



OFFICE OF THE NEW YORK STATE ATTORNEY GENERAL

Litigation Bureau - Commercial Section Volunteer Assistant Attorney General – New York City Reference No. LIT/CS_NYC_VAAG

Opportunity for Attorneys and Recent Law School Graduates

The New York State Office of the Attorney General is seeking bright, dynamic, hard-working, motivated attorneys to serve on behalf of the people of the State of New York as Volunteer Assistant Attorneys General (AAGs) in the Commercial Litigation Section of the Litigation Bureau in the New York City office.

The attorneys assigned to the Commercial Section of the [Litigation Bureau](#) primarily represent the Department of Motor Vehicles, the Department of Taxation and Finance, the Department of Financial Services, the Department of State, and the New York State Insurance Fund, in state and federal courts in legal actions involving administrative law, state regulation, taxation, finance, insurance law, and employment discrimination. Cases frequently present questions of statutory and regulatory interpretation and constitutional law, and have significant financial and policy implications for the State of New York.

The Commercial Section Volunteer AAGs will be part of an experienced and collaborative legal team in an organization that values you as a key part of the team and invests in your professional growth and career development. The Volunteer AAGs will primarily assist with representation of the Department of Motor Vehicles in special proceedings before the New York State trial courts. The legal issues in these cases will be a primer on civil procedure, jurisdiction, and administrative law. The Volunteer AAGs handle all phases of litigation, with guidance and instruction from experienced litigators, and have frequent opportunities to appear before and argue cases in all New York State trial courts. This position offers an attorney who wants to litigate the opportunity to gain meaningful hands-on civil litigation experience, including administrative licensure and disciplinary actions.

The ideal candidate must possess excellent writing, analytical, and oral advocacy skills. **Applicants must either (1) be admitted to the New York State bar; (2) be awaiting admission to the New York State bar; (3) be awaiting New York State bar exam results; or (4) be preparing to sit for the next scheduled New York State bar exam.** Applications from post-graduate law students (with or without funding from their law school) and deferred associates are encouraged.

A Volunteer AAG has the opportunity to function as an AAG and, therefore, is vetted and approved as if an AAG. Applicants must reside in (or intend to soon become a resident of) New York State. In addition, the Public Officers Law requires that AAGs in the Office be citizens of the United States. Accordingly, *Volunteer AAG candidates who do not meet the citizenship and/or residency requirements will instead be designated "Volunteer Attorneys" and will function in the office as a law clerk as opposed to an AAG or Volunteer AAG.*

HOW TO APPLY

Applicants may apply online. To apply, please click on this link: [LIT/CS_NYC_VAAG](#); applicants will be directed to the online application page for this position.

Applicants must be prepared to submit a complete application consisting of the following:

- [Cover Letter](#) (You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment);
- [Resume](#);
- **List of three (3) references with contact information and email addresses;**
- [Writing Sample](#); and

- Law school [transcript](#) if less than five (5) years post-graduate.

Please note: Failure to submit a complete application will delay the consideration of your application.

If you have questions regarding a position with the OAG and the application process or you need assistance with submitting your application, please contact the Legal Recruitment Bureau via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: www.ag.ny.gov