



# User Manual

## Changing Default Password



1. Go to <https://changepassword.moe.gov.ae>

Microsoft®  
Forefront  
Threat Management Gateway

Security ( [show explanation](#) )

This is a public or shared computer  
 This is a private computer

I want to change my password after logging on  
With this option selected, a page used to change your password will be displayed after your credentials are submitted.

Domain\user name:

Password:

Log On

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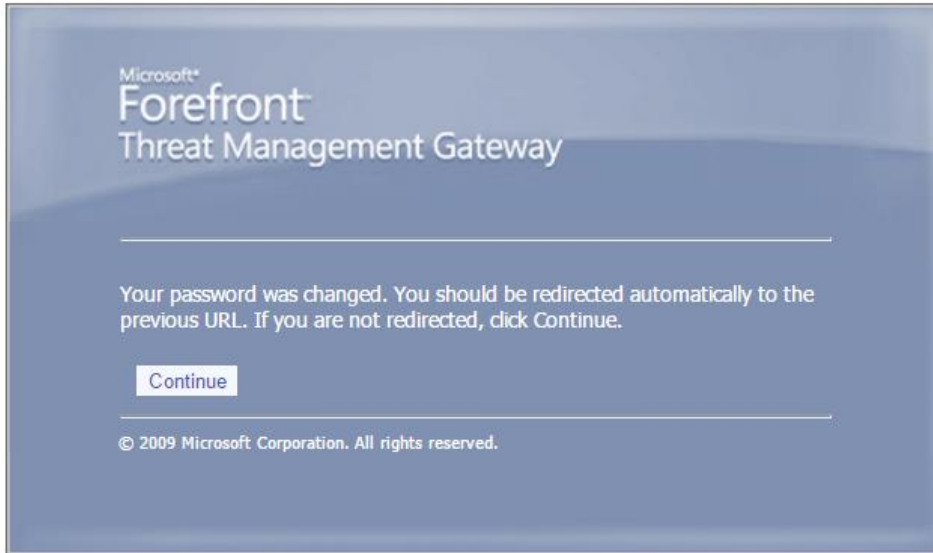
2. Once click on logon new windows will show up. Insert your current password, new password and confirm new password.  
Then click change password.

**Note that the new password should be complex “mix between numbers and letters capital and small and at least length of 8, for example “MoELogin13”.**

3. If the new password did not change successfully. You will receive the following error message.



4. If password change successfully, you will get the following message. Then your mailbox will be opened directly.



5. Note that if you are using mobile device or any other device you should change the password on the these devices as well.