



Final Move: Separating

For assistance, email: householdgoods@navy.mil / call: 855-HHG-MOVE (444-6683)

- Separatees
- Shipping Locations
- Storage
- Shipping Extension Request
- Types of Moves
- Informational Links

The references listed in this presentations come from the Navy guidance for personal property transportation [NAVSUP Pub 490](#) and/or the [Joint Travel Regulation \(JFTR\)](#).

JTR 5066 - SEPARATION FROM THE SERVICE OR RELIEF FROM ACTIVE DUTY EXCEPT FOR DISCHARGE WITH SEVERENCE OR SEPARATION PAY

- A member on active duty who is separated from the Service or relieved from active duty is authorized HHG transportation to the members' Home of Record or Place of Entry.
 - ❖ Travel must be completed within 180 days **from the official separation date.**

- Authorized to ship **from** one of the following:
 - ❖ Last Duty Station
 - ❖ Previous Duty Station
 - ❖ Previously Designated Location
 - ❖ Non-temporary Storage

- Authorized shipment **to** one of the following:
 - ❖ Home of record
 - ❖ Place from which ordered to active duty
 - ❖ Non-Temporary Storage

If member elects to ship to or from any other location they are responsible for paying any excess costs BEFORE shipment is booked.

➤ Storage In Transit (SIT) at Destination:

- ❖ Authorized 90 days of storage at destination **ONLY** (not releasing from non-temporary storage)



➤ Non-Temporary Storage (JTR 5320-B & 4320-G):

- ❖ The authority begins on the date the order is issued and terminates 180 days from the separation date.
- ❖ The request to release property must be received **PRIOR TO** the expiration date
- ❖ Once a shipment has been converted to owners' expense there is no more entitlement to ship
- ❖ Authorized delivery out of storage into the LOCAL area at Government expense

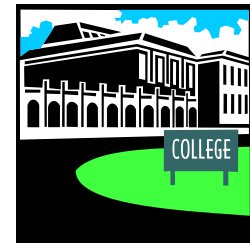
Entitlement Extensions

- Authorization for HHG transportation terminates on the 181st day following separation from Service or relief from active duty. (JTR 5320-G).
- In hardship cases, a time limit extension may be authorized – see next couple slides for more information.
- **Time Limits** (JTR 5000-B5)
 - ❖ Extensions will not be granted for members' convenience or personal preference

NOTE: A time limit extension for transportation in no way extends the GOV'T's obligation for storage costs for longer than the period authorized/approved for NTS or SIT (JTR 5320-B & 5236-B).

Extension Request - Educational

- Members undergoing education or training may be approved by the Transportation Officer at the nearest Household Goods Office in accordance with JTR 5320-G and 5318-E.
 - ❖ The request must be in writing and supported by a final set of orders (Separation Orders and DD 214) and a statement on letterhead from the school describing the program of study and the projected completion date.

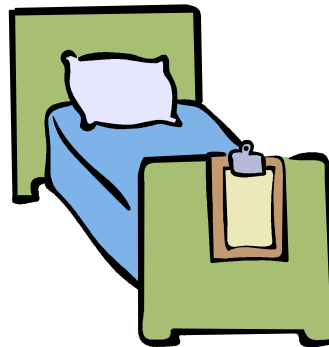


NOTE: Dependents do not qualify for this type of extension.

For assistance, email: householdgoods@navy.mil / call: 855-HHG-MOVE (444-6683)

Extension Request - Medical

- Member undergoing hospitalization or medical treatment may be approved by the Transportation Officer at the nearest Household Goods Office in accordance with JTR 5320-G and 5318-D
 - ❖ The request must be in writing and supported by a final set of orders (Separation Order and DD 214) and a statement on letterhead from the attending physician stating the nature of treatment along with the start date and projection or actual completion date.



For assistance, email: householdgoods@navy.mil / call: 855-HHG-MOVE (444-6683)

➤ Other deserving cases:

- ❖ An extension for the 180-day time limit may be approved through the Secretarial Process when an unexpected event beyond the member's control occurs which prevents the member from moving to the Home of Record (HOR) within the specified time limit. Extension, if approved, is for 180 days ONLY
- ❖ Members may apply to CHNAVPERS N130C1, Military Pay and Compensation Policy, via email
 - Email should be sent to BOTH nxag_n130c1@navy.mil and david.maly@navy.mil
 - Email should describe the events and include a copy of Separation Orders and documents that support the request.

For assistance, email: householdgoods@navy.mil / call: 855-HHG-MOVE (444-6683)

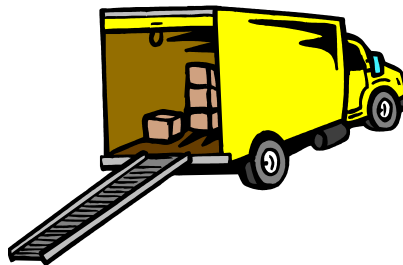
➤ Government Moves

- ❖ The Government contracts with approved Transportation Service Providers (TSP – or moving companies) to pack, pickup and transport your household goods.

➤ Personally Procured Move (PPM also know as DITY move)

- ❖ Reimbursement will not exceed the Government's cost
- ❖ Separates are not authorized an advance on PPM moves

Member can perform a combination of move types but weights CANNOT exceed total weight entitlement



For assistance, email: householdgoods@navy.mil / call: 855-HHG-MOVE (444-6683)

- Be proactive – start early!
 - ❖ Stay on top of your move.
 - ❖ If you don't hear from your Transportation Service Provider (TSP or carrier) within 14 days of pack out please contact your origin Personal Property Office.

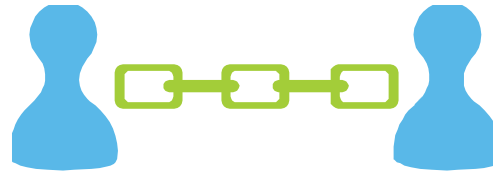


- Go to: www.move.mil to access Electronic Transportation Acquisition (ETA) for your user id and password. This account will be used by Defense Personal Property System (DPS)
 - ❖ What can be done with the DPS account? Submit a move application; track your shipment; file a claim and complete Customer Satisfaction Survey (CSS)
- To begin the DPS process, gather:
 - ❖ Orders Number
 - ❖ Date orders were issued
 - ❖ Who issued the orders

When Do I Make Arrangements?

- You can start the move process anytime after you receive your official orders/authorizations.
 - ❖ **Delay scheduling the move could prevent you from getting the pack date you want and cause hardship.**
- Your Transportation Service Provider (TSP) coordinates and confirms your pack dates during a pre-move survey.
- A great tool for planning your move can be found at <http://apps.militaryonesource.mil/pls/psgprod/f?p=PMM:ENTRY:0>





- **NAVSUP Household Good Portal:** www.navsup.navy.mil/household
- **JTR:** [https://www.defensetravel.dod.mil/Docs/perdiem/JTR\(Ch1-10\).pdf](https://www.defensetravel.dod.mil/Docs/perdiem/JTR(Ch1-10).pdf)
- **NAVSUP P 490:** http://www.move.mil/documents/DOD/NAVSUP_PUB_490_Rev5.pdf
- **DOD Household Goods Portal:** <http://www.move.mil>
- **POV Locator:** <http://www.pcsmypov.com/>
- **Shipping a POV:** www.transcom.mil/dtr/part-iv/dtr_part_iv_app_k_3.pdf
- **Storing a POV:** www.transcom.mil/dtr/part-iv/dtr_part_iv_app_k_4.pdf
- **Weight Estimator Form:** www.move.mil/documents/dod/weightestimator.xls
- **It's Your Move Booklet:** www.transcom.mil/dtr/part-iv/dtr_part_iv_app_k_1.pdf

Thank You.....

For additional information or assistance:



www.facebook.com/navyhhg



www.pinterest.com/navyhhg



www.youtube.com/navyhhg



www.twitter.com/navyhhg

If you have any questions regarding this material, please email us at householdgoods@navy.mil.