



## University of Illinois at Chicago Certificate in Nonprofit Management

### Program Description



The University of Illinois at Chicago's Certificate in Nonprofit Management (CNM) program provides a comprehensive suite of 100% online, non-credit courses designed for individuals working in or with the nonprofit industry. These courses cover a variety of topics integral to running a nonprofit organization, and will help build a strong and effective organization by educating employees.

### Admission Requirements

You can register for CNM courses entirely online in about 10 minutes; no transcripts, grades, or formal applications are required. Registration is open until the Monday before courses begin. For assistance or questions regarding registration, please contact a CNM Program Advisor at (312) 355-0423, Monday – Friday, 9 a.m. – 5 p.m.

#### Registration Instructions

- Click "Register Now" next to your selected course.
- You will be taken to a "UIC Extended Campus" log-in screen.
- If you are a returning student, select "Log in" and enter your username and password.
- If you are a new student, select "Create an account" to obtain a username and password.
- Click the "Start New Application" link.
- Select "Professional Courses and Training (Non-Credit)" and then your course from the drop down menu and click the "Create Application" button.
- Click the "Open Application" button.
- Enter your Personal Background information.
- Select the Method of Payment and click "Continue." Follow the prompts to complete your registration.
- After you complete your registration, you will receive a confirmation e-mail containing course information, including dates, times, and location.

# Degree Requirements

UIC offers 12 courses – take just one course or multiple courses, depending on your learning and career goals. You must complete three courses to earn UIC's Certificate in Nonprofit Management.

With instruction provided 100% online, CNM students can log on and complete the coursework on their own time, while meeting weekly deadlines. Instructors offer personalized guidance through the course, along with timely, relevant course material.

## Course Listing

- Building Profitable Relationships that Last
- Creating and Managing Fundraising Plans: Produce Ownership and Results
- Financial Management for the Non-Financial Manager
- Step-by-Step: How to Write a Winning Grant Proposal
- Marketing Management
- Social Media Strategies for Nonprofits
- Nonprofits Today: Understanding the Changing Landscape
- Leadership and Governance in Nonprofit Organizations
- Managing Oneself and Maximizing Your Team
- Fundamentals of Operations Management and Organizational Effectiveness
- Aligning Efforts to Outcomes: Effective Program Design and Evaluation
- Strategic Management: Planning Today's Realities and Tomorrow's Probabilities

## Program Contact

UIC Extended Campus:

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