How to Change your Lilly Password

<u>中文(中华人民共和国 | Français | Deutsch | Italiano | 日本語 (日本) | Português | Español | Türkçe</u> <u>| 한국어 | Русский</u>

Please follow the appropriate option to change your password ensuring your new one meets our password guidance.

OPTION 1

If you have a Lilly-provided computer:

- 1. If you are working remotely, connect to the Lilly VPN (aka BIG-IP Edge Client or easyConnect).
- 2. Change your password via Ctrl+Alt+Delete while on the Lilly network.
 - Select Change a password.
 - Enter Old password, New password, and Confirm password.
 - Select Enter.
- 3. Stay connected on the Lilly VPN for a minimum of 60 minutes after changing your password.

OPTION 2

If you do not have a Lilly-provided computer or you have forgotten your password:

- Open a browser and access https://myPassword.lilly.com and login using your Lilly System ID and select Continue.
- 2. On your primary registered device (phone/tablet), respond to the PingID request.
- 3. When prompted, correctly answer two of your registered security questions.
- 4. From the myPassword@Lilly menu, select **Change passwords**.



- 5. Select Target System Lilly System ID. Enter your New password, Confirm your new password, and select Change passwords.
- 6. Select the **Logout** option in the upper right-hand corner drop-down menu next to your name to exit myPassword@Lilly.

OPTION 3

If you have a Lilly-provided Mac, follow these instructions to change your password.

If you encounter issues, please contact the <u>Lilly Service Desk</u>.