/1/17 they will no longer be eligible for an intern certificate based on hours.*

After you get hired, you must contact our office immediately with your employment information. Once your contingency is removed, be sure to obtain your *Statement of Eligibility* and give it to your employer. This *Statement of Eligibility* will be available to you through the Intern Portal.

Call us if you have any questions and to keep us updated on your job search. We are excited that you have chosen Texas Teachers as your route to certification, and we look forward to working with you.

Sincerely,



Linley Dieringer
Executive Director
Texas Teachers

This is an example of an Enrollment Letter once a candidate has completed all Pre-Service and is eligible to begin a teaching position. We recommend you start applying once you have demonstrated Subject Matter Knowledge, even if you are still completing Pre-Service requirements. Continue to update district job applications with the most current version of your Enrollment Letter.

TEXAS TEACHERS

—of Tomorrow®—

March 30, 2017

Sarah Teacher
123 Teacher Drive
Teacher, TX 77056

Re: Enrollment Letter

Dear Sarah,
Congratulations! You have been admitted into the Texas Teachers Certification Program and have demonstrated Subject Matter Knowledge.

You are immediately eligible for the Probationary Certificate.

For the Certification areas:

- Social Studies 7-12 [Subject Matter Knowledge by passing Social Studies 7-12]
- Mathematics 7-12 [Subject Matter Knowledge by passing Mathematics 7-12]
- Science 7-12 [Subject Matter Knowledge by passing Science 7-12]
- Theatre 7-12 [Subject Matter Knowledge by 24/12 hours] **

For the following School Year:

- 2017-2018

TEA Compliance:

- Completed all TEA 'pre-service' requirements to begin teaching.

*** NOTE: If candidate is not recommended for a probationary certificate by 9/1/17 they will no longer be eligible for an intern certificate based on hours.*

You can now begin to seek employment in the above listed certification area(s). Once you have accepted a job offer, contact our office immediately with your employment information. Also, be sure to provide your Statement of Eligibility to your employer. The Statement of Eligibility will be available in the Intern Portal.

Call us if you have any questions and to keep us updated on your job search. We are excited that you have chosen Texas Teachers as your route to certification, and we look forward to working with you.

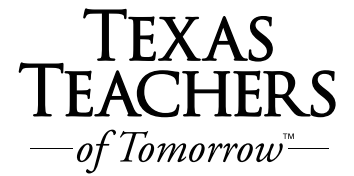
Sincerely,



Linley Dieringer
Executive Director
Texas Teachers

This is the Statement of Eligibility (SOE), which will be available to download with your Enrollment Letter once you are eligible to begin a teaching position. To qualify for a certificate upon hire, your district HR department must return a completed SOE to Texas Teachers. Once your SOE is attached to your Enrollment Letter, be sure to include both documents with all district job applications.

Social Security Number



STATEMENT OF ELIGIBILITY (SOE)

For internship on the intern certificate

Instructions and use.

This document confirms that the named candidate has been admitted to the state approved *A+ Texas Teachers* Alternative Certification Program ('Texas Teachers') and is **immediately eligible for full time employment** as the teacher of record on the intern certificate. Once the candidate is hired, this document should be filled out by the employing district to show the candidate's exact teaching assignment. This document must then be returned to Texas Teachers.

TO BE COMPLETED BY EMPLOYING SCHOOL DISTRICT

VALID FOR -											
CANDIDATE NAME											
Teacher			Sarah								
LAST			FIRST			MIDDLE					
ELIGIBLE CERTIFICATION AREAS:											
Mathematics 7-12							Check the Area(s) to be placed on the Intern Certificate				
Science 7-12											
Social Studies 7-12											
Theatre EC-12											
RECOMMENDING ENTITY					COUNTY DISTRICT NUMBER						
A+ Texas Teachers					101-714						
PROGRAM ADMINISTRATOR			Fax/ EMAIL			DATE		SIGNATURE			
Dominique De La Rosa Director of Certification & Classroom Support			(281) 822-9550			MM	DD	YYYY	<i>Dominique DeLaRosa</i>		
			SOE@TexasTeachers.org								
START DATE			GRADE(S) TAUGHT		DESCRIPTION OF SUBJECT/ASSIGNMENT						
MM	DD	YYYY	LOWEST	HIGHEST							
NAME OF CAMPUS					NAME OF PRINCIPAL						
NAME OF DISTRICT					PRINCIPAL EMAIL			COUNTY DISTRICT NUMBER			
NAME AND TITLE OF DISTRICT REPRESENTATIVE				DATE		TELEPHONE / EMAIL		SIGNATURE			
				MM	DD	YYYY					

NOTE TO CANDIDATE: Once employment is obtained as a teacher of record, candidate must ensure this document is fully completed by employer and sent to Texas Teachers immediately.

This is neither a certificate nor a permit.