

# Monthly Timesheet

Employee: \_\_\_\_\_

Time Period: \_\_\_\_\_

Hourly Wage: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Overtime Wage: \_\_\_\_\_

Date	Start Time	End Time	Regular Hours	Overtime Hours	Vacation/Sick Hours	Total Hours

Total Regular Hrs:	
Total Overtime Hrs:	
Total Pay:	

\_\_\_\_\_  
Employee Signature Date

\_\_\_\_\_  
Supervisor Signature Date

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