NYS EDUCATION DEPARTMENT VENDOR MEETING

DATE: JULY 26, 2017

TIME: 2:00 PM – 3:30 PM EST

PHONE: 1-866-394-2346

PASS CODE: 425 758 6404#

WEBINAR: HTTPS://MORIC.WEBEX.COM/JOIN/SIRS-DW

AGENDA
2017-18

Welcome and Introductions

SMS Vendors
- Student Lite
  - Guidance Counselors
- Student Attendance/BOCES
- New Course Codes (CIA, SCEE)
- Course Instructor Assignment
  - ESL/ENL Instructor Indicator
  - Delivery Method of Instruction
  - New Course Codes
- Assessment Measure Codes AP/IB

- ELL Service Level Codes (Programs Fact)

HR Financial/Staff Vendors
- Staff Snapshot

Food Service
- Free and Reduced Price Lunch Eligibility Type (Programs Fact)

Additional Resources

Questions

SMS VENDORS

STUDENT LITE 2017-18

To give districts the ability to group the Graduation Exam Requirements reports by guidance counselor, Student Lite was amended to include two new fields:

➢ Guidance Counselor ID (Field 55) - The Counselor Staff ID must be present in Staff Snapshot.

➢ Guidance Counselor District Code (Field 54) – Submit same District Code in Field 1. NYC to submit the Geographic District Code.

Districts should be able to move data with the new fields when loading STUDENT LITE data in the Fall of 2017.

STUDENT ATTENDANCE/BOCES 2017-18

➤ Report Student Attendance by BOCES program
  - ➤ CTE
  - ➤ Alternative Education
  - ➤ Special Education

➤ Report each program type as a unique BOCES program location (BOVL).

➤ In order to report student attendance records, BOCES must report instructional enrollment records (0055) for students for each BOCES program type/location (BOVL) where attendance is taken. If students are enrolled in multiple programs, BOCES must report multiple enrollment records.

➤ Submit day calendar for each BOCES program type/location (BOVL) where attendance is being reported.

REMINDERS

➢ Only BOCES would use multiple 0055 codes.

➢ The 0055 should be used when a district has only instructional responsibility for the student. If the student has a 0011 enrollment in District A, there should not also be a 0055 enrollment record in District A.

➢ If the student is enrolled in the middle school and taking a course in the high school of District A, there is no need to enroll that student with a new record in the high school; that would be captured at the course level.

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COURSE INSTRUCTOR ASSIGNMENT (CIA) AND STUDENT CLASS ENTRY EXIT (SCEE)

<u>Reminders</u>

➢ Use unique sections when reporting courses/sections in a building.
➢ Instruction coming to a school from another district/BOCES can be reported using the Itinerant indicator in Staff Snapshot for the teacher and using the Course Delivery Method in Course Instructor Assignment (e.g. distance learning).
➢ Courses and sections can be scheduled with push-in teachers using the Special Ed and ENL indicators.
➢ Courses and sections for Special Ed and ENL students may be scheduled separately using the appropriate course codes.
➢ Librarian Code 99000 (New) – Reported in CIA would not have a SCEE record.

Districts should be able to start moving Course Instructor Assignment and Student Class Entry Exit data in mid-November.

COURSE INSTRUCTOR ASSIGNMENT

Primary Instruction Delivery Method Code (Field 16)

<u>DISTANCE Learning-</u> Course is delivered via Distance Learning (videoconferencing) technology, primarily or completely in a synchronous manner (i.e. students at multiple locations are engaged in instruction at the same time).

<u>BLENDED Learning-</u> Course is delivered at least in part through online learning, with some element of student control over time, place, path, and/or pace; at least in part in a supervised brick-and-mortar location away from home; and the modalities along each student's learning path within a course or subject are connected to provide an integrated learning experience.

<u>ONLINE Learning-</u> Course (instruction and content) are delivered over the Internet.

<u>FACE-to-Face</u> – Course (instruction and content) are delivered in the traditional classroom setting.

Primary ESL/ENL Indicator (Field 17) Y/N

Identify ENL (English as a New Language) instructors for the course/section. Teaching aides and assistants are not to be reported. If the ENL teacher is the only teacher in the class, he/she should be reported here and in field 13 (Primary Instructor).

COURSE INSTRUCTOR ASSIGNMENT

Students removed from a class (pulled out) for ENL or Special Education instruction may be reported using the subject specific course codes.

Note: Districts have the option of scheduling the Special Ed and ENL teachers (push-ins) into the content area course using the indicators.

Example of Two Students Pulled Out of a Course/Section to Receive ENL Instruction			
51033 Language Arts Grade 5	**51033 Language Arts Grade 5**	**51008 English as a Second Language**	**51008 English as a Second Language**
Section 001234	Section 001234	Section 111255	Section 111255
Course Instructor Assignment	**Student Class Entry Exit**	**Course Instructor Assignment**	**Student Class Entry Exit**
Primary Staff ID 0000012 (General Ed English Teacher)	Student ID 00567858	Primary Staff ID 1111119 (ESL/ENL Teacher)	
	Student ID 33567857		
	Student ID 18567856		
	Student ID 68567850	⟶	Student ID 68567850
	Student ID 18567854	⟶	Student ID 18567854

SOME NEW COURSE CODES 2017-18
(Course Instructor Assignment & Student Class Entry Exit)
See Add/Delete (Code change) documents for a complete list.

Course	Code	Description
Library (Library Media Specialist)	99000	School library media program provides students with resource collections aligned with the local curriculum and support academic content standards.
Special Class (Self-Contained)- Pre-school	99001	Special class means a class consisting of students with disabilities who have been grouped together because of similar individual needs for the purpose of being provided specially designed instruction.
Special Class (Self-Contained) -K-6 Elementary	99002	Special class means a class consisting of students with disabilities who have been grouped together because of similar individual needs for the purpose of being provided specially designed instruction.
Special Class (Self-Contained)- 7-12 Secondary	99003	Special class means a class consisting of students with disabilities who have been grouped together because of similar individual needs for the purpose of being provided specially designed instruction.
Resource Room- K-6 Elementary	99004	Resource room program means a special education program for a student with a disability registered in either a special class or regular class who is in need of specialized supplementary instruction in an individual or small group setting for a portion of the school day.
Resource Room-7-12 Secondary	99005	Resource room program means a special education program for a student with a disability registered in either a special class or regular class who is in need of specialized supplementary instruction in an individual or small group setting for a portion of the school day.

AP & IB ASSESSMENT CODES 2017-18
(Assessment Fact)

➢ All Advanced Placement and International Baccalaureate courses must be reported with their respective assessments.

➢ Districts should only be reporting AP and IB courses approved by the College Board and IB. These will be categorized as Career and College Readiness (CCR) codes until the NYSED Office of State Assessment determines which ones may serve as alternatives to a Regents.

➢ Local Assessment Data – new assessment codes have been developed to indicate when students have satisfied the requirements for a local sequence. This information will be used for future accountability purposes and appear on the Graduation Exam Requirements report.

Districts should be able to start moving AP & IB Assessment data when they receive results from IB and the College Board and before the data warehouse closes in August.

ELL SERVICE LEVELS 2017-18
(Programs Fact, Program Intensity, Field 9)

The Units of Study tables provided are guidelines for mandated services for ELLs as per Commissioner's Regulations Part 154-2 in both English as a New Language and Bilingual Education programs. **http://www.nysed.gov/bilingual-ed/schools/units-study-tables-english-new-language-enl-and-bilingual-education-programs**

FULL Service – ELL eligible students receiving the required units of study.

PARTIAL Service – ELL eligible students receiving less than the required units of study.

NONE – ELL eligible students currently not receiving service.

ELL Service level Codes are reported on the 0231 Program service record.

Districts should be able to start moving ELL Program Intensity data when loading Programs Facts data in the Fall.

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HR FINANCIAL/STAFF VENDORS

STAFF SNAPSHOT 2017-18

Job Position: Reminder

LEAs should be able to report a staff person with dual roles (TEACHER and PRINCIPAL). Employment status should be 1.0 for a full-time person.

Race/Ethnicity

LEAs should be prepared to submit R/E in 2017-18. Edits will not prevent a Staff Snapshot record from moving in the absence of these fields. Refer to template for edits.

FOOD SERVICE

EXPANDED REPORTING REQUIREMENTS FOR FREE AND REDUCED PRICE LUNCH 2017-18 (Programs Fact 5806 & 5817)

➢ Beginning in 2017-18 school year, FRPL records must indicate eligibility types associated with a student's FRPL record.

➢ LEAs should be able to report multiple eligibility types per student.

➢ Up to 6 can be identified in the Programs Fact template.

➢ Eligibility codes may be added as applicable during the school year based on new information.

➢ Once eligible, an Eligibility code would not be removed during the year.

Field#	Start	End	Fixed Length, Scale	Delim Length, Scale	Field Name	Code	CEDS Element	Lookup Name	Sample Value
28	413	432	20	20	PROGRAM ELIGIBILITY CODE 1	U		PGM ELIGIBILITY	DCMP
29	433	452	20	20	PROGRAM ELIGIBILITY CODE 2	U		PGM ELIGIBILITY	LETTER
30	453	472	20	20	PROGRAM ELIGIBILITY CODE 3	U		PGM ELIGIBILITY	
31	473	492	20	20	PROGRAM ELIGIBILITY CODE 4	U		PGM ELIGIBILITY	
32	493	512	20	20	PROGRAM ELIGIBILITY CODE 5	U		PGM ELIGIBILITY	
33	513	532	20	20	PROGRAM ELIGIBILITY CODE 6	U		PGM ELIGIBILITY	

FRPL ELIGIBILITY TYPE CODES

DCMP	SNAP (Supplemental Nutrition Assistance Program) and Medicaid eligible per federally mandated Direct Certification Matching Process (DCMP)
LETTER	Eligibility Letter from NYSED/OTDA (NYS Office of Temporary and Disability Assistance) for SNAP or TANF (Temporary Assistance for Needy Families)
EXTENSION	Extension of eligibility to siblings/household members based on DCMP or eligibility letter
NSLP APPLICATION	Income eligible based on NSLP (National School Lunch Program) application for free and reduced price school meals/milk
HOMELESS	Homeless Children identified by Homeless Liaison
MIGRANT	Migrant Youth identified by Migrant Outreach Coordinator
RUNAWAY	Runaways in a program for Runaway and Homeless Youth Act
FOSTER	Foster children certified directly by the State or local foster agency
FDPIR	Food Distribution Program on Indian Reservations
HSTART	Federal Head Start/Evenstart program

RESOURCES

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eScholar Templates

Date	Template	Field	Change	Change
07/20/17	Course Instructor Assignment	16	Used to identify the delivery method of the instruction.	New
07/20/17	Course Instructor Assignment	17	Used to identify an ESL/ENL Instructor	New
07/20/17	Programs Fact	9	Allows Collection of ELL Serrvice Levels	New
07/20/17	Programs Fact	28 - 33	At least one FRPL eligibility code must be used for each FRPL record.	New
07/20/17	Student Lite	54	Guidance Counselor District Code	New
07/20/17	Student Lite	55	Guidance Counselor ID	New
07/20/17	Student Lite	51	Homeless Nighttime Residence. Awaiting Foster Care (A) is no longer an allowable code	Delete

CHANGE HISTORY | ASSESSMENT ACC MOD FACT | ASSESSMENT FACT | ASSESSMENT RESPONSE

ADDITIONAL RESOURCES

2017-18 Templates and Collection Requirements

- http://www.p12.nysed.gov/irs/vendors/home.html

SIRS Guidance

- http://www.p12.nysed.gov/irs/sirs/

Google Calendar

- http://www.p12.nysed.gov/irs/calendar-irs.html

Latest News/Memos

- http://www.p12.nysed.gov/irs/news.html
- http://www.p12.nysed.gov/irs/memos/

APPR Guidance

- https://www.engageny.org/tle-library

Comprehensive State Course Catalog

- http://www.p12.nysed.gov/irs/courseCatalog/home.html

QUESTIONS?

- General Questions: datasupport@nysed.gov
- Staff Evaluation Questions: educatoreval@nysed.gov
- Most up-to-date information:
  - *Vendor Landing Page: http://www.p12.nysed.gov/irs/vendors/home.html*