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COVID-19 Update: Refund

John McCardell <jmmccard@sewanee.edu>

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To: parents@sewanee.edu

Bcc: pwoliver@sewanee.edu



OFFICE OF THE VICE-CHANCELLOR AND PRESIDENT

Dear Students and Families,

Thank you for your patience as the University has been working through the many issues related to the COVID-19 pandemic. As a result of transitioning to remote learning for the balance of the semester, the University will refund the **prorated family contribution** to room and board for time away from campus.

The University will calculate the **family contribution** for the semester by subtracting any **applicable grant aid** from the regular semester charges for room and board. Loans will not be subtracted.

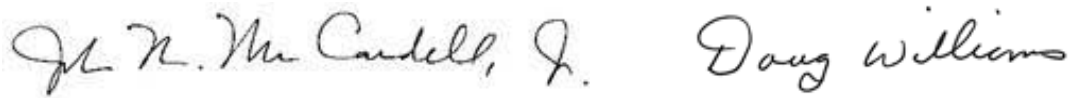
The University will determine the amount of **applicable grant aid** subtracted from regular room & board charges by applying the room and board proportion of the comprehensive fee to total grant aid. Grant aid includes all grants disbursed to student accounts this semester, including institutional, federal, VA, state, and other outside grants.

The **prorated** percentage of the **family contribution** refunded is 43.7%, which matches the percentage of days in the semester spent away from campus. The refund will range from \$0 to \$2,899, depending on the amount of grant aid received. Because students approved to stay on campus are still receiving room and board services, they will not receive a refund.

All of us have been affected by this pandemic. While we are choosing to provide refunds, the University continues to pay most of the expenses associated with the refunded room and board services, including the full compensation of all the employees affected. The University has committed not to lay off employees associated with room & board services at this time. Some families have already contacted the University to request that any balance of their room and board fees be applied as a gift to the University to offset our ongoing expenses. If you wish to do so, please complete the Google form [here](#). Thank you.

The University will apply the refund to all student accounts by April 3 and disburse credit balances to graduating seniors by April 8. All other students who have a credit balance and who do not wish to apply the credit balance to next semester's charges should request a cash disbursement by completing the Google form [here](#).

With ongoing best wishes from Sewanee,

Handwritten signatures of John McCardell, Jr. and Doug Williams.

John McCardell

Doug Williams

Vice-Chancellor and President

Vice President for Finance and Treasurer