

# SUNPASS® PRIVATE ACCOUNT APPLICATION

(For accounts up to 100 transponders)

Please visit us at [www.sunpass.com](http://www.sunpass.com) to complete your application online.



To reduce delays in processing your application, please be sure to complete each section in its entirety.

## CONTACT INFORMATION

### Primary Contact

### Secondary Contact

First Name MI Last Name

First Name MI Last Name

FEIN DBA Name

Tax Exempt # Tax Exempt Expiry Date  
(copy of tax exempt form is required)

### Mailing Address

Street Address

Apt.#

City

State

Zip Code

### Mobile Phone

### 4-Digit PIN

### Alternate Phone

### Email

(Used to access your account information over the phone.)

## COMMUNICATION PREFERENCES

Set preferences per notification type by checking the channels below.

Notification Type	Mobile Text *	Email	Mail (no fee)	Phone*
Account Information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marketing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Travel-Related	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Newsletter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Construction Updates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Monthly Statements

- Check here to receive your monthly statements via mail for a \$1.50 fee.
- Check here to receive your monthly statements free via email.

\*Text message / phone rates apply

## VEHICLE INFORMATION

One license plate is required for every transponder purchased.

If more than 3 vehicles, please use a separate sheet or visit [www.sunpass.com](http://www.sunpass.com) to download Excel spreadsheet.

Vehicle	License Plate #	State	Plate Type*	Make	Model	Year	Color
1							
2							
3							

\* Plate Type is not applicable for Florida license plates; if license is for other than passenger vehicle for States of IL, IN, ME, MA, and OH, go to <https://www.sunpass.com/en/about/vehicleuploadhelp.shtml> to determine specific plate type.

## TRANSPONDER PURCHASE

- Check here if you would like the convenience of using your transponder to pay for parking at Miami, Orlando, Ft. Lauderdale, Tampa, Palm Beach international airports and the Hard Rock Stadium. You must be enrolled in Easy Pay. For more information about SunPass Plus Parking and the most current list of SunPass Plus Parking facilities, please visit us at [www.sunpass.com](http://www.sunpass.com).

Transponder	Detail	Item Cost	Quantity	Total
SunPass Mini	<ul style="list-style-type: none"> <li>Must be affixed to the vehicle's windshield</li> <li>Cannot be moved from vehicle to vehicle</li> <li>Not designed for Motorcycles</li> <li>45 day warranty for manufacturer defects</li> </ul>	\$4.99 (subject to tax)		\$
SunPass Portable	<ul style="list-style-type: none"> <li>Can be moved from vehicle to vehicle</li> <li>Batteries not required</li> <li>2 year warranty (transponder only, excludes mounting cups)</li> </ul>	\$19.99 (subject to tax)		\$

Taxable subtotal due for transponder(s) \$

PLUS sales tax\*\* \$

PLUS Initial Prepaid Tolls (minimum \$10.00 per transponder) \$

TOTAL AMOUNT FOR TRANSPONDER(S) PURCHASE \$

\*\* Sales tax rates are to include Florida state sales tax of 6.00% plus county discretionary sales tax for the county of the city listed under "Contact Information" above. To verify the sales tax rate for your county visit: [http://floridarevenue.com/Forms\\_library/current/dr15dss\\_2018.pdf](http://floridarevenue.com/Forms_library/current/dr15dss_2018.pdf)

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Please visit us at [www.sunpass.com](http://www.sunpass.com) to complete your application online.

## PAYMENT INFORMATION

Please select a payment option below to complete your application request.

**Total Payment Amount** \$ \_\_\_\_\_

Check or Money Order # \_\_\_\_\_

(Please make checks payable to Florida Department of Transportation.)

### OR Credit/Debit Card

VISA  
 MASTERCARD  
 DISCOVER  
 AMEX

_____	_____	_____
Credit/Debit Card #	Name on the Card	Expiration Date

### OR ACH Withdrawal

Checking  
 Savings

_____	_____
Bank Account #	Routing #

*Authorization: I hereby authorize the SunPass program to charge my credit card/bank account the amount listed above.*

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

## ACCOUNT REPLENISHMENT OPTIONS

Please select how you would like to replenish your prepaid account:

- One Time Payments**  
You will be responsible for making payments to your account. Payments can be made via the phone, website, mail, or in person.
- Stored Card**  
This option allows you to leave a credit card on your account to be used for one time payments. SunPass will not automatically charge your card.
- Easy Pay**  
This option authorizes SunPass to automatically charge your credit card/bank account when prepaid account reaches low balance of \$10.00 per transponder.

**Automatic Replenishment Amount (minimum \$10.00 per transponder)** \$ \_\_\_\_\_

**Credit/Debit Card**  Use the same card as above (Please sign below.)

VISA  
 MASTERCARD  
 DISCOVER  
 AMEX

_____	_____	_____
Credit/Debit Card #	Name on the Card	Expiration Date

### OR ACH Withdrawal

Checking  
 Savings

_____	_____
Bank Account #	Routing #

*Authorization: I hereby authorize the SunPass program to charge my credit card/bank account the amount listed above.*

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

## CUSTOMER AGREEMENT

*My completion of this Application and payment above constitute my agreement to use SunPass subject to all applicable terms and conditions. I understand and agree that by using SunPass facilities, the resulting charges will be deducted from my SunPass account. I understand and agree that I have read, understand, and accept the Terms and Conditions accompanying this Application and set forth in this form, all of which are part of my agreement.*

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

## COMPLETED APPLICATION MAILING ADDRESS

### New Enrollments

SunPass Customer Service Center  
P.O. Box 447  
Ocoee, FL 34761

**For questions or for additional information,  
please visit us at [www.SunPass.com](http://www.SunPass.com)**

Reference # \_\_\_\_\_