TRUCKERS HANDBOOK

MOTOR CARRIER SERVICES

Idaho Transportation Department



06/15

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MOTOR CARRIER SERVICES MISSION

MISSION

Idaho's Motor Carrier Services staff is dedicated to providing our customers with excellent service and treating them with professionalism, dignity, and respect. Our goal is to reflect this spirit of service and professionalism in everything we do for you. Our personnel are some of the best in the business and we hope that you enjoy every contact with them. If you have suggestions for ways to improve any of our services, compliment the registration or permit specialists for their service, or if you are unhappy with the service you received from any Motor Carrier Service locations, we would like to hear from you by email at: cvs@itd.idaho.gov.

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The Division of Motor Vehicles will continue to search for ways to:

- Provide more flexible and responsive service
- Meet the public's mobility needs

GENERAL INFORMATION

The Division of Motor Vehicles is one division within the Idaho Transportation Department.

The Motor Carrier Services Section is within that division and consists of the following units:

• Permits - A centralized unit located in Boise which approves or denies the issuance of permits for vehicles and/or loads which exceed legal dimensions and weight. They also issue temporary permits for vehicles not registered for Idaho and vehicles that are registered for Idaho, but need to temporarily increase the registered weight. Temporary registration permits may be issued to residents and non-residents alike. Temporary weight increase permits may be issued to both resident and non-resident vehicles as long as they are currently registered for Idaho.

• Registrations - A centralized unit located in Boise, which provides services for vehicle registrations, specifically the International Registration Plan (IRP) for interstate operations and Full Fee for intrastate operation, the International Fuel Tax Agreement (IFTA), Heavy Vehicle Use Tax (HVUT), Unified Carrier Registration (UCR), Hazardous materials vehicle endorsements, Hazardous Waste permits, issuance and updates for USDOT numbers, and a variety of services for other agencies related to commercial vehicle registration.

The Ports of Entry Section is within that division and provides the following:

• Ports of Entry - They are located statewide and are comprised of uniformed inspectors who have a limited peace officer authority for commercial vehicle enforcement. The ports of entry are responsible for the operation of Idaho's fixed weigh station facilities (refer to Pages 67-72 for locations) and for roving ports of entry that set up on secondary and bypass routes utilizing portable weigh scales. They issue temporary permits for vehicles not registered for Idaho and temporary weight increase permits for vehicles that are currently registered for Idaho, but need to increase that registration. They also issue Hazardous Materials Endorsements and Hazardous Waste permits to vehicles. They issue annual overlegal permits for vehicles and/or loads which exceed legal dimensions and weight (see page 50 - 53). All ports of entry are able to register vehicles needing Full Fee registrations and some Ports of Entry are able to register vehicles needing IRP registrations.

TRUCKER'S CHECKLIST

While operating inside the state of Idaho, you, your vehicle, and its cargo must comply with local, state and federal laws, rules, policies and requirements. Although these may appear to either be the same or in conflict with each other, do not assume that one prevails over another.

To ensure compliance with the laws of the state of Idaho, consult the following "checklist," reference the associated section of this handbook, or telephone the appropriate Idaho agency if additional detail is required. The Permits and Registrations offices are open from 7:30 a.m. until 5:00 p.m. Monday through Friday. The Ports of Entry have varying hours of operations and their locations and contact numbers can be found on page 67-72.

Legal Width, Height, Length & Weight Information

Motor Carrier Services - Permits - (208) 334-8420 or (800) 662-7133

Overlegal Permits

Motor Carrier Services - Permits - (208) 334-8420 or (800) 662-7133

Diesel-Powered Vehicles and Dyed Fuel Requirements

Idaho State Tax Commission - (208) 334-7675

Commercial Vehicle Safety

Idaho State Police/Commercial Vehicle Safety – (208) 884-7220

Hazardous Materials Transportation

Idaho State Police/Commercial Vehicle Safety - (208) 884-7220

Out-of-Service Criteria, Driver Safety, Safety Inspections, Logbooks, Medical Requirements, Operating Authority

Idaho State Police/Commercial Vehicle Safety – (208) 884-7220 Federal Motor Carrier Safety Administration – (208) 334-1842

Commercial Driver's License

Driver Services - (208) 334-8736

Commercial & Non-Commercial Vehicle Registration (Full Fee & IRP), Fuel Tax (IFTA), Unified Carrier Registration (UCR), Hazardous Materials Endorsements & Hazardous Waste Permits, USDOT Issuance & Updates Motor Carrier Services - Registrations – (208) 334-8611

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Idaho Chain Law

Motor Carrier Services - Permits – (208) 334-8420 or (800) 662-7133 or see: Idaho Code 49-948 or see: 511.Idaho.gov

STARTING A NEW MOTOR CARRIER BUSINESS IN IDAHO

Idaho Department of Commerce - (208) 334-2470 Idaho Secretary of State – (208) 334-2300 Internal Revenue Service – (866) 816-2065 Idaho State Tax Commission – (208) 334-7660 Idaho Department of Labor – (208) 334-6100 Federal Motor Carrier Safety Administration – (208) 334-1842

Idaho State Police (CVS) – (208) 884-7220

REQUIREMENTS FOR DOING BUSINESS IN IDAHO

Federal Authority and Name

• USDOT number required and placed on side of vehicles [Federal Motor Carrier Safety Requirements, aka FMCSR 390.21]

Insurance

• Current Liability Insurance for the vehicle and for the company [FMCSR part 387]

Vehicle Registrations

- Vehicles must be registered for Idaho when working in Idaho. If the Commercial Vehicle is over 10,000 pounds (as defined as a Commercial motor vehicle in FMCSR 390.5 on page 40) and is in the state in the furtherance of their business, it is then required to license or to purchase Idaho temporary registration permits. All other vehicles through 26,000 pounds will be granted free flow.
- Register trucks for actual combined vehicle weight of power unit, trailer and load [Idaho Code 49-401A].
- Obtain all permits needed, including overlegal permits and hazardous materials endorsements for Idaho and, if operating interstate, federal hazardous materials endorsements [Idaho Code 49-1004, 49-2202, and 49-2203].
- File the annual Unified Carrier Registration (UCR) by the designated enforcement date.
- Obtain IFTA from your base jurisdiction or an Idaho temporary fuel permit if the vehicle is registered for more than 26,000 pounds propelled by diesel, propane or compressed, liquefied or natural gas [Idaho Code 63-2438].

Stopping at the Ports of Entry [Idaho Code 40-511]:

• All vehicles, or combinations of vehicles, with an actual or declared maximum gross weight of 26,001 lbs. or more, and all vehicles hauling hazardous materials and livestock with an actual or declared maximum gross weight of 10,001 lbs. or more, must stop at and clear each "open" Idaho Port of Entry.

REQUIREMENTS FOR DOING BUSINESS IN IDAHO CONT

Drivers

- Have the correct driver's license [Idaho Code 49-301 and 49-105, FMCSR 383.3 and 383.23].
- Have the correct endorsements on the driver's license [Idaho Code 49-105 and FMCSR 383.93].
- Secure Medical Certificates for drivers of vehicles over 10,000 GVWR, GCWR, GVW, or GCW [FMCSR 391.41 and 390.5 for definitions].
- Log Books as required FMCSR 395.1, 395.3, and 395.8.
- Be at least 21 years of age if operating a commercial vehicle interstate [FMCSR 391.11(b)(1)].
- Read and speak English [FMCSR 391.11(b)(2)].

Safety Equipment (not all-inclusive) Comply with FMCSR part 393 and Idaho Code Title 49 for safety equipment:

- fire extinguisher and emergency triangles
- reflective tape on sides and rear of trailer load
- annual vehicle inspection
- emergency breakaway switch on trailer (if over 3,000 pounds) [FMCSR] and trailers or semitrailers of more than 1,500 pounds unladen weight [Idaho Code]

- license plate light (rear)
- all lamps operable (day and night)
- brake lights & turn signals
- lamp or flag on projecting load that extends to the rear 4 feet or more
- 3 identification lights (front and rear if over 80 inches)
- battery box covers
- tires, wheels & mud flaps
- Proper load securement
- Seat belt
- horn

ONLINE SERVICES

Many of the services provided by Motor Carrier Services are available online.

To access the Internet online services, log on to <u>dmvonline.idaho.gov</u> or <u>trucking.idaho.gov</u>

If you need help navigating through the Internet screens you may call Motor Carrier Services – Registration at (208) 334-8611.

The following services are available online:

Annual Overlegal Permits	Full Fee Registration Renewals	IFTA (quarterly tax returns, decals, renewals)
Hazardous Materials Endorsements (Purchase & Lookup)	Temporary Trip Permits (registration – when not registered) (increasing current registration to carry a higher legal weight limit for reducible loads)	Driver's License Reinstatement Fee Payment (suspended drivers)
Drivers License Records Requests	Drivers License Status Check (free)	Full Fee & IRP Record Lookup
UCR		

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(separate website, www.ucr.in.gov)

TRUCK CLEARANCE PROCESS FOR PORT OF ENTRY (WEIGH STATIONS)

All vehicles, or combinations of vehicles, with a maximum gross weight or registered gross weight, or operated at a gross weight of 26,001 lbs. or more, and all vehicles hauling hazardous materials and livestock with a maximum gross weight of 10,001 lbs. or more, must stop at and clear each "open" Idaho Port of Entry. Loaded vehicles will proceed to the scales for weighing (see Pages 13-18 for weight limits).

Vehicles may be required to have their weight verified on the scale. Follow the directions on the posted signs and traffic signals at each Port of Entry.

Truckers who do not have Idaho permits or licenses, or who are found to be in violation, will be directed to park their vehicles outside the scale lane and return to the building. The Port of Entry Inspector will ask the driver to produce all appropriate licenses, permits, and other required paperwork.

Clearance procedures are as follows:

- Actual weight may be checked against the licensed weight of the vehicle. Axle, gross, and bridge weights will be monitored.
- Interstate trucks are required to display IFTA credentials or purchase a temporary fuel permit.
- It is a violation of federal and state law to have dyed fuel in the supply tank of a vehicle. All diesel-powered vehicles are subject to fuel sampling.
- Vehicles and drivers are subject to random equipment and logbook checks. Vehicles and/or operators found with a parked for repair violation (see Page 21) will be parked for repair.

WHAT IS A TRANSPONDER AND HOW CAN I GET ONE?

Why wait in line to get checked at a weigh station when these same checks can be done on the highway, without even slowing down?

Motor Carriers who participate in North American Preclearance and Safety System (NORPASS) are able to bypass weigh stations by electronically verifying a truck's legal weight, safety rating and credentials as the truck continues down the road at freeway speeds. If all is in order, they get a green light signal in the cab, and they just keep going. No more rolling up the ramp: no more waiting in line or wasted time.

NORPASS, Inc. is a not-for-profit partnership of state agencies and the motor carrier industry dedicated to promoting safe and efficient trucking throughout North America. To learn more on NORPASS please visit www.norpass.org.

There are no fees for participating in NORPASS. This means no annual fees; no fees for green lights; no fee ever.

Carriers who register in NORPASS receive a small transponder to mount on the windshield of the truck. As the truck approaches a NORPASS weigh station, a roadside reader reads the transponder. A computer at the weigh station looks up the truck and makes sure the credentials are okay.

Weigh-In-Motion equipment verifies that the truck's weight is within legal limits and if everything checks out okay, a second roadside reader will send a "bypass" message to the transponder and the transponder will give a green light signal to the driver. A green light means the driver can bypass the weigh station. If a problem is detected, the transponder will give the driver a red light signal. That indicates that the driver must pull through the weigh station.

The system also has a random sampling feature, so any participating truck can expect to receive an occasional red light.

WHAT IS A TRANSPONDER AND HOW CAN I GET ONE? CONT.

Alaska, British Columbia, Connecticut, Idaho (East Boise, Lewiston & Huetter Ports of Entry), New York, Quebec, South Dakota and Washington are members of the NORPASS partnership. NORPASS transponders are compatible with the Oregon Green Light Program, PREPASS (<u>www.prepass.com</u>) and BEST PASS Program (<u>www.bestpass.org</u>). Oregon Green Light Program and Best Pass transponders allow NORPASS states to use their transponders in the NORPASS system.

The following options are available to obtain a transponder:

- For Idaho intra-state operators only, contact Renee' Becker at (208) 334-8688 or <u>IdahoTransponder@itd.idaho.gov</u> to obtain an application.
- For interstate operators that regularly stop at Oregon weigh stations contact <u>www.oregon.gov/ODOT/MCT/GREEN.shtml</u>
- All others please contact the NORPASS Western Service Center at (888) 877-8567 or <u>www.civisn.wsdot.wa.gov</u>.



This "Telematics" version is currently being issued by Idaho.



This "Mark IV" version is currently in use in many vehicles but is no longer being issued by Idaho.

LEGAL WEIGHTS AND DIMENSIONS

Legal Dimensions (NOTE: See OVERLEGAL PERMIT CONDITIONS MANUAL, for vehicles exceeding legal dimensions.) Width 8 ft. 6 in.

Width	8 ft. 6 m.
Height	14 ft.
Length	
Single Motor Vehicle	45 ft
Trailer or Semitrailer (other than National Network)*	48 ft.
Trailer or Semitrailer (National Network)*	53 ft.
Motor Vehicle and One or More Trailers (except as noted*)	75 ft.
Double Trailers (other than National Network)*	61 ft. of trailers or 75 ft. overall
Double Trailers (National Network)*	68 ft. of trailers
Dromedary Tractor (Stinger Steered)	75 ft.
Dromedary Tractor (Non-stinger Steered)	65 ft.
Auto or Boat Transporter (Stinger Steered)	75 ft.
Auto or Boat Transporter (Non-stinger Steered)	65 ft.
Saddlemount Combinations (National Network)*	97 ft.
Saddlemount Combinations (other than National Network)	75 ft.

*(See the extra length map at http://www.itd.idaho.gov/dmv/poe/documents/extra.pdf for the national and non-national networks)

Overhang

Front of Vehicle	4 ft.
From the End of the Vehicle	10 ft.
Combined Front and Rear Overhang of Auto or Boat Transporter	7 ft.

HOW TO DETERMINE ALLOWABLE LEGAL WEIGHT

Gross legal weight is determined by using the Federal Bridge Formula, but with some limits. (A chart of the Bridge Formula is included in this section beginning on Page 14). The total gross weight allowed under the Bridge Formula is 105,500 lbs., but the weight must be distributed on all axles so that no single axle exceeds 20,000 lbs., no tandem axle exceeds its allowed weight or groups of axles (inner bridges) exceed their allowed weight.

The maximum weight limits are:

Steer Axle	The weight of the steer axle is determined by the manufacturer's rating of the tire as well as the axle. These limits are marked on the sidewall of the tire and the certification sticker on the door jam and shall not exceed the manufacturer's load rating or 20,000 lbs whichever is less. The maximum allowable load for any vehicle tire other than on the steer axle operated on the highway shall not exceed 600 lbs. per inch width of tire, except tires on vehicles manufactured prior to July 1, 1987, which shall not exceed 800 lbs. per inch width of tire. Pounds per inch width of tire can never be used to exceed legal axle weight.
Single Axle	20,000 lbs.
Tandem Axles	34,000 lbs. (Federal Interstate System) (see bridge formula 49-1001(1) 37,800 lbs. (When Gross Weight does not exceed 79,000 lbs on the interstate with exempt commodities – logs, pulpwood, stull, poles or piling; ores, concentrates, sand & gravel, and aggregates thereof, in bulk; unprocessed agricultural products, including livestock.) (see bridge formula 49-1001(2) 37,800 lbs. (Non-Interstate System, gross weight does not exceed 80,000 lbs.) (see bridge formula 49-1001(9)

Maximum Weight Without Excess Weight Permit On All Highways	80,000 lbs.
Maximum Weight With Excess Weight Permit On All Highways	105,500 lbs. (reducible loads only)
Maximum Weight on Designated Secondary Highways With Permit	129,000 lbs. (reducible loads only)

DISTA	ANCE IN FEET BETV	WEEN FIRST AND LAS	T AXLE OF ANY GROU	JP OF CONSECUTIVE	AXLES			
FT	2 AXLES	3 AXLES	4 AXLES	5 AXLES	6 AXLES	7 AXLES	8 AXLES	9 AXLES
4	34,000							
5	34,000							
6	34,000							
7	34,000							
8	34,000							
8+	38,000	42,000						
9	39,000	42,500						
10	40,000	43,500						
11		44,000						
12		45,000	50,000					
13		45,500	50,500					
14		46,500	51,500					
15		47,000	52,000					
16		48,000	52,500	58,000				
17		48,500	53,500	58,500				
18		49,500	54,000	59,000				
19		50,000	54,500	60,000				
20		51,000	55,500	60,500	66,000			
21		51,500	56,000	61,000	66,500			
22		52,500	56,500	61,500	67,000			
23		53,000	57,500	62,500	68,000			
24		54,000	58,000	63,000	68,500	74,000		
25		54,500	58,500	63,500	69,000	74,500		
26		55,500	59,500	64,000	69,500	75,000		
27		56,000	60,000	65,000	70,000	75,500		
28		57,000	60,500	65,500	71,000	76,500	82,000	
29		57,500	61,500	66,000	71,500	77,000	82,500	
30		58,500	62,000	66,500	72,000	77,500	83,000	
31		59,000	62,500	67,500	72,500	78,000	83,500	
32		60,000	63,500	68,000	73,000	78,500	84,500	90,000

Bridge Formula Chart 49-1001(1) - Interstate

FT	2 AXLES	3 AXLES	4 AXLES	5 AXLES	6 AXLES	7 AXLES	8 AXLES	9 AXLES
33			64,000	68,500	74,000	79,000	85,500	90,500
34			64,500	69,000	74,500	80,000	85,500	91,000
35			65,500	70,000	75,000	80,500	86,000	91,500
36			68,000	70,500	75,500	81,000	86,500	92,000
37			68,000	71,000	76,000	81,500	87,000	93,000
38			68,000	71,500	77,000	82,000	87,500	93,500
39			68,000	72,500	77,500	82,500	88,500	94,000
40			68,500	73,000	78,000	83,500	89,000	94,500
41			69,500	73,500	78,500	84,000	89,500	95,000
42			70,000	74,000	79,000	84,500	90,000	95,500
43			70,500	75,000	80,000	85,000	90,500	96,000
44			71,500	75,500	80,500	85,500	91,000	96,500
45			72,000	76,000	81,000	86,000	91,500	97,500
46			72,500	76,500	81,500	87,000	92,500	98,000
47			73,500	77,500	82,000	87,500	93,000	98,500
48			74,000	78,000	83,000	88,000	93,500	99,000
49			74,500	78,500	83,500	88,500	94,000	99,500
50			75,500	79,000	84,000	89,000	94,500	100,000
51			76,000	80,000	84,500	89,500	95,000	100,500
52			76,500	80,500	85,000	90,500	95,500	101,000
53			77,500	81,000	86,000	91,000	96,500	102,000
54			78,000	81,500	86,500	91,500	97,000	102,500
55			78,500	82,500	87,000	92,000	97,500	103,000
56			79,500	83,000	87,500	92,500	98,000	103,500
57			80,000	83,500	88,000	93,000	98,500	104,000
58				84,000	89,000	94,000	99,000	104,500
59				85,000	89,500	94,500	99,500	105,000
60				85,500	90,000	95,000	100,500	105,500
61				86,000	90,500	95,500	101,000	105,500
62				87,000	91,000	96,000	101,500	105,500
63				87,500	92,000	96,500	102,000	105,500
64				88,000	92,500	97,500	102,500	105,500

FT	2 AXLES	3 AXLES	4 AXLES	5 AXLES	6 AXLES	7 AXLES	8 AXLES	9 AXLES
65				88,500	93,000	98,000	103,000	105,500
66				89,500	93,500	98,500	103,500	105,500
67				90,000	94,000	99,000	104,500	105,500
68				90,500	95,000	99,500	105,000	105,500
69				91,000	95,500	100,000	105,500	105,500
70				92,000	96,000	101,000	105,500	105,500
71				92,500	96,500	101,500	105,500	105,500
72				93,000	97,000	102,000	105,500	105,500
73				93,500	98,000	102,500	105,500	105,500
74				94,500	98,500	103,000	105,500	105,500
75				95,000	99,000	103,500	105,500	105,500
76				95,500	99,500	104,500	105,500	105,500
77				96,000	100,000	105,000	105,500	105,500
78				97,000	101,000	105,500	105,500	105,500
79				97,500	101,500	105,500	101,500	101,500
80				98,000	102,000	105,500	105,500	105,500
81				98,500	102,500	105,500	105,500	105,500
82				99,000	103,000	105,500	105,500	105,500
83				100,000	104,000	105,500	105,500	105,500
84					104,500	105,500	105,500	105,500
85					105,000	105,500	105,500	105,500
86+					105,500	105,500	105,500	105,500

If permitted to haul weights above 105,500 lbs. Up to 129,000 lbs. on designated non-interstate routes see weight chart at http://www.itd.idaho.gov/dmv/cvs/129K/RoutesApproved_129k.pdf

Distance in feet between first and last axle of any group of consecutive axles	Vehicles with three or four axles	Vehicles with five or more axles	Distance in feet between first and last axle of any group of consecutive axles	Vehicles with three or four axles	Vehicles with five or more axles
3 THRU 12	37,800	37,800	28	66,000	70,950
13	56,470	56,470	29	66,000	71,500
14	57,490	57,490	30	66,000	72,050
15	59,400	59,400	31		72,600
16	60,610	60,610	32		73,150
17	61,820	61,820	33		73,700
18	63,140	63,140	34		74,250
19	64,350	64,350	35		74,800
20	65,450	65,450	36		75,350
21	66,000	66,330	37		75,900
22	66,000	67,250	38		76,450
23	66,000	67,880	39		77,000
24	66,000	68,510	40		77,550
25	66,000	69,150	41		78,100
26	66,000	69,770	42		78,650
27	66,000	70,400	43+		79,000

Bridge Formula Chart 49-1001 (2) – Interstate Hauling Exempt Commodities

Distance in feet between first and last axle of any group of consecutive axles		Vehicles with five or more axles	Distance in feet between first and last axle of any group of consecutive axles	Vehicles with three or four axles	Vehicles with five or more axles		
3 THRU 12	37,800	37,800	28	66,000	70,950		
13	56,470	56,470	29	66,000	71,500		
14	57,490	57,490	30	66,000	72,050		
15	59,400	59,400	31		72,600		
16	60,610	60,610	32		73,150		
17	61,820	61,820	33		73,700		
18	63,140	63,140	34		74,250		
19	64,350	64,350	35		74,800		
20	65,450	65,450	36		75,350		
21	66,000	66,330	37		75,900		
22	66,000	67,250	38		76,450		
23	66,000	67,880	39		77,000		
24	66,000	68,510	40		77,550		
25	66,000	69,150	41		78,100		
26	66,000	69,770	42		78,650		
27	66,000	70,400	43+		80,000		

SEASONAL WEIGHT RESTRICTIONS

During the spring, when warmer temperatures cause the road surface to break up and generally deteriorate, the highways most affected are restricted to lower axle weights and speed restrictions.

The District will sign and mark affected state highways the day before the weight and/ or speed restrictions are in effect. The weight and/or speed restrictions will be enforced the day after the Districts sign and mark the state highway.

On those sections of highways which are posted for legal weight, or to less than legal weight, trucks and buses weighing 10,000 pounds or more will be restricted to 30 mph in critical areas. Speed zones will be marked with red and yellow markers. A red marker will mean speed is restricted to 30 mph and a yellow marker will mean that legal speed can be resumed.

For information on operating restrictions for state highways posted for spring breakup limits or to check on a route of travel for construction restrictions etc., go to <u>511.Idaho.gov</u> and the trucking page.

It is important for the trucking industry to cooperate and comply with the load and speed limits. If compliance with the load and speed limits are adhered to, the need for future, more restrictive, limits may be alleviated. Excessive violations may lead to implementation of more restrictive limits.

CHAIN LAW

Idaho does have a chain law, which can be found in Idaho Code, section 49-948. It currently only applies to the following passes in Idaho, Lolo on US-12, Look Out and 4th of July on I-90.

WEIGHT TOLERANCES

THERE ARE NO ENFORCEMENT TOLERANCES.

WEIGHT ENFORCEMENT GUIDELINES

All violators found exceeding legal weight laws by any amount shall be advised and appropriate compliance action taken.

Issuance of Travel Authorizations

Vehicles, which exceed legal maximum weight by 2,000 lbs. on a single axle or 7% on any combination of axles, will be required to either purchase a travel authorization or offload to another vehicle at the point of contact. Vehicles, which exceed legal maximum weight by 15% on any single axle or combination of axles, are required to offload all excess commodities at the point of contact. No cargo can be unloaded onto Ports of Entry property or highway right-of-way.

OUT-OF-SERVICE/PARKED FOR REPAIR CRITERIA

The Idaho State Police Commercial Vehicle Safety Unit and Ports of Entry Inspectors work jointly and are trained to perform inspections of vehicles and equipment, and to check drivers' credentials. While you are stopped at a Port of Entry or roadside inspection site, your vehicle may receive a safety inspection. Brakes, tires, exhaust systems, coupling devices and turn signals are some, but not all, of the equipment which must meet requirements of the North American Driver/Vehicle Inspection Criteria established by the Commercial Vehicle Safety Alliance (CVSA). These regulations also apply to the truck driver. Some of the requirements for the driver include a Commercial Driver's License (CDL), medical certificate, and a record of hours worked (logbook). If the equipment (or driver) fails to meet the requirements of the Out-of-Service/Parked for Repair Criteria, the vehicle shall not proceed until the requirements have been met. A citation may also be issued.

If the USDOT number is placed out-of-service for imminent hazard violations or failure of the driver, vehicle and/or motor carrier to comply with the federal interstate trucking requirements, the Idaho IRP vehicle registration(s) will be revoked and the license plate(s) must be returned to Motor Carrier Services - Registrations immediately. The vehicle(s) may be re-registered (including payment of registration fees) once the out-of-service order is lifted.

Contact Driver Services at (208) 334-8736 for Commercial Driver's License information.

Contact Idaho State Police Commercial Vehicle Safety at (208) 884-7220 for logbook and medical requirements and driver safety information or visit their website at isp.state.id.us

Contact Motor Carrier Services - Registrations at (208) 334-8611 for re-registration of revoked IRP vehicles.

SAFETY

Regulations governing equipment, cargo handling, driver qualification, daily log requirements, and limitations on drivers' working hours must be followed. In addition, there are regulations on reporting accidents, inspection and maintenance (including annual/periodic inspections), and transporting hazardous materials. The driver and carrier should be aware of and comply with the regulations found in the Federal Motor Carrier Safety and Hazardous Materials Regulations, which is adhered to by Idaho.

Safety Inspections

CVSA safety inspections are performed by Idaho State Police/Commercial Vehicle Safety and safety inspections of a lesser degree are performed by Ports of Entry personnel on the roadside and at ports of entry.

A copy of the regulations can be obtained from:

Idaho Trucking Association	or	Superintendent of Documents	or	Federal Motor Carrier Safety Admin
P.O. Box 4549		U.S. Government Printing Office		http://www.fmcsa.dot.gov
Boise, ID 83711		Washington, D.C. 20402		
(208) 342-3521		-		
idtrucking.org				

DRIVER QUALIFICATIONS

Minimum Qualifications

A driver must:

- be at least 18 years old; 21 years old if driving interstate; and
- have a valid Commercial Driver's License (Class A, B or C) or a valid Class D Driver's License, depending on the size of the vehicle and types of loads being hauled. Endorsements may be required.

A driver may have to meet other requirements, such as medical certificate of health (DOT medical card), drug and alcohol testing, etc., depending on types of loads being hauled or whether the driver is traveling interstate or intrastate.

Commercial Driver's License (CDL)

A CDL is required if you operate a:

- combination vehicle with a manufacturer's gross combination weight rating (GCWR) of 26,001 lbs. or more, provided that the manufacturer's gross vehicle weight rating (GVWR) of the towed unit is greater than 10,000 lbs.;
- single vehicle with a GVWR of 26,001 lbs. or more;
- vehicle designed to transport 16 or more persons (including the driver);
- vehicle of any size carrying hazardous materials in quantities large enough to require placards.

DRIVER QUALIFICATIONS CONTINUED

A Class D Driver's License is required for all other vehicles.

CDL Exemptions

Those exempted from CDL requirements may include drivers of recreational, military, and emergency vehicles; and some farm vehicles not used for hire if driven within 150 air-miles of the farm.

CDL Tests

Drivers must pass written and skills (vehicle inspection, basic control skills, and driving) tests.

CDL Endorsements/Restrictions

CDL endorsements are based on vehicle types or the types of loads being transported: double/triple trailers, hazardous materials, tank vehicles, buses and school buses. Your license will have a restriction for driving only vehicles without air brakes unless you pass an airbrakes exam and skills test in a vehicle equipped with air brakes. You will receive a restriction if you test in a commercial vehicle with an automatic transmission, or in a Class A vehicle that is not a tractor trailer.

For more information: itd.idaho.gov/dmv/driverservices/cdl.htm

DYED FUEL

Colored or dyed diesel fuel is fuel that has not been taxed as a motor fuel. When you fill your truck at a truck stop or service station, the fees charged at the pump include both federal and state tax.

Diesel fuel, which is supplied for use in construction equipment, farm machinery, and other equipment that is not designed for highway transport, is dyed to indicate that no taxes have been paid on the fuel. Some exceptions allow equipment that is used on a construction site or farm machinery to operate with dyed fuel. This equipment is called "special mobile" equipment or "SM" equipment. Dyed fuel can also be used for home heating, and small equipment such as welders and refrigeration units on "reefer" trailers.

Random sampling of fuel tanks can be conducted as part of the truck checks conducted at Ports of Entry and on the open road. When a sample of fuel is found to be not clear or is obviously dyed, the officer may issue a citation for illegally using dyed (untaxed) fuel.

COMMERCIAL VEHICLE REGISTRATION

County Assessors register:

- Idaho based commercial vehicles of 26,000 lbs. or less gross weight that operate intrastate within Idaho; and
- Idaho based farm vehicles of 60,000 lbs. or less gross weight; and
- Idaho based commercial vehicles up to 60,000 pounds. (not all county offices have this available)
- The Idaho Transportation Department, Motor Carrier Services Registration, 3311 W. State St., Boise, ID 83703 registers:
- commercial vehicles over 8,000 lbs. that operate intrastate within Idaho; and
- farm vehicles over 60,000 lbs; and
- interstate vehicles (IRP) for any weight.
- overlegal permit(s) may be required when a vehicle hauling reducible loads exceeds 80,000 pounds on the interstate or a vehicle and/or load that is non-reducible exceeds legal axle weights or 80,000 pounds. All vehicles and/or loads exceeding the legal width, height and length limits listed in Idaho Code 49-1010 may also require overlegal permits. Contact Permits at (800) 662-7133 (in Idaho only) or (208) 334-8420 for overlegal permit requirements for your specific operations.

Idaho Full Fee

Full Fee is a motor carrier registration for which Idaho's "full" registration fees are charged, on a January-through-December basis, in accordance with Idaho Code 49-434. (Note: Effective January 1, 2016, carriers will have the option to stagger the Full Fee expiration date.) Fees are reduced by 1/12 monthly for power units licensed later in the calendar year. Full Fee registration fees for vehicles over 60,000 lbs are based on the per-vehicle mileage for the reporting period of July 1 through June 30, with June 30 occurring in the previous calendar year.

Non-Idaho-based carriers may choose to fully register vehicles to operate in Idaho in lieu of IRP registration from their base jurisdiction or purchasing temporary permits.

Idaho farm vehicles 60,000 lbs. or less must be licensed at the county assessor's office. Idaho farm vehicles over 60,000 lbs. must be licensed through the Motor Carrier Services - Registration.

Submitting Paperwork

Applications to register vehicles for Idaho only (Full Fee) can be completed at a Port of Entry, at the county licensing office in Salmon and Council, or they may be mailed, emailed, faxed or brought to the Motor Carrier Services – Registration Counter.

Be sure to submit all applicable paperwork, which may include the following:

- Full Fee Application for Registration or change request.
- Copy of title or title application for newly-acquired vehicles. In most cases, vehicles can be issued a Temporary Vehicle Clearance with a Bill of Sale if the title paperwork cannot be processed immediately.
- Federal Heavy Vehicle Use Tax (HVUT) proof of filing or the completed filing for Motor Carrier Services Registration to forward to the Internal Revenue Service (checks must be payable to "U.S. Treasury.") for vehicles in the taxable category.
- Submit fees with the application forms. You may call to find out the total amount due. Do not combine registration fees with fees for any other agency or for another account number.
- Form E Insurance Certificate must be on file with Motor Carrier Services Registration for carriers hauling intrastate, for-hire, nonexempt commodities.

Mileage Requirements

When licensing Full Fee power units over 60,000 pounds, the registration fees are based on mileage driven during the previous July 1 through June 30, with June 30 occurring in the previous calendar year.

If the vehicle did not have actual mileage during the preceding July 1 through June 30 mileage may be estimated according to the Full Fee Mileage Guidelines form which must accompany the Full Fee Application for Registration.

Renewals

Courtesy post card renewal reminders are mailed approximately three months prior to the current expiration date. The best way to renew is online. You may also print the renewal report from the online site to renew by mail, at a Port of Entry or the Motor Carrier Services Customer Service Counter. If renewing by mail, allow a minimum of two (2) weeks processing time to ensure your credentials are returned before the expiration date. If renewing in person at the Motor Carrier Services – Registration Counter or at a Port of Entry, the renewal may not be processed while you wait.

Read the renewal instructions and use the checklist to be sure paperwork can be processed the first time through. Call our office if you have any questions. Vehicles not displaying current credentials are subject to enforcement at the roadside, including citation.

On-Line Renewals

The Motor Carrier Services - Registrations has Internet renewal service for Full Fee vehicles. With this service, vehicles can be renewed quickly and easily and payment can be made by credit card, electronic check, or by setting up a subscriber account with Access Idaho. Identification for vehicles renewed online will be mailed by Motor Carrier Services – Registrations within a few days of the transaction.

If a Full Fee vehicle is expired or close to expiration, a Temporary Vehicle Clearance (TVC) may be printed out at no charge when renewing online. There is an \$18 fee for TVCs issued by our office.

To renew vehicles over 54,000 pounds online, proof of filing of the Federal Form 2290, Heavy Vehicle Use Tax must be provided to Motor Carrier Services - Registrations ahead of time. Proof may be faxed to 208-334-2006 or emailed to <u>cvs@itd.idaho.gov</u>. Include a request to update the account for online renewal.

Trailers

There are three (3) options for licensing trailers in Idaho. The Full Fee Application for Registration should be clearly marked to indicate the option that is chosen. Trailers pulled by IRP-registered power units are also registered through the Full Fee program.

- 1. One-year annual. The registration expires December 31 each year.
- 2. One-year staggered. The registration may expire any month of the calendar year, generally coinciding with the expiration date of your power units.
- North America Permanent Trailer Plate Carriers choosing the permanent option pay the permanent registration fee (\$99.00, plus \$4.00 administrative fee and \$3.00 plate fee), and obtain a plate and registration with no expiration. This eliminates the need to register the trailer each year. Validation stickers are not issued with the permanent plate.
 - a. The North America permanent trailer plate is also available to non-Idaho based carriers. Proof of title in your base jurisdiction is required at the time of application and periodic verification of ownership is required to maintain active registration status.
 - b. Business Logo Plate you can order permanent trailer plates with your business logo on them, subject to approval by ITD. Advertise your business to everyone who follows behind you on the highway! There are additional upfront programming costs involved. Call (208) 334-8611 for details.
 - c. Sample Plates samples of both of the above plates are available for purchase.

A Full Fee Application for Registration must be completed, listing all vehicle information for each power unit and trailer to be licensed for Idaho only. North American Permanent Trailer Plate Application must be submitted for non-Idaho based applicants.

Changes to existing Full Fee registrations can be requested by mail, phone, fax or e-mail. Contact Motor Carrier Services – Registrations if you need assistance in determining the correct fees.

Free Flow (Reciprocity) Agreements

Idaho has free-flow (reciprocity) agreements with several jurisdictions for qualifying farm vehicles. The terms "reciprocity" and "free flow" are often used synonymously. However, the IRP is a "reciprocity" agreement that does not necessarily constitute "free flow."Idaho will allow qualifying farm vehicles from the states listed below to come into or pass thru Idaho without needing to fully or temporarily register. The other states will treat Idaho based qualifying farm vehicles in the same manner. All other fees and requirements (such as fuel permitting and overlegal permits) are not waived.

- Montana Agreement: Montana INTERSTATE farm vehicles have registration free flow through 105,500 lbs Montana grants reciprocity to Idaho INTERSTATE farm vehicles regardless of weight
- ♦ Oregon Agreement: Oregon INTERSTATE farm vehicles have registration free flow through 105,500 lbs Oregon INTRASTATE farm vehicles have registration free flow through 105,500 lbs but only within 50 miles of the Oregon/Idaho Border

NOTE: Idaho farmers operating in Oregon must provide an annual "Farm" certification for an exemption from weight distance taxes.

- Utah Agreement: Utah INTERSTATE farm vehicles have registration free flow through 80,000 lbs.
- ♦ Washington Agreement: Washington INTERSTATE farm vehicles have registration free flow through 105,500 lbs Washington INTRASTATE farm vehicles have registration free flow through 105,500 lbs, but only within 50 miles of the Washington/Idaho Border

Interstate – traveling through Idaho Intrastate – traveling in and out of Idaho

IDAHO FEE SCHEDULE FOR IDAHO BASED CARRIERS - PART II Effective July 1, 2015

12	11	10	9	8	7	6	5	4	3	2	1
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC
\$ 25	\$ 23	\$21	\$ 19	\$ 17	\$ 15	\$ 12	\$ 10	\$ ⁸	\$ 6	\$ 4	\$ 2

The above fees will be charged in addition to the fees listed in the Idaho Fee Schedule Part I starting on the next page.

WEIGHT	Jan - 12	Feb - 11	Mar - 10	Apr - 9	May - 8	Jun – 7	Jul - 6	Aug - 5	Sep - 4	Oct - 3	Nov - 2	Dec - 1
TRAILERS	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
00,000 - 16,000	\$48.00	\$44	\$40	\$36	\$32	\$28	\$24	\$20	\$16	\$12	\$8	\$5
16,001 - 26,000	\$143.40	\$131	\$120	\$108	\$96	\$84	\$72	\$60	\$48	\$36	\$24	\$12
26,001 - 30,000	\$223.80	\$205	\$187	\$168	\$149	\$131	\$112	\$93	\$75	\$56	\$37	\$19
30,001 - 40,000	\$291.60	\$267	\$243	\$219	\$194	\$170	\$146	\$122	\$97	\$73	\$49	\$24
40,001 - 50,000	\$360.00	\$330	\$300	\$270	\$240	\$210	\$180	\$150	\$120	\$90	\$60	\$30
50,001 - 60,000	\$515.40	\$472	\$430	\$387	\$344	\$301	\$258	\$215	\$172	\$129	\$86	\$43
*62 – 106 FLAT	\$255.00	\$255	\$255	\$255	\$255	\$255	\$255	\$255	\$255	\$255	\$255	\$255
62,000 tier 1	\$223.00	\$204	\$186	\$167	\$149	\$130	\$112	\$93	\$74	\$56	\$37	\$19
62,000 tier 2	\$511.00	\$468	\$426	\$383	\$341	\$298	\$256	\$213	\$170	\$128	\$85	\$43
62,000 tier 3	\$789.00	\$723	\$658	\$592	\$526	\$460	\$395	\$329	\$263	\$197	\$132	\$66
62,000 tier 4	\$1,068.00	\$979	\$890	\$801	\$712	\$623	\$534	\$445	\$356	\$267	\$178	\$89
62,000 tier 5	\$1,560.00	\$1,430	\$1,300	\$1,170	\$1,040	\$910	\$780	\$650	\$520	\$390	\$260	\$130
64,000 tier 1	\$251.00	\$230	\$209	\$188	\$167	\$146	\$126	\$105	\$84	\$63	\$42	\$21
64,000 tier 2	\$576.00	\$528	\$480	\$432	\$384	\$336	\$288	\$240	\$192	\$144	\$96	\$48
64,000 tier 3	\$890.00	\$816	\$742	\$668	\$593	\$519	\$445	\$371	\$297	\$223	\$148	\$74
64,000 tier 4	\$1,205.00	\$1,105	\$1,004	\$904	\$803	\$703	\$603	\$502	\$402	\$301	\$201	\$100
64,000 tier 5	\$1,760.00	\$1,613	\$1,467	\$1,320	\$1,173	\$1,027	\$880	\$733	\$587	\$440	\$293	\$147
66,000 tier 1	\$280.00	\$257	\$233	\$210	\$187	\$163	\$140	\$117	\$93	\$70	\$47	\$23
66,000 tier 2	\$642.00	\$589	\$535	\$482	\$428	\$375	\$321	\$268	\$214	\$161	\$107	\$54
66,000 tier 3	\$992.00	\$909	\$827	\$744	\$661	\$579	\$496	\$413	\$331	\$248	\$165	\$83
66,000 tier 4	\$1,342.00	\$1,230	\$1,118	\$1,007	\$895	\$783	\$671	\$559	\$447	\$336	\$224	\$112
66,000 tier 5	\$1,960.00	\$1,797	\$1,633	\$1,470	\$1,307	\$1,143	\$980	\$817	\$653	\$490	\$327	\$163

IDAHO FEE SCHEDULE FOR IDAHO-BASED CARRIERS – PART I

Tiers (miles):1: 1-7,500; 2: 7,501-20,000; 3: 20,001-35,000; 4: 35,001-50,000; 5: Over 50,000

FLAT: 1 - 2,499 (Full Fee Actual Mileage Only)

WEIGHT	Jan - 12	Feb - 11	Mar - 10	Apr - 9	May - 8	Jun – 7	Jul - 6	Aug - 5	Sep - 4	Oct - 3	Nov - 2	Dec - 1
68,000 tier 1	\$309.00	\$283	\$258	\$232	\$206	\$180	\$155	\$129	\$103	\$77	\$52	\$26
68,000 tier 2	\$707.00	\$648	\$589	\$530	\$471	\$412	\$354	\$295	\$236	\$177	\$118	\$59
68,000 tier 3	\$1,093.00	\$1,002	\$911	\$820	\$729	\$638	\$547	\$455	\$364	\$273	\$182	\$91
68,000 tier 4	\$1,479.00	\$1,356	\$1,233	\$1,109	\$986	\$863	\$740	\$616	\$493	\$370	\$247	\$123
68,000 tier 5	\$2,160.00	\$1,980	\$1,800	\$1,620	\$1,440	\$1,260	\$1,080	\$900	\$720	\$540	\$360	\$180
70,000 tier 1	\$337.00	\$309	\$281	\$253	\$225	\$197	\$169	\$140	\$112	\$84	\$56	\$28
70,000 tier 2	\$773.00	\$709	\$644	\$580	\$515	\$451	\$387	\$322	\$258	\$193	\$129	\$64
70,000 tier 3	\$1,194.00	\$1,095	\$995	\$896	\$796	\$697	\$597	\$498	\$398	\$299	\$199	\$100
70,000 tier 4	\$1,615.00	\$1,480	\$1,346	\$1,211	\$1,077	\$942	\$808	\$673	\$538	\$404	\$269	\$135
70,000 tier 5	\$2,360.00	\$2,163	\$1,967	\$1,770	\$1,573	\$1,377	\$1,180	\$983	\$787	\$590	\$393	\$197
72,000 tier 1	\$366.00	\$336	\$305	\$275	\$244	\$214	\$183	\$153	\$122	\$92	\$61	\$31
72,000 tier 2	\$838.00	\$768	\$698	\$629	\$559	\$489	\$419	\$349	\$279	\$210	\$140	\$70
72,000 tier 3	\$1,295.00	\$1,187	\$1,079	\$971	\$863	\$755	\$648	\$540	\$432	\$324	\$216	\$108
72,000 tier 4	\$1,752.00	\$1,606	\$1,460	\$1,314	\$1,168	\$1,022	\$876	\$730	\$584	\$438	\$292	\$146
72,000 tier 5	\$2,560.00	\$2,347	\$2,133	\$1,920	\$1,707	\$1,493	\$1,280	\$1,067	\$853	\$640	\$427	\$213
74,000 tier 1	\$394.00	\$361	\$328	\$296	\$263	\$230	\$197	\$164	\$131	\$99	\$66	\$33
74,000 tier 2	\$904.00	\$829	\$753	\$678	\$603	\$527	\$452	\$377	\$301	\$226	\$151	\$75
74,000 tier 3	\$1,396.00	\$1,280	\$1,163	\$1,047	\$931	\$814	\$698	\$582	\$465	\$349	\$233	\$116
74,000 tier 4	\$1,889.00	\$1,732	\$1,574	\$1,417	\$1,259	\$1,102	\$945	\$787	\$630	\$472	\$315	\$157
74,000 tier 5	\$2,760.00	\$2,530	\$2,300	\$2,070	\$1,840	\$1,610	\$1,380	\$1,150	\$920	\$690	\$460	\$230
76,000 tier 1	\$423.00	\$388	\$353	\$317	\$282	\$247	\$212	\$176	\$141	\$106	\$71	\$35
76,000 tier 2	\$969.00	\$888	\$808	\$727	\$646	\$565	\$485	\$404	\$323	\$242	\$162	\$81
76,000 tier 3	\$1,498.00	\$1,373	\$1,248	\$1,124	\$999	\$874	\$749	\$624	\$499	\$375	\$250	\$125
76,000 tier 4	\$2,026.00	\$1,857	\$1,688	\$1,520	\$1,351	\$1,182	\$1,013	\$844	\$675	\$507	\$338	\$169
76,000 tier 5	\$2,960.00	\$2,713	\$2,467	\$2,220	\$1,973	\$1,727	\$1,480	\$1,233	\$987	\$740	\$493	\$247

WEIGHT	Jan - 12	Feb - 11	Mar - 10	Apr - 9	May - 8	Jun – 7	Jul - 6	Aug - 5	Sep - 4	Oct - 3	Nov - 2	Dec - 1
78,000 tier 1	\$451.00	\$413	\$376	\$338	\$301	\$263	\$226	\$188	\$150	\$113	\$75	\$38
78,000 tier 2	\$1,035.00	\$949	\$863	\$776	\$690	\$604	\$518	\$431	\$345	\$259	\$173	\$86
78,000 tier 3	\$1,599.00	\$1,466	\$1,333	\$1,199	\$1,066	\$933	\$800	\$666	\$533	\$400	\$267	\$133
78,000 tier 4	\$2,163.00	\$1,983	\$1,803	\$1,622	\$1,442	\$1,262	\$1,082	\$901	\$721	\$541	\$361	\$180
78,000 tier 5	\$3,160.00	\$2,897	\$2,633	\$2,370	\$2,107	\$1,843	\$1,580	\$1,317	\$1,053	\$790	\$527	\$263
80,000 tier 1	\$480.00	\$440	\$400	\$360	\$320	\$280	\$240	\$200	\$160	\$120	\$80	\$40
80,000 tier 2	\$1,100.00	\$1,008	\$917	\$825	\$733	\$642	\$550	\$458	\$367	\$275	\$183	\$92
80,000 tier 3	\$1,700.00	\$1,558	\$1,417	\$1,275	\$1,133	\$992	\$850	\$708	\$567	\$425	\$283	\$142
80,000 tier 4	\$2,300.00	\$2,108	\$1,917	\$1,725	\$1,533	\$1,342	\$1,150	\$958	\$767	\$575	\$383	\$192
80,000 tier 5	\$3,360.00	\$3,080	\$2,800	\$2,520	\$2,240	\$1,960	\$1,680	\$1,400	\$1,120	\$840	\$560	\$280
82,000 tier 1	\$494.00	\$453	\$412	\$371	\$329	\$288	\$247	\$206	\$165	\$124	\$82	\$41
82,000 tier 2	\$1,133.00	\$1,039	\$944	\$850	\$755	\$661	\$567	\$472	\$378	\$283	\$189	\$94
82,000 tier 3	\$1,751.00	\$1,605	\$1,459	\$1,313	\$1,167	\$1,021	\$876	\$730	\$584	\$438	\$292	\$146
82,000 tier 4	\$2,368.00	\$2,171	\$1,973	\$1,776	\$1,579	\$1,381	\$1,184	\$987	\$789	\$592	\$395	\$197
82,000 tier 5	\$3,460.00	\$3,172	\$2,883	\$2,595	\$2,307	\$2,018	\$1,730	\$1,442	\$1,153	\$865	\$577	\$288
84,000 tier 1	\$509.00	\$467	\$424	\$382	\$339	\$297	\$255	\$212	\$170	\$127	\$85	\$42
84,000 tier 2	\$1,165.00	\$1,068	\$971	\$874	\$777	\$680	\$583	\$485	\$388	\$291	\$194	\$97
84,000 tier 3	\$1,801.00	\$1,651	\$1,501	\$1,351	\$1,201	\$1,051	\$901	\$750	\$600	\$450	\$300	\$150
84,000 tier 4	\$2,437.00	\$2,234	\$2,031	\$1,828	\$1,625	\$1,422	\$1,219	\$1,015	\$812	\$609	\$406	\$203
84,000 tier 5	\$3,560.00	\$3,263	\$2,967	\$2,670	\$2,373	\$2,077	\$1,780	\$1,483	\$1,187	\$890	\$593	\$297
86,000 tier 1	\$523.00	\$479	\$436	\$392	\$349	\$305	\$262	\$218	\$174	\$131	\$87	\$44
86,000 tier 2	\$1,198.00	\$1,098	\$998	\$899	\$799	\$699	\$599	\$499	\$399	\$300	\$200	\$100
86,000 tier 3	\$1,852.00	\$1,698	\$1,543	\$1,389	\$1,235	\$1,080	\$926	\$772	\$617	\$463	\$309	\$154
86,000 tier 4	\$2,505.00	\$2,296	\$2,088	\$1,879	\$1,670	\$1,461	\$1,253	\$1,044	\$835	\$626	\$418	\$209
86,000 tier 5	\$3,660.00	\$3,355	\$3,050	\$2,745	\$2,440	\$2,135	\$1,830	\$1,525	\$1,220	\$915	\$610	\$305

WEIGHT	Jan - 12	Feb - 11	Mar - 10	Apr - 9	May - 8	Jun – 7	Jul - 6	Aug - 5	Sep - 4	Oct - 3	Nov - 2	Dec - 1
88,000 tier 1	\$537.00	\$492	\$448	\$403	\$358	\$313	\$269	\$224	\$179	\$134	\$90	\$45
88,000 tier 2	\$1,231.00	\$1,128	\$1,026	\$923	\$821	\$718	\$616	\$513	\$410	\$308	\$205	\$103
88,000 tier 3	\$1,902.00	\$1,744	\$1,585	\$1,427	\$1,268	\$1,110	\$951	\$793	\$634	\$476	\$317	\$159
88,000 tier 4	\$2,574.00	\$2,360	\$2,145	\$1,931	\$1,716	\$1,502	\$1,287	\$1,073	\$858	\$644	\$429	\$215
88,000 tier 5	\$3,760.00	\$3,447	\$3,133	\$2,820	\$2,507	\$2,193	\$1,880	\$1,567	\$1,253	\$940	\$627	\$313
90,000 tier 1	\$551.00	\$505	\$459	\$413	\$367	\$321	\$276	\$230	\$184	\$138	\$92	\$46
90,000 tier 2	\$1,264.00	\$1,159	\$1,053	\$948	\$843	\$737	\$632	\$527	\$421	\$316	\$211	\$105
90,000 tier 3	\$1,953.00	\$1,790	\$1,628	\$1,465	\$1,302	\$1,139	\$977	\$814	\$651	\$488	\$326	\$163
90,000 tier 4	\$2,642.00	\$2,422	\$2,202	\$1,982	\$1,761	\$1,541	\$1,321	\$1,101	\$881	\$661	\$440	\$220
90,000 tier 5	\$3,860.00	\$3,538	\$3,217	\$2,895	\$2,573	\$2,252	\$1,930	\$1,608	\$1,287	\$965	\$643	\$322
92,000 tier 1	\$566.00	\$519	\$472	\$425	\$377	\$330	\$283	\$236	\$189	\$142	\$94	\$47
92,000 tier 2	\$1,296.00	\$1,188	\$1,080	\$972	\$864	\$756	\$648	\$540	\$432	\$324	\$216	\$108
92,000 tier 3	\$2,004.00	\$1,837	\$1,670	\$1,503	\$1,336	\$1,169	\$1,002	\$835	\$668	\$501	\$334	\$167
92,000 tier 4	\$2,711.00	\$2,485	\$2,259	\$2,033	\$1,807	\$1,581	\$1,356	\$1,130	\$904	\$678	\$452	\$226
92,000 tier 5	\$3,960.00	\$3,630	\$3,300	\$2,970	\$2,640	\$2,310	\$1,980	\$1,650	\$1,320	\$990	\$660	\$330
94,000 tier 1	\$580.00	\$532	\$483	\$435	\$387	\$338	\$290	\$242	\$193	\$145	\$97	\$48
94,000 tier 2	\$1,329.00	\$1,218	\$1,108	\$997	\$886	\$775	\$665	\$554	\$443	\$332	\$222	\$111
94,000 tier 3	\$2,054.00	\$1,883	\$1,712	\$1,541	\$1,369	\$1,198	\$1,027	\$856	\$685	\$514	\$342	\$171
94,000 tier 4	\$2,779.00	\$2,547	\$2,316	\$2,084	\$1,853	\$1,621	\$1,390	\$1,158	\$926	\$695	\$463	\$232
94,000 tier 5	\$4,060.00	\$3,722	\$3,383	\$3,045	\$2,707	\$2,368	\$2,030	\$1,692	\$1,353	\$1,015	\$677	\$338
96,000 tier 1	\$594.00	\$545	\$495	\$446	\$396	\$347	\$297	\$248	\$198	\$149	\$99	\$50
96,000 tier 2	\$1,362.00	\$1,249	\$1,135	\$1,022	\$908	\$795	\$681	\$568	\$454	\$341	\$227	\$114
96,000 tier 3	\$2,105.00	\$1,930	\$1,754	\$1,579	\$1,403	\$1,228	\$1,053	\$877	\$702	\$526	\$351	\$175
96,000 tier 4	\$2,848.00	\$2,611	\$2,373	\$2,136	\$1,899	\$1,661	\$1,424	\$1,187	\$949	\$712	\$475	\$237
96,000 tier 5	\$4,160.00	\$3,813	\$3,467	\$3,120	\$2,773	\$2,427	\$2,080	\$1,733	\$1,387	\$1,040	\$693	\$347

WEIGHT	Jan - 12	Feb - 11	Mar - 10	Apr - 9	May - 8	Jun – 7	Jul - 6	Aug - 5	Sep - 4	Oct - 3	Nov - 2	Dec - 1
98,000 tier 1	\$609.00	\$558	\$508	\$457	\$406	\$355	\$305	\$254	\$203	\$152	\$102	\$51
98,000 tier 2	\$1,395.00	\$1,279	\$1,163	\$1,046	\$930	\$814	\$698	\$581	\$465	\$349	\$233	\$116
98,000 tier 3	\$2,155.00	\$1,975	\$1,796	\$1,616	\$1,437	\$1,257	\$1,078	\$898	\$718	\$539	\$359	\$180
98,000 tier 4	\$2,916.00	\$2,673	\$2,430	\$2,187	\$1,944	\$1,701	\$1,458	\$1,215	\$972	\$729	\$486	\$243
98,000 tier 5	\$4,260.00	\$3,905	\$3,550	\$3,195	\$2,840	\$2,485	\$2,130	\$1,775	\$1,420	\$1,065	\$710	\$355
100,000 tier 1	\$623.00	\$571	\$519	\$467	\$415	\$363	\$312	\$260	\$208	\$156	\$104	\$52
100,000 tier 2	\$1,427.00	\$1,308	\$1,189	\$1,070	\$951	\$832	\$714	\$595	\$476	\$357	\$238	\$119
100,000 tier 3	\$2,206.00	\$2,022	\$1,838	\$1,655	\$1,471	\$1,287	\$1,103	\$919	\$735	\$552	\$368	\$184
100,000 tier 4	\$2,985.00	\$2,736	\$2,488	\$2,239	\$1,990	\$1,741	\$1,493	\$1,244	\$995	\$746	\$498	\$249
100,000 tier 5	\$4,360.00	\$3,997	\$3,633	\$3,270	\$2,907	\$2,543	\$2,180	\$1,817	\$1,453	\$1,090	\$727	\$363
102,000 tier 1	\$637.00	\$584	\$531	\$478	\$425	\$372	\$319	\$265	\$212	\$159	\$106	\$53
102,000 tier 2	\$1,460.00	\$1,338	\$1,217	\$1,095	\$973	\$852	\$730	\$608	\$487	\$365	\$243	\$122
102,000 tier 3	\$2,257.00	\$2,069	\$1,881	\$1,693	\$1,505	\$1,317	\$1,129	\$940	\$752	\$564	\$376	\$188
102,000 tier 4	\$3,053.00	\$2,799	\$2,544	\$2,290	\$2,035	\$1,781	\$1,527	\$1,272	\$1,018	\$763	\$509	\$254
102,000 tier 5	\$4,460.00	\$4,088	\$3,717	\$3,345	\$2,973	\$2,602	\$2,230	\$1,858	\$1,487	\$1,115	\$743	\$372
104,000 tier 1	\$651.00	\$597	\$543	\$488	\$434	\$380	\$326	\$271	\$217	\$163	\$109	\$54
104,000 tier 2	\$1,493.00	\$1,369	\$1,244	\$1,120	\$995	\$871	\$747	\$622	\$498	\$373	\$249	\$124
104,000 tier 3	\$2,307.00	\$2,115	\$1,923	\$1,730	\$1,538	\$1,346	\$1,154	\$961	\$769	\$577	\$385	\$192
104,000 tier 4	\$3,121.00	\$2,861	\$2,601	\$2,341	\$2,081	\$1,821	\$1,561	\$1,300	\$1,040	\$780	\$520	\$260
104,000 tier 5	\$4,560.00	\$4,180	\$3,800	\$3,420	\$3,040	\$2,660	\$2,280	\$1,900	\$1,520	\$1,140	\$760	\$380
106,000 tier 1	\$666.00	\$611	\$555	\$500	\$444	\$389	\$333	\$278	\$222	\$167	\$111	\$56
106,000 tier 2	\$1,526.00	\$1,399	\$1,272	\$1,145	\$1,017	\$890	\$763	\$636	\$509	\$382	\$254	\$127
106,000 tier 3	\$2,358.00	\$2,162	\$1,965	\$1,769	\$1,572	\$1,376	\$1,179	\$983	\$786	\$590	\$393	\$197
106,000 tier 4	\$3,190.00	\$2,924	\$2,658	\$2,393	\$2,127	\$1,861	\$1,595	\$1,329	\$1,063	\$798	\$532	\$266
106,000 tier 5	\$4,660.00	\$4,272	\$3,883	\$3,495	\$3,107	\$2,718	\$2,330	\$1,942	\$1,553	\$1,165	\$777	\$388

INTERNATIONAL REGISTRATION PLAN (IRP)

IRP is a registration option for interstate operations (across the state line). This is a cooperative agreement that includes forty-eight states, ten Canadian provinces, and the District of Columbia. To establish an Idaho-based IRP fleet, you will need to provide the following information:

- Physical street address in Idaho. Post Office boxes may be used for the mailing address only.
- Proof the registrant is Idaho-based. Acceptable proof is listed on the IRP Requirements form.
- Completed IRP Requirements form (required on all new and renewal applications).
- Mileage for the requested jurisdictions actual miles are required after the first year of operation for the correct Mileage Reporting Period. If you were based in another jurisdiction, or registered under another account you must provide actual miles Ownership documents for each vehicle. If the registrant is not the owner of the vehicle(s), a statement from the owner will be required granting permission to register.
- Registrants who have vehicles over 26,000 pounds, powered by special fuels (fuels other than gasoline), should apply for a fuel tax permit (IFTA) although trip permits for fuel can be purchased.
- Proof of filing of the Federal Heavy Vehicle Use Tax if in the taxable category.
- Registrants who plan to operate interstate, with vehicles over 10,000 pounds must have an active USDOT number obtained online or through Motor Carrier Services Registrations.
- Unified Carrier Registration (UCR) filing for all applicable calendar years.
- Completed Schedule A and Schedule B forms.

INTERNATIONAL REGISTRATION PLAN (IRP) CONTINUED

If you aren't sure you will travel outside of Idaho or if you will only travel once or twice, it may be more economical to trip permit. The correct Mileage Reporting period is always the period of July 1 through June 30 with June occurring in the previous calendar year except those fleets expiring in June, July or August, which is June 30 ending two previous calendar years. Review the renewal instructions, renewal Schedule B or contact Motor Carrier Services - Registrations to ensure you are reporting for the correct time period.

"Note: The above requirements are part of the IRP agreement and Idaho must comply.

Carriers will be registered for all IRP jurisdictions and pay a portion of each jurisdiction's fees based on actual miles traveled during the Reporting Period. For new IRP fleets, fees are assessed for all 59 jurisdictions. Idaho collects and forwards the registration fees to the respective jurisdictions.

In some cases it may be necessary to obtain additional permits in member jurisdictions to meet requirements other than registration.

Other

If you cannot determine what type of registration you need, contact Motor Carrier Service - Registrations for assistance.

For more information regarding registration, contact:

Idaho Transportation Department Motor Carrier Services – Registrations P.O. Box 7129 3311 W. State St. Boise, ID 83707-1129 (208) 334-8611 Email: cvs@itd.idaho.gov

TEMPORARY PERMITS

Temporary Permit for Registration - You may purchase a 120-hour temporary permit in lieu of fully registering the vehicle. 120-hour temporary permits may be purchased at ports of entry, vendor stations, Motor Carrier Services counter, over the phone at 800-662-7133 or online at <u>dmvonline.idaho.gov</u> or trucking.idaho.gov, but must be purchased before movement on the highway occurs for unlicensed vehicles.

The cost of the120-hour temporary permit is \$60 for a single vehicle and \$120 for a combination vehicle. An additional \$60 is charged to any non-Idaho-based vehicle with a registered or actual weight over 26,000 lbs. operating on diesel fuel, unless IFTA qualified.

Temporary Permit to Increase Registered Gross Weight – You may purchase a temporary permit to operate a vehicle or combination of vehicles hauling reducible loads in excess of the current registered gross vehicle weight up to 105, 500 lbs. These permits must be obtained prior to movement on the highways. Those vehicles in excess of 80,000 pounds on the interstate must also purchase an excess weight permit.

The cost and duration of the temporary permit to increase gross registered weight are as follows: 120-hour permit is \$50 The 30 day permit is:

	Temporary permi	tted maximum gro	ss weight in lbs	
Maximum registered gross weight of vehicle in lbs	80,000	86,000	96,000	106,000
50,001 - 60,000	\$225	\$250	\$275	\$300

Vehicles registered for more than 60,000 lbs & needing to temporarily increase their registered weight may not utilize the 30 day permit, but can purchase the 120 hour \$50 permit.

TEMPORARY PERMITS CONTINUED

Commercial vehicles over 10,000 pounds (as defined in FMCSR 390.5) that are in the state in the furtherance of their business are required to license or purchase Idaho temporary permits. All other vehicles through 26,000 pounds are granted free flow.

This includes vehicles:

- owned and/or operated within Idaho where the owner and/or operator of the vehicle are working on a job site in Idaho,
- has a contract to do work within Idaho,
- is doing "point-to-point" work in Idaho (where the load is picked up and delivered within Idaho on the same trip), or
- the nature of the work requires that the vehicle be domiciled in Idaho.

This does not include vehicles:

- meeting the definition of farm registration reciprocity,
- meeting the definition of dealer reciprocity, or
- 26,000 pounds or less making daily deliveries within Idaho.
- 390.5 Commercial Motor Vehicle means any self-propelled or towed motor vehicle used on a highway in interstate commerce to transport passengers or property when the vehicle
 - (1) Has a gross vehicle weight rating or gross combination weight rating or gross vehicle weight or gross combination weight, of 4.536 kg (10,001 pounds) or more, whichever is greater; or
 - (2) Is designed or used to transport more than 8 passengers (including the driver) for compensation; or
 - (3) Is designed or used to transport more than 15 passengers, including the driver, and is not used to transport passengers for compensation; or
 - (4) Is used in transporting material found by the Secretary of Transportation to be hazardous under 49 U.S.C. 5103 and transported in a quantity requiring placarding under regulations prescribed by the Secretary under 49 CFR, subtitle B, chapter I, and subchapter C.

Temporary permits for registration (120 hr and 30 day) shall be limited to 3 each in a calendar year unless your vehicle is a wrecker, transporter or laden dealer or manufacturer plate as defined below:

(1) Wrecker – a motor vehicle designed to tow disabled vehicles.

- (2) Transporter a motor vehicle in the business of delivering vehicles that are required to be registered when coming from a manufacturing, assembling or distribution plant and being delivered to dealers of the manufacturer.
- (3) Laden dealer or manufacturer plate -- available to licensed dealers or manufacturers operating vehicles with laden loads in furtherance of their business -- Limited to 26,000 lbs. without a temporary weight increase permit

For more information regarding temporary permits, contact: Any Idaho Port of Entry or Motor Carrier Services - Permits P.O. Box 7129 Boise, ID 83707-1129 (208) 334-8420 or 800-662-7133 TTD/TTY (208) 334-4458

LICENSING PREREQUISITES

Titles

As a general rule, all Idaho-based vehicles are required to be titled in Idaho. The name on the title will appear in the owner field on the cab card.

Owner/operators based in other jurisdictions that lease their vehicle, with driver, to an Idaho-based motor carrier and register under the motor carrier's name, are not required to title in Idaho. Owner/operators based in Idaho must title their vehicle in Idaho regardless of who provides registration, but do not have to indicate the lessee on the title.

With a proof of ownership (bill of sale dated within the last 30 days), Motor Carrier Services - Registrations will issue a Temporary Vehicle Clearance (TVC) valid for 45 days or until the end of the registration year (if less than 45 days) in lieu of a registration. License plates cannot be released until proof of Idaho title application is submitted for Idaho-based vehicles.

If the titled owner name does not match the registrant (account) name, a written statement from the titled owner granting permission to register the vehicle to another entity will be required. This statement must be signed, dated, and identify both the titled owner and the entity to which the vehicle is registered.

SPECIAL FUEL REQUIREMENTS

Idaho is a member of the International Fuel Tax Agreement (IFTA). All IRP and foreign full fee carriers operating vehicles in excess of 26,000 lbs. GVW and powered by diesel, propane or natural gas must obtain an IFTA license and decals or purchase temporary trip permits for fuel tax purposes.

If registered solely for Idaho, full fee carriers are not required to purchase a temporary trip permit for fuel tax purposes when returning to Idaho from another jurisdiction.

An IFTA license issued by any IFTA jurisdiction fulfills a vehicle's fuel tax requirements in any other member jurisdiction.

A copy of the IFTA license (cab card) must be kept in each vehicle. One decal must be displayed on each side of the lower rear exterior of the cab (two decals per vehicle).

For more information regarding special fuel requirements, contact:

Idaho State Tax Commission Fuel Tax Section P.O. Box 36 Boise, ID 83722 (208) 334-7830 tax.idaho.gov

HEAVY VEHICLE USE TAX (HVUT)

The Internal Revenue Service (IRS) has assessed the Federal Heavy Vehicle Use Tax (HVUT) since 1954. The tax dollars collected are used to fund construction and maintenance of public roads.

Vehicles 55,000 lbs. or more gross weight operated on public highways are required to file Form 2290 *Heavy Vehicle Use Tax Return*. The tax period begins on July 1 and ends the following June 30. The return is due by the last day of the month following the vehicle's first taxable use in the tax period. For new vehicle registration purposes, the filing must be done within 60 dates of purchase.

The tax is suspended for vehicles used on public highways 5,000 miles or less (7,500 miles or less for agricultural vehicles) during a tax period. The owner of vehicles suspended under the mileage limitation still must file the tax return annually.

Federal law requires that the Idaho Transportation Department and county licensing offices see proof of filing of the HVUT before registering Idaho-based vehicles with gross weights of 55,000 lbs. or more. A copy of the Schedule 1 page of Form 2290 is considered acceptable proof of payment of HVUT*, if the form is stamped by the IRS verifying the filing, or is accompanied by a copy of the front and back of the canceled check covering payment of the tax. If no tax was due to the IRS, then the receipted Schedule 1 is required. The Schedule 1 must be stamped by the IRS, must be for the correct tax year, and must list the complete vehicle identification number (VIN) of the vehicle being registered. Federal law allows no exceptions to this requirement. The Form 2290 and the payment due if any (payable to "US Treasury") may also be filed with Motor Carrier Services – Registrations for forwarding to the IRS.

*If you file electronically, a copy of the Form 2290, Schedule 1 with the E-File watermark is required. The IRS requires filings of 25 or more vehicles to be submitted online only.

For more information regarding Heavy Vehicle Use Tax, contact:

Internal Revenue Service	Motor Carrier Services	Contact your local IRS office in:
2290 Taxpayer Assistance	Registrations	Boise, Idaho Falls, or Pocatello
(866) 699-4096	(208)-334-8611	



HAZARDOUS MATERIAL OR HAZARDOUS WASTE

Hazardous materials are useful products that, when transported, pose a significant risk to health, safety, or property because they are flammable, toxic, corrosive, or have other dangerous properties.

Hazardous wastes are legally defined by an act of Congress as products that are either "listed" or meet the criteria of ignitability, corrosivity, reactivity, or EP toxicity, and no longer have a use. When transported, hazardous wastes must be accompanied by a hazardous waste manifest.

If you are hauling hazardous materials, you must comply with the Federal Motor Carrier Safety Regulations pertaining to hazardous materials transport. These are found in the Federal Motor Carrier Safety Regulations, Part 390 through Part 397.

Idaho Hazardous Material Endorsements and Hazardous Waste Permits:

Depending on the type and quantity of your cargo, a permit and/or an endorsement may be required. Title 49 of the Code of Federal Regulations outlines the regulated materials and quantities of each material requiring a manifest, a placard, and/or reportable quantity (RQ) designator. These same guidelines determine when an Idaho permit or endorsement will be needed. A good rule of thumb is this: If your cargo requires a federal placard, manifest, or special RQ designation on shipping papers, you will need an Idaho permit and/or endorsement. See chart on next page:



HAZARDOUS MATERIALS CONTINUED

If you transport: Hazardous wastes requiring placards under 49 CFR [*] , Part 171 - 172	Then you need: Hazardous Materials Endorseme	nt Hazardous Waste Permit
Hazardous wastes requiring manifests under 40 CFR [*] , Part 262	Hazardous Materials Endorseme	nt Hazardous Waste Permit
Hazardous materials regulated under 49 CFR [*] , Part 171 -172	Hazardous Materials Endorseme	nt
Hazardous substances regulated by 49 CFR [*] , Part 171, and the appendix to § 172.101, and identified by "RQ" designation on shipping papers	Hazardous Materials Endorseme	nt
Waste PCBs regulated by 40 CFR [*] , Part 761 (greater than 50 parts per million)		Hazardous Waste Permit
Any waste PCB material which is accompanied by a uniform hazardous waste manifest *Code of Federal Regulation		Hazardous Waste Permit
Hazardous Materials Endorsements she Hazardous Waste Permits can be obtain For more information regarding hazard	ned from Motor Carrier Services - Re	egistrations.
Idaho State Police/Commercial Vehi P.O. Box Meridian, ID 83680-0700 (208) 884-7220	cle Safety or	Federal Department of Transportation (503) 326-4902

FEDERAL OPERATING AUTHORITY

Operating authority (MC Number) is an authorization for a carrier to transport regulated commodities or passengers for compensation.

The Federal Motor Carrier Safety Administration (FMCSA) grants operating authority if the transportation is performed in interstate regulated commerce. Motor Carrier insurance requirements are also administered as part of the MC operating authority requirements.

Interstate transportation is defined as:

- hauling commodities across state lines; or
- within a single state when the transportation is part of an interstate or international shipment; or
- between the United States and other countries.

Intrastate transportation is generally defined as traffic which moves within one state only and is not a unified part of an interstate or international shipment. The headquarters office of the Federal Motor Carrier Safety Administration in Washington, DC issues the MC number if the transportation is performed in interstate, regulated commerce, and monitors the commercial motor carrier insurance status. FMCSA at 866-637-0635.

USDOT NUMBERS

Number issued through the Federal Motor Carrier Safety Administration. This number is used for purposes of tracking safety and vehicle inspections. It is generally issued to interstate carriers with vehicles over 10,000 pounds and intrastate carriers over 26,000 pounds, with some exceptions.

The Idaho State Police (ISP) issues the USDOT number if the transportation is performed in intrastate commerce. Motor Carrier Services – Registrations issues the USDOT number if the transportation is performed in interstate commerce or the motor carrier may obtain the number online for either interstate or intrastate operation.

For more information regarding DOT numbers, contact:

Idaho State Police/Commercial Vehicle Safety	or	Motor Carrier Services - Registrations
P.O. Box 700		PO BOX 7129
Boise, ID 83680-0700		Boise ID 83707-1129
(208) 884-7220		(208) 334-8611



INSURANCE REQUIREMENTS

Insurance Requirements

Insurance and Safety Fees (INS): For hire carriers of property or passengers operating intrastate (point to point within Idaho) will pay the INS fees in conjunction with their motor vehicle registration as follows:

• INS fee of \$3.00 for private carriers is paid per motor vehicle hauling non-exempt commodities owned by the registrant of the vehicle and per motor vehicle hauling non-exempt commodities or passengers for hire as a Common/Contract Carrier.

Idaho Code requires every motor vehicle that is operated on public highways to be continuously insured or the owner must post an indemnity bond with Idaho. A copy of proof of insurance or the indemnity bond must be carried in the vehicle.

Insurance requirements vary depending on the following:

- the commodity being transported;
- ♦ carrier type;
- the size of the vehicle; and
- whether the vehicle travels interstate or intrastate.

Motor Carrier Services – Registrations will require a copy of the Form E insurance certificate for vehicles registered Full Fee with an operation type of haul-for-hire. The BMC-91X insurance certificate is required for vehicles registered IRP with an operation type of interstate (haul-for-hire). The Form E and BMC-91X are provided to Motor Carrier Services by the insurance company, along with any subsequent policy cancellations. Policy cancellations may result in the revocation of the vehicle registration.

UNIFIED CARRIER REGISTRATION (UCR)

UCR is a federally mandated program requiring registrants with vehicles over 10,000 pounds, operating interstate, to register their USDOT number with their base state. It also includes freight forwarders, brokers and leasing companies. A per-company annual fee is assessed based on the number of power units operating under the registrant's USDOT number. No credential is issued as enforcement will verify compliance via the federal database, safer.fmcsa.dot.gov or the National UCR database, ucr.in.gov.

The UCR filing status for the current calendar year and two previous years will be verified before processing any IRP transaction. However, it is the classification of the USDOT number as interstate that determines if a filing is due, not the type of vehicle registration.

UCR requirements can be met by applying online through the National UCR system, <u>www.ucr.in.gov</u>. Payment can be made by credit card or electronic check. Registrants who do not apply online can mail the application and payment to Motor Carrier Services. Payment may be made by MasterCard or VISA (include cardholder name, card account number and expiration date) or check payable to "State of Idaho." All payment methods must be in U.S. funds.

For more information regarding UCR requirements or to obtain and submit the application for, contact: Motor Carrier Services – Registrations P.O. Box 7129 Boise, ID 83707-1129 (208) 334-8611 Fax: (208) 334-2006 Email: cvs@itd.idaho.gov

OVERLEGAL PERMITS

Vehicles and/or loads exceeding the legal dimensions and weights may be issued permits. The type of vehicle and/or load will determine what type of permit, if any, you must obtain. All single trip overlegal permits must be ordered from the Centralized Headquarters Permit Office before moving on the highways. Annual permits must be ordered from the Centralized Headquarters Permit Office or online at dmvonline.idaho.gov before moving on the highways.

All overdimensional and overweight permits have specific conditions that apply. Some, but not all, of these conditions include compliance with Federal Motor Carrier Safety Regulations, compliance with the laws of Idaho, and the Idaho Transportation Department Administrative Rules. Other regulations may apply to a specific load or to specific types of loads or to a specific route. ITD Rules are part of the maps and attachments that are required to accompany all Annual Idaho overlegal permits.

Road Use Fee Reporting for Annual Permitted Non-Reducible Vehicles and/or Loads

To comply with Section 49-436, Idaho Code, the permittee will make quarterly reports of mileage to the Department at the permitted weight levels separate from the registered weight mileage otherwise required to be reported to that agency. Mileage for single trip overweight permits is charged for and collected at the time of issuance, and need not be reported elsewhere. A quarterly statement is mailed out every three (3) months and required to be returned to the department even if no miles were traveled using the overweight portion of the annual permit during that quarter. Every time a non-reducible vehicle and/or load exceeds legal axle weights and/or eighty thousand (80,000) pounds operating under an annual overweight/oversize permit it must be reported on the quarterly statement. The gross weight, number of axles and the total miles traveled will give you the information needed to report. If the gross weight is in between two weight categories listed on the permit/quarterly statement then you will report at the next higher gross weight limit.



OVERLEGAL PERMITS CONTINUED

Types of Overlegal Permits

Non-Reducible Loads:

Overweight	A permit is required to exceed the legal axle weight(s) and/or 80,000 pounds for travel on all highways. All lift axles must be fully deployed when remaining axles exceed legal axle weights.
Oversize	A permit is required to exceed the legal dimensions established by law over Idaho highways.
Reducible Loads:	
Excess Weight	A permit is required to exceed 80,000 lbs. on all highways (cannot exceed legal axle weight limits or maximum gross weight limit of 105,500 lbs. unless operating on routes designated for Up to 129,000 lbs.).
Excess Height	A permit is required to exceed a height of 14 ft. on routes designated for such operations up to a maximum height of 14 ft. 9 in.
Extra Length	A permit is required to exceed legal length limits (i.e. single trailers over 48 ft. and double trailers exceeding 61 ft. or 75 ft. overall) on routes designated for such operations up to 95 ft. or 115 ft.

OVERLEGAL PERMITS CONTINUED

Western Regional Single Trip Permits

Idaho has entered into an agreement with the states of Arizona, Colorado, Louisiana, Montana, Nevada, New Mexico, Oklahoma, Oregon, Texas, Utah, and Washington. This agreement authorizes the entry, origin, destination, or pass-through state to issue an overlegal permit, which is valid in all of the states that the load will be traveling through.

To obtain a regional permit you must not exceed the following requirements or dimensions:

Weight	 600 lbs. per inch of tire width 21,500 lbs. per single axle 43,000 lbs. per tandem axle 53,000 lbs. per tridem axle (wheel base more than 8 ft., but less than 13 ft.) 160,000 lbs. gross weight A minimum of five (5) axles is required for issuance of a Regional Overweight Permit. In no case may the gross weight exceed the sum of the permitted axle, tandem axle, group axle weights, or the weight specified by the permit, whichever is less.
Length	110 ft.
Width	14 ft.
Height	14 ft.

The oversize load must be non-reducible and it cannot be a manufactured home. The western regional permit conditions page must accompany each permit. For more information regarding Western Regional Permits, contact:

OVERLEGAL PERMITS CONTINUED

Arizona	(623) 932-2247
Colorado	(303) 757-9539
Idaho	(208) 334-8420
Louisiana	(225)-377-7132
Montana	(406) 444-6130
Nevada	(775) 888-7070
New Mexico	(505) 827-0376
Oklahoma	(405) 425-2334
Oregon	(503) 373-0000

All overlegal permits may be ordered by calling, or visiting the office below. Annual Overlegal permits may be purchased online at <u>dmvonline.idaho.gov</u> or <u>trucking.idaho.gov</u>. Maps and attachments are also available at any Idaho Ports of Entry, or at <u>dmv.idaho.gov</u>, under Motor Carrier Services; then Overlegal Permit Information.

Idaho Transportation Department Motor Carrier Services - Permits 3311 W. State St. P.O. Box 7129 Boise, ID 83707-1129 (208) 334-8420 or (800) 662-7133

GLOSSARY

APPLICATION FOR TITLE	Document that indicates a title has been applied for.
APPORTIONED	Synonymous with IRP (International Registration Plan). A Multi-jurisdictional reciprocity agreement for licensing vehicles operating in two (2) or more member jurisdictions.
BILL OF SALE	Document showing ownership of the vehicle has changed. A Bill of Sale must contain at a minimum, the name of the buyer, name of the seller, seller's signature, complete vehicle description (year, make, vehicle identification number), purchase price and purchase date of the vehicle.
BUS	A motor vehicle designed for carrying more than 10 passengers and used for the transportation of persons. "Bus" is defined in IRP as a motor vehicle designed for carrying more than 10 passengers and used for the transportation of persons. Motor bus carriers may declare mileage by using the total of all actual, in- jurisdiction miles, or by using a sum equal to the scheduled route miles per jurisdiction from the farthest point of origination to the farthest point of destination.
CAB CARD	A registration card or license issued to a vehicle and registrant which authorizes operation of the vehicle on the highways
CARRIER	An individual trucker or trucking company. (See MOTOR CARRIER)
COMBINATION OF VEHICLES	The truck tractor and one or more trailers or semi-trailers.
COMBINED GROSS VEHICLE WEIGHT	The total weight of the combination of vehicles and their load.

COMMERCIAL DRIVERS LICENSE	Any class A, Class B or Class C driver's license		
COMMERCIAL VEHICLE	See vehicle.		
COMMODITIES	Cargo hauled on a vehicle.		
COMMON CARRIER	Any motor carrier which holds itself out to the general public to engage in the transportation by motor vehicle of passengers or property for compensation.		
CONTRACT CARRIER	Any motor carrier transporting persons or property for compensation or hire under contract to a particular person, firm or corporation.		
CREDENTIALS	Registration, plates, and stickers that validate a vehicle license.		
DOT NUMBER	Number issued through the Federal Motor Carrier Safety Administration Motor Carrier Services – Registrations (for interstate carriers) or the Idaho State Police, Commercial Vehicle Safety Office (for intrastate carriers). This number is used for purposes of tracking safety and vehicle inspections. It is generally issued to interstate carriers with vehicles over 10,000 pounds and intrastate carriers with vehicles over 26,000 pounds, with some exceptions.		
EIN	A nine-digit number assigned by the Internal Revenue Service to sole proprietors, corporations, partnerships, estates, trusts, and other entities for tax filing and reporting purposes.		
EMS	Emergency Medical Service. The \$1.25 fee assessed to all full fee power units.		

EXTRA LENGTH	Any vehicle combination in excess of the legal limits, but not more than one hundred fifteen (115) feet as established in Section 49-1010, Idaho Code, which normally haul reducible loads.	
FACTORY PRICE	The manufacturer's retail price, excluding trade-in and sales tax, including accessories or modifications attached to the vehicle.	
FARM VEHICLE	A vehicle or combination of vehicles owned by a farmer or rancher that is operated over public highways and used exclusively to transport unprocessed agricultural, dairy or livestock products raised, owned, and grown by the owner of the vehicle to market or place of storage; and includes the transportation by the farmer or rancher of equipment, supplies, or products purchased by that farmer or rancher for his own use.	
FLEET	One or more apportionable vehicles. (for purposes of IRP, a fleet is determined by the jurisdictions for which a carrier's vehicles are registered.)	
FOREIGN FULL FEE	Registration issued to vehicles based in jurisdictions other than Idaho which pay the full Idaho registration fees rather than permitting or apportioning.	
FREE FLOW AGREEMENTS	Special agreements between jurisdictions, or parts of other agreements, that allow a vehicle to operate "free" of registration fees in the signatory jurisdictions, other than the base jurisdiction.	
FUEL PERMIT	See IFTA.	
FULL FEE	Type of registration program for vehicles registered for Idaho only.	
FULL TRAILER	A vehicle without motive power designed for carrying persons or property, being drawn by a motor vehicle, and so constructed that no part of its weight rests upon the towing vehicle.	

GCW	Gross Combined Weight – the weight of a combination of vehicles without load, plus the weight of any load on that combination.	
GCWR	Gross Combined Weight Rating – the value as specified by the manufacturer as the maximum loaded weight of a combination (articulated) vehicle. In the absence of a value specified by the manufacturer, GCWR will be determined by adding the GVWR of the power unit and the total weight of the towed unit(s) and any load thereon or registered weight rating whichever is greater.	
GVWR	Gross Vehicle Weight Rating is the manufacturer's assigned weight rating for the vehicle (truck/bus/ trailer), not the vehicle's registered weight. On trucks, the GVWR is usually found on a metal plate inside the driver's door. On trailers, it may be anywhere, but is commonly found on the front of the trailer on the driver's side. For weight enforcement purposes, the actual weight of the vehicle with its current load will be used in place of GVWR.	
GROSS WEIGHT	The weight of a vehicle or combination of vehicles plus the weight of any load thereon.	
HAZARDOUS MATERIALS	Useful products which, because they are flammable, toxic, corrosive, explosive or have other dangerous properties, pose a significant risk to health, safety or property when transported.	
HAZARDOUS WASTE	A material that is subject to Hazardous Waste manifest regulations of the EPA due to the type and quantity of the material.	
HIGHWAY	The entire width between the boundary lines of every publicly maintained way when an part is open to the use of the public for vehicular travel, with jurisdiction extending to the adjacent property line, including sidewalks, shoulders, berms, and rights-of-way not intended for motorized traffic. The term street is interchangeable with highway.	
HOUSEHOLD GOODS	Carriers handling (1) personal effects and property or to be used in a dwelling; (2) furniture, fixtures, equipment, and the property of stores, offices, museums, institutions, hospitals or other establishments.	

CARRIER	"Household Goods Carriers" are defined in IRP as carriers handling (1) personal effects or property to be used in a dwelling; (2) furniture, fixtures, equipment, and the property of stores, offices, museums, institutions, including objects of art, displays and exhibits which because of their unusual nature or value require the specialized handling and equipment usually employed in moving household goods; and shall include owned or leased equipment and their entire service representative family.		
HVUT	Federal <u>H</u> eavy <u>V</u> ehicle <u>U</u> se <u>T</u> ax required for vehicles 55,000 lbs. and over.		
IDENTIFICATION	Term used to describe license plates, stickers, and registration.		
IFTA	International Fuel Tax Agreement. Permits are issued to carriers operating in more than one IFTA jurisdiction.		
INTERSTATE	A vehicle hauling commodities across state lines; or within a single state when the transportation is part of an interstate or international shipment; or between the United States and other countries.		
INTRASTATE	 A vehicle that is picking up a load within a jurisdiction and delivering it to another location within that jurisdiction or a vehicle that is working within a particular jurisdiction. A commercial vehicle over 10,000 pounds (as defined in FMCSR 390.5) and is in the state in the furtherance of their business it is then required to be licensed or to purchase Idaho temporary permits. This includes vehicles: owned and/or operated within Idaho where the owner and/or operator of the vehicle are working on a job site in Idaho, has a contract to do work within Idaho (where the load is picked up and delivered with Idaho on the same trip), or the nature of the work requires that the vehicle be domiciled in Idaho. 		

- meeting the definition of farm registration reciprocity,meeting the definition of dealer reciprocity, or
- 26,000 pounds or less making daily deliveries within Idaho.

IRP	The International Registration Plan agreement.		
JURISDICTION	A state, province, territory or foreign country.		
LEASE	A written document vesting exclusive possession, control of and responsibility for the operation of the vehicle to the lessee for a specific period of time.		
LESSOR	A person, firm or corporation which, under the terms of a lease, grants the legal right of possession, control of, and responsibility for the operations		
MAXIMUM GROSS WEIGHT	The scale weight of a vehicle, equipped for operation, plus the maximum load to be carried as declared by the owner. The term "maximum gross weight" means the combined gross weights of all vehicles in the combination.		
MOTOR CARRIER	An individual, partnership, corporation or other legal entity engaged in the transportation of persons or property in the furtherance of a business or for hire.		
MOTOR CARRIER MC NUMBER	This is a 6 or 7 digit number issued by the Federal Motor Carrier Safety Administration to carriers who operate interstate, for-hire, hauling non-exempt commodities.		
MEMBER JURISDICTION MILEAGE	An International Registration Plan or International Fuels Tax jurisdictional member. As recorded from individual vehicle mileage records, a compilation of the actual distance traveled by a vehicle.		

MOBILE HOME TOTER	Every motor vehicle designed and used for drawing manufactured homes and not so constructed as to carry any load thereon, or any part of the weight (except for the towing device) of any manufactured home so drawn.		
MOTOR VEHICLE	Every vehicle which is self-propelled by power other than muscular power.		
OVERALL LENGTH	The vehicle combination plus any load overhang,		
OWNER	Any person, firm or corporation, other than a lienholder, holding legal title to a vehicle.		
POWER UNIT	Bus, Truck, Truck-Tractor, Road Tractor or Tractor.		
POWER OF ATTORNEY	A legal document authorizing one person to act on behalf of another (certain restrictions may be identified).		
PRECEDING YEAR	The period of twelve (12) consecutive months immediately prior to July 1 of the year immediately preceding the commencement of the registration or license year.		
PRIVATE CARRIER	A person, firm or corporation which utilizes its own trucks to transport its own freight.		
PROJECT CHOICE FEE	A \$3.00 fee collected on power units 60,000 lbs or less for the Department of Law Enforcement.		
PROPERLY REGISTERED VEHICLE	A vehicle which has been registered in full compliance with the laws of all jurisdictions in which it is intended to operate.		
PROOF OF PURCHASE	Bill of sale, application of title, or title that identifies the new owner and the vehicle.		

PURCHASE PRICE (VEHICLE)	For purposes of IRP registration, the actual purchase price, if reasonable, of a vehicle including the value of any trade-in or other valuable consideration, cost of accessories and modifications. Excluded are applicable federal excise taxes, state and local sales or use taxes, transportation or shipping costs, or preparatory or delivery costs.
RECIPROCITY	The reciprocal granting of rights and or privileges to vehicles properly registered under the IRP and to vehicles not so registered if such vehicles are subject to separate reciprocity agreements, arrangements, declarations or understandings.
REGISTERED MAXIMUM GROSS WEIGHT	The maximum gross weight on the registration as declared by the owner at the time of registration or renewal of registration
REGISTRATION CAB CARD	The registration certificate(s) and license plate(s) issued under the laws of Idaho pertaining to the registration of vehicles
REGISTRATION FEE	The total fee required under the laws of each jurisdiction for each vehicle at the regular annual or unexpired portion of the registration year.
ROAD TRACTOR	Every motor vehicle designed and used for drawing other vehicles and not so constructed as to carry any load thereon either independently or any part of a vehicle or load so drawn.
SEMITRAILER	A vehicle without motive power designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that some part of its load rests upon, or is carried by, the towing vehicle.
SPECIAL FUELS	Fuels other than gasoline.
TEMPORARY PERMIT	Is either a permit issued by a jurisdiction in lieu of regular registration or reciprocity or a permit to exceed the registered gross weight of the vehicle?
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TITLE	Document issued to a vehicle to indicate ownership.		
TRACTOR	Every motor vehicle designed and used primarily for drawing other vehicles, but not so constructed as to carry a load other than part of the weight of the vehicle and load so drawn.		
TRAILER	Every vehicle without motive power designed to carry property or passengers and to be drawn by a motor vehicle.		
TRUCK	Every motor vehicle exceeding 8,000 lbs gross weight, designed and used primarily for the transportation of property.		
TRUCK TRACTOR	Every motor vehicle designed and used primarily for drawing other vehicles, and so constructed as to carry a load other than a part of the vehicle and load so drawn.		
TVC	Temporary Vehicle Clearance authorizes operation of a vehicle for up to 45 days until registration and plates can be issued. (May be referred to in other jurisdictions as Temporary Authority – TA or Temporary Operating Authority – TOA.)		
UCR	Unified Carrier Registration		
UNLADEN WEIGHT	The weight of a vehicle fully equipped for service excluding the weight of any load.		
USE FEE – ROAD USE FEES	Road use fees for vehicles hauling non-reducible vehicles and/or loads are separate fees paid above and beyond the registration fees. The road use fees are collected on a single trip permit at the time it is issued/picked up. The road use fees for annual permits are reported (laden miles only) and paid on a statement that is mailed out quarterly.		

UTILITY TRAILER	Trailer constructed for the purpose of carrying property and not to exceed 6,000 pounds declared gross vehicle weight.
VEHICLE	Every device in, upon or by which any person or property is or may be transported or drawn upon a highway, excepting devices moved by human power or used exclusively upon rails or tracts.
VEHICLE CONFIGURATION	The actual number of vehicles in the configuration, i.e., truck tractor and 3 trailers; or truck tractor and two trailers.
VEHICLE IDENTIFICATION NUMBER (VIN)	The number and letters generally assigned to a vehicle by the manufacturer for the purpose of titling and registering.

AGENCY REFERENCE GUIDE

<u>SUBJECT</u>	IDAHO AGENCY	FEDERAL AGENCY
Driver Licensing/CDL	Idaho Transportation Department Driver Services/CDL P.O. Box 7129 Boise, ID 83707-1129 (208) 334-8735	Not Applicable
Heavy Vehicle Use Tax (HVUT)	Idaho Transportation Department Motor Carrier Services - Registrations 3311 W. State St. P.O. Box 7129 Boise, ID 83707-1129 (208) 334-8611 <u>dmv.idaho.gov</u> Email: <u>cvs@itd.idaho.gov</u>	Internal Revenue Service Taxpayer Assistance 550 W. Fort Boise, ID 83724 (866) 699-4086
Motor Carrier Vehicle Registration	Idaho Transportation Department Motor Carrier Services - Registrations 3311 W. State St. P.O. Box 7129 Boise, ID 83707-1129 (208) 334-8611 <u>trucking.idaho.gov</u> Email: <u>cvs@itd.idaho.gov</u>	Not Applicable

AGENCY REFERENCE GUIDE

Overweight/Oversize Vehicles and/or Loads Questions on Quarterly Statements for Annual Overweight/Oversize Permits Legal	Idaho Transportation Department Permits 3311 W. State St. P.O. Box 7129 Boise, ID 83707-1129 (208) 334-8420 or (800) 662-7133 <u>dmv.idaho.gov</u> Email: <u>cvs@itd.idaho.gov</u>	Not Applicable
Safety and Hazardous Materials	Idaho State Police/CVS P.O. Box 700 Meridian, ID 83680-0700 (208) 884-7220 www.isp.state.id.us/cvs	Federal Motor Carrier Safety Admin 3050 Lake Harbor Lane Boise, ID 83702 (208) 334-1842 or (800) 832-5660
Motor Carrier Audits IFTA/IRP	Idaho State Tax Commission P.O. Box 36 Boise, ID 83722 (208) 334-7536 www.tax.idaho.gov	Not Applicable

AGENCY REFERENCE GUIDE

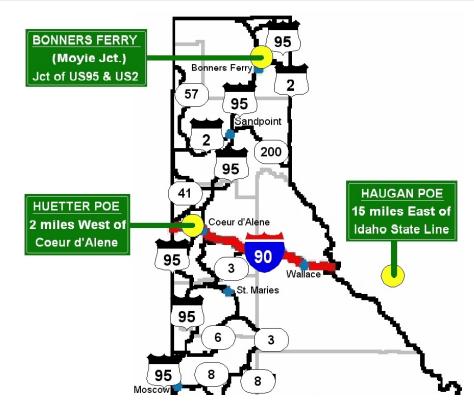
Special Fuels	Idaho State Tax Commission Fuels Tax Section P.O. Box 36 Boise, ID 83722 (208) 334-7660 www.tax.idaho.gov	Not Applicable
Temporary Permits for Registration or to Increase Registered Gross Weight	Idaho Transportation Department Permits P.O. Box 7129 Boise, ID 83707-1129 (208) 334-8420 Email: <u>cvs@itd.idaho.gov</u>	Not Applicable
Suspensions and Installment payments	Idaho Transportation Department Revenue Operations Unit P.O. Box 7129 Boise, ID 83707-1129 (208) 334-8770	Not Applicable
Titles	Idaho Transportation Department Titles Unit P.O. Box 7129 Boise, ID 83707-1129 (208) 334-8663 dmv.idaho.gov	

DISTRICT ONE

Huetter Port of Entry M.P. 8.14 - I-90 Coeur d'Alene, ID (208) 769-1551 Fax: (208) 769-1552

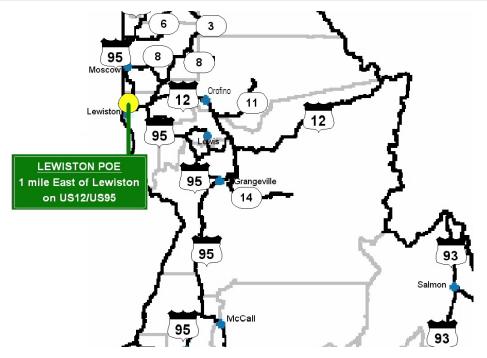
Haugan Port of Entry (Idaho-Montana Joint Port of Entry) M.P. 15 - I-90 Haugan, MT (406) 678-4257 Fax: (406) 678-4317

Bonners Ferry M P 510.6 – US-95 & Jct US-2 Bonners Ferry ID (208) 267-2486 Fax: (208) 267-1519



DISTRICT TWO

Lewiston Port of Entry M.P. 310 - U.S. 95 Lewiston, ID (208) 799-4824 Fax: (208) 799-5083



DISTRICT THREE

Fax: (208) 334-3279

Marsing Port of Entry

Horseshoe Bend Port of Entry

M.P. 18.3 – US-95

M.P. 65.4 - SH-55

(208) 793-2715

Horseshoe Bend, ID

Fax: (208) 332-4139

Marsing, ID

(208) 896-4814 Fax: (208) 896-4814

M.P. 67 - I-84 East of Boise, ID (208) 334-3272

East Boise Port of Entry

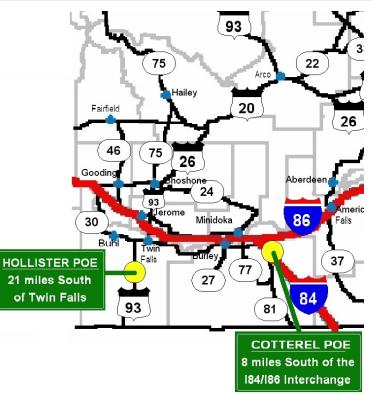
HORSESHOE BEND POE 1 mile North of McCall Horseshoe Bend 95 Cascade 95 55 Weiser 21 52 Horsesho Bend MARSING POE 6 miles South Fairfield of US55/US95 20 84 95 ountain Home Murp 67 78 51 Goodi Grand View Glenns Ferry EAST BOISE POE 30 11 miles East of Boise Buhl 51

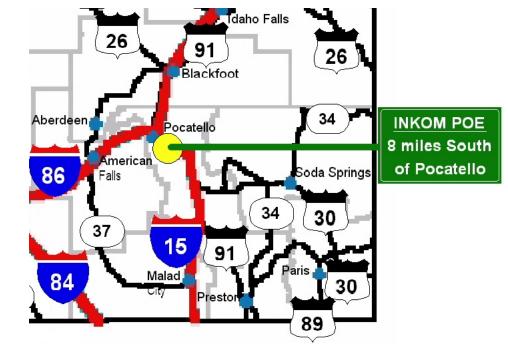
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DISTRICT FOUR

Hollister Port of Entry M.P. 26.1 – US-93 21 Miles South of Twin Falls on US- 93 (208) 655-4413 Fax: (208) 322-7844

Cotterel Port of Entry M.P. 229 - I-84 6 Miles South of I-84/I-86 Interchange (208) 349-5650 Fax: (208) 349-5651



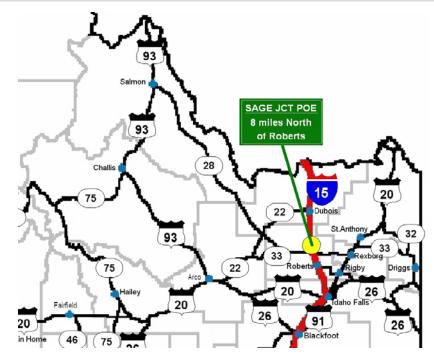


DISTRICT FIVE

Inkom Port of Entry M.P. 59 - I-15 8 Miles South of Pocatello (208) 775-3322 Fax: (208) 775-4568

DISTRICT SIX

Sage Junction Port of Entry M.P. 142 - I-15 8 Miles North of Roberts (208) 228-3636 Fax: (208) 228-3639



THE IDAHO TRANSPORTATION DEPARTMENT (ITD) IS COMMITTED TO COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT F 1964 AND ALL RELATED REGULATIONS AND DIRECTIVES. ITD ASSURES THAT NO PERSON SHALL ON THE GROUNDS OF RACE, COLOR, NATIONAL ORIGIN, GENDER, AGE, OR DISABILITY BE EXCLUDED FROM PARTICIPATION IN, BE DENIED THE BENEFITS OF, OR BE OTHERWISE SUBJECTED TO DISCRIMINATION UNDER ANY ITD SERVICE, PROGRAM, OR ACTIVITY. THE DEPARTMENT ALSO ASSURES THAT EVERY EFFORT WILL BE MADE TO PREVENT DISCRIMINATION THROUGH THE IMPACTS OF ITS PROGRAMS, POLICIES, AND ACTIVITIES ON MINORITY AND LOW-INCOME POPULATIONS. IN ADDITION, THE DEPARTMENT WILL TAKE REASONABLE STEPS TO PROVIDE MEANINGFUL ACCESS TO SERVICES FOR PERSONS WITH LIMITED ENGLISH PROFICIENCY.