



To save time, order your own birth certificate or the birth certificate of your child (under 19), securely online and pay with credit card. Go to: https://ecos.vs.gov.bc.ca.

PRINT your name, address and identifying information clearly. This portion is used when mailing your certificate or correspondence. FOR OFFICE USE ONLY: AFS#

BIRTH DETAILS: SURNAME*, GIVEN NAME(S) & SEX, DATE & PLACE, City/Town/Village, BRITISH COLUMBIA

FATHER/PARENT DETAILS: SURNAME, GIVEN NAME(S), BIRTHPLACE, Province/State, Country

MOTHER/PARENT DETAILS: MAIDEN SURNAME**, GIVEN NAME(S), BIRTHPLACE, Province/State, Country

YOUR RELATIONSHIP TO THE PERSON NAMED ON THE BIRTH CERTIFICATE: Self, Mother/Parent, Father/Parent, Other

Table with 4 columns: Quantity (Limit 2 of each), Description of Birth Documents, Cost Based on Delivery Type (Mail, Courier), Estimated Date of Delivery (Mail, Courier)

†† Documents are sent by mail unless courier service is requested. Courier delivery is not made to post office boxes, apartment complexes, homes that use Super Box (community) mailboxes, or basement suites.

PAYMENT METHOD

Payment options: Cheque, Money Order, Visa, MasterCard, American Express. Total Amount Enclosed \$ X. Card holder signature and PRINT card holder name as shown on credit card.

IMPORTANT INFORMATION



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TO AVOID DELAY:

- **Verify that you are eligible** to request a certificate (see Section 3 below).
- **Write your complete address and telephone number clearly on your application.** To authorize the Vital Statistics Agency to send correspondence and your birth document to a mailing address that is different from your residential address, you **MUST** check the box and provide your signature beside the statement provided on page one. **Without authorization, we cannot process your request.**
- **Complete all sections in full.** If there is information you do not know, include the following three items with your application:
 1. A brief letter explaining why the information is unknown to you.
 2. Photocopies of two pieces of identification (one piece should be picture ID).
 3. Written verification of your identity on official letterhead from a physician, lawyer, notary public, or religious representative who has known you for at least two years.
- **Enclose the correct payment in Canadian funds.** Payments made by cheque or money order should be made payable to the Minister of Finance. Do not postdate cheques or send cash by mail. A service charge of \$30.00 is levied on all cheques not honoured by the payee's financial institution.

1) FEES AND LIMITS ON NUMBER OF CERTIFICATES

Fees listed on this form are determined under the *Vital Statistics Act Regulation* and are subject to change without notice. For the protection of your identity, the maximum number of each version of the birth certificate which may be ordered is **TWO (2)**.

2) INFORMATION PROVIDED

Certificates are printed in UPPER CASE and contain the following information:

Birth (Individual information only) - name, date, place of birth, sex, registration date and number

Birth (Parental information included) - name, date, place of birth, sex, registration date and number, parents' names and places of birth

NOTE: Children under 16 often require birth certificates with parental information for applications like passport, school registration, and registration for team sports.

Certified Electronic Extract of a Birth Registration (Issued for all birth events occurring on or after January 1, 2000)

This is an extract of the birth information on file with the Agency issued for birth events occurring on or after January 1, 2000. It is also issued for all birth events that have an adoption notation on the birth registration regardless of the year of birth. This document cannot be used for identification purposes and is generally only required for court purposes or applying for citizenship in another country.

Certified Copy of a Birth Registration (Issued for all birth events occurring prior to January 1, 2000)

This is a copy of the original birth registration completed at the time of birth. This document cannot be used for identification purposes and is generally only required for court purposes or applying for citizenship in another country.

3) WHO QUALIFIES TO APPLY FOR A BIRTH CERTIFICATE?

- The person who is the subject of the certificate.
- A parent of the person who is subject to the certificate, if that person is under 19 years of age or incapable.
- A custodial guardian if no parent is capable (Custodial guardians must provide a copy of guardianship papers.)
- A person who has written authorization from a person who is eligible to apply for a birth certificate.
- An officer of any provincial government or the government of Canada who requires the certificate for use in the discharge of official duties.
- Any other person who satisfies the registrar general concerning the good faith of the person's cause for requiring the certificate.

OTHER SERVICES - Genealogy Certificates and/or Commemorative Certificates - B.C. RECORDS ONLY

To obtain an application for either of these services, visit our website or contact us by telephone.

CONTACT US

Mailing Address: Vital Statistics Agency, PO Box 9657 Stn Prov Govt, Victoria BC V8W 9P3

Telephone: 250 952-2681 (Victoria & Outside B.C.), 1 888 876-1633 (within B.C.)

Web: www.gov.bc.ca/vitalstatistics

Apply for services in person at any Service BC Centre. Visit www.servicebc.gov.bc.ca for your nearest location.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

This information is collected by the Vital Statistics Agency under section 26(c) of the *Freedom of Information and Protection of Privacy Act* and will be used to fulfill the requirements of the *Vital Statistics Act* for the release of birth information. Should you have any questions about the collection of this personal information, please contact:
Manager, Vital Statistics Agency, 250 952-2681, PO Box 9657 Stn Prov Govt, Victoria BC V8W 9P3.