

CHESAPEAKE PUBLIC SCHOOLS ADULT & CONTINUING EDUCATION

Adult Course Offerings 2017 - 2018



3 Ways to Register
Online | Walk-In | Mail-In
August 1, 2017

Computer Classes
Business Technology
Career Development
Vocational Technology
Trade & Industrial
Health Occupations

Financial Awareness
Culinary Arts
Special Interest
Fitness
Sign Language
Spanish Language

Adult Basic Education
GED Classes
ESOL Classes
Citizenship Preparation

**369 Battlefield Blvd
S. Chesapeake, VA 23322**

757-482-5680

www.cpschools.com/adult-education

Chesapeake Public Schools
Adult & Continuing Education
 369 Battlefield Blvd. S., Chesapeake, VA 23322
 757-482-5680

Program Offerings

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Community Connects!

Discover the benefit of community
food - fun - games - giveaways

Saturday, September 30, 2017
11 a.m. - 3 p.m.



For additional program information, call

757-482-5680

Or visit us on the web

www.cpschools.com/adult-education

Scoring Professional "Points"

◆ Continuing Education Units (CEU)

Many community education courses are eligible for **Continuing Education Units (CEU)** via Old Dominion University (ODU) College of Continuing Education & Professional Development. The CEU is a nationally recognized unit of measurement for participation in non-credit continuing education programs. ODU awards one (1) CEU point for every ten (10) class hours. Students who wish to obtain CEUs for their course participation should obtain the certificate from their instructor upon course completion and forward to Old Dominion University for consideration and proper recording.

A **CEU transcript maintenance fee** will be assessed by ODU. For more information, call College of Continuing Education and Professional Development, **757-453-6867**, or visit <https://www.odu.edu/cepd>.

◆ Recertification Points

Recertification Points are a measure of participation in a credit-based continuing education program. Adult education courses can be an excellent opportunity for teachers to enhance classroom instruction and obtain additional licensure points. Students earn one (1) recertification point per contact hour.

Please see specific
 course descriptions
 for specific class
 contact hours.

General Information

Senior Citizen Gold Card

The Chesapeake Public Schools Gold Card entitles the cardholder to enroll in many community education courses at a reduced fee. Gold Card eligibility requirements for applicants are as follows:

- Chesapeake resident
- Must be at least 55 years of age
- Must not be employed full time

Gold Card applications
are processed in room 128
Monday - Thursday
9:00 a.m. - 2:00 p.m.

First time Gold Card applicants must apply in person and provide proof of age and residency. New and existing Gold Card citizens will be assessed a \$15 annual registration fee. Gold Cards are valid July 1, 2017 - June 30, 2018.

Gold Cards may be used to obtain discounted prices on select classes and allows free admission to Chesapeake Public Schools (regular season) sponsored athletics and other school sponsored events.

English for Speakers of Other Languages (ESOL)

Are you interested in improving your English Language Proficiency?

English for Speakers of Other Languages (ESOL) classes are designed for individuals whose primary language is not English. Emphasis is placed on learning basic communication skills necessary for successful living in American communities. Classroom activities reflect real life situations to help prepare students for success in the workplace, community, and home environments. **Students who wish to attend ESOL classes must call the main office to schedule an assessment.**

ESOL Class Schedule

To schedule an
ESOL Appraisal, call
482-5680

Location	Dates	Weekdays	Times
Educational Services Center 369 Battlefield Blvd. S., Chesapeake VA 23322	09/19/17 - 05/17/18	T / W / TH	9:00 a.m. - Noon 6:00 p.m. - 9:00 p.m.

U.S. Citizenship Preparation Course

The Citizenship Preparation course is a six-week class designed to help participants pass the United States Citizenship test. A \$20 registration fee is payable at the time of registration. Cash will not be accepted after 2:00 p.m. (Credit cards are not accepted.)

ESC F 02/16 - 03/23/18 10 a.m. - Noon

ABE and GED[®] Programs

Are you interested in earning Your GED?

Adult Basic Education (ABE) and General Educational Development (GED) preparation classes are offered to students wishing to improve their reading, writing, and math skills. Classes are offered both day and evening. A **two-part assessment** is required for proper placement in ABE/GED classes.

Classes held
September 19, 2017 -
May 17, 2018

Part I: Mondays 8:15 a.m. and 5:15 p.m.

Orientation: Wednesdays—10:00 a.m. and 5:00 p.m.

Part II: Students **must** return to the Assessment Center on **Tuesday** for Part II. A **\$20.00 registration/TABE fee** will be collected *after* the completion of Part II. This is an annual fee for all new and returning students.

Schedule your assessment today!

For more information, call **482-5680**.

ABE/GED Class Schedule

Class Locations	Dates	Weekdays	Times
Educational Services Center 369 Battlefield Blvd. S., Chesapeake VA 23322	09/19/17 - 05/10/18	T / W / TH	9:00 a.m. - 12:00 p.m.
Educational Services Center	09/19/17-	T / W / TH	6:00 p.m. - 9:00 p.m.
Dr. Clarence V. Cuffee Library 2726 Border Road, Chesapeake, VA 23324	09/19/17 - 05/10/18	T / TH	5:00 p.m. - 8:00 p.m.
Geneva Square Community Center 700 Geneva Avenue, Chesapeake, VA 23323	09/19/17 - 05/10/18	T / TH	9:00 a.m. - 12:00 p.m.
Indian River High School 1969 Braves Trail, Chesapeake, VA 23325	09/19/17 - 05/10/18	T / TH	4:00 p.m. - 7:00 p.m.
South Norfolk Memorial Public Library 801 Poindexter Street, Chesapeake, VA 23324	09/19/17 - 05/10/18	T / TH	5:00 p.m. - 8:00 p.m.
Trinity Faith Diamond Baptist Church 1023 Deep Creek Blvd., Chesapeake, VA 23323	09/19/17 - 05/10/18	T / TH	5:00 p.m. - 8:00 p.m.

GED Test Information

Virginia GED Test Fee \$120

Per-test fee \$30

GED Testing Schedule: Visit GED.com for testing center information

For more information
on the GED test, visit
www.ged.com.

Computer Technology Essentials

PC Basics I

Recommended Prerequisite: No Prerequisite

Have a computer, but still not comfortable with your computer knowledge? Learn basic components of the computer, how to get around in the Windows environment, computer terminology, and copy, cut and paste. Plus much more!

4 Weeks 12 Contact Hours

Resident \$49 / Non-Resident \$93 / Gold Card \$38

IRH TH 02/08 - 03/01 5 p.m. - 8 p.m. Jordan

PC Basics II

Recommended Prerequisite: PC Basics I

If you are eager to expand your computer knowledge, this is the course for you! Learn how to insert ClipArt into word processing documents. Get hands-on experience with cut, copy and paste. Create and send email messages. Increase your word processing skills and have fun while you learn to use the internet.

4 Weeks 12 Contact Hours

Resident \$49 / Non-Resident \$93 / Gold Card \$38

IRH TH 03/08 - 03/29 5 p.m. - 8 p.m. Jordan

Internet & Email Basics

Recommended Prerequisite: No Prerequisite

Feel lost on the World Wide Web or blamed for unfamiliar downloads? The information you want is out there somewhere, but you are not quite sure how to find it? If so, this is the course for you! This course is aimed at the novice internet, search engine, and/or email user. Learn Internet buzzwords, how to use the search engine to find information, and how to electronically correspond and send files via email. Gain knowledge on these topics and more in a fun, simple to understand atmosphere!

3 Weeks 9 Contact Hours

Resident \$38 / Non-Resident \$71 / Gold Card \$30

Maintaining your Computer

Recommended Prerequisite: No Prerequisite

Learn preventive maintenance tasks to help keep your computer and Windows operating system running at peak efficiency. Don't pay big bucks to someone else to fix your computer problems when you can prevent problems from occurring in the first place. Taking this class can empower you and may possibly prevent you from spending money on expensive computer repairs. Topics covered in this course include essential Windows tasks such as application clean-up, virus and malware protection, defragmenting the hard drive, backing up and restoring critical data. Also included in the use of Windows is the free third party performance tools and anti-virus protection. Students will have the opportunity during the latter classes in this section to bring their own computers to physically clean them and solve any problems they are experiencing.

5 Weeks 10 Contact Hours

Resident \$42 / Non-Resident \$79 / Gold Card \$33

CCC M 02/05 - 03/12 6 p.m. - 8 p.m. Jennings

Microsoft Excel 2016: Basic Skills

Recommended Prerequisite: Basic Computer Knowledge

Learn basic capabilities of the Microsoft Excel spreadsheet program: format, edit, and manage a workbook. Student will also be introduced to formulas and charts. Whether used for a quick calculation or creating financial reports and tracking the family budget or investments, the uses for Excel are limitless!

4 Weeks 12 Contact Hours

Resident \$49 / Non-Resident \$93 / Gold Card \$38

CCC W 02/07 - 02/28 6 p.m. - 9 p.m. Fernheimer

Microsoft Word 2016: Basic Skills

Recommended Prerequisite: Basic Computer Knowledge

This course introduces basic and intermediate capabilities of Microsoft Word: create, preview, format, and print documents. Enter, find, replace, copy, and move text. Learn to use the thesaurus and all formatting tools. Insert Clipart, pictures, and graphics as well as shapes and WordArt.

4 Weeks 12 Contact Hours

Resident \$49 / Non-Resident \$93 / Gold Card \$38

Microsoft Word and Excel 2016

Recommended Prerequisite: Basic Computer Knowledge

Have you mastered the basics of Microsoft Word and Excel 2010 and are ready to take it up a notch? This course introduces intermediate functions and use of Microsoft's Word and Excel programs. Learn how to format letters, flyers, and memos in Word and create spreadsheets in Excel. We will even combine the two and learn how to do a mail merge. Since Office 2010 is used in the classroom, this would be a great course for the Office 2007 user!

6 Weeks 18 Contact Hours

Resident \$71 / Non-Resident \$137 / Gold Card \$55

For more event information, call

757-482-5680

Vocation & Computer Technology

Administrative Support Technology

Recommended Prerequisite: Basic Computer Knowledge

This program is designed to equip students with skills needed to earn the National Career Readiness Certificate (NCRC) and receive training necessary to succeed in office occupations. With an introduction to keyboarding, document preparation, spreadsheets, databases, and presentations, this is a great opportunity for individuals pursuing employment in office occupations as well as those seeking a promotion and/or to upgrade their skills. The tuition price for this course includes a \$39 NCRC testing fee.



8 Weeks

24 Contact Hours

Resident \$123 / Non-Resident \$211 / Gold Card \$101

Basic PC Hardware

Recommended Prerequisite: Basic Computer Knowledge

Learn how to perform your own computer hardware troubleshooting, upgrades, and repairs. This course identifies the hardware components of your computer, what they do, and how they work together. Learn to perform common upgrades, such as boosting system memory, installing CD/DVD drives, upgrading the video card, adding a larger hard drive, and more. Learn to diagnose why a computer won't turn on. Is it because of a failed power supply, or is it the motherboard? Find out how to replace a noisy or failed system cooling fan and more. Students will have the opportunity to bring their computers to class, troubleshoot any problems, and determine if a repair is cost-effective. This class is focused on desktop computers, but simple tasks on laptops, like adding memory or replacing a broken keyboard are also possible. Instruction is for both the home user to increase their general knowledge and also as a basis for those interested in advanced training in the IT industry, such as *A+ Technician Certification*.

5 Weeks

10 Contact Hours

Resident \$42 / Non-Resident \$79 / Gold Card \$33

CCC W 02/07 - 03/07 6 p.m. - 8 p.m. Jennings

Comp TIA A+ Certification

Recommended Prerequisite: Basic Computer Knowledge

Held by over 1 million IT professionals worldwide, A+ certification is the most essential IT certification for establishing an IT career. If you are new to the IT industry, this will help you put your best foot forward. If you are already an IT professional, the A+ certification validates your skills and can boost your career. A+ certification exam validates foundational skills. A+ certification establishes best practices in troubleshooting, networking and security across a variety of devices to set the stage for IT careers. The certification also matches professional tech skills with communication skills. The tuition price for this course includes a \$20 fee for instructional materials.

12 Weeks

36 Contact Hours

Resident \$152 / Non-Resident \$285 / Gold Card \$119

(Tuition fee does not include textbooks.)

ESC W 02/07 - 05/02 6 p.m. - 9 p.m. Martin

3-Dimensional Printing

Recommended Prerequisite: Basic Computer Knowledge

Have you ever wondered how a 3-D printer works? Learn the basics of the 3-Dimensional modeling program, Inventor, a Computer Aided Design (CAD) software program. You will learn how to design an object on the computer and print it out, such as a key and other projects in class. No experience with 3-D modeling is necessary, just a basic understanding of a computer. The tuition price for this course includes a \$24 fee for instructional materials.

6 Weeks

18 Contact Hours

Resident \$90 / Non-Resident \$156 / Gold Card \$74

This could be the first step in an information technology career!

Social Media

Recommended Prerequisite: Knowledge of Computers and Internet

Social media can be used for many things: staying in touch with friends and family, promoting your cause, and keeping up with trending topics. You will download the Facebook app to your phone and learn how to use and maintain your page; store photos on Instagram; "Pin" on Pinterest or Facetime a friend; download Google Duo for Android video Facetime; use Vine for video sharing; and learn the basics of YouTube. Social media know-how is essential in the 21st century so come aboard as this promises to be fun yet informative.

6 Weeks

18 Contact Hours

Resident \$71 / Non-Resident \$137 / Gold Card \$55

Desktop Publishing

Recommended Prerequisite: Basic Computer Knowledge

Do you want to create presentations or improve the appearance of your presentation? Are you interested in learning how to present from your browser, desktop, Prezi, iPad, iPhone, or android device? If so, this class is for you. Create and organize casual or professional presentations in a logical and easy way. Once you have created your presentation, you are ready to edit, change, and share it with others with a simple click of the mouse. Minimal effort is required to produce presentations that yield maximum impact! This class includes key features like 'how to' insert text, move text and pictures, insert sound or video, and save to the cloud.

5 Weeks

15 Contact Hours

Resident \$60 / Non-Resident \$115 / Gold Card \$46

*Class will not meet on 11/22/2017



Healthcare & Medical Training

Mental Health First Aid M H F A

Recommended Prerequisite: No Prerequisite

Training will help you identify, understand, and respond to signs of addictions and mental illnesses. Learn the five-step action plan to identify individuals in crisis and where to turn for help. Receive professional, peer, self-help resources, and much more. For those with nursing or other medical credentials, this is a great opportunity to earn CEUs!

3 Days 9 Contact Hours

Resident \$38 / Non-Resident \$71 / Gold Card \$30
RBW M/ T/ W 03/05 - 03/07 6 p.m. - 9 p.m. Prescott

Medical Office Practices and Procedures

Recommended Prerequisite: No Prerequisite

Gain the skills necessary to set up a well-run medical office and improve the overall quality, safety, and efficiency of the practice. Learn basic medical office practices to include medical terminology, scheduling, medical records, and ethics.

6 Weeks 12 Contact Hours

Resident \$49 / Non-Resident \$93 / Gold Card \$38
CCC M 03/05 - 04/16 6 p.m. - 8 p.m. Roediger

Fundamentals of Medical Billing and Coding

Recommended Prerequisite: No Prerequisite

Billing and coding skills are in high demand due to the expansion of hospital and medical facilities. This course provides an introduction to medical terms and forms used by physicians and other health care practitioners. Learn what ICD means and why it is used. Could this growing field be the career choice for you?

4 Weeks 8 Contact Hours

Resident \$42 / Non-Resident \$79/ Gold Card \$33

Nurse Assistant Training

Recommended Prerequisite: No Prerequisite

Are you looking for a rewarding medical related career where you can be an integral part of a healthcare team? If so, consider our Nurse Assistant Training course. Nurse Assistants work in skilled health care environments, as well as in long-term care. This comprehensive training course includes 107 hours of classroom instruction, as well as 43 hours of hands-on clinical practical experience. This course also prepares participants to take the Certified Nurse Assistant examination. The AHA Heartsaver First Aid/CPR/AED certification training module is included in the curriculum. The tuition price for this course includes a \$22 fee for instructional materials.

49 Classes 150 Contact Hours

Resident \$573 / Non-Resident \$1,125 / Gold Card \$435

(Tuition fee does not include textbooks and uniforms.)

CCC M/ W/ TH 02/21 - 06/21 6 p.m. - 9 p.m. Staff

AHA First Aid / CPR / AED Training

This course is for grandparents, parents, or anyone with limited or no medical training who desires or is required to have a course completion card in first aid, CPR and AED use to meet job, regulatory or other requirements. Upon completion of this course, students receive an American Heart Association Heartsaver First Aid/CPR/AED Course Completion Card that is valid for two years. The tuition price for this course includes a \$12 fee for instructional materials.

6 Hours 6 Contact Hours

Resident \$34 / Non-Resident \$56 / Gold Card \$29

RBW TU & W 04/10 - 04/11 5 p.m. - 8 p.m. Prescott

**Certification
Opportunity**

*Professional development point questions?
Please refer to page 2.*

Parenting

Authentic Parenting

Recommended Prerequisite: No Prerequisite

This 8-week Authentic Parenting training series is designed to help parents shed their cocoon of brokenness, poor decision making, educational barriers, painful childhood memories, and ineffective communication that is crippling effective parenting and blocking their child's educational growth. Learn and understand what it means to parent "authentically" and apply healthy parenting skills that boost relationships between the parent and child.

8 Weeks 24 Contact Hours

Resident \$93 / Non-Resident \$181 / Gold Card \$71

Trade Preparation

Welding Fundamentals

Recommended Prerequisite: No Prerequisite

Are you considering welding as a career or hobby? If so, this hands-on introductory course is a great place to begin your welding education. In this course, students are instructed in the operation of both oxy-fuel and electric welding systems, as well as the joining processes of SMAW, GMAW, GTAW, and plasma cutting. The tuition price for this course includes a \$25 fee for instructional materials.

10 Weeks 60 Contact Hours

Resident \$245 / Non-Resident \$466 / Gold Card \$190

Small Engine Maintenance & Repair

Recommended Prerequisite: No Prerequisite

Keep those engines purring! This hands-on course is aimed at homeowners, as well as those interested in turning small engine repair into a source of extra income. Learn basic troubleshooting techniques needed to maintain and repair both two- and four-cycle engines. Two- and four-cycle engines are dismantled and reassembled as part of this course. Please bring your own tools. The tuition price for this course includes a \$6 fee for instructional materials.

10 Weeks 30 Contact Hours

Resident \$116 / Non-Resident \$227 / Gold Card \$89

Woodworking for the Novice

Recommended Prerequisite: No prerequisite

This course is designed for individuals who are interested in learning how to create from wood. Instruction will cover basic techniques in woodworking. Emphasizing safe use and operation of tools and machinery for woodworking.

8 Weeks 24 Contact Hours

Resident \$93 / Non-Resident \$181 / Gold Card \$71

(Tuition fee does not include lumber/building materials needed for course.)

DCH W 02/07 - 03/28 6 p.m. - 9 p.m. Carson

Woodturning

Recommended Prerequisite: Basic Woodworking Course

Experienced in woodworking and ready for the next step? This course is designed for individuals ready to expand their knowledge of power tools and woodturning. Individualized instruction will be provided to the experienced woodworker as needed.

6 Weeks 18 Contact Hours

Resident \$71 / Non-Resident \$137 / Gold Card \$55

(Tuition fee does not include lumber/building materials needed for course.)

Woodworking for Backyard Projects

Recommended Prerequisite: Basic Woodworking Course

This class focuses on skills needed to construct your own backyard project. Emphasis on use and selection of appropriate exterior lumber, glue, fasteners and finishes. The class project is an Adirondack chair for the school to keep but students may pursue a project of their own design if desired. Materials are not included for student projects. Prospective participants should be comfortable in the shop or have taken woodworking for the novice.

6 Weeks 18 Contact Hours

Resident \$71 / Non-Resident \$137 / Gold Card \$65

(Tuition fee does not include lumber/building materials needed for course.)

DCH W 03/28 - 05/09 6 p.m. - 9 p.m. Carson



Do-It-Yourself

Home Electrical Know-How

Are you putting off the electrical "to do" list because you are not confident that you can handle the task or do you need more information before delving into that project? This hands-on instructional environment focuses on safety, basics of common electrical home repairs, and simple projects: Learn how to install a ceiling fan, dimmer switch, including fluorescent dimmers, and outlet repair. If you are a do-it-yourselfer, this class is for you! The tuition price for this course includes a \$20 fee for instructional materials.

4 Weeks 12 Contact Hours

Resident \$64 / Non-Resident \$108 / Gold Card \$53

Simply Couponing

Take savings to the next level! This is not the clip and save of yesterday. Students will be provided a variety of resources to save money while doing everyday grocery shopping. Learn the how-to's of shopping and making the next grocery trip more successful than the last.

2 Weeks 6 Contact Hours

Resident \$27 / Non-Resident \$49 / Gold Card \$22

ESC M 03/26 - 04/09 6 p.m. - 9 p.m. Dillard

Career Preparation

Resume Writing & Interview Skills

Recommended Prerequisite: No Prerequisite

Receive job market and realistic goal setting as it relates to your resume. Gain an honest assessment of your hopes, talents, and experiences and learn how to use them as a platform. Hear the latest techniques, tips, and expectations when interviewing. You will acquire the tools needed to develop a powerful market specific resume.

3 Weeks 9 Contact Hours

Resident \$38 / Non-Resident \$71 / Gold Card \$30

ESC M 03/26 - 04/16 6 p.m. - 9 p.m. Dillard

*Professional development point questions?
Please refer to page 2.*

Financial Well-Being

Empowering Women: Getting Your Affairs in Order

Are you prepared for the unexpected loss of a loved one, divorce or change in employment? Do you have your affairs in order? Would your family members know what to do if something happened to you? If not, this five-week interactive class is just for you. Empower yourself with skill and knowledge that will ease your mind and reduce stress if faced with a life crisis. Sign up for this informative class where you will receive health/medical tips; wills, trusts and long-term care information; money management strategies and much more! KNOWLEDGE IS POWER.

5 Weeks 15 Contact Hours
Resident \$60 / Non-Resident \$115 / Gold Card \$46

Managing Personal Finances with Microsoft Excel

This class will offer participants the opportunity to use an electronic program (Microsoft Excel) to organize personal finances and improve the quality of their everyday lives. Managing Your Personal Finances with Excel will eliminate the need to store important information on slips of paper and sticky notes. Participants will be able to unclutter stacks of paper and mail using the Excel program. This class will assist adults from all walks of life. Participants who learn to use the Excel program as a tool to get organized will also see the potential benefit for using Microsoft Excel for entrepreneurial projects. Students will identify and share various mock data to include in their Microsoft data bases.

5 Weeks 15 Contact Hours
Resident \$60 / Non-Resident \$115 / Gold Card \$46

Financial Peace

This class is based on America's financial guru Dave Ramsey's fool-proof curriculum. A certified financial wellness instructor will teach basic budgeting, dump debt, planning for the future, and much more to guide you on your journey to financial prosperity.

5 Weeks 12.5 Contact Hours
Resident \$60 / Non-Resident \$115 / Gold Card \$46

Photography



Introduction to Digital Photography

Recommended Prerequisite: No Prerequisite

This introductory photography course is designed to make students aware of various camera controls on today's digital cameras. This course also discusses photo composition and the application of photo composition for personal photographs. Students will also learn basic Photoshop techniques to enhance digital photographs. Using Photoshop Creative Suite, students will organize and categorize photographs for proper storage and retrieval. As a bonus, the student will also learn about smartphone camera accessories and how to better use their smartphone cameras.

4 Weeks 10 Contact Hours
Resident \$42 / Non-Resident \$79 / Gold Card \$33
DCH W 02/07 - 02/28 6 p.m. - 8:30 p.m. Pollock

Digital Image Manipulation

Recommended Prerequisite: No Prerequisite

The student will learn basics of digital image manipulation using Adobe Photoshop CS5 as well as more affordable image manipulation tools. Topics covered include: making composites, selective colorization of black and white photographs, scanning photographs, and using Photoshop CS5 healing tools to repair damaged photos.

4 Weeks 10 Contact Hours
Resident \$42 / Non-Resident \$79 / Gold Card \$33



Tell a Story with Photographs using iMovie

Recommended Prerequisite: Digital Image Manipulation using Photoshop CS5 helpful, but not required

This course is designed to teach students to use the iMovie computer program to display personal photographic images in a slideshow format set to music. Several small iMovie assignments will be used to teach program functionality, for the purpose of producing a personal "story" at the end of the course.

4 Weeks 10 Contact Hours
Resident \$42 / Non-Resident \$79 / Gold Card \$33
DCH TH 03/08 - 03/29 6 p.m. - 8:30 p.m. Pollock

*Professional development point questions?
Please refer to page 2.*

Language

Spanish for the Workplace

Recommended Prerequisite: No Prerequisite

Communicate more effectively with those who speak Spanish as their first language. Establish the foundation for increased understanding with employees and/or clients in a variety of business situations. Come ready to learn basic communication skills and leave with confidence and ready-to-use reference guides.

4 Weeks 12 Contact Hours

Resident \$49 / Non-Resident \$93 / Gold Card \$38

Sign Language , Level I

Recommended Prerequisite: No Prerequisite

Students will study vocabulary, grammar, and syntax of the language of the Deaf, as well as Deaf Culture. Lessons will be presented through in-class participation, individual projects, and games. These activities will be entertaining while engaging the student's mind. Beginning American Sign Language (ASL) focuses on building basic vocabulary and conversational skills. The goals for this course are that students become familiar with ASL and gain an understanding of the Deaf World through engaging activities.

5 Weeks 12.5 Contact Hours

Resident \$51 / Non-Resident \$97 / Gold Card \$39

Sign Language, Level II

Recommended Prerequisite: Basic Sign Language

This class is designed for individuals with some ASL experience. Students will expand their vocabulary, grammar, and syntax of American Sign Language in a fun and supportive setting. Lessons will be presented through class participation, individual projects, and games. These activities will be entertaining while engaging. The course goals are that students will become more comfortable using ASL, expanding conversational skills, and gain an understanding of Deaf Culture through engaging activities.

5 Weeks 12.5 Contact Hours

Resident \$51 / Non-Resident \$97 / Gold Card \$39

GBH TU 03/27 - 05/01 6 p.m. - 8:30 p.m. Hoggard

Conversational Spanish I

Recommended Prerequisite: Basic Knowledge of Spanish

Are you planning a business or pleasure trip to a Spanish-speaking country? Do you desire to converse and respond appropriately while you are there? You will leave this lively and interactive beginner's course more confident about your conversational Spanish skills and abilities.

5 Weeks 10 Contact Hours

Resident \$42 / Non-Resident \$78 / Gold Card \$33

ESC M 02/05 - 03/12 6 p.m. - 8 p.m. Feliciano

Conversational Spanish II

Recommended Prerequisite: Conversational Spanish I

Now that the fundamentals of the language and culture have been conquered, kick your conversational Spanish skills up a notch. This class gives you the opportunity to exercise those previously learned skills whether for conversation, travel, or business. In this course, students work on improving oral comprehension and fluency via proper use of verbs, adverbs, and pronouns. ¡Atrévete a aprender más Español!

5 Weeks 10 Contact Hours

Resident \$42 / Non-Resident \$78 / Gold Card \$33

Advanced Conversational Spanish

Recommended Prerequisite: Conversational Spanish II

Students should already have a basic knowledge of the language and culture of Spanish-speaking people or should have attained a reasonable proficiency in using the language. It is designed to enhance student's oral and written performance in Spanish. The course is taught entirely in Spanish. Students will be reading selected topics.

5 Weeks 10 Contact Hours

Resident \$42 / Non-Resident \$78 / Gold Card \$33

ESC M 03/26 - 04/30 6 p.m. - 8 p.m. Feliciano

Your enrollment can make the difference!

Classes with insufficient enrollment will be cancelled.

Leisure Pursuits

Ceramic for Beginners

Students will learn to express their creativity through the use of clay and glaze. Clay stages, ceramic process, ceramics hand-building techniques, color theory, and functional forms are just a few topics that will be covered. By the end of the course, students will walk with a sense of confidence and a newfound love for everything ceramic. The tuition price for this course includes a \$20 fee for instructional materials.

6 Weeks 18 Contact Hours

Resident \$86 / Non-Resident \$152 / Gold Card \$70

Introduction to Stained Glass Art

Recommended Prerequisite: No Prerequisite

This course is designed for individuals who are interested in learning the basics of how to create stained glass art. We will focus on the Copper Foiling Method where students will learn how to cut, grind, and foil glass and solder it together creating your unique piece of stained glass art. This course will require students to purchase basic specialized tools.

(Tuition fee does not include supplies needed for the class project.)

5 Weeks 15 Contact Hours

Resident \$60 / Non-Resident \$115 / Gold Card \$46

GBH W 02/07 - 03/07 6 p.m. - 9 p.m. Wiggs

Intermediate Stained Glass Art

Recommended Prerequisite: Introduction to Stained Glass Art

Ready for the next step in stained glass art? This course is designed for individuals ready to expand knowledge and enhance their skill level working on an individualized project.

(Tuition fee does not include supplies needed for the class project.)

5 Weeks 15 Contact Hours

Resident \$60 / Non-Resident \$115 / Gold Card \$46

GBH W 03/28 - 05/02 6 p.m. - 9 p.m. Wiggs

Beginning Watercolor

Recommended Prerequisite: No Prerequisite

The introduction to watercolor will provide experience with covering color techniques, brush strokes, washes, values, and textures. Learn how to let the paint do the work and blend with other colors. Learn hard edge and soft edge: paint loose or tight. The tuition price for this course includes a \$20 fee for instructional materials. Student should anticipate investing approximately \$75 for supplies.

(Tuition fee does not include supplies needed for the class project.)

6 Weeks 18 Contact Hours

Resident \$86 / Non-Resident \$152 / Gold Card \$60

Crochet Basics

Learn basic crochet stitches used in beginner crochet patterns while making a novice project. Reading crochet patterns will also be a topic covered in class. The instructor will call prior to the first class meeting to advise of needed materials such as crochet hooks and yarn. *(Tuition fee does not include supplies needed for the class project.)*

5 Weeks 15 Contact Hours

Resident \$60 / Non-Resident \$115 / Gold Card \$46

Crochet Workshop

Recommended Prerequisite: Crochet Basics

Comfortable with basic crochet stitches and patterns? This course is for students who are ready to work on personal projects with instructor guidance.

(Tuition fee does not include supplies needed for the class project.)

4 Weeks 12 Contact Hours

Resident \$49 / Non-Resident \$93 / Gold Card \$38

ESC TU 03/27 - 04/24 5 p.m. - 8 p.m. Jones

A Voice through Writing

Recommended Prerequisite: No Prerequisite

A Voice through Writing will ignite a curiosity about writing. This class will allow participants to develop and convey unique messages through words. Students will focus on writing for pleasure and connecting with people through words. This will be accomplished as the students learn specific writing strategies, identify their personal styles, and determine their purpose for writing. Students will also learn how to explore and share background knowledge to enhance and launch their writings. They will be guided by an author's first-hand experience in writing and launching two books.

5 Weeks 15 Contact Hours

Resident \$60 / Non-Resident \$115 / Gold Card \$46

Physical Well-Being

Easing Into Yoga

Still not sure yoga is for you? Ease into this relaxed, easy paced yoga class to soothing music and learn to increase your strength and range of motion. Bring a mat and wear comfortable clothes to this morning day brightener!

10 Weeks / Meets Twice per Week 20 Contact Hours

Resident \$78 / Non-Resident \$152 / Gold Card \$60

ESC M / W 02/05 - 04/23 10 a.m. - 11:00 a.m. Slagle

Yoga

Yoga is for everyone! Practicing yoga can increase strength, range of motion, and create a positive self-image. Bring a mat, wear comfortable clothes, and be prepared to have fun while learning something that can improve your life and body!

10 Weeks / Meets Twice per Week 20 Contact Hours

Resident \$78 / Non-Resident \$152 / Gold Card \$60

ESC M / W 02/05 - 04/23 8:00 a.m. - 9:00 a.m. Slagle

GBP TU / TH 02/06 - 04/19 5:45 p.m. - 6:45 p.m. Slagle

Culinary Arts

Fall Food Festival

An in-depth study of falls flavorful foods: main dishes, side dishes, and desserts, even ciders. Lay down your rakes and experience the aromas and flavors the season has to offer. The tuition price for this course includes a \$30 fee for instructional materials.

5 Weeks 15 Contact Hours
Resident \$85 / Non-Resident \$140 / Gold Card \$71

International Cuisine: Extended Tour

Ready to kick your meal preparation skills up a notch by learning to cook and present dishes from diverse cultures? This course will be a delicious global experience! Create Italian, Greek, French, and Philippine delights. The tuition price for this course includes a \$30 fee for instructional materials.

5 Weeks 15 Contact Hours
Resident \$85 / Non-Resident \$140 / Gold Card \$71

The Holidays - Expanded Edition

Holidays 2-for-1 was a fun quick class. This time dive deeper into the holidays: turkey to mistletoe at a relaxed pace. Focusing on presentation. The tuition price for this course includes a \$30 fee for instructional materials.

5 Weeks 15 Contact Hours
Resident \$85 / Non-Resident \$140 / Gold Card \$71

Sunrise Fare

Tired of scrambled eggs on Saturday morning? Learn how to make eggs benedict, quiche, cinnamon rolls, and a variety of other dishes to make your brunch the talk of the town. The tuition price for this course includes a \$12 fee for instructional materials.

2 Weeks 6 Contact Hours
Resident \$34 / Non-Resident \$56 / Gold Card \$29

Breads and Dough

Enrich your baking skills and send wonderful aromas through your home!! Make everything from unique quick breads to yeast dough which includes breads, pretzels, pizza dough, bagels, focaccia, and croissants. We will also make a few things to go with the bread, for example chili with cornbread. The tuition price for this course includes a \$12 fee for instructional materials.

3 Weeks 9 Contact Hours
Resident \$45 / Non-Resident \$78 / Gold Card \$37

Soups and Breads

Nothing is more soothing during the winter months than a meal of homemade soup and bread! Learn all about making stocks, soups, chowders and bisques with our very own Chef Franklin. He uses only the finest ingredients to create his soups and breads. The tuition price for this course includes a \$30 fee for instructional materials. LET'S HAVE SOME FUN!

5 Weeks 15 Contact Hours
Resident \$85 / Non-Resident \$140 / Gold Card \$71
GFHS TU 02/06 - 03/06 6 p.m. - 9 p.m. Franklin

Cake Boss 101

You bring your own layer cake and we will torte it, fill it, frost it, and decorate it using practical, yet beautiful methods that will leave you with a "Yes-I-can attitude". The tuition price for this course includes a \$12 fee for instructional materials. COME JOIN IN THE FUN!

2 Weeks 6 Contact Hours
Resident \$34 / Non-Resident \$56 / Gold Card \$29
GFHS W 03/07 - 03/14 6 p.m. - 9 p.m. Franklin

The Art of Grilling

Had that grill for years but only use it for hot dogs and hamburgers? Have fun while learning about one of the greatest southern culinary traditions! Learn how to grill everything from vegetables and seafood to Texas BBQ and beef brisket. Become a Grill Master! The tuition price for this course includes a \$30 fee for instructional materials. BON APPÉTIT.

5 Weeks 15 Contact Hours
Resident \$85 / Non-Resident \$140 / Gold Card \$71
GFHS TU 03/27 - 05/01 6 p.m. - 9 p.m. Franklin

Spring in Italy

Enjoy the flavors of Italy as we make a variety of pastas from scratch, sauces, antipasto (appetizers) and desserts. Experience unique recipes and tastes!! The tuition price for this course includes a \$12 fee for instructional materials.

2 Weeks 6 Contact Hours
Resident \$34 / Non-Resident \$56 / Gold Card \$29
GBHS W 03/28 - 04/11 6 p.m. - 9 p.m. Plowman

*Professional development point questions?
Please refer to page 2.*

High School Credit Classes

Evening classes are offered for high school students working to meet graduation credit requirements. Students must bring written permission from their principal in order to enroll in an evening class.

U.S. Government 327 or English 12.

Resident cost \$300 / Non-Resident Cost \$600

Registration for fall high school credit classes-only

Tuesday, September 26, 2017
Wednesday, September 27, 2017
Thursday, September 28, 2017

4:00 p.m. - 6:30 p.m.

Educational Services Center
369 Battlefield Blvd., S.
Chesapeake, VA 23322

**Monday - Thursday
6:00 - 9:00 p.m.**

October 2 - December 14, 2017

Registration for spring high school credit classes-only

Tuesday, February 6, 2018
Wednesday, February 7, 2018
Thursday, February 9, 2018

4:00 p.m. - 6:30 p.m.

Educational Services Center
369 Battlefield Blvd., S.
Chesapeake, VA 23322

**Monday - Thursday
6:00 - 9:00 p.m.**

February 12 - May 10, 2018

Class locations:

U. S. Government - Grassfield High School
English 12 - Deep Creek High School

Registration Details

Students may register for community education courses online, in person or by mail. Class sizes are limited in order to ensure quality instruction. Seats are filled on a first come, first served basis. **To safeguard the integrity of instruction, enrollment after the first class meeting is not recommended.**

3 Ways to Register

Online

Runs 8/1/17 through 2/9/18

Visit www.cpschools.com and select the link for Adult Education or <https://cpschools.com/adult-education/general/>

Online registration **payments must be received no later than five (5) business days after completing the online registration request**

Walk-In

Runs 8/21/17- 9/20/17 and 1/15/18 - 2/9/18

Educational Services Center
369 Battlefield Blvd. S.
Chesapeake, Virginia 23322

Monday - Friday
Wednesday

8:30 a.m. - 3:30 p.m.*
4:30 p.m. - 6:30 p.m.

** No cash will be accepted after 2:00 p.m.
Credit cards are not accepted.*

Mail-In

Complete the registration form included in this publication or online and include full payment. (Please do not send cash.) Mail to:

Adult and Continuing Education Department
369 Battlefield Blvd., S.
Chesapeake, VA 23322

We are unable to process late mail-in registration requests.

Supported Forms of Payment

Pay by cash, check or money order made payable to Chesapeake Public Schools. Please do not send cash. *Credit cards are not accepted.*

Withdrawal/Transfer and Refund Policy

Students who elect to withdraw or transfer from a community education course must do so before the second class meeting. **NO REFUNDS** will be issued if notification is not received prior to the second class meeting. The *Refund Request Form* is available in the main office of the Adult and Continuing Education Department or online at https://cpschools.com/adult-education/wp-content/uploads/sites/18/2018/02/request_for_refund_1516r.pdf.

Age Requirements

Classes are for individuals age 18 or older.

Registration and Payment Deadline

Registration forms and registration fees must be received no later than two weeks prior to the first class meeting.

Material Fee

Class material fees are \$5 unless otherwise stated in the class description. *Material fees are included in the class fee and are not an additional cost.

School Closures

When Chesapeake Public Schools are closed for scheduled holidays or due to inclement weather, no Adult and Continuing Education classes will be held. For the most up-to-date weather related information concerning Chesapeake Public Schools activities, please watch cable television Channel 46, visit www.cpschools.com or listen to radio station WFOS 88.7 FM. The scheduled closure dates are as follows:

December 21, 2017 - January 2, 2018
January 15, 2018
February 19, 2018
April 2- April 6, 2018

Cancellation Refund Policy

Community education courses are occasionally canceled due to low enrollment. If this happens, enrollees will be contacted and given the opportunity to make an alternate course selection. A full tuition refund will be issued if an alternate course is not agreed upon.

Certificates

Certificates are awarded for successful completion of technology and vocational classes. Successful completion requires responsible attendance, as well as meeting the course objectives as specified by the instructor. Contact hours are stated below the course description. (See your advisor for licensure point eligibility.)

Chesapeake Public Schools Adult & Continuing Education Department

Class Registration Form

Last Name	First Name	MI	Date
Street Address	City	State	Zip Code
Preferred Contact Phone #	Alternate Contact Phone #	Email Address	

Course Name	Location	Day(s)	Time	Comments
1.				
2.				
3.				

REFUND POLICY: Refunds for **continuing education classes** are granted only when a written request is received prior to the second class meeting. The *Refund Request Form* is located online, www.cpschools.com/adult-education, and in the main office. However, if the class is cancelled the form is not required.

- **Note: ABE/ESOL/GED class registration fees are nonrefundable.**
- **No cash will be accepted after 2:00 p.m.**
- **Credit cards are not accepted.**

Mail the completed registration form with full payment to:
 Adult & Continuing Education Department, 369 Battlefield Blvd. S., Chesapeake, VA 23322

For Office Use Only

Total Fee \$ _____ GC _____ Payment Method: Cash _____ Check # _____ Money Order # _____
 Voucher # _____

Registrar _____ Date _____ Entry Date: _____ Initials: _____

Transfer To / Comments	Fee Adjustment/Refund (if applicable)	Date Entry Corrected	Initials

Location Key

- | | | |
|--|--|--|
| <p>CCC Chesapeake Career Center
1617 Cedar Road</p> <p>DCH Deep Creek High School
2900 Margaret Booker Drive</p> <p>ESC Educational Services Center
369 Battlefield Blvd., S.</p> | <p>GFH Grassfield High School
2007 Grizzly Trail</p> <p>GBH Great Bridge High School
301 Hanbury Road, West</p> <p>GBP Great Bridge Primary School
408 Cedar Road</p> | <p>IRH Indian River High School
1969 Braves Trail</p> <p>RBW Rena B. Wright Primary
600 Park Ave</p> |
|--|--|--|

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Mrs. Christie New Craig
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