

SPRING 2019 COURSE CATALOG

# CONTINUING EDUCATION AT UTEP



## THINKING ABOUT A CAREER CHANGE?

Browse our wide selection of professional certificates and courses (pg 9).

## LEARNING FOR LIFE

Choose from aquatics, fitness, music, photography and more (pg 24).

## WHAT'S NEW?

Mini Miner Mania camps, youth courses and more! (pg 31).



THE UNIVERSITY OF TEXAS AT EL PASO  
**PROFESSIONAL & PUBLIC PROGRAMS**  
EXTENDED UNIVERSITY



THE UNIVERSITY OF TEXAS AT EL PASO  
**PROFESSIONAL  
 & PUBLIC PROGRAMS**  
 EXTENDED UNIVERSITY

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### CORPORATE AND BUSINESS TRAINING & CORPORATE CUSTOMIZED TRAINING

### COMMUNITY ENRICHMENT FOR ADULTS & LANGUAGES

### YOUTH PROGRAMS AND CAMPS

### ENGLISH LANGUAGE INSTITUTE



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## Welcome to the P3 Family!

Professional and Public Programs (P3) is excited to welcome two new team members to help us better serve our community.

**Amber Trollinger** moved to El Paso in September 2018 with her partner, Jeff, their rescue dog, Bradley, and cat, Squeaker Bug. With a B.A. in English from Indiana University of Pennsylvania, and an M.A. in Postsecondary Educational Leadership from San Diego State University, Amber has worked in higher education since 2007 in a variety of roles. She is a Steelers fan who also enjoys travel, volunteer work and learning new things; her spring plans include a P3 kickboxing class and conversational Spanish courses.

**Adriana Quiñones'** past experience working with youth, the community, and both undergraduate and graduate students makes her perfectly suited to coordinate P3's community enrichment programs for youth; she is excited to start planning camps and classes for kids of all ages. Adriana is a Texas Tech alumna with a B.S. in Restaurant, Hotel, and Institutional Management, and an M.Ed. in Higher Education, and has also worked at both Texas Tech University and Texas A&M University – Corpus Christi. She moved back to El Paso with her husband (an El Paso native) and her toddler about a year ago, and enjoys crafts, travel and good movies.



# THIS SPRING DISCOVER THE MINER IN YOU AT P3!

## Explore our Super Saturdays One-Day Camps and Mini Miner Mania Spring Break Camps.

Now that the weekend is here, your kids will need something to do. Why not bring them to UTEP for P3's Super Saturdays One-Day Camps? They will get the opportunity to spend the day on campus, participating in a variety of age-appropriate activities. There are many topics to choose from and the camps run from 9 a.m. to 1 p.m. or 9 a.m. to 4 p.m.

Join us for a fun, hands-on, educational one-day camp to get ahead of the game in school. Our camps provide an exciting weekend addition to keep your kids busy and engaged.

Here are a couple of the **Super Saturday One-Day Camps** offered for this spring 2019 session:

- **Biochemistry for Kids (Ages 6-12)** – February 2
- **Astronauts & Space-Bots (Ages 6-12) NEW** – February 16
- **How to Train Your Dinosaurs (Ages 6-12) NEW** – March 9
- **Exciting Engineering (Ages 6-12)** – March 16
- **Art Printing Studio (Ages 6-10) NEW** – April 6
- **Doctors in Training (Ages 6-12) NEW** – April 13

To view a complete selection of Super Saturday One-Day camps, [go to pages 34 and 35.](#)

Here are a few of the **Mini Miner Mania Spring Break Camps** offered for this spring 2019 session (starting on March 18):

- **Exploring the Art World (Grades 1-2)**
- **Introduction to Photography and Photoshop (Grades 6-8)**
- **Digital Development (Grades 3-5 and 6-8) NEW**
- **Swimming Classes - Beginner, Intermediate & Advanced (Grades 3 -12)**
- **Phonics, Math and Art Fun (Grades Pre-K & Kinder)**
- **SAT Reading/Writing Preparation (Grades 9-12)**
- **Spanish for Kids (Ages 3-8)**
- **Teen Spotlight Theatre Camp (Grades 6-8)**

For more information about our Spring Break camps, [go to pages 36 and 37.](#)

For registration assistance, call us at (915) 747-5142 or visit [ppp.utep.edu](http://ppp.utep.edu).

Our P3 Spring youth camps are limited in size, and spaces are assigned on a first-come, first-serve basis. Grade-level requirements are given in terms of the grade the student entered this last Fall 2018 session.

Camps are subject to cancellation due to insufficient enrollment.

**FEBRUARY 4-8** *online only*

LET THE FUN BEGIN WITH OUR SPRING CAMPS!

Discounts Available through **ONLINE Registrations ONLY!**\*



*Mini Miner Mania*  
**SPRING BREAK**  
*Camps*

**Receive \$10 off on each** Mini Miner Mania camp you register your child into.

Discount applies to week-long half and full-day camps.

**\$10 OFF**  
with PROMO CODE:  
**MMK19**

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**10% OFF**  
with PROMO CODE:  
**SBC19**

*Super Saturday*  
**ONE-DAY**  
*Camps*

**Enjoy 10% off on each** Super-Saturday camp you register your child into.

Discount applies to one-day camps available on Saturdays (a different camp every week during a 15-week period).

\*To receive discounts, you must register online starting Monday, February 4th, 2019 at 9 a.m. through Friday, February 8th, 2019 at 5 p.m., MT.



Professional and Public Programs (P3) is always looking for opportunities to showcase our students and their work.

The cover pages for this Spring 2019 Course Catalog have been designed by undergraduate assistant, **Silvia Arce**. Silvia will graduate this fall with a BFA in Graphic Design.

We would like to take this opportunity to express our appreciation for her work, wish her success for the future, and thank her for the tremendous service she has provided over the last year to both Extended University's Marketing Department and Professional and Public Programs.

*We are very proud of you! Go Miners!*



# TABLE OF CONTENTS

<b>P3 CONFERENCE SERVICES</b> . . . . .	<b>6</b>	<b>Non-Profit</b> . . . . .	<b>12-13</b>	<b>Japanese</b> . . . . .	<b>18</b>
<b>CORPORATE CUSTOMIZED TRAINING</b> . . . . .	<b>7</b>	Strategic Nonprofit Planning and Leadership		Japanese for Beginners - <b>UPDATED</b>	
<b>CBT—GENERAL INFORMATION</b> . . . . .	<b>8</b>	Nonprofit Leadership & Management		Japanese-Intermediate <b>UPDATED</b>	
<b>CORPORATE BUSINESS AND TRAINING</b> . . . . .	<b>9-14</b>	Achieving Nonprofit Organizational Sustainability		<b>Korean</b> . . . . .	<b>18</b>
<b>Environmental - OSHA &amp; ETI</b> . . . . .	<b>9-10</b>	<b>Project Management</b> . . . . .	<b>13</b>	Korean I and Culture	
OSHA 2015 Hazardous Materials		Project Management Professional Certificate		Korean II and Culture	
OSHA 511 Occupational Safety and Health Standards for General Industry		<b>Skilled Professional Series</b> . . . . .	<b>13</b>	<b>Polish</b> . . . . .	<b>18</b>
OSHA 2045 Machinery and Machine Guarding Standards		Supervisory Skills... A Work in Progress		Polish Language and Culture	
OSHA 501 Trainer Course in OSHA Standards for General Industry		Creating High Performance Teams (HPT)		<b>Rusian</b> . . . . .	<b>18</b>
WST401 Resource Conservation and Recovery Act		Customer Service: Measuring Business Excellence		Russian I and II	
ETI 101 Introduction to Environmental Compliance		Enhance Your Oratory Skills		<b>Sign Language</b> . . . . .	<b>18</b>
<b>Fitness and Health</b> . . . . .	<b>10-11</b>	<b>MyCAA Military Spouse Education</b> . . . . .	<b>14</b>	Sign Language	
FREE Information Seminar: Personal Fitness Trainer Certification		<b>ONLINE COURSES</b> . . . . .	<b>15-16</b>	<b>Spanish</b> . . . . .	<b>18-19</b>
FREE Information Webinar: Personal Fitness Trainer Certification		Career Step Online Education and Training Solutions		Conversational Spanish I and II	
Live Course: Personal Fitness Trainer Certification		Ed2Go Enrichment Courses		Spanish I and II	
Online Course: Hybrid/Blended Certified Personal Trainer		Ed2Go Certificate Courses		<b>Mini Miner Mania Camps</b> . . . . .	<b>19</b>
Pharmacy Technician Training with Optional Clinical Externship		Edu2.com		Look under <b>Youth Programs and Camps</b>	
Medical Billing and Coding Program		JER Online Workforce Certificates and Courses		<b>Languages for Youth</b> . . . . .	<b>19</b>
Clinical Medical Assistant with Optional Clinical Externship		Teaching Online Academy (TOA)		Spanish for Kids (Ages 8-14)	
<b>Human Resources</b> . . . . .	<b>11</b>	The Center for Legal Studies (CLS)		Italian for Kids (Ages 8-14) - <b>NEW</b>	
SHRM-CP/SHRM-SCP Exam Preparation Program		W.I.T.S. Educational Excellence for Fitness Professionals		Introduction to Japanese: Level I (Ages 8-14)	
Essentials of Human Resources		VESi – Virtual Education Software Continuing Education for Teachers		<b>ENGLISH LANGUAGE INSTITUTE</b> . . . . .	<b>20-23</b>
<b>Professional Leadership Development Certification Program</b> . . . . .	<b>12</b>	<b>LANGUAGE &amp; CULTURAL STUDIES</b>		<b>ELI Core Program</b> . . . . .	<b>21-22</b>
<b>Lean Six Sigma/Project Management</b> . . . . .	<b>12</b>	<b>LANGUAGES</b> . . . . .	<b>17-19</b>	ELI: Intensive English Program - Spring I & II	
FREE Informational Seminar: A Guide to Project Management and Lean Six Sigma Series		<b>Arabic</b> . . . . .	<b>17</b>	TOEFL iBT Preparation Course (Internet-based Test)	
<b>Lean Six Sigma</b> . . . . .	<b>12</b>	Conversational Arabic I & II		Intensive Writing Course	
Lean Six Sigma Green Belt		<b>Chinese</b> . . . . .	<b>17</b>	Intensive Grammar Course	
Lean Six Sigma Black Belt		Introductory Chinese		Intensive Listening and Speaking Course	
<b>Legal</b> . . . . .	<b>12</b>	Fundamental Chinese I, II		IELTS Preparation Course	
Paralegal Certificate Course		Intermediate Chinese		<b>Core – Afternoon</b> . . . . .	<b>22</b>
		Advanced Chinese		ELI: Intensive English Conversation - Level I to V	
		<b>French</b> . . . . .	<b>17</b>	TOEFL iBT Preparation Course (Internet-based Test)	
		Basic French and Culture		Fun English Program (Basic – Mature learners)	
		<b>German</b> . . . . .	<b>17</b>	Intensive English Conversation (Basic – Mature learners)	
		Conversational German – Level I		<b>Evening</b> . . . . .	<b>22-23</b>
		Conversational German – Level II		Intensive English Program - <b>Basic</b>	
		<b>Italian</b> . . . . .	<b>18</b>	Intensive English Program - <b>Advanced</b> - <b>NEW</b>	
		Conversational Italian: Basic		Intensive English Program - <b>Intermediate</b>	
		Conversational Italian: Intermediate		English for Academic Purposes (EAP): Level I & II	
				English Conversation: Level I-IV	
				Grammar - Elements of Sentences	
				Pronunciation of English & Accent Reduction: Level I-IV	
				Social Conversation 101	
				TOEFL iBT Preparation Course (Internet-based Test)	

<b>Weekend</b> . . . . .	<b>23</b>
Intensive English Conversation	
Intensive English Program	
Focus Business English	
Practical English Writing	
Grammar - Elements of Sentences	
TOEFL iBT Preparation (Internet-based Test)	

<b>ELI Refund Policies</b> . . . . .	<b>23</b>
--------------------------------------	-----------

## **COMMUNITY ENRICHMENT FOR ADULTS** . . . . . **24-30**

<b>Aquatics</b> . . . . .	<b>24-25</b>
---------------------------	--------------

Adult Swimming and Conditioning	
Water Aerobics	
Swimming Classes: Beginner, Intermediate & Advanced	
Swimming Classes: Beginner and Intermediate	
Strokes and Endurance	
Triathlon Class	

<b>Cooking</b> . . . . .	<b>25</b>
--------------------------	-----------

French Cuisine - Cook for Pleasure!	
Make Authentic Italian Pizza	
The Art of Homemade Italian Pasta	

<b>Crafts and Hobbies</b> . . . . .	<b>25</b>
-------------------------------------	-----------

Cupcakes Galore	
Introduction to Sewing	
Basic Sewing Creations	
Summer Fruit Entertainment - <b>NEW</b>	

<b>Digital Technology</b> . . . . .	<b>25</b>
-------------------------------------	-----------

Oculus Rift: Virtual Reality Development	
--	--

<b>Fit 4 Life</b> . . . . .	<b>26-27</b>
-----------------------------	--------------

Circuit Training	
Kendo, Iaido and Japanese Swordsmanship	
Ultra Strength and Conditioning Fitness	
Mixed Martial Arts Training - <b>NEW</b>	
Pilates - <b>BILINGUAL</b>	
Golf for Adults - <b>OFF CAMPUS</b>	
Boxing and Conditioning	
Kickboxing – 45-Minute Workout	
Triathlon Class	
BOOT CAMP - Strength Training for Everyone	
Ultra Strength and Conditioning Fitness	
Spinning	
H.A.R.D. Fitness by Bodyshocker® - <b>NEW</b>	
P90X Live- <b>NEW</b>	

<b>Health and Wellness</b> . . . . .	<b>27-28</b>
--------------------------------------	--------------

Introduction to Meditation and Mindfulness	
T'ai Chi Yoga	
Regain Your Energy by Taking the Right Supplements - <b>NEW</b>	
Improve Your Health with Positive Psychology - <b>NEW</b>	

Yoga	
Flow Yoga	
T'ai Chi Chuan	

## **Music, Dance and Theatre** . . . . . **28-29**

Introduction to Guitar - <b>Beginner</b> - <b>UPDATED</b>	
Intermediate Guitar - <b>NEW</b>	
Belly Dance Love & Workout	
Contemporary Line Dance - <b>NEW</b>	
Country Line Dance - <b>OFF CAMPUS</b>	
Piano Performance - Level I	
Violin Class - Level I and II	
Ballet for Adults - <b>OFF CAMPUS</b>	
Latin Dance - <b>OFF CAMPUS</b>	

## **Personal and Professional Enhancement** . . . . . **29**

Cross-Border Financial Planning - <b>NEW</b>	
Social Security Planning - <b>NEW</b>	
CPR and First Aid Certification	

## **Photography** . . . . . **29**

Portrait Photography	
Introduction to Digital Photography and Photoshop	
Foundations of Photography	
Advanced Digital Photography	

## **Reading and Writing** . . . . . **29-30**

How to Write a Novel in 90 Days	
How to Create Characters with Character	
Writing Dynamic Dialog	
How to Proofread and Edit Your Own Work	
Preserving Family Legends, Lore and Legacies	
Mining Your Memories: An Introduction to Memoir Writing - <b>NEW</b>	

## **Safety and Self-Defense** . . . . . **30**

## **YOUTH PROGRAMS AND CAMPS** . . . **31-37**

### **Aquatics** . . . . . **31**

Tadpoles: Introduction Swimming Classes for 3 & 4 Year Olds ( <b>Must be accompanied by guardian</b> )	
Frogs: Beginner to Intermediate Swimming Classes (Ages 4-7)	
Dolphins: Beginner to Intermediate Swimming Classes (Ages 5-10)	
Stingrays: Intermediate to Advanced Swimming Classes (Ages 5-12)	
Stingrays: Intermediate to Advanced Swimming Class (Ages 5-17)	
Sharks: Advanced Swimming Class (Ages 9-17)	
Sea Lions: Stroke Skills Class (Ages 9-17)	

### **Academics** . . . . . **31-32**

Fundamental Math (Grades K-2)	
Reading to Succeed (Grades K-2)	
Developing Mathematics (Grades 3-5)	

Reading & Writing Improvement (Grades 3-5)	
Improving Math Skills (Grades 6-8)	
Improving Your Reading & Writing Skills (Grades 6-8)	
Reading and Writing Strategies for High School (Grades 9-12)	
SAT Reading/Writing Preparation (Grades 9-12)	
SAT Math Preparation (Grades 9-12)	
Strengthening High School Math Skills (Grades 9-12)	

## **Art** . . . . . **32**

Weekday Fun - Future Artist (Ages 8-12) - <b>NEW</b>	
--	--

## **Fitness and Sports** . . . . . **32-33**

Golf for Juniors (Ages 7-16) - <b>OFF CAMPUS</b>	
Jiu-Jitsu for Kids (Ages 11-17)	
Preparing for Basketball with Coach Samaniego - (Ages 8-11 and 11-14)	
Tumbling (Ages 3-4 and 5 & up)	
Youth Boxing & Conditioning (Ages 11-17)	

## **Hobbies and Special Interests** . . . . . **33**

Babysitter Certification (Ages 11-17)	
Spring Fun Cupcakes (Ages 5- 11)	

## **Music, Dance and Theatre** . . . . . **33**

Basic Ballet (Ages 5-6) - <b>OFF CAMPUS</b>	
Ballet I (Ages 7-9) - <b>OFF CAMPUS</b>	
Intro to Guitar (Ages 6-11 and 12-17)	
Youth Theatre Class (Ages 8-12)	
Teen Theatre Class (Ages 13-17)	

## **Science and Engineering** . . . . . **33**

Weekday Fun - Future Scientist (Ages 8- 2) - <b>NEW</b>	
---	--

## **Technology** . . . . . **33-34**

Learn to [Code] with Minecraft - (Ages 8-14)	
Kidz 3D Game Development: Sci-Fi (Ages 8-14)	
Kidz Virtual Reality Development (Ages 11-17)	
Tech - [Coding] (Grades 3-5 and 6-8)	
Weekday Fun - Digital Technology (Ages 8-12)	

## **Super Saturday One-Day Camps** . . . . . **34-35**

## **MINI MINER MANIA** **Calendar Grid** . . . . . **36**

## **Extended Day Care** . . . . . **36**

## **Supervised Lunchtime Care** . . . . . **36**

## **Mini Miner Mania Spring Break Camps** . . . . . **36-37**

## **GENERAL INFORMATION** . . . . . **38**



# CONFERENCE SERVICES



## Showcase Your Event–

Start your non-credit course, workshop, seminar, institute, symposium or conference today!  
Program planning made easy!

Experienced staff members are ready to assist with the details and delivery of your program in El Paso or anywhere an event takes you.

We assist with the following services:

- Registration Services
  - Financial Services
  - Marketing Services
  - Conference analysis and Evaluation Services
- And other logistical services as needed

To find out more about our Conference Services at P3, give us a call at **915-747-5402**.



ENGLISH LANGUAGE INSTITUTE  
LANGUAGE AND CULTURE STUDIES

**REFER  
A FRIEND**

**AND RECEIVE A \$100 CREDIT VOUCHER  
for ELI Core courses\***

\* YOU MUST REGISTER TO THE  
THREE ELIGIBLE COURSES.

SEE PAGE 21 FOR COURSE DETAILS,  
RESTRICTIONS APPLY.

### Refer someone you know to register for all three of our spring ELI Core courses.

The referral must register to the following three ELI Core courses: Intensive Writing Course, Intensive Grammar Course and Intensive Listening and Speaking course (Spring I and II of the ELI Core Intensive English Program and ELI Core afternoon courses are excluded).

After they complete their registration you will receive a **\$100 credit voucher** to use when registering for a Spring 2019 ELI Core course, restrictions apply. The credit will only apply to the person doing the referral and it's non-transferable. Credit voucher must be used within 6 months of your friend's registration. The referral must mention your name while registering for you to become eligible for the reward.

# JUST FOR YOU!

## APPRECIATION DAYS

ONLINE REGISTRATIONS ONLY!

## JANUARY 2-31

REGISTER ONLINE & SAVE\*

ENJOY **10% OFF ON US!**  
ENTER PROMO CODE: **19J4U**

**During this time enjoy a 10% off on select courses!** Whether you want to take photography, get fit or learn a new language, P3 has something to offer the whole family.

Join us online 24/7 at [ppp.utep.edu](http://ppp.utep.edu) starting Wednesday, January 2nd at 9 a.m. thru Thursday, January 31st at 12 midnight MT., for a great opportunity to save 10% off. Options include courses from Community Enrichment: Adult & Youth (Aquatic classes excluded), Language and Cultural Studies (ELI-Core Program Excluded), Corporate Business & Training Skilled Professional Seminar Series, and select English Language Institute elective courses.

- All other Corporate & Business Training, English Language Institute Core Program, Aquatic (for youth and adults) and online courses are excluded. Cannot be applied to any other discounts. Discount only applies toward online registrations done between Wednesday, January 2nd at 9 a.m. and Thursday, January 31st at 12 midnight MT.



# CORPORATE CUSTOMIZED TRAINING FOR BUSINESS AND INDUSTRIES



## MAKE A PLAN

Invest in your company's best asset, your employees.

### PARTNER WITH OUR CORPORATE CUSTOMIZED TRAINING TEAM – WE TAKE A PERSONAL APPROACH.

Let our team of experts help your organization plan & design customized learning solutions that optimize performance & increase productivity and return on investment!

Professional and Public Programs Corporate Customized Training services will help you design key learning solutions and strategies to assure the success of your organization. We will take out the guesswork by developing result-driven content that meet your unique needs and align your employees' skills with your business goals.

### Expect focused, measurable results!

We are extremely flexible as our primary goal is to properly train your employees at your convenience.

#### We provide:

1. Needs analysis and assessment
2. Curriculum design & development
3. Instructional design & delivery
4. Professional development solutions

Take a few minutes to share your training needs with us by completing our training needs assessment, available online at [ppp.utep.edu](http://ppp.utep.edu).



Scroll down and click on the 'Learn More' button under **CORPORATE CUSTOMIZED TRAINING**.

Click on the "Tell us what you need" button, complete and submit.

## Ask about our CORPORATE WELLNESS PROGRAM

The aim of the UTEP Professional & Public Programs (P3) Corporate Wellness Program is to help foster a healthier, happier, more productive and reliable workforce. We offer a flexible variety of classes and seminars, all of which can be held on-site at your workplace. Our pricing model is per participant and subscription-based; our customers find this model flexible, cost-effective and easy to implement. We will work closely with you to determine what best fits your needs and budget.

Our current offerings include (but not limited to):

1. **T'ai Chi** offers corporate employees an effective, affordable, enjoyable way to manage stress. Tai Chi is moving meditation and its slow fluid movements are designed to increase the flow of energy leading to a relaxed mind and body capable of focusing on meeting goals with efficiency.
2. **Yoga** is another simple and effective way to promote physical activity and improve mental health. Research shows that when yoga is practiced at work, the physical, emotional and mental tension-reducing techniques are immediately transferred to the workplace.
3. **Workplace Wellness Seminars** are becoming more and more popular. Adding a wellness seminar to their work day can help your employees improve their health and overall performance. Some topics include:

- Workplace Nutrition
- Eating Healthy
- Workplace Stress Management



FOR THE GENERAL PUBLIC, fitness classes are offered through our Fit 4 Life programs. See pages 26-28 for more details.

CONTACT US TODAY TO START BUILDING A SOLUTION-BASED LEARNING EXPERIENCE!

# CALL (915) 747-6649

or contact:

**Liliana Oaxaca, Program Manager**  
[loaxaca@utep.edu](mailto:loaxaca@utep.edu)

# CORPORATE AND BUSINESS TRAINING GENERAL INFORMATION

## REGISTRATION INFORMATION

**By Phone:** Call 915-747-5142 Monday - Friday from 8 a.m.-5 p.m.; Visa, MasterCard, American Express and Discover are accepted forms of payment.

**Mail:** Mail your registration form with a check, money order, credit card information, or purchase order to UTEP Professional and Public Programs; Memorial Gym, Suite 111; 101 West Robinson Avenue; El Paso, TX 79968-0602. Please make checks payable to UTEP.

**Online:** Find the class you want and register securely online at [www.ppp.utep.edu](http://www.ppp.utep.edu), 24 hours a day. For assistance, please call 915-747-5142.

**In Person:** Visit our offices located at Memorial Gym, Suite 111, Monday - Friday from 8 a.m.-5 p.m.

**Early Registration:** Early registration fees end two weeks prior to start of class date.

## COURSE OFFERINGS & FEES

Professional and Public Programs is committed to offering quality programs at affordable prices. Course fees are based on an estimated minimum number of students. Professional and Public Programs is self-sustaining and course fees cover all expenses. No support is received from state or local taxes. **All courses are prepaid courses.**

## CONFIRMING YOUR ENROLLMENT & COURSE LOCATION

When you enroll in a P3 course by phone, mail or online, you will receive a confirmation email; however, you may also request your confirmation be sent by mail. If you do not receive your enrollment confirmation within 48 hours of the course start date, please call 915-747-5142 during office hours. If there are any changes to the class, you will be promptly notified.

## SPECIAL ACCOMMODATIONS/NEEDS

If you have a disability and require special accommodations, please call 915-747-5142. **Please contact our office three weeks prior to start of a class.**

## COURSE CANCELLATION POLICY

In order to ensure courses reach their minimum number of participants, we highly recommend you register early. P3 reserves the right to cancel any class that does not meet the minimum enrollment required or in case of any unforeseen circumstances. Registrants will be notified of course cancellations by phone and e-mail. Refunds will be processed automatically for courses canceled by Professional and Public Programs. **NOTE:** P3 reserves the right to change the location, day, time and instructor.

## PAYMENT OPTIONS FOR LIVE LECTURE COURSES

Professional and Public Programs (P3) offers a **Pre-Payment Plan** designed to make registration payments even easier for your educational needs. In order to utilize this payment service, you must first enroll in a P3 live course, either in person at Memorial Gym, suite 111 (located on the UTEP Campus) or by phone at 915-747-5142. With a minimum of **20% down**, this free payment plan will allow you to make payments up to 5 days before the course is scheduled to begin, allowing the course to be paid in full before the start date. Please note that any class not paid in full prior to the 5-day start date will incur a \$25 processing fee and result in the participant being dropped from the class.

## SMART OPTION STUDENT LOAN

Sallie Mae offers loans for selected courses with registration fees greater than \$500. Plans are administered directly by Sallie Mae. Visit [www.salliemae.com/00366198](http://www.salliemae.com/00366198) for more information. (UTEP P3 School Code **003661-98**).

## PRIVATE LOAN OPTIONS

Private student loans are not part of the federal student loan program and require a credit check. You may borrow from any lender you choose; however, some private loans are only eligible for credit courses and do not cover continuing education classes. Borrowing fees and coverage vary between lenders, so compare costs and choose the program that's right for you.

## THIRD PARTY BILLING

Professional and Public Programs will accept third party billing on behalf of a participant as a form of payment. The participant must submit a letter of credit from his/her employer, in which the employer agrees to make payment for the participant's registration fees. The letter must state that the employer will make payment upon receipt of an invoice from P3. It must also state that payment is not contingent upon the participant's course grades. Please contact 915-747-5142 or [ppp@utep.edu](mailto:ppp@utep.edu) for more information.

## MILITARY SPOUSE CAREER ADVANCEMENT ACCOUNT SCHOLARSHIP - MYCAA

The MyCAA Scholarship is a workforce development program that provides up to \$4,000 of tuition assistance to eligible military spouses. P3 accepts MyCAA funding for approved live and online certificate courses. To ensure your eligibility for the MyCAA Scholarship, call a Spouse Education & Career Opportunities - SECO Career Counselor at 1-800-342-9647 or visit the MyCAA Spouse Portal online at <https://aiportal.acc.af.mil/mycaa> and provide the required Spouse Profile information. **Click on UTEP to view your course options.**

See page 14 for additional MyCAA information.

## VOCATIONAL REHABILITATION FUNDING FOR DISABLED VETERANS (CH. 31)

The Department of Veterans Affairs offers funding for disabled Veterans with a disability of 10% or more. P3 accepts Vocational Rehabilitation Funding for approved live and online certificate courses. To begin the funding process, please visit [www.benefits.va.gov](http://www.benefits.va.gov) and register with VONAPP or contact your local Vocational Rehabilitation Employment Office. The El Paso/Las Cruces local office number is 915-772-2195.

**Inform your case manager that you have chosen to take a UTEP certification course.**

**NOTE:** Not all payment plan options are applicable to all courses.

## ED2GO CERTIFICATE COURSES ONLY

**NEW** – Easier Loan Application process. Visit <https://ed2go.onelogos.net/> for details.

## REFUND POLICY

Refunds will be issued, minus a 15% cancellation fee per course, cost of materials, and/or lab fees, if a written request is faxed, emailed, or mailed and received three business days prior to the first day of a scheduled course. Refund requests must include your name, daytime telephone number, and the course number or name. This policy applies to all registrations, regardless of the payment method. Phone requests will not be accepted for a refund.

### Exceptions for refunds:

- There are no refunds for online courses.
- Other refund policies may apply to Conferences, Customized Training & Services, and other special programs.

**NOTE:** Please allow 2 -3 weeks for processing of refunds. No refunds will be given on or after the first class meeting. Cancellations 1-3 days before first class meeting incur a 50% cancellation fee. A \$25 fee will be charged for returned or canceled checks.

### Send your request via:

E-mail: [ppp@utep.edu](mailto:ppp@utep.edu)

Fax: 915-747-5538

Mail: UTEP Professional and Public Programs  
101 West Robinson Avenue  
Memorial Gym, Suite 111  
El Paso, TX 79968-0602



# CORPORATE AND BUSINESS TRAINING

YOU MUST BE 18 AND OLDER TO REGISTER FOR THE FOLLOWING COURSES.

SPECIAL DAYS OFF (no class) AND HOLIDAYS ARE LISTED ON YOUR CONFIRMATION RECEIPT AND THE P3 WEBSITE ([ppp.utep.edu](http://ppp.utep.edu)).

## COURSE SYMBOL KEY

Symbols represent the various course formats we provide.



Certificate Program



Live Lecture Course



Online Course



MyCAA Eligible



Vocational Rehabilitation Eligible

WIOA Eligible



## OSHA 511 OCCUPATIONAL SAFETY AND HEALTH STANDARDS FOR GENERAL INDUSTRY

(3.0 CEUs / 30 HOURS)



This course covers the OSHA standards for general industry found in the Code of Federal Regulations (CFR) 1910 along with other relevant policies, procedures, and safety and health principles for general industry. Special emphasis is placed on those areas that are the most hazardous and most frequently cited by OSHA. Learn to select the appropriate OSHA standards that apply to a hazard, identify elements of a successful safety and health program, identify the more frequently cited OSHA standards and implement an effective recordkeeping procedure.

**19PPOSH511** Meetings: 4

4/23-4/26 Tu, W, Th, and F 8 a.m.-5 p.m.

Registration Fee: \$595

## OSHA 2045 MACHINERY AND MACHINE GUARDING STANDARDS

(2.6 CEUs / 26 HOURS)



This course will help you become familiar with a wide variety of common machinery and the associated hazards of the machinery along with related safety standards and appropriate guarding methods including protection about hazardous energy sources (lockout/tagout). Participants will learn to apply hazard recognition concepts on a site inspection using a process of identifying and evaluating the machinery and machine guarding hazards; researching the related standards; and exploring hazard abatement options.

**19PPOS2045** Meetings: 4

5/7-5/10 Tu, W and Th 8 a.m.-5 p.m.  
F 8 a.m.-12 p.m.

Registration Fee: \$595

## OSHA 501 TRAINER COURSE IN OSHA STANDARDS FOR GENERAL INDUSTRY

(3.0 CEUs / 30 HOURS)



This trainer course is designed for personnel interested in teaching the OSHA 10- or 30-Hour General Industry Outreach courses. Special emphasis is placed on required topics in the OSHA Outreach Program. Various instructional approaches and the effective use of visual aids and handouts will also be covered. Course participants will work in groups or independently to practice their presentation of selected topics. (Participants are encouraged to bring a laptop to work on presentation materials.) Written and performance examinations are given during the course. Successful completion of the course and the final examinations allow the participant to be recognized as an OSHA Authorized Outreach Trainer for General Industry.

**19PPOSH501** Meetings: 4

5/28-5/31 Tu, W, Th and F 8 a.m.-5 p.m.

Registration Fee: \$695

## ENVIRONMENTAL - OSHA

The following courses are in partnership with:



For full course descriptions and registrations, visit <https://web-ded.uta.edu/wconnect/ShowSchedule.awp1?~GROU~utep> or call the OSHA Education Center at 866-906-9190.

## OSHA 2015 HAZARDOUS MATERIALS

(2.6 CEUs / 26 HOURS)



This course provides an overview of OSHA's General Industry standards regarding hazardous materials as well as other proprietary and consensus standards related to hazardous materials. Subjects covered include proper storage and handling procedures; precautions for hazardous waste operations; and processes for handling flammable and combustible liquids, compressed gases, and cryogenic liquids. Learn to describe methods for detecting unsafe storage conditions for hazardous materials, explain electrical factors that may contribute to the creation or abatement of hazardous conditions, specify necessary precautions for hazardous operations, such as the dispensing of flammable and combustible liquids and more.

**19PPOS2015** Meetings: 4

4/16-4/19 Tu, W and Th 8 a.m.-5 p.m.  
F 8 a.m.-12 p.m.

Registration Fee: \$595

## ENVIRONMENTAL - ETI

The following courses are in partnership with:



For full course descriptions and registrations, visit <https://web-ded.uta.edu/wconnect/ShowSchedule.awp1?~GROU~utep> or call the Environmental Training Institute at 817-272-2581.

## WST401 RESOURCE CONSERVATION AND RECOVERY ACT

(3.0 CEUs / 30 HOURS)



Understand the Resource Conservation and Recovery Act (RCRA) that describes both the federal statute and regulatory law for managing, storing, and shipping hazardous waste.

Participants will learn about the rule's applicability and exemptions that may be applied under certain circumstances. They will understand the basics of

# CORPORATE AND BUSINESS TRAINING

**NOTE: EARLY REGISTRATION FEES END TWO WEEKS PRIOR TO START DATE OF CLASS.**

## COURSE SYMBOL KEY

Symbols represent various course formats.

-  Certificate Program
-  Online Course
-  Live Lecture Course
-  My CAA Eligible
-  Vocational Rehabilitation Eligible
-  WIOA Eligible

**YOU MUST BE 18 AND OLDER TO REGISTER FOR THE FOLLOWING COURSES.**

making waste determinations (solid waste, hazardous waste, universal waste, and used oil), how to differentiate the three generator classes, and waste management practices that apply to each.

**19PPOSH401** Meetings: 4  
1/15-1/18 Tu, W, Th and F 8 a.m.-5 p.m.  
Registration Fee: \$895

## ETI 101 INTRODUCTION TO ENVIRONMENTAL COMPLIANCE

(3.2 CEUs / 32 HOURS)



This course is designed to give environmental, health, and safety professionals the tools they need to ensure their workplace is in compliance with environmental regulations and reduce environmental risks. The course will cover the basics of environmental regulations and demonstrate how to identify pertinent regulations to your operations. It will also cover elements of the major environmental programs at the State level and review the enforcement and compliance tools by regulatory area. Activities and case studies will be used throughout the course to allow attendees to apply knowledge of the topics discussed during the course.

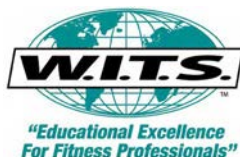
**Note:** ETI 101 with completion exam will serve as the training prerequisite to the ETI 501 course.

Looking for more information about this course? Send questions to [eti@uta.edu](mailto:eti@uta.edu).

**19PPETI101** Meetings: 4  
5/28-5/31 Tu, W, Th and F 8 a.m.-5 p.m.  
Registration Fee: \$895

## FITNESS AND HEALTH

The following courses are in partnership with:



World Instructor Training Schools (WITS) is the only major certifying body in the country providing comprehensive practical training and internship components. WITS is an approved CEU provider for the Board of Certification for Athletic Trainers, the American Occupational Therapy Association, the National Certification Board for Therapeutic Massage and Bodywork and the International Association of Continuing Education and Training. The American Council on Education has recommended three undergraduate academic credits for this course.

## FREE INFORMATIONAL SEMINAR: PERSONAL FITNESS TRAINER CERTIFICATION

(0 CEUs / 1 HOUR)



Students who want to learn more about the Personal Fitness Trainer Certification Course may join our live seminar and talk with a veteran instructor about the industry.

**19PPFT1001** Meetings: 1  
3/16 Sa 10 a.m.  
Registration Fee: **FREE**

## FREE INFORMATIONAL WEBINAR: PERSONAL FITNESS TRAINER CERTIFICATION

(0 CEUs / 1 HOUR)



Students who want to learn more about the Personal Fitness Trainer Certification Course may join our webinar and talk with a veteran instructor about the industry. Those who are unable to attend may register and receive a recording of the session.

**19PPFT1000** Meetings: 1  
**Register Anytime**  
Registration Fee: **FREE**

**Note:** Enroll now to receive website information.

## PERSONAL FITNESS TRAINER CERTIFICATION

(3 CEUs / 30 HOURS)



### Certified Personal Trainer – LIVE COURSE

This challenging course is for candidates wanting live instruction with an in-depth, hands-on practical lab to master the essential career skills and knowledge needed to be a successful Certified Personal Trainer. The course also offers the option to complete an employer internship. Students will learn key topics like biomechanics, exercise physiology, fitness testing, equipment usage, and health assessment. They will also have practical training on assessing clients, programming, performing proper exercises, presentation skills, and more.

**Level 1** - Certified Personal Trainer Certificate; proof of CPR/AED\* is needed to obtain certificate.

**Level 2** - Advanced Level 2 Certified Personal Trainer Certificate; 30-hour employer internship is included at no additional cost.

**A textbook is required and not included in the course fee.** Please call 888-330-9487 or visit [www.witseducation.com](http://www.witseducation.com) to order and start reading.

**\*Note:** CPR-Automated External Defibrillator certification is required to receive the certificate.

**19PPFT2000** Meetings: 6  
3/30-5/18 Sa 9 a.m.-4 p.m.  
**No class on 4/20 and 5/11**  
Early Registration Fee: \$685  
Registration Fee: \$699

## ONLINE COURSE: HYBRID/BLENDED CERTIFIED PERSONAL TRAINER

(3 CEUs / 30 HOURS)



This course provides all the information needed to start an exciting fitness career and become a Certified Personal Trainer. The hands-on, practical labs are taught in person by a veteran teacher while the mentored lectures are on 10-minute video clips that include quizzes, discussion boards, etc., to help students master the information. Topics will include exercise physiology, kinesiology and more.

A **FREE exam voucher** to test for the **Level 1 Certified Personal Trainer** and a **FREE Digital Badge** (credential distinction) is included.

**A textbook is required and not included in the course fee.** Please call 888-330-9487 or visit [www.witseducation.com](http://www.witseducation.com) to order and start reading.

**\*Note:** CPR-Automated External Defibrillator certification is required to receive the certificate.

**19PPFT2002** Meetings: 6  
3/30-5/18 Sa 9 a.m.-4 p.m.  
**No class on 4/20 and 5/11**  
Early Registration Fee: \$685  
Registration Fee: \$699





The following courses are in partnership with:



The price of any state or national exam is not included in the tuition for the following courses. Exam registration assistance is available through Health Ed Today.

## PHARMACY TECHNICIAN TRAINING WITH OPTIONAL CLINICAL EXTERNSHIP

(8 CEUs / 80 CLASSROOM HOURS)



This comprehensive program will prepare students to take the Pharmacy Technician Certification Board's PTCB exam and work as pharmacy technicians in a retail or other pharmacy setting. Course content includes pharmacy medical terminology, the history of pharmacy, pharmacy practice in multiple environments, pharmacy calculations and measurements, reading and interpreting prescriptions, and defining drugs by generic and brand names. Through classroom lectures and hands-on labs, students will review dosage calculations, drug classifications, the "top 200 drugs", I.V. flow rates, sterile compounding, dose conversions, aseptic technique, the handling of sterile products, total parental nutrition (TPN), billing and reimbursement, dispensing of prescriptions, and inventory control.

An optional externship of 80 hours is available.

Some Externship fees may be required and are not included in the course fee. Separate fees may include pharmacy background/fingerprints, drug screening, background check, immunizations, and a physician statement of health. Costs may vary depending on the provider(s) used.

**Note:** Textbooks are included in the fee for this course.

**19PPHC4001** Meetings: 23  
3/4-5/29 M and W 6-9:30 p.m.  
No class on 3/18, 3/20–Spring Break, and 5/27  
Early Registration Fee: \$1899  
Registration Fee: \$1999

## MEDICAL BILLING AND CODING PROGRAM

(8 CEUs / 80 HOURS)



This course teaches the skills needed to solve insurance billing problems, manually file claims (using the CPT and ICD-10 manual), complete common insurance forms, trace delinquent claims, appeal denied claims, and use generic forms to streamline billing procedures. The course covers the following areas: CPT (Introduction, Guidelines, Evaluation and Management), specialty fields (such as surgery, radiology and laboratory), ICD-10 (Introduction and Guidelines), and basic claims processes for medical insurance and third party reimbursements. Students will learn how to find the service and codes using manuals (CPT, ICD-10 and HCPCS).

**Note:** After obtaining practical work experience (6 months to 2 years), students who complete this course may qualify to sit for the American Academy of Professional Coders' (AAPC) Certified Professional Coder Exam (CPC) or Certified Outpatient Coder Exam (COC); the American Health Information Association's (AHIMA) Certified Coding Associate (CCA) exam; and/or other national certification exams.

**Note:** Textbooks are included in the fee for this course.

**19PPHC6001** Meetings: 24  
3/4-5/15 M and W 6-9:30 p.m.  
Sa (3/30 and 4/27) 9 a.m.-3 p.m.  
No class on 3/18 and 3/20–Spring Break  
Early Registration Fee: \$1899  
Registration Fee: \$1999

## CLINICAL MEDICAL ASSISTANT WITH OPTIONAL CLINICAL EXTERNSHIP

(14 CEUs / 140 CLASSROOM HOURS)



This program will train students to assist physicians with the clinical responsibilities of a medical office. Instruction includes preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy, and the cardiac lifecycle. Students will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, taking and documenting vital signs, cardiology (including proper lead placements), professional workplace behavior, ethics, and the legal aspects of healthcare.

There are 140 hours of classroom lectures and hands-on labs and an opportunity for 160 hours of clinical externship at a local healthcare provider.

To be eligible for clinical rotation, students must successfully complete the 140-hour program, submit to a thorough background check and drug screening, as well as meet other requirements.

Some Externship fees may be required and are not included in the course fee. Separate fees may include immunizations and to acquire a physician's statement of health. Costs may vary depending on which provider(s) are used.

**Note:** Upon successful completion of this program, students will be eligible to sit for the National Healthcareer Association's (NHA) Certified Clinical Medical Assistant (CCMA) national examination.

**Note:** Textbooks are included in the fee for this course.

**19PPHC7001** Meetings: 36  
3/5-6/13 T and Th 6-9:30 p.m.  
Alternative - Sa 9 a.m.-4:30 p.m.  
No class on 3/19 and 3/21 – Spring Break  
Early Registration Fee: \$2599  
Registration Fee: \$2799

## Ever think about how leadership impacts your workforce?

For more information about our **Skilled Professional Series and Leadership Development**, go to page 13.

## HUMAN RESOURCES

The following courses are in partnership with:



## SHRM-CP/SHRM-SCP EXAM PREPARATION PROGRAM

(5.2 CEUs / 52 HOURS)



This class gives human resource (HR) practitioners an effective review of the HR body of knowledge on which the SHRM-CP (Certified Professional) and SHRM-SCP (Senior Certified Professional) examinations are based. This intensive review course will help participants prepare for the content areas covered on the Society for Human Resource Management (SHRM) exam.

**Note:** Textbooks are included in the fee for this course.

**Certificate of Completion:** If you have any questions regarding the SHRM-CP and SHRM-SCP exams, please visit [www.shrm.org](http://www.shrm.org) or call SHRM at 800-283-7476.

**19PPHR3007** Meetings: 13  
2/2-5/9 Sa 9 a.m.-1 p.m.  
No class on 3/23–Spring Break and 4/27  
Early Registration Fee: \$1200  
Registration Fee: \$1300\*

UTEP-P3 is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CPSM or SHRM-SCPSM. This program is valid for 52 PDCs for the SHRM-CP or SHRM-SCP. For more information about certification or recertification, please visit [www.shrmcertification.org](http://www.shrmcertification.org).

\* To receive a group fee of \$1000 per participant, please call 915-747-5142 to enroll. A group of two or more participants must register at the same time in order to receive this discount.

## ESSENTIALS OF HUMAN RESOURCES

(1.5 CEUs / 15 HOURS)



The SHRM Essentials of Human Resources is an introductory course offering a comprehensive overview of the key aspects of Human Resources (HR). It gives participants foundational knowledge and introduces them to behavioral competencies that are essential for business success. It is ideal for those who are just starting out in HR profession, performing HR duties, or are looking for an effective way to boost their employee-management skills. In addition, the following topics will be discussed: Talent Acquisition, Total Rewards, Learning and Development, Performance Management, and Employment Law.

**Note:** Textbooks are included in the fee for this course.

**19PPHR1000** Meetings: 5  
3/30-4/27 Sa 9 a.m.-Noon  
Early Registration Fee: \$550  
Registration Fee: \$575

# CORPORATE AND BUSINESS TRAINING

**NOTE: EARLY REGISTRATION FEES END TWO WEEKS PRIOR TO START DATE OF CLASS.**

## COURSE SYMBOL KEY

Symbols represent various course formats.

-  Certificate Program
-  Online Course
-  Live Lecture Course
-  My CAA Eligible
-  Vocational Rehabilitation Eligible
-  WIOA Eligible

## PROGRAM HIGHLIGHT

# Professional Leadership Development Certification Program NEW

**19PLDC100**

The Professional Leadership Development Certification (PLDC) program is a contextual, collaborative, and innovative learning experience that is uniquely designed to identify individuals that are ready to further develop their leadership abilities and succeed at the highest levels of their profession. The program does this by offering a comprehensive, educational and interactive experience focused on leadership training by globally renowned experts in the field, mentorship and networking. The primary goal of this program is to propel the next generation of leaders by equipping them with the necessary skills, knowledge and abilities to succeed and excel in today's global marketplace.

For more information, please email [pldc@utep.edu](mailto:pldc@utep.edu)

## FREE INFORMATIONAL SEMINAR: A GUIDE TO PROJECT MANAGEMENT AND LEAN SIX SIGMA SERIES

**(0 CEUs / 3 HOURS)** 

This seminar highlights the importance of project management knowledge/skills for optimum business results. It focuses on the Project Management Professional (PMP) baseline, UTEP's Lean Six Sigma (LSS) program, Lean 14 Principals and the Six Sigma DMAIC Methodology.

**Discount:** Students who attend will receive \$50 off the Green Belt and Black Belt course and \$50 off the Project Management Professional Certificate class.

**Note:** To have discount applied to appropriate course, please register by calling (915) 747-5142.

**19FPMG1000** Meetings: 1  
2/6 W 6-9 p.m.

Registration Fee: **FREE**

## LEAN SIX SIGMA SERIES

Lean Six Sigma (LSS) is a proven business management strategy that helps organizations operate more efficiently. It combines the Lean 14 principles for reducing waste and increasing performance, with Six Sigma tools and techniques for improving and sustaining quality.

**Note:** The sequence of leveled belt courses (Yellow, Green, and Black) increase in difficulty as you progress through them. **Graduates will receive a certificate at the end of each course level.**

### LEAN SIX SIGMA GREEN BELT

**(4.2 CEUs / 42 HOURS)**   

The Six Sigma Specialist program helps professionals strengthen organizations by employing the core concepts of Lean Six Sigma. The program enhances problem-solving skills with an emphasis on the DMAIC (Define, Measure, Analyze, Improve, and Control) model. Students will explore processes and team management, operational metrics, and key tools and techniques to achieve process excellence.

**Note:** Textbooks are included in the fee for this course.

**19PPMG5005** Meetings: 7  
2/16-4/6 Sa 9 a.m.-4 p.m.  
No class on 3/16 – Spring Break  
Early Registration Fee: \$1200  
Registration Fee: \$1300

### LEAN SIX SIGMA BLACK BELT

**(7.2 CEUs / 72 HOURS)**   

The Six Sigma Specialist program helps professionals strengthen organizations by employing the core concepts of Lean Six Sigma. The program enhances problem-solving skills with an emphasis on the DMAIC (Define, Measure, Analyze, Improve, and Control) model, and presents an overview of key concepts plus hands-on Lean Six Sigma deployment. This program presents an overview of the key concepts and hands-on Lean Six Sigma deployment. Students will explore processes and team management, operational metrics, and key tools and techniques to achieve process excellence. Students will explore processes and team management, operational metrics, and key tools and techniques to achieve process excellence.

**Note:** Textbooks are included in the fee for this course.

**Prerequisite:** Lean Six Sigma Green Belt is a prerequisite for this course. A copy of the certificate must be submitted on the first day of class.

**19PPMG5006** Meetings: 12  
4/27-7/20 Sa 9 a.m.-4 p.m.  
No class on 5/25  
Early Registration Fee: \$1699  
Registration Fee: \$1799

## LEGAL

The following course is in partnership with:



THE CENTER FOR  
LEGAL STUDIES

### PARALEGAL CERTIFICATE COURSE

**(8.4 CEUs / 84 HOURS)**



This intensive, nationally acclaimed program is designed for beginning as well as advanced legal workers. Participants will train to interview witnesses, investigate complex fact patterns, research the law, prepare legal documents and assist in preparing cases for courtroom litigation. There are no prerequisites to take the course. Students in the program will learn how to improve office efficiency, productivity, and billable hours, as well as learn new marketable job skills.

**Note: Textbooks are not included.** All textbooks and resources, including WESTLAW access, are available for separate purchase from The Center for Legal Studies by calling 800-522-7737 or by using the secure online order form at [www.legalstudies.com](http://www.legalstudies.com).

**19PPCLS3000** Meetings: 12  
4/6 – 5/19 Sa and Su 9 a.m.-5 p.m.  
Early Registration Fee: \$1395  
Registration Fee: \$1495

## NONPROFIT

### STRATEGIC NONPROFIT PLANNING AND LEADERSHIP

**(0.8 CEUs / 8 HOURS)**  

This training series focuses on successful strategic planning in and leadership of nonprofit organizations. Several broad areas, including the role of nonprofit organizations in today's society, are addressed. Students will review practical tools to help plan an organization's mission and vision and define its business model. Readings and lectures are enhanced with classroom activities, video presentations and online research. Students are expected to work on a project of their choosing.

**Note:** Textbook is included in the fee for this course.

**19PPMG1020** Meetings: 2  
2/2-2/9 Sa 9 a.m.-1 p.m.  
Registration Fee: \$299

## WE'VE MOVED TO

# MEMORIAL GYM

Visit our P3 offices located at  
101 W. Robinson Ave., Suite 111.

STAY  
CONNECTED



[twitter.com/utep3](https://twitter.com/utep3)



UTEP P3 Professional  
& Public Programs



## NONPROFIT LEADERSHIP AND MANAGEMENT

(0.8 CEUs / 8 HOURS)



This series is one of a set of three modules designed to help participants become competent civic leaders who can engage with stakeholders and provide effective solutions to social problems in a nonprofit setting. The focus is on strategies for successful management and leadership of nonprofit organizations. Several broad areas are addressed: determining organizational leadership and management styles; the best internal organizational structure with regard to a board of directors; envisioning the need for alliances and building a strong network for the organization. Readings and lectures are enhanced with classroom activities, video presentations, and online research. Students are expected to work on a project of their choosing.

**Note:** Textbook is included in the fee for this course.

**19PPMG1021** Meetings: 2  
3/2-2/9 Sa 9 a.m.-1 p.m.  
Registration Fee: \$299



## ACHIEVING NONPROFIT ORGANIZATIONAL SUSTAINABILITY

(0.8 CEUs / 8 HOURS)



This training series focuses on strategies for the sustainability of nonprofit organizations. Several broad areas pertaining to different types of funding strategies and sources available to nonprofit organizations are addressed. Students will learn the basics of successful social entrepreneurship, grant writing, volunteerism, sweat equity, and capital campaigns. Readings and lectures are enhanced with classroom activities, video presentations, and online research. Students are expected to work on a project of their choosing.

**Note:** Textbook is included in the fee for this course.

**19PPMG1022** Meetings: 2  
4/6-4/13 Sa 9 a.m.-1 p.m.  
Registration Fee: \$299

## PROJECT MANAGEMENT PROFESSIONAL CERTIFICATE

(4.5 CEUs / 45 HOURS)



This course is designed for professionals who are preparing to take the Project Management Professional (PMP®) exam. It emphasizes processes outlined in the sixth edition of the PMBOK® Guide, A Guide to the Project Management Body of Knowledge. This includes, but is not limited to, the 47 processes of project management and PMI code of ethics. Our PMP certification training course is designed to help students earn their PMP certificate the easy way, and can be taken by anyone who wants to learn the fundamentals of project management.

Taking this course will qualify students for the 35 training contact credit hours required to register for the PMI® Certified Associate Program Management (CAPM) or Project Management Professional (PMP) exam, or to maintain their current PMI® PMP certification; it is also perfect for experienced project managers wanting to brush up on their education.

**Note:** Registrations done five days or less before start date will incur a \$100 shipping expedited processing fee.

**Note:** Textbooks are included in the fee for this course.  
**19PPMG4005** Meetings: 15  
3/25-4/24 M, Tu and W 6-9 p.m.  
Early Registration Fee: \$1550  
Registration Fee: \$1650

## SKILLED PROFESSIONAL SERIES

### SUPERVISORY SKILLS... A WORK IN PROGRESS

(0.6 CEUs / 6 HOURS)



Supervisors are responsible for leading a team of people to achieve departmental and organizational results; this will help them make a successful transition from being a team member to impacting and leading their team successfully.

**19PPPD2010** Meetings: 1  
2/15 F 9 a.m.-4 p.m.  
Registration Fee: \$125

### CREATING HIGH PERFORMANCE TEAMS (HPT)

(0.7 CEUs / 7 HOURS)



Students in this course will learn how to focus on day-to-day operations understand the critical

role that team performance plays in the work environment. Teams with a clear purpose and high-quality chemistry drive superior business results.

**19PPPD2016** Meetings: 1  
3/15 F 9 a.m.-5 p.m.  
Registration Fee: \$135

## CUSTOMER SERVICE: MEASURING BUSINESS EXCELLENCE

(0.6 CEUs / 6 HOURS)



Course participants will learn how to develop, track and report key performance measurements to improve operational efficiency; identify variables or traits that set excellent customer service apart from mediocre customer service; and provide the same high level of service to internal customers to create a healthier and more productive environment. A company that demonstrates best-in-class customer service characteristics to exceed expectations will have a distinct competitive advantage.

**19PPPD2019** Meetings: 1  
4/26 F 9 a.m.-4 p.m.  
Registration Fee: \$125

## ENHANCE YOUR ORATORY SKILLS

(0.6 CEUs / 6 HOURS)



This course will teach aspiring public speakers to organize, write, and deliver talks confidently. Students will develop the confidence needed to communicate effectively, regardless of the situation.

**19PPPD2017** Meetings: 1  
5/17 F 9 a.m.-4 p.m.  
Registration Fee: \$125

# CORPORATE AND BUSINESS TRAINING



**WHY CERTIFICATIONS MATTER -**  
**Education, validation**  
**and recognition.**



**Workforce Solutions Borderplex** may be able to help you with the cost of some of the courses being offered by the Professional and Public Programs (P3).

For scholarship opportunities, please contact  
**Workforce Solutions Borderplex.**

**(915) 887-2600**

**www.borderplexjobs.com**

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**American Job Center**  
network

EQUAL OPPORTUNITY EMPLOYER/PROGRAM. AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO INDIVIDUALS WITH DISABILITIES. RELAY TEXAS: 711 (VOICE) OR 1-800-735-2989 (TTY). IGUALDAD DE OPORTUNIDADES DE EMPLEO/PROGRAMAS. EQUIPO AUXILIAR Y SERVICIOS DE APOYO ESTÁN DISPONIBLES PARA PERSONAS CON DISCAPACIDAD AL SER REQUERIDOS. RELAY TEXAS: 711 (VOZ) O 1-800-735-2989 (TTY)

# MILITARY SPOUSE EDUCATION - **GET UP TO \$4,000**



**LIVE AND ONLINE CERTIFICATE COURSES AVAILABLE**

Find out if you're eligible for \$4,000 for career training! The MyCAA program is designed to help military spouses, just like you, gain the training they need to start a rewarding career – no matter where they PCS. MyCAA funding may completely cover your training costs with the University of Texas at El Paso's, Professional and Public Programs (P3).

These live and online courses give you the flexibility you need to make school work for you!

**P3 accepts MyCAA funding for approved live and online certificate courses.**

To ensure your eligibility for the MyCAA Scholarship, call a Spouse Education & Career Opportunities (SECO) Career Counselor at 800-342-9647 or visit the MyCAA Spouse Portal online at <https://aiportal.acc.af.mil/mycaa> and provide the required Spouse Profile information. Click on UTEP to view your course options.

**P3 offers an extensive selection of MyCAA approved programs such as:**

- Dental Technician
- Lean Six Sigma
- Medical Billing and Coding
- Paralegal Certificate
- Personal Fitness Trainer
- Pharmacy Technician
- Project Management
- Technology / CompTIA
- Veterinary Assistant

**And much more...**



Look for this symbol to identify eligible live and online certificate courses in this catalog, on pages 9-17.



THE UNIVERSITY OF TEXAS AT EL PASO  
**PROFESSIONAL & PUBLIC PROGRAMS**  
EXTENDED UNIVERSITY

**FOR MORE INFORMATION:**  
**915-747-5142**

**FOR ELIGIBILITY INFORMATION:**  
**800-342-9647**

**HTTPS://AIPORTAL.ACC.AF.MIL/MYCAA**  
Click on UTEP to view your course options.



I was presented with techniques to optimize my communication skills... These tools have enhanced my ability to better develop and present proposals, relay important information, delegate work in a manner that is more efficient... and contribute towards a positive dynamic of the work place. ” ”

- Sergio, former Corporate and Business Training Supervisory Skills workshop student



# ONLINE COURSES

VISIT OUR WEBSITE [PPP.UTEP.EDU](http://PPP.UTEP.EDU) FOR MORE ONLINE COURSE OFFERINGS AND COMPLETE REGISTRATION INFORMATION.

YOU **MUST BE 18 AND OLDER** TO REGISTER FOR THE FOLLOWING NON-ACADEMIC CREDIT COURSES.



## CAREER STEP ONLINE EDUCATION AND TRAINING SOLUTIONS



Professional and Public Programs at UTEP has partnered with Career Step to offer online training for in-demand careers. Tens of thousands of new jobs are expected in these career fields. Start training for a better future.

- Pharmacy Technician with Healthcare Administration and Billing
- Pharmacy Technician with Healthcare Administration
- Pharmacy Technician with Healthcare Billing
- Medical Assistant with Clinical Externship
- Medical Office Manager
- Healthcare IT
- Professional Medical Coding and Billing with PCS
- Medical Transcription and Editing
- Medical Administrative Assistant with EHR
- Pharmacy Technician (ASHP)
- Computer Technician
- Executive Assistant
- Medical Billing
- Veterinary Assistant

Programs offer open enrollment so you can get started now with an online curriculum that's available 24/7 with unlimited instructor support, affordable tuition and payment plans. Call 915-747-5142 or visit [CareerStep.com/ppputep](http://CareerStep.com/ppputep) to get started. MyCAA applicants call 800-246-7837 ext. 8414.



Check out our **course symbol key** on next page. Visit our website at [ppp.utep.edu](http://ppp.utep.edu) for more online course offerings.



## ED2GO ENRICHMENT COURSES AND CERTIFICATE COURSES



In partnership with P3, ed2go offers over 300 hundred online courses in sought after skills. Professional development and personal enrichment courses will be led by instructors in an interactive learning environment. Enhance your skills with courses that start monthly and span a convenient **6-12 week format**. Prices start as low as \$89.

Register for courses today in the areas of:

- Accounting Fundamentals
- Introduction to SQL
- Microsoft Excel
- Grammar Refresher
- A to Z Grant Writing
- Speed Spanish
- Project Management Fundamentals
- Beginning Writers Workshop
- Effective Business Writing
- Creating WordPress Websites
- Computer Skills for the Workplace
- Performing Payroll in QuickBooks
- Real Estate Law
- Money Management
- Learn to Buy and Sell on eBay
- Introduction to Google Analytics
- Photoshop CC for the Digital Photographer
- Human Resources Professional\*
- Certified Administrative Professional with Microsoft Office Specialist 2016\*
- Comp TIA A+, N+ or S+\*

### VISIT OUR WEBSITE FOR MORE COURSE OFFERINGS

\* This online course is WIOA Eligible, for more details call us at 915-747-5142.

**ed2go Certificate Courses** start at your convenience and take **3-12 months to complete**. Expert instructors develop, lead and interact with students for a positive interactive learning environment. Students gain more knowledge and move forward in their academic career.

**NEW**

Easier Loan Application process. Visit <https://ed2go.onelogos.net/> for more details.

Ed2go certification courses are offered in the following fields:

- Lean Six Sigma Green/Black Belt
- Healthcare
- Fitness
- Information Technology
- Software Development
- Media and Design
- Business
- Hospitality
- Skilled Trades
- Sustainable Energy

### VISIT OUR WEBSITE FOR MORE COURSE OFFERINGS



## eLEARNING WITH EXTERNSHIP PLACEMENT



Myedtoday self-paced, instructor monitored, best-in-class eLearning programs consist of 62 Career Tracks with Externship, and an additional 200 e-learning courses across a number of disciplines including: Healthcare, Business & Management, IT, Project Management, and Criminal Law & Justice.

Course Topics Include (10 of over 200 programs):

- Business Management Professional
- Project Management Professional
- Human Resources Professional
- Clinical Medical Assistant
- Pharmacy Technician
- Phlebotomy Technician
- Dental Assistant
- Corrections Specialist
- Comp TIA A+, N+ or S+
- Java Specialist
- Workforce Readiness

### VISIT OUR WEBSITE FOR MORE COURSE OFFERINGS

# ONLINE COURSES

VISIT OUR WEBSITE [PPP.UTEP.EDU](http://PPP.UTEP.EDU) FOR MORE ONLINE COURSE OFFERINGS AND COMPLETE REGISTRATION INFORMATION.



## W.I.T.S. EDUCATIONAL EXCELLENCE FOR FITNESS PROFESSIONALS



These online/blended courses are designed to help all individuals, regardless of fitness skill level/knowledge, to further enhance their ability to help others live healthier lifestyles. Additionally, these courses help one maintain their certification status, while also giving advice on the business side of the fitness industry.

Most popular courses:

- Building Blocks of Sport and Exercise Nutrition
- Older Adult Foundations
- Sports and Exercise Nutrition - Special Considerations
- Running Well
- Nutritional Concepts
- Exercise Program Design
- Fundamentals of Sports and Exercise Nutrition
- Developing your Business Strategy
- Pregnancy Fitness
- Lifestyle Fitness Coaching

VISIT OUR WEBSITE FOR MORE COURSE OFFERINGS



YOU MUST BE 18 AND OLDER TO REGISTER FOR THE FOLLOWING COURSES.

### COURSE SYMBOL KEY – Symbols represent various course formats.

- Certificate Program
- MyCAA Eligible
- WIOA Eligible
- Online Course
- Vocational Rehabilitation Eligible



### JER ONLINE CERTIFICATES & COURSES



With more demand for online workforce education training, now is a great time to take JER Online courses. These courses are positioned to serve individual students and groups of workforce employees who are seriously seeking Continuing Workforce Training.

Course topics include:

- Advanced Certificate Course in Structured Writing for Technical Documentation
- Advanced Certificate in Technical Writing
- Certificate in Professional Technical Communication
- Certificate in Technical Writing
- Certificate in Technical Writing for Current Technical Writers
- Workplace Experience Certificate in Technical Writing
- Technical Communication Industry Certificate - Mastery Level

VISIT OUR WEBSITE FOR MORE COURSE OFFERINGS

### THE CENTER FOR LEGAL STUDIES (CLS)



The Center for Legal Studies is a legal education company focused on providing students with the most affordable and effective legal education possible. In partnership with Professional and Public Programs, we offer education courses online to provide our students with the flexibility necessary to achieve their academic goals while continuing with their everyday lives.

- Paralegal Certificate Course
- Advanced Paralegal Certificate Course
- Alternative Dispute Resolution Certificate Course
- Intellectual Property Law for Engineers
- Legal Investigation Certificate Course
- Legal Nurse Consultant Training Course
- Legal Secretary Certificate Course
- Medical Professional Legal Consultant
- Personal Injury for Paralegals
- Preparing for the ACT
- Preparing for the GMAT
- Preparing for the GRE
- Preparing for the LSAT
- Preparing for the SAT
- SAT/ACT
- Software Essentials for the Law Office
- Victim Advocacy Certificate Course



### VIRTUAL EDUCATION SOFTWARE CONTINUING EDUCATION FOR TEACHERS



VESI partners with accredited colleges and universities to provide interactive continuing education courses for teachers and higher education students. Rely on the expert instruction of e-learning to complete a degree, advance your career, or complete state re-licensure requirements.

Course topics include:

- Advanced Classroom Management
- Behavior is Language
- Child Abuse
- Early Childhood
- Typical & Atypical Development
- Educational Assessment
- Learning Disabilities
- Reading & Writing in Content Area
- Talented & Gifted
- Teaching Elementary Math

VISIT OUR WEBSITE FOR MORE COURSE OFFERINGS



# LANGUAGES AND CULTURE STUDIES

# LANGUAGES

YOU MUST BE 18 AND OLDER TO REGISTER FOR THE FOLLOWING COURSES, EXCEPT WHERE INDICATED OTHERWISE.

SPECIAL DAYS OFF (no class) AND HOLIDAYS ARE LISTED ON YOUR CONFIRMATION RECEIPT AND THE P3 WEBSITE (ppp.utep.edu).

REGISTRATION WILL BE CLOSED TWO BUSINESS DAYS PRIOR TO THE BEGINNING OF THE CLASS.

## ARABIC

### Conversational Arabic I

This course is an introduction to modern standard Arabic and will focus on developing proficiency in formal spoken and standard written Arabic. The course will begin with learning sound systems and scripts, and cover a wide array of topics. Students will develop and improve upon their understanding of Arabic vocabulary, grammar and general conversation.

**19PLAA0000** | Fee: \$119 | Meetings: 10  
2/5-3/7 Tu and Th 6-8 p.m.

## CHINESE

This program is a great opportunity for those looking to learn Chinese (Mandarin). Students five (5) and older may register. Students age 18 and above will be separated from children (except in cases where parents or guardians register with their children for the same class).

Once a student has signed up for the program, maximum effort, participation, and attendance are expected. Students will be promoted to a higher level after one semester of study with satisfactory performance. The class will also celebrate Chinese New Year (Year of the Pig) and the twentieth anniversary of the Ai-Hwa Chinese School on February 16.

**NOTE: Returning students may call 915-747-5142 to get a 5% discount.**

Mini Miner Mania **\$10 OFF**  
with PROMO CODE: **MMK19**  
SPRING BREAK Camps  
Receive \$10 off on each Mini Miner Mania camp you register your child into. Discount applies to week-long half and full-day camps.  
See page 3 for more details.

### Introductory Chinese

Students will learn how to speak elementary Chinese, including pronunciation and common greetings; they will also learn how to read and write a few basic Chinese characters.

**Note:** No prerequisites are required for this course.  
**19PLAC0000** | Fee: \$173 | Meetings: 13  
1/20-5/5 Su 9 a.m.-Noon  
No class on 3/17, 3/24, and 4/21

### Fundamental Chinese I

This program is a great opportunity for those looking to learn Chinese (Mandarin); students will learn how to write the traditional Chinese characters and be exposed to Chinese traditions and culture.

**Prerequisite:** Introductory Chinese or equivalent knowledge of Chinese (needs to be approved by the instructor).  
**19PLAC0001** | Fee: \$173 | Meetings: 13  
1/20-5/5 Su 9 a.m.-Noon  
No class on 3/17, 3/24, and 4/21

### Fundamental Chinese II

Students will progress in their understanding of Chinese (Mandarin) by engaging with it on a higher level. They will learn pronunciation and common greetings; they'll also learn about social etiquette and engage in simple conversation.

**Prerequisite:** Fundamental Chinese I or equivalent knowledge of Chinese (needs to be approved by the instructor).  
**19PLAC0002** | Fee: \$173 | Meetings: 13  
1/20-5/5 Su 9 a.m.-Noon  
No class on 3/17, 3/24, and 4/21

### Intermediate Chinese

Students at this level should be comfortable in speaking to each other in Chinese. In this course, they will learn more vocabulary and the emphasis will be on reading and writing Chinese.

**Prerequisite:** Fundamental Chinese II or equivalent knowledge of Chinese (needs to be approved by the instructor).  
**19PLAC0003** | Fee: \$173 | Meetings: 13  
1/20-5/5 Su 9 a.m.-Noon  
No class on 3/17, 3/24, and 4/21

### Advanced Chinese

Students at this level should be comfortable in speaking to each other in Chinese. In this course, they will learn more vocabulary and emphasis will be on reading and writing Chinese.

**Prerequisite:** Intermediate Chinese or equivalent knowledge of Chinese (needs to be approved by the instructor).  
**19PLAC0004** | Fee: \$173 | Meetings: 13  
1/20-5/5 Su 9 a.m.-Noon  
No class on 3/17, 3/24, and 4/21

## FRENCH

### Basic French and Culture

During this course, students will learn how to greet people, introduce themselves, express simple courtesies, speak to people formally/informally, order food in a restaurant, and ask for directions. Students will also learn the days, months, seasons, how to ask for and tell time, describe themselves, talk about daily routines, and express simple needs. French social and cultural topics will also be discussed.

**19PLAF5010** | Fee: \$119 | Meetings: 10  
2/9-4/20 Sa 9-11 a.m.  
No class on 3/23 – Spring Break

## GERMAN

### Conversational German – Level I

This class is designed to familiarize students with simple sentence structures (applicable to real life situations), give participants the ability to engage in simple conversations, and provide the opportunity to learn about German culture.

**19PLAG2000** | Fee: \$119 | Meetings: 10  
2/5-3/7 Tu and Th 6-8 p.m.

### Conversational German – Level II

This course is a continuation of Conversational German Level 1. Students will learn to describe themselves and situations around them, add to their vocabulary, learn numbers and how to tell time.

**19PLAG2001** | Fee: \$119 | Meetings: 10  
3/26-4/25 Tu and Th 6-8 p.m.

# LANGUAGES

YOU MUST BE 18 AND OLDER TO REGISTER FOR THE FOLLOWING COURSES, EXCEPT WHERE INDICATED OTHERWISE.

## ITALIAN

### Conversational Italian: **Basic**

This fun introductory course explores Italian language, culture, customs and daily life. Because it is a foreign language course, students will be expected to commit a significant amount of effort in order to understand the course material.

**19PLAI1000** | Fee: \$119 | Meetings: 10  
1/28-2/27 M and W 6-8 p.m.

### Conversational Italian: **Intermediate**

Students may continue to build upon their enjoyment of the Italian language through this intermediate course. They will develop conversational skills, understand idiomatic expressions and learn verb tenses. In addition, students will be able to enjoy Italian films such as *La Dolce Vita*. Finally, students will learn about the various dialects used in Italian cities like Rome and Florence.

**19PLAI1010** | Fee: \$119 | Meetings: 10  
3/25-4/24 M and W 6-8 p.m.

## JAPANESE

### Japanese for Beginners **UPDATED**

In this intensive and highly interactive Japanese course, students will learn the basics of the Japanese language (grammar, vocabulary and conversation topics), as well as explore various aspects of Japanese culture.

**19PLAJ1000** | Fee: \$133 | Meetings: 15  
1/22-3/12 Tu and Th 7-9 p.m.

**19PLAJ1001** | Fee: \$119 | Meetings: 10  
3/26-4/25 Tu and Th 7-9 p.m.

**19SLAJ1000** | Fee: \$125 | Meetings: 14  
5/14-6/27 Tu and Th 7-9 p.m.

### Japanese–Intermediate **UPDATED**

In this intensive and highly interactive Japanese Intermediate course, students will continue to build on the Level A course and enhance their grammar, vocabulary and conversation skills. They will also explore various aspects of Japanese culture. Students will be able to move through all four intermediate levels of this course as they make progress with the language.

**19PLAJ1010** | Fee: \$133 | Meetings: 15  
1/23-3/13 M and W 6-8 p.m.

**19PLAJ1011** | Fee: \$119 | Meetings: 10  
3/25-4/24 M and W 6-8 p.m.

**19SLAJ1010** | Fee: \$125 | Meetings: 14  
5/13-7/1 M and W 6-8 p.m.

## KOREAN

### Korean I and Culture

This class is designed to teach basic reading, writing and conversational skills in Korean (Hangul) through the standard Seoul dialect. In just one semester, it is designed to cover the skills that are taught to native speakers up to second grade. Emphasis is also placed on learning about Korean culture, history, morality, and ethics.

**19PLAK4000** | Fee: \$69 | Meetings: 10  
2/5-3/7 Tu and Th 5:30-6:30 p.m.

### Korean II and Culture

This class is the continuation of Korean I. Participants will learn how to structure simple Korean phrases and be exposed to cross-cultural issues, Korean philosophy, communal society and lifestyle.

**19PLAK4001** | Fee: \$69 | Meetings: 10  
3/26-4/25 Tu and Th 5:30-6:30 p.m.

## POLISH

### Polish Language and Culture

The course develops listening, speaking and reading skills in Polish. Students will learn essential vocabulary and practice conversation needed for everyday situations. This course also provides basic knowledge about Poland's history and culture.

**19PLAP1000** | Fee: \$97 | Meetings: 9  
2/4-3/4 M and Th 7-9 p.m.

## RUSSIAN

### Russian I

Russian I places a focus on developing listening, speaking, reading and writing skills. In the introductory part of the course, students will build up their fundamental speaking and listening abilities with vocabulary and conversation used in everyday situations. The second part of this course will focus on developing reading skills and expanding vocabulary with basic writing exercises.

**19PLAR2000** | Fee: \$119 | Meetings: 10  
2/5-3/7 Tu and Th 6-8 p.m.

### Russian II

Russian II continues to develop listening, speaking, reading and writing skills using more advanced grammar, conversational topics and vocabulary. In addition to adapted texts, students will also read newspaper articles and short stories in Russian. Discussions about Russian everyday life will give students insight into Russian customs, traditions, history and culture.

**19PLAR2001** | Fee: \$119 | Meetings: 10  
3/26-4/25 Tu and Th 6-8 p.m.



## SIGN LANGUAGE

### Sign Language

In this introductory sign language course, students will learn the basic elements of sign language, including the alphabet, everyday greetings, and numbers. In addition, they will practice essential vocabulary and phrases in order to communicate properly using basic signs.

**19PLAN1210** | Fee: \$80 | Meetings: 10  
2/9-4/20 Sa 10:45 a.m.-12:15 p.m.

No class on 3/23 – Spring Break

## SPANISH

### Conversational Spanish I

This basic course will quickly and easily teach students to converse in everyday Spanish. Classes will focus on the alphabet, pronunciation, vocabulary, basic grammar, expressions, and much more.

**Required textbook:** *Spanish Now!* Ruth Silverstein, Barron's Educational Series, Seventh Edition. ISBN: 978-0-7641-2933-9.

**19PLAS2815** | Fee: \$119 | Meetings: 10  
2/4-3/6 M and W 6-8 p.m.

### Conversational Spanish II

This course builds upon concepts learned in Conversational Spanish I, with a more in-depth focus on grammar, oral exercises, dialogues, idioms and expressions.

**Required textbook:** *Spanish Now!* Ruth Silverstein, Barron's Educational Series, Seventh Edition. ISBN: 978-0-7641-2933-9.

**Prerequisite:** Conversational Spanish I or equivalent knowledge of Spanish (needs to be approved by the instructor).

**19PLAS2816** | Fee: \$119 | Meetings: 10  
3/25-4/24 M and W 6-8 p.m.

## Can't find any English as a Second Language courses?

Don't worry! We offer a complete selection of English language courses as well. For more information about our English Language Institute program, **go to pages 21-24.**



## Spanish I

This course is designed for students with no previous knowledge of Spanish. Students will learn basic grammar and vocabulary used in everyday situations, as well as cultural aspects of the language. By the end of this course, students should be able to conduct brief conversations in Spanish.

**Required textbook:** "Complete Spanish All-in-One," Gilda Nissenberg, Bilingual Edition. ISBN 978-0-0718-3135-2.

**19PLAS3014** | Fee: \$119 | Meetings: 10  
2/5-3/7 Tu and Th 6-8 p.m.

## Spanish II

This class is a continuation of Spanish I. Students will continue to work on reading, writing, listening and speaking, with a focus on idiomatic expressions, vocabulary building and verb tenses. Student participation is required and center around Spanish conversations using the present and past tense.

**Required textbook:** "Complete Spanish All-in-One," Gilda Nissenberg, Bilingual Edition. ISBN 978-0-0718-3135-2.

**Prerequisite:** Spanish I or intermediate knowledge of Spanish (needs to be approved by the instructor).

**19PLAS3016** | Fee: \$119 | Meetings: 10  
3/26-4/25 Tu and Th 6-8 p.m.

DISCOVER WHAT P3 HAS TO OFFER  
UTEP FACULTY & STAFF RECEIVE

**10% OFF**

On select P3 courses

TO REGISTER:

PPP.UTEP.EDU | 915-747-5142

DISCOUNT DOES NOT APPLY TO AQUATICS,  
ENGLISH LANGUAGE INSTITUTE OR ONLINE COURSES.  
CANNOT BE COMBINED WITH ANY OTHER OFFER.

## INSTRUCTORS NEEDED!

Professional and Public Programs is always looking for qualified and enthusiastic educators who can teach Language courses. For more information, contact our Community Enrichment for Adults Program Manager at **915-747-5106**.

# MINI MINER MANIA

## Spanish - Español Para los Chiquitos (GRADES 1-2)

The methodology used in this course is ideal for children who do not yet read or are currently learning Spanish. The textbook and CD activities focus on auditory comprehension and interactions, and include word recognition, speaking, coloring, drawing, and simple exercises to begin developing writing skills.

**19PLYS11P2** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 1-4 p.m.

## A Trip to the Arab World (GRADES 3-8)

This is a fun, unique course designed to introduce kids to the Arabic language and culture through lots of games and activities. Kids will learn how to introduce themselves and others, have simple conversations, and recognize Arabic letters, numbers, colors, and shapes. The goal of this course is to equip students with basic reading, writing, listening and speaking skills in Arabic.

**19PLYAI3A3** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 9 a.m.-Noon

## Spanish for Kids (GRADES 3-8)

Spanish will be taught using age-appropriate games and activities that will keep the children engaged while learning. Lessons will introduce grammar, vocabulary, and structural elements of the language.

**19PLYS13P3** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 1-4 p.m.

## Italian for Kids (GRADES 3-8)

In this class, children will learn the basics of the Italian language, as well as explore Italian culture and customs. This is a great opportunity for children to gain an appreciation for an entirely new culture.

**19PLYI13P4** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 1-4 p.m.

## Sign Language Camp (GRADES 9-12)

Students will learn the alphabet and practice essential vocabulary and phrases to communicate properly with basic signs. They will learn how to how to greet people, address family members, use numbers etc.

**19PLYN19A2** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 9 a.m.-Noon

# LANGUAGES AND CULTURAL STUDIES FOR YOUTH

## SPANISH

### Spanish for Kids (AGES 8-14)

Spanish will be taught using age-appropriate games and activities that will keep the children engaged while learning. Lessons will introduce grammar, vocabulary, and structural elements of the language.

**19PLYS3000** | Fee: \$89 | Meetings: 10  
2/9-4/20 Sa 10-11:30 a.m.

No class on 3/23 – Spring Break

## ITALIAN

### Italian for Kids (AGES 8-14) **NEW**

In this class, children will learn the basics of Italian language, as well as explore Italian culture and customs. They will learn basic communication skills and gain an appreciation for an entirely new culture.

**19PLYI0001** | Fee: \$89 | Meetings: 10  
2/9-4/20 Sa 10-11:30 a.m.

No class on 3/23 – Spring Break

## JAPANESE

### Introduction to Japanese (AGES 8-14)

In this introductory course, students will continue to learn the basics of the Japanese language, as well as explore Japanese culture.

**19PLYJ0001** | Fee: \$119 | Meetings: 10  
2/9-4/20 Sa 10 a.m.-Noon

No class on 3/23 – Spring Break

Super  
Saturday

ONE-DAY

Camps

**10% OFF**  
with PROMO CODE:  
**SBC19**

### Enjoy 10% off on each

Super-Saturday camp you register your child into. Discount applies to one-day camps available on Saturdays (a different camp every week during a 15-week period).

See page 3 for more details.

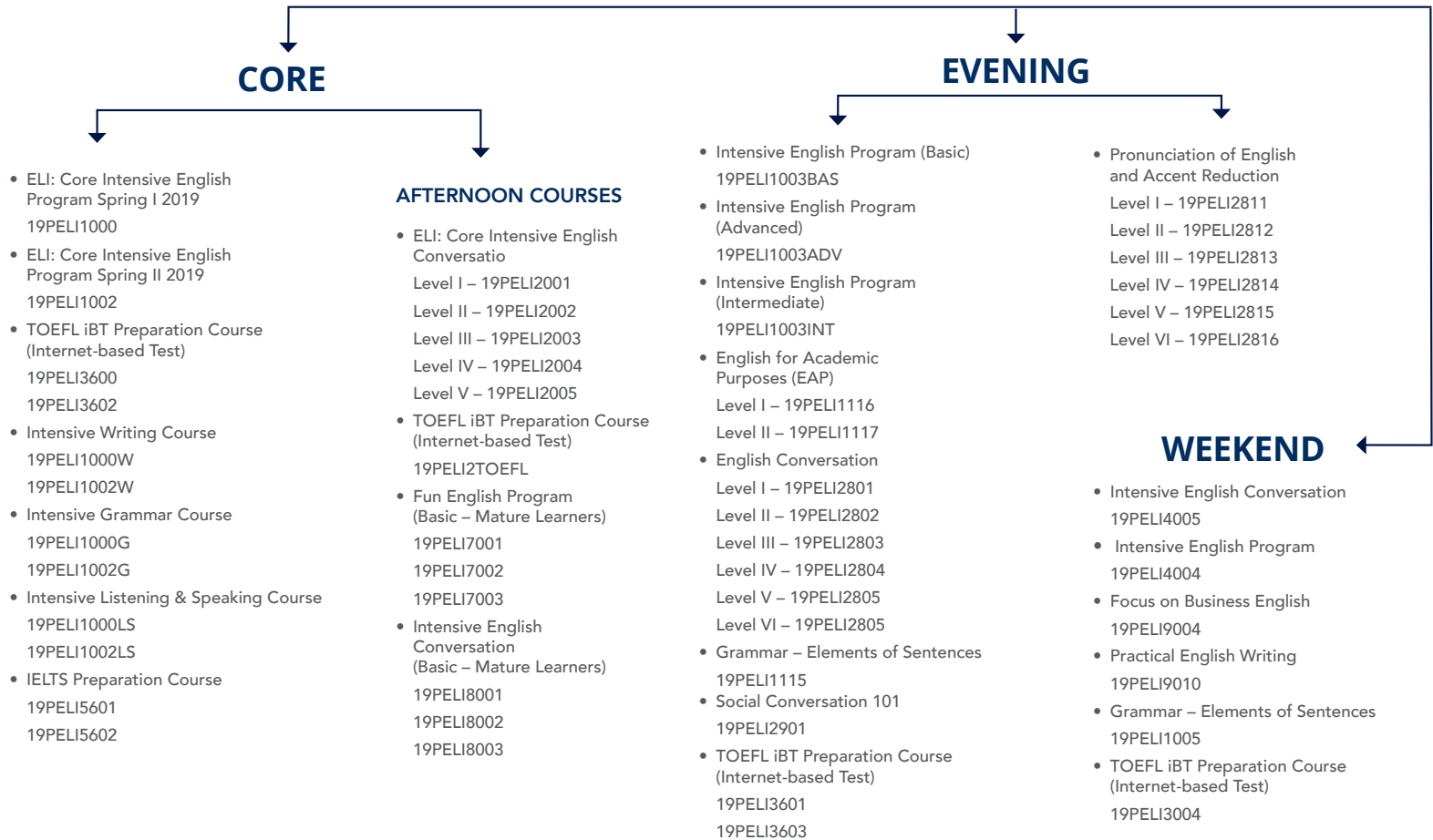
## Looking for other type of youth camps during Spring Break?

Don't worry! We offer a complete selection of weekly half-day Spring Break Camps, starting on March 18 to March 22, 2019. For more information about our Mini Miner Mania camps, **go to pages 19, and 34-37**.

# ENGLISH LANGUAGE INSTITUTE

Through our optimal organization structure our students experience education in an environment that is “alive” with engagement and active learning. The English Language Institute’s courses are divided in the following categories:

## ENGLISH LANGUAGE INSTITUTE



## HOW TO APPLY TO THE ENGLISH LANGUAGE INSTITUTE (ELI):

1. Visit us at [ppp.utep.edu](http://ppp.utep.edu)
2. Scroll down and click on the ‘Learn More’ button under **LANGUAGES AND CULTURAL STUDIES**
3. Scroll down and click on **ENGLISH LANGUAGE INSTITUTE**
4. Complete and submit your application form and supporting documents by the application deadline as listed in the Calendar and Fees document.
5. Pay your application fees before your application can be processed. After your application is processed, you will receive an email from ELI within 5 to 14 days on the status of your application.

Admission to the ELI is not the same as admission to The University of Texas at El Paso (UTEP). If you wish to obtain admission to the University, you must apply directly to UTEP.





YOU MUST BE 16 & OLDER TO REGISTER FOR THE FOLLOWING COURSES, EXCEPT WHERE INDICATED OTHERWISE.

## ELI CORE SPRING PROGRAM

### ELI: Core Intensive English Program Spring 2019

This program is designed to help learners gain a functional command of English through grammar, listening, speaking, reading and writing. It caters to beginning English speakers as well as advanced students seeking to enter a higher-education program. Our spring programs run in intensive sixteen-week sessions. New students will be placed in appropriate levels according to their performance on a placement test.

Classes meet Monday through Thursday, from 8 a.m.-1:20 p.m. In addition to core courses (21 hours a week), students may register for elective courses for an additional fee. Electives are offered Monday through Friday from 1:30-2:45 p.m., and evening classes take place Monday through Friday from 6-8 p.m. and Saturday from 9 a.m.-noon.

The Intensive English Program offers the following:

- Individualized attention
- Highly skilled instructors
- Exam preparation for the Test of English as a Foreign Language (TOEFL)

**NOTE:** Prospective students must register in order to take the placement test by submitting all necessary documents. International applicants who require an I-20 Form must submit all the required documents to the ELI by the submission deadline found in the Calendar and Fees section of the ELI webpage on the Professional & Public Programs website at [ppp.utep.edu](http://ppp.utep.edu).

#### Spring I 2019

Intensive eight-week sessions.

**19PELI1000** | Fee: \$980 | Meetings: 31  
1/22-3/14 M, Tu, W and Th  
8 a.m.-1:20 p.m.

**Placement test:** Wednesday, January 16 at 9 a.m. at the UTEP Library, room 204B

**Orientation:** Thursday, January 17 at 9 a.m. at Memorial Gym, room 110

#### Spring II 2019

Intensive eight-week sessions (*Spring II curriculum continues from Spring I*).

**19PELI1002** | Fee: \$980 | Meetings: 32  
3/25-5/16 M, Tu, W and Th  
8 a.m.-1:20 p.m.

**Placement test:** Wednesday, March 13 at 9 a.m. at the UTEP Library, room 204B

**Orientation:** Thursday, March 14 at 2 p.m. at Memorial Gym, room 110

## TOEFL iBT Preparation Course (Internet-based Test)

This course is designed to prepare students for the internet-based Test of English as a Foreign Language (TOEFL iBT). It will cover all knowledge and skills evaluated by the TOEFL iBT, such as listening and reading comprehension, vocabulary, English language structure, and essay-writing. Additionally, test-taking strategies will be addressed to help students make the most of their time when taking the test. Successful completion of the TOEFL iBT is required for admittance into American undergraduate and/or graduate programs.

**NOTE:** Textbook is included in the fee for the following courses.

**19PELI3600** | Fee: \$1112\* | Meetings: 31  
1/22-3/14 M, Tu, W and Th 8 a.m.-1:20 p.m.

**Placement test:** Wednesday, January 16 at 9 a.m. at the UTEP Library, room 204B

**Orientation:** Thursday, January 17 at Memorial Gym, room 110

**19PELI3602** | Fee: \$1112\* | Meetings: 32  
3/25-5/16 M, Tu, W and Th 8 a.m.-1:20 p.m.

**Placement test:** Wednesday, March 13 at 9 a.m. at the UTEP Library, room 204B

**Orientation:** Thursday, March 14 at 2 p.m. at Memorial Gym, room 110

The following courses are part of our

## Intensive Writing Course

This course is designed for ESL students who need to develop their vocabulary and practice writing with a clear style. It focuses on basic sentence construction and emphasizes grammar, vocabulary, spelling, and composition.

**19PELI1000W** | Fee: \$280 | Meetings: 31  
1/22-3/14 M, Tu, W and Th 9-10:20 a.m.

**19PELI1002W** | Fee: \$280 | Meetings: 32  
3/25-5/16 M, Tu, W and Th 9-10:20 a.m.

## Intensive Grammar Course

This course uses a systematic approach to developing proper grammar usage while preparing students for academic paragraph- and essay-writing.

**19PELI1000G** | Fee: \$280 | Meetings: 31  
1/22-3/14 M, Tu, W and Th 10:30-11:50 a.m.

**19PELI1002G** | Fee: \$280 | Meetings: 32  
3/25-5/16 M, Tu, W and Th 10:30-11:50 a.m.

## Intensive Listening and Speaking Course

This course will engage students in speaking exercises such as interviews and daily conversations using basic vocabulary. Students will learn how to do everyday things like ordering a meal at a restaurant, asking for directions, and making appointments. By the end of the course, students will be able to carry on a short conversation with ease.

**19PELI1000LS** | Fee: \$280 | Meetings: 31  
1/22-3/14 M, Tu, W and Th Noon-1:20 p.m.

**19PELI1002LS** | Fee: \$280 | Meetings: 32  
3/25-5/16 M, Tu, W and Th Noon-1:20 p.m.

## INSTRUCTORS NEEDED!

Professional and Public Programs is always looking for qualified and enthusiastic educators who can teach English as a Second Language courses. For those interested, please send your resume to our ELI Program Manager via e-mail at [gparthiban@utep.edu](mailto:gparthiban@utep.edu).

**STAY  
CONNECTED**



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[twitter.com/P3ELIUTEP](https://twitter.com/P3ELIUTEP)

[instagram.com/P3ELI](https://instagram.com/P3ELI)

## IELTS Preparation Course

This course is designed to prepare students for the International English Language Testing System (IELTS). The IELTS measures the language proficiency of people who want to study or work where English is used as the primary language. All knowledge and skills assessed by the IELTS such as listening, reading, writing and speaking will be addressed.

**Note:** The IELTS test will be administered at a testing center in El Paso (students will have to pay the test fee).

**19PELI5601** | Fee: \$250 | Meetings: 10  
2/4-2/19 M, Tu, W and Th 2-4 p.m.

**19PELI5602** | Fee: \$250 | Meetings: 10  
3/25-4/9 M, Tu, W and Th 2-4 p.m.

## ELI CORE – AFTERNOON CLASSES

### ELI: Core Intensive English Conversation

This course will improve conversational English skills, including pronunciation and listening. The primary emphasis is on students developing confidence in their ability to speak English, but the course also focuses on vocabulary, student presentations, and discussions of current affairs.

#### Level I

**19PELI2001** | Fee: \$139 | Meetings: 10  
1/28-2/12 M, Tu, W and Th 1:30-2:45 p.m.

#### Level II

**19PELI2002** | Fee: \$139 | Meetings: 10  
2/18-3/5 M, Tu, W and Th 1:30-2:45 p.m.

#### Level III

**19PELI2003** | Fee: \$139 | Meetings: 10  
3/25-4/9 M, Tu, W and Th 1:30-2:45 p.m.

#### Level IV

**19PELI2004** | Fee: \$139 | Meetings: 10  
4/15-4/30 M, Tu, W and Th 1:30-2:45 p.m.

#### Level V

**19PELI2005** | Fee: \$139 | Meetings: 10  
5/1-5/16 M, Tu, W and Th 1:30-2:45 p.m.

### TOEFL iBT Preparation Course (Internet-based Test)

This course is designed to prepare students for the internet-based Test of English as a Foreign Language (TOEFL iBT). It will cover all knowledge and skills evaluated by the TOEFL iBT, such as listening and reading comprehension, vocabulary, English language structure, and essay-writing. Additionally, test-taking strategies will be addressed to help students make the most of their time when taking the test. Successful completion of the TOEFL iBT is required for admittance into American undergraduate and/or graduate programs.

**19PELI2TOEFL** | Fee: \$139 | Meetings: 10  
1/23-2/25 M and W 1:30-2:45 p.m.

### Fun English Program (Basic – Mature Learners)

This intensive 10-session program is designed to help beginning mature English speakers obtain a basic understanding of listening, speaking, reading, and writing skills in English. In this highly interactive course, students will focus on the English pronunciation skills needed for daily conversation, reading, writing, and grammar. With no tests, this course is a fun way to learn English without stress.

**19PELI7001** | Fee: \$250 | Meetings: 10  
1/28-2/12 M, Tu, W and Th 2:30-4:30 p.m.

**19PELI7002** | Fee: \$250 | Meetings: 10  
2/18-3/5 M, Tu, W and Th 2:30-4:30 p.m.

**19PELI7003** | Fee: \$250 | Meetings: 10  
3/25-4/9 M, Tu, W and Th 2:30-4:30 p.m.

### Intensive English Conversation (Basic – Mature Learners)

This course will help students improve their conversational English skills, including pronunciation and listening. The primary emphasis is on developing confidence in the ability to speak English, but the course also focuses on vocabulary, student presentations, and discussions of current affairs. With no tests, this course is a fun way to learn English without stress.

**19PELI8001** | Fee: \$250 | Meetings: 10  
1/28-2/12 M, Tu, W and Th  
2-4 p.m.

**19PELI8002** | Fee: \$250 | Meetings: 10  
2/18-3/5 M, Tu, W and Th  
2-4 p.m.

**19PELI8003** | Fee: \$250 | Meetings: 10  
3/25-4/9 M, Tu, W and Th  
2-4 p.m.

## EVENING CLASSES

### Intensive English Program (Basic)

This intensive 20-session program is designed to help beginning English speakers gain basic listening, speaking, reading and writing skills in English. In this highly interactive course, students will focus on the English pronunciation skills needed for daily conversation, as well as reading, writing, and grammar.

**19PELI1003BAS** | Fee: \$250 | Meetings: 20  
1/22-2/25 M, Tu, W and Th 6-8 p.m.

### Intensive English Program (Advanced)

This intensive 20-session program is designed to help English speakers gain a higher proficiency of English listening, speaking, reading and writing skills. In this highly interactive course, students will improve their English language grammar, reading, writing, and speaking skills.

**19PELI1003ADV** | Fee: \$250 | Meetings: 20  
1/22-2/25 M, Tu, W and Th 6-8 p.m.



Check out our selection of  
**weekend courses.**  
See next page.

### Intensive English Program (Intermediate)

This intensive 20-session program is designed to build upon the Basic Intensive Program, as well as help intermediate English speakers gain more proficiency in English listening, speaking, reading, and writing skills. In this highly interactive course, students will improve their intermediate-level English pronunciation skills needed for daily conversation, reading, writing, and grammar.

**19PELI1003INT** | Fee: \$250 | Meetings: 20  
3/4-4/11 M, Tu, W and Th 6-8 p.m.

[No classes 3/18-3/21 – Spring Break](#)

### English for Academic Purposes (EAP)

English for Academic Purposes (EAP I and II) is a learner-centered course focused on helping international students acquire advanced competencies in academic English (reading, writing, listening, and speaking). This course will teach students the conventions of research, composition, and documentation necessary to produce rigorous academic and professional work. This course assumes a fairly advanced level of English proficiency and is not suitable for beginner-level English students.

#### Level I

**19PELI1116** | Fee: \$250 | Meetings: 10  
1/23-2/25 M and W 6-8:30 p.m.

#### Level II

**19PELI1117** | Fee: \$250 | Meetings: 10  
2/27-4/8 M and W 6-8:30 p.m.

[No classes 3/18-3/21 – Spring Break](#)

### English Conversation

These courses are for students with basic to advanced English skills; participants will learn how to make small talk, end a conversation, order food in a restaurant, speak to co-workers in a business setting, and more.

#### Level I

**19PELI2801** | Fee: \$139 | Meetings: 10  
1/23-2/25 M and W 6-8 p.m.

#### Level II

**19PELI2802** | Fee: \$139 | Meetings: 10  
2/27-4/8 M and W 6-8 p.m.

[No classes 3/18-3/21 – Spring Break](#)

#### Level III

**19PELI2803** | Fee: \$139 | Meetings: 10  
4/10-5/13 M and W 6-8 p.m.

#### Level IV

**19PELI2804** | Fee: \$139 | Meetings: 10  
1/24-2/26 Tu and Th 6-8 p.m.

#### Level V

**19PELI2805** | Fee: \$139 | Meetings: 10  
2/28-4/9 Tu and Th 6-8 p.m.

[No class on 3/19 and 3/21 –  
Spring Break](#)

#### Level VI

**19PELI2806** | Fee: \$139 | Meetings: 10  
4/11-5/14 Tu and Th 6-8 p.m.



## Grammar - Elements of Sentences

This course provides students with an overview of basic English sentence structures, such as word order, simple and progressive verb tenses, and much more. Students will also begin to recognize specific English sentence patterns in conversations.

**19PELI1115** | Fee: \$139 | Meetings: 10  
1/22-2/21 Tu and Th 6-8 p.m.

## Pronunciation of English and Accent Reduction

This series of courses will help students strengthen their listening, speaking, and pronunciation skills. The courses emphasize phonological rules (much like grammar rules), phonetic environments, stress, rhythm, inflection, and modulation. As they progress through these highly interactive courses, students will learn how to self-monitor and improve their English pronunciation skills.

### Level I

**19PELI2811** | Fee: \$139 | Meetings: 10  
1/22-2/21 Tu and Th 6-8 p.m.

### Level II

**19PELI2812** | Fee: \$139 | Meetings: 10  
2/26-4/4 Tu and Th 6-8 p.m.  
No class on 3/19 and 3/21 –  
Spring Break

### Level III

**19PELI2813** | Fee: \$139 | Meetings: 10  
4/9-5/9 Tu and Th 6-8 p.m.

### Level IV

**19PELI2814** | Fee: \$139 | Meetings: 10  
1/23-2/25 M and W 6-8 p.m.

### Level V

**19PELI2815** | Fee: \$139 | Meetings: 10  
2/27-4/8 M and W 6-8 p.m.  
No class on 3/19 and 3/21 –  
Spring Break

### Level VI

**19PELI2816** | Fee: \$139 | Meetings: 10  
4/10-5/13 M and W 6-8 p.m.

## Social Conversation 101

This course is designed to help students overcome the fear and anxiety that comes with speaking and learning a foreign language. By the end of this course, students will be very comfortable and confident when communicating in English. There are no tests or books, just English conversation.

**19PELI2901** | Fee: \$139 | Meetings: 10  
1/25-4/12 F 6 to 8 p.m.  
No class on 3/22 – Spring Break  
and on 3/29 – Cesar Chavez Day

## TOEFL iBT Preparation Course (Internet-based Test)

This course is designed to prepare students for the internet-based Test of English as a Foreign Language (TOEFL iBT). It will cover all knowledge and skills evaluated by the TOEFL iBT, such as listening and reading comprehension, vocabulary, English language structure, and essay-writing. Additionally, test-taking strategies will be addressed to help students make the most of their time when taking the test. Successful completion of the TOEFL iBT is required for admittance into American undergraduate and/or graduate programs.

**19PELI3601** | Fee: \$250 | Meetings: 10  
1/22-2/21 Tu and Th 6-8 p.m.

**19PELI3603** | Fee: \$250 | Meetings: 10  
2/26-4/4 Tu and Th 6-8 p.m.  
No class on 3/19 and 3/21 –  
Spring Break

## WEEKEND CLASSES

### Intensive English Conversation

In this course, students will improve their conversational English skills, including pronunciation and listening. The primary emphasis is on helping students develop confidence in their ability to speak English. The course focuses on vocabulary, student presentations, and discussions of current affairs.

**19PELI4005** | Fee: \$250 | Meetings: 10  
1/26-4/6 Sa 9 a.m.-Noon  
No class on 3/23 – Spring Break

### Intensive English Program

This intensive, highly-interactive 10-session course is designed to help beginning English speakers obtain an understanding of English through listening, speaking, reading, and writing. Students will focus on English pronunciation skills needed for daily conversation as well as reading, writing, and grammar.

**19PELI4004** | Fee: \$250 | Meetings: 10  
2/2-4/13 Sa 9 a.m.-Noon  
No class on 3/23 – Spring Break

### Focus on Business English

This course is designed for advanced learners who need to polish their English listening and speaking skills for use in a business environment. The course emphasizes grammatical accuracy, vernacular choices, genre-specific vocabulary, and pronunciation drills. Class sessions will involve detailed articulation work to provide practical opportunities to use the language.

**Note:** Active practice outside of the classroom is required.

**19PELI9004** | Fee: \$250 | Meetings: 10  
2/9-4/20 Sa 9 a.m.-Noon  
No class on 3/23 – Spring Break

### Practical English Writing

This course is designed for ESL students planning to live and/or work in an English-speaking environment.

This course addresses simple and core competencies (e.g. writing a message), then builds to more advanced skills (e.g. creating a resumé or bibliography). Students will develop the basic writing skills they need to function and succeed in everyday life.

**19PELI9010** | Fee: \$250 | Meetings: 10  
1/26-4/6 Sa 9 a.m.-Noon  
No class on 3/23 – Spring Break

## Grammar - Elements of Sentences

This course provides students with an overview of basic English sentence structures, such as word order, simple and progressive verb tenses, and much more. Students will also begin to recognize certain English sentence patterns in conversations.

**19PELI1005** | Fee: \$250 | Meetings: 10  
2/16-4/27 Sa 9 a.m.-Noon  
No class on 3/23 – Spring Break

## TOEFL iBT Preparation Course (Internet-based Test)

This course is designed to prepare students for the internet-based Test of English as a Foreign Language (TOEFL iBT). It will cover all knowledge and skills evaluated by the TOEFL iBT, such as listening and reading comprehension, vocabulary, English language structure, and essay-writing. Additionally, test-taking strategies will be addressed to help students make the most of their time when taking the test. Successful completion of the TOEFL iBT is required for admittance into American undergraduate and/or graduate programs.

**19PELI3004** | Fee: \$250 | Meetings: 10  
1/26-4/6 Sa 9 a.m.-Noon  
No class on 3/23 – Spring Break

## ELI Refund Policies:

### a) Refunds for ELI Core Program:

A participant who chooses to drop a course three days or more prior to the first class meeting may be issued a full refund of the course fee, minus a \$75 processing fee.

### b) Refunds for ELI Evening/Weekend Courses:

A participant who chooses to drop a course three days or more prior to the first class meeting may be issued a full refund of the course fee, minus a \$15 processing fee.

### c) Credit Vouchers for ELI Core Program:

A participant who chooses to withdraw from a course within one to two business days prior to the first class meeting will be issued a credit voucher, minus a \$75 processing fee.

### d) Credit Vouchers for ELI Evening/Weekend Courses:

A participant who chooses to withdraw from a course within one to two business days prior to the first class meeting will be issued a credit voucher, minus a \$15 processing fee.

**No refunds will be issued after course start date.**

# COMMUNITY ENRICHMENT FOR ADULTS

YOU MUST BE 18 AND OLDER TO REGISTER FOR THE FOLLOWING COURSES, EXCEPT WHERE INDICATED OTHERWISE.

SPECIAL DAYS OFF (no class) AND HOLIDAYS ARE LISTED ON YOUR CONFIRMATION RECEIPT AND THE P3 WEBSITE (ppp.utep.edu).

## AQUATICS - LIMITED SPACE

REGISTRATION WILL BE CLOSED TWO BUSINESS DAYS PRIOR TO THE BEGINNING OF THE CLASS.

FOR POOL ACCESS INFORMATION OR TO REGISTER, PLEASE CALL 915-747-5142 OR VISIT OUR OFFICES LOCATED AT MEMORIAL GYM, ROOM 111, FROM MONDAY THROUGH FRIDAY, BETWEEN 8 a.m. AND 5 p.m.

### P3 POOL ID CARD

All swimming pool participants must purchase a P3 Pool ID Card to enter the Student Recreation Center. Access to the Student Recreation Center will be granted only to those who have registered for the swimming course and pre-paid for their card. The P3 Pool ID Card is available for a one-time fee of \$15 and can be used for future paid swimming courses as long as the same person uses it.

Payment for the card may be made by calling (915) 747-5142 or in person at Memorial Gym, Room 111, Monday through Friday from 8 a.m.-5 p.m. **Payment cannot be made at the Student Recreation Center.** Purchased cards will be provided on the first day of the class. If you are not able to attend the first day of class, you must pick up your P3 Pool ID card at the Professional and Public Programs office located at Memorial Gym, Room 111.

If the card is lost, the participant will have to pay a replacement fee of \$15.

**Note:** P3 Pool ID Cards are activated and usable ONLY during the time and schedule of the purchased course. Course registration will be closed 48 hours prior to the beginning of the class.

### Adult Swimming and Conditioning

This class is for intermediate to advanced swimmers who want to get a great workout in, as well as for those who want to improve their strokes, turns and starts. In addition, proper technique and endurance will be addressed.

**19PCAQ1000** | Fee: \$77 | Meetings: 8  
1/28-2/20 | M and W 7:30-8:30 p.m.

**19PCAQ1001** | Fee: \$77 | Meetings: 8  
3/4-4/3 | M and W 7:30-8:30 p.m.

No class on 3/18 and 3/20 –  
Spring Break

**19PCAQ1002** | Fee: \$77 | Meetings: 8  
4/15-5/8 | M and W 7:30-8:30 p.m.



### Water Aerobics

This water aerobics class will employ a variety of training concepts while emphasizing safety and proper technique. Working against the resistance of the water will help tone and shape your figure, reduce stress and improve overall self-confidence. Participants are not required to know how to swim; **the only requirement is a swimsuit.**

**19PCAQ1200** | Fee: \$77 | Meetings: 8  
1/29-2/21 | Tu and Th 7:30-8:30 p.m.

**19PCAQ1201** | Fee: \$77 | Meetings: 8  
3/5-4/4 | Tu and Th 7:30-8:30 p.m.

No class on 3/19 and 3/21 –  
Spring Break

**19PCAQ1202** | Fee: \$77 | Meetings: 8  
4/16-5/9 | Tu and Th 7:30-8:30 p.m.

### Swimming Classes: Beginner, Intermediate, and Advanced

This course is designed for those interested in learning the basics of swimming and/or improving upon current performance. All sessions will be tailored to the comfort and skill level of each individual swimmer. Beginning swimmers will practice basic skills, such as breathing, floating, etc. Intermediate swimmers will learn strokes and endurance-based exercises. Advanced swimmers will learn the basics of competitive swimming and emphasize optimum performance in the water.

**Required materials:** Swimming goggles.

**19PCAQ1315** | Fee: \$85 | Meetings: 7  
1/30-3/13 | W 7:30-8:30 p.m.

**19PCAQ1316** | Fee: \$85 | Meetings: 7  
3/27-5/8 | W 7:30-8:30 p.m.

### Swimming Classes: Beginner and Intermediate

This course is designed for those interested in learning the basics of swimming and/or improving upon current performance. All sessions will be tailored to the comfort and skill level of each individual swimmer. Beginning swimmers will practice basic skills, such as breathing, floating, etc. Intermediate swimmers will learn strokes and endurance-based exercises.

**Required materials:** a pair of swimming goggles.

**19PCAQ2000** | Fee: \$65 | Meetings: 7  
1/28-3/11 | M 7:30-8:30 p.m.

**19PCAQ2001** | Fee: \$65 | Meetings: 7  
3/25-5/6 | M 7:30-8:30 p.m.

### Strokes and Endurance

This class will focus on stroke development and perfecting techniques on all major competitive styles. Students will practice stroke drills and work on endurance through set training, aerobic and anaerobic workouts.

**19PCAQ3000** | Fee: \$77 | Meetings: 8  
1/29-2/21 | Tu and Th 7:30-8:30 p.m.

**19PCAQ3001** | Fee: \$77 | Meetings: 8  
3/5-4/4 | Tu and Th 7:30-8:30 p.m.

No class on 3/19 and 3/21 –  
Spring Break

**19PCAQ3002** | Fee: \$77 | Meetings: 8  
4/16-5/9 | Tu and Th 7:30-8:30 p.m.



## Triathlon Class

This class is for beginning to intermediate-level athletes interested in getting in shape or trying a new sport. Classes will begin with a spinning session on stationary bikes, followed by a running portion, and finish with an energetic swim. Participants may opt to enter and compete in a triathlon at the end of the course.

**Required materials:** P3 Pool ID card, running shoes, a swimsuit and goggles.

**19PCHF4100** | Fee: \$95 | Meetings: 6  
1/29-3/5 Tu 6:30-8:30 p.m.

**19PCHF4102** | Fee: \$95 | Meetings: 6  
1/31-3/7 Th 6:30-8:30 p.m.

**19PCHF4101** | Fee: \$95 | Meetings: 6  
3/26-4/30 Tu 6:30-8:30 p.m.

**19PCHF4103** | Fee: \$95 | Meetings: 6  
3/28-5/2 Th 6:30-8:30 p.m.

## COOKING

### French Cuisine - Cook for Pleasure!

This course teaches students how to prepare popular French sweets, pastries and street food. Some of the dishes covered include: Quiche lorraine, savory petit beurre, and croque madame. All materials are included.

**19PCCH5006** | Fee: \$53 | Meetings: 1  
2/19 Tu 6-8:30 p.m.

### Make Authentic Italian Pizza

This course teaches students how to bake authentic Italian pizza at home. We will also discuss the various types of yeasts, flours and toppings, dough-kneading, raising, etc. All materials are included.

**19PCCH5070** | Fee: \$53 | Meetings: 1  
3/26 Tu 6-8:30 p.m.

### The Art of Homemade Italian Pasta

This course covers the basics of rolling fresh pasta. Students will learn how to cook plain and stuffed pasta, match corresponding sauces, prepare fillings, and much more. All materials are included.

**19PCCH5080** | Fee: \$53 | Meetings: 1  
4/23 Tu 6-8:30 p.m.

## INSTRUCTORS NEEDED!

Professional and Public Programs is always looking for qualified and enthusiastic educators who can teach community enrichment adult courses. For more information, contact our Community Enrichment for Adults Program Manager at **915-747-5106**.

## CRAFTS AND HOBBIES

### Cupcakes Galore

This class will help students create easy cupcakes with frosting and fondant. Participants will learn to mix colored frostings, create multicolored cupcakes, fondant flowers, and much more.

**Required materials:** 22 unfrosted cupcakes, one round cakebox that will contain all the cupcakes, a small box of food coloring, two frosting bags with a star tip and a pencil tip, and two cans of white frosting.

**19PCCH1040** | Fee: \$51 | Meetings: 3  
3/30-4/13 Sa 10 a.m.-Noon

### Introduction to Sewing

This class is a basic introduction to sewing. Students will get familiar with a sewing machine, learn about sewing speed and thread tension, and create fun pieces like hot pads and placemats.

Participants must bring their own scissors, measuring tape, thread and pins. Additional materials will be supplied by the instructor.

**Required materials for hot pads:** 1.4 yards of cotton or calico fabric, a package of bias tape, a quarter-yard of Insul-Bright, matching thread, scissors, pins and measuring tape.

**Required materials for placemats:** Half a yard of quilted material, a package of bias tape, thread, scissors, pins and measuring tape.

**19PCCH4000** | Fee: \$47 | Meetings: 1  
2/16 Sa 9 a.m.-1 p.m.

### Basic Sewing Creations

This class is a basic introduction to sewing. Students will familiarize themselves with a sewing machine, learn about sewing speed and thread tension, and create fun pieces like hair accessories.

**Required materials for hair accessories:** Half a yard of fabric of the student's choice, a package of elastic ¾-1 inch wide, a package of 1/8- to 1/4 -inch-wide elastic, thread, scissors, pins and measuring tape. Additional materials will be supplied by the instructor.

**19PCCH4001** | Fee: \$47 | Meetings: 1  
4/20 Sa 9 a.m.-1 p.m.

### Summer Fruit Entertainment NEW

In this course, students will learn how to assemble fresh fruit centerpieces that include a watermelon basket, a melon vase, a pineapple lantern, and pineapple serving dishes.

**Required materials:** Ball scooper, watermelon, melon and pineapple.

**19PCCH5050** | Fee: \$47 | Meetings: 1  
5/25 Sa 9 a.m.-1 p.m.



## DIGITAL TECHNOLOGY

### Oculus Rift:

#### Virtual Reality Development

Participants will learn how to create virtual reality (VR) projects for the Oculus Rift. After taking this course, students will understand the differences and real-world applications of virtual reality, augmented reality, and mixed reality, and be able to create exciting 3D experiences that take their users to impossible places (e.g. a frozen forest or a lush jungle).

**Note:** One Oculus will be shared by the class, but students who own a Rift VR headset will be able to use it in class and play their finished projects at home.

**19PCPD1000** | Fee: \$125 | Meetings: 6  
2/11-2/28 M and Th 6-8 p.m.

**19PCPD1001** | Fee: \$125 | Meetings: 6  
4/1-4/18 M and Th 6-8 p.m.

## FIT 4 LIFE FITNESS COURSES AND COMMITMENT PACKAGES

Everyone has different fitness goals, ranging from generally trying to stay active to viewing fitness as a lifestyle. Transform your life by enrolling in one or more of our Fit 4 Life courses.

If you are enrolling with a fitness buddy, take advantage of our Fit 4 Life commitment packages, **see box on next page**.

**NOTE:** To apply a package to your fees, you must mention it during registration.

**The FIT 4 LIFE commitment discounts are only available for over-the-phone and in-person registrations.**

For more information, call us at 915-747-5142 or visit us at [ppp.utep.edu](http://ppp.utep.edu).



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# COMMUNITY ENRICHMENT ADULTS

YOU MUST BE 18 AND OLDER TO REGISTER FOR THE FOLLOWING COURSES, EXCEPT WHERE INDICATED OTHERWISE.

## FIT 4 LIFE

### Circuit Training

Circuit training is an excellent way to improve aerobic fitness, health and muscular strength. This class incorporates anaerobic and aerobic exercises for the entire body and will help develop muscle definition using medicine balls, elastic bands, dumbbells, and more.

**Note:** Students must wear comfortable workout clothes and bring slipper socks.

**19PCHF1020** | Fee: \$73 | Meetings: 2  
1/8-2/28 Tu and Th 6-7 p.m.

**19PCHF1021** | Fee: \$73 | Meetings: 2  
3/5-5/2 Tu and Th 6-7 p.m.

No class on 3/19 and 3/21 –  
Spring Break

### Kendo, Iaido, and Japanese Swordsmanship

Kendo, the traditional art of Japanese fencing, is based on samurai sword techniques.

Students will be taught the basics of the Japanese katana through solo and paired practice of footwork, sword-grip, striking, distancing, timing and attitude. All skill levels are welcome; however, participants must be at least 18 years old.

**Required materials:** A shinai (bamboo sword), a bokken (wooden sword) and comfortable workout clothes. Please see instructor for approved purchase sources and sizes.

**19PCHF1060** | Fee: \$105 | Meetings: 24  
1/9-3/2 W and F 7:30-9 p.m.,  
Sa 10:30 a.m.-12:30 p.m.

**19PCHF1061** | Fee: \$93 | Meetings: 21  
4/3-5/18 W and F 7:30-9 p.m.,  
Sa 10:30 a.m.-12:30 p.m.

### Ultra Strength and Conditioning Fitness

This is a personal weight training program, designed for anyone who wants to maintain fitness level, reduce body fat, reduce the risk and rate of injury, and/or use exercise to combat stress. Students will learn how to develop and/or maintain a healthy body by working with weights, machines, elastic bands, and their own body weight.

**19PCHF1500** | Fee: \$107 | Meetings: 16  
1/8-2/28 Tu and Th 7:30-9 p.m.

**19PCHF1501** | Fee: \$107 | Meetings: 16  
3/5 - 5/2 Tu and Th 7:30-9 p.m.

No class on 3/19 and 3/21 –  
Spring Break

## FIT 4 LIFE COMMITMENT PACKAGES

### REGISTER TODAY!

Registration for all courses must be done at the same time to receive the discount. Restrictions apply.

\*Packages only apply to Fit 4 Life courses listed on catalog, aquatic courses not included. Cannot be combined with any other discounts.

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**PACKAGE 3**  
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FOR FOUR

### Mixed Martial Arts Training

**NEW**

In this course, students will learn how to use martial arts for fitness, self-defense, or competitive purposes. Techniques will be explained in a comprehensive manner and students will learn the basic fundamentals of joint manipulation, self-control, discipline and self-defense in hostile situations. Students will also be empowered to make wise choices, achieve goals, and develop positive behaviors in fitness, wellness, and self-defense.

**19PCHF2800** | Fee: \$55 | Meetings: 10  
2/5-3/7 Tu and Th 7-8 p.m.

**19PCHF2801** | Fee: \$55 | Meetings: 10  
4/9-5/9 Tu and Th 7-8 p.m.

**Note:** An entry fee will be charged at the entrance of Ascarate Park.

**19PCHF3312** | Fee: \$79 | Meetings: 3  
5/9-5/23 Th 7-8:30 p.m.

### Boxing and Conditioning

Participants will learn training schemes and strategies related to proper boxing technique (distancing, timing, speed, power, eye-body coordination, etc.). Benefits include weight reduction, toned muscles, improved cardio-respiratory efficiency, increased muscular strength, endurance and flexibility.

**Required materials:** 16 oz. boxing gloves, hand wraps and a hand towel.

**19PCHF3400** | Fee: \$49 | Meetings: 8  
1/28-2/20 M and W 6:15-7:15 p.m.

**19PCHF3401** | Fee: \$49 | Meetings: 8  
3/4 - 4/3 M and W 6:15-7:15 p.m.

No class on 3/18 and 3/20 –  
Spring Break

**19PCHF3402** | Fee: \$49 | Meetings: 8  
4/15-5/8 M and W 6:15-7:15 p.m.

### Pilates **BILINGUAL**

This course focuses specifically on resistance exercises and Pilates fundamentals. Major benefits include improved strength, coordination and balance.

**Required materials:** Pilates ball, mat and two 3 lbs. weights.

El curso de Pilates se concentra en los ejercicios de resistencia, sus principales ventajas incluyen mayor fuerza, coordinación y equilibrio.

**Materiales requeridos:** Una pelota para Pilates, dos pesas de tres libras cada una y un tapete para Pilates.

**19PCHF3012** | Fee: \$47 | Meetings: 8  
2/5-2/28 Tu and Th 6-6:50 p.m.

**19PCHF3013** | Fee: \$47 | Meetings: 8  
3/12-4/11 Tu and Th 6-6:50 p.m.

No class on 3/19 and 3/21 –  
Spring Break

**19PCHF3014** | Fee: \$47 | Meetings: 8  
4/23-5/16 Tu and Th 6-6:50 p.m.

### Kickboxing – 45-Minute Workout

This kickboxing workout is designed to build positive self-esteem. Students will improve their cardiovascular fitness and safety awareness skills. They will also develop muscular strength, flexibility, agility, rhythm, coordination and good body posture.

**Note:** This course involves mild contact and requires the use of 16 oz. boxing gloves and a mouthpiece. Students must wear comfortable workout clothes.

**19PCHF3500** | Fee: \$45 | Meetings: 8  
1/28-2/20 M and W 5:15-6 p.m.

**19PCHF3501** | Fee: \$45 | Meetings: 8  
3/4-4/3 M and W 5:15-6:15 p.m.

No class on 3/18 and 3/20 –  
Spring Break

**19PCHF3502** | Fee: \$45 | Meetings: 8  
4/15-5/8 M and W 5:15-6:15 p.m.

### Golf for Adults **OFF-CAMPUS**

This course uses video analysis to help participants examine and refine their golf swings. Students must have a bucket of range balls. Golf clubs are available if needed and range balls may be purchased at the driving range.

## Triathlon Class

This class is for beginning to intermediate-level athletes interested in getting in shape or trying a new sport. Classes will begin with a spinning session on stationary bikes, followed by a running portion, and finish with an energetic swim. Participants may opt to enter and compete in a triathlon at the end of the course.

**Required materials:** P3 Pool ID card, running shoes, a swimsuit and goggles.

- 19PCHF4100** | Fee: \$95 | Meetings: 6  
1/29-3/5 Tu 6:30-8:30 p.m.
- 19PCHF4102** | Fee: \$95 | Meetings: 6  
1/31-3/7 Th 6:30-8:30 p.m.
- 19PCHF4101** | Fee: \$95 | Meetings: 6  
3/26-4/30 Tu 6:30-8:30 p.m.
- 19PCHF4103** | Fee: \$95 | Meetings: 6  
3/28-5/2 Th 6:30-8:30 p.m.

## BOOT CAMP –

### Strength Training for Everyone

Body sculpting utilizes precision techniques upon major muscle groups to “sculpt” a stronger and defined physique. Benefits include increased energy levels, a loss in excess pounds/inches, and body toning/strengthening.

**Required materials:** Participants must wear comfortable workout clothes.

- 19PCHF4201** | Fee: \$57 | Meetings: 8  
1/28-2/20 M and W 6-7 p.m.
- 19PCHF4202** | Fee: \$57 | Meetings: 8  
3/4-4/3 M and W 6-7 p.m.  
*No class on 3/18 and 3/20 – Spring Break*
- 19PCHF4203** | Fee: \$57 | Meetings: 8  
4/15-5/8 M and W 6-7 p.m.

## Spinning

This course provides a motivating, non-competitive cardio (aerobic) workout during which participants can move at their own pace.

**Note:** Students must bring a towel and water.

- 19PCHF5000** | Fee: \$55 | Meetings: 8  
1/28-2/20 M and W 6-7 p.m.
- 19PCHF5001** | Fee: \$55 | Meetings: 8  
3/4-4/3 M and W 6-7 p.m.  
*No class on 3/18 and 3/20 – Spring Break*
- 19PCHF5002** | Fee: \$55 | Meetings: 8  
4/15-5/8 M and W 6-7 p.m.

## P90X Live

P90X LIVE is a total-body workout that transforms the body using a variety of strength-training moves, cardio conditioning and core work.

- 19PCHF9000** | Fee: \$49 | Meetings: 8  
1/29-2/21 Tu and Th 6-7 p.m.



- 19PCHF9001** | Fee: \$49 | Meetings: 8  
3/5-4/4 Tu and Th 6-7 p.m.  
*No class on 3/19 and 3/21 – Spring Break*

- 19PCHF9002** | Fee: \$49 | Meetings: 8  
4/16-5/9 Tu and Th 6-7 p.m.

## H. A. R. D.

### Fitness by Bodyshocker®

H.A.R.D. group training sessions combine athletic drill training, body weight training, muscle conditioning and strengthening, plyometrics, H.I.I.T., and resistance. This is the first fitness program to incorporate jump rope for increased endurance and punching mitts for increased resistance. H.A.R.D. trainers use posture/form correction to decrease strain or avoid injury. Overall benefits include higher self-esteem levels, increased endurance, weight loss, body-toning, and lower mental and emotional stress.

**Required materials:** Yoga mat and towel.

- 19PCHF8000** | Fee: \$57 | Meetings: 12  
2/4-2/21 M, Tu, W and Th 6-7 p.m.
- 19PCHF8001** | Fee: \$57 | Meetings: 12  
3/4 - 3/28 M, Tu, W and Th 6-7 p.m.  
*No classes 3/18-3/22 – Spring Break*
- 19PCHF8002** | Fee: \$57 | Meetings: 12  
4/8-4/25 M, Tu, W and Th 6-7 p.m.
- 19PCHF8003** | Fee: \$57 | Meetings: 12  
5/6-5/23 M, Tu, W and Th 6-7 p.m.

## HEALTH AND WELLNESS

### Introduction to Meditation and Mindfulness Techniques

Meditation and mindfulness techniques reduce stress by inducing the relaxation response, which in turn, lowers the heart rate, reduces anxiety, encourages positive thought patterns and attitudes, and teaches students to be present in the moment. Practitioners of mindfulness meditation will cultivate self-awareness and non-judgmental, loving and compassionate feelings toward themselves and people around them.

- 19PCHW0410** | Fee: \$43 | Meetings: 8  
1/28-2/20 M and W 6:45-7:30 p.m.

- 19PCHW0411** | Fee: \$43 | Meetings: 8  
3/4-4/3 M and W 6:45-7:30 p.m.

*No class on 3/18 and 3/20 – Spring Break*

- 19PCHW0412** | Fee: \$43 | Meetings: 8  
4/15-5/8 M and W 6:45-7:30 p.m.

### T'ai Chi Yoga – UPDATED

In T'ai Chi Yoga class, participants will warm-up with circular T'ai Chi movements (coordinating hand, feet and steps with mind and breath) to improve shoulder and wrist mobility, blood circulation and suppleness. After the warm-up, participants will work on flow yoga movements for muscle strength, flexibility and weight management. Participants will also learn relaxation techniques using breathing exercises and mindfulness, all of which can help with their food choices, sleeping patterns and stress management.

**Required materials:** Yoga mat.

- 19PCHW1025** | Fee: \$49 | Meetings: 8  
1/26-3/16 Sa 8:40-9:40 a.m.

- 19PCHW1026** | Fee: \$49 | Meetings: 8  
3/30-5/18 Sa 8:40-9:40 a.m.

### Regain Your Energy by Taking the Right Supplements

**NEW**

Supplements have become essential for a healthy lifestyle, but not all supplements are good. The supplement industry is weakly regulated consumers need to be informed and learn how to avoid potential toxicities. In this workshop participants will learn why supplements are relevant more than ever, how specific nutrients boost our health (and what amounts are needed), and how to choose a high quality supplement based on lifestyle and health priorities.

- 19PCHW3050** | Fee: \$45 | Meetings: 1  
2/9 Sa 10 a.m.-Noon

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FOR MORE DETAILS, SEE PAGE 19.



# COMMUNITY ENRICHMENT ADULTS

YOU MUST BE 18 AND OLDER TO REGISTER FOR THE FOLLOWING COURSES, EXCEPT WHERE INDICATED OTHERWISE.

## Improve Your Health with Positive Psychology

**NEW**

In this workshop, participants will learn Positive Psychology strategies and how to use them to reduce stress, improve health, live longer, and be the best version of themselves.

**19PCHW3060** | Fee: \$45 | Meetings: 1  
4/6 Sa 10 a.m.-Noon

## Yoga

This course covers the fundamental postures and breathing techniques utilized in yoga philosophy. Students will learn postures that improve muscle tone, strength, flexibility, physical and mental awareness, and body alignment.

**Required materials:** Yoga mat.

**19PCHW3242** | Fee: \$49 | Meetings: 8  
1/29-2/21 Tu and Th 5-6 p.m.

**19PCHW3243** | Fee: \$49 | Meetings: 8  
3/5-4/4 Tu and Th 5-6 p.m.

No class on 3/19 and 3/21 –  
Spring Break

**19PCHW3244** | Fee: \$49 | Meetings: 8  
4/16-5/9 Tu and Th 5-6 p.m.

## Flow Yoga

This class mindfully integrates movement and breath. Postures are linked together in a continuous, challenging and creative flow that combines strength and flexibility, while toning the body and clearing the mind. Students are encouraged to move at their own pace and to listen to their bodies as they discover inner strength.

**Required materials:** Yoga mat.

**Note:** This is a class for all levels.

**19PCHW3300** | Fee: \$49 | Meetings: 8  
1/28-2/20 M and W 5:30-6:30 p.m.

**19PCHW3301** | Fee: \$49 | Meetings: 8  
3/4-4/3 M and W 5:30-6:30 p.m.

No class on 3/18 and 3/20 –  
Spring Break

**19PCHW3302** | Fee: \$49 | Meetings: 8  
4/15-5/8 M and W 5:30-6:30 p.m.

## T'ai Chi Chuan

Students will learn Yang and Chen style long form; they will also learn Chen competition form, cannon fist, and weapon forms which include short staff, broadsword, narrow sword, fan, double broadsword, long-handled broadsword, long pole and spear. T'ai Chi is proven to lower high blood pressure, ease arthritis, manage stress, and improve balance, breathing and circulation.

**Note:** Students must wear comfortable clothing and T'ai Chi or athletic shoes.

**19PCHW7020** | Fee: \$49 | Meetings: 8  
1/29-2/21 Tu and Th 6-7 p.m.

**19PCHW7021** | Fee: \$49 | Meetings: 8  
3/5-4/4 Tu and Th 6-7 p.m.

No class on 3/19 and 3/21 –  
Spring Break

**19PCHW7022** | Fee: \$49 | Meetings: 8  
4/16-5/9 Tu and Th 6-7 p.m.

## MUSIC, DANCE AND THEATRE

### Introduction to Guitar – Beginner

**UPDATED**

This is an introductory course for those with little to no experience. Students will study at their own pace and learn terms, minor theory, and how to play basic chords.

**Required materials:** Acoustic guitar and clip-on tuner. Students should purchase guitars appropriate to their size and are advised to consult the salesperson at the music store when doing so.

**19PCPA0168** | Fee: \$57 | Meetings: 6  
2/2-3/9 Sa Noon-1:30 p.m.

**19PCPA0169** | Fee: \$57 | Meetings: 6  
4/6-5/11 Sa Noon-1:30 p.m.

### Intermediate Guitar **NEW**

This class is a continuation of Introduction to Guitar - Beginner. This class will develop on the theory and concepts learned in the beginners' class. Students will learn more difficult pieces and perform them for their peers. At-home practice is expected.

**Required materials:** Acoustic or electric guitar and chromatic tuner. Students should purchase guitars appropriate to their size and are advised to consult the salesperson at the music store when doing so.

**19PCPA0170** | Fee: \$57 | Meetings: 6  
2/2-3/9 Sa 2-3:30 p.m.

**19PCPA0171** | Fee: \$57 | Meetings: 6  
4/6-5/11 Sa 2-3:30 p.m.



## Belly Dance Love & Workout

In this course, students will learn the core movements of belly dance for fun, fitness and performance. They will perform drills that increase self-confidence and promote a positive body image as they explore a new fitness style.

**Required materials:** Belly dance hip scarf.

**19PCPA3200** | Fee: \$39 | Meetings: 7  
1/30-3/13 W 5:30-6:30 p.m.

**19PCPA3201** | Fee: \$39 | Meetings: 7  
4/3-5/15 W 5:30-6:30 p.m.

## Contemporary Line Dance **NEW**

This course provides an introduction to the basic steps and terms used in individual line dance. Students will experience dancing to a variety of genres from George Burns to Hip Hop. Line dancing integrates several brain functions at once—kinesthetic, rational, musical and emotional—and increases neural connectivity. This is a fun way for students to express themselves while also exercising both brain and body.

**19PCPA3020** | Fee: \$73 | Meetings: 6  
2/6-3/13 W 5:30-7:30 p.m.

**19PCPA3021** | Fee: \$73 | Meetings: 6  
3/27-5/1 W 5:30-7:30 p.m.

## Country Line Dance - OFF CAMPUS

Participants will learn popular country line dances and other dance styles in this fun and interactive course. Some of the dances that will be taught include the Electric Slide, Uptown Funk, Cupid Shuffle, Wobble, and much more.

**19PCPA3350** | Fee: \$73 | Meetings: 6  
2/7-3/14 Th 5:30-7 p.m.

**19PCPA3351** | Fee: \$73 | Meetings: 6  
4/4 - 5/9 Th 5:30-7 p.m.

## Piano Performance - Level I

This course focuses on the fundamentals of music theory and professional keyboard techniques. Topics include note-reading, how to play popular songs, hand positioning and technique exercises, chords and scales. Lessons are enhanced by group practice and listening to examples from the textbook.

**Required textbook:** *Adult All-In-One Course: Lesson-Theory-Technic Level 1.* Palmer, Willard. Alfred Publishing Co., ISBN 978-0-7390-7534-0.

**19PCPA4000** | Fee: \$120 | Meeting: 8  
3/30-5/18 Sa 9-10:30 a.m.

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## Violin Class - Level I

Students will learn the fundamentals of violin technique, practice and performance with a focus on basic music notation, theory, and engaged active listening. Classes will also involve musical collaboration with the instructor. Upon completion of this course, the student should be able to successfully perform simple to intermediate violin pieces and small works. Outside classroom practice is expected and required.

**Required materials and textbook:** Violin; *Essential Elements for Strings, Book 1, Violin*. Allen/Gillespie/Hayes. Hal Leonard Publication.

**19PCPA5000** | Fee: \$89 | Meetings: 8  
2/5-2/28 Tu and Th 6-7:30 p.m.

## Violin Class - Level II

Students will learn the fundamentals of violin technique, practice and performance with a focus on basic music notation, theory, and engaged active listening. Classes will also involve musical collaboration with the instructor. Upon completion of this course, the student should be able to successfully perform simple to intermediate violin pieces and small works. Outside classroom practice is expected and required.

**Required materials and textbook:** Violin; *Essential Elements for Strings, Book 1, Violin*. Allen/Gillespie/Hayes. Hal Leonard Publication.

**19PCPA5001** | Fee: \$89 | Meetings: 8  
4/2-4/25 Tu and Th 6-7:30 p.m.

## Ballet for Adults OFF-CAMPUS

This engaging ballet course will help students improve their balance, flexibility, poise, strength and dance skills.

**19PCPA5500** | Fee: \$61 | Meetings: 6  
2/2-3/9 Sa 11:30 a.m.-12:30 p.m.  
**19PCPA5501** | Fee: \$61 | Meetings: 6  
4/6-5/11 Sa 11:30 a.m.-12:30 p.m.

## Latin Dance OFF-CAMPUS

This fun course, which is designed for beginners, will teach students how to dance Latin-based styles, such as cumbia, merengue, bachata and salsa.

**19PCPA6500** | Fee: \$73 | Meetings: 6  
2/4-3/11 M 7:30-9 p.m.  
**19PCPA6501** | Fee: \$73 | Meetings: 6  
4/1-5/6 M 7:30-9 p.m.

## PERSONAL AND PROFESSIONAL ENHANCEMENT

### Cross-Border Financial Planning **NEW**

Managing personal finances as a foreign citizen living in the U.S., U.S. citizen living abroad, or dual citizen is complex and often misunderstood, even by professionals. This class will cover little-known issues and highlight opportunities for families who maintain financial or business assets in the U.S. and abroad. Topics will include tax, investment, and real estate, business and estate planning strategies and considerations, specifically for families with cross-border assets.

**19PCPD2000** | Fee: \$79 | Meetings: 1  
2/7 Th 7-8:30 p.m.

### Social Security Planning **NEW**

This workshop will teach participants how to maximize Social Security retirement benefits for current and future income. Topics covered include strategies to boost retirement and survivor's benefits, how working after one begins receiving Social Security could affect the amount received, when one should start receiving benefits, tax reduction strategies, how divorce or the death of a spouse impacts benefits, and other commonly overlooked aspects of Social Security planning.

**19PCPD2010** | Fee: \$79 | Meetings: 1  
3/7 Th 7-8:30 p.m.

### CPR and First Aid Certification

This course teaches participants how to respond to common first-aid emergencies, including cardiac and breathing emergencies.

**Note:** CPR/First aid certification is included.

**Required:** Participants must wear comfortable clothing (no tank tops).

**19PCSSD105** | Fee: \$77 | Meetings: 2  
2/2-2/9 Sa Noon-4 p.m.  
**19PCSSD106** | Fee: \$77 | Meetings: 2  
4/20-4/27 Sa Noon-4 p.m.

## PHOTOGRAPHY

### Portrait Photography

This course discusses lighting and posing techniques used in traditional and contemporary portraiture. Four categories of portrait photography (candid, environmental, construction and post-creative) will be discussed; the course will also include the use of live-models.

**Required materials:** Digital camera.  
**19PCPH0032** | Fee: \$51 | Meetings: 3  
2/7-2/21 Th 6-9 p.m.  
**19PCPH0033** | Fee: \$51 | Meetings: 3  
4/4-4/18 Th 6-9 p.m.

### Introduction to Digital Photography and Photoshop

This beginners' class will teach students the basic techniques and artistry required for good photography. Students will learn about composition, lighting, cameras and lenses, and how to use Adobe Photoshop software. The course also will cover a few advanced Photoshop techniques, with an emphasis on using the science of photography to express artistry.

**19PCPH1000** | Fee: \$93 | Meetings: 6  
2/5-3/12 Tu 6-8 p.m.  
**19PCPH1001** | Fee: \$93 | Meetings: 6  
4/2-5/7 Tu 6-8 p.m.

### Foundations of Photography

This course is suitable for users of either analog or digital cameras and is a foundation for any of the other photography courses offered by UTEP's Professional and Public Programs. Five major areas of study are covered: Camera controls, composition, lighting, lenses, and electronic flash. This class is designed to put aspiring photographers in control of their equipment to maximize quality and creativity in photos.



**Required materials:** Digital camera.

**19PCPH1003** | Fee: \$93 | Meetings: 6  
2/6-3/13 W 6-8 p.m.  
**19PCPH1004** | Fee: \$93 | Meetings: 6  
4/3-5/8 W 6-8 p.m.

### Advanced Digital Photography

This class is designed for students who already have a solid understanding of digital photography and the working controls and functions of a digital camera. Course materials will place an emphasis on portrait, sports and landscape photography, and how lenses, aperture and shutter speed settings can affect a photograph's appearance.

**Required materials:** Digital camera.  
**19PCPH1040** | Fee: \$77 | Meetings: 4  
4/3-4/24 W 6-8 p.m.

## READING AND WRITING

### How to Write a Novel in 90 Days

This class is for those who have always wanted to write a book, but just don't know where to begin. Award-winning author, L. C. Hayden, will simplify the novel-writing process. Course topics include developing ideas, plotting, characterization, avoiding writer's block, and much more.

Handouts include the booklet *How to Write a Novel in 90 Days* and a novel that illustrates the points presented during the workshop.

**19PCWR1200** | Fee: \$73 | Meetings: 1  
4/17 W 6-9 p.m.

### How to Create Characters with Character **NEW**

In this workshop, award-winning author, L. C. Hayden, will cover the basics of character design, such as viewpoint and the techniques to use/avoid when creating memorable characters. An emphasis is placed on developing characters that the readers will either love to love or hate. Handouts include a booklet on character development and a novel that illustrates all of the points presented during the workshop.

**19PCWR1220** | Fee: \$73 | Meetings: 1  
2/20 W 6-9 p.m.



# COMMUNITY ENRICHMENT ADULTS

YOU MUST BE 18 AND OLDER TO REGISTER FOR THE FOLLOWING COURSES, EXCEPT WHERE INDICATED OTHERWISE.

## Writing Dynamic Dialog

Award-winning and bestselling author, L. C. Hayden, will guide students on writing dialog that sounds realistic, is perfectly punctuated, and reveals a character's personality. Her booklet "Writing Dynamic Dialog" and book, *Why Casey Had to Die* are included in the course fee.

**19PCWR1230** | Fee: \$73 | Meetings: 1  
1/23 W 6-9 p.m.

## How to Proofread and Edit Your Own Work

The difference between a publishable manuscript and one that will never be published is the amount of editing the manuscript gets. Award-winning author, L.C. Hayden, will present a step-by-step process to line edit and content edit one's own work. Ms. Hayden will also discuss the various types of editing sources available—everything from critique groups, to book doctors, to self-editing. Handouts include the booklet "How to Proofread and Edit Your Own Work" and a novel that illustrates the points presented during the workshop.

**19PCWR1260** | Fee: \$73 | Meetings: 1  
5/8 W 6-9 p.m.

## Preserving Family Legends, Lore and Legacies

Participants in this class will explore the craft of narrative writing as a way to flesh out their family stories.

**19PCWR7000** | Fee: \$51 | Meetings: 1  
2/2 Sa 10 a.m.-Noon

## Mining Your Memories: **NEW** An Introduction to Memoir Writing

This class promises to take participants on an expedition from the depths of memory to the heights of imagination. Writers will learn how to polish their excavated memories into narrative gems.

**19PCWR7050** | Fee: \$51 | Meetings: 1  
3/2 Sa 10 a.m.-Noon

## SAFETY AND SELF-DEFENSE Firearms Courses

These courses are held continually and taught by George Brenzovich, a Texas state-certified LTC instructor, former police officer and UTEP collegiate

shooting coach, and NCAA Rifle coach of the year. Students must be at least 21 years old and satisfy all federal and state regulations allowing firearms purchase and possession. Please contact Socorro Herrera at Professional and Public Programs with for more information at 915-747-5142 or by email at ppp@utep.edu.

Firearms courses include:

- **Basic Firearms:** An introduction to and overview of the rifle, pistol and shotgun. The course focuses on safety, selection criteria, ammunition characteristics and firearms use. Instructor will inform student in this class how to select, and use the correct firearm and ammunition. Electronic training devices will be used. This is a NON-live firing class. The course fee is \$73.

- **Texas License to Carry:** This is a one-day course for first-time license applicants. The first five hours of course will be a classroom lecture. The last hour of the course will focus on proficiency skills and shooting on the range. Participants may also schedule an hour of shooting time with the instructor on another day. The course fee is \$90.

- **Firearms Forum:** This four-hour course will cover hot-button community firearms issues. This is a NON-shooting class. The course fee is \$49.

- **Coaches Corner:** The course invites regional shooting coaches to discuss various firearms-related topics such as care, cleaning, maintenance, selection, ammunition testing, use, etc. This is a NON-shooting class. The course fee is \$40.

## ONLINE SUMMER EARLY BIRD

APRIL 9-11

Discounts available through  
ONLINE registrations only!‡

## SUPER SUMMER KICKOFF

APRIL 29-MAY 3

Discounts available through ONLINE  
PHONE registrations only!\*

## 2 WAYS 2 SAVE!

DISCOUNTS ONLY APPLY  
TO SUMMER COURSE OFFERINGS  
FOR THE ENTIRE FAMILY.

### Save 10% off on select courses\*

Options include courses from Community Enrichment: Adult & Youth (Aquatic classes excluded), Language and Cultural Studies (ELI - Core Program Excluded), Corporate Business & Training Skilled Professional Seminar Series, and select English Language Institute elective courses.

Enter promo code: **SEB19**

\*Restrictions apply.

‡To receive discounts, you must register online starting Tuesday, April 9th at 9 a.m. through Thursday, April 11th at 12 midnight MT.

### Receive \$10 off each P3 Kidz on Campus summer camp registration\*

Discount applies to week-long half and full-day camps available over a 9-week period. Aquatic classes are excluded.

Enter promo code: **SKD19**

\*Restrictions apply.

\*To receive discounts, you must register online starting Tuesday, April 9th at 9 a.m. through Thursday, April 11th at 12 midnight MT.

For more Information call 747-5142 or visit us at [ppp.utep.edu](http://ppp.utep.edu)



# YOUTH PROGRAMS AND CAMPS

## AQUATICS - LIMITED SPACE

Take the plunge and learn to swim with P3's Aquatics Program for youth! The program teaches students swimming techniques in logical and progressive stages, focusing on safety skills in and around the water. It is designed to give students a positive learning experience and self-confidence in the water from a very young age.

**Required:** Students must bring a pair of goggles to class.

REGISTRATION WILL BE CLOSED TWO BUSINESS DAYS PRIOR TO THE BEGINNING OF THE CLASS.

FOR POOL ACCESS INFORMATION OR TO REGISTER, PLEASE CALL 915-747-5142 OR VISIT OUR OFFICES LOCATED AT MEMORIAL GYM, ROOM 111, FROM MONDAY THROUGH FRIDAY, BETWEEN 8 a.m. AND 5 p.m.

### P3 POOL ID CARD

All swimming pool participants must purchase a P3 Pool ID Card to enter the Student Recreation Center. Access to the Student Recreation Center will be granted only to those who have registered for the swimming course and pre-paid for their card. The P3 Pool ID Card is available for a one-time fee of \$15 and can be used for future paid swimming courses as long as the same person uses it.

Payment for the card may be made by calling (915) 747-5142 or in person at Memorial Gym, Room 111, Monday through Friday from 8 a.m.-5 p.m. **Payment cannot be made at the Student Recreation Center.** Purchased cards will be provided on the first day of the class. If you are not able to attend the first day of class, you must pick up your P3 Pool ID card at the Professional and Public Programs office located at Memorial Gym, Room 111.

If the card is lost, the participant will have to pay a replacement fee of \$15.

**Note:** P3 Pool ID Cards are activated and usable ONLY during the time and schedule of the purchased course. Course registration will be closed 48 hours prior to the beginning of the class.

## TADPOLES: Introduction Swimming Classes for 3- & 4-year-olds

**(must be accompanied by guardian)**

In this course, swimmers will learn the basics of swimming with help from their parent/guardian. Swimming basics will include bobbing, going underwater, supported front and back floating, supported rolling over from front to back and back to front, supported gliding, supported flutter kick, and jumping in.

SPECIAL DAYS OFF (no class) AND HOLIDAYS ARE LISTED ON YOUR CONFIRMATION RECEIPT AND THE P3 WEBSITE ([ppp.utep.edu](http://ppp.utep.edu)).

**NOTE:** Children 3 and 4 years of age must be accompanied in the water by a parent or guardian.

**19PYAQ1000** | Fee: \$97 | Meetings: 8  
1/26-3/16 Sa 9-9:45 a.m.

**19PYAQ1001** | Fee: \$77 | Meetings: 6  
3/30-5/4 Sa 9-9:45 a.m.

## FROGS: Beginner to Intermediate Swimming Classes (AGES 4-7)

In this course, swimmers will work on gliding, freestyle with side breathing, backstroke, breast stroke, and dolphin kick, retrieving underwater objects, and treading water.

**Requirement:** Swimmers should be comfortable with putting their heads under water and be able to float on their fronts and backs.

**19PYAQ1010** | Fee: \$97 | Meetings: 8  
1/26-3/16 Sa 10-10:45 a.m.

**19PYAQ1011** | Fee: \$77 | Meetings: 6  
3/30 - 5/4 Sa 10-10:45 a.m.

## DOLPHINS: Beginner to Intermediate Swimming Classes (AGES 5-10)

In this course, swimmers will work on gliding, freestyle with side breathing, backstroke, breast stroke, and dolphin kick, retrieving underwater objects from deeper water, and treading water.

**Requirement:** Swimmers should be able to comfortably complete a front stroke, as well as be able to swim on their backs.

**19PYAQ1020** | Fee: \$97 | Meetings: 8  
1/26-3/16 Sa 11-11:45 a.m.

**19PYAQ1021** | Fee: \$77 | Meetings: 6  
3/30-5/4 Sa 11-11:45 a.m.

## STINGRAYS: Intermediate to Advanced Swimming Classes (AGES 5-12)

In this course, swimmers will work on rotary breathing, freestyle, backstroke, elementary backstroke, scissor kick, side stroke, breaststroke, turning at walls, as well as treading water with modified scissors.

**Requirement:** Swimmers should be able to complete a front and back stroke effectively.

**19PYAQ1030** | Fee: \$97 | Meetings: 8  
1/26-3/16 Sa Noon-12:45 p.m.

**19PYAQ1031** | Fee: \$77 | Meetings: 6  
3/30-5/4 Sa Noon-12:45 p.m.

## SHARKS: Advanced Swimming Classes (AGES 9-17)

In this course, swimmers will work on the following: alternating breathing, stride jump, refinement of freestyle, backstroke, elementary backstroke, sidestroke, breaststroke, dolphin kick and butterfly, open turn on front and back, as well as treading water.

**Requirement:** Swimmers should be able to swim freestyle, breaststroke and backstroke, execute the scissor kick, and tread water.

**19PYAQ1040** | Fee: \$97 | Meetings: 8  
1/26-3/16 Sa 1-1:45 p.m.

**19PYAQ1041** | Fee: \$77 | Meetings: 6  
3/30-5/4 Sa 1-1:45 p.m.

## SEA LIONS: Stroke Skills Classes (AGES 9-17)

In this course, swimmers will learn to be proficient with all strokes plus the front and back crawl, flip turn, breaststroke turn, butterfly turn, sidestroke turn, treading water, and basic water rescue.

**Requirements:** Swimmers should be able to do the front and back crawl, elementary backstroke, breaststroke, butterfly and sidestroke, and tread water.

**19PYAQ1050** | Fee: \$97 | Meetings: 8  
1/26-3/16 Sa 2-2:45 p.m.

**19PYAQ1051** | Fee: \$77 | Meetings: 6  
3/30-5/4 Sa 2-2:45 p.m.

## ACADEMICS

### Fundamental Math (GRADES K-2)

Students will learn the basic foundations of math including addition, subtraction, number operations, odds & evens, and number charts. Students will also learn fun strategies that will make math easy and understandable.

**19PYMT0002** | Fee: \$53 | Meetings: 5  
2/2-3/2 Sa 10:30 a.m.-Noon

**19PYMT0003** | Fee: \$53 | Meetings: 5  
4/6-5/4 Sa 10:30 a.m.-Noon

### Reading to Succeed (GRADES K-2)

Participants will work upon their independent reading skills by further understanding the use of phonics and word-attacking techniques. Emphasis will be placed on effective literacy that engages, motivates and helps students succeed in reading and grammar.

**19PYRD9005** | Fee: \$53 | Meetings: 5  
2/2-3/2 Sa 9-10:30 a.m.

**19PYRD9006** | Fee: \$53 | Meetings: 5  
4/6-5/4 Sa 9-10:30 a.m.

# COMMUNITY ENRICHMENT YOUTH

## Developing Mathematics (GRADES 3-5)

In this class, children will develop the math skills required to succeed in the third, fourth and fifth grades. The curriculum will cover whole numbers, decimals, number theory, fractions, probability, and much more. Students in grades four and five will study percentages, while students in grade five will also study algebra.

**19PYMT3310** | Fee: \$65 | Meetings: 6  
2/2-3/9 Sa 9-10:30 a.m.

**19PYMT3311** | Fee: \$65 | Meetings: 6  
4/6-5/11 Sa 9-10:30 a.m.

## Reading & Writing Improvement (GRADES 3-5)

This course is specially designed to boost the reading skills of third- to fifth-graders. The course will cover basic high-frequency words, vocabulary, oral language development, literary elements, literary devices, and writing comprehension.

**19PYRD3305** | Fee: \$65 | Meetings: 6  
2/2-3/9 Sa 9-11 a.m.

**19PYRD3306** | Fee: \$65 | Meetings: 6  
4/6-5/11 Sa 9-11 a.m.

## Improving Math Skills (GRADES 6-8)

This course is designed to give students more time to develop and strengthen their knowledge of the key math concepts they will encounter in middle school through processing, practicing and understanding how to apply them. Course concepts will include numbers and operations, expressions and equations, data and personal financial literacy, and geometry and measurements.

**19PYMT3300** | Fee: \$73 | Meetings: 6  
2/2-3/9 Sa 10 a.m.-Noon

**19PYMT3301** | Fee: \$65 | Meetings: 5  
4/6-5/4 Sa 11 a.m.-1 p.m.

## Improving Your Reading & Writing Skills (GRADES 6-8)

This class enhances a student's understanding of reading strategies and comprehension. Participants will engage in different reading and writing exercises to enhance their knowledge of effective writing for future applications.

**19PYRD3300** | Fee: \$65 | Meetings: 5  
2/2-3/2 Sa 9-11 a.m.

**19PYRD3301** | Fee: \$65 | Meetings: 5  
4/6-5/4 Sa 9-11 a.m.

## Reading and Writing Strategies for High School (GRADES 9-12)

This course prepares students for writing essays for school assignments and explores the essay-writing process from the pre-writing stage to the revision stage. Students will work on practicing and mastering each step of the writing process before moving on to the next step.

**19PYRD2000** | Fee: \$69 | Meetings: 5  
2/9-3/9 Sa 11 a.m.-1 p.m.

## SAT Reading/Writing Preparation (GRADES 9-12)

This class prepares students to succeed on the reading/writing section of the SAT examination. Topics such as the format of the test, critical reading strategies, memorization and understanding proper writing functions will be discussed. At the completion of this course, students will be able to organize their thoughts, interpret reading passages and use diverse vocabulary. All materials included.

**19PYTS1000** | Fee: \$145 | Meetings: 5  
2/2-3/2 Sa 1-4 p.m.

## SAT Math Preparation (GRADES 9-12)

This class prepares students to succeed on the math section of the SAT examination. In addition to reviewing major math subjects (pre-algebra, algebra and geometry), students will learn about the format of the test, time-saving strategies and how to deal with anxiety through different test preparation strategies. All materials included.

**19PYTS1100** | Fee: \$145 | Meetings: 5  
2/2-3/2 Sa 9 a.m.-Noon

## Strengthening High School Math Skills (GRADES 9-12)

This course focuses on introducing the concepts of high school mathematics to students and helping them improve on their skills so they can succeed.

**19PYMT2000** | Fee: \$69 | Meetings: 5  
2/9-3/9 Sa 9-11 a.m.

## ART

### Weekday Fun - Future Artist (AGES 8-12)

In this class, participants will be inspired by learning about famous artists, and have the opportunity to create art of their own using different techniques. For example, Jackson Pollock's abstract paintings and Alexander Calder's sculptures will show participants how to use various art materials such as pastels, acrylic, watercolor, charcoal, etc. to create unique mixed media art projects.

**19PYHSAR01** | Fee: \$53 | Meetings: 5  
2/5-3/5 Tu 5:30-7 p.m.



## FITNESS AND SPORTS

### Golf for Juniors (AGES 8-14) - OFF CAMPUS

This course uses video analysis to help participants examine and refine their golf swings. Students must have a bucket of range balls. Golf clubs are available if needed and range balls may be purchased at the driving range.

**Note:** An entry fee will be charged at the entrance to Ascarate Park.

**19PYHF3325** | Fee: \$69 | Meetings: 3  
5/11-5/25 Sa 9:30-11 a.m.

### Jiu-Jitsu for Kids (AGES 11-17)

Children will learn the basics of Jiu-Jitsu for the purpose of self-defense and building confidence in a safe and monitored environment. Jiu-Jitsu is a martial art form based on controlling opponents through the use of joint locks, various body holds and positioning. It also provides a great cardiovascular workout.

**19PYHF8010** | Fee: \$45 | Meetings: 6  
2/2-3/9 Sa 11:15 a.m.-12:15 p.m.

**19PYHF8011** | Fee: \$45 | Meetings: 6  
4/6-5/11 Sa 11:15 a.m.-12:15 p.m.

### Preparing for Basketball with Coach Samaniego

In this course, beginning basketball players will engage in basketball drills and conditioning methods to play the game more effectively and efficiently. Students will participate in skill-oriented basketball games and developmental techniques, all while having fun.

#### (AGES 8-11)

**19PYHF5000** | Fee: \$59 | Meetings: 6  
2/2-3/9 Sa 9-10:30 a.m.

#### (AGES 11-14)

**19PYHF5005** | Fee: \$59 | Meetings: 6  
4/6-5/11 Sa 9-10:30 a.m.

**INSTRUCTORS  
NEEDED!**

Professional and Public Programs is always looking for qualified and enthusiastic educators who can teach community enrichment youth courses. For more information, contact our Youth Programs and Camps Program Manager at **915-747-8474**.

## Tumbling

Students will be introduced to basic gymnastics skills (rolling, hand support skills and balancing) in a positive, fun and energetic learning environment. Participants will improve upon their locomotor skills (hopping, skipping, running, etc.), and preschool-early elementary social awareness skills (sharing, taking turns, courtesy, etc.).

**Required materials:** Comfortable clothes, socks and shoes.

### (AGES 3 AND 4)

**19PYHF1040** | Fee: \$43 | Meetings: 6  
2/2-3/9 Sa 9-10 a.m.

**19PYHF1041** | Fee: \$37 | Meetings: 5  
4/6-5/4 Sa 9-10 a.m.

### (AGES 5 AND UP)

**19PYHF1045** | Fee: \$43 | Meetings: 6  
2/2-3/9 Sa 10:15-11:15 a.m.

**19PYHF1046** | Fee: \$37 | Meetings: 5  
4/6-5/4 Sa 10:15-11:15 a.m.

## Youth Boxing & Conditioning (AGES 11-17)

Young boxers will learn the fundamentals of boxing, while also building self-confidence, discipline and work ethic. By teaching them the sport at an early age, this class will help implement good habits and help students stay in shape.

**19PYHF0000** | Fee: \$45 | Meetings: 6  
2/2-3/9 Sa 10-11 a.m.

**19PYHF0001** | Fee: \$45 | Meetings: 6  
4/6-5/11 Sa 10-11 a.m.

## HOBBIES AND SPECIAL INTERESTS

### Babysitter Certification (AGES 11-17)

This training helps participants develop leadership skills, learn how to build a babysitting business, and understand what it takes to be a safe and responsible babysitter. Babysitter, CPR and first-aid certification are included.

**Note:** Students are encouraged to wear comfortable clothing; however, tank tops are not permitted.

**19PYLH7010** | Fee: \$75 | Meetings: 2  
2/16-2/23 Sa Noon-4 p.m.

**19PYLH7011** | Fee: \$75 | Meetings: 2  
3/2-3/9 Sa Noon-4 p.m.

**19PYLH7012** | Fee: \$75 | Meetings: 2  
4/6-4/13 Sa Noon-4 p.m.

## Dance Courses for Adults

Refine your dancing skills and express yourself through dance!

See page 28 and 29 for our Spring selection of dance courses for adults.

- Ballet for Adults Off-campus
- Country Line Dance • Belly Dancing
- Latin Dance • Contemporary Line Dance

**NEW**

## MUSIC, DANCE AND THEATER

### Basic Ballet (AGES 5-6) OFF-CAMPUS

Interpretive movement, creative games, and solid ballet technique will introduce participants to the art of dance. This class, designed for children ages 5-6, follows a basic ballet syllabus that includes pliés, tendus, chasses, gallops, skips, and other preparatory ballet exercises that may lead to further studies in dance.

**Required attire:** Girls - light pink leotard, light pink tights and pink ballet shoes; boys - white T-shirt, black tights and black ballet shoes.

**19PYPA5000** | Fee: \$65 | Meetings: 6  
2/2-3/9 Sa 9:15-10:15 a.m.

**19PYPA5001** | Fee: \$65 | Meetings: 6  
4/6-5/11 Sa 9:15-10:15 a.m.

### Ballet I (AGES 7-9) OFF-CAMPUS

Dancers will learn center work, movement, spacing, as well as strong ballet techniques and dance knowledge. They will learn about musicality and how to execute the basic movements in ballet that are needed for further studies.

**Required attire:** Girls - light pink leotard, light pink tights and pink ballet shoes; boys - white T-shirt, black tights and black ballet shoes.

**19PYPA5010** | Fee: \$65 | Meetings: 6  
2/2-3/9 Sa 10:30-11:30 a.m.

**19PYPA5011** | Fee: \$65 | Meetings: 6  
4/6-5/11 Sa 10:30-11:30 a.m.

### Intro to Guitar

In this class, participants will learn fundamental skills such as reading music, playing chords, and songs. This course is suitable for both beginners and intermediate guitarists. **Required materials:** Acoustic guitar and guitar pick. Note that students should purchase guitars appropriate to their size.

### (AGES 6-11)

**19PYPA0180** | Fee: \$43 | Meetings: 6  
2/2-3/9 Sa 9-10 a.m.

**19PYPA0181** | Fee: \$43 | Meetings: 6  
4/6-5/11 Sa 9-10 a.m.

### (AGES 12-17)

**19PYPA0185** | Fee: \$43 | Meetings: 6  
2/2-3/9 Sa 10:15-11:15 a.m.

**19PYPA0186** | Fee: \$43 | Meetings: 6  
4/6-5/11 Sa 10:15-11:15 a.m.

### Youth Theatre Class (AGES 8-12)

This course will help children develop artistic, expressive and cognitive skills through acting. Students will learn acting techniques and activities using their voices, bodies and emotions. They will work with short scenes and plays which will be showcased at the end of the course.

**19PYPA1010** | Fee: \$55 | Meetings: 5  
2/2-3/2 Sa Noon-2 p.m.



### Teen Theatre Class (AGES 13-17)

This course will use theatrical exercises and processes to help develop participants' acting skills, as well as build upon their confidence, leadership abilities and emotional expression. A focus is also placed on acting techniques that emphasize characterization and action. Students will work via monologues and scenes which will be showcased at the end of the course.

**19PYPA1020** | Fee: \$55 | Meetings: 5  
2/2-3/2 Sa 2:30-4:30 p.m.

## SCIENCE AND ENGINEERING

### Weekday Fun - Future Scientist (AGES 8-12)

In this course, participants will invoke their inner scientists as they delve into various fields of science through fun, engaging experiments and group work.

**19PYHSSC02** | Fee: \$63 | Meetings: 5  
2/7-3/7 Th 5:30-7 p.m.

## TECHNOLOGY

### Learn to [Code] with Minecraft (AGES 8-14)

This course uses a hands-on, visual approach to solving problems while having fun. Students in this course will learn to code with Minecraft. They will visualize, create, learn, and develop using math, geometry, and drag-and-drop coding tools to create cool simulations.

**19PYIT1020** | Fee: \$150 | Meetings: 7  
2/2-3/16 Sa 9-11 a.m.

### Kidz 3D Game Development: Sci-Fi (AGES 8-14)

In this course, students will create a 3D game from the ground up. They will learn the basics of 3D modeling, animation and coding. Young developers will create a game environment that takes players across a futuristic city in a scavenger hunt that shows how artificial intelligence, robots and wearable devices are changing our world. Students will take this project home and be able to share it or run it from any computer.

**19PYIT1030** | Fee: \$150 | Meetings: 7  
2/2-3/16 Sa 11:30 a.m.-1:30 p.m.



# COMMUNITY ENRICHMENT YOUTH

## Kidz Virtual Reality Development (AGES 11-17)

In this course, students will learn how to create virtual reality (VR) projects for the Oculus Rift. After taking this course, students will understand the differences and real-world applications of virtual reality, augmented reality, and mixed reality, and will be able to create exciting 3D experiences that take their users to impossible places. Students who own a Rift VR headset will be able to take and play their finished project at home. If students took any of the 3D game development courses, they will learn how to turn those into VR experiences as well.

**19PYIT1010** | Fee: \$150 | Meetings: 7  
2/2-3/16 Sa 1:30-3:30 p.m.

## Tech - [Coding]

Through this course, students will learn introductory coding through hands-on and computer-based activities. In addition, students will create a video game, Android application, website, code a Star Wars BB8 robot, and much more.

### Kidz (GRADES 3-5)

**19PYIT1000** | Fee: \$150 | Meetings: 5  
4/6-5/4 Sa 9 a.m.-Noon

### Teens (GRADES 6-8)

**19PYIT1005** | Fee: \$150 | Meetings: 5  
4/6-5/4 Sa 1-4 p.m.

## Weekday Fun - Digital Technology (AGES 8-12)

Through this course, students will learn introductory coding through hands-on and computer-based activities. In addition, students will create a video game, code a Star Wars BB8 robot, interact with a Makey-Makey and much more.

**19PYHSIT03** | Fee: \$75 | Meetings: 5  
2/8-3/8 F 5:30-7 p.m.



# SUPER SATURDAYS ONE-DAY CAMPS

**NOTE: THE CAMPS ARE LISTED IN ORDER BY THE DATE THE CAMP TAKES PLACE ON.**

**Lunch Policy for all Super Saturday One-Day Camps:** Students must bring their own lunch, beverages and snacks.

## Biochemistry for Kids (AGES 6-12)

Kids in this class will conduct experiments on plants, animals, insects and the human body. They'll safely grow bacteria on petri dishes and agar, explore the desert habitat around the UTEP campus and assemble a mini-ecosystem. They'll also touch and observe a variety of scaly animals, including some creepy crawlers, zoom in real close to look at tiny things under the microscope, and perform a very cool dissection.

**19PKSC0142** | Fee: \$67 | Meetings: 1  
2/2 Sa 9 a.m.-4 p.m.

## Kids' Candy Creations (AGES 6-12)

Participants will make an arrangement from lollipops, candy bars, and cookies. All materials provided by instructor.

**19PKLH1118** | Fee: \$55 | Meetings: 1  
2/9 Sa 9 a.m.-1 p.m.

## The Scientific Club (AGES 6-12)

In this terrific camp, students will learn about science in a fun, hands-on manner. Some of our themes will include Colorful Chemistry, Shaker Slimes, Prehistoric Planet, Explosive Reactions, Slimy Creatures, Rainbow Snow, Space Explorations, Simple Circuits, and more. Students will experience amazing demonstrations and conduct thrilling experiments.

**19PKSC0143** | Fee: \$67 | Meetings: 1  
2/9 Sa 9 a.m.-4 p.m.

## Astronauts & Space-Bots (AGES 6-12)

Students will turn into junior astronauts as they explore the wonders of the rocky red surface of Mars, comets, asteroids, meteors, moons, stars, and space robots. Activities include making Mars sand, exploding moon rocks, and building a DIY astronaut glove box.

**19PKSC0144** | Fee: \$67 | Meetings: 1  
2/16 Sa 9 a.m.-4 p.m.

## Art Remix (AGES 6-10)

In this class, students will learn to use mixed media in art. They will use various media (including printmaking, collaging, and painting) and materials (shaving cream, markers, glue, watercolors, etc.) to learn about different art techniques and styles. Students will have fun using and mixing materials to create their own unique pieces of art.

**19PKAR1000** | Fee: \$67 | Meetings: 1  
2/23 Sa 9 a.m.-2:30 p.m.

## Vet & Med Camp for Kids (AGES 6-12)

This camp will have students conducting fun laboratory experiments on the inner workings of the human/animal body such as the digestive and circulatory systems. They will learn about first aid and CPR, investigate animal intestines, interact with live animals, and discover what it takes to keep animals and humans healthy.

**19PKSC0145** | Fee: \$67 | Meetings: 1  
2/23 Sa 9 a.m.-4 p.m.

## Mad Scientists Chemistry (AGES 6-12)

Kids in this class must grab their goggles and gloves because things are about to get bubbly, foamy, and full of fizzy fun! Students will participate in exciting class demonstrations in which they will explore chemicals (hands-on and safely). They'll study colorful eruptions and dazzling chemical reactions that will teach them basic chemistry and show them that science is anything but boring.

**19PKSC0146** | Fee: \$67 | Meetings: 1  
3/2 Sa 9 a.m.-4 p.m.

## How to Train Your Dinosaurs (AGES 6-12)

This class explores the world of dinosaurs and shows what it would have taken to keep one of these giants as a pet. Students will discover prehistoric life that still exists today and start their own fossil collection while learning about the prehistoric creatures that roamed the Earth a long time ago. Projects will cover paleontology, excavation and dinosaur identification. Other activities include creating geodes, edible rocks, fossils and a dinosaur terrarium.

**19PKSC0147** | Fee: \$67 | Meetings: 1  
3/9 Sa 9 a.m.-4 p.m.

## My Art Sketchbook (AGES 6-10)

In this course, students will make and design their own sketchbook using different sketching activities including drawing, printmaking, collaging, and creating patterns, on each page. Students will use various media including watercolors, acrylics, color pencils and markers to make their sketchbooks unique.

**19PKAR1001** | Fee: \$55 | Meetings: 1  
3/9 Sa 9 a.m.-2:30 p.m.

## Exciting Engineering (AGES 6-12)

This class is an adventurous exploration of engineering; students will create model cars, build structures, boats, towers, planes and toys, using simple classroom materials. They will also test their inventions and engineering creations against earthquakes, floods and other natural disasters.

**19PKSC0148** | Fee: \$67 | Meetings: 1  
3/16 Sa 9 a.m.-4 p.m.

## Junior Veterinarians (AGES 6-12)

Kids who love animals will enjoy coming to this camp where they will discover the exciting world of animal science and veterinary medicine. They will explore what it's like to be a vet and work closely with live animals while using cool tools and instruments; they'll also view X-rays, take apart body models, perform tests, and analyze the results. As they handle, feed, and learn how to properly care for live animals (from the exotic, like lizards and snakes, to the furry, like mice and gerbils) they'll have an amazing hands-on experience they won't forget.

**Note:** This class will include many new activities.

**19PKSC0149** | Fee: \$67 | Meetings: 1  
3/23 Sa 9 a.m.-4 p.m.

## The Magic of Chemistry (AGES 6-12)

In this special chemistry camp, kids will learn about the science behind dramatic color changes, kid-friendly explosions, mysterious glowing, gooey stuff, and magic science tricks. They will learn different recipes and formulas to make silly putty, water crystals, magic bubble paints, potions, dragon eggs, and more.

**19PKSC0150** | Fee: \$67 | Meetings: 1  
3/30 Sa 9 a.m.-4 p.m.

## Art Printing Studio (AGES 6-10)

In this class, students will learn amazing printing techniques and learn to use different paints and inks. They will also experiment with different materials and textures using techniques such as monoprinting, stamping, yarn printing, foam printing, and fruit and vegetable printing.

**19PKAR1002** | Fee: \$55 | Meetings: 1  
4/6 Sa 9 a.m.-2:30 p.m.

## Junior Dissection Workshop (AGES 6-12)

Students in this class will learn about animals from the inside out in this fun and unique learning adventure. They will safely apply dissection techniques to different organisms and learn about animal classification and how to identify special features of animals.

**19PKSC0151** | Fee: \$67 | Meetings: 1  
4/6 Sa 9 a.m.-4 p.m.

## Doctors in Training (AGES 6-12)

This camp teaches kids about medicine, science and the importance of health in an exciting and fun way. Aspiring mini-doctors will conduct scientific experiments and use new tools to learn about the digestive, nervous, cardiovascular, respiratory, and skeletal systems. They'll also learn how to read an X-ray, use a stethoscope, handle real animal brains as well as other organs, and even perform simulated surgery.

**Note:** This class will include many new activities.

**19PKSC0152** | Fee: \$67 | Meetings: 1  
4/13 Sa 9 a.m.-4 p.m.

## Egg-citing Easter Art (AGES 6-10)

In this course, students will engage in creating exciting Easter-themed projects while learning to use a variety of art media. These projects will include egg decorating, Easter basket making, marbling, painting with watercolors, etc.

**19PKAR1003** | Fee: \$55 | Meetings: 1  
4/20 Sa 9 a.m.-2:30 p.m.



## Snakes, Scales & Cool Reptiles (AGES 6-12)

This exciting camp is a great introduction to the world of reptiles. Participants will learn about some of nature's most misunderstood creatures as they get to safely interact with a variety of live reptiles. They will take a closer look at reptilian anatomy, and learn the difference between alligators and crocodiles, and non-venomous and venomous snakes. They'll also learn facts about the diets, eggs and hatchlings of these creatures. Animals will include geckos, lizards, snakes, turtles, and tortoises.

**19PKSC0153** | Fee: \$67 | Meetings: 1  
4/20 Sa 9 a.m.-4 p.m.

## Kids' Spring Craft Camp (AGES 6-12)

Join our hands-on spring craft camp to make a friendship bracelet, a paper fan, a decorative flower vase, and much more. The instructor will provide all materials.

**19PKLH1119** | Fee: \$55 | Meetings: 1  
4/27 Sa 9 a.m.-1 p.m.

## Monster Science Camp (AGES 6-12)

Join us for a for a creepy but super-fun camp that combines real science with ghosts, vampires, aliens and famous monsters. Students will learn about bubbling cauldrons, creepy liquid crystals, eerie smoky cups, and even the decomposition of oozing pumpkins. They will investigate critters that creep, crawl and fly, learn about the science of fear and the human brain, and discover different monstrous animal adaptations and spooky habitats as they create their own cool monsters to take home.

**19PKSC0154** | Fee: \$67 | Meetings: 1  
4/27 Sa 9 a.m.-4 p.m.

## Super Cool Vet School (AGES 6-12)

Future veterinarians and animal lovers will learn about their amazing furry, scaly, flying, fishy, and even slimy patients in this class. They'll have unique animal encounters with many visits from live animals, make cool animal models, investigate bones, and view X-rays.

**19PKSC0155** | Fee: \$67 | Meetings: 1  
5/4 Sa 9 a.m.-4 p.m.

## Draw n' Paint (AGES 6-10)

In this class, students will unleash their inner artists by learning about different art techniques and elements through drawing, sketching and painting. They will participate in drawing and painting activities including step-by-step drawing, realistic painting, watercolor painting, and marble painting.

**19PKAR1004** | Fee: \$55 | Meetings: 1  
5/11 Sa 9 a.m.-2:30 p.m.

## Electrifying Science (AGES 6-12)

This class is designed for students who love science. Participants will be introduced to topics like magnetism, electricity, heat, energy, light, color, and Newton's Laws. They will investigate balloon-powered helicopters, light reactions, energy sticks, screaming balloons, and a molecule masher; use the sun's energy to take a picture; and see the amazing effects of air pressure.

**19PKSC0156** | Fee: \$67 | Meetings: 1  
5/11 Sa 9 a.m.-4 p.m.

## Spring Fun Cupcakes (AGES 5-11)

Students in this class will learn to decorate cupcakes for parties with fun, easy and amazing designs. They will make varied objects using frosting and learn how to fill a cupcake with candy or cream filling.

**Required materials:** 6 to 8 cupcakes, a small spatula for frosting, and a container to take creations home.

**19PKLH1120** | Fee: \$55 | Meetings: 1  
5/18 Sa 9 a.m.-1 p.m.

**P3 KIDZ ON CAMPUS WANTS YOU!**

Are you looking for an experience that will make a difference in the lives of others?

Do you enjoy working with youth?

If you answered **yes** to both questions, then P3 has the summer job for you!

Our summer assistant positions require maturity, a good sense of judgment, positive energy, accountability and the ability to communicate with children & staff. Applicants should be flexible, friendly, and reliable.

**For more information contact Daniel Montes at 915-747-5142.**

# MINI MINER MANIA SPRING BREAK CAMPS

## MARCH 18-22

**Lunch Policy for all Mini Miner Mania Spring Break Camps, Extended Day Care and Supervised Lunchtime Care:** Students must bring their own lunch, beverages and snacks.

	Pre-K & KINDER	GRADES 1-2			GRADES 3-5			
9 to 12 noon	Phonics, Math and Art Fun <b>19PKAR1KA1</b> Page 37	Exploring the Art World <b>19PKAR11A1</b> Page 37	Earth & Space Explorers <b>19PKSC11A2</b> Page 37	Spring Break Science Madness! <b>19PKSC13A1</b> Page 37	Youth Multi-Fitness Fun <b>19PKHF13A2</b> Page 37	A Trip to the Arab World (Grades 3-8) <b>19PLYA13A3</b> Page 37		
1 to 4 p.m.	Dino Dig! <b>19PKSC1KP1</b> Page 37	Spanish - Español Para los Chiquitos <b>19PLYS11P2</b> Page 37	Kidz Multi-Fitness Fun <b>19PKSC11P2</b> Page 37	Junior Spring Break Science Madness! <b>19PKSC11P2</b> Page 37	Kids Game Development <b>19PKIT13P1</b> Page 37	Youth Spotlight Theatre Camp <b>19PKPA13P2</b> Page 37	Swimming Classes: Beginner, Intermediate, and Advanced (Grades 3-12) <b>19PKAQ13P3</b> Page 37	Italian for Kids (Grades 3-8) <b>19PLY113P4</b> Page 37

### EXTENDED CARE

For MINI MINER MANIA (weekly camps only)

#### Extended Day Care: Morning Only

Extended care from 7:30 to 9 a.m. Snacks are not included. This course is non-refundable.

**19PKECA001** | Fee: \$12 | Meetings: 5  
3/18 - 3/22 M, Tu, W, Th and F 7:30 to 9 a.m.

#### Extended Day Care: A.M. and P.M.

Extended care from 7:30 to 9 a.m. (morning session) and from 4 to 5:30 p.m. (afternoon session). Snacks are not included. This course is non-refundable.

**19PKECB001** | Fee: \$20 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 7:30 to 9 a.m. and 4 to 5:30 p.m.

#### Extended Day Care: Afternoon Only

Extended care from 4 to 5:30 p.m. Snacks are not included. This course is non-refundable.

**19PKECP001** | Fee: \$12 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 4 to 5:30 p.m.

### ALTERNATIVE EXTENDED CARE

#### Learn to [Code] with Minecraft (AGES 8-12)

This class shows kids how to solve challenging problems with a hands-on visual approach through coding with Minecraft. Students will visualize, create, learn, and develop using math, geometry, and drag-and-drop coding tools to create cool simulations.

**19PKIT1020** | Fee: \$55 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 4:30-5:30 p.m.

### SUPERVISED LUNCHTIME CARE

All students staying on campus for both the morning and afternoon sessions must register for the supervised lunch hour from noon to 1 pm. Lunch is not included. This course is non-refundable.

**19PKLU0001** | Fee: \$10 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 12 N to 1 p.m.

	GRADES 6-8			GRADES 9-12	
9 to 12 noon	Teen Game Development <b>19PKIT16A1</b> Page 37	Introduction to Photography and Photoshop <b>19PKLH16A2</b> Page 37	Teen Spotlight Theatre Camp <b>18PKED16A3</b> Page 37	SAT Reading/Writing Preparation <b>19PKTS19A1</b> Page 37	Sign Language Camp <b>19PLYN19A2</b> Page 37
1 to 4 p.m.	Swimming Classes: Beginner, Intermediate, and Advanced (Grades 3-12) <b>19PKAQ13P3</b> Page 37	Life Drawing <b>19PKAR16P2</b> Page 37	Spanish for Kids (Grades 3-8) <b>19PLYS13P3</b> Page 37	SAT Math Preparation <b>19PKTS19P1</b> Page 37	Swimming Classes: Beginner, Intermediate, and Advanced (Grades 3-12) <b>19PKAQ13P3</b> Page 37

**Camps are one week long, Monday through Friday. Starting on March 18 to March 22, 2019.**

See below for camp descriptions, details for our extended care options are listed to the left of this page.

### ART

#### Exploring the Art World (GRADES 1-2)

Participants will learn and explore various art styles and experiment with different methods and techniques in art. They will use art materials (color pencils, crayons, markers, paint), substances (oil, water, glue, shaving cream), and tools (brushes, straws, macaroni) to create interesting art projects.

**19PKAR11A1** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 9 a.m.-Noon

#### Life Drawing (GRADES 6-8)

This course will teach the fundamentals of drawing people and everyday objects. Participants will learn the basics of life drawing by drawing each other.

**19PKAR16P2** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 1-4 p.m.

### HOBBIES AND SPECIAL INTERESTS

#### Introduction to Photography and Photoshop (GRADES 6-8)

This course lays the foundation for understanding the basics of digital photography and photoshop. Specific topics that will be discussed include how to alter existing images and enhance colors, the art of lighting, the use of lenses, and much more. **Required materials:** Digital camera, or a cell phone with picture capabilities, and camera manual.

**19PKLH16A2** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 9 a.m.-Noon

### TECHNOLOGY

#### Digital Development

This camp encourages young students to explore different areas in technology, design and computer science through hands-on activities. The sessions are project-focused and will give the students the opportunity to plan, design and develop mobile apps, 2D and 3D graphics and animations, video games, virtual reality experiences, robots, and other interactive media while learning concepts



and guidelines for human-computer interaction and problem-solving skills. All lectures are enhanced by hardware provided by the instructor.

### **Kidz (GRADES 3-5)**

**19PKIT13P1** | Fee: \$165 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 1-4 p.m.

### **Teens (GRADES 6-8)**

**19PKIT16A1** | Fee: \$165 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 9 a.m.-Noon

## **FITNESS AND SPORTS**

### **Kidz Multi-Fitness Fun (GRADES 1-2)**

In this camp, participants will engage in fitness activities to build upon their current fitness levels. Activities include stretching, strength-building exercises, sports activities, etc.

**19PKHF11P2** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 1-4 p.m.

### **Swimming Classes - Beginner, Intermediate & Advanced (GRADES 3-12)**

Instructions in this class will build upon the student's skill levels and self-confidence while emphasizing safety in the water.

**Required materials:** Swim wear, workout attire, goggles and a towel. **Note:** Does not require Pool ID Card.

**19PKAQ13P3** | Fee: \$139 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 1-4 p.m.

### **Youth Multi-Fitness Fun (GRADES 3-5)**

In this camp, participants will engage in fitness activities to build upon their current fitness levels.

**19PKHF13A2** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 9 a.m.-Noon

## **ACADEMICS**

### **Phonics, Math and Art Fun (GRADES PRE-K AND KINDER)**

Through this course, students will learn the foundations of math, reading and art to establish a solid base for their education.

**19PKAR1KA1** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 9 a.m.-Noon

### **SAT Reading/Writing Preparation (GRADES 9-12)**

This class prepares students to succeed on the reading/writing section of the SAT examination. Topics discussed include the format of the test, strategies on critical reading, memorization, and understanding proper writing functions. At the completion of this course, students will be able to organize their thoughts, interpret reading passages, and use diverse vocabulary. All materials included.

**19PKTS19A1** | Fee: \$145 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 9 a.m.-Noon

### **SAT Math Preparation (GRADES 9-12)**

This class prepares students to succeed on the math section of the SAT examination. In addition to reviewing major math subjects (pre-algebra, algebra and geometry), students will learn about the format of the test, time-saving strategies and how to deal with anxiety through different test preparation strategies. All materials included.

**19PKTS19P1** | Fee: \$145 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 1-4 p.m.

## **LANGUAGES**

### **Spanish - Español Para los Chiquitos (GRADES 1-2)**

The methodology used in this course is ideal for children who do not yet read or are currently learning Spanish. The textbook and CD activities focus on auditory comprehension and interactions, and include word recognition, speaking, coloring, drawing, and simple exercises to develop writing skills.

**19PLYS11P2** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 1-4 p.m.

### **A Trip to the Arab World (GRADES 3-8)**

This is a fun, unique course designed to introduce kids to the Arabic language and culture through lots of games and activities. Kids will learn how to introduce themselves and others, have simple conversations, and recognize Arabic letters, numbers, colors, and shapes. The goal of this course is to equip students with basic reading, writing, listening and speaking skills in Arabic.

**19PLYAI3A3** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 9 a.m.-Noon

### **Spanish for Kids (GRADES 3-8)**

Spanish will be taught using age-appropriate games and activities that will keep the children engaged while learning. Lessons will introduce grammar, vocabulary and structural elements of the language.

**19PLYS13P3** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 1-4 p.m.

### **Italian for Kids (GRADES 3-8)**

In this class, children will learn the basics of the Italian language, as well as explore Italian culture and customs.

**19PLYI13P4** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 1-4 p.m.

### **Sign Language Camp (GRADES 9-12)**

Students will learn the alphabet and practice essential vocabulary and phrases to communicate properly with basic signs. They will learn how to greet people, address family members, use numbers, etc.

**19PLYN19A2** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 9 a.m.-Noon

## **MUSIC, DANCE, THEATER**

### **Teen Spotlight Theatre Camp (GRADES 6-8)**

This course will use theatrical exercises and processes to help develop participants' acting skills, as well as build upon their confidence, leadership abilities and emotional expression. A focus is also placed on acting techniques that emphasize characterization and action. Students will work via monologues and scenes which will be showcased at the end of the course.

**19PKPA16A3** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 9 a.m.-Noon

### **Youth Spotlight Theatre Camp (GRADES 3-5)**

This course will help students develop artistic, expressive and cognitive skills through acting. Students will learn acting techniques and activities using their voices, bodies and emotions. They will work with short scenes and plays which will be showcased at the end of the course.

**19PKPA13P2** | Fee: \$80 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 1-4 p.m.

## **SCIENCE AND ENGINEERING**

### **Earth & Space Explorers (GRADES 1-2)**

This camp will take participants on an exploration of the earth, sun and moon. Hands-on activities will include building a model solar system, making phases of the moon in 3D, molding an Earth out of playdough and much more.

**19PKSC11A2** | Fee: \$85 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 9 a.m.-Noon

### **Dino Dig (GRADES PRE-K AND KINDER)**

Kids will be transformed into mini-paleontologists in this class. Hands-on activities will include a scavenger hunt, and creating model dinosaurs out of different materials and fossils.

**19PKSC1KP1** | Fee: \$85 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 1-4 p.m.

### **Spring Break Science Madness**

Young scientists will learn astronomy, zoology, chemistry, geology, paleontology, biology and more in this class. From flying potatoes, exploding toothpaste, glow in the dark creations, alien bubbles, slime volcanoes, fossil excavations, fire tornadoes, fast roller coasters, rockets, to fizzing, bubbling chemical reactions, this class has everything they could possibly need to experiment with. Live animals will join the class and there will also be an engineering challenge for students.

### **(GRADES 1-2)**

**19PKSC11P2** | Fee: \$85 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 1-4 p.m.

### **(GRADES 3-5)**

**19PKSC13A1** | Fee: \$85 | Meetings: 5  
3/18-3/22 M, Tu, W, Th and F 9 a.m.-Noon

# GENERAL INFORMATION

## Information

For information on Professional & Public Programs, course offerings, policies or registration, call 915-747-5142, fax 915-747-5538 or drop by the Professional & Public Programs Office on the UTEP campus, at Memorial Gym, Suite 111, Monday through Friday, 8 a.m.-5 p.m.

## Registration Confirmation & Room Assignment

A confirmation will be e-mailed to you within 48 hours with all pertinent course information. Classes are located on campus unless otherwise noted. A participation form for each participant will be attached. Please bring the completed form to ensure prompt check-in.

## Course Fees

Professional & Public Programs is committed to offering quality programs at affordable prices. Course fees are based on an estimated minimum number of students. Professional & Public Programs is self-sustaining; course fees cover all expenses. No support is received from state or local taxes.

## Participation Guidelines

Participants, or their representatives, who behave in a manner which is disruptive to the learning process, interferes with the well-being of other participants or staff, or causes damage to University or contracted facilities, may be asked not to return to the class.

## Special Accommodations/Needs

If you have a disability and require special accommodations, please contact us at 915-747-5142 or [ppp@utep.edu](mailto:ppp@utep.edu).

## Register Early

A course is closed when it reaches maximum enrollment, so please register early. Courses that do not meet the minimum enrollment will be canceled. Registrants will be notified of course cancellations by phone and e-mail. Please provide day and evening phone numbers, as well as an e-mail address, with your registration. Refunds will be processed automatically for courses canceled by Professional and Public Programs. Please allow two to three weeks for processing.

Professional and Public Programs reserves the right to cancel any course. Class locations, dates, times and instructors are subject to change.

Neither this course catalog nor any part of it may be reproduced, stored in a retrieval system, or transmitted in any form or by any means electronic, mechanical, photocopying, recording or otherwise, without the permission of the Professional and Public Programs at UTEP – Extended University.

All information in the Spring 2019 Course Catalog is checked and verified to the best of the department's ability, however the program cannot be held responsible for any mistake or omission enclosed in the publication.

## Refund/Credit Voucher Policy

To keep costs as low as possible, we have instituted the following refund and credit policy. For your protection, we ask that you carefully review the terms below. Exceptions will not be made.

If you choose to withdraw from a course for any reason, your written request must be received by Professional & Public Programs three business days prior to the first class meeting. A full refund of your registration, less a \$15 processing fee per course and cost of materials and/or lab fees, will be given. Please allow two to three weeks for processing. Refund requests must include your name, daytime telephone number, the course number or name, and reason for dropping the course. Telephone requests will not be accepted.

**Please note:** *Certain courses are governed by their own refund policy.*

Credit vouchers will be given when you withdraw from a class within one to two business days prior to the first class meeting. Vouchers must be used toward another class of equal or greater value no later than Aug. 31, 2019. Each voucher will be issued in the amount of the registration, less a \$15 processing fee and cost of materials and/or lab fees. Credit voucher requests must include your name, daytime telephone number, and the course number or name. Telephone requests will not be accepted.

**Please note:** *Certain courses are governed by their own voucher policy.*

No refunds will be given on or after the first class meeting. A \$25 fee will be charged for returned or canceled checks.

### Send your request via:

**E-mail:** [ppp@utep.edu](mailto:ppp@utep.edu)

**Fax:** 915-747-5538

**Mail:** The University of Texas at El Paso  
Professional and Public Programs  
Memorial Gym, Suite 111  
101 W. Robinson Ave.  
El Paso, Texas 79968-0602

The University of Texas at El Paso does not discriminate on the basis of race, color, national origin, sex, religion, age, disability, veteran status or sexual orientation in the employment or provision of services.

## 4 WAYS TO REGISTER



### ONLINE

Register online at [ppp.utep.edu](http://ppp.utep.edu), 24 hours a day. For assistance, call 915-747-5142.



### BY PHONE

Call 915-747-5142 Monday – Friday, 8 a.m.-5 p.m. with Visa, Mastercard, American Express, or Discover Card.



### IN PERSON

Visit the Professional and Public Programs Office at Memorial Gym, Suite 111, Monday – Friday, 8 a.m.-5 p.m.



### BY MAIL

Send in your registration with a check, money order, credit card information, or purchase order to:

UTEP Professional and Public Programs  
Memorial Gym, Suite 111  
101 West Robinson Avenue  
El Paso, Texas 79968-0602

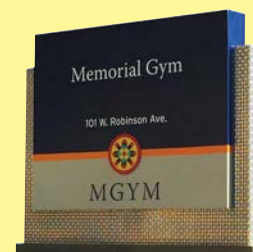
**Please write course number(s) on your checks and make them payable to UTEP.**

## We've moved!

Our P3 offices are now located at:

**Memorial Gym**  
101 W. Robinson Ave.  
El Paso, Texas 79968-0602

For more details, give us a call or visit us at [ppp.utep.edu](http://ppp.utep.edu)



## Inclement Weather and Emergency Policy

If UTEP is closed due to inclement weather or emergency situations, area radio and TV stations will make an announcement. P3 adheres to the assessment of University officials to close the campus. Please tune in to your local radio stations and TV news stations to learn of campus closures. P3 cannot guarantee that they can contact course participants when the campus is closed due to inclement weather or emergencies. When in doubt, contact UTEP Police at 915-747-5611; call P3 for announcements; or visit the UTEP website ([www.utep.edu](http://www.utep.edu)) or Facebook page. Refunds cannot be issued under this policy, but P3 will make every effort to make up canceled courses, on a case-by-case basis.



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- Language and Cultural Studies
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