

**Title 7: Education K-12, Part 4: Licensure Guidelines**

**GENERAL GUIDELINES  
MISSISSIPPI EDUCATOR LICENSURE**

**Validity Periods**

Licenses will be valid from the day the completed application packet is received and validated by the Office of Educator Licensure. All licenses expire on June 30th of the year of expiration. A five year license issued at any time during the school year shall be valid for five (5) school years including the school year in which it is granted. A school year is from July 1 to June 30.

- *For example, a standard license issued October, 2011, (2011-2012 school year), would be valid from the date the completed packet is received until June 30, 2016. The remainder of the 2011-2012 school year is considered a full year.*

**Renewal of License**

Only a five year, standard license is eligible for renewal. Current requirements for renewal of a five-year standard license for each class are as follows:

**Class A:**

Ten (10) continuing education units (CEUs) in content or job/skill related area

**OR**

Three (3) semester hours in content or job/skill related area AND Five (5) continuing education units (CEUs) in content or job/skill related area

**OR**

Six (6) semester hours in content or job/skill related area

**OR**

Completion of the National Board of Professional Teaching Standards process

**Class AA, AAA or AAAA:**

Three (3) semester hours in content or job/skill related area

**OR**

Five (5) continuing education units (CEUs) in content or job/skill related area

**OR**

Completion of the National Board of Professional Teaching Standards process

**Standard Career Administrator:**

Seventy (70) School Executive Management Institute (SEMI) credits

**OR**

Six (6) hours of coursework

**OR**

35 SEMI credits AND 3 hrs coursework

**OR**

Completion of a specialist or doctoral degree in educational administration/leadership

When **all** requirements are completed, college transcripts and/or continuing education unit (CEU) certificates may be submitted for license renewal. The college credit courses may be completed on the undergraduate or graduate level with a grade of “C” or higher at regionally/nationally accredited senior colleges, universities, or community colleges. Official transcripts must be submitted in sealed envelope(s) or e-Scrip bearing the seal or signature of the registrar. **The license may be renewed for one five-year period beyond the present expiration date. Only credits earned from one expiration date to the next may be used for renewal.** Renewal requirements referencing content area courses refer to the area of endorsement (e.g., mathematics, science, special education, etc.). References to job/skill related area include pedagogy and skills for effective teaching and leadership (e.g., computer technology, cooperative learning, learning styles, methodology, etc.). **Only one renewal method may be utilized during a five-year period.** For a list of CEU providers, go to: [http://www.mde.k12.ms.us/ed\\_licensure/ceu\\_resource\\_list.htm](http://www.mde.k12.ms.us/ed_licensure/ceu_resource_list.htm)

The Mississippi Department of Education no longer approves programs for CEU credit. School districts, organizations, or individuals wishing to prepare and offer a program for CEU credit must submit an application to an accredited CEU granting agency. Any Continuing Education Office at a college, university, or community/junior college is an accredited CEU granting agency. Once programs are approved, they may be offered and certificates will be issued to successful participants by the approving agency. **Ten contact hours of professional development is equal to one CEU credit.** **The Office of Educator Licensure does not accept CEU certificates for less than .5 CEUs or five contact hours.** **Official verification of CEU credit(s) must be submitted to document completion of CEU credit(s).**

Through the Educator Licensure Management System (ELMS), educators currently employed by a Mississippi public school district can renew electronically online. CEUs, coursework or National Board used for renewal can be verified by the district administrator.

For instructions on this process, go to:

[http://www.mde.k12.ms.us/ed\\_licensure/pdf/ELMS\\_online\\_renewal\\_process.pdf](http://www.mde.k12.ms.us/ed_licensure/pdf/ELMS_online_renewal_process.pdf)

#### **SPECIAL NOTE**

A grade of “C” or higher must be obtained on **all** coursework taken for renewal of license, reinstatement of license or the adding of supplemental endorsements. This includes all coursework outlined on planned programs required to convert a special license to a standard license.

#### **Acceptable Degrees or Coursework for Licensure**

The Office of Educator Licensure accepts degrees or coursework from any nationally or regionally accredited institution. Accreditation can be checked from the United States Department of Education website (<http://www.ope.ed.gov/accreditation/>) or the Council on Higher Education Accreditation website (<http://www.chea.org/search/default.asp>). Section 37-3-2 of the Mississippi Code authorizes the Certification Commission and State Board of Education to approve all teacher preparation programs for any license in MS. The Commission does not approve programs completed in other states. If a Mississippi educator completes a degree program in another state with the intention of becoming certified, he/she must provide to the Office of Educator Licensure documentation that the out of state program is approved for licensure in that state. An “Institutional Program Verification” form can be accepted as

documentation and can be found in the “Paper License Application” packet at (<http://www.mde.k12.ms.us/educator-licensure/licensure-application-k12>).

### **Applicants from Foreign Countries**

It is the responsibility of the applicant to have all correspondence and foreign transcripts translated and evaluated by an evaluation agency prior to submission of application to the Mississippi Department of Education. (Access evaluation agencies at [www.naces.org](http://www.naces.org) and click on “Current Members” for contact information.) All applicants must have a Social Security number. Foreign applicants will apply for licensure through reciprocity guidelines.

[http://www.mde.k12.ms.us/ed\\_licensure/foreign.html](http://www.mde.k12.ms.us/ed_licensure/foreign.html)

### **Name or Address Change**

It is the responsibility of the educator to make name or address changes with the Office of Educator Licensure. To do so, the educator can log into the Educator Licensure Management System (ELMS) at: <https://sso.mde.ms.gov/Login/Login.aspx> and edit personal information as needed. Name or address changes can also be submitted in writing and mailed to the **Mississippi Department of Education; Office of Educator Licensure**; P.O. Box 771; Jackson, MS 39205. If a copy of the license with the new updated information is desired, the applicant must apply for a duplicate license following the process outlined below.

### **Duplicate License**

An individual may request a duplicate copy of a license by applying online and paying with a debit or credit card or by submitting a completed Licensure Application and a \$5 money order (**Personal checks not accepted**) to the **Mississippi Department of Education; Office of Educator Licensure**; P.O. Box 771; Jackson, MS 39205. Download the Licensure Application Packet at: [http://www.mde.k12.ms.us/ed\\_licensure/pdf/Licensure\\_Application\\_Packet\\_K-12\\_2011.pdf](http://www.mde.k12.ms.us/ed_licensure/pdf/Licensure_Application_Packet_K-12_2011.pdf) or file an online application through the Educator Licensure Management System (ELMS) at: <https://sso.mde.ms.gov/Login/Login.aspx>.

### **Use of Non-licensed Personnel – “The Expert Citizen License”**

MS Code 37-3-2 (6)(e) allows for the utilization of local business or other professional personnel, a non-licensed person, to teach a maximum of three (3) periods per teaching day. The use of non-licensed personnel may be requested **ONLY** by the superintendent of a local school district. The applicant shall submit to the superintendent a transcript and/or other documents of education and related experience, which substantiate preparation for the subject to be taught. The superintendent shall submit a letter of justification with the supporting documents to the Office of Educator Licensure for consideration. (*Note: In no case, shall any local school board hire non-licensed personnel in excess of five percent of the total number of licensed personnel in any single school.*)

### **Denial, Revocation, or Suspension**

According to MS Code 37-2-2 (11) an application for licensure may be **denied** for one or more of the following reasons:

- Lack of qualifications which are prescribed by law or regulations adopted by the State Board of Education;

- The applicant has a physical, emotional or mental disability that renders the applicant unfit to perform the duties authorized by the license, as certified by a licensed psychologist or psychiatrist;
- The applicant is actively addicted to or actively dependent on alcohol or other habit-forming drugs or is a habitual user of narcotics, barbiturates, amphetamines, hallucinogens, or other drugs having similar effect, at the time of application for a license;
- Revocation of an applicant's certificate or license by another state;
- Fraud or deceit committed by the applicant in securing or attempting to secure such certification and license;
- Failing or refusing to furnish reasonable evidence of identification;
- The applicant has been convicted, has pled guilty or entered a plea of *nolo contendere* to a felony, as defined by federal or state law;
- or The applicant has been convicted, has pled guilty or entered a plea of *nolo contendere* to a sex offense as defined by federal or state law.

According to MS Code 37-3-2 (12), teachers' or administrators' licenses may be **suspended** or **revoked** for a specified period of time for one or more of the following reasons:

- Breach of contract or abandonment of employment may result in the suspension of the license for one (1) school year as provided in Section [37-9-57](#);
- Obtaining a license by fraudulent means shall result in immediate suspension and continued suspension for one (1) year after correction is made;
- Suspension or revocation of a certificate or license by another stateshall result in immediate suspension or revocation and shall continue until records in the prior state have been cleared;
- The license holder has been convicted, has pled guilty or entered a plea of *nolo contendere* to a felony, as defined by federal or state law;
- The license holder has been convicted, has pled guilty or entered a plea of *nolo contendere* to a sex offense, as defined by federal or state law; or
- The license holder knowingly and willfully committing any of the acts affecting validity of mandatory uniform test results as provided in Section [37-16-4\(1\)](#).
- The license holder has engaged in unethical conduct relating to an educator/student relationship as identified by the State Board of Education in its rules;
- The license holder has fondled a student as described in Section 97-5-23, had any type of sexual involvement with a student as described in Section 97-3-95;
- The license holder has failed to report sexual involvement of a school employee with a student as required by Section 97-5-24.

Dismissal of a licensed employee by a local school board may result in suspension or revocation of a license for a length of time, which shall be determined by the Commission and based upon the severity of the offense. Any offense committed or attempted in any other state shall result in the same penalty as if committed or attempted in this state.

A person may voluntarily surrender a license. The surrender of such license may result in the Commission's recommendation of any of the above penalties without the necessity of a hearing. However, any such license, which has voluntarily been surrendered by a licensed employee may be reinstated by a unanimous vote of all members of the Commission.

Any person, whose license has been suspended on any grounds, may apply for reinstatement of the license after one (1) year from the date of suspension, or after one half (1/2) of the suspension time has lapsed, whichever is greater. A license revoked on criminal grounds may be reinstated upon petition to the Commission filed after expiration of the sentence, parole, or probationary period imposed upon conviction, whichever is shorter. The Commission may require an applicant for reinstatement to furnish evidence satisfactory to the Commission of good character; good mental, emotional, and physical health; and such other evidence as the commission may deem necessary to establish the applicant's fitness to perform the duties authorized by the license.

### **Class Levels of Mississippi Licenses**

Class A = Bachelor's level license

Class AA = Master's degree level license

Class AAA = Specialist degree level license

Class AAAA = Doctorate degree level license

Note: To upgrade a standard license to a higher class level, the degree earned must be from a regionally or nationally accredited college or university. To verify an institution's accreditation, an educator can search the database found on the website for the Council of Higher Education Accreditation at: <http://www.chea.org/search/default.asp>.

### **APPLICATION PROCESS**

1. Read Licensure Instructions and Checklist (located with the paper application) to locate the license for which you are applying.
2. Download a Licensure Application Packet or apply online at: [http://www.mde.k12.ms.us/ed\\_licensure/licensure\\_application.htm](http://www.mde.k12.ms.us/ed_licensure/licensure_application.htm). (The Office of Educator Licensure cannot, by law, take action against any license without a license application request by the educator.)
3. Whether completing a paper or online application, mail in all supporting documents required in your license category to the Mississippi Department of Education, Office of Educator Licensure, P.O. Box 771, Jackson, MS 39205-0771.

## MISSISSIPPI LICENSES

Candidates for Mississippi educator or administrator license(s) may request one of the following licenses (*see table of contents for page numbers*)

### **Teacher Education Route License**

Five Year Educator License

### **Alternate Route Licenses**

MS Alternate Path to Quality Educators/

*One Year Alternate Route License*

Teach MS Institute/*One Year License*

Masters of Arts in Teaching/*Three Year License*

American Board Certification

Five Year Alternate Route License

### **Special Subject Five Year Educator Licenses**

Audiologist

Child Development

Dyslexia Therapy

Early Oral Intervention Hearing Impaired B-K

Emotional Disability

Guidance and Counseling

Library Media

Performing Arts

Psychometrist

School Psychologist

Speech/Language Clinician

Speech/Language Therapist

Special Education Birth-Kindergarten

Special Education Mild/Moderate Disability K-12

### **Career Technical Educator Licenses**

Career Technical Non-Education Degree  
(Associate Degree)/*Three Year License*

Career Technical Non-Education Degree  
(Bachelor Degree)/*Three Year License*

Career Technical Educator License Non-Degree or  
Non-Education Degree/*Five Year License*

### **Licenses by District Request Only**

JROTC

One-Year License for Veteran Teachers

Expert Citizen

### **Administrator License**

Non-practicing

Entry Level

Career Level

Alternate Route

Athletic Administrator

School District Business Administrator

### **Reciprocity**

Two Year License

Five Year License



**5 YEAR EDUCATOR LICENSE – TRADITIONAL TEACHER EDUCATION ROUTE**  
*A five year educator license is granted to applicants meeting all licensing requirements and completing a state approved or National Council for Accreditation of Teacher Education (NCATE) approved teacher education program from a regionally/nationally accredited institution of higher learning.*

<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A	<ol style="list-style-type: none"> <li>Bachelor’s degree or higher in Teacher Education from a state approved or NCATE approved program from a regionally/nationally accredited institution of higher learning</li> <li>Praxis II (Principles of Learning and Teaching Test)</li> <li>Praxis II (Specialty Area Test) in Degree program</li> </ol>	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Three (3) semester hours in content or job/skill related area <b>AND</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Six (6) semester hours in content or job/skill related area <b>OR</b> Completion of the National Board of Professional Teaching Standards process
Class AA	<ol style="list-style-type: none"> <li>Meet the requirements for a Five Year Class A License</li> <li>Master’s degree in the endorsement area in which license is requested  <b>OR</b>            Master of Education Degree</li> </ol>	5 years	Three (3) semester hours in content or job/skill related area <b>OR</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Completion of the National Board of Professional Teaching Standards process
Class AAA	<ol style="list-style-type: none"> <li>Meet the requirements for a Five Year Class A License</li> <li>Specialist degree in the endorsement area in which license is requested  <b>OR</b>            Specialist of Education Degree</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>Meet the requirements for a Five Year Class A License</li> <li>Doctoral degree in the endorsement area in which license is requested  <b>OR</b>            Doctor of Education Degree</li> </ol>	5 years	Same as for AA

**FIVE YEAR ADMINISTRATOR LICENSE  
APPROVED PROGRAM ROUTE**

*The Non-Practicing Administrator License is issued to an educator NOT currently employed in an administrative position. The Entry Level Administrator License is issued upon request to an educator employed as a beginning administrator. The Standard Career Level Administrator License is issued to a practicing administrator who has completed all requirements for conversion to Career Level.*

License	Requirements	Validity	Renewal
<p><b>Non-practicing Administrator License</b></p> <p>Class AA, AAA, or AAAA</p>	<ol style="list-style-type: none"> <li>1. Holds Five-year standard educator license</li> <li>2. Verification of three years education experience</li> <li>3. Completion of an approved master’s, specialist, or doctoral degree in educational administration/leadership from a state approved or regionally/nationally accredited institution of higher learning</li> <li>4. Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service</li> <li>5. Institutional recommendation documenting completion of an approved planned program in educational leadership/supervision through a state-approved or regionally/nationally accredited institution of higher learning.</li> </ol>	<p>5 years</p> <p align="center"><b>OR</b></p> <p>Based upon validity period of standard license currently held</p>	<p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
<p><b>Entry Level Administrator License</b></p> <p>Class AA, AAA, or AAAA</p>	<ol style="list-style-type: none"> <li>1. Holds Five-year standard educator license</li> <li>2. Verification of three years education experience</li> <li>3. Completion of an approved master’s, specialist, or doctoral degree in educational administration/leadership from a state approved or regionally/nationally accredited institution of higher learning</li> <li>4. Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service</li> <li>5. Institutional recommendation documenting completion of an approved planned program in educational leadership/supervision through a state-approved or regionally/nationally accredited institution of higher learning.</li> <li>6. Application for Entry Level license upon obtaining first job as administrator.</li> <li>7. Letter from District stating the administrative position and date of administrative employment.</li> </ol>	<p>5 years</p>	<p><b>NON-RENEWABLE</b> <i>Five (5) years to complete requirements to convert to Career Level Standard License which include the following:</i></p> <ol style="list-style-type: none"> <li>1. Completion of School Executive Management Institute (SEMI) entry level requirements</li> </ol> <p>For current requirements, visit: <a href="http://www.mde.k12.ms.us/ed_licensure/Administrator_license_renewal_10_10.pdf">http://www.mde.k12.ms.us/ed_licensure/Administrator_license_renewal_10_10.pdf</a>.</p>
<p><b>Standard Career Level Administrator License</b></p> <p>Class AA, AAA, or AAAA</p>	<p><b>Completion of School Executive Management Institute (SEMI) entry level requirements (Orientation to School Leadership- OSL)</b></p>	<p>5 years</p> <p align="center"><b>OR</b></p> <p>Based upon validity period of standard license currently held</p>	<p>Seventy (70) School Executive Management Institute (SEMI) credits</p> <p>Or</p> <p>Six (6) hours of coursework or 35 SEMI credits plus 3 hrs coursework</p> <p>Or</p> <p>Completion of a specialist or doctoral degree in educational administration/leadership</p> <p><i>(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant)</i></p>

**FIVE YEAR ADMINISTRATOR LICENSE – ALTERNATE ROUTE**

**Business Track**

*Alternate Route Entry Level Administrator License is issued to an applicant who has not completed an educational administration/leadership program and is limited to entry-level administrative positions, such as assistant principals or assistant coordinators.*

License	Requirements	Validity	Renewal
<p>Class AA Alternate Route Entry Level Administrator License</p>	<ol style="list-style-type: none"> <li>1. Completion of one of the following: Master of Business Administration (MBA) Master of Public Administration (MPA) Master of Public Planning and Policy (MPP)</li> <li>2. Praxis I (Pre-Professional Skills Test PPST) Praxis II (Principles of Learning and Teaching Test)</li> <li>3. Five (5) years administrative/supervisory experience*</li> <li>4. Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service</li> <li>5. Priority will be given to Superintendent/Board recommendation for admittance into an alternate route program</li> <li>6. Successful completion of alternate route training</li> </ol> <p><b>*NOTE: Administrative/supervisory experience is defined as direct supervision of individuals and/or programs within a business, industry, and/or organization.</b></p>	<p>5 years</p>	<p><b>NON-RENEWABLE</b> <i>Five (5) years to complete requirements to convert to Career Level Standard License which include the following:</i></p> <p>Completion of School Executive Management Institute (SEMI) entry level requirements</p> <p>Completion of Six (6) hours of Educational Leadership coursework from an approved educational leadership/administrator program</p> <p><i>(Coursework should be selected from the following areas: Curriculum and Instruction, Instructional Improvement or Leadership, School Law or School Finance.)</i></p>

## ADMINISTRATOR LICENSE – ALTERNATE ROUTE

### Education Track

***Alternate Route Administrator License is issued to an applicant who has not completed an educational administration/leadership program and is limited to entry-level administrative positions, such as assistant principals, coordinators or assistant coordinators.***

License	Requirements	Validity	Renewal
One year Alternate Route Administrator License Class AA	<ol style="list-style-type: none"> <li>1. Completion of Masters of Education (MED) or higher education degree</li> <li>2. Praxis I (Pre-Professional Skills Test PPST) Praxis II (Principles of Learning and Teaching Test)</li> <li>3. Three (3) years teaching experience for MED</li> <li>4. Priority will be given to Superintendent/Board recommendation for admittance into an alternate route program</li> <li>5. Successful completion of alternate route training</li> </ol>	1 year	To convert to Five (5) year Entry Level Alternate Route Administrator License – Must: <ol style="list-style-type: none"> <li>1. Complete Alternate Route program</li> <li>2. School Leaders Licensure Assessment (SLLA)- Educational Testing Service</li> </ol>
Five year Entry Level Alternate Route Administrator License Class AA	<ol style="list-style-type: none"> <li>1. Completion of Masters of Education (MED) or higher education degree</li> <li>2. Praxis I (Pre-Professional Skills Test PPST) Praxis II (Principles of Learning and Teaching Test) Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service</li> <li>3. Three (3) years teaching experience for MED</li> <li>4. Successful completion of alternate route training</li> <li>5. Priority will be given to Superintendent/Board recommendation for admittance into an alternate route program</li> </ol>	5 years	NON-RENEWABLE  <i>Five (5) years to complete requirements to convert to Career Level Standard License which include the following:</i>  <ol style="list-style-type: none"> <li>1. Completion of School Executive Management Institute (SEMI) entry level requirements</li> <li>2. Completion of Six (6) hours of Educational Leadership coursework from an approved educational leadership/administrator program</li> </ol> <i>(Coursework should be selected from the following areas: Curriculum and Instruction, Instructional Improvement or Leadership, School Law or School Finance)</i>

**ADMINISTRATOR LICENSE – ALTERNATE ROUTE**

**Education Track**

***Alternate Route Administrator License is issued to an applicant who has not completed an educational administration/leadership program and is limited to entry-level administrative positions, such as assistant principals, coordinators or assistant coordinators.***

<p>Standard Career Level Alternate Route Administrator License Class AA, AAA, AAAA</p>	<ol style="list-style-type: none"> <li>1. Completion of Masters of Education (MED) or higher education degree</li> <li>2. Praxis I (Pre-Professional Skills Test PPST) Praxis II (Principles of Learning and Teaching Test) Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service</li> <li>3. Three (3) years teaching experience for MED</li> <li>4. Completion of School Executive Management Institute (SEMI) entry-level requirements.</li> </ol>	<p>5 years</p>	<p>Seventy (70) School Executive Management Institute (SEMI) credits Or Six (6) hours of coursework or 35 SEMI credits plus 3 hrs coursework Or Completion of a specialist or doctoral degree in educational administration/leadership</p> <p><b><i>(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant.)</i></b></p>
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**FIVE YEAR ATHLETIC ADMINISTRATOR LICENSE  
APPROVED PROGRAM ROUTE (495)**

*This license is only issued for athletic administration. It cannot be used for any other administrative positions.*

License	Requirements	Validity	Renewal
<b>Non-practicing Athletic Administrator License</b>  Class AA	1. Holds five-year standard Mississippi educator license  2. Completion of an approved master's degree in Interscholastic Athletic Administration	5 years	Three (3) semester hours in content or job/skill related area <b>OR</b> Five (5) continuing education units (CEUs) in content or job/skill related area
<b>Standard Athletic Administrator License</b>  Class AA	1. Holds five-year standard Mississippi educator license  2. Completion of an approved master's degree in Interscholastic Athletic Administration	5 years	70 SEMI credits or 6 semester hours of college/university courses* or 35 SEMI credits and 3 semester hrs college/university courses*  <i>(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant)</i>

\* Graduate hours in curriculum, instruction, or educational leadership, as well as pre-approved courses in technology and other job skill areas are acceptable

**NOTE:** This program is not currently being offered at any MS Institutions of Higher Learning

<p align="center"><b>ONE YEAR ALTERNATE ROUTE LICENSE</b>  <b><u>MISSISSIPPI ALTERNATE PATH TO QUALITY TEACHERS (MAPQT)</u></b>  <b><u>Areas available:</u> Art, Biology, Business, Chemistry, English, French, German, Home Economics, Music, Marketing, Math, Physics, PE, Social Studies, Spanish, Speech Communications, Special Education</b></p>			
License	Requirements	Validity	To Convert to a Five Year Alternate Route Educator License
Class A	<ol style="list-style-type: none"> <li>1. Hold a bachelor's degree from a regionally/nationally accredited institution of higher learning</li> <li>2. Pass Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Pass Praxis II Specialty Area Test</li> <li>4. Acquire admission to the MAPQT Program. (<i>See Appendix H or <a href="http://www.mde.k12.ms.us/licensure/alternate_path.html">www.mde.k12.ms.us/licensure/alternate_path.html</a></i>) Complete 90 clock hours of training. (<i>Times and dates determined by offering colleges.</i>)</li> <li>5. Secure a teaching position</li> <li>6. *Apply for the One Year Educator License-Alternate route</li> </ol>	1 year	<ol style="list-style-type: none"> <li>1. Complete New Teacher Practicums (Saturdays during first year of teaching)</li> <li>2. Pass evaluation by local school district after first year of teaching</li> <li>3. Complete a local school district mentoring program during first year of teaching</li> <li>4. Apply for a Five Year Alternate Route License</li> </ol>

**\*This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

<p align="center"><b>ONE YEAR ALTERNATE ROUTE LICENSE</b>  <b><u>TEACH MISSISSIPPI INSTITUTE</u></b>  <b><u>Areas available:</u> Biology, Business, Chemistry, English, French, German, Home Economics, Marketing, Math, Physics, Social Studies, Spanish, Speech Communications, Special Education</b></p>			
License	Requirements	Validity	To Convert to a Five Year Alternate Route Educator License
Class A	<ol style="list-style-type: none"> <li>1. Hold a bachelor's degree (non-education) from a regionally/ nationally accredited institution of higher learning</li> <li>2. Pass Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Pass Praxis II Specialty Area Test</li> <li>4. Acquire admission to the Teach MS Institute Program (<i>See Appendix H or <a href="http://www.mde.k12.ms.us/ed/licensure/alternate_path.html">www.mde.k12.ms.us/ed/licensure/alternate_path.html</a></i>)</li> <li>5. Complete an eight week training session (<i>see Note</i>) Or 8-week online program. (<i>Times and dates determined by offering colleges/universities</i>)</li> <li>6. *Apply for the One Year Educator License – Alternate Route</li> </ol>	1 year	<ol style="list-style-type: none"> <li>1. Completion of one year internship period with mentoring and induction program in local school district.</li> <li>2. Secure recommendation by school district for continued licensure</li> <li>3. Apply for a Five Year Alternate Route License</li> </ol> <p><i>Note: This program requires 12 hours of coursework which may be applied toward completing a master's degree.</i></p>

**\*This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

**THREE YEAR ALTERNATE ROUTE LICENSE**  
**MASTER OF ARTS IN TEACHING**

**Areas available: Art, Biology, Business, Chemistry, English, French, German, Home Economics, Music, Marketing, Math, Physics, PE, Social Studies, Spanish, Speech Communications, Elementary Ed. (4-6 grades)**

License	Requirement	Validity	To Convert to a Five Year Alternate Route License
Class A	<ol style="list-style-type: none"> <li>1. Hold a bachelor’s degree (non-education) from a regionally/ nationally accredited institution of higher learning</li> <li>2. Pass Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Pass Praxis II Specialty Area Test</li> <li>4. Apply for entrance into MAT Program (<i>See Appendix H for information</i>)</li> <li>5. Complete 6 hours of pre-teaching courses in an approved MAT Program</li> <li>6. *Secure Verification of Program Completion</li> <li>7. Apply for a Three Year Educator License – Alternate Route</li> </ol>	3 years	<ol style="list-style-type: none"> <li>1. Secure a teaching position.</li> <li>2. Complete 6 additional hours of coursework to include supervised internship</li> <li>3. Secure Verification of Program Completion</li> <li>4. Apply for a Five Year Alternate Route License</li> </ol>

**\*This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

**ONE YEAR ALTERNATE ROUTE LICENSE**  
**AMERICAN BOARD CERTIFICATION**

**Areas available: Biology, Chemistry, English, Math, Physics**

License	Requirement	Validity	To Convert to a Five Year Alternate Route License
Class A	<ol style="list-style-type: none"> <li>1. Hold a bachelor’s degree (non-education) from a regionally/ nationally accredited institution of higher learning</li> <li>2. Enroll in ABCTE program</li> <li>3. Pretesting assessment, assign advisor</li> <li>4. ABCTE Passport to Teaching exam</li> <li>5. Apply for 1-year license</li> </ol>	1 year	<ol style="list-style-type: none"> <li>1. Secure a teaching position, complete 1-year internship with mentor</li> <li>2. Complete one of the following: <ul style="list-style-type: none"> <li>*6 hrs of MAT coursework</li> <li>* 3-wk MAPQT summer program</li> <li>* MDE online professional development</li> </ul> </li> </ol>

## FIVE YEAR EDUCATOR LICENSE - ALTERNATE ROUTE

*A five year educator license is granted to applicants who hold a minimum of a bachelor's degree from a regionally/nationally accredited institution of higher learning and who have met all requirements in one of the Mississippi Alternate Route Programs.*

License	Requirements	Validity	Renewal
Class A	<ol style="list-style-type: none"> <li>1. Bachelor's degree (non-education) from a regionally/ nationally accredited institution of higher learning</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Praxis II Specialty Area Test</li> <li>4. Successful completion of a one or three year alternate route program. (See Appendix H for information on these programs or <a href="http://www.mde.k12.ms.us/ed_licensure/alternate_path.html">www.mde.k12.ms.us/ed_licensure/alternate_path.html</a>)</li> <li>5. Application for a five year educator license</li> </ol> <p style="text-align: center;"><b>Or</b></p> <ol style="list-style-type: none"> <li>1. Hold a bachelor's degree (with a minor or concentration in secondary education).</li> <li>2. Praxis I (Pre-Professional Skills Test PPST)</li> <li>3. Praxis II Specialty Area Test</li> <li>4. Documentation of completion of student teaching from a state or NCATE approved program.</li> </ol>	5 years	<p>Ten (10) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Three (3) semester hours in content or job/skill related area <b>AND</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Six (6) semester hours in content or job/skill related area <b>OR</b> Completion of the National Board of Professional Teaching Standards process</p>
Class AA  Class AAA  Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Class A License</li> <li>2. Master's, Specialist, or Doctoral degree in the endorsement area in which license is requested</li> </ol> <p style="text-align: center;"><b>OR</b></p> <p>Master of Education Degree, Specialist of Education Degree, OR Doctor of Education Degree</p>	5 years	<p>Three (3) semester hours in content or job/skill related area <b>OR</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Completion of the National Board of Professional Teaching Standards process</p>

**RECIPROCITY**

**TWO YEAR EDUCATOR LICENSE – RECIPROCITY**

*Any applicant with a valid credential that is less than a standard license or certificate from another state may apply for a two-year educator license through the Reciprocity Route.*

License	Requirements	Validity	Non-Renewable
Class A License	<ol style="list-style-type: none"> <li>Original valid out-of-state license (Due to falsifications, we can no longer accept photocopies. Your out-of-state license will be returned to you.)</li> <li>Sealed copy of all college transcripts</li> </ol>	Current teaching year plus one (1) additional school year to expire on June 30	Applicant must complete the requirements for a Five Year Mississippi License

**FIVE YEAR EDUCATOR LICENSE - RECIPROCITY**

*A five year license is granted to applicants who hold a valid standard out-of-state license (K-12) in an area in which Mississippi issues an endorsement if it meets Mississippi's minimum license requirements or equivalent.*

License	Requirements	Validity	Renewal
Class A	<ol style="list-style-type: none"> <li>Original valid out-of-state license (Due to falsifications, we can no longer accept photocopies. Your out-of-state license will be returned to you.)</li> <li>Sealed copy of all college transcripts</li> <li>Documentation must be provided to show a passing score on a core subject test required for certification by the issuing state, or documentation that verifies the out-of-state license was obtained in a manner equivalent with current Mississippi license guidelines for that license.</li> </ol>	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area <p style="text-align: center;"><b>OR</b></p> Three (3) semester hours in content or job/skill related area <b>AND</b> Five (5) continuing education units (CEUs) in content or job/skill related area <p style="text-align: center;"><b>OR</b></p> Six (6) semester hours in content or job/skill related area <p style="text-align: center;"><b>OR</b></p> Completion of the National Board of Professional Teaching Standards process
Class AA <b>or</b> Class AAA <b>or</b> Class AAAA	<ol style="list-style-type: none"> <li>Meet the requirements for a Class A License</li> <li>Original valid out-of-state Standard Class AA (master's degree); Class AAA (specialist degree); or Class AAAA (doctoral degree) License in a Mississippi endorsement area</li> </ol>	5 years	Three (3) semester hours in content or job/skill related area <p style="text-align: center;"><b>OR</b></p> Five (5) continuing education units (CEUs) in content or job/skill related area <p style="text-align: center;"><b>OR</b></p> Completion of the National Board of Professional Teaching Standards process

## DISTRICT REQUESTED LICENSES

<b>THREE YEAR EDUCATOR LICENSE - JROTC INSTRUCTOR</b>			
<i>The <u>JROTC Instructor License</u> must be approved by the appropriate branch of the military and may be used to teach JROTC/Military Science only. No other endorsements may be added to this license and districts may not use instructors with this license to teach other courses as “out-of-field” teachers.</i>			
License	Requirements	Validity	Renewal
Class A Class AA Class AAA Class AAAA	REQUESTED BY LOCAL SCHOOL DISTRICT 1. Letter of request from the local school district 2. Completed licensure application 3. Verification of approval from military 4. Transcript(s)	3 years	May be renewed only through written request from the local school district which must include letter from military and submission of completed licensure application

<b>ONE-YEAR CERTIFICATION FOR VETERAN TEACHERS TEACHING OUT-OF-FIELD (obtained by district request only)</b>			
<i>This license is for a teacher who has documented teaching experience. Evidence of progress in completing the necessary requirements for adding the designated endorsement to become <b>Highly Qualified</b> must be documented in order to renew this license. Obtained by district request only.</i>			
License	Requirements	Validity	Non-Renewable
Class A	1. Requested by local district superintendent using “Local District Request Packet” <a href="http://www.mde.k12.ms.us">www.mde.k12.ms.us</a> 2. Completed application for One-Year Certification 3. Plan of action from school district showing process by which the needed endorsement will be permanently added to current license 4. Transcripts, test scores and/or other specified documents necessary for endorsement 5. Documentation of utilization of MS Teacher Center’s recruitment services	1 year	Renewable up to 3 yrs  (District must show progress toward licensure as specified in Plan of Action for license to be renewed)

Note: This license is referred to as the 1 year Emergency Certificate (EC).

**SPECIAL LICENSES**

**FIVE YEAR EDUCATOR LICENSE - CHILD DEVELOPMENT (PreK – K) (153)**

<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A	<ol style="list-style-type: none"> <li>1. Bachelor’s degree or higher with child development emphasis from a regionally/nationally accredited institution of higher learning</li> <li>2. Official verification of program accreditation by the American Association of Family and Consumer Sciences or National Association for Education of Young Children (Form #OEL 02-04 E)</li> <li>3. Praxis II Principles of Learning and Teaching (PLT) for Early Childhood</li> <li>4. Praxis II (Specialty Area Test)</li> </ol> <p>OR</p> <ol style="list-style-type: none"> <li>1. Hold a valid five-year license in Elementary Ed. K-3, K-4 or K-6</li> <li>2. Complete an approved supplemental endorsement program in PreK-K</li> </ol> <p>OR</p> <ol style="list-style-type: none"> <li>1. Hold a valid five-year license in Elementary Ed. K-3, K-4 or K-6</li> <li>2. Praxis II (Specialty Area Test)</li> </ol>	5 years	<p>Ten (10) continuing education units (CEUs) in content or job/skill related area</p> <p><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area and</p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p>
Class AA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class A License in Child Development</li> <li>2. Master’s degree in the endorsement area in which license is requested</li> </ol> <p>OR</p> <p>Master of Education Degree</p>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class A License in Child Development</li> <li>2. Specialist degree in the endorsement area in which license is requested</li> </ol> <p>OR</p> <p>Specialist of Education Degree</p>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class A License in Child Development</li> <li>2. Doctoral degree in the endorsement area in which license is requested</li> </ol> <p>OR</p> <p>Doctor of Education Degree</p>	5 years	Same as for AA

<b>FIVE YEAR EDUCATOR LICENSE - GUIDANCE AND COUNSELING (436)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year educator license</li> <li>2. Complete a master's degree program in guidance and counseling</li> <li>3. Praxis II (Specialty Area Test for Guidance Counselor)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master's degree program for guidance and counseling which includes a full year internship</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Praxis II (Specialty Area Test for Guidance Counselor)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold National Certified School Counselor (NCSC) credential issued by National Board of Certified Counselors (NBCC)</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Completion of the National Board of Certified Counselors (NBCC) process for National Certified School Counselor (NCSC)</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Class AA License</li> <li>2. Hold a specialist degree in guidance and counseling</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Class AA License</li> <li>2. Doctoral degree in guidance and counseling</li> </ol>	5 years	

**FIVE YEAR LICENSE - LIBRARY/MEDIA (440)**

<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A	<p><b>Either</b></p> <ol style="list-style-type: none"> <li>1. Complete a bachelor’s degree program or higher in Library/Media</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Praxis II (Principles of Learning and Teaching)</li> <li>4. Praxis II (Specialty Area for Library/Media)</li> </ol> <p><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year educator license</li> <li>2. Complete an approved Library/Media program</li> </ol> <p><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year educator license</li> <li>2. Praxis II (Specialty Area for Library/Media)</li> </ol>	5 years	<p>Ten (10) continuing education units(CEUS) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area and</p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Completion of the National Board of Professional Standards process</p>
Class AA, AAA, or AAAA	<ol style="list-style-type: none"> <li>1. Meet requirements for a Five Year Class A license</li> <li>2. Completion of an approved master’s, specialist, or doctorate in library/media in a state approved or regionally/nationally accredited institution of higher learning</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Completion of the National Board of Professional Teaching Standards process</p>

**FIVE YEAR EDUCATOR LICENSE - PERFORMING ARTS**  
**(Dance 121, Drama 123, Music 125, or Visual Arts 127)**

License	Requirements	Validity	Renewal
<p>Class A For dance, drama, music, or visual art(s)</p>	<p align="center"><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Complete a bachelor's degree program or higher in the performing arts</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Praxis II (Principles of Learning and Teaching)</li> </ol> <p align="center"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Have at least a bachelor's degree</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Validate artistic competency by one of the following methods: <ul style="list-style-type: none"> <li>* Certificate of Completion from a recognized performing arts school, school of fine arts, or conservatory</li> </ul> </li> </ol> <p align="center"><b>OR</b></p> <ul style="list-style-type: none"> <li>* A record of inclusion in a regional and/or national competition with a listing of awards or placement in competition</li> </ul> <p align="center"><b>OR</b></p> <ul style="list-style-type: none"> <li>* At least two (2) years of active membership in a performing arts company in the area for which performing arts is being considered</li> </ul> <p align="center"><b>OR</b></p> <ul style="list-style-type: none"> <li>* At least two (2) years of full-time teaching experience in a specific art form at an elementary school, secondary school, performing arts school, school of fine arts, conservatory, or college or university</li> </ul> <ol style="list-style-type: none"> <li>4. Praxis II (Principles of Learning and Teaching Test)</li> </ol>	<p>5 years</p>	<p>Ten (10) continuing education units (CEUs) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area and Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Completion of the National Board of Professional Teaching Standards process</p>
<p>Class AA For dance, drama, music, or visual art(s)</p>	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class A License</li> <li>2. Master's degree in the endorsement area in which license is requested</li> </ol>	<p>5 years</p>	<p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
<p>Class AAA or AAAA For dance, music, or visual art(s)</p>	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class A License</li> <li>2. Specialist degree or Doctoral degree in the endorsement area in which license is requested</li> </ol>	<p>5 years</p>	<p>Same as for AA</p>

<b>FIVE YEAR EDUCATOR LICENSE – PSYCHOMETRIST (213)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p style="text-align: center;"><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year teaching license</li> <li>2. Complete a master's degree program in psychometry</li> </ol> <p style="text-align: center;"><b>OR</b></p> <p>Hold a master's degree in another area and complete an approved program for psychometry</p> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master's degree program in psychometry</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>

<b>FIVE YEAR EDUCATOR LICENSE - SCHOOL PSYCHOLOGIST (451)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AAA	<ol style="list-style-type: none"> <li>1. Complete an approved specialist degree or equivalent program in school psychology approved by the National Association of School Psychologist - NASP</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Praxis II (Specialty Area for School Psychology)</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class AAA License</li> <li>2. Doctoral degree in psychology</li> </ol>	5 years	Same as for AAA

<b>FIVE YEAR EDUCATOR LICENSE – SPEECH/LANGUAGE CLINICIAN (215)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<ol style="list-style-type: none"> <li>1. Complete an approved master's degree program for speech pathology (American Speech Language Hearing Association-ASHA)</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Praxis II (Specialty Area for Speech Pathologist)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master's degree program for speech pathology (American Speech Language Hearing Association-ASHA)</li> <li>2. Original ASHA Membership Card</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class AA License</li> <li>2. Specialist degree in speech pathology</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class AA License</li> <li>2. Doctoral degree in speech pathology</li> </ol>	5 years	Same as for AA

**FIVE YEAR EDUCATOR LICENSE – SPEECH/LANGUAGE THERAPIST(216)**

This is a five-year license issued on the bachelor’s level for Speech Pathology. The bachelor’s level Speech/Language Therapist would be limited to the type of services that they could provide to students. A bachelor’s level Speech Teacher could provide Articulation therapy, articulation testing, write IEP’s and provide speech therapy. They could not provide language therapy, language assessments, voice or fluency or their corresponding assessments and they could not chair any type of eligibility determination committee. The bachelor’s level Speech/Language Therapist must be supervised by a master’s level fully certified Speech/Language Clinician.

License	Requirements	Validity	Renewal
Class A	<ol style="list-style-type: none"> <li>1. Licensure application</li> <li>2. Complete an approved bachelor’s degree program from an accredited institution in Speech Pathology, Communication Disorders or Speech and Hearing Sciences</li> <li>3. Praxis I (Pre-Professional Skills Test-PPST)</li> </ol>	5 years	<p>Ten (10) continuing education units (CEUs) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>AND</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Completion of the National Board of Professional Teaching Standards process</p>

### **FIVE YEAR EDUCATOR LICENSE – BUSINESS ADMINISTRATOR**

Each school district is required by Mississippi Public School Accountability Standards to employ one individual whose qualifications meet the criteria established by the Mississippi Department of Education and whose primary job responsibilities are conducting, supervising, and/or directing the financial affairs and operations of the school district. No other endorsements may be added to this license. If an applicant desires to be licensed to teach academic subjects, they must meet standard approved testing and licensure requirements. This license cannot be used as a substitute for the School Administrator license. If an applicant desires to be licensed as a School Administrator, they must meet all requirements for that license.

<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal#</b>
Class A Provisional	<ol style="list-style-type: none"> <li>1. Completed licensure application</li> <li>2. Transcript(s) verifying at least a bachelor's degree in either Business Administration, Accounting, Finance or business related field with a minimum of 15 hours of Accounting coursework as specified in SBE Policy</li> </ol>	3 years	Non-renewable
Class A Standard	<ol style="list-style-type: none"> <li>1. Completed licensure application</li> <li>2. Transcript(s) verifying at least a bachelor's degree in either Business Administration, Accounting, Finance or business related field with a minimum of 15 hours of Accounting coursework as specified in SBE Policy</li> <li>3. Holds the required certificate of training from the Office of School Financial Services, or provides documentation in the form of a letter from the individual's superintendent that the individual has been satisfactorily performing as a school district business manager for a minimum of four (4) calendar years in a Mississippi Public School District. Individuals with less than four (4) calendar years of service as a school business manager at the time a provisional license is issued are required to obtain the required certificate of training from the Office of School Financial Services.</li> </ol>	5 years	100 hours continuing education units (CEUs). One hour of credit will be given for each hour of training. Hours may be obtained by participating in local, state, regional or national school business related conferences, courses or workshops.

**FIVE YEAR EDUCATOR LICENSE  
SPECIAL EDUCATION/BIRTH to KINDERGARTEN (211)  
(Early Intervention)**

License	Requirements	Validity	Renewal
Class A	<ol style="list-style-type: none"> <li>1. Bachelor's degree in Special Education/Birth to Kindergarten from a state approved or NCATE approved program from a regionally/nationally accredited institution of higher learning</li> <li>2. Praxis I</li> <li>3. Praxis II Principles of Learning &amp; Teaching test 0622 or 5622</li> </ol>	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area, <b>OR</b> Three (3) semester hours in content or job/skill related area <b>AND</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Six (6) semester hours in content or job/skill related area <b>OR</b> Completion of the National Board of Professional Teaching Standards process
Class AA	<b>EITHER</b> <ol style="list-style-type: none"> <li>1. Hold a five year educator license</li> <li>2. Complete a master's degree program in Special Education/ Birth to Kindergarten  <p style="text-align: center;"><b>OR</b></p>           Master of Education  <p style="text-align: center;"><b>OR</b></p>           Hold a master's degree in another area and complete an approved program for Special Education/ Birth to Kindergarten  <p style="text-align: center;"><b>OR</b></p> </li> </ol> <ol style="list-style-type: none"> <li>1. Complete an approved master's program for a degree in Special Education/Birth to Kindergarten</li> <li>2. Praxis I (Pre-Professional Skills Test, PPST)</li> <li>3. Praxis II PLT</li> </ol>	5 years	Three (3) semester hours in content or job/skill related area <b>OR</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Completion of the National Board of Professional Teaching Standards process
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class AA License</li> <li>2. Specialist degree in Special Education/Birth to Kindergarten</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class AA License</li> <li>2. Doctoral degree in Special Education/Birth to Kindergarten</li> </ol>	5 years	Same as for AA

Note: There are currently no MS colleges or universities offering this program.

<b>FIVE YEAR EDUCATOR LICENSE SPECIAL EDUCATION - MILD/MODERATE DISABILITY K-12 (221)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A	<ol style="list-style-type: none"> <li>Bachelor's degree in Special Education - Mild/Moderate Disability from a state approved or NCATE approved program from a regionally/nationally accredited institution of higher learning</li> <li>Praxis II (Principles of Learning and Teaching Test)</li> <li>Praxis II (Specialty Area Test 0354 or 5354)</li> </ol> <p>OR</p> <ol style="list-style-type: none"> <li>Hold a valid five-year license</li> <li>Praxis II (Specialty Area Test 0354 or 5354)</li> </ol>	5 Years	<p>Ten (10) continuing education units (CEUs) in content or job/skill related area</p> <p><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p><b>AND</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p><b>OR</b></p> <p>Completion of the National Board of Professional Teaching Standards process</p>
Class AA	<p><b>EITHER</b></p> <ol style="list-style-type: none"> <li>Meet the requirements for a Five Year Class A License</li> <li>Master's degree in the endorsement area in which license is requested</li> </ol> <p>OR</p> <p>Master of Education Degree</p> <p>OR</p> <ol style="list-style-type: none"> <li>Complete an approved master's program for a degree in Special Education - Mild/Moderate Disability that includes a minimum of 18 semester hours in Special Education course work from a regionally/nationally accredited institution of higher learning</li> <li>Praxis I (Pre-Professional Skills Test—PPST)</li> <li>Praxis II (Principles of Learning and Teaching Test)</li> <li>Praxis II (Specialty Area Test code 0354 or 5354)</li> </ol>		<p>Three (3) semester hours in content or job/skill related area</p> <p><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p><b>OR</b></p> <p>Completion of the National Board of Professional Teaching Standards process</p>
Class AAA	<ol style="list-style-type: none"> <li>Meet the requirements for a Five Year A or AA License</li> <li>Specialist Degree in Special Education</li> </ol> <p>OR</p> <p>Specialist of Education Degree</p>	5 Years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>Meet the requirements for a Five Year Class A or AA license</li> <li>Doctoral degree in Special Education</li> </ol> <p>OR</p> <p>Doctor of Education Degree</p>	5 Years	Same as for AA

<b>FIVE YEAR EDUCATOR LICENSE - EMOTIONAL DISABILITY (206)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year educator license</li> <li>2. Complete a master's degree program in special education - emotional disability</li> </ol> <p style="text-align: center;"><b>OR</b></p> <p>Hold a master's degree in another area and complete an approved program for special education - emotional disability</p> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master's program for a degree in special education - emotional disability</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Praxis II (Principles of Learning and Teaching)</li> <li>4. Praxis II (Specialty Area for Emotional Disability)</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class AA License</li> <li>2. Specialist degree in emotional disability</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class AA License</li> <li>2. Doctoral degree in emotional disability</li> </ol>	5 years	Same as for AA

<b>FIVE YEAR EDUCATOR LICENSE – DYSLEXIA THERAPY (203)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year teaching license</li> <li>2. Complete a master's degree program in dyslexia therapy</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year teaching license</li> <li>2. Hold a master's degree in another area and complete an approved program in dyslexia therapy</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>

<b>FIVE YEAR EDUCATOR LICENSE – AUDIOLOGIST (202)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year educator license</li> <li>2. Complete a master’s degree program in audiology</li> </ol> <p style="text-align: center;"><b>OR</b></p> <p>Hold a master’s degree in another area and complete an approved program for audiology</p> <ol style="list-style-type: none"> <li>3. Praxis II (Specialty Area for Audiologist)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master’s degree program for audiology</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Praxis II (Specialty Area for Audiology)</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Class AA License</li> <li>2. Specialist degree in audiology</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Class AA License</li> <li>2. Doctoral degree in audiology</li> </ol>	5 years	Same as for AA

<b>FIVE YEAR EDUCATOR LICENSE – EARLY ORAL INTERVENTION (209) (Birth to Kindergarten Hearing Impaired)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year teaching license</li> <li>2. Complete a master’s degree program in Early Oral Intervention for Hearing Impaired Children Birth to Kindergarten</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master’s degree program in Early Oral Intervention for Hearing Impaired Children Birth to Kindergarten</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Praxis II Principles of Learning and Teaching (PLT) for Early Childhood</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>

**THREE YEAR CAREER TECHNICAL EDUCATOR LICENSE  
FOR NON-EDUCATION DEGREE APPLICANTS**

(Applicants with an associate degree but less than a bachelor's degree)

License	Requirements	Validity	Non-Renewable
Class A Career Technical License	<ol style="list-style-type: none"> <li>1. Associate degree</li> <li>2. Two years of verifiable occupational experience in the past ten years. Experience must be appropriate to the subject area to be taught (Verify by submitting "Statement of Qualifications," Form OEL V1-03.)</li> <li>3. Verification of enrollment in the Career Technical Instructor Preparation (VIP) program through the local Career Technical administrator and approved by MDE/OVEWD.</li> </ol>	3 years	<p><i>Complete the following requirements to convert to a Five Year Class A License:</i></p> <ol style="list-style-type: none"> <li>1. Complete 1<sup>st</sup> available Best Practices workshop during 1<sup>st</sup> year of employment</li> <li>2. Validate Occupational Competency during the 3-year validation period of license by attaining the established minimum score or higher on an occupational assessment approved by MDE.</li> <li>3. Validate Technology Competency during the first year of 3-year validation period of license by attaining the established minimum score of higher on a technology competency assessment approved by MDE.</li> <li>4. Complete all requirements of the Career Technical Instructor Preparation program during the three year validity period.</li> </ol>

***\*The related work experience requirements must be approved by the Superintendent, Principal or Career Technical Director to ensure the work experiences are relative to the teaching area. The administrator and the employer must provide verification of successful completion of these activities to be submitted in the application packet when renewal is requested.***

\* Academic endorsements may not be added to the initial 3-year Career Technical Education license

**THREE YEAR CAREER TECHNICAL EDUCATOR LICENSE  
FOR NON-EDUCATION DEGREE APPLICANTS**

(Applicants with a bachelor's degree)

License	Requirements	Validity	Non-Renewable
Class A Career Technical License	<ol style="list-style-type: none"> <li>1. Bachelor's degree or higher degree <i>*See note</i></li> <li>2. One year of verifiable appropriate occupational experience in past ten years. Experience must be appropriate to the subject area to be taught (Verify by submitting "Statement of Qualifications," Form OEL V1-03).</li> <li>3. Verification of enrollment in the Career Technical Instructor Preparation (VIP) Program through the local Career Technical administrator and approved by MDE/OVEWD.</li> </ol>	3 years	<p><i>Complete the following requirements to convert to a Five Year Class A License:</i></p> <ol style="list-style-type: none"> <li>1. Complete 1<sup>st</sup> available Best Practices workshop during 1<sup>st</sup> year of employment</li> <li>2. Validate Occupational Competency during the during the 3-year validation period of the license by <b>EITHER</b> Holding a bachelor's degree in the specific area to be taught <b>OR</b> attaining the established minimum score or higher on an occupational assessment approved by MDE.</li> <li>3. Validate Technology Competency during the first year of 3-year validation period of license by attaining the established minimum score of higher on a technology competency assessment approved by MDE.</li> <li>4. Complete all requirements of the Career Technical Instructor Preparation Program during the three year validity period.</li> </ol>

*\*Note: The following areas of endorsement require a bachelor's degree specific to the license requested:*

- *Career Technical Agriculture-Related Program (7-12)*
- *Career Technical Agriculture Occupations (7-12)*
- *Lodging and Hospitality (7-12)*
- *Career Technical Family and Consumer Science (7-12)*

*\*The related work experience requirements must be approved by the Superintendent, Principal or Career Technical Director to ensure the work experiences are relative to the teaching area. The administrator and the employer must provide verification of successful completion of these activities to be submitted in the application packet when renewal is requested.*

\* Academic endorsements may not be added to the initial 3-year Career Technical Education license

**FIVE YEAR CAREER TECHNICAL LICENSE  
FOR NON-EDUCATION DEGREE APPLICANTS**

License	Requirements	Validity	Renewal
Five Year Class A Career Technical License	1. Satisfy all requirements to convert the Three Year Career Technical License to a Five Year Class A Career Technical License	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Three (3) semester hours in content or job/skill related area <b>AND</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Six (6) semester hours in content or job/skill related area <b>OR</b> Two hundred forty (240) hours of related work experience* <b>OR</b> Three (3) semester hours in related area and one hundred twenty (120) hours of related work experience* <b>OR</b> Five (5) CEUs and one-hundred-twenty (120) hours of related work experience
Five Year Class AA Career Technical License	1. Hold a Five Year Class A Career Technical License 2. Master's degree in the area of endorsement or Career Technical education	5 years	Three (3) semester hours in content or job/skill related area <b>OR</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> One hundred twenty (120) hours of related work experience)*
Five Year Class AAA Career Technical License	1. Hold a Five Year Class A Career Technical License 2. Specialist degree in the area of endorsement or Career Technical education	5 years	Same as for Class AA
Five Year Class AAAA Career Technical License	1. Hold a Five Year Class A Career Technical License 2. Doctoral degree in the area of endorsement or Career Technical education	5 years	Same as Class for AA

*\*The related work experience requirements must be approved by the Superintendent, Principal or Career Technical Director to ensure the work experiences are relative to the teaching area. The administrator and the employer must provide verification of successful completion of these activities to be submitted in the application packet when renewal is requested.*

<b>FIVE YEAR LICENSE – REINSTATEMENT</b>		
<i>Mississippi educators may reinstate an expired five-year standard license with one of the following options:</i>		
	<b>Requirements</b>	<b>Validity</b>
One-year Reinstatement (issued at Class level of last five-year license)	1. Completed application requesting reinstatement <i>(During the 1-year license, the educator must meet approved five-year <u>renewal</u> requirements with CEUs or coursework appropriate for the Class level of the standard license. CEUs or coursework for renewal must be completed within the last five-years. When renewal requirements are met, educators must reapply for the remaining four years of a standard five-year license)</i>	1 year (nonrenewable)
Reinstatement By Reciprocity	1. Completed application requesting reinstatement 2. Valid out-of-state license	5 years
Reinstatement By Coursework	1. Completed application requesting reinstatement 2. Six (6) semester hours of course work (with a grade of “C” or higher) in content or job/skill related area* <u>completed within the last five years.</u>	5 years
Reinstatement of Retired educator from Mississippi public schools	1. Completed application requesting reinstatement 2. Official documentation of retirement from service in Mississippi public schools <i>(MS Retirement System may be contacted by calling 1-800-444-7377)</i>	5 years

**Current requirements for Renewal of a five-year standard license:**

Class A: Ten (10) continuing education units (CEUs) in content or job/skill related area  
**OR**  
 Three (3) semester hours in content or job/skill related area AND Five (5) continuing education units (CEUs) in content or job/skill related area  
**OR**  
 Six (6) semester hours in content or job/skill related area  
**OR**  
 Completion of the National Board of Professional Teaching Standards process

Class AA, AAA or AAAA:  
 Three (3) semester hours in content or job/skill related area  
**OR**  
 Five (5) continuing education units (CEUs) in content or job/skill related area  
**OR**  
 Completion of the National Board of Professional Teaching Standards process

Standard Career Administrator:  
 Seventy (70) School Executive Management Institute (SEMI) credits  
 Or  
 Six (6) hours of coursework  
 or  
 35 SEMI credits AND 3 hrs coursework  
 Or  
 Completion of a specialist or doctoral degree in educational administration/leadership

*\*Licenses that have been revoked, suspended, or surrendered may only be reinstated by order of the Certification Commission after a disciplinary hearing.*

<b>SUPPLEMENTAL ENDORSEMENTS</b> <i>(See Appendix A for Supplemental Endorsement Areas that may be added.)</i>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
<p><b>SUPPLEMENTAL ENDORSEMENT AREAS ADDED TO A STANDARD OR THREE YEAR EDUCATOR LICENSE</b></p> <p><b>Note:</b> Supplemental endorsements may not be added to a one year educator license, two year reciprocity license, JROTC License, or an expert citizen license.</p> <p><b>Note:</b> Academic endorsements may not be added to the initial 3-year Career Technical Education license.</p>	<p>1. Hold a bachelor’s degree and a valid standard or three year Mississippi license.</p> <p>2. A minimum of 21 semester hours in a content area (with a grade of “C” or higher)</p> <p style="text-align: center;"><b>OR</b></p> <p>Institutional Program Verification documenting completion of a program in an additional content area through a state-approved or regionally/nationally accredited institution of higher learning</p> <p style="text-align: center;"><b>OR</b></p> <p>Meet the minimum score on the Praxis II Specialty Area Test</p> <p style="text-align: center;"><b>OR</b></p> <p>Complete MDE approved coursework at Mississippi State University</p> <p><b>*See Appendix A for specific information.</b></p>	<p>Based upon validity period of standard license currently held</p>	<p><i>Five Year Class A License Renewal:</i></p> <p>Ten (10) continuing education units (CEUs) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>AND</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p><i>Five Year Class AA or Higher License Renewal:</i></p> <p>Three (3) hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) or equivalent in content or job/skill related area</p> <p><i>(Completion of these renewal requirements will also renew all existing five year educator licenses)</i></p>

<p><b>APPENDIX A: SUPPLEMENTAL ENDORSEMENTS ADDED TO A VALID MISSISSIPPI LICENSE</b></p>
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**Supplemental Endorsements Added By Praxis II Specialty Area Test**

<u>CODE</u>	<u>AREA</u>
102	Art Education
181	Biology Education
105	Business
185	Chemistry
193	Economics
119	English
130	French
132	Chinese
134	German
143	Health Education
208	Hearing Disability K-12
322	Home Economics
135	Latin
440	Library/Media
318	Marketing
154	Mathematics
901	Math 7-8
902	Language Arts 7-8
903	Social Studies 7-8
904	Science 7-8
166	Music Education
144	Physical Education
182	Physical Science
189	Physics
192	Social Studies
140	Spanish
221	Special Ed ( <i>Mild/Mod K-12</i> )
910	Special Education Fundamental Subjects
196	Speech Communications
218	Visually Impaired K-12

**Supplemental Endorsements Added by Completion of Approved Program (Institutional Program Verification required)**

<u>CODE</u>	<u>AREA</u>
111	Computer Applications
114	Driver Education
117	Elementary Education (4-6)
143	Health Education
150	Nursery-Grade 1 (N-1)
152	Elementary Education (K-4)
174	Reading
177	English as a Second Language
182	Physical Science
193	Economics
207	Gifted
208	Hearing Impaired (K-12)
218	Visually Impaired (K-12)
221	Mild/Moderate Disability (K-12)
222	Severe Disability (K-12) added to 221 only
223	Mild/Moderate Disability (K-8) added to elementary only
224	Mild/Moderate Disability (7-12) added to secondary or special subject license only
314	Career Technical Guidance(added only to 436)
317	Cooperative Education(added to Career Technical license only)
328	Child Care (only added to 322 or 321—Home Economics)
329	Aging Services (only added to 322 or 321—Home Economics)
330	Clothing (only added to 322 or 321—Home Economics)
331	Food Production, Management, and Services (only added to 322 or 321—Home Economics)
440	Library/Media

**Supplemental Endorsements Added with 21 Hours of Coursework in Subject (Course work must have a grade of “C” or higher)**

<u>CODE</u>	<u>AREA</u>
102	Art Education
104	Bible
105	Business Education
119	English
123	Drama (Performing Arts)
130	French
132	Chinese
134	German
135	Latin
136	Italian
139	Russian
140	Spanish
144	Physical Education
149	Journalism
154	Mathematics
165	Music Education Instrumental
166	Music Education Vocal
171	Psychology
181	Biology
185	Chemistry
188	General Science
189	Physics
192	Social Studies
193	Economics
196	Speech Communications
302	Agriculture
318	Marketing
322	Home Economics

**Added by Completion of MDE Approved Math & Science Partnerships**

Added to Elementary or Special Education licenses only:

901 or 905	Math 7-8
904 or 908	Science 7-8

**Career Technical Education Endorsements Added by Completion of CTE Training at Mississippi State University Research and Curriculum Unit (RCU)**

*(See Appendix E for list)*

**Advanced Placement Endorsements added by Completion of College Board Approved AP Training**

*(see Appendix E for list)*

<b>APPENDIX B:</b> <b>PRAXIS II EXAMINATION SCORES REQUIRED BY MISSISSIPPI</b>
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SPECIALTY AREA TEST CODE	SCALED SCORE
Art Education (0134 or 5134)	158
Audiology (0342 or 5342*) *THIS TEST WILL BE ON COMPUTER 12/1/2013	170
Biology (0235 or 5235)	150
Braille Proficiency (0631) – Visually Impaired (0282) is also required.	158
Business Education (0101 or 5101)	153
Chemistry (0245 or 5245)	151
Chinese Mandarin (5665)	164
Early Childhood Education (Child Development Pre-K and K only) (0021 or 5021)	165
Economics (0911)	150
Elementary Education (K-6) (0011 or 5011)	158
Elementary Education (4-6) (0014 or 5014) Alternate Route Only	153
Emotionally Disturbed/Behavior Disorders (0372)	150
English Language and Literature (5038)	154
French (5174)	167
German (5183)	154
Guidance and Counseling (0421 or 5421)	156
Health Education (0550 or 5550)	600
Hearing Disability (0272)	160
Home Economics/Family & Consumer Science (0121 or 5121)	153
Latin (0601)	152
Library Media Specialist (0311 or 5311)	143
Marketing (0561)	151
Mathematics (5161)	160
Middle Grade Math (5169) supplemental <i>only</i>	165
Middle Grade Language Arts (5047) <i>supplemental only</i>	164
Middle Grade Social Studies (0089 or 5089) supplemental <i>only</i>	149
Middle Grade Science (0439) supplemental <i>only</i>	144
Music Education (5113)	161
Physical Education (0091 or 5091)	145
Physical Science (0481)	147
Physics (0265 or 5265)	139
School Leaders Licensure Assessment (6011)	169
School Psychologist (0401)	154
Social Studies (0081 or 5081)	150
Spanish (5195)	160
Special Education (0354 or 5354)	152
Special Education Fundamental Subjects HQ (0511 or 5511)	142
Speech Communication (0221)	143
Speech/Language Pathology (0330 or 5330)	600
Technology Education (0051)	159
Visually Impaired (0282) – Braille Proficiency (0631) is also required.	163

**APPENDIX C:  
PRAXIS I & PRAXIS II PLT SCORES**

<b>PRAXIS I REQUIREMENTS FOR EDUCATOR LICENSURE</b>	
<b>PRE-PROFESSIONAL SKILLS TEST</b>	<b>PASSING SCORE</b>
Reading (0710 or 5710)	172
Writing (0720 or 5720)	173
Mathematics (0730 or 5730)	172

**PRAXIS II REQUIREMENTS FOR EDUCATOR LICENSURE**

*(For Approved Teacher Education Program Candidates only)*

<b>PRINCIPLES OF LEARNING AND TEACHING (PLT)</b>	
<b>PRINCIPLES OF LEARNING AND TEACHING (PLT)</b>	<b>PASSING SCORE</b>
Grade Level Pre-K – K (0621 or 5621)	157
Grade Level K-6 (0622 or 5622)	160
Grade Level 4-6 (0623 or 5623)	160
Grade Level 7-12 (0624 or 5624)	157

\*Increase in previously required score approved by State Board of Education, *effective 9/1/12.*

**APPENDIX D:  
PRAXIS INFORMATION  
Schedules, Registration, Locations, Preparations  
From Educational Testing Service (ETS)**

See **PRAXIS SERIES REGISTRATION BULLETIN** for information about test dates, test center locations, fees, test codes, registration, study materials, and procedures, The Bulletin is available from ETS, colleges of education offices, university test centers, and district offices of education, **OR** access it at **PRAXIS SERIES WEBSITE** - [www.ets.org/praxis](http://www.ets.org/praxis).

**NOTE:** *For licensure, test scores must be submitted to MDE as originals. Take into account 4 to 6 weeks for scores to be reported. Even though you may ask the testing company to send your scores to MS Department of Education, please include your original score report with your application. Your scores will be returned to you.*

**TELEPHONE**

Recorded information is available 24 hours a day by touch-tone phone. **1-609-771-7395**  
 Customer service representatives are available Monday-Friday. **1-800-772-9476**  
 Test takers who are deaf or hard-of-hearing can call **TTY 1-609-771-7714**.

**FAX**

609-530-0581 or 609-771-7906

**MAIL**

ETS-The Praxis Series  
 P. O. Box 6051  
 Princeton, NJ 08541-051

**OVERNIGHT MAIL/FEDERAL EXPRESS**

ETS – The Praxis Series  
 Distribution and Receiving Center  
 225 Phillips Boulevard  
 Ewing, NJ 08628-7435

**COMPUTERIZED PRAXIS TESTS**

In addition to the paper/pencil versions of the tests, Praxis I (and a limited selection of Praxis II tests) may be taken by appointment on the computer. The following centers offer computerized testing:

<b>Prometric Testing Center</b>	<b>Jackson</b>	<b>601-366-6400</b>	
<b>Line)</b>		<b>1-800-967-1100</b>	<b>(Testing Hot</b>
<b>Meridian Community College</b>	<b>Meridian</b>	<b>601-484-8724</b>	
<b>Mississippi State University</b>	<b>Starkville</b>	<b>662-325-6610</b>	
<b>University of Southern Mississippi</b>	<b>Hattiesburg</b>	<b>601-266-6123</b>	

<b>Prometric Testing Center</b>	<b>Tupelo</b>	<b>662-844-2998</b> <b>1-800-967-1100 (Testing Hot Line)</b>
<b>University of MS</b>	<b>Oxford</b>	<b>662-915-6501</b>

**APPENDIX E:**  
**Mississippi State Board Approved License Endorsement Codes**

*Appendix E: AP Courses and Licensure Endorsement Codes*

Advanced Placement endorsements can only be added as a supplemental endorsement to a standard 5-year license. This endorsement cannot be renewed with CEUs or coursework. It must be renewed every 5 years with additional AP training.

*Mathematics*

- 609 - Calculus AB, Advanced Placement
- 610 - Calculus BC, Advanced Placement
- 611 - Statistics, Advanced Placement

*Computer Science*

- 612 - Computer Science A, Advanced Placement
- 613 - Computer Science AB, Advanced Placement

*English*

- 614 - English Language and Composition, Advanced Placement
- 615 - English Literature and Composition, Advanced Placement

*Foreign Language*

- 616 - Chinese Language and Culture, Advanced Placement
- 617 - French Language, Advanced Placement
- 618 - French Literature, Advanced Placement
- 619 - German Language, Advanced Placement
- 620 - Italian Language and Culture, Advanced Placement
- 621 - Japanese Language and Culture, Advanced Placement
- 622 - Latin Literature, Advanced Placement
- 623 - Latin: Vergil, Advanced Placement
- 624 - Spanish Language, Advanced Placement
- 625 - Spanish Literature, Advanced Placement

*Science*

- 626 - Biology, Advanced Placement
- 627 - Chemistry, Advanced Placement
- 628 - Environmental Science, Advanced Placement
- 629 - Physics B, Advanced Placement
- 630 - Physics C: Electricity and Magnetism, Advanced Placement
- 631 - Physics C: Mechanics, Advanced Placement

*Social Studies*

- 632 - European History, Advanced Placement
- 633 - Government and Politics: Comparative, Advanced Placement
- 634 - Government and Politics: United States, Advanced Placement
- 635 - Human Geography, Advanced Placement

- **636 - Macroeconomics, Advanced Placement**
- **637 - Microeconomics, Advanced Placement**
- **638 - United States History, Advanced Placement**
- **639 - World History, Advanced Placement**

*Visual and Performing Art*

- **640 - Art History, Advanced Placement**
- **641 - Music Theory, Advanced Placement**
- **642 - Studio Art: 2-D Design, Advanced Placement**
- **643 - Studio Art: 3-D Design, Advanced Placement**
- **644 - Studio Art: Drawing, Advanced Placement**

*Psychology*

- **645 - Psychology, Advanced Placement**

**Appendix E: Career Technical Education (CTE) –  
Related Educator Licenses**

<u>Endorsement Code</u>	<u>Subject or Program Area</u>	<u>Expiration Date</u>
301	Career Technical Agriculture-Related Program	June 2013
302	Agriculture	
305	Agripower and Equipment	June 2014
306	Aquaculture	
307	Forestry	June 2015
309	Special Populations Personnel	
311	Lodging and Hospitality	June 2014
314	Career and Technical Counselor	
321	Career Technical Family and Consumer Sciences	June 2013
322	Home Economics	June 2013
323	Design Technology for Fashion and Interiors	June 2013
330	Design Technology for Fashion and Interiors	June 2013
348	Cosmetology	
349	Custodial Services	
364	Printing	June 2013
373	Small Gas Engines	June 2013
377	Food Production (Meat)	June 2014
506	Special Populations Personnel	
533	Tech Prep Coordinator	
911	Career/Technical Director	
915	Entrepreneurship	
917	Career Pathway Experiences	
952	Career Pathway: Finance and Accounting	
954	Career Pathway: Information Technology	
955	Career Pathway: Business Management	
956	Career Pathway: Marketing	
961	Career Pathway: Health Sciences <u>and</u>	
966	Career Pathway: Automotive Service Technician	

967	Career Pathway: Collision Repair Technician
968	Career Pathway: Diesel Service Technician
969	Career Pathway: Precision Machining
970	Career Pathway: Early Childhood Education
971	Career Pathway: Teacher Academy
972	Career Pathway: Culinary Arts
973	Career Pathway: Industrial Maintenance
974	Career Pathway: Heating, Ventilation, Air Conditioning
975	Career Pathway: Welding
976	Career Pathway: Metal Fabrication
977	Career Pathway: Carpentry
978	Career Pathway: Electrical
979	Career Pathway: Masonry
980	Career Pathway: Plumbing
981	Information & Communications Technology 1
982	Information & Communications Technology 2
983	Science, Technology, Engineering and Mathematics
984	Technology Foundations
985	Career Pathway: Engineering
986	Career Pathway: Architecture and Drafting
987	Career Pathway: Digital Media Technology
988	Career Pathway: Simulation and Animation Design and Development
989	Career Pathway: Polymer Science
990	Career Pathway: Agriculture and Natural Resources
991	Career Pathway: Horticulture
992	Career Pathway: Agriculture & Environment Science and Technology (AEST)
994	Technology Applications
995	Career Pathway: Horticulture

<p><b>APPENDIX F</b> <b>Departments of Education</b> <b>MISSISSIPPI COLLEGES AND UNIVERSITIES</b></p>
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<p><b>STATE-SUPPORTED FOUR-YEAR INSTITUTIONS</b></p>
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<p><b>INDEPENDENT FOUR-YEAR INSTITUTIONS</b></p>		
<p><b>Dr. Janice Nicholson, Chair</b>          Dept. of Education          Blue Mountain College          Blue Mountain, MS 38610          Phone: (662) 685-4771  <a href="mailto:jnicholson@bmc.edu">jnicholson@bmc.edu</a></p> <p><b>Dr. Marlys Vaughn, Chair</b>          Department of Education          Millsaps College, 1701 N. State Street          Jackson, MS 39210          Phone: (601) 974-1353  <a href="mailto:vaughmt@millsaps.edu">vaughmt@millsaps.edu</a></p>	<p><b>Dr. Don Locke, Dean</b>          School of Education          MS College          P.O. Box 4009          Clinton, MS 39058          Phone: (601) 925-3250 or 3226  <a href="mailto:Locke@mc.edu">Locke@mc.edu</a></p> <p><b>Dr. Pamela Russ, Dean</b>          Tougaloo College          Telephone: 601-977-7757          Fax: 601-977-6165          Email: <a href="mailto:pruss@tougaloo.edu">pruss@tougaloo.edu</a></p> <p><b>Dr. Leon Howard, Chair</b>          College of Education – Rust College          Holly Springs, MS 38635          Phone: (662) 252-8000 Ext. 4053  <a href="mailto:lhoward@rustcollege.edu">lhoward@rustcollege.edu</a></p>	<p><b>Dr. Barry Morris, Dean</b>          School of Education          William Carey College, Box 3          Hattiesburg, MS 39401          Phone: (601) 318-6587          Coast Office: (228) 702-1842  <a href="mailto:Bmorris@wmcarey.edu">Bmorris@wmcarey.edu</a></p> <p><b>Dr. Sandra Rasberry, Dean</b>          School of Education          Belhaven College, Box 315          Jackson, MS 39202          Phone: (601) 968-8703  <a href="mailto:srasberry@belhaven.edu">srasberry@belhaven.edu</a></p>

<p style="text-align: center;"><b>APPENDIX G</b> <b>GUIDELINES for “HIGHLY QUALIFIED” STATUS</b></p>
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**NEW TEACHERS**

The “No Child Left Behind Act” of 2001 (NCLB Act) mandates that teachers *new* to the profession (employed for the first time in a Mississippi public school after the first day of school 2002-2003) meet the following “highly qualified” status:

**New Elementary K-6**

- Hold a baccalaureate degree
- Complete one of the following:
  1. an approved pre-service teacher preparation program for elementary education from a regionally/nationally-accredited Institution of Higher Learning **OR**
  2. an approved alternate route to certification program (4-6 only) for middle/secondary education
- Pass designated Praxis tests

**New Middle 7-8**

- Hold a baccalaureate degree
- Complete one of the following:
  1. an approved pre-service teacher preparation program for middle/secondary education from a regionally/nationally-accredited Institution of Higher Learning **OR**
  2. an approved alternate route certification program for middle/secondary education
- Pass designated Praxis tests
- Hold an endorsement for every core academic subject taught (*English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography*)

**New Secondary 9-12**

- Hold a baccalaureate degree
- Complete one of the following:
  1. an approved pre-service teacher preparation program for middle/secondary education from a regionally/nationally-accredited Institution of Higher Learning **OR**
  2. an approved alternate route certification program for middle/secondary education
- Pass designated Praxis tests
- Hold an endorsement for every core academic subject taught (*English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography*)

## **VETERAN TEACHERS**

The “No Child Left Behind Act” of 2001 (NCLB Act) mandates that teachers *not new* to the profession (employed in a Mississippi public school before or on the first day of school, 2002-2003) have until the end of the 2005-2006 school year to meet the following “highly qualified” status:

### **Veteran Elementary K-6**

- Hold at least a bachelor’s degree
- Pass the Praxis II (specialty-area assessment)
- Hold at least a valid Class A Educator License
- Teach in a grade covered by that license

### **Veteran Middle 7-8**

- Hold at least a bachelor’s degree
- Hold at least a Class A Educator License with an endorsement for every core academic subject taught (*English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography*)

#### ***Options for “Highly Qualified” Status for Middle School 7-***

**8:**

- Pass the Praxis II (specialty-area assessment), **OR**
- Pass the Praxis II (specialty-area assessment for middle school), **OR**
- Hold a master’s degree in each core academic subject taught, **OR**
- Obtain an endorsement with a minimum of 21 hours of coursework with a grade of “C” or higher in each core academic subject taught (*English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography*)

### **Veteran Secondary School 9-12**

- Hold at least a bachelor’s degree
- Hold at least a Class A Educator License with an endorsement for every core academic subject taught (*English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography*)

#### ***Options for “Highly Qualified” Status for Secondary School***

**9-12:**

- Pass the Praxis II (specialty-area assessment), **OR**

- Pass Praxis II (specialty-area assessment for middle school available 9/04), **OR**
- Hold a master’s degree in each core academic subject taught, **OR**
- Obtain an endorsement with a minimum of 21 hours of coursework with a grade of “C” or higher for each core academic subject taught

**Note: For more clarification of “Highly Qualified” definition visit [www.mde.k12.ms.us/ed\\_licensure/highly\\_qualified\\_teacher.html](http://www.mde.k12.ms.us/ed_licensure/highly_qualified_teacher.html)**

<b>APPENDIX H ALTERNATE ROUTE LICENSES</b>	
<b>Master of Arts in Teaching</b>	
<b>Subject Areas of Licensure &amp; Praxis II Specialty Area Test Codes</b>	Art-0134 or 5134, Biology-0235 or 5235, Business-0101 or 5101, Chemistry-0245 or 5245, English-0041 or 5041, French-5174, German-5183, Home Economics-0121 or 5121, Music-5113, Marketing-0561, Math-0061 or 5061, Physics-0265 or 5265, Physical Education-0091 or 5091, Social Studies-0081 or 5081, Spanish-5195, Speech Communications-0221, Elementary Education (4-6)-0014 or 5014
<b>Program Entrance Requirements</b>	<ol style="list-style-type: none"> <li>1. Bachelor’s degree from a regionally/nationally accredited institution of higher learning</li> <li>2. Praxis I (Pre-Professional Skills Test, PPST)</li> <li>3. Praxis II (Specialty Area Test)</li> </ol>
<b>Requirements for Alternate Route License*</b>	<ol style="list-style-type: none"> <li>1. Complete six (6) hours pre-teaching course requirements from an approved Master of Arts in Teaching program</li> <li>2. Program Completion Verification</li> </ol> <p style="text-align: center;"><i>*MAT Program offers a three year alternate route license.</i></p>
<b>Location and Contact Information</b>	Alcorn State University Belhaven College Delta State University

	<p>Jackson State University          Mississippi College          Mississippi Valley State University          University of Mississippi (<i>Grades 4-6 not offered</i>)          William Carey College          Mississippi State University          University of Southern Mississippi (<i>Grades 4-6 not offered</i>)          Mississippi University for Women (<i>Grades 4-6 not offered</i>)  <i>For contact information see Appendix F</i></p>
<b>Requirements for Five Year Alternate Route License</b>	Complete six semester hours including the internship prescribed by the participating institution
<b>Fees</b>	Colleges charge normal fees for 12 semester hours

**NOTE:** Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.

<b>APPENDIX H ALTERNATE ROUTE TEACHING LICENSES continued</b>	
<b>MS Alternate Path to Quality Teachers</b>	
<b>Subject Areas of Licensure &amp; Praxis II Specialty Area Test Codes</b>	Art-0134 or 5134, Biology-0235 or 5235, Business-0101 or 5101, Chemistry-0245 or 5245, English-0041 or 5041, French-5174, German-5183, Home Economics-0121 or 5121, Music-5113, Marketing-0561, Math-0061 or 5061, Physics-0265 or 5265, Physical Education-0091 or 5091, Social Studies-0081 or 5081, Spanish-5195, Speech Communications-0221, Special Education (7-12)-0354 or 5354
<b>Program Entrance Requirements</b>	<ol style="list-style-type: none"> <li>1. Bachelor's degree from a regionally/nationally accredited institution of higher learning</li> <li>2. GPA of 2.0 overall if graduated more than 7 years. Less than 7 years must have 2.5 GPA or 2.75 in major area</li> <li>3. Praxis I PPST (Reading, Writing, Math)</li> <li>4. Praxis II, Specialty Area Test</li> </ol>
<b>Requirements for Alternate</b>	Training Program consisting of 90 clock hours. (Time and dates

<b>Route License*</b>	determined by offering colleges.) <i>*MAPQT offers a one year alternate route license</i>
<b>Location and Contact Information</b>	<p style="text-align: center;"><b>Mississippi Community College Foundation</b> <b>601-321-3902</b> <b>email: mapqt@mccfms.org</b></p> <p>Site Locations:                      Itawamba Community College – Tupelo                      Hinds Community College – Raymond                      MS Delta Community College – Indianola                      Pearl River Community College – Hattiesburg                      Northwest Community College – Senatobia                      East Central Community College – Philadelphia                      MS Gulf Coast Community College - Gautier</p>
<b>Requirements for Five Year Alternate Route License</b>	<ol style="list-style-type: none"> <li>1. Verification of Completion of Practicums (9 Saturdays), with an Online Recommendation by MAPQT</li> <li>2. Documentation of District Evaluation/Mentoring Program</li> </ol>
<b>Fees</b>	Fee to be determined each year depending on funding

**NOTE:** Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.

<b>APPENDIX H</b>	
<b>ALTERNATE ROUTE TEACHING LICENSES continued</b>	
	<b>Teach Mississippi Institute</b>
<b>Subject Areas of Licensure &amp; Praxis II Specialty Area Test Codes</b>	Biology-0235 or 5235, Business-0101 or 5101, Chemistry-0245 or 5245, English-0041 or 5041, French-5174, German-5183, Home Economics-0121 or 5121, Marketing-0561, Math-0061 or 5061, Physics-0265 or 5265, Social Studies-0081 or 5081, Spanish-5195, Speech Communications-0221, Special Education (7-12)-0354 or 5354

<b>Program Entrance Requirements</b>	<ol style="list-style-type: none"> <li>1. Bachelor’s degree (non-education from a regionally/nationally accredited institution of higher learning)</li> <li>2. Praxis I PPST (Reading, Writing, Math)</li> <li>3. Praxis II, Specialty Area Test</li> </ol>
<b>Requirements for Alternate Route License*</b>	<p>Eight Week Training Session in the summer - (Times and dates determined by offering colleges/universities)</p> <p style="text-align: center;"><u>or</u></p> <p>TMI Online program through University of Mississippi Continuing Education</p> <p><i>*TMI offers a one year alternate route license</i></p>
<b>Location and Contact Information</b>	<p>Delta State University - summer graduate program          Mississippi State University – summer graduate program          University of Southern Mississippi – summer graduate program          University of Mississippi – online program only - 1-877-915-7313</p> <p style="text-align: center;">Dr. Susan Lee 601-432-6522  <b>Institutions of Higher Learning</b>  <a href="mailto:slee@ihl.state.ms.us">email: slee@ihl.state.ms.us</a></p>
<b>Requirements for Five Year Alternate Route License</b>	<ol style="list-style-type: none"> <li>1. Completion of one year internship period with mentoring and induction program in local school district</li> <li>2. Recommendation by local school district</li> </ol>
<b>Fees</b>	Fee to be determined by the offering university

**NOTE: Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.**

**APPENDIX H  
 ALTERNATE ROUTE FOR TEACHERS continued**

	<b>American Board Certification for Teacher Excellence Passport to Teaching</b>
<b>Subject Areas of Licensure</b>	Biology, Chemistry, English, Math, Physics (7-12)
<b>Program Entrance Requirements</b>	Bachelor’s degree from a regionally/nationally accredited institution of higher learning Fee paid ( <i>includes background check</i> ) <b>Assessments in subject area and pedagogy</b> Assignment of advisor and prescribed individual study profile
<b>Requirements for Initial One-Year Alternate Route License</b>	<ol style="list-style-type: none"> <li>1. ABCTE Passport to Teaching Certificate</li> <li>2. Letter from school district stating commitment to employ</li> </ol>
<b>Location and Contact Information</b>	American Board Certification for Teacher Excellence 1225 19 <sup>th</sup> St. NW, Suite 400 Washington, D.C. 20036 Email: <a href="http://www.abcte.org">www.abcte.org</a> Phone: 1-877-669-2228
<b>Requirements for Five Year Alternate Route License</b>	<ol style="list-style-type: none"> <li>1. One-year teaching internship with mentoring (<i>mentoring must be by National Board Certified teacher or MDE trained mentor certified in same subject area or mentor can complete the ABCTE approved mentor training</i>)</li> <li>2. Must complete training in one of the following:               <ul style="list-style-type: none"> <li>• MAPQT 3-week summer training</li> <li>• MS Public Broadcasting (MPB) E-Learning online professional development course</li> <li>• MAT 6 hours of initial graduate university courses (<i>can be applied to masters degree</i>)</li> </ul> </li> </ol>
<b>Fees</b>	Fee to ABCTE for initial assessment and exam Fee for mentor Fee for training varies per selection

<b>APPENDIX H ALTERNATE ROUTE for ADMINISTRATORS</b>	
<b>MS Alternate Path to Quality School Leadership</b>	
<b>Program Entrance Requirements</b>	<p>2 tracks:</p> <p>Education track:</p> <ul style="list-style-type: none"> <li>• Masters degree in any endorsable field of Education</li> <li>• Five-year educator license</li> <li>• 3 years of teaching experience</li> <li>• Priority for admittance given to applicants with Superintendent/School District recommendation</li> </ul> <p>Business track:</p> <ul style="list-style-type: none"> <li>• Masters of Business Administration (MBA), Masters of Public Administration (MPA), Masters of Public Policy (MPP)</li> <li>• 5 years of documented supervisory experience</li> <li>• Passing scores on Praxis I, Praxis II:Principles of Learning and Teaching and SLLA (School Leadership Licensure Assessment) exam</li> <li>• Priority for admittance given to applicants with Superintendent/School District recommendation</li> </ul>
<b>Requirements for One-Year Alternate Route Assistant Administrator License</b>	<ol style="list-style-type: none"> <li>1. Certificate of completion from Summer Training Program consisting of 90 clock hours</li> <li>2. Letter of commitment from school district of an administrative position</li> </ol>
<b>Location and Contact Information</b>	<p><b>Mississippi Community College Foundation</b>  <b>601-321-3903</b>  <b>email: <a href="mailto:mapqsl@mccfms.org">mapqsl@mccfms.org</a></b></p> <p>Site Locations:                      Itawamba Community College – Fulton                      Hinds Community College – Raymond                      Pearl River Community College – Hattiesburg</p>
<b>Requirements for Five Year Entry Level Alternate Route Administrator License</b>	<ol style="list-style-type: none"> <li>1. Verification of Completion of Practicums (9 Saturdays), with an Online Recommendation by MAPQSL</li> <li>2. Documentation of District Evaluation/Mentoring Program</li> </ol>

	3. Passing score on SLLA exam
<b>Fees</b>	Fee to be determined each year

**NOTE: Contact the MS Community College Foundation for enrollment information, application deadlines, fees.**

<p><b>APPENDIX I GLOSSARY</b></p>
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**Administrative/Supervisory Experience** - Direct supervision of individuals and/or programs within a business, industry, and/or organization.

**Approved Teacher Education Institution** - In the state of Mississippi is an institution of higher education which includes teacher preparation in its curriculum and whose curriculum, program of study, training of personnel, and directed teaching procedures have been reviewed and officially approved by the State Board of Education.

**Approved Teacher Education Program** - A program within a teacher education institution which prepares students to enter a specific area of education and includes student teaching. (e.g., math education, special education, science education, etc.).

**Approved Program** - Courses of study approved by the Mississippi Department of Education leading to a five year license or a supplemental endorsement. (Requires Verification of Approved Program [side 2] of Licensure Application.)

**Content Area Courses** - Refers to course work in the area of endorsement (e.g., mathematics, science, special education, etc.).

**Continuing Education Unit (CEU)** - Unit of educational credit offered through an approved CEU granting agency. One CEU is earned through ten (10) contact hours of instruction/training.

**Endorsements** - Areas in which educators are licensed.

**Job/Skill Related Areas** - Include pedagogy and skills for effective teaching and leadership (e.g., computer technology, cooperative learning, learning styles, methodology, etc.).

**Supplemental Teaching Endorsement** - Areas of endorsement added to a valid five year or three year license by (1) completing 21 hours in an endorsement area with all course work having a grade of “C” or higher,  
 OR (2) by completing an approved program in an additional content area through a state-approved or regionally/nationally accredited institution of higher learning  
 OR, (3) by meeting the minimum score on the Praxis II Specialty Area Test in the endorsement area,  
 OR (4) by completing a Mississippi Department of Education Competency Based Training course at Mississippi State University.

Updated on May 21, 2013

**Subject Area** - A division or field of organized knowledge for which state curriculum guidelines have been prepared.

**Teaching Experience** - Experience accrued by a properly licensed staff member in a grade or subject under legal contract to an accredited public, private, elementary, or secondary (N-12) school; or teaching/administrative experience accrued at a state approved or regionally/nationally accredited Community/Junior College or Institution of Higher Learning.

**Title 7: Education K-12, Part 4: Licensure Guidelines**

**GENERAL GUIDELINES  
MISSISSIPPI EDUCATOR LICENSURE**

**Validity Periods**

Licenses will be valid from the day the completed application packet is received and validated by the Office of Educator Licensure. All licenses expire on June 30th of the year of expiration. A five year license issued at any time during the school year shall be valid for five (5) school years including the school year in which it is granted. A school year is from July 1 to June 30.

- *For example, a standard license issued October, 2011, (2011-2012 school year), would be valid from the date the completed packet is received until June 30, 2016. The remainder of the 2011-2012 school year is considered a full year.*

**Renewal of License**

Only a five year, standard license is eligible for renewal. Current requirements for renewal of a five-year standard license for each class are as follows:

**Class A:**

Ten (10) continuing education units (CEUs) in content or job/skill related area

**OR**

Three (3) semester hours in content or job/skill related area AND Five (5) continuing education units (CEUs) in content or job/skill related area

**OR**

Six (6) semester hours in content or job/skill related area

**OR**

Completion of the National Board of Professional Teaching Standards process

**Class AA, AAA or AAAA:**

Three (3) semester hours in content or job/skill related area

**OR**

Five (5) continuing education units (CEUs) in content or job/skill related area

**OR**

Completion of the National Board of Professional Teaching Standards process

**Standard Career Administrator:**

Seventy (70) School Executive Management Institute (SEMI) credits

**OR**

Six (6) hours of coursework

**OR**

35 SEMI credits AND 3 hrs coursework

**OR**

Completion of a specialist or doctoral degree in educational administration/leadership

When **all** requirements are completed, college transcripts and/or continuing education unit

(CEU) certificates may be submitted for license renewal. The college credit courses may be completed on the undergraduate or graduate level with a grade of “C” or higher at regionally/nationally accredited senior colleges, universities, or community colleges. Official transcripts must be submitted in sealed envelope(s) or e-Scrip bearing the seal or signature of the registrar. **The license may be renewed for one five-year period beyond the present expiration date. Only credits earned from one expiration date to the next may be used for renewal.** Renewal requirements referencing content area courses refer to the area of endorsement (e.g., mathematics, science, special education, etc.). References to job/skill related area include pedagogy and skills for effective teaching and leadership (e.g., computer technology, cooperative learning, learning styles, methodology, etc.). **Only one renewal method may be utilized during a five-year period.** For a list of CEU providers, go to: [http://www.mde.k12.ms.us/ed\\_licensure/ceu\\_resource\\_list.htm](http://www.mde.k12.ms.us/ed_licensure/ceu_resource_list.htm)

The Mississippi Department of Education no longer approves programs for CEU credit. School districts, organizations, or individuals wishing to prepare and offer a program for CEU credit must submit an application to an accredited CEU granting agency. Any Continuing Education Office at a college, university, or community/junior college is an accredited CEU granting agency. Once programs are approved, they may be offered and certificates will be issued to successful participants by the approving agency. **Ten contact hours of professional development is equal to one CEU credit.** **The Office of Educator Licensure does not accept CEU certificates for less than .5 CEUs or five contact hours.** **Official verification of CEU credit(s) must be submitted to document completion of CEU credit(s).**

Through the Educator Licensure Management System (ELMS), educators currently employed by a Mississippi public school district can renew electronically online. CEUs, coursework or National Board used for renewal can be verified by the district administrator. For instructions on this process, go to: [http://www.mde.k12.ms.us/ed\\_licensure/pdf/ELMS\\_online\\_renewal\\_process.pdf](http://www.mde.k12.ms.us/ed_licensure/pdf/ELMS_online_renewal_process.pdf)

#### **SPECIAL NOTE**

A grade of “C” or higher must be obtained on all coursework taken for renewal of license, reinstatement of license or the adding of supplemental endorsements. This includes all coursework outlined on planned programs required to convert a special license to a standard license.

#### **Acceptable Degrees or Coursework for Licensure**

The Office of Educator Licensure accepts degrees or coursework from any nationally or regionally accredited institution. Accreditation can be checked from the United States Department of Education website (<http://www.ope.ed.gov/accreditation/>) or the Council on Higher Education Accreditation website (<http://www.chea.org/search/default.asp>). Section 37-3-2 of the Mississippi Code authorizes the Certification Commission and State Board of Education to approve all teacher preparation programs for any license in MS. The Commission does not approve programs completed in other states. If a Mississippi educator completes a degree program in another state with the intention of becoming certified, he/she must provide to the Office of Educator Licensure documentation that the out of state program is approved for licensure in that state. An “Institutional Program Verification” form can be accepted as documentation and can be found in the “Paper License Application” packet at (<http://www.mde.k12.ms.us/educator-licensure/licensure-application-k12>).

### **Applicants from Foreign Countries**

It is the responsibility of the applicant to have all correspondence and foreign transcripts translated and evaluated by an evaluation agency prior to submission of application to the Mississippi Department of Education. (Access evaluation agencies at [www.naces.org](http://www.naces.org) and click on “Current Members” for contact information.) All applicants must have a Social Security number. Foreign applicants will apply for licensure through reciprocity guidelines.

[http://www.mde.k12.ms.us/ed\\_licensure/foreign.html](http://www.mde.k12.ms.us/ed_licensure/foreign.html)

### **Name or Address Change**

It is the responsibility of the educator to make name or address changes with the Office of Educator Licensure. To do so, the educator can log into the Educator Licensure Management System (ELMS) at: <https://sso.mde.ms.gov/Login/Login.aspx> and edit personal information as needed. Name or address changes can also be submitted in writing and mailed to the **Mississippi Department of Education; Office of Educator Licensure**; P.O. Box 771; Jackson, MS 39205. If a copy of the license with the new updated information is desired, the applicant must apply for a duplicate license following the process outlined below.

### **Duplicate License**

An individual may request a duplicate copy of a license by applying online and paying with a debit or credit card or by submitting a completed Licensure Application and a \$5 money order (**Personal checks not accepted**) to the **Mississippi Department of Education; Office of Educator Licensure**; P.O. Box 771; Jackson, MS 39205. Download the Licensure Application Packet at: [http://www.mde.k12.ms.us/ed\\_licensure/pdf/Licensure\\_Application\\_Packet\\_K-12\\_2011.pdf](http://www.mde.k12.ms.us/ed_licensure/pdf/Licensure_Application_Packet_K-12_2011.pdf) or file an online application through the Educator Licensure Management System (ELMS) at: <https://sso.mde.ms.gov/Login/Login.aspx>.

### **Use of Non-licensed Personnel – “The Expert Citizen License”**

MS Code 37-3-2 (6)(e) allows for the utilization of local business or other professional personnel, a non-licensed person, to teach a maximum of three (3) periods per teaching day. The use of non-licensed personnel may be requested **ONLY** by the superintendent of a local school district. The applicant shall submit to the superintendent a transcript and/or other documents of education and related experience, which substantiate preparation for the subject to be taught. The superintendent shall submit a letter of justification with the supporting documents to the Office of Educator Licensure for consideration. (*Note: In no case, shall any local school board hire non-licensed personnel in excess of five percent of the total number of licensed personnel in any single school.*)

### **Denial, Revocation, or Suspension**

According to MS Code 37-2-2 (11) an application for licensure may be **denied** for one or more of the following reasons:

- Lack of qualifications which are prescribed by law or regulations adopted by the State Board of Education;
- The applicant has a physical, emotional or mental disability that renders the applicant unfit to perform the duties authorized by the license, as certified by a licensed psychologist or psychiatrist;

- The applicant is actively addicted to or actively dependent on alcohol or other habit-forming drugs or is a habitual user of narcotics, barbiturates, amphetamines, hallucinogens, or other drugs having similar effect, at the time of application for a license;
- Revocation of an applicant's certificate or license by another state;
- Fraud or deceit committed by the applicant in securing or attempting to secure such certification and license;
- Failing or refusing to furnish reasonable evidence of identification;
- The applicant has been convicted, has pled guilty or entered a plea of *nolo contendere* to a felony, as defined by federal or state law;
- or The applicant has been convicted, has pled guilty or entered a plea of *nolo contendere* to a sex offense as defined by federal or state law.

According to MS Code 37-3-2 (12), teachers' or administrators' licenses may be **suspended** or **revoked** for a specified period of time for one or more of the following reasons:

- Breach of contract or abandonment of employment may result in the suspension of the license for one (1) school year as provided in Section [37-9-57](#);
- Obtaining a license by fraudulent means shall result in immediate suspension and continued suspension for one (1) year after correction is made;
- Suspension or revocation of a certificate or license by another state shall result in immediate suspension or revocation and shall continue until records in the prior state have been cleared;
- The license holder has been convicted, has pled guilty or entered a plea of *nolo contendere* to a felony, as defined by federal or state law;
- The license holder has been convicted, has pled guilty or entered a plea of *nolo contendere* to a sex offense, as defined by federal or state law; or
- The license holder knowingly and willfully committing any of the acts affecting validity of mandatory uniform test results as provided in Section [37-16-4\(1\)](#).
- The license holder has engaged in unethical conduct relating to an educator/student relationship as identified by the State Board of Education in its rules;
- The license holder has fondled a student as described in Section 97-5-23, had any type of sexual involvement with a student as described in Section 97-3-95;
- The license holder has failed to report sexual involvement of a school employee with a student as required by Section 97-5-24.

Dismissal of a licensed employee by a local school board may result in suspension or revocation of a license for a length of time, which shall be determined by the Commission and based upon the severity of the offense. Any offense committed or attempted in any other state shall result in the same penalty as if committed or attempted in this state.

A person may voluntarily surrender a license. The surrender of such license may result in the Commission's recommendation of any of the above penalties without the necessity of a hearing.

However, any such license, which has voluntarily been surrendered by a licensed employee may be reinstated by a unanimous vote of all members of the Commission.

Any person, whose license has been suspended on any grounds, may apply for reinstatement of the license after one (1) year from the date of suspension, or after one half (1/2) of the suspension time has lapsed, whichever is greater. A license revoked on criminal grounds may be reinstated upon petition to the Commission filed after expiration of the sentence, parole, or probationary period imposed upon conviction, whichever is shorter. The Commission may require an applicant for reinstatement to furnish evidence satisfactory to the Commission of good character; good mental, emotional, and physical health; and such other evidence as the commission may deem necessary to establish the applicant's fitness to perform the duties authorized by the license.

### **Class Levels of Mississippi Licenses**

Class A = Bachelor's level license

Class AA = Master's degree level license

Class AAA = Specialist degree level license

Class AAAA = Doctorate degree level license

Note: To upgrade a standard license to a higher class level, the degree earned must be from a regionally or nationally accredited college or university. To verify an institution's accreditation, an educator can search the database found on the website for the Council of Higher Education Accreditation at: <http://www.chea.org/search/default.asp>.

### **APPLICATION PROCESS**

1. Read Licensure Instructions and Checklist (located with the paper application) to locate the license for which you are applying.
2. Download a Licensure Application Packet or apply online at: [http://www.mde.k12.ms.us/ed\\_licensure/licensure\\_application.htm](http://www.mde.k12.ms.us/ed_licensure/licensure_application.htm). (The Office of Educator Licensure cannot, by law, take action against any license without a license application request by the educator.)
3. Whether completing a paper or online application, mail in all supporting documents required in your license category to the Mississippi Department of Education, Office of Educator Licensure, P.O. Box 771, Jackson, MS 39205-0771.

## MISSISSIPPI LICENSES

Candidates for Mississippi educator or administrator license(s) may request one of the following licenses (*see table of contents for page numbers*)

### **Teacher Education Route License**

Five Year Educator License

### **Alternate Route Licenses**

MS Alternate Path to Quality Educators/

*One Year Alternate Route License*

Teach MS Institute/*One Year License*

Masters of Arts in Teaching/*Three Year License*

American Board Certification

Five Year Alternate Route License

### **Special Subject Five Year Educator Licenses**

Audiologist

Child Development

Dyslexia Therapy

Early Oral Intervention Hearing Impaired B-K

Emotional Disability

Guidance and Counseling

Library Media

Performing Arts

Psychometrist

School Psychologist

Speech/Language Clinician

Speech/Language Therapist

Special Education Birth-Kindergarten

Special Education Mild/Moderate Disability K-12

### **Career Technical Educator Licenses**

Career Technical Non-Education Degree  
(Associate Degree)/*Three Year License*

Career Technical Non-Education Degree  
(Bachelor Degree)/*Three Year License*

Career Technical Educator License Non-Degree or  
Non-Education Degree/*Five Year License*

### **Licenses by District Request Only**

JROTC

One-Year License for Veteran Teachers

Expert Citizen

### **Administrator License**

Non-practicing

Entry Level

Career Level

Alternate Route

Athletic Administrator

School District Business Administrator

### **Reciprocity**

Two Year License

Five Year License

**5 YEAR EDUCATOR LICENSE – TRADITIONAL TEACHER EDUCATION ROUTE**  
*A five year educator license is granted to applicants meeting all licensing requirements and completing a state approved or National Council for Accreditation of Teacher Education (NCATE) approved teacher education program from a regionally/nationally accredited institution of higher learning.*

<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A	<ol style="list-style-type: none"> <li>1. Bachelor’s degree or higher in Teacher Education from a state approved or NCATE approved program from a regionally/nationally accredited institution of higher learning</li> <li>2. Praxis II (Principles of Learning and Teaching Test)</li> <li>4. Praxis II (Specialty Area Test) in Degree program</li> </ol>	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Three (3) semester hours in content or job/skill related area <b>AND</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Six (6) semester hours in content or job/skill related area <b>OR</b> Completion of the National Board of Professional Teaching Standards process
Class AA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class A License</li> <li>3. Master’s degree in the endorsement area in which license is requested  <b>OR</b>            Master of Education Degree</li> </ol>	5 years	Three (3) semester hours in content or job/skill related area <b>OR</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Completion of the National Board of Professional Teaching Standards process
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class A License</li> <li>2. Specialist degree in the endorsement area in which license is requested  <b>OR</b>            Specialist of Education Degree</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class A License</li> <li>2. Doctoral degree in the endorsement area in which license is requested  <b>OR</b>            Doctor of Education Degree</li> </ol>	5 years	Same as for AA

**FIVE YEAR ADMINISTRATOR LICENSE  
APPROVED PROGRAM ROUTE**

*The Non-Practicing Administrator License is issued to an educator NOT currently employed in an administrative position. The Entry Level Administrator License is issued upon request to an educator employed as a beginning administrator. The Standard Career Level Administrator License is issued to a practicing administrator who has completed all requirements for conversion to Career Level.*

License	Requirements	Validity	Renewal
<p><b>Non-practicing Administrator License</b></p> <p>Class AA, AAA, or AAAA</p>	<ol style="list-style-type: none"> <li>1. Holds Five-year standard educator license</li> <li>2. Verification of three years education experience</li> <li>3. Completion of an approved master’s, specialist, or doctoral degree in educational administration/leadership from a state approved or regionally/nationally accredited institution of higher learning</li> <li>4. Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service</li> <li>5. Institutional recommendation documenting completion of an approved planned program in educational leadership/supervision through a state-approved or regionally/nationally accredited institution of higher learning.</li> </ol>	<p>5 years</p> <p><b>OR</b></p> <p>Based upon validity period of standard license currently held</p>	<p>Three (3) semester hours in content or job/skill related area</p> <p><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
<p><b>Entry Level Administrator License</b></p> <p>Class AA, AAA, or AAAA</p>	<ol style="list-style-type: none"> <li>1. Holds Five-year standard educator license</li> <li>2. Verification of three years education experience</li> <li>3. Completion of an approved master’s, specialist, or doctoral degree in educational administration/leadership from a state approved or regionally/nationally accredited institution of higher learning</li> <li>4. Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service</li> <li>5. Institutional recommendation documenting completion of an approved planned program in educational leadership/supervision through a state-approved or regionally/nationally accredited institution of higher learning.</li> <li>6. Application for Entry Level license upon obtaining first job as administrator.</li> <li>7. Letter from District stating the administrative position and date of administrative employment.</li> </ol>	<p>5 years</p>	<p><b>NON-RENEWABLE</b></p> <p><i>Five (5) years to complete requirements to convert to Career Level Standard License which include the following:</i></p> <ol style="list-style-type: none"> <li>1. Completion of School Executive Management Institute (SEMI) entry level requirements</li> </ol> <p>For current requirements, visit:  <a href="http://www.mde.k12.ms.us/ed_licensure/Administrator_license_renewal_10_10.pdf">http://www.mde.k12.ms.us/ed_licensure/Administrator_license_renewal_10_10.pdf</a> .</p>
<p><b>Standard Career Level Administrator License</b></p> <p>Class AA, AAA, or AAAA</p>	<p><b>Completion of School Executive Management Institute (SEMI) entry level requirements (Orientation to School Leadership- OSL)</b></p>	<p>5 years</p> <p><b>OR</b></p> <p>Based upon validity period of standard license currently held</p>	<p>Seventy (70) School Executive Management Institute (SEMI) credits</p> <p>Or</p> <p>Six (6) hours of coursework or 35 SEMI credits plus 3 hrs coursework</p> <p>Or</p> <p>Completion of a specialist or doctoral degree in educational administration/leadership</p> <p><i>(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant)</i></p>

**FIVE YEAR ADMINISTRATOR LICENSE – ALTERNATE ROUTE**

**Business Track**

*Alternate Route Entry Level Administrator License is issued to an applicant who has not completed an educational administration/leadership program and is limited to entry-level administrative positions, such as assistant principals or assistant coordinators.*

License	Requirements	Validity	Renewal
Class AA Alternate Route Entry Level Administrator License	<ol style="list-style-type: none"> <li>1. Completion of one of the following:                          Master of Business Administration (MBA)                          Master of Public Administration (MPA)                          Master of Public Planning and Policy (MPP)</li> <li>2. Praxis I (Pre-Professional Skills Test PPST)                          Praxis II (Principles of Learning and Teaching Test)</li> <li>3. Five (5) years administrative/supervisory experience*</li> <li>4. Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service</li> <li>5. Priority will be given to Superintendent/Board recommendation for admittance into an alternate route program</li> <li>6. Successful completion of alternate route training</li> </ol> <p><i>*NOTE: Administrative/supervisory experience is defined as direct supervision of individuals and/or programs within a business, industry, and/or organization.</i></p>	5 years	<p><b>NON-RENEWABLE</b>  <i>Five (5) years to complete requirements to convert to Career Level Standard License which include the following:</i></p> <p>Completion of School Executive Management Institute (SEMI) entry level requirements</p> <p>Completion of Six (6) hours of Educational Leadership coursework from an approved educational leadership/administrator program</p> <p><i>(Coursework should be selected from the following areas: Curriculum and Instruction, Instructional Improvement or Leadership, School Law or School Finance.)</i></p>

## ADMINISTRATOR LICENSE – ALTERNATE ROUTE

### Education Track

***Alternate Route Administrator License is issued to an applicant who has not completed an educational administration/leadership program and is limited to entry-level administrative positions, such as assistant principals, coordinators or assistant coordinators.***

License	Requirements	Validity	Renewal
One year Alternate Route Administrator License Class AA	<ol style="list-style-type: none"> <li>1. Completion of Masters of Education (MED) or higher education degree</li> <li>2. Praxis I (Pre-Professional Skills Test PPST) Praxis II (Principles of Learning and Teaching Test)</li> <li>3. Three (3) years teaching experience for MED</li> <li>4. Priority will be given to Superintendent/Board recommendation for admittance into an alternate route program</li> <li>5. Successful completion of alternate route training</li> </ol>	1 year	<p>To convert to Five (5) year Entry Level Alternate Route Administrator License – Must:</p> <ol style="list-style-type: none"> <li>1. Complete Alternate Route program</li> <li>2. School Leaders Licensure Assessment (SLLA)- Educational Testing Service</li> </ol>
Five year Entry Level Alternate Route Administrator License Class AA	<ol style="list-style-type: none"> <li>6. Completion of Masters of Education (MED) or higher education degree</li> <li>7. Praxis I (Pre-Professional Skills Test PPST) Praxis II (Principles of Learning and Teaching Test) Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service</li> <li>8. Three (3) years teaching experience for MED</li> <li>9. Successful completion of alternate route training</li> <li>10. Priority will be given to Superintendent/Board recommendation for admittance into an alternate route program</li> </ol>	5 years	<p><b>NON-RENEWABLE</b></p> <p><i>Five (5) years to complete requirements to convert to Career Level Standard License which include the following:</i></p> <ol style="list-style-type: none"> <li>1. Completion of School Executive Management Institute (SEMI) entry level requirements</li> <li>2. Completion of Six (6) hours of Educational Leadership coursework from an approved educational leadership/administrator program</li> </ol> <p><i>(Coursework should be selected from the following areas: Curriculum and Instruction, Instructional Improvement or Leadership, School Law or School Finance)</i></p>

## ADMINISTRATOR LICENSE – ALTERNATE ROUTE

### Education Track

***Alternate Route Administrator License is issued to an applicant who has not completed an educational administration/leadership program and is limited to entry-level administrative positions, such as assistant principals, coordinators or assistant coordinators.***

<p>Standard Career Level Alternate Route Administrator License Class AA, AAA, AAAA</p>	<ol style="list-style-type: none"> <li>1. Completion of Masters of Education (MED) or higher education degree</li> <li>2. Praxis I (Pre-Professional Skills Test PPST) Praxis II (Principles of Learning and Teaching Test) Successful completion of School Leaders Licensure Assessment (SLLA)-Educational Testing Service</li> <li>3. Three (3) years teaching experience for MED</li> <li>4. Completion of School Executive Management Institute (SEMI) entry-level requirements.</li> </ol>	<p>5 years</p>	<p>Seventy (70) School Executive Management Institute (SEMI) credits Or Six (6) hours of coursework or 35 SEMI credits plus 3 hrs coursework Or Completion of a specialist or doctoral degree in educational administration/leadership</p> <p><b><i>(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant.)</i></b></p>
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**FIVE YEAR ATHLETIC ADMINISTRATOR LICENSE  
APPROVED PROGRAM ROUTE (495)**

*This license is only issued for athletic administration. It cannot be used for any other administrative positions.*

License	Requirements	Validity	Renewal
<b>Non-practicing Athletic Administrator License</b>  Class AA	1. Holds five-year standard Mississippi educator license  2. Completion of an approved master's degree in Interscholastic Athletic Administration	5 years	Three (3) semester hours in content or job/skill related area <b>OR</b> Five (5) continuing education units (CEUs) in content or job/skill related area
<b>Standard Athletic Administrator License</b>  Class AA	1. Holds five-year standard Mississippi educator license  2. Completion of an approved master's degree in Interscholastic Athletic Administration	5 years	70 SEMI credits or 6 semester hours of college/university courses* or 35 SEMI credits and 3 semester hrs college/university courses*  <i>(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant)</i>

\* Graduate hours in curriculum, instruction, or educational leadership, as well as pre-approved courses in technology and other job skill areas are acceptable

**NOTE:** This program is not currently being offered at any MS Institutions of Higher Learning

<p align="center"><b>ONE YEAR ALTERNATE ROUTE LICENSE</b>  <b><u>MISSISSIPPI ALTERNATE PATH TO QUALITY TEACHERS (MAPQT)</u></b>  <b>Areas available: Art, Biology, Business, Chemistry, English, French, German, Home Economics, Music, Marketing, Math, Physics, PE, Social Studies, Spanish, Speech Communications, Special Education</b></p>			
License	Requirements	Validity	To Convert to a Five Year Alternate Route Educator License
Class A	<ol style="list-style-type: none"> <li>1. Hold a bachelor's degree from a regionally/nationally accredited institution of higher learning</li> <li>2. Pass Praxis I (Pre-Professional Skills Test-PPST)</li> <li>7. Pass Praxis II Specialty Area Test</li> <li>8. Acquire admission to the MAPQT Program. (<i>See Appendix H or <a href="http://www.mde.k12.ms.us/licensure/alternate_path.html">www.mde.k12.ms.us/licensure/alternate_path.html</a></i>) Complete 90 clock hours of training. (<i>Times and dates determined by offering colleges.</i>)</li> <li>9. Secure a teaching position</li> <li>10. *Apply for the One Year Educator License-Alternate route</li> </ol>	1 year	<ol style="list-style-type: none"> <li>5. Complete New Teacher Practicums (Saturdays during first year of teaching)</li> <li>6. Pass evaluation by local school district after first year of teaching</li> <li>7. Complete a local school district mentoring program during first year of teaching</li> <li>8. Apply for a Five Year Alternate Route License</li> </ol>

**\*This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

<p align="center"><b>ONE YEAR ALTERNATE ROUTE LICENSE</b>  <b><u>TEACH MISSISSIPPI INSTITUTE</u></b>  <b>Areas available: Biology, Business, Chemistry, English, French, German, Home Economics, Marketing, Math, Physics, Social Studies, Spanish, Speech Communications, Special Education</b></p>			
License	Requirements	Validity	To Convert to a Five Year Alternate Route Educator License
Class A	<ol style="list-style-type: none"> <li>1. Hold a bachelor's degree (non-education) from a regionally/ nationally accredited institution of higher learning</li> <li>2. Pass Praxis I (Pre-Professional Skills Test-PPST)</li> <li>7. Pass Praxis II Specialty Area Test</li> <li>8. Acquire admission to the Teach MS Institute Program (<i>See Appendix H or <a href="http://www.mde.k12.ms.us/ed/licensure/alternate_path.html">www.mde.k12.ms.us/ed/licensure/alternate_path.html</a></i>)</li> <li>9. Complete an eight week training session (<i>see Note</i>) Or 8-week online program. (<i>Times and dates determined by offering colleges/universities</i>)</li> <li>10. *Apply for the One Year Educator License – Alternate Route</li> </ol>	1 year	<ol style="list-style-type: none"> <li>1. Completion of one year internship period with mentoring and induction program in local school district.</li> <li>2. Secure recommendation by school district for continued licensure</li> <li>3. Apply for a Five Year Alternate Route License</li> </ol> <p><i>Note: This program requires 12 hours of coursework which may be applied toward completing a master's degree.</i></p>

**\*This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

**THREE YEAR ALTERNATE ROUTE LICENSE**  
**MASTER OF ARTS IN TEACHING**

**Areas available: Art, Biology, Business, Chemistry, English, French, German, Home Economics, Music, Marketing, Math, Physics, PE, Social Studies, Spanish, Speech Communications, Elementary Ed. (4-6 grades)**

License	Requirement	Validity	To Convert to a Five Year Alternate Route License
Class A	<ol style="list-style-type: none"> <li>1. Hold a bachelor’s degree (non-education) from a regionally/ nationally accredited institution of higher learning</li> <li>2. Pass Praxis I (Pre-Professional Skills Test-PPST)</li> <li>8. Pass Praxis II Specialty Area Test</li> <li>9. Apply for entrance into MAT Program (<i>See Appendix H for information</i>)</li> <li>10. Complete 6 hours of pre-teaching courses in an approved MAT Program</li> <li>11. *Secure Verification of Program Completion</li> <li>12. Apply for a Three Year Educator License – Alternate Route</li> </ol>	3 years	<ol style="list-style-type: none"> <li>5. Secure a teaching position.</li> <li>6. Complete 6 additional hours of coursework to include supervised internship</li> <li>7. Secure Verification of Program Completion</li> <li>8. Apply for a Five Year Alternate Route License</li> </ol>

**\*This license requires an online recommendation from the alternate route program. Once the online recommendation is made, the educator should apply for the license online.**

**ONE YEAR ALTERNATE ROUTE LICENSE**  
**AMERICAN BOARD CERTIFICATION**

**Areas available: Biology, Chemistry, English, Math, Physics**

License	Requirement	Validity	To Convert to a Five Year Alternate Route License
Class A	<ol style="list-style-type: none"> <li>1. Hold a bachelor’s degree (non-education) from a regionally/ nationally accredited institution of higher learning</li> <li>2. Enroll in ABCTE program</li> <li>3. Pretesting assessment, assign advisor</li> <li>6. ABCTE Passport to Teaching exam</li> <li>7. Apply for 1-year license</li> </ol>	1 year	<ol style="list-style-type: none"> <li>1. Secure a teaching position, complete 1-year internship with mentor</li> <li>2. Complete one of the following: <ul style="list-style-type: none"> <li>*6 hrs of MAT coursework</li> <li>* 3-wk MAPQT summer program</li> <li>* MDE online professional development</li> </ul> </li> </ol>

## FIVE YEAR EDUCATOR LICENSE - ALTERNATE ROUTE

*A five year educator license is granted to applicants who hold a minimum of a bachelor's degree from a regionally/nationally accredited institution of higher learning and who have met all requirements in one of the Mississippi Alternate Route Programs.*

License	Requirements	Validity	Renewal
Class A	1. Bachelor's degree (non-education) from a regionally/ nationally accredited institution of higher learning  3. Praxis I (Pre-Professional Skills Test-PPST)  3. Praxis II Specialty Area Test  4. Successful completion of a one or three year alternate route program. (See Appendix H for information on these programs or <a href="http://www.mde.k12.ms.us/ed_licensure/alternate_path.html">www.mde.k12.ms.us/ed_licensure/alternate_path.html</a> )  9. Application for a five year educator license  <p style="text-align: center;"><b>Or</b></p> 10. Hold a bachelor's degree (with a minor or concentration in secondary education).  11. Praxis I (Pre-Professional Skills Test PPST)  12. Praxis II Specialty Area Test  13. Documentation of completion of student teaching from a state or NCATE approved program.	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area <p style="text-align: center;"><b>OR</b></p> Three (3) semester hours in content or job/skill related area <p style="text-align: center;"><b>AND</b></p> Five (5) continuing education units (CEUs) in content or job/skill related area <p style="text-align: center;"><b>OR</b></p> Six (6) semester hours in content or job/skill related area <p style="text-align: center;"><b>OR</b></p> Completion of the National Board of Professional Teaching Standards process
Class AA  Class AAA  Class AAAA	1. Meet the requirements for a Class A License 10. Master's, Specialist, or Doctoral degree in the endorsement area in which license is requested  <p style="text-align: center;"><b>OR</b></p> Master of Education Degree, Specialist of Education Degree, OR Doctor of Education Degree	5 years	Three (3) semester hours in content or job/skill related area <p style="text-align: center;"><b>OR</b></p> Five (5) continuing education units (CEUs) in content or job/skill related area <p style="text-align: center;"><b>OR</b></p> Completion of the National Board of Professional Teaching Standards process

**RECIPROCITY**

**TWO YEAR EDUCATOR LICENSE – RECIPROCITY**

*Any applicant with a valid credential that is less than a standard license or certificate from another state may apply for a two-year educator license through the Reciprocity Route.*

License	Requirements	Validity	Non-Renewable
Class A License	3. Original valid out-of-state license (Due to falsifications, we can no longer accept photocopies. Your out-of-state license will be returned to you.)  4. Sealed copy of all college transcripts	Current teaching year plus one (1) additional school year to expire on June 30	Applicant must complete the requirements for a Five Year Mississippi License

**FIVE YEAR EDUCATOR LICENSE - RECIPROCITY**

*A five year license is granted to applicants who hold a valid standard out-of-state license (K-12) in an area in which Mississippi issues an endorsement if it meets Mississippi's minimum license requirements or equivalent.*

License	Requirements	Validity	Renewal
Class A	4. Original valid out-of-state license (Due to falsifications, we can no longer accept photocopies. Your out-of-state license will be returned to you.)  5. Sealed copy of all college transcripts  6. Documentation must be provided to show a passing score on a core subject test required for certification by the issuing state, or documentation that verifies the out-of-state license was obtained in a manner equivalent with current Mississippi license guidelines for that license.	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area  <b>OR</b> Three (3) semester hours in content or job/skill related area <b>AND</b> Five (5) continuing education units (CEUs) in content or job/skill related area  <b>OR</b> Six (6) semester hours in content or job/skill related area <b>OR</b> Completion of the National Board of Professional Teaching Standards process
Class AA <b>or</b> Class AAA <b>or</b> Class AAAA	3. Meet the requirements for a Class A License  4. Original valid out-of-state Standard Class AA (master's degree); Class AAA (specialist degree); or Class AAAA (doctoral degree) License in a Mississippi endorsement area	5 years	Three (3) semester hours in content or job/skill related area  <b>OR</b> Five (5) continuing education units (CEUs) in content or job/skill related area  <b>OR</b> Completion of the National Board of Professional Teaching Standards process

**DISTRICT REQUESTED LICENSES**

<b>THREE YEAR EDUCATOR LICENSE - JROTC INSTRUCTOR</b>			
<i>The <b>JROTC Instructor License</b> must be approved by the appropriate branch of the military and may be used to teach JROTC/Military Science only. No other endorsements may be added to this license and districts may not use instructors with this license to teach other courses as “out-of-field” teachers.</i>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A Class AA Class AAA Class AAAA	REQUESTED BY LOCAL SCHOOL DISTRICT 5. Letter of request from the local school district 6. Completed licensure application 7. Verification of approval from military 8. Transcript(s)	3 years	May be renewed only through written request from the local school district which must include letter from military and submission of completed licensure application

<b>ONE-YEAR CERTIFICATION FOR VETERAN TEACHERS TEACHING OUT-OF-FIELD (obtained by district request only)</b>			
<i>This license is for a teacher who has documented teaching experience. Evidence of progress in completing the necessary requirements for adding the designated endorsement to become Highly Qualified must be documented in order to renew this license. Obtained by district request only.</i>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Non-Renewable</b>
Class A	6. Requested by local district superintendent using “Local District Request Packet” <a href="http://www.mde.k12.ms.us">www.mde.k12.ms.us</a> 7. Completed application for One-Year Certification 8. Plan of action from school district showing process by which the needed endorsement will be permanently added to current license 9. Transcripts, test scores and/or other specified documents necessary for endorsement 10. Documentation of utilization of MS Teacher Center’s recruitment services	1 year	Renewable up to 3 yrs  (District must show progress toward licensure as specified in Plan of Action for license to be renewed)

Note: This license is referred to as the 1 year Emergency Certificate (EC).

**SPECIAL LICENSES**

<b>FIVE YEAR EDUCATOR LICENSE - CHILD DEVELOPMENT (PreK – K) (153)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A	3. Bachelor’s degree or higher with child development emphasis from a regionally/nationally accredited institution of higher learning 2. Official verification of program accreditation by the American Association of Family and Consumer Sciences or National Association for Education of Young Children (Form #OEL 02-04 E) 5. Praxis II Principles of Learning and Teaching (PLT) for Early Childhood 6. Praxis II (Specialty Area Test)  OR  1. Hold a valid five-year license in Elementary Ed. K-3, K-4 or K-6 4. Complete an approved supplemental endorsement program in PreK-K  OR 1 Hold a valid five-year license in Elementary Ed. K-3, K-4 or K-6 2 Praxis II (Specialty Area Test)	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Three (3) semester hours in content or job/skill related area and Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Six (6) semester hours in content or job/skill related area
Class AA	3. Meet the requirements for a Five Year Class A License in Child Development 4. Master’s degree in the endorsement area in which license is requested  OR Master of Education Degree	5 years	Three (3) semester hours in content or job/skill related area <b>OR</b> Five (5) continuing education units (CEUs) in content or job/skill related area
Class AAA	3. Meet the requirements for a Five Year Class A License in Child Development 4. Specialist degree in the endorsement area in which license is requested  OR Specialist of Education Degree	5 years	Same as for AA
Class AAAA	4. Meet the requirements for a Five Year Class A License in Child Development 5. Doctoral degree in the endorsement area in which license is requested  OR Doctor of Education Degree	5 years	Same as for AA

<b>FIVE YEAR EDUCATOR LICENSE - GUIDANCE AND COUNSELING (436)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year educator license</li> <li>2. Complete a master's degree program in guidance and counseling</li> <li>3. Praxis II (Specialty Area Test for Guidance Counselor)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master's degree program for guidance and counseling which includes a full year internship</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>6. Praxis II (Specialty Area Test for Guidance Counselor)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold National Certified School Counselor (NCSC) credential issued by National Board of Certified Counselors (NBCC)</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Completion of the National Board of Certified Counselors (NBCC) process for National Certified School Counselor (NCSC)</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Class AA License</li> <li>2. Hold a specialist degree in guidance and counseling</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Class AA License</li> <li>2. Doctoral degree in guidance and counseling</li> </ol>	5 years	

<b>FIVE YEAR LICENSE - LIBRARY/MEDIA (440)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A	<p><b>Either</b></p> <ol style="list-style-type: none"> <li>5. Complete a bachelor's degree program or higher in Library/Media</li> <li>6. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>7. Praxis II (Principles of Learning and Teaching)</li> <li>8. Praxis II (Specialty Area for Library/Media)</li> </ol> <p><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year educator license</li> <li>2. Complete an approved Library/Media program</li> </ol> <p><b>OR</b></p> <ol style="list-style-type: none"> <li>3. Hold a five year educator license</li> <li>4. Praxis II (Specialty Area for Library/Media)</li> </ol>	5 years	<p>Ten (10) continuing education units(CEUS) in content or job/skill related area</p> <p><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area and</p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p><b>OR</b></p> <p>Completion of the National Board of Professional Standards process</p>
Class AA, AAA, or AAAA	<ol style="list-style-type: none"> <li>1. Meet requirements for a Five Year Class A license</li> <li>2. Completion of an approved master's, specialist, or doctorate in library/media in a state approved or regionally/nationally accredited institution of higher learning</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p><b>OR</b></p> <p>Completion of the National Board of Professional Teaching Standards process</p>

**FIVE YEAR EDUCATOR LICENSE - PERFORMING ARTS**  
**(Dance 121, Drama 123, Music 125, or Visual Arts 127)**

License	Requirements	Validity	Renewal
<p>Class A For dance, drama, music, or visual art(s)</p>	<p align="center"><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Complete a bachelor's degree program or higher in the performing arts</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Praxis II (Principles of Learning and Teaching)</li> </ol> <p align="center"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Have at least a bachelor's degree</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Validate artistic competency by one of the following methods: <ul style="list-style-type: none"> <li>* Certificate of Completion from a recognized performing arts school, school of fine arts, or conservatory</li> </ul> </li> </ol> <p align="center"><b>OR</b></p> <ul style="list-style-type: none"> <li>* A record of inclusion in a regional and/or national competition with a listing of awards or placement in competition</li> </ul> <p align="center"><b>OR</b></p> <ul style="list-style-type: none"> <li>* At least two (2) years of active membership in a performing arts company in the area for which performing arts is being considered</li> </ul> <p align="center"><b>OR</b></p> <ul style="list-style-type: none"> <li>* At least two (2) years of full-time teaching experience in a specific art form at an elementary school, secondary school, performing arts school, school of fine arts, conservatory, or college or university</li> </ul> <ol style="list-style-type: none"> <li>4. Praxis II (Principles of Learning and Teaching Test)</li> </ol>	<p>5 years</p>	<p>Ten (10) continuing education units (CEUs) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area and Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Completion of the National Board of Professional Teaching Standards process</p>
<p>Class AA For dance, drama, music, or visual art(s)</p>	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class A License</li> <li>2. Master's degree in the endorsement area in which license is requested</li> </ol>	<p>5 years</p>	<p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
<p>Class AAA or AAAA For dance, music, or visual art(s)</p>	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class A License</li> <li>2. Specialist degree or Doctoral degree in the endorsement area in which license is requested</li> </ol>	<p>5 years</p>	<p>Same as for AA</p>

<b>FIVE YEAR EDUCATOR LICENSE – PSYCHOMETRIST (213)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p style="text-align: center;"><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year teaching license</li> <li>2. Complete a master's degree program in psychometry</li> </ol> <p style="text-align: center;"><b>OR</b></p> <p>Hold a master's degree in another area and complete an approved program for psychometry</p> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master's degree program in psychometry</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>

<b>FIVE YEAR EDUCATOR LICENSE - SCHOOL PSYCHOLOGIST (451)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AAA	<ol style="list-style-type: none"> <li>1. Complete an approved specialist degree or equivalent program in school psychology approved by the National Association of School Psychologist - NASP</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Praxis II (Specialty Area for School Psychology)</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class AAA License</li> <li>2. Doctoral degree in psychology</li> </ol>	5 years	Same as for AAA

<b>FIVE YEAR EDUCATOR LICENSE – SPEECH/LANGUAGE CLINICIAN (215)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<ol style="list-style-type: none"> <li>1. Complete an approved master's degree program for speech pathology (American Speech Language Hearing Association-ASHA)</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>5. Praxis II (Specialty Area for Speech Pathologist)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>6. Complete an approved master's degree program for speech pathology (American Speech Language Hearing Association-ASHA)</li> <li>7. Original ASHA Membership Card</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class AA License</li> <li>2. Specialist degree in speech pathology</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class AA License</li> <li>2. Doctoral degree in speech pathology</li> </ol>	5 years	Same as for AA

**FIVE YEAR EDUCATOR LICENSE – SPEECH/LANGUAGE THERAPIST(216)**

This is a five-year license issued on the bachelor’s level for Speech Pathology. The bachelor’s level Speech/Language Therapist would be limited to the type of services that they could provide to students. A bachelor’s level Speech Teacher could provide Articulation therapy, articulation testing, write IEP’s and provide speech therapy. They could not provide language therapy, language assessments, voice or fluency or their corresponding assessments and they could not chair any type of eligibility determination committee. The bachelor’s level Speech/Language Therapist must be supervised by a master’s level fully certified Speech/Language Clinician.

License	Requirements	Validity	Renewal
Class A	<ol style="list-style-type: none"> <li>1. Licensure application</li> <li>2. Complete an approved bachelor’s degree program from an accredited institution in Speech Pathology, Communication Disorders or Speech and Hearing Sciences</li> <li>3. Praxis I (Pre-Professional Skills Test-PPST)</li> </ol>	5 years	<p>Ten (10) continuing education units (CEUs) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>AND</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Completion of the National Board of Professional Teaching Standards process</p>

### FIVE YEAR EDUCATOR LICENSE – BUSINESS ADMINISTRATOR

Each school district is required by Mississippi Public School Accountability Standards to employ one individual whose qualifications meet the criteria established by the Mississippi Department of Education and whose primary job responsibilities are conducting, supervising, and/or directing the financial affairs and operations of the school district. No other endorsements may be added to this license. If an applicant desires to be licensed to teach academic subjects, they must meet standard approved testing and licensure requirements. This license cannot be used as a substitute for the School Administrator license. If an applicant desires to be licensed as a School Administrator, they must meet all requirements for that license.

License	Requirements	Validity	Renewal#
Class A Provisional	<ul style="list-style-type: none"> <li>3. Completed licensure application</li> <li>4. Transcript(s) verifying at least a bachelor's degree in either Business Administration, Accounting, Finance or business related field with a minimum of 15 hours of Accounting coursework as specified in SBE Policy</li> </ul>	3 years	Non-renewable
Class A Standard	<ul style="list-style-type: none"> <li>4. Completed licensure application</li> <li>5. Transcript(s) verifying at least a bachelor's degree in either Business Administration, Accounting, Finance or business related field with a minimum of 15 hours of Accounting coursework as specified in SBE Policy</li> <li>6. Holds the required certificate of training from the Office of School Financial Services, or provides documentation in the form of a letter from the individual's superintendent that the individual has been satisfactorily performing as a school district business manager for a minimum of four (4) calendar years in a Mississippi Public School District. Individuals with less than four (4) calendar years of service as a school business manager at the time a provisional license is issued are required to obtain the required certificate of training from the Office of School Financial Services.</li> </ul>	5 years	100 hours continuing education units (CEUs). One hour of credit will be given for each hour of training. Hours may be obtained by participating in local, state, regional or national school business related conferences, courses or workshops.

**FIVE YEAR EDUCATOR LICENSE  
SPECIAL EDUCATION/BIRTH to KINDERGARTEN (211)  
(Early Intervention)**

License	Requirements	Validity	Renewal
Class A	4. Bachelor's degree in Special Education/Birth to Kindergarten from a state approved or NCATE approved program from a regionally/nationally accredited institution of higher learning 5. Praxis I 6. Praxis II Principles of Learning & Teaching test 0622 or 5622	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area, <b>OR</b> Three (3) semester hours in content or job/skill related area <b>AND</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Six (6) semester hours in content or job/skill related area <b>OR</b> Completion of the National Board of Professional Teaching Standards process
Class AA	<b>EITHER</b> 2. Hold a five year educator license 2. Complete a master's degree program in Special Education/ Birth to Kindergarten <b>OR</b> Master of Education <b>OR</b> Hold a master's degree in another area and complete an approved program for Special Education/ Birth to Kindergarten <b>OR</b> 3. Complete an approved master's program for a degree in Special Education/Birth to Kindergarten 4. Praxis I (Pre-Professional Skills Test, PPST) 3. Praxis II PLT	5 years	Three (3) semester hours in content or job/skill related area <b>OR</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Completion of the National Board of Professional Teaching Standards process
Class AAA	1. Meet the requirements for a Five Year Class AA License 2. Specialist degree in Special Education/Birth to Kindergarten	5 years	Same as for AA
Class AAAA	1. Meet the requirements for a Five Year Class AA License 2. Doctoral degree in Special Education/Birth to Kindergarten	5 years	Same as for AA

Note: There are currently no MS colleges or universities offering this program.

<b>FIVE YEAR EDUCATOR LICENSE SPECIAL EDUCATION - MILD/MODERATE DISABILITY K-12 (221)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class A	4. Bachelor's degree in Special Education - Mild/Moderate Disability from a state approved or NCATE approved program from a regionally/nationally accredited institution of higher learning 5. Praxis II (Principles of Learning and Teaching Test) 6. Praxis II (Specialty Area Test 0354 or 5354)  <b>OR</b> 3. Hold a valid five-year license 4. Praxis II (Specialty Area Test 0354 or 5354)	5 Years	Ten (10) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Three (3) semester hours in content or job/skill related area <b>AND</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Six (6) semester hours in content or job/skill related area <b>OR</b> Completion of the National Board of Professional Teaching Standards process
Class AA	<b>EITHER</b> 3. Meet the requirements for a Five Year Class A License 4. Master's degree in the endorsement area in which license is requested <b>OR</b> Master of Education Degree <b>OR</b> 5. Complete an approved master's program for a degree in Special Education - Mild/Moderate Disability that includes a minimum of 18 semester hours in Special Education course work from a regionally/nationally accredited institution of higher learning 6. Praxis I (Pre-Professional Skills Test—PPST) 7. Praxis II (Principles of Learning and Teaching Test) 8. Praxis II (Specialty Area Test code 0354 or 5354)		Three (3) semester hours in content or job/skill related area  <b>OR</b> Five (5) continuing education units (CEUs) in content or job/skill related area  <b>OR</b> Completion of the National Board of Professional Teaching Standards process
Class AAA	3. Meet the requirements for a Five Year A or AA License 4. Specialist Degree in Special Education <b>OR</b> Specialist of Education Degree	5 Years	Same as for AA
Class AAAA	3. Meet the requirements for a Five Year Class A or AA license 4. Doctoral degree in Special Education <b>OR</b> Doctor of Education Degree	5 Years	Same as for AA

<b>FIVE YEAR EDUCATOR LICENSE - EMOTIONAL DISABILITY (206)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year educator license</li> <li>2. Complete a master's degree program in special education - emotional disability</li> </ol> <p style="text-align: center;"><b>OR</b></p> <p>Hold a master's degree in another area and complete an approved program for special education - emotional disability</p> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master's program for a degree in special education - emotional disability</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Praxis II (Principles of Learning and Teaching)</li> <li>4. Praxis II (Specialty Area for Emotional Disability)</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class AA License</li> <li>2. Specialist degree in emotional disability</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Five Year Class AA License</li> <li>2. Doctoral degree in emotional disability</li> </ol>	5 years	Same as for AA

<b>FIVE YEAR EDUCATOR LICENSE – DYSLEXIA THERAPY (203)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year teaching license</li> <li>2. Complete a master's degree program in dyslexia therapy</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year teaching license</li> <li>2. Hold a master's degree in another area and complete an approved program in dyslexia therapy</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>

<b>FIVE YEAR EDUCATOR LICENSE – AUDIOLOGIST (202)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year educator license</li> <li>2. Complete a master’s degree program in audiology</li> </ol> <p style="text-align: center;"><b>OR</b></p> <p>Hold a master’s degree in another area and complete an approved program for audiology</p> <ol style="list-style-type: none"> <li>3. Praxis II (Specialty Area for Audiologist)</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master’s degree program for audiology</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Praxis II (Specialty Area for Audiology)</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>
Class AAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Class AA License</li> <li>2. Specialist degree in audiology</li> </ol>	5 years	Same as for AA
Class AAAA	<ol style="list-style-type: none"> <li>1. Meet the requirements for a Class AA License</li> <li>2. Doctoral degree in audiology</li> </ol>	5 years	Same as for AA

<b>FIVE YEAR EDUCATOR LICENSE – EARLY ORAL INTERVENTION (209)</b> <b>(Birth to Kindergarten Hearing Impaired)</b>			
<b>License</b>	<b>Requirements</b>	<b>Validity</b>	<b>Renewal</b>
Class AA	<p><b>EITHER</b></p> <ol style="list-style-type: none"> <li>1. Hold a five year teaching license</li> <li>2. Complete a master’s degree program in Early Oral Intervention for Hearing Impaired Children Birth to Kindergarten</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. Complete an approved master’s degree program in Early Oral Intervention for Hearing Impaired Children Birth to Kindergarten</li> <li>2. Praxis I (Pre-Professional Skills Test-PPST)</li> <li>3. Praxis II Principles of Learning and Teaching (PLT) for Early Childhood</li> </ol>	5 years	<p>Three (3) semester hours in content or job/skill related area</p> <p style="text-align: center;"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p>

**THREE YEAR CAREER TECHNICAL EDUCATOR LICENSE  
FOR NON-EDUCATION DEGREE APPLICANTS**

(Applicants with an associate degree but less than a bachelor's degree)

License	Requirements	Validity	Non-Renewable
Class A Career Technical License	4. Associate degree  5. Two years of verifiable occupational experience in the past ten years. Experience must be appropriate to the subject area to be taught (Verify by submitting "Statement of Qualifications," Form OEL V1-03.)  6. Verification of enrollment in the Career Technical Instructor Preparation (VIP) program through the local Career Technical administrator and approved by MDE/OVEWD.	3 years	<i>Complete the following requirements to convert to a Five Year Class A License:</i>  1. Complete 1 <sup>st</sup> available Best Practices workshop during 1 <sup>st</sup> year of employment 2. Validate Occupational Competency during the 3-year validation period of license by attaining the established minimum score or higher on an occupational assessment approved by MDE. 3. Validate Technology Competency during the first year of 3-year validation period of license by attaining the established minimum score of higher on a technology competency assessment approved by MDE. 4. Complete all requirements of the Career Technical Instructor Preparation program during the three year validity period.

*\*The related work experience requirements must be approved by the Superintendent, Principal or Career Technical Director to ensure the work experiences are relative to the teaching area. The administrator and the employer must provide verification of successful completion of these activities to be submitted in the application packet when renewal is requested.*

\* Academic endorsements may not be added to the initial 3-year Career Technical Education license

**THREE YEAR CAREER TECHNICAL EDUCATOR LICENSE  
FOR NON-EDUCATION DEGREE APPLICANTS**

(Applicants with a bachelor's degree)

License	Requirements	Validity	Non-Renewable
Class A Career Technical License	4. Bachelor's degree or higher degree <i>*See note</i> 5. One year of verifiable appropriate occupational experience in past ten years. Experience must be appropriate to the subject area to be taught (Verify by submitting "Statement of Qualifications," Form OEL V1-03). 6. Verification of enrollment in the Career Technical Instructor Preparation (VIP) Program through the local Career Technical administrator and approved by MDE/OVEWD.	3 years	<i>Complete the following requirements to convert to a Five Year Class A License:</i>  1. Complete 1 <sup>st</sup> available Best Practices workshop during 1 <sup>st</sup> year of employment 2. Validate Occupational Competency during the during the 3-year validation period of the license by <b>EITHER</b> Holding a bachelor's degree in the specific area to be taught <b>OR</b> attaining the established minimum score or higher on an occupational assessment approved by MDE. 3. Validate Technology Competency during the first year of 3-year validation period of license by attaining the established minimum score of higher on a technology competency assessment approved by MDE. 4. Complete all requirements of the Career Technical Instructor Preparation Program during the three year validity period.

*\*Note: The following areas of endorsement require a bachelor's degree specific to the license requested:*

- *Career Technical Agriculture-Related Program (7-12)*
- *Career Technical Agriculture Occupations (7-12)*
- *Lodging and Hospitality (7-12)*
- *Career Technical Family and Consumer Science (7-12)*

*\*The related work experience requirements must be approved by the Superintendent, Principal or Career Technical Director to ensure the work experiences are relative to the teaching area. The administrator and the employer must provide verification of successful completion of these activities to be submitted in the application packet when renewal is requested.*

\* Academic endorsements may not be added to the initial 3-year Career Technical Education license

**FIVE YEAR CAREER TECHNICAL LICENSE  
FOR NON-EDUCATION DEGREE APPLICANTS**

License	Requirements	Validity	Renewal
Five Year Class A Career Technical License	1. Satisfy all requirements to convert the Three Year Career Technical License to a Five Year Class A Career Technical License	5 years	Ten (10) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Three (3) semester hours in content or job/skill related area <b>AND</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> Six (6) semester hours in content or job/skill related area <b>OR</b> Two hundred forty (240) hours of related work experience* <b>OR</b> Three (3) semester hours in related area and one hundred twenty (120) hours of related work experience* <b>OR</b> Five (5) CEUs and one-hundred-twenty (120) hours of related work experience
Five Year Class AA Career Technical License	1. Hold a Five Year Class A Career Technical License 2. Master's degree in the area of endorsement or Career Technical education	5 years	Three (3) semester hours in content or job/skill related area <b>OR</b> Five (5) continuing education units (CEUs) in content or job/skill related area <b>OR</b> One hundred twenty (120) hours of related work experience)*
Five Year Class AAA Career Technical License	1. Hold a Five Year Class A Career Technical License 2. Specialist degree in the area of endorsement or Career Technical education	5 years	Same as for Class AA
Five Year Class AAAA Career Technical License	1. Hold a Five Year Class A Career Technical License 2. Doctoral degree in the area of endorsement or Career Technical education	5 years	Same as Class for AA

*\*The related work experience requirements must be approved by the Superintendent, Principal or Career Technical Director to ensure the work experiences are relative to the teaching area. The administrator and the employer must provide verification of successful completion of these activities to be submitted in the application packet when renewal is requested.*

## FIVE YEAR LICENSE – REINSTATEMENT

*Mississippi educators may reinstate an expired five-year standard license with one of the following options:*

	Requirements	Validity
One-year Reinstatement (issued at Class level of last five-year license)	1. Completed application requesting reinstatement <i>(During the 1-year license, the educator must meet approved five-year <u>renewal</u> requirements with CEUs or coursework appropriate for the Class level of the standard license. CEUs or coursework for renewal must be completed within the last five-years. When renewal requirements are met, educators must reapply for the remaining four years of a standard five-year license)</i>	1 year (nonrenewable)
Reinstatement By Reciprocity	1. Completed application requesting reinstatement 2. Valid out-of-state license	5 years
Reinstatement By Coursework	1. Completed application requesting reinstatement 2. Six (6) semester hours of course work (with a grade of “C” or higher) in content or job/skill related area* <u>completed within the last five years.</u>	5 years
Reinstatement of Retired educator from Mississippi public schools	1. Completed application requesting reinstatement 2. Official documentation of retirement from service in Mississippi public schools ( <i>MS Retirement System may be contacted by calling 1-800-444-7377</i> )	5 years

### **Current requirements for Renewal of a five-year standard license:**

Class A: Ten (10) continuing education units (CEUs) in content or job/skill related area  
**OR**  
 Three (3) semester hours in content or job/skill related area AND Five (5) continuing education units (CEUs) in content or job/skill related area  
**OR**  
 Six (6) semester hours in content or job/skill related area  
**OR**  
 Completion of the National Board of Professional Teaching Standards process

Class AA, AAA or AAAA:  
 Three (3) semester hours in content or job/skill related area  
**OR**  
 Five (5) continuing education units (CEUs) in content or job/skill related area  
**OR**  
 Completion of the National Board of Professional Teaching Standards process

Standard Career Administrator:  
 Seventy (70) School Executive Management Institute (SEMI) credits  
 Or  
 Six (6) hours of coursework  
 or  
 35 SEMI credits AND 3 hrs coursework  
 Or  
 Completion of a specialist or doctoral degree in educational administration/leadership

*\*Licenses that have been revoked, suspended, or surrendered may only be reinstated by order of the Certification Commission after a disciplinary hearing.*

**SUPPLEMENTAL ENDORSEMENTS**

*(See Appendix A for Supplemental Endorsement Areas that may be added.)*

License	Requirements	Validity	Renewal
<p><b>SUPPLEMENTAL ENDORSEMENT AREAS ADDED TO A STANDARD OR THREE YEAR EDUCATOR LICENSE</b></p> <p><b>Note:</b> Supplemental endorsements may not be added to a one year educator license, two year reciprocity license, JROTC License, or an expert citizen license.</p> <p><b>Note:</b> Academic endorsements may not be added to the initial 3-year Career Technical Education license.</p>	<p>1. Hold a bachelor’s degree and a valid standard or three year Mississippi license.</p> <p>2. A minimum of 21 semester hours in a content area (with a grade of “C” or higher)</p> <p align="center"><b>OR</b></p> <p>Institutional Program Verification documenting completion of a program in an additional content area through a state-approved or regionally/nationally accredited institution of higher learning</p> <p align="center"><b>OR</b></p> <p>Meet the minimum score on the Praxis II Specialty Area Test</p> <p align="center"><b>OR</b></p> <p>Complete MDE approved coursework at Mississippi State University</p> <p><b>*See Appendix A for specific information.</b></p>	<p>Based upon validity period of standard license currently held</p>	<p><i>Five Year Class A License Renewal:</i></p> <p>Ten (10) continuing education units (CEUs) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Three (3) semester hours in content or job/skill related area</p> <p align="center"><b>AND</b></p> <p>Five (5) continuing education units (CEUs) in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Six (6) semester hours in content or job/skill related area</p> <p><i>Five Year Class AA or Higher License Renewal:</i></p> <p>Three (3) hours in content or job/skill related area</p> <p align="center"><b>OR</b></p> <p>Five (5) continuing education units (CEUs) or equivalent in content or job/skill related area</p> <p><i>(Completion of these renewal requirements will also renew all existing five year educator licenses)</i></p>

**APPENDIX A:  
SUPPLEMENTAL ENDORSEMENTS ADDED TO A VALID MISSISSIPPI LICENSE**

**Supplemental Endorsements Added By Praxis II  
Specialty Area Test**

<u>CODE</u>	<u>AREA</u>
102	Art Education
181	Biology Education
105	Business
186	Chemistry
193	Economics
119	English
131	French
132	Chinese
134	German
143	Health Education
208	Hearing Disability K-12
323	Home Economics
135	Latin
441	Library/Media
318	Marketing
154	Mathematics
901	Math 7-8
902	Language Arts 7-8
903	Social Studies 7-8
904	Science 7-8
166	Music Education
144	Physical Education
182	Physical Science
189	Physics
192	Social Studies
140	Spanish
221	Special Ed ( <i>Mild/Mod K-12</i> )
910	Special Education Fundamental Subjects
197	Speech Communications
218	Visually Impaired K-12

**Supplemental Endorsements  
Added by Completion of Approved Program  
(Institutional Program Verification required)**

<u>CODE</u>	<u>AREA</u>
111	Computer Applications
114	Driver Education
117	Elementary Education (4-6)
143	Health Education
150	Nursery-Grade 1 (N-1)
152	Elementary Education (K-4)
174	Reading
177	English as a Second Language
182	Physical Science
193	Economics
209	Gifted
210	Hearing Impaired (K-12)
218	Visually Impaired (K-12)
221	Mild/Moderate Disability (K-12)
222	Severe Disability (K-12) added to 221 only
223	Mild/Moderate Disability (K-8) added to elementary only
224	Mild/Moderate Disability (7-12) added to secondary or special subject license only
314	Career Technical Guidance(added only to 436)
317	Cooperative Education(added to Career Technical license only)
328	Child Care (only added to 322 or 321—Home Economics)
329	Aging Services (only added to 322 or 321-Home Economics)
330	Clothing (only added to 322 or 321— Home Economics)
331	Food Production, Management, and Services (only added to 322 or 321— Home Economics)
440	Library/Media

**Supplemental Endorsements  
Added with 21 Hours of Coursework in Subject  
(Course work must have a grade of “C” or higher)**

<u>CODE</u>	<u>AREA</u>
102	Art Education
104	Bible
105	Business Education
119	English
123	Drama (Performing Arts)
130	French
132	Chinese
134	German
137	Latin
138	Italian
139	Russian
140	Spanish
144	Physical Education
149	Journalism
154	Mathematics
165	Music Education Instrumental
166	Music Education Vocal
171	Psychology
181	Biology
185	Chemistry
188	General Science
189	Physics
192	Social Studies
193	Economics
196	Speech Communications
302	Agriculture
318	Marketing
322	Home Economics

**Added by Completion of MDE Approved  
Math & Science Partnerships**

Added to Elementary or Special Education licenses only:

901 or 905	Math 7-8
904 or 908	Science 7-8

**Career Technical Education Endorsements Added by  
Completion of CTE Training at Mississippi State  
University Research and Curriculum Unit (RCU)**

*(See Appendix E for list)*

**Advanced Placement Endorsements added by  
Completion of College Board Approved AP Training**

*(see Appendix E for list)*

**APPENDIX B:  
PRAXIS II EXAMINATION SCORES REQUIRED BY MISSISSIPPI**

<b>SPECIALTY AREA TEST CODE</b>	<b>SCALED SCORE</b>
Art Education (0134 or 5134)	158
Audiology (0342 or 5342*) *THIS TEST WILL BE ON COMPUTER 12/1/2013	170
Biology (0235 or 5235)	150
Braille Proficiency (0631) – Visually Impaired (0282) is also required.	158
Business Education (0101 or 5101)	153
Chemistry (0245 or 5245)	151
Chinese Mandarin (5665)	164
Early Childhood Education (Child Development Pre-K and K only) (0021 or 5021)	165
Economics (0911)	150
Elementary Education (K-6) (0011 or 5011)	158
Elementary Education (4-6) (0014 or 5014) Alternate Route Only	153
Emotionally Disturbed/Behavior Disorders ( <del>0374</del> <u>0372</u> )	<del>150</del> <u>154</u>
English Language and Literature ( <del>0041 or 5041</del> <u>5038</u> )	<del>157</del> <u>167</u>
French (5174)	153
German (5183)	154
Guidance and Counseling (0421 or 5421)	156
Health Education (0550 or 5550)	600
Hearing Disability (0272)	160
Home Economics/Family & Consumer Science (0121 or 5121)	153
Latin (0601)	152
Library Media Specialist (0311 or 5311)	143
Marketing (0561)	151
Mathematics ( <del>0061 or 5061</del> <u>5161</u> )	<del>128</del> <u>160</u>
Middle Grade Math ( <del>0069</del> <u>5169</u> ) supplemental <i>only</i>	<del>146</del> <u>165</u>
Middle Grade Language Arts ( <del>0049 or 5049</del> <u>5047</u> ) supplemental <i>only</i>	<del>145</del> <u>164</u>
Middle Grade Social Studies (0089 or 5089) supplemental <i>only</i>	149
Middle Grade Science (0439) supplemental <i>only</i>	144
Music Education (5113)	161
Physical Education (0091 or 5091)	145
Physical Science (0481)	147
Physics (0265 or 5265)	139
School Leaders Licensure Assessment (6011)	169
School Psychologist (0401)	154
Social Studies (0081 or 5081)	150
Spanish (5195)	160
Special Education (0354 or 5354)	152
Special Education Fundamental Subjects HQ (0511 or 5511)	142
Speech Communication (0221)	143
Speech/Language Pathology (0330 or 5330)	600
Technology Education (0051)	159
Visually Impaired (0282) – Braille Proficiency (0631) is also required.	163

**APPENDIX C:  
PRAXIS I & PRAXIS II PLT SCORES**

**PRAXIS I REQUIREMENTS FOR EDUCATOR LICENSURE**

<b>PRE-PROFESSIONAL SKILLS TEST</b>	<b>PASSING SCORE</b>
Reading ( <b>0710 or 5710</b> )	*172
Writing ( <b>0720 or 5720</b> )	*173
Mathematics ( <b>0730 or 5730</b> )	*172

**PRAXIS II REQUIREMENTS FOR EDUCATOR LICENSURE**

*(For Approved Teacher Education Program Candidates only)*

<b>PRINCIPLES OF LEARNING AND TEACHING (PLT)</b>	<b>PASSING SCORE</b>
Grade Level Pre-K – K ( <b>0621 or 5621</b> )	157
Grade Level K-6 ( <b>0622 or 5622</b> )	160
Grade Level 4-6 ( <b>0623 or 5623</b> )	160
Grade Level 7-12 ( <b>0624 or 5624</b> )	157

\*Increase in previously required score approved by State Board of Education, *effective 9/1/12.*

**APPENDIX D:  
PRAXIS INFORMATION  
Schedules, Registration, Locations, Preparations  
From Educational Testing Service (ETS)**

See **PRAXIS SERIES REGISTRATION BULLETIN** for information about test dates, test center locations, fees, test codes, registration, study materials, and procedures, The Bulletin is available from ETS, colleges of education offices, university test centers, and district offices of education, **OR** access it at **PRAXIS SERIES WEBSITE** - [www.ets.org/praxis](http://www.ets.org/praxis).

**NOTE:** *For licensure, test scores must be submitted to MDE as originals. Take into account 4 to 6 weeks for scores to be reported. Even though you may ask the testing company to send your scores to MS Department of Education, please include your original score report with your application. Your scores will be returned to you.*

**TELEPHONE**

Recorded information is available 24 hours a day by touch-tone phone. **1-609-771-7395**  
Customer service representatives are available Monday-Friday. **1-800-772-9476**  
Test takers who are deaf or hard-of-hearing can call **TTY 1-609-771-7714**.

**FAX**

609-530-0581 or 609-771-7906

**MAIL**

ETS-The Praxis Series  
P. O. Box 6051  
Princeton, NJ 08541-051

**OVERNIGHT MAIL/FEDERAL EXPRESS**

ETS – The Praxis Series  
Distribution and Receiving Center  
225 Phillips Boulevard  
Ewing, NJ 08628-7435

**COMPUTERIZED PRAXIS TESTS**

In addition to the paper/pencil versions of the tests, Praxis I (and a limited selection of Praxis II tests) may be taken by appointment on the computer. The following centers offer computerized testing:

<b>Prometric Testing Center</b>	<b>Jackson</b>	<b>601-366-6400 1-800-967-1100 (Testing Hot Line)</b>
<b>Meridian Community College</b>	<b>Meridian</b>	<b>601-484-8724</b>
<b>Mississippi State University</b>	<b>Starkville</b>	<b>662-325-6610</b>
<b>University of Southern Mississippi</b>	<b>Hattiesburg</b>	<b>601-266-6123</b>
<b>Prometric Testing Center</b>	<b>Tupelo</b>	<b>662-844-2998 1-800-967-1100 (Testing Hot Line)</b>
<b>University of MS</b>	<b>Oxford</b>	<b>662-915-6501</b>

**APPENDIX E:  
Mississippi State Board Approved License Endorsement Codes**

*Appendix E: AP Courses and Licensure Endorsement Codes*

Advanced Placement endorsements can only be added as a supplemental endorsement to a standard 5-year license. This endorsement cannot be renewed with CEUs or coursework. It must be renewed every 5 years with additional AP training.

*Mathematics*

- 609 - Calculus AB, Advanced Placement
- 610 - Calculus BC, Advanced Placement
- 611 - Statistics, Advanced Placement

*Computer Science*

- 612 - Computer Science A, Advanced Placement
- 613 - Computer Science AB, Advanced Placement

*English*

- 614 - English Language and Composition, Advanced Placement
- 615 - English Literature and Composition, Advanced Placement

*Foreign Language*

- 616 - Chinese Language and Culture, Advanced Placement
- 617 - French Language, Advanced Placement
- 618 - French Literature, Advanced Placement
- 619 - German Language, Advanced Placement
- 620 - Italian Language and Culture, Advanced Placement
- 621 - Japanese Language and Culture, Advanced Placement
- 622 - Latin Literature, Advanced Placement
- 623 - Latin: Vergil, Advanced Placement
- 624 - Spanish Language, Advanced Placement
- 625 - Spanish Literature, Advanced Placement

*Science*

- 626 - Biology, Advanced Placement
- 627 - Chemistry, Advanced Placement
- 628 - Environmental Science, Advanced Placement
- 629 - Physics B, Advanced Placement
- 630 - Physics C: Electricity and Magnetism, Advanced Placement
- 631 - Physics C: Mechanics, Advanced Placement

*Social Studies*

- 632 - European History, Advanced Placement
- 633 - Government and Politics: Comparative, Advanced Placement
- 634 - Government and Politics: United States, Advanced Placement
- 635 - Human Geography, Advanced Placement
- 636 - Macroeconomics, Advanced Placement
- 637 - Microeconomics, Advanced Placement
- 638 - United States History, Advanced Placement
- 639 - World History, Advanced Placement

*Visual and Performing Art*

- 640 - Art History, Advanced Placement
- 641 - Music Theory, Advanced Placement
- 642 - Studio Art: 2-D Design, Advanced Placement
- 643 - Studio Art: 3-D Design, Advanced Placement
- 644 - Studio Art: Drawing, Advanced Placement

*Psychology*

- 645 - Psychology, Advanced Placement

## Appendix E: Career Technical Education (CTE) – Related Educator Licenses

<u>Endorsement Code</u>	<u>Subject or Program Area</u>	<u>Expiration Date</u>
301	Career Technical Agriculture-Related Program	June 2013
302	Agriculture	
305	Agripower and Equipment	June 2014
306	Aquaculture	
307	Forestry	June 2015
309	Special Populations Personnel	
311	Lodging and Hospitality	June 2014
314	Career and Technical Counselor	
321	Career Technical Family and Consumer Sciences	June 2013
322	Home Economics	June 2013
323	Design Technology for Fashion and Interiors	June 2013
330	Design Technology for Fashion and Interiors	June 2013
348	Cosmetology	
349	Custodial Services	
364	Printing	June 2013
373	Small Gas Engines	June 2013
377	Food Production (Meat)	June 2014
506	Special Populations Personnel	
533	Tech Prep Coordinator	
911	Career/Technical Director	
915	Entrepreneurship	
917	Career Pathway Experiences	
952	Career Pathway: Finance and Accounting	
954	Career Pathway: Information Technology	
955	Career Pathway: Business Management	
956	Career Pathway: Marketing	
961	Career Pathway: Health Sciences <u>and</u>	
966	Career Pathway: Automotive Service Technician	
967	Career Pathway: Collision Repair Technician	
968	Career Pathway: Diesel Service Technician	
969	Career Pathway: Precision Machining	
970	Career Pathway: Early Childhood Education	
971	Career Pathway: Teacher Academy	
972	Career Pathway: Culinary Arts	
973	Career Pathway: Industrial Maintenance	
974	Career Pathway: Heating, Ventilation, Air Conditioning	
975	Career Pathway: Welding	
976	Career Pathway: Metal Fabrication	
977	Career Pathway: Carpentry	
978	Career Pathway: Electrical	
979	Career Pathway: Masonry	
980	Career Pathway: Plumbing	
981	Information & Communications Technology 1	
982	Information & Communications Technology 2	
983	Science, Technology, Engineering and Mathematics	
984	Technology Foundations	
985	Career Pathway: Engineering	
986	Career Pathway: Architecture and Drafting	

987	Career Pathway: Digital Media Technology
988	Career Pathway: Simulation and Animation Design and Development
989	Career Pathway: Polymer Science
990	Career Pathway: Agriculture and Natural Resources
991	Career Pathway: Horticulture
992	Career Pathway: Agriculture & Environment Science and Technology (AEST)
994	Technology Applications
995	Career Pathway: Horticulture

**APPENDIX F**  
**Departments of Education**  
**MISSISSIPPI COLLEGES AND UNIVERSITIES**

**STATE-SUPPORTED FOUR-YEAR INSTITUTIONS**

**Dr. Robert Carr, Dean**  
 Alcorn State University  
 School of Education and Psychology  
 1000 ASU Drive, #480  
 Lorman, MS 39096  
 Phone: (601) 877-6149  
[rcarr@alcorn.edu](mailto:rcarr@alcorn.edu)

**Dr. Leslie Griffin, Dean**  
 Delta State University  
 College of Education  
 P. O. Box 3121  
 Cleveland, MS 38733  
 Phone: (662) 846-4400  
[lgriffin@deltastate.edu](mailto:lgriffin@deltastate.edu)

**Dr. Daniel Watkins, Dean**  
 Jackson State University  
 School of Education  
 P. O. Box 18829  
 Jackson, MS 39217  
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# APPENDIX G

## GUIDELINES for “HIGHLY QUALIFIED” STATUS

### NEW TEACHERS

The “No Child Left Behind Act” of 2001 (NCLB Act) mandates that teachers *new* to the profession (employed for the first time in a Mississippi public school after the first day of school 2002-2003) meet the following “highly qualified” status:

#### New Elementary K-6

- Hold a baccalaureate degree
- Complete one of the following:
  3. an approved pre-service teacher preparation program for elementary education from a regionally/nationally-accredited Institution of Higher Learning **OR**
  4. an approved alternate route to certification program (4-6 only) for middle/secondary education
- Pass designated Praxis tests

#### New Middle 7-8

- Hold a baccalaureate degree
- Complete one of the following:
  3. an approved pre-service teacher preparation program for middle/secondary education from a regionally/nationally-accredited Institution of Higher Learning **OR**
  4. an approved alternate route certification program for middle/secondary education
- Pass designated Praxis tests
- Hold an endorsement for every core academic subject taught (*English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography*)

#### New Secondary 9-12

- Hold a baccalaureate degree
- Complete one of the following:
  3. an approved pre-service teacher preparation program for middle/secondary education from a regionally/nationally-accredited Institution of Higher Learning **OR**
  4. an approved alternate route certification program for middle/secondary education
- Pass designated Praxis tests
- Hold an endorsement for every core academic subject taught (*English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography*)

## **VETERAN TEACHERS**

The “No Child Left Behind Act” of 2001 (NCLB Act) mandates that teachers *not new* to the profession (employed in a Mississippi public school before or on the first day of school, 2002-2003) have until the end of the 2005-2006 school year to meet the following “highly qualified” status:

### **Veteran Elementary K-6**

- Hold at least a bachelor’s degree
- Pass the Praxis II (specialty-area assessment)
- Hold at least a valid Class A Educator License
- Teach in a grade covered by that license

### **Veteran Middle 7-8**

- Hold at least a bachelor’s degree
- Hold at least a Class A Educator License with an endorsement for every core academic subject taught (*English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography*)

#### ***Options for “Highly Qualified” Status for Middle School 7-8:***

- Pass the Praxis II (specialty-area assessment), **OR**
- Pass the Praxis II (specialty-area assessment for middle school), **OR**
- Hold a master’s degree in each core academic subject taught, **OR**
- Obtain an endorsement with a minimum of 21 hours of coursework with a grade of “C” or higher in each core academic subject taught (*English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography*)

### **Veteran Secondary School 9-12**

- Hold at least a bachelor’s degree
- Hold at least a Class A Educator License with an endorsement for every core academic subject taught (*English, reading, language arts, mathematics, science, foreign language, civics, government, economics, arts, history, geography*)

#### ***Options for “Highly Qualified” Status for Secondary School 9-12:***

- Pass the Praxis II (specialty-area assessment), **OR**
- Pass Praxis II (specialty-area assessment for middle school available 9/04), **OR**
- Hold a master’s degree in each core academic subject taught, **OR**
- Obtain an endorsement with a minimum of 21 hours of coursework with a grade of “C” or higher for each core academic subject taught

**Note: For more clarification of “Highly Qualified” definition visit [www.mde.k12.ms.us/ed\\_licensure/highly\\_qualified\\_teacher.html](http://www.mde.k12.ms.us/ed_licensure/highly_qualified_teacher.html)**

**APPENDIX H  
ALTERNATE ROUTE LICENSES**

<b>Master of Arts in Teaching</b>	
<b>Subject Areas of Licensure &amp; Praxis II Specialty Area Test Codes</b>	Art-0134 or 5134, Biology-0235 or 5235, Business-0101 or 5101, Chemistry-0245 or 5245, English-0041 or 5041, French-5174, German-5183, Home Economics-0121 or 5121, Music-5113, Marketing-0561, Math-0061 or 5061, Physics-0265 or 5265, Physical Education-0091 or 5091, Social Studies-0081 or 5081, Spanish-5195, Speech Communications-0221, Elementary Education (4-6)-0014 or 5014
<b>Program Entrance Requirements</b>	<ol style="list-style-type: none"> <li>4. Bachelor's degree from a regionally/nationally accredited institution of higher learning</li> <li>5. Praxis I (Pre-Professional Skills Test, PPST)</li> <li>6. Praxis II (Specialty Area Test)</li> </ol>
<b>Requirements for Alternate Route License*</b>	<ol style="list-style-type: none"> <li>3. Complete six (6) hours pre-teaching course requirements from an approved Master of Arts in Teaching program</li> <li>4. Program Completion Verification</li> </ol> <p style="text-align: center;"><i>*MAT Program offers a three year alternate route license.</i></p>
<b>Location and Contact Information</b>	Alcorn State University Belhaven College Delta State University Jackson State University Mississippi College Mississippi Valley State University University of Mississippi ( <i>Grades 4-6 not offered</i> ) William Carey College Mississippi State University University of Southern Mississippi ( <i>Grades 4-6 not offered</i> ) Mississippi University for Women ( <i>Grades 4-6 not offered</i> ) <p style="text-align: center;"><i>For contact information see Appendix F</i></p>
<b>Requirements for Five Year Alternate Route License</b>	Complete six semester hours including the internship prescribed by the participating institution
<b>Fees</b>	Colleges charge normal fees for 12 semester hours

**NOTE: Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.**

**APPENDIX H**  
**ALTERNATE ROUTE TEACHING LICENSES continued**

<b>MS Alternate Path to Quality Teachers</b>	
<b>Subject Areas of Licensure &amp; Praxis II Specialty Area Test Codes</b>	Art-0134 or 5134, Biology-0235 or 5235, Business-0101 or 5101, Chemistry-0245 or 5245, English-0041 or 5041, French-5174, German-5183, Home Economics-0121 or 5121, Music-5113, Marketing-0561, Math-0061 or 5061, Physics-0265 or 5265, Physical Education-0091 or 5091, Social Studies-0081 or 5081, Spanish-5195, Speech Communications-0221, Special Education (7-12)-0354 or 5354
<b>Program Entrance Requirements</b>	<ol style="list-style-type: none"> <li>5. Bachelor's degree from a regionally/nationally accredited institution of higher learning</li> <li>6. GPA of 2.0 overall if graduated more than 7 years. Less than 7 years must have 2.5 GPA or 2.75 in major area</li> <li>7. Praxis I PPST (Reading, Writing, Math)</li> <li>8. Praxis II, Specialty Area Test</li> </ol>
<b>Requirements for Alternate Route License*</b>	Training Program consisting of 90 clock hours. (Time and dates determined by offering colleges.) <i>*MAPQT offers a one year alternate route license</i>
<b>Location and Contact Information</b>	<b>Mississippi Community College Foundation</b> <b>601-321-3902</b> <b>email: <a href="mailto:mapqt@mccfms.org">mapqt@mccfms.org</a></b>
<b>Requirements for Five Year Alternate Route License</b>	<ol style="list-style-type: none"> <li>3. Verification of Completion of Practicums (9 Saturdays), with an Online Recommendation by MAPQT</li> <li>4. Documentation of District Evaluation/Mentoring Program</li> </ol>
<b>Fees</b>	Fee to be determined each year depending on funding

**NOTE: Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.**

**APPENDIX H  
ALTERNATE ROUTE TEACHING LICENSES continued**

<b>Teach Mississippi Institute</b>	
<b>Subject Areas of Licensure &amp; Praxis II Specialty Area Test Codes</b>	Biology-0235 or 5235, Business-0101 or 5101, Chemistry-0245 or 5245, English-0041 or 5041, French-5174, German-5183, Home Economics-0121 or 5121, Marketing-0561, Math-0061 or 5061, Physics-0265 or 5265, Social Studies-0081 or 5081, Spanish-5195, Speech Communications-0221, Special Education (7-12)-0354 or 5354
<b>Program Entrance Requirements</b>	<ol style="list-style-type: none"> <li>4. Bachelor's degree (non-education from a regionally/nationally accredited institution of higher learning</li> <li>5. Praxis I PPST (Reading, Writing, Math)</li> <li>6. Praxis II, Specialty Area Test</li> </ol>
<b>Requirements for Alternate Route License*</b>	<p>Eight Week Training Session in the summer - (Times and dates determined by offering colleges/universities)</p> <p style="text-align: center;"><u>or</u></p> <p>TMI Online program through University of Mississippi Continuing Education</p> <p><i>*TMI offers a one year alternate route license</i></p>
<b>Location and Contact Information</b>	<p>Delta State University - summer graduate program  Mississippi State University – summer graduate program  University of Southern Mississippi – summer graduate program  University of Mississippi – online program only - 1-877-915-7313</p> <p style="text-align: center;">Dr. Susan Lee 601-432-6522  <b>Institutions of Higher Learning</b>  <a href="mailto:slee@ihl.state.ms.us">email: <u>slee@ihl.state.ms.us</u></a></p>
<b>Requirements for Five Year Alternate Route License</b>	<ol style="list-style-type: none"> <li>3. Completion of one year internship period with mentoring and induction program in local school district</li> <li>4. Recommendation by local school district</li> </ol>
<b>Fees</b>	Fee to be determined by the offering university

**NOTE: Contact the institution offering the program for enrollment information, application deadlines, fees, starting dates, etc.**

**APPENDIX H  
ALTERNATE ROUTE FOR TEACHERS continued**

<b>American Board Certification for Teacher Excellence Passport to Teaching</b>	
<b>Subject Areas of Licensure</b>	Biology, Chemistry, English, Math, Physics (7-12)
<b>Program Entrance Requirements</b>	Bachelor's degree from a regionally/nationally accredited institution of higher learning Fee paid ( <i>includes background check</i> ) <b>Assessments in subject area and pedagogy</b> Assignment of advisor and prescribed individual study profile
<b>Requirements for Initial One-Year Alternate Route License</b>	3. ABCTE Passport to Teaching Certificate 4. Letter from school district stating commitment to employ
<b>Location and Contact Information</b>	American Board Certification for Teacher Excellence 1225 19 <sup>th</sup> St. NW, Suite 400 Washington, D.C. 20036 Email: <a href="http://www.abcte.org">www.abcte.org</a> Phone: 1-877-669-2228
<b>Requirements for Five Year Alternate Route License</b>	1. One-year teaching internship with mentoring <i>(mentoring must be by National Board Certified teacher or MDE trained mentor certified in same subject area or mentor can complete the ABCTE approved mentor training)</i> 2. Must complete training in one of the following: <ul style="list-style-type: none"> <li>• MAPQT 3-week summer training</li> <li>• MS Public Broadcasting (MPB) E-Learning online professional development course</li> <li>• MAT 6 hours of initial graduate university courses <i>(can be applied to masters degree)</i></li> </ul>
<b>Fees</b>	Fee to ABCTE for initial assessment and exam Fee for mentor Fee for training varies per selection

**APPENDIX H  
ALTERNATE ROUTE for ADMINISTRATORS**

<b>MS Alternate Path to Quality School Leadership</b>	
<b>Program Entrance Requirements</b>	<p>2 tracks:</p> <p>Education track:</p> <ul style="list-style-type: none"> <li>• Masters degree in any endorsable field of Education</li> <li>• Five-year educator license</li> <li>• 3 years of teaching experience</li> <li>• Priority for admittance given to applicants with Superintendent/School District recommendation</li> </ul> <p>Business track:</p> <ul style="list-style-type: none"> <li>• Masters of Business Administration (MBA), Masters of Public Administration (MPA), Masters of Public Policy (MPP)</li> <li>• 5 years of documented supervisory experience</li> <li>• Passing scores on Praxis I, Praxis II:Principles of Learning and Teaching and SLLA (School Leadership Licensure Assessment) exam</li> <li>• Priority for admittance given to applicants with Superintendent/School District recommendation</li> </ul>
<b>Requirements for One-Year Alternate Route Assistant Administrator License</b>	<ol style="list-style-type: none"> <li>3. Certificate of completion from Summer Training Program consisting of 90 clock hours</li> <li>4. Letter of commitment from school district of an administrative position</li> </ol>
<b>Location and Contact Information</b>	<p><b>Mississippi Community College Foundation</b>  <b>601-321-3903</b>  <b>email: <a href="mailto:mapqsl@mccfms.org">mapqsl@mccfms.org</a></b></p> <p>Site Locations:            Itawamba Community College – Fulton            Hinds Community College – Raymond            Pearl River Community College – Hattiesburg</p>
<b>Requirements for Five Year Entry Level Alternate Route Administrator License</b>	<ol style="list-style-type: none"> <li>4. Verification of Completion of Practicums (9 Saturdays), with an Online Recommendation by MAPQSL</li> <li>5. Documentation of District Evaluation/Mentoring Program</li> <li>6. Passing score on SLLA exam</li> </ol>
<b>Fees</b>	Fee to be determined each year

**NOTE: Contact the MS Community College Foundation for enrollment information, application deadlines, fees.**

## APPENDIX I GLOSSARY

**Administrative/Supervisory Experience** - Direct supervision of individuals and/or programs within a business, industry, and/or organization.

**Approved Teacher Education Institution** - In the state of Mississippi is an institution of higher education which includes teacher preparation in its curriculum and whose curriculum, program of study, training of personnel, and directed teaching procedures have been reviewed and officially approved by the State Board of Education.

**Approved Teacher Education Program** - A program within a teacher education institution which prepares students to enter a specific area of education and includes student teaching. (e.g., math education, special education, science education, etc.).

**Approved Program** - Courses of study approved by the Mississippi Department of Education leading to a five year license or a supplemental endorsement. (Requires Verification of Approved Program [side 2] of Licensure Application.)

**Content Area Courses** - Refers to course work in the area of endorsement (e.g., mathematics, science, special education, etc.).

**Continuing Education Unit (CEU)** - Unit of educational credit offered through an approved CEU granting agency. One CEU is earned through ten (10) contact hours of instruction/training.

**Endorsements** - Areas in which educators are licensed.

**Job/Skill Related Areas** - Include pedagogy and skills for effective teaching and leadership (e.g., computer technology, cooperative learning, learning styles, methodology, etc.).

**Supplemental Teaching Endorsement** - Areas of endorsement added to a valid five year or three year license by (1) completing 21 hours in an endorsement area with all course work having a grade of “C” or higher, OR (2) by completing an approved program in an additional content area through a state-approved or regionally/nationally accredited institution of higher learning OR, (3) by meeting the minimum score on the Praxis II Specialty Area Test in the endorsement area, OR (4) by completing a Mississippi Department of Education Competency Based Training course at Mississippi State University.

**Subject Area** - A division or field of organized knowledge for which state curriculum guidelines have been prepared.

**Teaching Experience** - Experience accrued by a properly licensed staff member in a grade or subject under legal contract to an accredited public, private, elementary, or secondary (N-12) school; or teaching/administrative experience accrued at a state approved or regionally/nationally accredited Community/Junior College or Institution of Higher Learning.