

In the military	In the civilian world	In the military	In the civilian world
Commander	Director, Senior Manager, President	O-7 and above	President, Senior Director, Chairman of the Board, Managing Director
Executive Officer	Deputy Director, Assistant Director	O-5 and O-6	Chief Executive Officer, Chief Operating Officer, Program Director
Action Officer	Senior Analyst	O-4	Senior Administrator, Department Head, Program Manager
Branch/Division Chief	Branch/Division Chief	O-1 to O-3	Executive, Administrator, Manager, Project Officer
Program/Project Manager	Program/Project Manager	WO1 to WO5	Director, Specialist, Facilitator, Technical Manager, Technical Specialist, Department Manager
General Officers	President, Senior Director, Chairperson, Chief Executive Officer, Chief Operating Officer, Chief Financial Officer, Senior Vice President, Executive Vice President	Senior Field Grade Officer	Senior Administrator, Chief Executive, Department Head, Program Director, Deputy Chief, Senior Executive
E-7 to E-9	Director, Supervisor	Field Grade Officer	Executive, Manager
E-4 to E-6	Assistant Manager, Line Supervisor, Section Leader, Task Leader, Supervisor, Foreman	Company Grade Officer	Associate, Operations Manager, Unit or Section Manager
E-1 to E-3	Production Worker, Assembler, Technician, Assistant, Apprentice, Team Member	Senior NCOs	Director, First-Line Supervisor
Infantry	Ground security force	Operations NCO	Operations Manager
Sergeant Major	Senior Advisor	NCO/NCOIC	Supervisor, Manager, Coordinator
First Sergeant	Personnel Manager	TDY/TAD	Business Related Travel, business trip
Squad Leader	Team Leader, Team Chief	PCS	Relocation
Supply Sergeant	Supply Manager, Logistics Manager	NCO Academy	Leadership/Management Training

War College	Executive Military Leadership School, Advanced Strategic Studies Course	AAM-ARCOM/NAM/medal	Award, recognition
Command and General Staff College	Senior Military Leadership School, Strategic Management Course	ANCOC/BNCOC/PLDC	Advanced (specialty) course, advanced leadership development course
Basic Officers Course	Entry Level Officer Leadership Course	Battalion (BN)	Unit, organization, agency, division
Basic Training	Introductory Military Training	Headquarters	Headquarters
OER/NCOER	Performance rating, evaluation	Combat	Conflict, hostilities, emergency, highly hazardous conditions
Garrison	Organization, company	Company	Company, unit, department
Mission	Task, function, objective	Military occupation specialty	Career specialty
Platoon	Section, element, department	Platoon Sergeant	Supervisor, instructor, trainer
Reconnaissance	Data collection, survey, analysis	Regulations	Policy, guidelines, instructions
Soldiers, Airmen, Marines, Sailors	Personnel, staff, employees, individuals, people	Subordinates	Employees, personnel, staff, individuals, people
Uniform Code of Military Justice	Legal action	TDA/MTOE	Organizational structure, human and material resources
Personnel Action Center	Personnel office	AR/DA/NAV Pamphlets	Policy, guidelines, rules
Squad	Section	Brigade	Group, division

For additional assistance with translating your military experience and terminology into civilian language, use these resources:

- 1) The Transition Office Staff
- 2) OccuBrowse+ (located in Transition Office computer lab)
- 3) MOS Translator (www.military.com/skills-translator/mos-translator)
- 4) O*Net: follow these steps
 - a. Access <http://online.onetcenter.org>
 - b. Click "Crosswalk Search"
 - c. Type in military occupation code or your O*Net or DOT code found on the VMET document
 - d. VMET can be accessed at www.dmdc.osd.mil/vmet (document and cover letter)

Sources: Farley, Janet. *Military-to-Civilian: Career Transition Guide*. Indianapolis: JIST, 2005.

Farley, Janet. Using the Right Lingo in Your Military to Civilian Job Hunt.

Jobs.aol.com/article/_a/using-the-right-lingo-in-your-military/20060524144009990012, 9/25/2008.

Transition Assistance Program: Workshop Participant Manual. Department of Labor, November 2002.