

## Applicant Kit 'DataFlow Verification Process'

Department of Health – Abu Dhabi

# 'Your tool for a fast and easy application'



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"It is important that you provide accurate information and documents. Failing to do so will delay your processing and/or terminate your application"

## 1. Getting Started

Verification requires **25 Calendar Days** depending on the accuracy of the information and clarity of the documents you provide.

Before commencing your application, please read the following steps carefully:



You must obtain the Unique Identity Number (UIN) by registering must register on DoH User Management System (UMS) in order to successfully sign up and login on the application portal

**Click Here** to go to DOH UMS. For new users the UIN will be sent by email after registration, and the user can view the UIN after login and click on profile from the main menu.

## 2

Only a **passport copy** is accepted for identification

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Make sure you apply for the DataFlow verification process  ${\rm prior}\ to$  the evaluation phase of the DoH – Abu Dhabi registration process



The accuracy of provided information is essential to avoid any delay and/or termination of your application



Before you start with your application, make sure you have  $\ensuremath{\textit{clear scanned}}$   $\ensuremath{\textit{copies}}$  of the following:

Name Change Certificate(s)] Issued by UAE except for   Certificate(s)] HR/Admin Abu Dhabi   Certificate (If Mark Sheets of Medical (	Application	Personal	Academic	Experience	Additional
	Documents	Documents	Documents	Documents	Documents
(Marriage Qualification Nursing Certificate, (Where License (Front Training Affidavit or Any Legal Document) Certuin Certificate, and Certificate, Certificate, and Certificate, Certificate, and Certificate, Certificate, and Cer	of	Name Change Certificate (If Applicable) (Marriage Certificate, Affidavit or Any Legal	Certificate (Copy of Original & Translated Certificate(s)) Mark Sheets of Qualification (Where Applicable) Copy of Back of Degree (For Applicants Who Received Degrees from Afghanistan, Egypt &	Experience from Previous Employers Issued by HR/Admin Medical/ Nursing License (Front	Medical Education (issued only from UAE except for Abu Dhabi location), Residency, Internship, Exam Certificate, and Training Good Standing certificate from last home country's licensing authority. Else, GSC issued from previous employer

#### 2. Specifications

#### **Consultants and Specialists**

2 Educational Qualifications Primary medical/dental qualification and relevant specialization qualification for applied profession

#### 1 Health License

lssued by the country's regulatory body of most recent experience

For Consultants: Tier 2 = 1 years, Tier 5 = 2 years Limited to a maximum of 3 employers. For Specialists: Tier 2 = 1 years, Tier 2 = 2 years, Tier 3 = 3 years Limited to 3 employers

1 Good Standing Certificate Issued by health regulator in the country of most recent experience or from employers in the past 5 years

#### GP Dentists/Medical Practitioners/Medical Residents

1 Educational Qualification Primary medical/dental qualification Last 2 Years of Experience Limited to a maximum of 3 employers

**1 Health License** Most recent health license issued by the country's regulatory body 1 Good Standing Certificate Issued by health regulator in the country of most recent experience or from employers in the past 5 years

#### Nurses/Pharmacists/Allied Health Professionals/TCAM

**1 Educational Qualification** Primary relevant qualification Last 2 Years of Experience Limited to a maximum of 3 employers

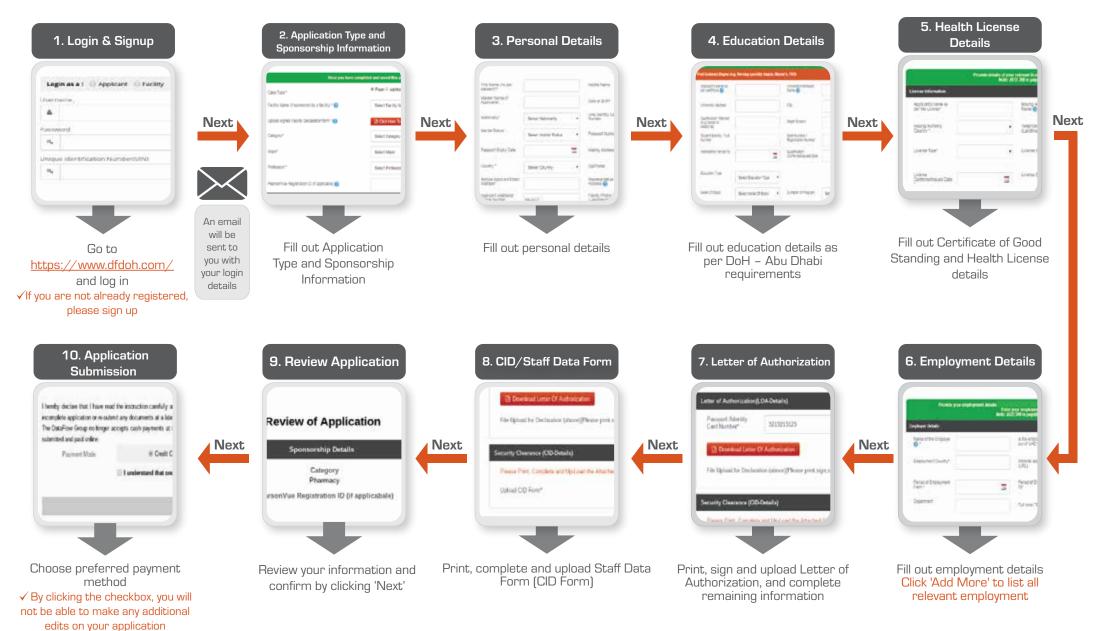
**1 Health License** Most recent health license issued by the country's regulatory body 1 Good Standing Certificate Issued by health regulator in the country of most recent experience or from employers in the past 5 years

Only Education - New Package for Fresh Graduates, UAE Nationals, Entry Level Employee.

1 mandatory Education Qualification along with any single certificate.

### 3. How to Apply

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## 4. Requirements

Category	Details
Consultants	2 Educational Qualifications Tier 1 = 2 years and Tier 2 = 5 years of Experience - Maximum 3 employers 1 Health License 1 Good Standing Certificate
Specialists	2 Educational Qualifications Tier 1 = 2 years, Tier 2 = 2 and Tier 3 = 3years of Experience - Maximum 3 employers 1 Health License 1 Good Standing Certificate
GP Dentists/ Medical Practitioners/ Medical Residents	1 Educational Qualification Last 2 Years of Experience - Maximum 3 employers 1 Health License 1 Good Standing Certificate
Nurses/ Pharmacists/ Allied Health Professionals/ TCAM	1 Educational Qualification Last 2 Years of Experience - Maximum 3 employers 1 Health License 1 Good Standing Certificate
Additional Documents	Per each additional Education Qualification/Experience Certificate/Health License/Good Standing Certificate/Exam Certificate/Residency / Training / Internship / Continued Medical Education (CME).
Data and Report Re-issuance	Re-issuing applicant data and report that has been previously verified by the DoH – Abu Dhabi or any other health authority.

#### **Report Re-issuance Requirements:**

If you have a Primary Source Verification report issued earlier by the DataFlow Group, kindly note that a re-issuance requirement will be applicable. Please make sure that re-issuance report must have education qualification's mode of study mentioned as this is a mandatory requirement for the Department of Health - Abu Dhabi. In case of missing information, please re-submit the education qualification for the verification process to obtain the same.

**Note:** Additional charges may apply if the submitted report does not meet DoH – Abu Dhabi PQR requirements

#### **5. Track Your Application**

#### Visit www.dataflowstatus.com

#### **6. Appeal Process**

In cases of 'Negative' or 'Unable to Verify' applications, please visit www.dataflowgroup.com/support

#### 7. FAQs

English: www.dataflowgroup.com/DohFAQ

Arabic: www.dataflowgroup.com/DohFAQar

#### 8. Contact Details

Visit: www.dataflowgroup.com/support

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### www.dataflowgroup.com

For assistance visit us at www.dataflowgroup.com/support