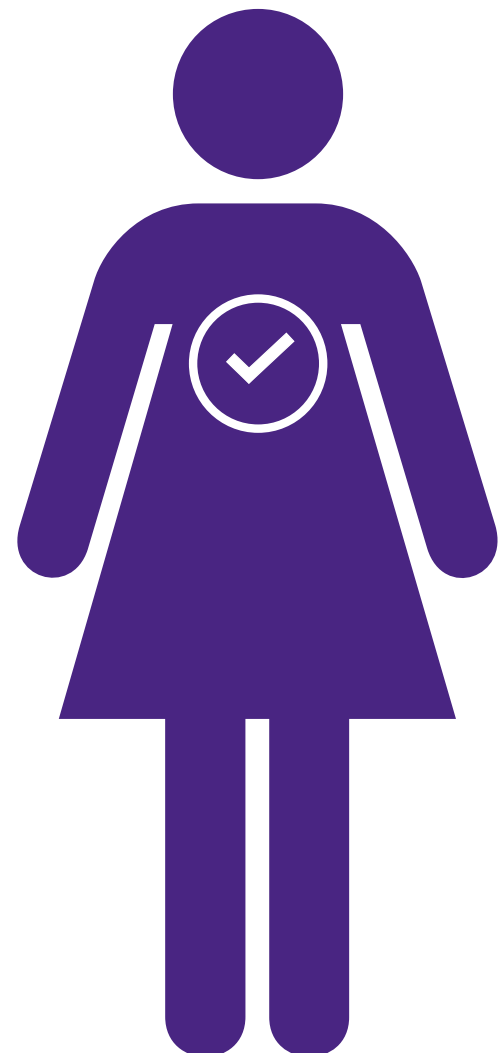


101 QUALITIES OF A STUDENT LEADER



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INTRODUCTION

A quality is a distinctive attribute or characteristic possessed by someone or something.

The qualities that a person displays are important in forming who they are as an individual, and also as a leader. Over time it is hoped that a person will display these qualities out of habit – something that just comes naturally to that person – rather than out of obligation. This is a sign of an effective leader. While it is impossible to pin-point the single most important quality that a leader should display, and while there are many other qualities that a person can display that are not mentioned throughout this book, you will be introduced to 101 different qualities that we believe to be a great starting point for any person, no matter what level or position of leadership they are in.

We hope that this book helps you to develop a clear understanding of the different qualities that can be developed and displayed. Take time to develop these qualities so that they become habitual and not obligatory, seek advice from other leaders and mentors, and grow into the person that you want to be, so that you can be influential in and throughout the lives of others.



#1. ACCOUNTABILITY

A leader that displays the quality of accountability, accepts responsibility for their actions and chooses to be held to account in the performance of their duties. It requires asking a trusted person – perhaps another leader or mentor, to ensure that they follow through with the tasks chosen to take on board. It is important for a leader to take ownership of situations – the things that they choose to be involved in, and to make sure that they see these commitments through to the end. Sometimes, when something doesn't quite go the way it was intended, a person might blame others or remove themselves from the situation. An accountable leader will stand strong in all situations – good or bad, and see their commitments right through until the end.

#2. ADAPTABLE

An adaptable leader is someone that is not limited by their context or the situation they find themselves in. It requires an ability to be able to change or modify an action or mindset so that a new purpose might be served. Often leaders can find themselves limited to the constraints of what they know or have been taught. A leader that chooses to be adaptable, responds to each situation differently, according to what is required to meet the specific needs of that context. This might mean changing the way they give instructions to a group because of time pressures or because followers are at a different level of understanding to that which the leader is expecting. If a person fails to adapt their leadership according to the context that they find themselves in, they will be unable to lead as effectively as they would have hoped.

#3. ADVENTUROUS

An adventurous leader is someone that is bold and daring in their actions; someone that is not afraid to try something new and different if it means achieving what they have set out to do in their leadership journey. It is important to ensure that by being adventurous, a leader does not lose sight of what is important in the situation, or of the ultimate goal they are aiming to achieve. An adventurous leader chooses to run a new or different event, rather than simply doing what has been done in the past; they make the decision to not be limited by the actions of those who have gone before them as leaders at the school.

#4. ALERT

An alert leader is someone that is aware of their surroundings – perhaps in a given situation or at an event – and is prepared to act or respond as required. Being alert requires a special focus on the task at hand and an ability to be observant of the things occurring around oneself. Leaders that are alert – that are quick to act – don't wait until it is too late to respond to a situation. As something begins to unfold in front of an alert leader, they choose to observe and absorb as much information as possible so that they are able to make informed decisions as quickly as is required.

#5. AMBITION

Ambition refers to a desire for advancement or an aspiration of 'something more'. Being ambitious is an important quality for a leader to possess as it helps to guide a person to aspire for something more than they perhaps believe they are capable of doing 'right now'. All leaders should aspire to something greater than what their current self allows for, as this helps a person to grow and develop their skills and abilities. It is important to lead with ambition as it allows a leader to see things as being greater than what they currently are. Without ambition, a leader can become stuck with being satisfied with the mediocrity of a situation, rather than aiming for something greater than what is expected.

#6. APPROACHABLE

Being approachable refers to the manner in which a person allows themselves to be accessed by those around them. An approachable leader ensures that they are available and accessible to others despite often being in a position of power or authority. It is important for a leader to be approachable as it ensures that followers feel comfortable speaking to them about their concerns and ambitions, whilst maintaining their authority in a given situation. For example, a follower will feel more comfortable seeking the advice of an approachable leader who shows a genuine interest in their needs and is friendly and easy to talk to, rather than seeking the advice of a power-driven leader that does not give time freely to those around them.

#7. ASSERTIVE

Being assertive as a leader is important as it allows a leader to set clear directives and firm boundaries for followers. It ensures that a task is completed and that everyone has a clear understanding of what is required. It is important, however, to ensure that the assertive leader does not become aggressive in their approach by constantly pushing for more or past anything that stands in their way. To be assertive as a leader means to collect the facts, acknowledge the actions and thoughts of others and to build relationships with those that you lead. This could mean explaining in clear simple language a process for a team to carry out, or making a firm decision when a team has lost focus during a meeting.

#8. AUTHENTIC

Being authentic as a leader means to be honest and to have integrity. An authentic leader is someone whom other's see as credible or trustworthy. It is important for a leader to display authenticity as it ensures that followers know 'who' their leader really is – there is nothing fake about a person that is authentic. This means being self-aware and taking time to critically reflect on one's actions to ensure that they have been carried out in the right manner. For example, an authentic leader takes responsibility when a mistake has been made, rather than trying to hide behind a mask. A leader that acts in this way will be someone that followers can trust and want to follow.

#9. AUTONOMOUS

Autonomy is an important quality for a leader to possess as it allows a person to act independently. An autonomous leader does not require constant direction from others, nor do they rely on external influences to make decisions. Put simply, an autonomous leader is capable of being independent. An autonomous leader is also able to carry out their delegated responsibilities without the need for constant observation as they are self-driven in their thoughts and actions. It is important that in an effort to display autonomy, a leader does not remove themselves entirely from the leadership group, or disengage in conversations with other leaders and in particular their followers. This can hinder the overall effectiveness of the leader and their team. Instead, an autonomous leader should carefully reflect on suggestions, then make an independent decision as to how they will move forward.

#10. BALANCED

Having balance as a leader is incredibly important. Often when elected to leadership a person has a tendency to place all of their focus on one responsibility – leadership. However, in life, people have many responsibilities. These include personal and family responsibilities, studies and extra-curricular activities – not just leadership. Staying balanced as a leader takes intention and effort. It is important to identify the different responsibilities that a person holds, prioritise the importance of each and then focus on the objective in order to stay on task. A true leader is somebody who ensures that they are focused on their different responsibilities at the right time and that they consider what is most important to focus on in each moment.

#11. BRAVE

A leader that is brave is not afraid to try something new or daring. Instead, a brave leader takes a chance on something that has not been done before, or they stand up for someone or something that is always overlooked. To be brave means to be less concerned with the thoughts of others, instead standing firm in one's own beliefs. This might mean taking a new opportunity to give a presentation at assembly, or spending lunch time with a different group of students that a leader does not know well. Either way, a brave leader does not worry about what others might think – they believe in their decisions and have the courage to do what they believe is right.

#12. CARING

A caring leader is one who expresses concern for others. This means taking an interest in the lives of those around them – being thoughtful of, providing for, and looking after another person's needs. A caring leader is interested in the lives of others and they want to support others through the challenges and successes in their journey. This could mean taking notice of another student who is upset and comforting them. Alternatively, care can be displayed in a leader's approach – the instructions given, tone of voice used, or attitude towards another person – to ensure that a follower's needs are considered at all times.

#13. CHARISMATIC

Charisma is a defining quality of many leaders, although it is not the most essential quality. The ability to have a personality that inspires others is helpful for any leader and often attracts the interest of followers sooner. A leader with charisma is able to captivate their audience by presenting a compelling vision or by having shared values with their followers. The charismatic leader creates a lasting impression on their followers – they are someone that is remembered, not because of the things that they do or achieve, but because of their attitude towards a task and their ability to motivate and inspire their audience.

#14. CLARITY

Having clarity as a leader is very important when it comes to making a decision, providing insight into an idea, or communicating a vision to followers. It is important for a leader to have a clear idea of what needs to occur and the different aspects needing to be taken into consideration when making a decision. A leader that displays clarity is one who is level-headed in their understanding of the task at hand and is capable of translating their vision to followers. To have clarity requires a leader to be clear in their purpose, but also to be able to explain in simple terms to followers exactly what is required.

#15. COACHING

Coaching refers to the action of teaching or passing on skills to others. The ability to coach others, is a positive way of sharing skills and talents with another person. While the overall coaching process requires a significant amount of time in order to be effective, it is very useful in helping a person or group of people form an understanding of how to complete a certain task in a more competent manner. At times, a leader might need to coach those around them when there is a lack of experience or maturity. In a similar way that a sports coach might teach young children how to throw or kick a ball, coaching other students through the process of taking minutes during a meeting or organising an event is a great quality for a leader to possess.

#16. COLLABORATIVE

A collaborative leader takes time to work with others. They value the skills and talents of other leaders and followers and involve others in the different tasks to be completed. By utilising the experience and skills of others, the leader is able to focus on their area of expertise whilst others also do the same. When collaborating, a group is able to complete a task much more efficiently and most-likely more effectively. Being collaborative as a leader, however, is only effective if those that the leader is working with have the skills or experience required to complete the task. For example, if a leader decides to oversee a group of individuals that lack the skills and abilities to organise a large event, it is likely that the event will not proceed or the leader will be left completing all responsibilities on their own. It is therefore important for a leader to know when collaboration will improve the overall outcome and when it is better to complete a task individually.

#17. COMMITMENT

Commitment is an important quality for any leader to possess. A leader that is able to say 'yes' to opportunities and then see them through to completion, is a leader that is committed to the task or cause. Often it can be difficult to say 'yes' and mean it. For a leader to be committed, they need to be 100% 'in', and it also requires active participation – being passively present at an event or meeting lacks commitment. A committed leader is one that attends meetings, is never late, and offers to put their name next to a task. They do not complain about different responsibilities. A committed leader is also someone that can be counted on by others – when they say they will do something or be somewhere, they will do just that.

#18. COMMUNICATION

Communication requires a person to be able to both listen actively to other's needs and convey information of varying importance to others. The ability to communicate is an important quality for a leader to possess. When a leader is able to both listen to their followers and share information, it would be suggested that they have communicated effectively. Often it can be easy to deliver information without first actively listening to what others (followers) intentions and needs are. A common mistake for a leader to make is to simply consider their own needs in a situation. When communicating, it is also important for a leader to know their audience in order that they are able to deliver information in the most effective way – either to a group or one-on-one with another person.

#19. COMPASSION

Compassion occurs when a person is moved by the distress of another person, resulting in a genuine desire to help. A leader that is able to display compassion in situations of a stressful nature places value on others and is concerned for their needs. The ability for a leader to be compassionate is important. It allows a leader to genuinely care for and sympathise with others and help out in any way possible. For example, a person might show compassion by showing support to someone who is disappointed with test result and find a way to help them avoid this distress in the future. Similarly, compassion could also be displayed by feeling the need to help someone less fortunate than themselves.

#20. CONFIDENCE

Having confidence is an important quality for a leader to display as it assures followers that they can place their trust in such a person. Confidence does not necessarily mean being loud or extraverted – a quiet and introverted person can still be confident. Rather, confidence is about having true belief in one's ability – whether that be to complete a task, to try something new, or to instil confidence in another person. Having and displaying confidence ensures that a leader does not rely too heavily on those around them and is able to step up and take charge in a situation. For example, when giving a speech for the first time, it is important for a person to have confidence in what they plan to say – they do not need to be funny or loud, they can present in a soft and quiet, yet confident manner.

#21. CONSISTENCY

Consistency – an ability to stand firm and remain unvaried in approach – is an important quality for a leader to display. Consistency is important as it allows followers to place trust in a leader, and have an understanding of the approach that a leader might take to complete a task. It can be very easy for people to follow a leader that is consistent in their approach because they (followers) know that to expect. A leader that is consistent builds a positive reputation with followers and can be counted on by others. Someone who says that they will do something, and then does it every time, displays consistency. For example; a leader that follows the same agenda outline for meetings, and finishes meetings in a timely and effective manner, is consistent in their approach. Followers feel comfortable when the leader is consistent as they have experienced success under their guidance, and know that they can count on the leader for future successes.

#22. CONTRIBUTE

The ability to contribute as a leader is an important quality to display. To contribute means to take part in bringing about something – to give of oneself as required. As a leader, making a contribution wherever and whenever possible is essential to ensuring the success of a team, project, event or task. Where nobody makes a contribution, nothing will ever be completed. Likewise, if a leader chooses not to contribute, it can be difficult for followers to find a reason to make a contribution themselves. Making a contribution could be as simple as taking part in a brainstorming session for an upcoming event by suggesting some ideas, or by offering to help at an event that has been planned. When unsure how a leader can contribute, the best place to start is in the areas that person is most talented or resourced to undertake.

#23. CONVICTION

Conviction is a desirable quality for a leader to display. This is a person's true belief about something. A leader with conviction is someone that, when convinced by an idea or purpose, has the ability to see it through to the end. Rather than being swayed by differing opinions, they stay firm in their belief and remain convicted by their decision. This can be displayed in the goals that they set for themselves and the vision they have for the leadership team.

#24. COURAGEOUS

Courage is an advantageous quality for any leader to possess. The ability to be brave and to not be disheartened in a demanding situation elevates a leader. As a leader displays courage in a situation, they inspire followers to trust in their own ability and to not be afraid of trying something new. This could mean standing firm in one's own beliefs, or making the decision to try something new. It can be easy to take opportunities that a person knows they can easily complete – however it takes courage to step outside their comfort zone and to try something new, such as giving a speech for the first time, or standing up for someone that is being bullied by others.

#25. CREATIVE

Displaying creativity as a leader is important as it enables the use of imagination in the invention or innovation of new ideas and vision for a team. A creative leader is someone that thinks outside of the box and does not limit their thinking or ideas to that which has been done previously. A leader that shows creativity does not place limits on what is possible for themselves or the leadership team – they are open to new suggestions and they look for a new way of doing something, rather than being repetitious. For example, a creative leader might suggest new ways for promoting an event that are different to the ideas used previously. Similarly, a creative leader might suggest an event that has been run in the past, with the inclusion of some new ideas that will help to involve a new group of students at the school.

#26. DECISIVE

Being decisive as a leader is important as it ensures that a person is able to make up their mind (make decisions) and give resolutions in different situations. If a person is able to display decisiveness they have the ability to lead others and take them to where they need to go. This might mean assigning roles or responsibilities to individuals during a meeting quickly and effectively, ensuring that a task is completed in a timely manner and that the desired result is received. A leader that lacks decisiveness is not conducive to the effective running of a team or the effective functioning of the individual.

#27. DELEGATE

To delegate as a leader is to entrust another person with a task or responsibility that they are to undertake. It can sometimes be difficult for a leader to delegate as they might feel they are capable of completing the task themselves, or may be concerned that another person might not complete the task as quickly or as competently as they themselves might. However, delegating to others is a way for a leader to display their trust in another person's ability, and empowers others to step up and try something new or to believe that they are capable of completing a task. Delegation also assists a leader to focus on an area of higher importance or more specialised to their skillset. It can be easy to delegate a less fun or boring task to somebody else. A leader that can delegate areas of greater responsibility displays maturity and it helps followers to trust the leader as well.

#28. DETERMINATION

A determined leader is someone that is unwavering in the goals and purposes that they set for themselves. It requires a person to be able to persist during difficult times but to also have a clear purpose in mind and to overcome obstacles that may come their way. A determined leader is someone that continues to attempt something that others view as being near impossible or too difficult. Determination works hand-in-hand with discipline, as a determined leader requires discipline to stay focused on their goal or purpose and to ensure that their actions do not become selfish.

#29. DILIGENT

A diligent person is someone that constantly applies themselves to their tasks, persevering for the best in all that they endeavour to achieve. A leader that is able to display diligence during their everyday tasks is set up for success throughout their leadership journey. Diligence is important for a leader to display as it signifies to followers that they see the importance of every task, and they apply themselves fully. Unlike many individuals that may get lazy or complacent, a diligent leader will push through the boring and mundane moments to see success in their endeavours. This is a particularly useful quality when leading a group – as individuals see the leader placing their full attention on the different components of the task ensuring that 100% is given at all times, followers will adopt this attitude in their own work.

#30. DIRECTIVE

A leader that is directive is capable of giving very clear instructions to followers. This leader is able to guide followers through a task with simple effective instructions, while maintaining control of the situation. It is important for a leader to be directive when those that they are leading are less experienced or under pressure – for example, when there is limited time to complete a task, or the leader is working with younger students. At times, a leader displaying this quality can appear controlling, so it is important that the needs of those being led are always considered.

#31. DISCERNMENT

Discernment is an advantageous quality for a leader to develop over time. It is the ability to take time to consider fully and understand clearly, the full extent of a situation, and to effectively implement a suitable solution. It requires a person to carefully consider all reasonable options and to rely on their own understanding of the context in an attempt to find a suitable outcome that will positively impact others. Often discernment is required when faced with a difficult decision that needs to be made, as it is important that aspects are not overlooked and that time is taken to carefully consider all perspectives.

#32. DISCIPLINED

Discipline is an important quality for a leader to possess as it helps a person to maintain order, and ensures conduct in line with expectations. While discipline often refers to the enforcement of rules or guidelines, a disciplined leader is someone that maintains a firm way or method of doing things. A leader that is disciplined can be easily relied on as they are able to follow clear instructions and do not sway from the imposed expectations required to complete a task. A disciplined leader will also have clearly articulated goals or aims that they are working towards and will have a clear strategy of how they (and their team) will reach these goals and aims. For example, a disciplined leader might create a clearly articulated outline of responsibilities for the completion of a task, hold an ordered meeting to assign roles to individuals in the team, and then keep everyone on track as they complete their tasks. Discipline is what maintains order during these times and keeps team members lined up with the task at hand.

#33. DRIVEN

A driven leader is someone that is compelled to do something or complete a task with significant force. Often this drive might come from a desire to see a particular course of action taken, or from an intrinsic motivation to see a task through to completion. While occasionally a leader's drive could be influenced by their need for power or control, an effective leader is driven by intrinsic motivations – a goal they have set to achieve, a desire to produce results that will have a positive effect on others, or the ability to overcome difficulties in the pursuit of team success.

#34. EMPATHY

An empathetic leader places value on others, rather than solely focusing on a task. It ensures that a leader takes time to understand their followers, and to recognise their individual needs and circumstances. On occasions people will go through difficult situations which can be innocently overlooked or ignored. A leader that is empathetic shows care and concern during these times of hardship and attempts to understand what that person may be going through in an effort to provide comfort and support in the situation.

#35. EMPOWERMENT

Empowerment occurs when a leader chooses to share their power and the associated responsibilities that accompany leadership with their followers. While at times it can be difficult to 'let go' and give more control in a situation to others, empowerment engages followers at a new level. As a leader empowers another person, this person is able to bring the best of their ideas and initiatives to discussions more freely. Through empowerment people are encouraged to take ownership and think creatively without the added pressure of the leader directing every action. Followers become self-motivated the more they are empowered by their leaders and they take responsibility for the tasks they have been set.

#36. ENCOURAGEMENT

To be encouraging towards others is an important quality for a leader to possess. Encouragement builds into followers and inspires them to do more than they themselves believe they might be capable of. As a leader encourages followers, they provide an avenue for success and help others to find confidence in their ability to complete a task or try something new. An encouraging leader might use kind words to help followers in everyday tasks, or to motivate them to be successful. For example, if a leader notices someone doing the right thing, they could support that person by saying 'well done' or 'great job'. Simply acknowledging the good things that others do, and supporting those that are being led is a great way to be encouraging.

#37. ENDURANCE

A leader that is able to endure in a situation has the capacity to last or withstand despite challenges and difficulties that may be faced. This ability to endure is developed over time and allows a person to see a task through to the end, without giving in when obstacles occur. This quality is important for a leader to display as it allows followers to see that their leader is committed to the task in front of them and that the vision set forward is important. In order to endure, it is important to remain patient and to have support – this might be a friend or mentor – someone that will provide positive reinforcement and hold a leader to account when they feel like giving in.

#38. ENERGY

Having energy as a leader involves displaying a sense of vitality and liveliness in all aspects of a leader's involvement in tasks. As a leader displays this energetic nature, they have a greater capacity to motivate and encourage the involvement of followers. Having energy suggests that a leader is active in their involvement, rather than sitting back and being passively involved. Therefore it is important for a leader to have an energetic mindset in the different tasks they perform, if their aim is to gain support and the involvement of others. For example, when starting out in a leadership role, a person that is actively involved and energetic in their nature will captivate the attention of others and have a greater influence within the team setting because they are motivated and alive within the group.

#39. ENGAGING

The capacity to engage followers as a leader is extremely desirable. A leader that engages others, is someone that is concerned with ensuring that what they do and say has purpose and positively affects others. The ability to engage is important when attempting to motivate others or to involve more people in the tasks and activities of the leadership team. For example, when giving a speech, the ability to engage and connect with the audience is crucial in ensuring that people remain captivated for the duration of the speech and to ensure the audience actively listen to the presenter. Simply making eye contact with those the presenter speaks to, or considering the interests of the audience in the preparation of the speech, would help to ensure that an audience engages with the content.

#40. ENTHUSIASTIC

An enthusiastic person is someone that is capable of bringing excitement and fun into a situation. They are passionate and full of energy. Enthusiasm is an important quality for a leader to display as it helps to create a positive environment for followers. It also allows followers to feel comfortable and relaxed when they are in an unfamiliar situation as they can see that the leader is excited and motivated about the vision and goals set for the team. When a leader is enthusiastic about a task that has been set, it is much easier for others to follow and to be involved. For example, when running an event, it is important for the leader to be enthusiastic about the different elements. This, in turn, helps to create a positive atmosphere and ensure that the maximum number of people can be involved.

#41. EXCELLENCE

Displaying excellence and high standards as a leader is very important. A leader that strives for excellence is someone that strives for the very best in everything that they do. This type of person does not accept second-best. This standard is not because they want recognition, but because they believe that it is their responsibility to be excellent. A person of excellence give 110% in everything that they undertake. It takes maturity for a person to do more than what is required, to put in more effort than others, and to excel as they do so.

#42. FLEXIBLE

A flexible leader is someone that is capable of being guided by others. Often it can be difficult to allow others to provide insight into a situation. An effective leader, however, is capable of considering all possible options in order to ensure that the outcome of the situation has the greatest positive impact on others. It is important to ensure that when being flexible to the needs of others, or in considering a new way of undertaking certain tasks, that a leader does not lose control of that situation. Instead, whilst managing what needs to occur, a leader can be guided by someone that is more knowledgeable. An example of when a leader might need to be flexible in their leadership is in considering a revised due date for a certain task. Flexibility may be necessary when it becomes clear that team members have other responsibilities that are considered a higher priority at the time. Whilst it is not possible to be flexible in all situations, sometimes being flexible will be required for the betterment of the team.

#43. FOCUSED

The ability to focus is an important quality for a leader to possess. It ensures attention to detail in all tasks and the capacity to work towards a particular aim or goal. When a person is focused on the task at hand, they are capable of being more productive and time is used more effectively. Maintaining focus also ensures that the leadership team remains on task and that the attentiveness of those involved is directed to the team ambitions. As a leader directs their attention towards a particular activity, they are able to influence and encourage followers to do the same.

#44. FORGIVENESS

The ability to forgive others is necessary for the effective functioning of a leader. Forgiveness occurs when a person resists the need to continue to be angry as a result of another individual's faults or mistakes. It is a way of showing others that they are pardoned of their actions or faults and that everyone can move on in a situation. At times it can be difficult to forgive a person that has made a mistake, especially when others have been hurt, however an effective leader recognises that nobody is perfect and that at times mistakes might be made. Allowing oneself to forgive others (and be forgiven for one's own faults) helps to restore broken friendships and facilitates the improvement of behaviour. It is important to ensure that in forgiving, a leader does not condone the incorrect behaviour – rather they forgive in order change future actions. Forgiveness also ensures that people will strive for their best in situations, as they are not constantly worried about making a mistake or failing at something new because in the past they have not been forgiven.

#45. FRIENDLY

An ability to be friendly towards others is an important quality for a leader to display. This means showing care and concern for others, and behaving in a kind and pleasant manner towards others. A leader that is capable of being a friend to other students – that is able to get to know others, it able to earn the trust of their followers, making it much easier to lead, especially in difficult circumstances. One way that a leader can be friendly, is to learn the birthdays of each person they lead – for example a peer support group or sporting team. A simple example is taking the time to wish someone a happy birthday, or to give this person a birthday card. This shows that the leader values others and treats each person with care and respect. A follower will also find it easier to relate to a leader that takes time to talk to them, recognise them around the school or shares similar interests.

#46. FUN

Fun is a great quality for a leader to possess. It creates laughter, helps followers to enjoy tasks, and shows the 'human' side of what can often be seen as a power-driven leader. It is important to ensure that while having fun, tasks are not ignored and responsibilities are not forgotten, all the while ensuring that maximum effort is maintained throughout projects. People enjoy activities that are fun and will be more inclined to be part of a team that enjoys what they do, because it is fun. For example, the simple decision to play a game at the start of a meeting can add a great dynamic to a leadership team and can help create a friendly environment that is beneficial to leading an effective team.

#47. GENEROSITY

Generosity refers to a willingness to use the things that a person has been given – their time, talent and resources, on behalf of those that they seek to influence, without an expectation of receiving anything in return. A leader that displays the quality of generosity constantly looks for opportunities to give of their time, talent or resources to those around them. This could mean spending time with a student that is new to the school, helping a student in class who is struggling with a task that has been set, or giving money to someone who has forgotten to bring lunch with them to school. A person who displays the quality of generosity is always focused on meeting the needs of others, by giving something that they have in order to meet that need.

#48. GENUINE

To be genuine as a leader is an important quality to display. A genuine person is someone that displays their true character to others – they do not hide behind a mask or a title, nor do they pretend to be someone that they are not in order to gain support or interest from others. When a person of genuine nature speaks or acts, they do so with integrity and authenticity. A genuine leader is someone that recognises their own capacity to lead in a situation, rather than fooling those that they leader with silly tactics or games, and ensures that their character is not compromised in an effort to be successful.

#49. GOOD JUDGEMENT

Good judgement is the ability to make considered decisions in a given situation, driven by the desire to produce a positive outcome. It requires a person to take into consideration all information that is available in the situation, as well as their own personal opinions in order to come to a discernible conclusion. The use of good judgement in decision making processes assures followers that all information has been taken into consideration, not just the leader's personal opinion. A leader could display this by asking all individuals in a team to contribute their suggestions for an event, and then making a decision based on all the ideas presented that will be most beneficial to the school.

#50. GRATITUDE

Gratitude is an ability to be grateful and thankful for kindness that has been received. When a person is grateful of the things that they have or have been given, they have a strong desire to provide something to those who have been helpful in return. As a leader displays gratitude towards their followers, they share their appreciation for the efforts that these individuals have given to a task. This could mean saying a few words thanking them, writing a short note congratulating them on their efforts, or sharing a simple handshake.

#51. GROWTH

Growth refers to the responsibility to develop that which has potential. It is important for a leader to grow and mature (develop) their skills and abilities – the things that they are good at – in order to be successful and have the greatest impact that is possible during their leadership journey. A leader that continues to grow, is one that constantly challenges themselves and embraces change. This could mean trying new things such as giving a speech for the first time, or taking on a new role. Often it can be easy to sit back and stick to what is known, rather than looking beyond oneself or trying something different. If a person wants to grow as a leader, it is important to start looking now at how they can embrace new things around them and change their habits.

#52. GUIDING

To act as a guide for others is an important aspect of leadership. To guide others, is to go before them or to lead the way. Guidance ensures that followers remain on the right path and are capable of being successful, and is particularly important for leaders of inexperienced teams to display. For example, in order to guide another person, a leader might show this person how to complete a task. Giving clear directions or instructions is another example of how to guide followers. Often followers will look to a leader for guidance, either by simply copying the leader's actions, or by seeking advice from a leader in order to accomplish their tasks.

#53. HONESTY

The ability to be honest as a leader is very important. An honest person is someone that acts with integrity and is truthful in all that they do – their actions are genuine, even if unsuccessful. A leader that is able to tell the truth and be honest is someone that can be trusted by their followers – they can be counted on and relied upon. When a leader is dishonest, others will lose faith in them, and will find it difficult to follow them. Often when things do not go to plan, it can be easy for a leader to pass blame on to others or to make up excuses. An honest leader admits to their mistakes and looks for ways to improve in the future.

#54. HUMILITY

Humility is an important quality for a leader to display. This is the ability to place others before oneself and to be open to the opinions of others, ensuring that every point of view is considered, not just the leaders. For example, a humble leader will often put the needs of another person before their own and will take care in valuing different points of view. Humility requires the ability to admit ones mistakes and accept criticism in an attempt to become better at what that person does. Allowing people to take ownership of different roles or responsibilities, rather than a leader constantly interfering in tasks so that they are completed 'their way', also shows humility.

#55. HUMOUR

Humour is a valuable quality for a leader to be able to display. Whilst not all situations call for humour, the ability for a leader to use humour correctly is helpful in many situations. A light-hearted joke, or the capacity to prompt laughter creates a fun and enjoyable atmosphere in any leadership context. Often it can be very easy for a team to become so concerned with achieving a goal, that they forget that leadership should be fun. Bringing humour into those contexts can revive teams from the mundane everyday tasks that need to be completed. Humour is also an important aspect when delivering a speech, which many leaders are often required to do. However it is essential for a leader to still be themselves, rather than trying to simply be funny.

#56. IMAGINATIVE

An imaginative person is someone that is full of ideas or designs that previously might not have been thought of by others. They are creative thinkers that consider ideas that others would say are too difficult or impossible to achieve. A leader that has an active imagination constantly thinks past the boundaries that others are trapped within and looks to try new things more often than going with a normal idea. A person that is imaginative has a vision for ideas that others lack confidence in suggesting – nothing is too difficult or challenging for this person. It is important that leaders use their imagination to ensure that no idea - no matter how big or small – is forgotten.

#57. INITIATIVE

The use of initiative is important for the effective functioning of a leader. A person with initiative is motivated to undertake tasks – they are able and willing to get things done on their own and without being asked. It requires a person to constantly look for opportunities to be involved in a situation. Rather than waiting for an invitation to contribute, a person that uses their initiative well looks for the opportunity to share their ideas. It is important to ensure that a person does not become pushy or over-confident when using their initiative as it can be very easy to get excited by one's own ideas or to simply try and be involved in everything, even at the detriment of other talented leaders.

#58. INNOVATIVE

Innovation is a helpful quality for a leader to possess. It is the ability to think outside the box, to change something established, or to introduce something new for the first time. A leader that is capable of innovation, is able to see beyond the boundaries of what appears to be how things need to be done. They do not limit their thinking, rather they expand it by being open to change. It can be difficult at times to introduce new, innovative ideas as people are often happy to 'go-with-the-flow' and do things they have seen be successful in the past. An innovative leader is not afraid to be different.

#59. INSIGHTFUL

The ability to provide insight – understanding, intelligence and wisdom – in a situation is advantageous as a leader. A leader that is insightful is knowledgeable of a situation and is capable of discerning the available information in order that they might provide or offer a solution to a problem, or a suggestion for improvement. Insight is an important quality of a leader as it distinguishes a leader from their followers – they see below the surface of a situation and will understand the reason behind why something has occurred and are capable of conveying this reasoning to others. A leader that is insightful is a problem-solver. Rather than seeing a problem for what it is, they look past difficulties to see the potential outcomes of overcoming the problem and in providing helpful information to others.

#60. INSPIRING

A person that is inspiring, has the ability to leave a lasting impact on those that they interact with. It is the ability to impact others in such a way that they are able to reach their potential that defines the success of a leader. This is, in effect, the ability to inspire. Individuals that are inspiring in nature encourage others to search for greatness and to do their best in all that they dream possible to achieve. A person that inspires has influence over those that they lead – followers look to this person for guidance. An inspirational leader shares their passions and goals in such a way that followers develop a sense of purpose and join the leader in achieving their goals. For example, an inspirational leader is capable of sharing a vision for the team, which encourages followers to join them in the pursuit of their goals.

#61. INTEGRITY

Integrity refers to a commitment to truth and honesty in all dealings. A leader that displays the quality of integrity is one that ensures that who they are on the 'inside', matches how they act and speak on the 'outside'. In order to be a leader that displays the quality of integrity, it is important to always tell the truth and to ensure that the right example is constantly being set for others to follow. Younger students will always be looking to others for direction and will want to be like their leaders one day, therefore it is crucial to know what the right thing to do is, and to do it.

#62. INTUITION

Intuition is the ability to understand or know something without being told. A leader that is intuitive does not require instructions to complete certain tasks – they simply look at what needs to be done and have a clear idea of how to approach the task. When a person uses their intuition in a situation they trust their own instincts, rather than needing to consider all of the possible options and contemplating the outcomes of each. For example, when faced with a problem, an intuitive leader will do what comes naturally or instinctively – they will trust their immediate thoughts, in an effort to find a solution or way around the challenge.

#63. KINDNESS

A person that displays kindness to others has the capacity to positively influence those they intend to serve. A kind person places value on building relationships, and spends time getting to know those that they lead. This person is considerate of the needs of others, and knows how to be a friend. For example, a leader can display kindness by sitting with someone excluded at school and simply talking to them. A kind person also uses positive language when speaking with others.

#64. LISTENING

The ability to listen – and actively listen – to others is an important quality for a leader to possess. Listening requires a person to hear attentively and to pay attention to the things that another person says. Often a person can find themselves listening in a conversation, but not hearing what has been said. For this reason, it is important for a leader to ensure that they are actively involved and paying attention to what is being said by another person. Listening actively can be shown by asking questions, responding as required and taking note of the things that you hear. When a leader is able to listen to those around them, they become conscious of issues that they previously had been unaware of and they are able to better meet the needs of those around them.

#65. LOYALTY

Being loyal as a leader is an important quality to possess as it shows a person's true obligation to their duty. As a leader displays their loyalty to others, trust is developed and followers see this person as somebody true to their word. A loyal leader is someone that is devoted to others and is aligned to their commitments. When they say they will do something, they are speaking the truth and will follow through on their word. For example, a leader can display their loyalty by supporting those they lead and by keeping their promises.

#66. MANAGER

To manage is to organise or direct others to undertake and complete a task. An effective leader is often good at managing a situation to ensure individuals remain on track and to know what their role is. While managing is an important quality for a leader to possess, it is crucial that a leader does not become persistently bossy by telling people what to do. Instead, a leader that is able to effectively manage a situation is one that can provide reasons for why things are to be done a certain way, and will also be involved in the task to some degree themselves. It is important in any situation, for somebody (a leader) to maintain control, give directions and organise followers – without a manager, the group can become disengaged, unfocused and ultimately off-task.

#67. MOTIVATING

Motivation is the ability to affect a person towards their desired goal or a particular behaviour. It is a stimulus or incentive that encourages a person to act in a particular way or to develop a sense of eagerness to participate in a given situation. In a sense, it is the reason behind why a person does something. At times, motivation is required when a person faces obstacles or challenges that they feel are impossible to overcome. A leader in this situation, that is able to motivate, will support this person and encourage them to persist, by inspiring or sharing positive incentives that might eventuate when the task is completed. One of the most difficult challenges often faced by a leader is getting students to be involved in the different activities offered around the school. It is therefore necessary for a leader to be motivational by getting to know their peers, and providing a purpose for their actions.

#68. OPEN-MINDED

Being open-minded is a great quality for a leader to display. It requires a person to be receptive to new ideas or approaches that could be considered in a situation, ensuring that the person remains unbiased at all times. This becomes important in leadership when making decisions so that an individual's own prejudices do not interfere with ensuring the most positive outcome for everyone involved. This quality is valuable to display as it allows a person to look at all options available and to try new things, rather than quickly jumping at the common or usual ideas people might present.

#69. OPTIMISTIC

A person that is characterised by optimism, maintains a positive or hopeful view in the different contexts and situations they find themselves in. When faced with a daunting or difficult situation, an optimistic person will search for and identify the positive outcomes available and at all times will remain confident in their (and others) ability to succeed in the particular task. This is a great quality for a leader to display, especially at times where it is difficult to see a positive outcome, or when a team constantly fails to excel at the goals they have set for themselves. It is important to ensure that a leader is not deceptively optimistic, as this can have a negative impact on followers.

#70. ORGANISATION

Organisation is an important quality to possess, especially as a leader. It means to provide structure and order to the activities being coordinated or undertaken by a person. As a leader takes on additional responsibilities, it is important that they are able to prioritise and keep track of what needs to be done and when things need to be done by. Having and maintaining order ensures that nothing is missed and allows others to be involved in the different processes being undertaken as they know where their responsibilities fit into the overall project. For example, having a clear meeting agenda, writing down a list of priorities, or keeping a 'to-do' list, ensures that tasks can be completed in a timely and effective manner.

#71. PASSIONATE

Being passionate as a leader is a desired quality to possess. It is characterised by a person's devotion and loyalty to the cause – a team or task that they are involved with. Often this passion is something that a person enjoys doing and reminds them of a positive experience from the past. A leader's passion to see a team be successful, or to encourage others to do their best, can often be contagious and inspire followers to share the same passion as their leader. This passion can often be seen in the excitement and energy that a leader brings to a task, or through the emotions displayed when discussing issues that are important to an individual.

#72. PATIENCE

Patience is the ability to remain calm and without complaint whilst enduring difficult or painful situations. A leader that is able to display such endurance and calm in challenging situations is able to help others by remaining level-headed and ensuring that decisions are not made hastily. Patience can be displayed in the ability to delegate effectively so that a leader is not overwhelmed by a lengthy 'to-do' list, or in the ability to wait their turn to contribute in a discussion. This can be difficult if a leader is very opinionated or passionate about a topic being discussed as it is easy to want to constantly provide input.

#73. PEOPLE FOCUSED

People should be the focus of every leader. A leader that is people-focused believes that every person is of great significance and has a purpose to fulfil. Leadership should never be about those following pushing the leader along to where they need to be, but instead the leader should be taking followers to where they need to go. A leader that is people-focused places value on those that are overlooked, such as a person that sits on their own at school more often than not. They also do what they can to help others succeed by helping them to identify their strengths and by providing support in the areas that they are not strong.

#74. PERSISTENCE

Persistence refers to an ability to endure or last, despite opposition or setbacks that might be presented. It is important for a leader to show persistence in the face of adversity as it allows a person to learn from their mistakes. An effective leader is someone that is able to persist when others oppose their ideas and suggestions, or who overcomes failure time and time again. A leader that persists is one who endures the highs and lows of their leadership journey. When others might give in or say no to an opportunity, a leader that is persistent will not be afraid to stand firm in their decisions, focusing on the purpose or objectives of the task they have chosen to complete.

#75. PERSUASIVE

The ability to persuade can be advantageous for a leader. Being persuasive means to present compelling evidence or reasoning to others in an attempt to improve cooperation and to align opinions. For example, a leader might be persuasive when encouraging followers to participate in an event by suggesting that the activities will be fun and that they will meet new people in the process. As these two outcomes are highly probable, this leader is acting in the best interest of their followers, and not misleading them. It is important to ensure that a leader does not take advantage of others by constantly persuading in situations where it is not required.

#76. PLANNING

A person that has the ability to plan has the capacity to be an effective leader. It is important for a leader to plan – that is, to prepare for, or anticipate, the intended future – so that they are ready for what might occur in the future. Without a plan of action, or an idea of where a leader wants to go, it can be difficult to effectively complete a task. Often it can be easy to be focused on the ‘now’, without giving much thought to what is yet to occur. An effective leader thinks ahead, and looks at what can be put into action now in order that there will be a positive outcome in the future, even if it means there are no immediate rewards in the present moment.

#77. PRACTICAL

A person that is practical thinks about the logistics involved in the successful completion of a task. This person looks at what needs to occur and determines what is required in order to function effectively in the situation. Often this means selecting a person or group of people that has/have the skills needed, or who are sensibly motivated to be involved. It is important that practicality does not interfere with creativity and imagination; that is, it should not limit a person’s thinking when it comes to making decisions or coming up with new ideas. It is however necessary to be realistic during the decision making and implementation processes.

#78. PROBLEM SOLVING

Problem solving is the ability to find solutions to difficult or troublesome issues. A leader that is capable of displaying problem solving skills is able to look at a situation, and determine a way of overcoming a problem that has occurred or an issue that has arisen. Often when people find themselves in a difficult or problematic situation, they can be overwhelmed with what has occurred and find it difficult to see a way out of that difficulty. A leader that is able to problem solve, will persist when they are in those difficult situations and will find a solution to the issue. Problem solving in situations requires out-of-the-box thinking and the consideration of new ideas that would otherwise normally be ignored.

#79. PRODUCTIVE

The ability to be productive is an important attribute for any leader. Productivity is a key component to any leadership team, therefore the leader must display an ability to be productive in their own work in order that they might inspire others to be productive also. Productivity requires time and dedication to a task – whether creative or repetitive – to ensure a result is able to be gained. For example, when setting up for an event, it is important for each individual in the leadership team to contribute what they have, in an effort to see the team be successful and produce a great event for everyone.

#80. REFLECTIVE

Reflection is careful thinking with a view to action. A leader that is able to harness the ability of being reflective will increase their effectiveness as a leader in a given situation. Reflection requires considered thought of what has occurred, and the ability to assess or measure one's achievements against expectations. A great tool for a leader to be reflective is to keep a journal – a place where they can keep track of their leadership experiences and take note of how they handled themselves in the given situation, what they learnt from that experience and whether they would approach the situation in a similar way moving forward. As a leader takes time to reflect on their experiences, they are able to improve on skills that might be lacking and strengthen those abilities that come naturally to them.

#81. RELATIONSHIP

Relationship refers to the full experience of life through interaction with others. This is an important quality for a leader to possess, as no leader is capable of success on their own. It is necessary for a leader to surround themselves with people who share similar goals or interests to help them to be successful in the different tasks and responsibilities they set for themselves. As value is placed on these relationships, a leader will find their journey to be more fun and enjoyable and a connection will be formed that helps assist both individuals to strive for success.

#82. RELIABILITY

Reliability is an important quality for a leader to possess. It ensures that followers can place their trust in a leader as they believe and have confidence in that person's ability to see a task through to completion. To be reliable, a person must develop this quality over time. As followers see a leader continually meet expectations, or stay true to their word when committing to something in a timely manner, they (followers) trust in that leader's ability – as such, the leader has developed reliability. A reliable person is disciplined and they hold themselves to account. However it is important to ensure that the standards a leader sets for themselves are not too extreme, as unrealistic expectations may cause followers to limit their dependability on such a person, suggesting they no longer believe that the leader can be relied upon.

#83. RESILIENCE

Resilience refers to an ability to get back on track after a setback or crisis. It is the ability to recover when something does not go to plan and to keep going. A leader will undoubtedly come across different setbacks and crises that are challenging. In turn, their objective is to develop an ability to recover from those setbacks and to react to potential crises before they occur. It is how this person reacts to these setbacks that will define the next stage. A resilient leader will deal with adversity (tough or difficult times) by accepting difficult circumstances, rather than giving in to them and by dealing with these circumstances one step at a time. A leader that displays resilience is also able to learn from failure (their mistakes). It is important to understand that it is ok to make mistakes – as long as a person admits to these mistakes and learns from them in the process.

#84. RESOURCEFUL

A leader that is resourceful is someone that is able to effectively utilise the materials and people that are available. To be resourceful requires a leader to be open-minded in situations, rather than thinking they need to complete a task on their own, or that there is only one method to complete a task. Often in leadership it can be easy to simply do what others have done in the past. A resourceful leader looks at the task they need to accomplish and then considers what they can use to achieve each task. They consider the skills and abilities of others, they look at the costs involved and they think creatively and innovatively in an attempt to overcome challenges others have failed at. Rather than limiting their achievements to only those things that come easily to the team, they look to achieve anything and everything.

#85. RESPECT

Showing respect to others is an important quality for a leader to display. A person that is able to be considerate to the needs of others, and be mindful in their words and actions, is capable of displaying respect. Often respect is shown to those who display favourable qualities or attributes in the different aspects of their life. It is important to recognise that respect is something that usually needs to be earned, therefore if a leader desires respect from followers they too need to show respect to those that they interact with. For example, when discussing plans for a new event with school staff, it is important for a leader to show respect to these staff members, and recognise the experience and expertise that these individuals can bring to the discussion, rather than dismissing their suggestions as irrelevant.

#86. RESPONSIBLE

Being responsible as a leader refers to an ability to fulfil obligations and duties. A person that is responsible is often viewed as reliable and trustworthy. In leadership, every person has a responsibility to develop that which has been given to them in order to help others to live well. Therefore, a leader that places a focus on developing their own gifts and talents is fulfilling their personal obligations and duties as a leader. A responsible leader is also someone that can be counted on by others – they own their actions and do not pass blame onto others when things do not go to plan. A responsible leader will also ensure that they do not undertake more than can be handled, and will know when to seek help or assistance from others. Followers will expect a responsible leader to complete tasks in a sensible manner and to be adaptable when things do not go to plan.

#87. ROLE MODEL

Being a role model for others is an essential aspect of leadership. A role model is someone who is able to set a positive example for others to follow – a guide or mentor to others. As a leader displays the right actions for others, followers too will begin to display these actions. A leader will always be regarded as a role model by someone, therefore it is important they ensure their actions are aligned to the values and rules as set out by the school. A positive role model will be a leader that takes pride in the way that they handle situations, someone that ensures the rules are followed appropriately, and an encourager of others.

#88. SELF-CONFIDENCE

The ability to be confident in oneself can be a challenging quality for a leader to display. Often self-confidence can be confused with arrogance and a selfish attitude, however when displayed appropriately, self-confidence is an invaluable quality for any leader. Having self-confidence is one's ability to be successful at a task and is important when it comes to leading others. It requires a leader to trust that they have the capacity to complete a task, and to also know when to seek the advice or help of others. When a leader shows confidence in their own ability and is capable of conveying their point of view without wavering, they inspire and empower followers to strive for success in their own lives.

#89. SELFLESS

The ability to be selfless in nature is a difficult, yet important quality for a leader to possess. It requires a mature understanding that a person's influence increases when they are more concerned about meeting another person's needs than they are about the position they hold or the authority they have over others. A selfless person is someone that considers the needs of others and is devoted to doing whatever is possible to help that person to be successful. It can be very easy to constantly think about a person's own needs, however an effective leader is someone that understands that their success begins only once they sacrifice their own wants and desires in an effort to help provide for another person. For example, when a team completes a difficult task, the selfless leader will empower their team and credit them for the time and effort they gave to the task, rather than thinking that it was a result of their own doing.

#90. SERVE OTHERS

To serve others is an important quality for a leader to possess. Service encourages a leader to place value on their followers and to do what they can in order to meet the needs of others, rather than using power to ensure followers are able to meet a leader's own needs. Often leaders can become focused on self, rather than those they lead. A leader that serves, seeks to enhance the experiences and involvement of their followers. They are encouraging in their nature and are not driven by power, or a need for recognition in the things that they do. For example, a leader that serves others might volunteer their time to help tutor younger students during their lunch break. A leader that serves, leads to impact people; they don't lead to be seen or noticed.

#91. STEWARDSHIP

Stewardship – the ability to manage people and resources responsibly – is an important quality for a leader to display. As a leader's main focus should be on the people they lead, it is a leader's responsibility to show care and concern as they oversee and manage those within their leadership team and their followers. This involves having a shared vision for the team, collaborating with one another and assisting others in reaching their goals, so that the overall team can be successful. As a leader stewards their fellow leaders and followers, they are capable of guiding these individuals towards a shared goal.

#92. STRENGTH

A person that has strength of will possesses a valuable leadership quality. A strong-willed individual is someone that is determined to achieve individual or team success despite being advised by others that it is not possible. Often when others advise against certain goals or ambitions a person sets out to achieve, it is easy to listen to this advice and change direction. However, someone that is confident in their ability and determined to succeed in all that they choose to do, is capable of standing up to this negativity and remaining strong in their decisions. For example, when others suggest an alternative event that is 'easier' and 'less-risky', someone that is strong-willed, whilst taking on board the suggestions of others, will trust in their original decision.

#93. SUPPORTIVE

The ability to support others is an important quality for a leader to display. A person with a supportive nature provides encouragement and nurturing to those around them, who are often faced with difficult or unfamiliar circumstances. Support can be provided in a number of ways, both mentally and emotionally, and requires a desire to help see another person successful despite the challenges they might face. Support is often required in a team situation where some individuals lack the skills required to complete a task. When a leader is able to come alongside these individuals to encourage and provide tips or feedback, these individuals are empowered to be successful and stresses may be eliminated when help is given. It is important to understand that too much support may cause a person to feel inadequate in their role, it may reduce creative and intuitive thought, or may cause a person to become too reliant on their leader that they are no longer able to function effectively on their own.

#94. TEAMWORK

Teamwork refers to the ability to work together with others in an effort to reach a predetermined goal. Often teamwork is favourable when time is limited and a task needs to be completed. Individuals are able to willingly cooperate to achieve the task required, with each person contributing their area of strength to the situation. An example of when a leader might engage in teamwork is with a committee that is organising an event. Rather than the leader carrying out each individual task, it would be more efficient for the leader to work alongside other leaders and followers, with each person contributing their best to the group, sharing a commitment to produce a well-run event. For teamwork to be most effective a leader needs to recognise how each individual can best contribute to the group and harness their strengths in the situation.

#95. TOLERANCE

Tolerance ensures an amicable behaviour with others where there might be a difference of opinions. This shows that two or more people can work together despite having different views or thoughts regarding a task or issue presented. When a leader displays tolerance, it shows followers that while they might disagree with an opinion, they are prepared to work through this to see success within a team. It is important to ensure that a person's own values or beliefs are not compromised in an effort to tolerate the behaviour of others so that they are 'liked' by their followers. While a leader should display tolerance, it is important that this tolerance does not result in the condoning of incorrect behaviour of others.

#96. TRANSFORMATIONAL

To transform means to change. A leader that is transformational helps followers to understand the need for change and then brings about a positive change for everyone. A transformational leader is concerned for the wellbeing of those they lead; they invest into each individual and set a vision for followers so that they (followers) are able to move forward. A leader that is able to display this quality of being transformational is, in essence, a role model to others; someone that has gained the trust and respect of those they lead, and who helps to develop their skills and abilities. As a leader mentors, instructs, and involves followers in day-to-day tasks, they are able to transform a person's thinking, and inspire people to participate in the vision for change that has been created.

#97. TRANSPARENT

To be transparent as a leader can be difficult at times. It requires a certain level of vulnerability for a leader to allow others to see their true self. This means being open and honest about ones opinions, and sharing freely without reservation with others. Transparency requires trust, both from the leader and in their followers, ensuring open lines of communication within a leadership team. Transparency also encourages positive relationships between leader and follower, as the leader places emphasis on engaging with their team, rather than purely focusing on the end-goal or task at hand.

#98. TRUST

The ability to trust others is an important quality for a person to display. It requires a person to have a firm belief in others; that what they say they can and will do, will occur. This is a quality that needs to be earned, therefore it is important for a leader to get to know their followers – and vice-versa – as a leader also needs to be trusted by others. For this reason, an emphasis on developing relationships with others is key. Trusting in others shows the respect and confidence that a leader has in their followers. For example, a leader might display the trust they have in their followers, by delegating important tasks to those they believe are capable of completing the assigned responsibilities.

#99. UNDERSTANDING

A person that takes time to fully understand a situation or concern of another person, is capable of leading effectively. It requires a person to fully comprehend the complex details of a situation and to consider rationally the impact that situation might have on those they lead. An understanding person places value on the needs of others, and on being concerned for their well-being, rather than feeling the need to justify their actions or make a decision for the sake of it. For example, where a member of a team is unable to complete a task having explained that they have been unwell and absent from school recently, a leader capable of being understanding will look for ways to help support or assist this person rather than seeing their explanation as an excuse for their incompetence.

#100. VISIONARY

A visionary leader is someone that is capable of inspiring others to play a role in assisting them to reach a goal or to understand their point of view. Having the ability to envision followers is important for a leader as it allows a picture to be created of what could be possible. Being able to 'see what might be' allows people to strive for more and helps followers to join a leader in their ambitions. It is important for a leader to ensure that whilst inspiring others with a vision, that they do not become pushy or controlling. Instead, the vision that is presented should encompass the thoughts of others – the leader's role is to bring these ideas together and communicate the vision that is created to the whole team.

#101. WISDOM

Wisdom is an ability to live well and encompasses a person's capacity to make good choices, not just personally, but also on behalf of others. This requires an ability to know the difference between right and wrong. Wisdom is displayed in the words and actions of a person. A wise person is someone that uses good judgement in a situation, often as a result of reflecting on past experience. A person that shows wisdom will be recognised by their peers as influential and is driven by the values that they set for themselves. Wisdom is often associated with experience and knowledge that has been developed over time.

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