



**GLOUCESTER COUNTY SCHOOL BOARD
MONTHLY MEETING**

TUESDAY, AUGUST 14, 2018

5:30 PM – CLOSED MEETING (A135)

7:00 PM – OPEN MEETING (AUDITORIUM)

**THE THOMAS CALHOUN WALKER EDUCATION CENTER
6099 T.C. WALKER ROAD
GLOUCESTER, VIRGINIA 23061**

- I. Call to Order and Roll Call – *Mr. Jarret Lee, Vice-Chair, and Mr. John Hutchinson* – Action
- II. Call for Closed Meeting – *Mr. Lee* – Action - Pursuant to **Code of Virginia, 1950, as amended, Section 2.2-3711, (A), Subsection 1**, for the discussion of **personnel matters** (monthly appointments, resignations, etc.).
- III. Return to Open Meeting/Certification of Closed Meeting – *Mr. Lee and Ms. Carol Dehoux, Clerk* – Action - Board to reconvene into open session and certify that the Gloucester County School Board, while in closed session, discussed only public matters lawfully exempted from open meeting requirements provided in subsection A of Section 2.2-3711; and that only public business matters that were identified in the motion convening the closed session were heard, discussed or considered. Note: Clerk to conduct poll vote on certification.
- IV. Moment of Silence and Pledge of Allegiance – *Mr. Lee*
- V. Personnel Items – *Mr. Lee* - Action
 - A. Approval of Monthly Personnel Appointments, Resignations, Etc.
- VI. Additions/Changes/Adoption of Agenda – *Dr. Walter Clemons and Mr. Lee* – Action
- VII. Approval of Items Contained in the Consent Agenda – *Mr. Lee* – Action (By Poll Vote)
 - A. Approval of Minutes of July 17, 2018 School Board Meeting
 - B. Crisis Management Program – Information
 - C. GHS Color Guard Uniform Fee
 - D. Intent to Pursue K-5 Math Textbook Adoption
- VIII. Citizens’ Comment Period – (Speakers are asked to state their name, the district in which they reside and limit their remarks to 3 - 5 minutes, to be determined by the Chairperson) – *Mr. Lee*
- IX. Student/Staff Presentations/Recognitions – *Mr. Lee* – Information
 - A. Presentation of Diplomas to GHS Summer School Graduates – *Ms. Carol Belvin, Asst. Principal, Mr. Craig Reed, Principal and Mr. Lee* – Information
 - B. Citizenship Awards – *Bryan Hartley, Director of Student Services*

C. GHS Graduation Coach: Spring 2018 Update – *Mr. Reed, Mr. Hartley, Matt Lord, Director of Guidance, Katie Zanette, Graduation Coach and Chris Morgan, Virtual Learning Coordinator*

X. School Board Members' Items

- A. VSBA Legislative Advocacy Conference – September 20, 2018 in Charlottesville, VA. Cost \$165. Please inform the clerk by August 27, 2018 if you plan to attend.
- B. VSBA Annual Convention – November 14-16, 2018 in Williamsburg, VA. Cost \$305 each. Please let the clerk know by October 1, 2018 if you plan to attend.
- C. Other Matters as brought up by Board Members

XI. Superintendent's Items – *Dr. Clemons*

- A. Update on School Readiness Committee – Information

XII. Instructional Items – *Dr. Wagner*

- A. Monthly Departmental Report – Information

XIII. Administrative Items – *Mr. Hutchinson*

- A. Monthly Departmental Report – Information
- B. Honeywell Contract - Action

XIV. Budget and Finance Items – *Ms. Heather Lucas*

- A. Monthly Departmental Report – Information
- B. Acceptance of Donations – Action
- C. June 30, 2018, Financial Report – Information

XV. Human Resources Items – *Ms. Gwyn Ciemniecki*

- A. Monthly Departmental Report – Information

XVI. Public Announcements – *Mr. Lee* – Information

- A. New Teacher Orientation – August 13-16, 2018
- B. All Teachers Report – Monday, August 20, 2018
- C. Employee Convocation – Monday, August 20, 2018, 8:30 a.m. @ GHS Auditorium
- D. School Open Houses– August 28-30, 2018
 - 8/28 5:00 – 7:00 p.m. – Grades 7-9
 - 8/29 5:00 – 7:00 p.m. – Grades 6 and 10 – 12
 - 8/29 3:00 – 5:30 p.m. Grades PreK-1
 - 8/30 3:00 – 5:30 p.m. Grades 2 – 5
- E. 12 Month Employee Work Day – Friday, August 31, 2018
- F. Labor Day Holiday – Monday, September 3, 2018
- G. First day of the 2018-19 School Year – Tuesday, September 4, 2018
- H. Next Monthly School Board Meeting – Tuesday, September 11, 2018, 7:00 p.m. @ the Thomas Calhoun Walker Education Center (Auditorium)
- I. Annual Joint School Board/Board of Supervisors Meeting – Tuesday, September 18, 2018 – 7:00 p.m. @ the Thomas Calhoun Walker Education Center (Auditorium)

XVII. Call for Adjournment – *Mr. Lee* - Action

MINUTES OF THE
GLOUCESTER COUNTY SCHOOL BOARD
GLOUCESTER, VIRGINIA 23061

JULY 17, 2018

A monthly meeting of the Gloucester County School Board was held on Tuesday, July 17, 2018, in the Thomas Calhoun Walker Education Center Auditorium at 5:33 p.m. (closed) and 7:00 p.m. (open).

I. ROLL CALL

Roll call was taken by the acting clerk, and the following persons were recorded as present: Anita F. Parker, Chairperson, Troy M. Andersen, George R. (Randy) Burak, Elisa A. Nelson, William Jarret Lee, Brenda F. Mack and Robin M. Rice, Members.

II. CALL FOR CLOSED MEETING

At 5:34 p.m., a motion was made by Mrs. Rice, seconded by Mr. Lee, and unanimously approved to adjourn for a closed session, Pursuant to **Code of Virginia, 1950, as amended, Section 2.2-3711, (A), Subsection 1**, for the discussion of **personnel matters** (monthly appointments, resignations, etc.), **Subsection 2**, for the discussion of **student personnel matters** (One (1)Expulsion and Discipline Review) and **Subsection 7**, for consultation with legal counsel regarding Grimm vs. Gloucester County School Board.

At 6:52 pm, the Chairperson declared a recess, and the meeting was relocated to the TC Walker Education Center Auditorium. *Mrs. Rice left following the closed meeting.

III. RETURN TO OPEN MEETING/CERTIFICATION

Note: Ms. Carol Dehoux, Clerk, recorded the remainder of the meeting. The Clerk noted that all members were present for the open meeting except Mrs. Rice.

At 6:58 p.m. a motion was made by Mr. Lee to reconvene the meeting into open session and certify that the Gloucester County School Board, while in closed session, discussed only public matters lawfully exempted from open meeting requirements provided in subsection A of Section 2.2-3711; and that only public business matters that were identified in the motion convening the closed session were heard, discussed or considered. The motion was seconded by Mr. Burak and approved as follows:

Mrs. Parker	<u>Aye</u>	Ms. Mack	<u>Aye</u>
Mr. Lee	<u>Aye</u>	Mrs. Nelson	<u>Aye</u>
Mr. Andersen	<u>Aye</u>	Mrs. Rice	<u>Absent</u>
Mr. Burak	<u>Aye</u>		

IV. **MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

Mrs. Parker led the Board and citizens in a moment of silence followed by the Pledge of Allegiance to the flag of the United States of America.

V. **PERSONNEL ITEMS**

A motion was made by Mr. Burak, seconded by Mrs. Nelson and unanimously adopted to approve the monthly listing of personnel appointments, retirements, resignations, contract changes, and leave requests. **(Approved personnel actions are attached to minutes.)**

VI. **STUDENT PERSONNEL ITEMS**

No action was taken.

VII. **ADDITIONS/CHANGES/ADOPTION OF AGENDA**

Dr. Clemons recommended the following changes to the agenda: Change *Staff Presentations/Recognitions*, "Items B and C" to "Items A and B", followed by the former "Item A" becoming "Item C".

A motion was made by Mr. Burak, seconded by Mr. Lee, and unanimously approved to adopt the agenda as amended.

VIII. **APPROVAL OF ITEMS CONTAINED IN THE CONSENT AGENDA**

A motion was made by Mr. Lee to approve the Consent Agenda (listed below) as presented/revised. The motion was seconded by Mrs. Mack, and approved with a roll call vote.

Ms. Parker	<u>Aye</u>	Ms. Mack	<u>Aye</u>
Mr. Andersen	<u>Aye</u>	Mrs. Nelson	<u>Aye</u>
Mr. Burak	<u>Aye</u>	Mrs. Rice	<u>Absent</u>
Mr. Lee	<u>Aye</u>		

- A. Approval of Minutes of June 12, 2018 Monthly Meeting
- B. Approval of Minutes of June 19, 2018, School Board Work Session
- C. Approval of Policy Manual Updates (1st/2nd Readings)
 1. LC - Educational Research Requests
- D. Informational Central Food Service Financial Report as of May 31, 2018
- E. Informational Membership Report as of June 30, 2018
- F. Informational Discipline Report for June, 2018
- G. Informational Visiting Teachers Report for June, 2018
- H. Informational Transportation Report for June, 2018
- I. Informational Lead in Drinking Water Management Program
- J. Request for Continued Transportation on Non-State Maintained Road (Lees Neck Farm Road)

- K. Approval of 2018-19 NSBA Dues
- L. Informational 4th Quarter Fundraisers
- M. Approval of 2018-19 Non-Resident Tuition Rate
- N. Approval of Surplus Property Sale
- O. Approval of VSPA Resolution Adoption

IX. **CITIZENS' COMMENT PERIOD**

Mrs. Parker asked if there were any persons present who wished to address the Board. She asked that all persons state their name, the district in which they reside and to limit their remarks to five minutes or less. There were no citizen comments.

IX. **STAFF PRESENTATIONS/RECOGNITIONS**

A. Brian Hartley, Director of Student Services, recognized class of 2018 graduates who had never received a discipline referral and presented them with citizenship awards for their exemplary behavior during their enrollment in Gloucester County Public Schools.

B. Peasley Middle School Future Problem Solvers accompanied by sponsors, Diana Chapman, LeeAnn VanVranken and Rita Garcia, Assistant Principal, were recognized for advancing to the International level competition in Wisconsin this past spring and shared details of the event.

C. Mr. Hartley reviewed Code of Conduct revisions with members. Discussion was held and minor revisions to the language in some areas suggested.

X. **SCHOOL BOARD MEMBERS' ITEMS**

- A. VSBA Legislative Advocacy Conference is September 20, 2018, Charlottesville, VA – Members should notify Ms. Dehoux by August 21, 2018, if they would like to attend.
- B. The *Gazette Journal* and WXGM 99.1 were nominated to the 2018 VSBA Media Honor Roll.
- C. Mr. Andersen inquired about the referendum that was discussed at the previous meeting. Dr. Clemons stated this would be discussed later in the meeting, as part of the GHS Master Plan item.

XI. **SUPERINTENDENT'S ITEMS**

- A. Dr. Clemons shared the results of the Dress Code Survey, noting that 34% of those responding find the current policy too restrictive, 48% find it acceptable and 16% too permissive. The majority do not feel it is equitably enforced. Responses regarding a standardized dress code were equally split. No changes will be made to the policy.

- B. The Board of Supervisors did not support a referendum being placed on the November ballot regarding the GHS Master Plan. The debt capacity will be reviewed to determine the allowable amount of debt the county is able to incur. Dr. Clemons plans to continue conversations with the Board of Supervisors in the upcoming year.

XII. **INSTRUCTIONAL SERVICES' ITEMS**

- A. Dr. Wagner presented the monthly departmental report, noting the SURN Leadership Conference, summer programs at Achilles, Botetourt and Peasley as well as release dates from VDOE for SOL pass rates (Aug. 20), accreditation ratings (Sept. 27) and cohort graduation and dropout rates (Oct. 1).

XIII. **ADMINISTRATIVE SERVICES' ITEMS**

- A. Mr. Hutchinson presented the monthly departmental report, noting OSHA regulations, active shooter protocol, the breakfast program and the new school bus purchased.
- B. A motion was made by Mr. Burak to approve the MOU with Rappahannock Community College regarding use of the old Page Property for CDL training. The motion was seconded by Mr. Lee and approved unanimously. (Robin Rice was absent.)
- C. Mr. Hutchinson informed members he had reviewed the proposed contract with Honeywell, noting that it stipulates GCPS does not pay if funds aren't available and it provides staff the ability to see specific equipment in real time. He added that it also has an equipment warranty.

XV. **BUDGET AND FINANCE ITEMS**

- A. The monthly departmental report was provided.
- B. Dr. Clemons read the list of donations for the month, totaling \$8,075.81.

A motion was made by Mr. Andersen and seconded by Mr. Lee to accept, with grateful appreciation, the donations as outlined. The Clerk polled the Board as follows:

Ms. Parker	<u>Aye</u>	Ms. Mack	<u>Aye</u>
Mr. Andersen	<u>Aye</u>	Mrs. Nelson	<u>Aye</u>
Mr. Burak	<u>Aye</u>	Mrs. Rice	<u>Absent</u>
Mr. Lee	<u>Aye</u>		

- C. The May 31, 2018, Financial Report was included. Dr. Clemons stated this would be reviewed at the School Board Retreat on August 8, 2018.

XVI. **HUMAN RESOURCES ITEMS**

- A. Ms. Ciemniecki presented the monthly departmental report, noting August 13 -16 as new teacher orientation days. She expects 40-45 new professional staff members for the 2018-19 school year.
- B. Minor technical errors in the 2018-19 pay plan were corrected.

A motion was made by Mr. Burak and seconded by Ms. Mack to approve the corrections made to the 2018-19 pay plan. The Clerk polled the Board as follows:

Ms. Parker	<u>Aye</u>	Ms. Mack	<u>Aye</u>
Mr. Andersen	<u>Aye</u>	Mrs. Nelson	<u>Aye</u>
Mr. Burak	<u>Aye</u>	Mrs. Rice	<u>Absent</u>
Mr. Lee	<u>Aye</u>		

XVII. **PUBLIC ANNOUNCEMENTS**

- A. School Board Retreat – August 8, 2018 from 9:00 a.m. – 5:00 p.m. @ the Moton Center at Holly Knoll, Gloucester, VA.
- B. Next Monthly School Board Meeting, Tuesday, August 14, 2018 @ 7:00 p.m. in the TCWEC Aud. (5:30 p.m. Closed Meeting in Conf. Rm. A135 @ TCWEC).

XVIII. **CALL FOR ADJOURNMENT**

At 9:02 p.m., there being no further business, a motion was made by Mr. Burak, seconded by Mr. Lee, and unanimously approved to adjourn the regular monthly meeting of July 17, 2018, until the school board monthly meeting on Tuesday, August 14, 2018 at 7:00 p.m. at Thomas Calhoun Walker Education Center (closed meeting at 5:00 p.m. in Conf. Rm. A135).

Anita F. Parker, Chairperson

Carol Dehoux, Clerk

John E. Hutchinson, Acting Clerk

Attachments (2):

1. Bound Agenda for July 17, 2018, Monthly Meeting
2. Approved Monthly Personnel Listings



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GLOUCESTER COUNTY SCHOOL BOARD

The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road Gloucester, Virginia 23061

SCHOOL BOARD AGENDA ITEM

MEETING DATE: August 14, 2018

AGENDA SUBJECT: Crisis Management Plan

ATTACHMENTS: None

TYPE OF AGENDA ITEM:

- CONSENT
- REGULAR
- DEPARTMENTAL REPORT/PRESENTATION

- INFORMATION ONLY – NO DISCUSSION
- INFORMATION ONLY – DISCUSSION
- ACTION

BACKGROUND / SUMMARY:

The Code of VA § 22.1-279.8 requires that all local school boards review annually their written Crisis, Emergency Management, and Medical Emergency Response Plans for each public school within the division.

The Crisis Management Plan has been reviewed. There are no revisions to the plan at this time. Revisions will occur mid-year after an exercise with the Sheriff's Department.

REQUESTED ACTION:

That the School Board accepts this item as information.

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: John Hutchinson/Del Dautrich

Phone: (804) 693-5304/(804) 832-1457

E-mail: hutch@gc.k12.va.us/ddautrich@gc.k12.va.us



SCHOOL BOARD AGENDA ITEM

MEETING DATE: August 14, 2018

AGENDA ITEM: Request to add \$100 annual fee for GHS students participating in GHS Color Guard Ensemble

ATTACHMENTS: None

TYPE OF AGENDA ITEM:

- MINUTES OR CONSENT APPROVAL
- PRESENTATIONS & REPORTS
- REGULAR

- INFORMATION ONLY
- DISCUSSION ONLY
- DISCUSSION AND/OR DECISION

BACKGROUND / SUMMARY:

The list of 2018-19 student fees approved during the 6/12/18 School Board meeting did not include a separate \$100 "Uniform Fee" for the GHS Color Guard Ensemble, which is an extension of the GHS Marching Band. This uniform cost for the Color Guard changes each year as music selections and performance routines change. In addition, these uniforms typically are more tailored than Marching Band uniforms and are applicable to only one participant each season. Color Guard participants also keep these uniforms at the conclusion of each performance season. In prior years, this fee was collected annually by the GHS Band Boosters.

Current Band & Marching Band fees that still apply to the Color Guard Ensemble:

General Band - All Students (annual fee)	\$15
Performance "Show" Shirt (annual)	\$25
Shoe Fee (one-time, or as needed)	\$30
Band Sweatshirt (one-time, or as needed)	\$25

Uniform Fee	\$100
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REQUESTED ACTION:

Recommended for Approval

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: Chuck Wagner

Phone: 804.693.6240

E-mail: chuck.wagner@gc.k12.va.us



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GLOUCESTER COUNTY SCHOOL BOARD

The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road Gloucester, Virginia 23061

SCHOOL BOARD AGENDA ITEM

MEETING DATE: August 14, 2018

AGENDA ITEM: Intent to Pursue Elementary Mathematics Textbook Adoption
(Abingdon, Achilles, Bethel, Botetourt, Petsworth)

ATTACHMENTS:

Informational slides
GCPS School Board Policy - File No. IIAA-R *Textbook Selection, Adoption, and Purchase*
VDOE Textbook Adoption Information

TYPE OF AGENDA ITEM:

- MINUTES OR CONSENT APPROVAL
- PRESENTATIONS & REPORTS
- REGULAR

- INFORMATION ONLY
- DISCUSSION ONLY
- DISCUSSION AND/OR DECISION

BACKGROUND / SUMMARY:

The school division does not currently utilize a uniform textbook series for elementary mathematics instruction. The division’s elementary Math Coaches and Math Specialists intend to pursue textbook adoption for the 2019-20 SY in accordance with GCPS policy and VDOE guidelines. The school division is seeking Board approval for this intent to pursue the adoption process. There is no cost to the division to review potential textbook products. At the conclusion of this review and exploration process, division staff will present recommendations for potential purchase to the Superintendent and School Board in Spring 2019 for final approval, should funds permit.

REQUESTED ACTION:

Recommended for Approval

FOR MORE INFORMATION, CONTACT:

Name: Melanie Jenkins, K-5 Math Specialist
Phone: 804.693.6240
E-mail: melaniej@gc.k12.va.us



GCPS Elementary Math

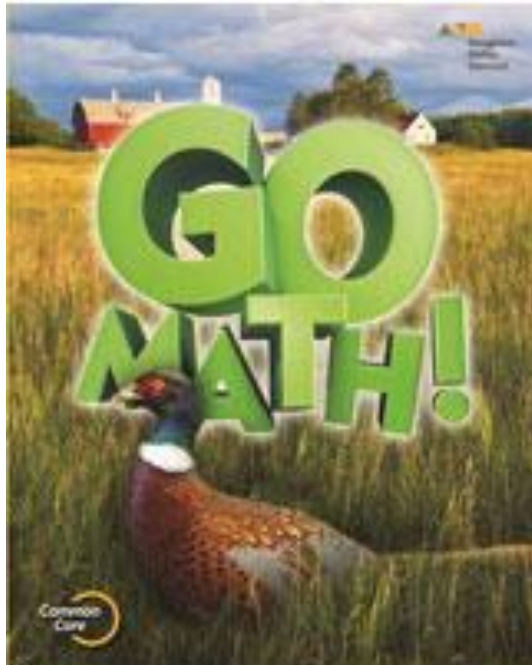
Grades K-5

Intent to Pursue Textbook Adoption for FY20

Evaluation Committee

- Lisa Sheesley-Math Intervention-Abingdon
- Sandy Whitlow-Math Coach/Intervention-Abingdon
- Jessica Brown-Math Coach/Intervention-Achilles
- Deborah Hoover-Special Education Teacher-Achilles
- Ruth Clements-Math Coach/Intervention-Bethel
- Sharon Daugherty-Title I Math-Bethel/Botetourt
- Pam Cheresnowsky-Math Coach/Intervention-Botetourt
- Susan Henk-Math Intervention-Botetourt
- Tiffany Bush-Assistant Principal-Petsworth
- Noel Cole-Math Coach/Intervention-Petsworth

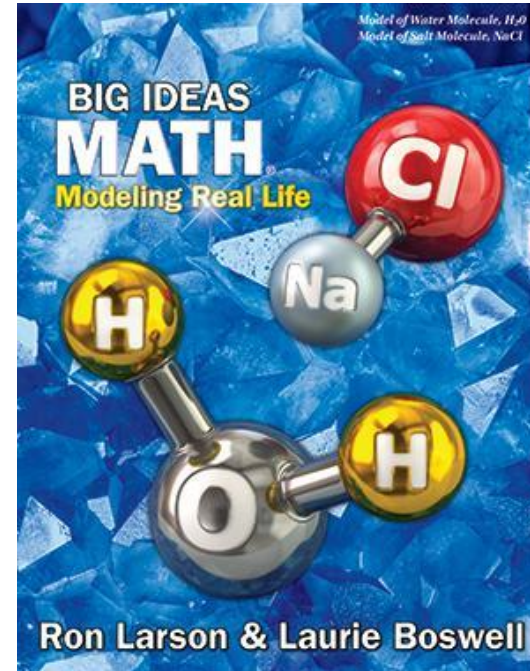
Textbooks Under Consideration



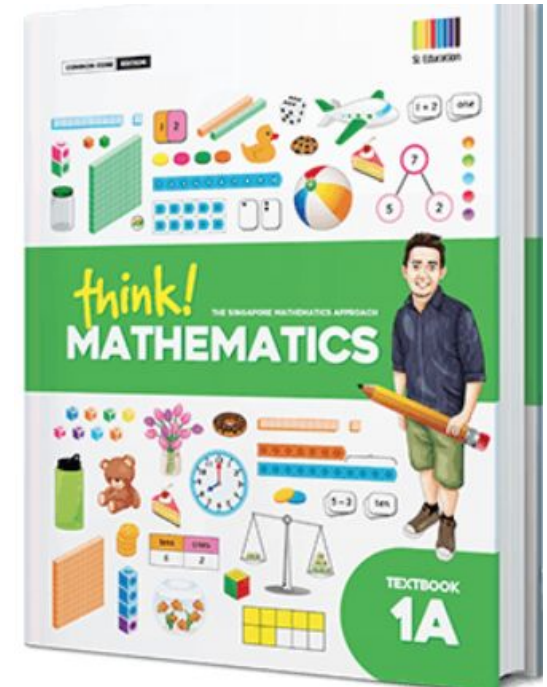
Houghton Mifflin
Harcourt



Pearson



Big Ideas
Learning



Think!
Mathematics

Adoption Criteria

1. Aligns with the 2016 VA SOL
 - Includes evidence of the process goals
2. Focuses on problem solving
 - Includes a variety of problem types as outlined by the VDOE Curriculum Framework
3. Offers differentiated instructional strategies
 - Reaches above level learners and below level learners
4. Emphasis on conceptual understanding
 - Concrete to representational to abstract
5. Provides tiered intervention
 - Supports tiers II and III

Projected Timeline

- Sept./Oct. 2018 - Receive samples from textbook companies
- Nov./Dec. 2018 - Evaluation Committee reviews samples
- January 2019 - Publisher representatives showcase materials
- Jan/Feb 2019 - Public review/comment period
- Spring 2019 - Committee recommendation to the School Board

Public Comment and Communication

- Textbooks and materials from each publisher will be on display for one week at TCWEC for the public to view (dates/time TBD)
- Announcement regarding public review and comment will be made on the GCPS website and social media

Review Process Schedule

Textbook Review & Approval Schedule

Based on the seven-year revision cycle for the Standards of Learning

	Anticipated SOL Adoption	SOL Curriculum Framework Adoption	State Textbook/ Instructional Materials Review	LEA Textbook/ Materials Review	New Contract Date
History & Social Science	2015	2016	2016-2017	2017	2017
Mathematics	2016	2016	2017-2018	2018	2018
English (K-5 Reading and 6-12 English & Literature)	2017	2017	2018-2019	2019-2020	2024-2025
Science	2018	2018	2018-2019	2019	2019

Local Textbook Adoption

The *Code of Virginia* permits local school boards to use textbooks not approved by the Virginia Board of Education. If a local school board opts to use a textbook that has not been approved by the Board of Education, a local textbook review process should be conducted that includes components similar to the state level review.

Such components include a correlation with the Standards of Learning for the particular subject area and a review of strengths and weaknesses in instructional planning and support. Additionally, the publisher of the textbook should certify the accuracy of the content of the textbook and sign an agreement to correct all factual and editing errors found in a textbook, at its expense. Finally, the publisher should certify that the books meet other requirements of the *Code of Virginia* related to textbooks.

- [Guidelines for Local Textbook Approval](#) (PDF) – approved September 22, 2011

Guidelines for Local Textbook Approval

Approved by the Virginia Board of Education

September 22, 2011*

* Updated to comply with [SB4 \(2014\) Chapter 440 § 1](#) Uncodified Act of the General Assembly

Guidelines for Local Textbook Approval

Introduction

The Board of Education's authority for approving textbooks and other instructional materials is prescribed in the *Virginia Constitution* and in the *Code of Virginia*.

Virginia Constitution, Article VIII, § 5 (d)

It [the Board of Education] shall have authority to approve textbooks and instructional aids and materials for use in courses in the public schools of the Commonwealth.

Code of Virginia, § 22.1-238

- A. The Board of Education shall have the authority to approve textbooks suitable for use in the public schools and shall have authority to approve instructional aids and materials for use in the public schools. The Board shall publish a list of all approved textbooks on its website and shall list the publisher and the current lowest wholesale price of such textbooks.
- B. Any school board may use textbooks not approved by the Board provided the school board selects such books in accordance with regulations promulgated by the Board.
- C. For the purposes of this chapter, the term "textbooks" means print or electronic media for student use that serve as the primary curriculum basis for a grade-level subject or course.

SB4 (2014) Chapter 440 § 1 was passed as an Uncodified Act of the General Assembly
Be it enacted by the General Assembly of Virginia:

1. § 1. That all textbooks approved by the Board of Education pursuant to § [22.1-238](#) of the Code of Virginia, when referring to the Sea of Japan, shall note that it is also referred to as the East Sea.
2. That the provisions of this act shall not affect any textbook approved by the Board of Education prior to July 1, 2014.

On March 24, 2011, the Virginia Board of Education adopted a revised state textbook review process that places primary responsibility on publishers to ensure the accuracy of their textbooks. Publishers must: 1) certify that textbooks they have submitted for review have been thoroughly examined for content accuracy; and 2) agree that if factual or editing errors are identified, the publisher will submit a corrective action plan to the Department of Education for review and approval by the Board of Education or by the superintendent of public instruction for plans not involving significant errors. A flow chart outlining the steps in Virginia's state textbook review process is provided in Appendix A. Further details about the Board of Education's textbook review process and the state forms that are used to submit textbooks for review are available on the Virginia Department of Education's Web site at http://www.doe.virginia.gov/instruction/textbooks/review_process/index.shtml

Definition of "Textbooks"

Section 22.1-238 of the *Code of Virginia* defines "textbooks" as "print or electronic media for student use that serve as the primary curriculum basis for a grade-level subject or course."

Selection of Textbooks by Local School Boards

The process used by local school boards to review and approve textbooks should be similar to that used by the Virginia Board of Education. A textbook that has been approved by the Board of Education has been reviewed using the steps outlined in Appendix A.

The *Code of Virginia* permits local school boards to use textbooks not approved by the Virginia Board of Education. If a local school board opts to use a textbook that has not been approved by the Board of Education, a local textbook review process should be conducted that includes components similar to the state level review. The textbook must be reviewed for correlation with the Standards of Learning for the particular subject area and for strengths and weaknesses in instructional planning and support. Further, the publisher of the textbook should certify the accuracy of the content of the textbook and sign an agreement to correct all factual and editing errors found in a textbook, at its expense. Additionally, the publisher should certify that the books meet other requirements of the *Code of Virginia* related to textbooks.

The publisher's submission forms approved by the Virginia Board of Education for the state textbook approval process are good models for the certification and agreement and embody the quality assurance protections created by the Board. If local boards opt to use the state-approved forms, they would benefit from these same protections. These forms are available electronically at http://www.doe.virginia.gov/instruction/textbooks/review_process/index.shtml. However, the local school board's attorney should also review and approve all certification and agreement forms used for this purpose at the local level.

Purchase of Textbooks by Local School Boards

Local school boards may purchase textbooks approved by the Board of Education directly from the publishers of the textbooks using either a contract or a purchase order, and these purchases are exempt from the *Virginia Public Procurement Act*. If a local school board wishes to purchase textbooks that have not been approved by the Board of Education, it must adhere to the requirements of the *Virginia Public Procurement Act*. The local school board's attorney should review and approve all contracts developed for the purpose of purchasing textbooks.

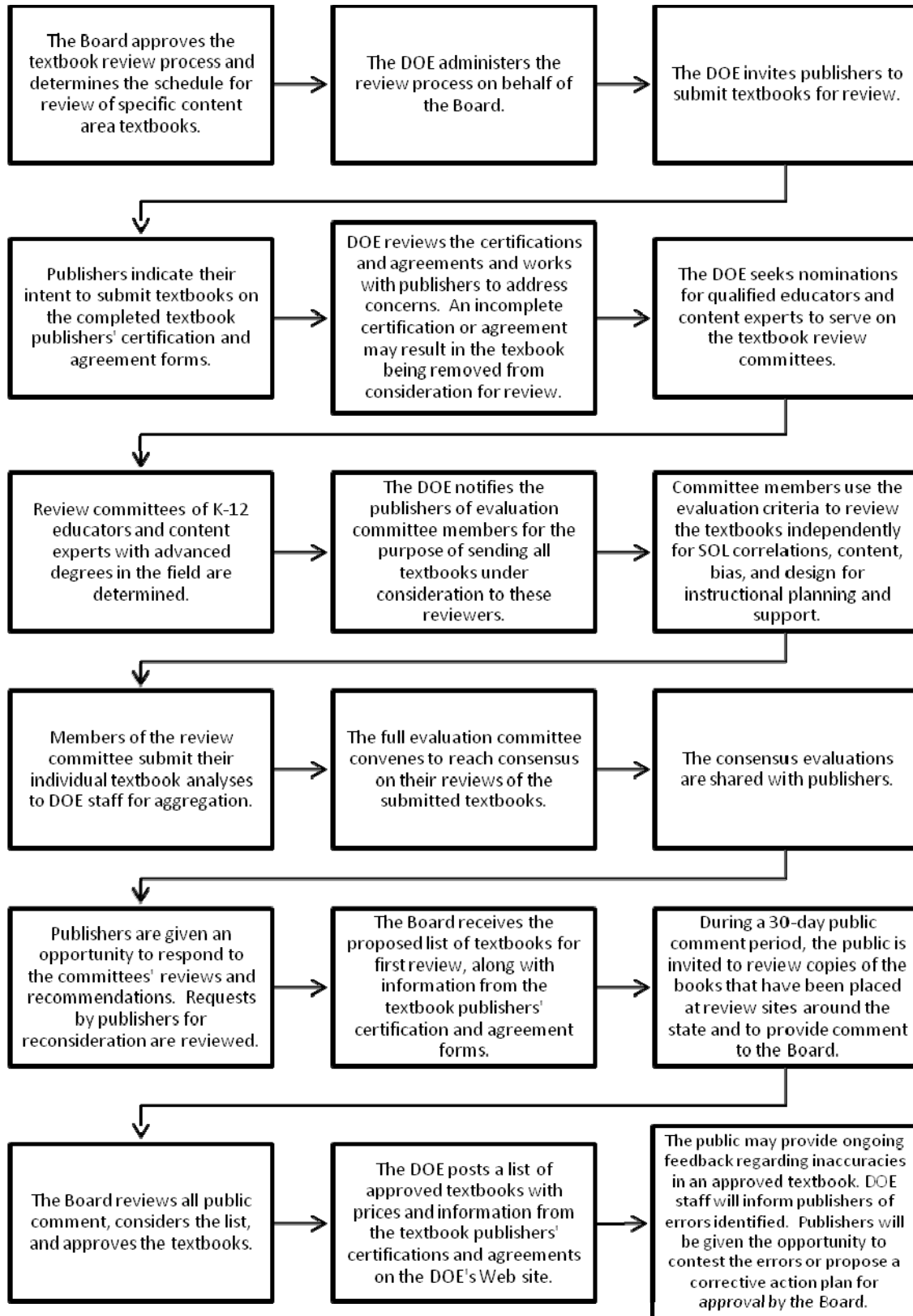
Certification of Textbooks to the Virginia Department of Education

The school division superintendent and the chairperson of the local school board must certify annually to the Virginia Department of Education that:

1. All textbooks were selected and purchased in accordance with the Board's regulations; and
2. The price paid for each textbook did not exceed the lowest wholesale price at which the textbook involved in the contract was currently bid under contract in the United States, in accordance with § 22.1-241 of the *Code of Virginia*.

Additionally, the certification must include a list of all textbooks adopted by the local school board in the subject areas where the Board of Education approves textbooks.

**Overview of Virginia’s State Textbook Approval Process
Adopted by the Virginia Board of Education on March 24, 2011**





VSBA Legislative Advocacy Conference

September 20, 2018

DoubleTree by Hilton Charlottesville
990 Hilton Heights Road
Charlottesville, VA

Join us for our 2018 Legislative Advocacy Conference!

This conference will focus on school safety, equity, and legislative and advocacy topics to better prepare you for the 2019 General Assembly session. You will hear directly from legislators, school leaders and the department of education on equity in rural schools. The conference will also include a presentation of the 2018 VSBA Legislative Award of Excellence. Don't miss your chance to network with your school board colleagues and state policy makers and learn how to make your voice more effective in Richmond.

We hope that you will register today for what will be an exciting conference!

Workshop Agenda

- 8:30** Registration and Continental Breakfast
- 9:00** Welcome
Beth Hardy, Legislative Positions/Federal Relations Committee Chair
Virginia School Boards Association
- 9:05** School Safety
Brian Moran, Secretary, Virginia Public Safety and Homeland Security
Donna P. Michaelis, Manager, Virginia Center for School and Campus Safety
- 10:05** Equity in Rural Schools
- Legislator Panel Discussion
Delegate Steve Landes
Delegate Terry Kilgore
- 10:45** Break
- 11:00** Equity in Rural Schools (continued)
- School Leaders Panel Discussion
David Woodard, School Board Member, Tazewell County Public Schools
Dr. Keith Perrigan, Superintendent, Bristol City Public Schools
Dr. Kelly Wilmore, Superintendent, Grayson County Public Schools
 - Broadband Access
Rodney Jordan, School Board Member, Norfolk City Public Schools
Bobby Keener, Chief Technology Innovations Officer, VDOE
Dr. Susan Clair, Learning Infrastructure Coordinator, VDOE
- 12:00** Presentation of the 2018 VSBA Legislative Award of Excellence
- 12:15** Prep for the 2019 General Assembly Session
Jeremy Bennett, Government Relations Specialist, Virginia School Boards Association
Stacy Haney, Lobbyist, Virginia School Boards Association
- 1:00** Lunch & Adjournment



VSBA

Virginia School Boards Association

Rivanna Ridge Professional Building
200 Hansen Road, Suite 2
Charlottesville, VA 22911

**DoubleTree by
Hilton
Charlottesville
Hotel**



A block of rooms has been reserved at the DoubleTree by Hilton Charlottesville for the night of September 19th. Please make your hotel reservations directly by calling 1-800-222-TREE. Inform the reservation staff you are attending the conference to receive a special rate of \$126 (single or double).

The deadline for the reserved block is August 19th, 2018. If reservations exceed the block number, or are made after the August 19th deadline, the discounted rate is not guaranteed. Please make your reservations by this date.

Questions?

Contact
Jessica Blythe at
jessica@vsba.org

Fill out the registration form below or register for the conference online:

[https://ams.embr.mobi/Events/Registration/Wizard/EventDetails.aspx?
C=ifON&EID=GJEG](https://ams.embr.mobi/Events/Registration/Wizard/EventDetails.aspx?C=ifON&EID=GJEG)

Reminder: Nametags must be visible to be admitted to ALL VSBA meetings and conferences.

Thank you to our sponsor:



Register Online
www.vsba.org



Registration Form

2018 VSBA LEGISLATIVE ADVOCACY CONFERENCE

No refunds will be made after September 6th except in the case of personal illness. All requests for refunds must be made to the VSBA president in writing signed by the board chair certifying a personal illness. Registrations made after September 6th will incur a \$50 late fee.

Please return this form with your payment to:
VSBA
200 Hansen Road, Suite 2
Charlottesville, VA 22911

Name _____

Division _____

- School Board Member
 Superintendent
 Other _____

Costs:

Registration: \$165
Late Fee: \$215 (after September 6th)

2018 ANNUAL CONVENTION

NOVEMBER 14 – 16, 2018 | Williamsburg, VA



Leadership Advocacy Support
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VSBA

Virginia School Boards Association

Leadership • Advocacy • Support

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**3 General Sessions | 50+ Breakout Sessions | Delegate Assembly
Early Bird Session | 15th Annual 5K Run/Walk | 70+ Exhibitors
Receptions | Comedy and Jazz Evening | Daily Session Tracks
Regional Meetings | High School Video Contest | Exhibitors Scholarship
Student Board Member Workshop | Green Schools Challenge
School Architecture Exhibition | Networking Opportunities**

2018 ANNUAL CONVENTION

NOVEMBER 14 – 16, 2018 | Williamsburg, VA



The VSBA Annual Convention is the largest and most anticipated VSBA meeting of the year. This event brings together over one thousand school board members, superintendents, and school division staff from across Virginia. Attend general sessions, choose from over fifty hot topic seminars pertinent to public education issues, have the opportunity to meet with businesses dedicated to serving schools, and much more. This is the convention you do not want to miss. **See you in Williamsburg!**

Williamsburg Lodge & Conference Center



310 South England Street
Williamsburg, VA 23185

Convention Overview



COMING SOON

SCHEd – Convention App

- View session information
- Search sessions for specific topics
- Save your schedule
- Personalize your Annual Convention experience!

Thursday is School Spirit Day! Wear your division colors and/or something with a school or division logo!



Wednesday, November 14

- 8:30am – 5:30pm Registration
- 9:30am – 12:00pm Early Bird Session (*Pre-Registration Required*)
- 10:00am – 1:30pm Student Board Representative Workshop
- 12:00pm Award of Distinction Luncheon (*invited attendees*)
Sponsored by VMDO
Exhibit Hall Opens
- 2:00pm – 4:00pm General Session featuring speaker Coach Carter
Sponsored by Sodexo
- 4:30pm – 5:00pm Regional Meetings
- 5:00pm – 6:00pm President's Reception
Sponsored by VACORP
- 8:15pm – 11:00pm Evening of Comedy & Jazz
Sponsored by RRMM & Successful Innovations

Thursday, November 15

- 7:00am 15th Annual VSBA 5K Walk/Run
Sponsored by BCWH, VS America, Inc, & Ascent
- 8:00am – 9:15am Continental Breakfast
- 8:45am – 10:00am General Session featuring speaker Sue Meyer
- 10:15am – 12:30pm Breakout Sessions
- 9:45am – 4:00pm School Board Clerks Workshop
- 12:30pm – 2:15pm Complimentary Boxed Lunch
Sponsored by McGraw Hill
- 1:00pm – 2:00pm Lunch & Learn Sessions
- 2:15pm – 4:30pm VSBA Delegate Assembly
- 2:30pm – 4:45pm Breakout Sessions
- 5:00pm – 6:00pm Reception
Sponsored by Benefit Plan Administrators, Inc.

Friday, November 16

- 8:00am Sit-Down Breakfast
Sponsored by Virginia Lottery
- 8:30am General Session featuring speaker Dr. John Draper
Speaker sponsored by Comcast
- 11:00am Adjourn

General Session Speakers



Wednesday

November 14, 2018

2:00 pm

Coach Carter

When famed high school basketball coach Ken Carter literally locked his undefeated, state play-off bound team out of the gym and forced them to hit the books and stop counting on athletic potential as the only ticket out of a tough, inner city life, he sent a powerful message. At the podium, Coach Carter scores with hard-hitting advice about accountability, integrity, teamwork and leadership to succeed both on and off the basketball court.



Thursday

November 15, 2018

8:45 am

Sue Meyer

Sue Meyer is part of Apple's Education team, working with school leaders to leverage technology to transform learning. Prior to Apple, Sue served for 26 years as a teacher and district administrator in Minnesota. She holds an MS in Information Media.



Friday

November 16, 2018

8:30 am

Dr. John Draper

John Draper has enjoyed a wide variety of experiences in his lifetime. For the last 30+ years he has been middle and high school teacher, assistant principal, middle and high school principal, Executive Director of the Council for Leaders in Alabama Schools, CEO of the Educational Research Service, and now serves as a National Consultant with the National School Public Relations Association.



<https://www.youtube.com/watch?v=5DaijctePJ4>



Thank you to students from Newport News Public Schools for filming and producing the Promo Video.

Check out the Annual Convention Promo Video on YouTube



Pre-Convention Events

Tuesday, November 13, 2018

Moseley Architects' Golf Tournament

The 2018 Golf Tournament will be hosted by Moseley Architects. Additional information will be available soon.

VSBA Education Foundation Workshop

The VSBA is holding a workshop for education foundation professionals on Tuesday, November 13th from 10:00 – 3:30 pm. Please [click here](#) to access the brochure for additional information.

Early Bird Session

Wednesday, November 14

9:30 am – Noon

A Seamless Transition from K-12 to High-Skill, High-Wage Employment

Dr. Jeffery Smith, Superintendent, Hampton City Public Schools

My Future, My Journey: College, Career and Life-Ready!

Join this session to explore the roadmap of a school division and business community working in partnership to transform the traditional high school experience to prepare young people to graduate college, career, and life-ready. Driven by the current and projected economic workforce data, Hampton City Schools has partnered with industry leaders to create a seamless transition from school to high-skill, high-wage employment. As a result of this meaningful collaboration, students will embody the Profile of a Virginia Graduate.

Each participant will leave this session with the processes, structures, and lessons to transform teaching and learning, the secondary school experience, and business/civic engagement. This session will include a variety of voices that will highlight various perspectives of individuals who have come together in order to prepare young people for success.

For information on any of the programs in this brochure, visit the VSBA Annual Convention page on the VSBA web site.

http://www.vsba.org/meetings_conferences/vsba_annual_convention/

Thank you to the VSBA Annual Convention Event-Level Sponsors

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MOSELEY ARCHITECTS

Gold Partners



Gold Sponsors



Silver Sponsors



WILLIAMSBURG, VA

November 15, 2018 7:00 AM



PROUDLY SPONSORED BY:



Exhibitors Scholarship

VSBA is excited to announce the 2018 VSBA Exhibitors Scholarship. The scholarship is available to a student school board representative serving a member board of the VSBA. The student must be a graduating senior in Spring 2019 and must have served as a student school board representative during their junior or senior year.

SPONSORED BY



Exhibitors interested in supporting this important program should contact Jessica Blythe at jessica@vsba.org

Evening of Comedy & Jazz

NEW THIS YEAR

After dinner on Wednesday, stop by the Colony Room to enjoy a relaxing evening of comedy and jazz. Entertainment will feature comedian Cyrus Steele and jazz musician Rick Elliott.

SPONSORED BY RRMM and Successful Innovations

High School Video Contest

High school students are invited to submit a 30 second video that conveys the contest theme "Why Teachers are Important". Winners will be announced at the VSBA Annual Convention opening general session.

Exhibition of School Architecture

From ambience and multi-functionality to sustainable design and security, there is a direct relationship between good design and effective teaching and learning. The VSBA Exhibition of School Architecture gives you the opportunity to see this in action. Category awards will be given, and the People's Choice Award will be judged from the project display boards shown during the convention. The winner of the People's Choice Award will be announced at the Closing General Session on Friday morning.



In addition to the headquarters hotel, blocks of rooms have been secured at special rates at nearby hotels. All reservations are on a first-come, first-served basis. The rooms at the main convention headquarters hotel, The Williamsburg Lodge, are reserved for those school divisions now eligible in the rotation list. Please do not call the hotel for reservations, they will not accept reservations if you are not on the rotation list. Divisions on the list have been notified.

Reminder:

Nametags must be visible to be admitted to ALL VSBA meetings and conferences.



Courtyard Marriott

470 McLaws Circle
800-321-2211 or 757-221-0700
Group Code: **Virginia School Boards Association**
Room Rate: \$139 • Deadline to Reserve: October 15, 2018

Kingsmill

1010 Kingsmill Road
800-832-5665 or 757-253-1703
Group Code: **Virginia School Boards Association**
Room Rates: \$189 • Deadline to Reserve: October 22, 2018

Register online today:

<https://ams.embr.mobi/Events/Registration/Wizard/EventDetails.aspx?C=ifON&EID=GJG!>

Register Online
www.vsba.org



Registration Form

2018 VSBA ANNUAL CONVENTION

Name _____

Division _____

- School Board Member
- Superintendent
- Other _____

Costs:

Registration: \$305
Late Registration: \$355 (after November 1)
Early Bird Session Registration: \$115

Registration fees received after November 1 will be \$355 per person. Purchase orders and registration via telephone do not constitute payment of registration fees and will result in a \$50 late fee if paid after the deadline date. No refunds will be made after November 1 except in the case of personal illness. All requests for refunds must be made to the VSBA president in writing signed by the board chair certifying a personal illness.

Please return this form with your payment to:

VSBA
200 Hansen Road, Suite 2
Charlottesville, VA 22911

School Readiness Committee

Finance & Compensation Workgroup Summary

Purpose/Goal:

The School Readiness Committee determined in its 2017 report that *“the issue of low compensation remains a stubborn challenge when attempting to increase the number of practitioners with competencies and skills that research demonstrates support brain development of young children.”* Its recommendation was that *“the **School Readiness Committee should create a subcommittee to examine and make recommendations about parity in compensation as related to the relevant early childhood credentials.** These recommendations should consider regional differences inside Virginia as well as promising strategies underway in other states and communities. The preliminary recommendations from National Academy committee on ECE financing, the 2017 Workforce Survey, and census, retirement and workforce projections should help inform this discussion. Recommendations should be delivered by June 30, 2018, and should include strategies around recruitment, retention and advancement opportunities. The group should include expert resources outside the Committee’s membership. With VECF providing for the facilitation of the subcommittee, no budget impact is expected.”*

Key Meeting Topics to Date:

- The Virginia context (defining and quantifying the issues around workforce/compensation), and where Virginia is situated nationally
- Financing and compensation in other states
- Exploration of essential questions:
 - What are the top three problems we need to solve?
 - What are the top three policy options that come to mind?
 - What funding mechanisms might work?
 - What challenges and opportunities should we consider?

Interim Conclusions & Next Steps:

- Virginia’s current financing & compensation structures are insufficient to create a consistent, sustainable supply of high-quality ECE programs and teachers; sector is facing thin margins which cause programs to close, low wages which cause retention problems and lack of qualified candidates, and little incentive/capacity for systemic quality improvement
- Virginia’s challenges in this area are very similar to other states (for instance, wages are right around the national average); no state has yet solved this issue
- Any solutions need to take into account Virginia’s regional and geographic diversity, as well as the fact that different provider types (e.g. private centers vs. public school Pre-K) have different funding mechanisms, wage structures, and educational requirements for staff
- Options of interest explored include:
 - Tax credits (particularly those directly aimed at early childhood educators)
 - Tiered reimbursement built into Virginia Quality, the state’s Quality Rating and Improvement System (QRIS); long-term subsidy contracts for providers
 - Reallocation of current resources – including increased blending/braiding of funding streams – with an increased focus on equity, quality, and accountability
 - Establishment of an ECE-specific definition of compensation ‘parity’ (wages/benefits/working conditions across settings)
 - Potential for subsidy contracts/grants and “new” CCDF funds to phase in wage increases
- Based on reaction/feedback from May School Readiness Committee, the workgroup further explored fiscal impact and target population for each strategy as well as consideration of more strategic use of existing resources such as CCDF expansion funds and ways to leverage current state appropriations for scholarships and professional development for provisionally licensed ECE teachers.

- The workgroup plans to further refine these over the summer and identify best possible data sources for cost estimates.

2017-2018 Meeting Dates (as of May 2018): Dec. 5, 2017; Jan. 24, 2018; Feb. 23, 2018; April 5, 2018; May 3, 2018; June 1, 2018.

Members:

Jen Giovannitti, Federal Reserve Bank, workgroup chair

Daphna Bassock, UVA, Associate Professor of Education and Policy and Associate Director of EdPolicyWorks, a collaboration between the Curry School of Education and Frank Batten School of Leadership and Public Policy

Rosemary Burton, Vice President of Accreditation and Industry Relations, Merit Academy

Rick Clemons, Superintendent, Gloucester County Public Schools

David Gompert, VECF Advisors Council

Mark Gordon, CEO, Memorial Regional Medical Center, Richmond Community Hospital, Rappahannock General Hospital, Bon Secours Health System

Amy Hatheway, Vice President of Community Networks, VECF

Philip Hawkins, Jr., Teacher, Norfolk Public Schools

Lisa Howard, Elevate Early Education

Henry Light, State Council for Higher Education of Virginia

Monica Matherly, HR Leader, Wealth & Investment Management, Wells Fargo

Kim McKay, Director of Public Policy, Virginia Chamber of Commerce

Shannon Rudisill, National Early Childhood Funder Collaborative

Travis Staton, CEO, United Way of Southwest Virginia

Gary Thomson, Regional Managing Partner, Mid-Atlantic, Dixon Hughes Goodman

Linda Tissiere, CEO, YWCA and Sprout School

Barry Weinstein, Retired Teacher, Fairfax County Public Schools

Experts Consulted:

- School Readiness Consulting, LLC (expert facilitators)
- Anne Mitchell, President, Early Childhood Policy Research
- Kristin A. Bernhard, Deputy Commissioner for System Reform, Bright from the Start: Georgia Department of Early Care and Learning
- Melanie Bronfin, J.D., Executive Director, Louisiana Policy Institute for Children
- Wayne Ysaguirre, President and CEO of Nurtury, Boston, MA

Documents Reviewed:

- Briefing books / presentations on finance & compensation data, trends, best practices, and policy options
- Virginia 2017 Children's Budget & 2017 Early Childhood Workforce Survey (Virginia Early Childhood Foundation)
- *Transforming the Financing of Early Care and Education*, NASEM, 2018
- Various national and scholarly articles and reports on early childhood financing and compensation strategies



Abingdon Elementary School July 2018

Student and Staff Recognitions

- Abingdon would like to welcome Sharon Quigley to our first grade team and Courtney Chandler to our fourth grade team!!! We are excited to have them join our Abingdon Family! Hopefully we will have a new counselor and 5th grade teacher to share soon!
- Our own Deborah Lawson will be moving from first grade to teach our new VPI class!!!!
- Congratulations to Kelly Hall and Ammie Barbee for completing the William and Mary Guest Teacher course. Abingdon will be hosting two graduate students this school year as they complete the William and Mary teaching program.
- Allison French and Owen Wenner, our 3rd grade math team, joined Melanie Jenkins in Jacksonville, Florida for a math conference. We can't wait to hear about their experience! They will be helping Melanie share new ideas with other Math teachers in the county.
- Shout out to Savannah Campbell for attending the VTSS conference at William and Mary with Ms. Harwood July 31- August 2nd. She is geared up to help support the VTSS team at Abingdon for the 2018-2019 school year.
- We would like to extend a **HUGE THANK YOU** to Ms. Debbie White, Norman Ottarson, Joe Wolf, Ed Muddiman, and Samantha Spencer for all of their hard work this summer! Abingdon is clean and beautiful and ready for all of our panthers to return in September.
- Abingdon would like to thank Achilles for hosting Summer School this year and Jessica Brown for coordinating an amazing learning experience for our students. We appreciate Katina Keener's support of the program. We would also like to recognize the Abingdon Staff that worked Summer School this year: Kelly Dalton, Allison French, Madison Gandee, Michelle Davis, Cathy Steele and Leslie Chavis.



- Abingdon is excited to announce that the Virginia Preschool Initiative will make it possible for our 4 year olds to attend preschool!
- From July 9-August 2, Achilles hosted the summer school instructional program for both Abingdon and Achilles Elementary Schools. There were 103 students registered to attend and 96 students attended regularly. The staff included 10 classroom teachers, one special education teacher, three paraprofessionals, school nurse, and a summer school coordinator. Class sizes ranged in size from 8 to 12 students, providing time for much small group and individualized instruction. The summer school theme this year was *Building Bright Futures*, and teachers did a great job of incorporating this theme into their daily activities. Each week the students completed a STEM project that related to the theme. The full-day format of summer school allowed several outreaches to come to summer school and share their knowledge and talents with the students. Bethany Zoll, a certified yoga instructor, showed students some stretches, taught them some breathing exercises, and shared her favorite story. Kim, Bill, and Greg from the Home Depot came and worked on several building projects with students. Dylan Pritchett shared his gift of storytelling with students. Victoria and Anna from the Fairfield Foundation shared information about dig sites and helped students clean artifacts. Deputies Bill Adams and Tim Knight and Captain John Schick joined the students for lunch and ice-cream on the last day. In addition, the Gloucester County Bookmobile visited summer school each week and students were able to check out books. Summer school provides an invaluable opportunity for students to receive targeted and engaging instructional support to better prepare for promotion to the next grade level.



Current Happenings & Projects



Coming Soon

- August 15th and 16th Abingdon will host Kinder Camp. Students will come from 9:00-12:00 to get to know Abingdon and complete a math and literacy screener. Parents will have an opportunity to tour the school and ask questions.
- Leadership Team meeting on August 14th
- PBIS Team meeting on August 16th
- Teachers return on August 20th (although they have been trickling in working in their classrooms and gearing up for the new school year)



Community Engagement:

Communications

Facebook Posts: (15)

- VPI Program
- Kinder Camp
- Bookmobile
- School Supply Lists
- Va Sales Tax Holiday
- Gloucester Gives Back Day
- Open House

Facebook Followers:

373

E Bulletin / June/July, (sent to 350 recipients)

Marquee (VPI Program and Summer Office Hours)

Involvement

Full Service School	Scheduled FSS sessions, completed and sent billing, assisted with streamlining of intake paperwork for 2018-19 school year.
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Facility Management

Oversee 6 groups/organizations- 300 + participants, 100+ spectators weekly



<u>Student Recognitions</u>	
<u>Staff Recognitions</u>	<ul style="list-style-type: none"> • Mrs. Rhonda L. Taylor, a teacher at Achilles Elementary School in Hayes, VA, attended the 25th annual session of the distinguished Maury Project Workshop offered by the U.S. Naval Academy. Taylor is one of 24 teachers from around the country attending the workshop July 8-20. The Maury Project is designed to give science teachers and science supervisors an in-depth study of various oceanographic and meteorological subjects including waves, tides, density and wind-driven oceanographic circulations and ocean-atmosphere interactions. The workshop equips teachers with training and teaching materials that can be used in their classrooms. They participated in lectures, tutorials, research cruises, hands-on laboratory exercises and field trips. This year, the program hosted teachers from 16 different states around the country, one from Germany, and one from Canada, who is sponsored by the Canadian Meteorology and Oceanography Society. Dr. David Smith, retired professor and former chairman of the Naval Academy oceanography department, and Ms. Wendy Abshire, Education Director of the American Meteorological Society, served as co-directors of the Maury Project Workshop. Speakers featured in the workshop included oceanographers and senior scientists from the National Oceanic and Atmospheric Administration, the University of Maryland at College Park, NASA Goddard Space Flight Center, and the United States Navy. • Mrs. Jessica Brown, math interventionist from Achilles Elementary, applied and was accepted to participate as a member of the 4th grade Math Content Review Committee at the Virginia Department of Education. The fourth grade committee, comprised of 15 educators from the state of Virginia, met from July 23 through July 25. They reviewed field tested items from the 2018 spring SOL administration, and analyzed possible new items for the 2019 SOL assessments. This was Mrs. Brown’s third summer participating as a member of this committee. • Mrs. Carlee Hanchak, school counselor from Achilles, attended the VTSS Effective Classroom Systems conference. Participants discussed Tier 1 implementation and how to begin or enhance the VTSS process at individual schools. Much discussion focused on the importance of managing behaviors in the classroom to pave the way for learning to occur. Suggestions included monitoring behaviors, interacting with students, and reviewing expectations. • Mrs. Christy Phillips, Mrs. Laura Longest, and Mrs. Katina Keener attended the Tier I Positive Behavior Intervention and Support training offered through Virginia Department of Education July 31 through August 2, 2018. This training set the framework for the continued work of improving the school wide behavior system at Achilles. The team will share information with colleagues as the Achilles PBIS team continues to refine and solidify their work at Achilles.

- From July 9-August 2, Achilles hosted the summer school instructional program for both Abingdon and Achilles Elementary Schools. There were 103 students registered to attend and 96 students attended regularly. The staff included 10 classroom teachers, one special education teacher, three paraprofessionals, school nurse, and a summer school coordinator. Class sizes ranged in size from 8 to 12 students, providing time for much small group and individualized instruction. The summer school theme this year was *Building Bright Futures*, and teachers did a great job of incorporating this theme into their daily activities. Each week the students completed a STEM project that related to the theme. The full-day format of summer school allowed several outreaches to come to summer school and share their knowledge and talents with the students. Bethany Zoll, a certified yoga instructor, showed students some stretches, taught them some breathing exercises, and shared her favorite story. Kim, Bill, and Greg from the Home Depot came and worked on several building projects with students. Dylan Pritchett shared his gift of story telling with students. Victoria and Anna from the Fairfield Foundation shared information about dig sites and helped students clean artifacts. Deputies Bill Adams and Tim Knight and Captain John Schick joined the students for lunch and ice-cream on the last day. In addition, the Gloucester County Bookmobile visited summer school each week and students were able to check out books. Summer school provides an invaluable opportunity for students to receive targeted and engaging instructional support to better prepare for promotion to the next grade level.

Current Happenings





Achilles Elementary School
Instructional Report
July 2018

Coming Soon

- August 15 and 16: Kindergarten Camp
- August 20: Teachers Return
- August 29 and 30: Open House Events



Page Middle School/Patricia McMahon – July 2018

<p><u>Student and Staff Recognitions</u></p>	<ul style="list-style-type: none"> ▪ Thank you to Mr. Jesse Dutton, who continued to come in to school during his summer break to take care of everything that was needed - even last minute. He truly helped us to stay organized this summer. ▪ Thank you to Shanna Merritt who continues to work and plan for PBIS in our new year. She has trained other administrators and is laying a strong foundation for the new year. ▪ Thank you for Terri Penick who ended the summer school session with a strong finish.
<p><u>Current Happenings & Projects</u></p>	<ul style="list-style-type: none"> ▪ Dr. McMahon attended the VDOE Equity Conference with Mr. Bryan Hartley and his team in Richmond on July 23 & 24. ▪ Our custodians (with Mike Mallory, our Custodial Foreman) are busy preparing our building for the new school year. 7th and 8th grade classrooms and the Electives Hall are completed. The sixth grade house is next on the agenda. Along with stripping and waxing floors, our custodians are repairing walls, painting, and repairing carpets, moulding, and furniture. They rock! ▪ Dr. McMahon and her team of VTSS & PBIS teachers (Shanna Merritt, Wyvonia Carter, Emily Fenstermacher, Sharon Bantel, Kimberly Vogt, and Jordan Krevonick) attended the VTSS Cohort 5 training in Williamsburg on July 31, August 1, and August 2. PBIS is strong at Page! ▪ Governor’s School took place at Page during the week of July 30 - August 3. Thank you to Dr. Bess Worley and Gaye Murphy for spearheading the organization and supervision of this event and to Julie Harris and Mike Mallory for the facilities assistance.
<p><u>Coming Soon</u></p>	<ul style="list-style-type: none"> ▪ Plans are in place for new teachers to return on August 13. Page is honored again to be the home for all teacher/staff first-day activities. ▪ Teachers are ready to return on August 20, and we look forward to Convocation. ▪ Open House for students in Grades 7 & 8: Tuesday, August 28, 5-7PM ▪ Open House for students in Grade 6: Wednesday, August 29, 5-7PM
<p><u>Community Engagement</u></p>	<p>Debra Falkenberg, Page’s Community Engagement Coordinator shared:</p> <p><u>Communications:</u></p> <ul style="list-style-type: none"> · 1 FB posts and 1 Tweet were made including the July e-bulletin. · Currently 1,008 followers on FB and 8 followers on Twitter. · Distributed 420 e-copies of the July e-bulletin. <p><u>Involvement:</u></p> <ul style="list-style-type: none"> · Continued requesting and processing of required volunteer paperwork for new 2018-19 PTA board members and other known upcoming volunteers for the 2018-19 school year. · Put together parent packets for guidance office to hand out to new students/families.



Enrichment:

- Working to coordinate potential enrichment opportunities for Page Students for 2018-19 school year.

Programs:

- Attending Full Service School Meetings & getting mentored on the program.



Connect. Engage. Inspire.

GLOUCESTER COUNTY SCHOOL BOARD

The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road • Gloucester, Virginia 23061

SCHOOL BOARD AGENDA ITEM

MEETING DATE: August 14, 2018

AGENDA SUBJECT: Administrative Team Report

ATTACHMENTS: Administrative Team Report

TYPE OF AGENDA ITEM:

- CONSENT
- REGULAR
- DEPARTMENTAL REPORT/PRESENTATION

- INFORMATION ONLY – NO DISCUSSION
- INFORMATION ONLY – DISCUSSION
- ACTION

BACKGROUND / SUMMARY:

The Administrative Team Report is being presented as information.

REQUESTED ACTION:

No action requested; this report is being submitted to the School Board for informational purposes only.

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: John Hutchinson, Assistant Superintendent for Administrative Services

Phone: (804) 693-5304

E-mail: hutch@gc.k12.va.us

Administrative Team Report for the August 2018 School Board Meeting

.....
Administrative Services – John Hutchinson

Included at the End of Report

- Spreadsheet reflecting use of school facilities
 - Chart reflecting GHS athletic activities from the GHS Activities Director
-

Construction – Scott Shorland

.....

Facilities – Dave Miller

.....

Food Service – Steve Patton

.....

Grounds – Jimmy Viars

.....

Nursing Services – Robin Zophy

.....

Policy – Craig Smith

.....

Safety – Del Dautrich

.....

Student Services – Bryan Hartley

.....

Technology – Jim Brogan

- Copier availability is an ongoing priority. Jim Maloney is typically responding to copier issues within 4 hours of notification.
 - The Middle School Grade 6 - One to One Initiative to provide each rising 6th grader a Chromebook is on track. The Chromebooks have been delivered, and are being configured. The cases are scheduled to be delivered by August 2nd. Matt and Hannah Bychowski are managing the configuration of over 785 Chromebooks. We are working with the middle school principals to finalize procedures to facilitate the issuing of the Chromebooks this fall.
 - For fall 2018, as an enhancement to PowerSchool Teacher Gradebook Pro, we are adding PowerSchool Learning/Unified Classroom, which will integrate our existing Student Information System, Gradebook, and Parent and Student Portals, and will also build on the use of Google Classroom to enhance instruction as a Learning Management System. This program is scheduled to be activated on or around August 9th following the 2017-2018 database rollover. There is an initial training scheduled on August 7th.
 - Bill Diehl and Matt Bychowski have been working with CodeBlue on implementing a program called CloudPath, which will streamline the onboarding and management of all Wi-Fi devices on the division wireless network.
 - Bill Diehl and Matt Bychowski are in the process of replacing 30 network switches, which will improve the overall network reliability. With the completion of this project, all of the old network switches will have been replaced.
 - To date, Jim Maloney and Jimmy Major have replaced 42 classroom projectors at Achilles and Botetourt. These represent the oldest projectors in the classrooms, with an average age of 14 years.
 - The Technology Department, as of 7/31/18, has completed 66 tickets since July 1, 2018. We currently have 190 open tickets. These tickets should be addressed prior to the return of the teachers on August 20th.
-

Transportation – Vickram Rajpaul

.....

SDFD Facilities Use Report for July of 2018

Date	Organization	Location	Event Title	Room	Hours
7/1	Gloucester Youth Football & Cheerleading League	Transportation	GYFCL Practice @ Old Page	Field #1 - Softball	3.00
7/1	Gloucester Youth Football & Cheerleading League	Transportation	GYFCL Practice @ Old Page	Field #2 - Football	3.00
7/1	Gloucester Youth Football & Cheerleading League	Transportation	GYFCL Practice @ Old Page	Field #3 - Soccer	3.00
7/1	Gloucester Youth Football & Cheerleading League	Transportation	GYFCL Practice @ Old Page	Parking Lots	3.00
7/2	Abingdon Elementary School - Community Use	Abingdon	Below the Rim Basketball @ ABG	Gymnasium	2.00
7/2	Abingdon Elementary School - Community Use	Abingdon	Courthouse Players @ ABG	Library	2.00
7/2	Abingdon Elementary School - Community Use	Abingdon	PRT Karate Classes@ABG	Cafeteria	3.00
7/2	Abingdon Elementary School - Community Use	Abingdon	PRT Zumba @ ABG	Gymnasium	1.50
7/2	GCPS - In-House - Requested by Central Office	T.C. Walker	Technology Lab Storage @ TC	C5 (Training Rm)	16.00
7/2	GHS - In-House - Athletics	Transportation	GHS Field Hockey Summer League	Field #1 - Softball	4.25
7/2	GHS - In-House - Athletics	Transportation	GHS Field Hockey Summer League	Field #3 - Soccer	4.25
7/2	VA Rebellion Softball	Bethel Elementary	VA Rebellion Softball Practice	Field #4	2.00
7/3	Botetourt Elementary School - Community Use	Botetourt	PR&T Yoga @ BOT	BT38	2.25
7/3	GCPS - In-House - Requested by Central Office	T.C. Walker	GCPS Records Review @ TC	A111 (Conf Room)	3.50
7/3	GCPS - In-House - Requested by Central Office	T.C. Walker	Technology Lab Storage @ TC	C5 (Training Rm)	16.00
7/3	GHS - In-House - Athletics	Transportation	GHS Field Hockey Summer League	Field #1 - Softball	4.25
7/3	GHS - In-House - Athletics	Transportation	GHS Field Hockey Summer League	Field #3 - Soccer	4.25
7/3	VA Rebellion Softball	Bethel Elementary	VA Rebellion Softball Practice	Field #4	2.00
7/4	GHS - In-House - Athletics	Transportation	GHS Field Hockey Summer League	Field #1 - Softball	4.25
7/4	GHS - In-House - Athletics	Transportation	GHS Field Hockey Summer League	Field #3 - Soccer	4.25
7/4	VA Rebellion Softball	Bethel Elementary	VA Rebellion Softball Practice	Field #4	2.00
7/5	GCPS - In-House - Requested by Central Office	T.C. Walker	Technology Lab Storage @ TC	C5 (Training Rm)	16.00
7/5	GHS - In-House - Athletics	Transportation	GHS Field Hockey Summer League	Field #1 - Softball	4.25
7/5	GHS - In-House - Athletics	Transportation	GHS Field Hockey Summer League	Field #3 - Soccer	4.25
7/5	VA Rebellion Softball	Bethel Elementary	VA Rebellion Softball Practice	Field #4	2.00
7/6	American Legion Post 75	Gloucester	American Legion Baseball @	Field - Baseball	2.00
7/6	VA Rebellion Softball	Bethel Elementary	VA Rebellion Softball Practice	Field #4	2.00
7/8	American Legion Post 75	Gloucester	American Legion Baseball @	Field - Baseball	2.00
7/9	Abingdon Elementary School - Community Use	Abingdon	Below the Rim Basketball @ ABG	Gymnasium	2.00
7/9	Abingdon Elementary School - Community Use	Abingdon	PRT Karate Classes@ABG	Cafeteria	3.00
7/9	Abingdon Elementary School - Community Use	Abingdon	PRT Zumba @ ABG	Gymnasium	1.50
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC07	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC08	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC09	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC10	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC31	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC32	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC33	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC34	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC35	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC36	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC37	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC38	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC39	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC40	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC43	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	AC44	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	Auditorium (Cafeteria)	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	Cafeteria (Auditorium)	7.00
7/9	Achilles Elementary School - In-House	Achilles Elementary	Summer School ABG/ACH @	Library	7.00
7/9	American Legion Post 75	Gloucester	American Legion Baseball Game	Field - Baseball	2.25
7/9	Botetourt Elementary School - In-House	Botetourt	Summer School @ BOT	BT23	8.00
7/9	GCPS - In-House - Requested by Central Office	T.C. Walker	Technology Lab Storage @ TC	C5 (Training Rm)	16.00
7/9	GHS - In-House - Athletics	Gloucester	GHS - Boys Basketball Conditioning	Gymnasium - Main	2.75
7/9	GHS - In-House - Athletics	Gloucester	GHS - Girls Basketball Conditioning	Gymnasium - Auxiliary	2.00
7/9	GHS - In-House - Athletics	Transportation	GHS Field Hockey Summer League	Field #1 - Softball	4.25
7/9	GHS - In-House - Athletics	Transportation	GHS Field Hockey Summer League	Field #3 - Soccer	4.25
7/9	GHS - In-House - Clubs	Gloucester	Senior Portraits@GHS	Cafeteria	9.50
7/9	GHS - In-House - Clubs	Gloucester	Senior Portraits@GHS	Cafeteria - Senior	9.50

SDFD Facilities Use Report for July of 2018

Date	Organization	Location	Event Title	Room	Hours
7/9	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C161	6.50
7/9	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C163	6.50
7/9	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C167	6.50
7/9	Gloucester County PRT	Abingdon	PRT Gymnastics Classes@ A	Gymnasium	4.50
7/9	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/9	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/9	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/9	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/9	Peasley Middle School - In-House	Peasley M	Summer school assembly@P	Auditorium	4.50
7/9	Peasley Middle School - In-House	Peasley M	Summer School@PEA	303	4.25
7/9	Peasley Middle School - In-House	Peasley M	Summer School@PEA	307	4.25
7/9	Peasley Middle School - In-House	Peasley M	Summer School@PEA	315	4.25
7/9	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC07	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC08	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC09	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC10	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC31	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC32	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC33	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC34	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC35	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC36	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC37	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC38	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC39	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC40	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC43	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC44	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Auditorium (Cafet	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Cafeteria (Auditor	7.00
7/10	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Library	7.00
7/10	American Legion Post 75	Glouceste	American Legion Baseball Ga	Field - Baseball	2.00
7/10	Botetourt Elementary School - Community U	Botetourt E	Community HU @ BOT	BT38	1.50
7/10	Botetourt Elementary School - Community U	Botetourt E	PR&T Yoga @ BOT	BT38	2.25
7/10	Botetourt Elementary School - In-House	Botetourt E	Summer School @ BOT	BT23	8.00
7/10	GCPS - In-House - Requested by Central Of	T.C. Walk	Technology Lab Storage @ TC	C5 (Training Rm	16.00
7/10	GHS - In-House - Athletics	Glouceste	GHS - Girls Basketball Condit	Gymnasium - Mai	2.00
7/10	GHS - In-House - Athletics	Transport	GHS Field Hockey Summer Le	Field #1 - Softball	4.25
7/10	GHS - In-House - Athletics	Transport	GHS Field Hockey Summer Le	Field #3 - Soccer	4.25
7/10	GHS - In-House - Clubs	Glouceste	Senior Portraits@GHS	Cafeteria	9.50
7/10	GHS - In-House - Clubs	Glouceste	Senior Portraits@GHS	Cafeteria - Senior	9.50
7/10	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C161	6.50
7/10	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C163	6.50
7/10	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C167	6.50
7/10	Gloucester County PRT	Botetourt E	PRT Gymnastics Classes @ E	Gymnasium	5.75
7/10	Gloucester County PRT	Botetourt E	PRT Pre-School Camp @ BO	Gymnasium	4.00
7/10	Gloucester County PRT	Glouceste	PRT Track Camp @ GHS	Field - Stadium (F	3.00
7/10	Gloucester County PRT	T.C. Walk	PRT Computer Camps @ TC	C4 (Conf/Training	4.00
7/10	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/10	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/10	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/10	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/10	Peasley Middle School - In-House	Peasley M	Summer School@PEA	303	4.25
7/10	Peasley Middle School - In-House	Peasley M	Summer School@PEA	307	4.25
7/10	Peasley Middle School - In-House	Peasley M	Summer School@PEA	315	4.25
7/10	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/11	Abingdon Elementary School - Community U	Abingdon	a Clean Community Committe	A108	2.00
7/11	Abingdon Elementary School - Community U	Abingdon	Calvary Group @ABG	A157 - Music Rod	1.75

SDFD Facilities Use Report for July of 2018

Date	Organization	Location	Event Title	Room	Hours
7/11	Abingdon Elementary School - Community U	Abingdon	Old & Slow Basketball @ABG	Gymnasium	2.00
7/11	Abingdon Elementary School - Community U	Abingdon	PRT Karate Classes@ABG	Gymnasium	3.00
7/11	Abingdon Elementary School - Community U	Abingdon	PRT Zumba @ ABG	Gymnasium	1.50
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC07	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC08	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC09	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC10	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC31	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC32	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC33	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC34	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC35	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC36	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC37	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC38	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC39	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC40	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC43	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC44	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Auditorium (Cafet	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Cafeteria (Auditor	7.00
7/11	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Library	7.00
7/11	Botetourt Elementary School - In-House	Botetourt H	Summer School @ BOT	BT23	8.00
7/11	GCPS - In-House - Requested by Central Off	T.C. Walk	DOMA Webex @ TCWEC-A1	A111 (Conf Room	1.50
7/11	GCPS - In-House - Requested by Central Off	T.C. Walk	Technology Lab Storage @ TC	C5 (Training Rm	16.00
7/11	GHS - In-House - Athletics	Glouceste	GHS - Boys Basketball Condit	Gymnasium - Mail	2.75
7/11	GHS - In-House - Athletics	Glouceste	GHS - Cheerleading Try-outs	Gymnasium - Aux	6.00
7/11	GHS - In-House - Athletics	Glouceste	GHS - Girls Basketball Condit	Gymnasium - Aux	2.00
7/11	GHS - In-House - Athletics	Transporta	GHS Field Hockey Summer Le	Field #1 - Softball	4.25
7/11	GHS - In-House - Athletics	Transporta	GHS Field Hockey Summer Le	Field #3 - Soccer/	4.25
7/11	GHS - In-House - Clubs	Glouceste	Senior Portraits@GHS	Cafeteria	9.50
7/11	GHS - In-House - Clubs	Glouceste	Senior Portraits@GHS	Cafeteria - Senior	9.50
7/11	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C161	6.50
7/11	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C163	6.50
7/11	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C167	6.50
7/11	Gloucester County PRT	Botetourt H	PRT Pre-School Camp @ BO	Gymnasium	4.00
7/11	Gloucester County PRT	T.C. Walk	PRT Computer Camps @ TC	C4 (Conf/Training	4.00
7/11	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/11	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/11	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/11	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/11	Peasley Middle School - In-House	Peasley M	Summer School@PEA	303	4.25
7/11	Peasley Middle School - In-House	Peasley M	Summer School@PEA	307	4.25
7/11	Peasley Middle School - In-House	Peasley M	Summer School@PEA	315	4.25
7/11	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC07	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC08	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC09	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC10	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC31	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC32	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC33	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC34	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC35	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC36	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC37	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC38	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC39	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC40	7.00

SDFD Facilities Use Report for July of 2018

Date	Organization	Location	Event Title	Room	Hours
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC43	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC44	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Auditorium (Cafet	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Cafeteria (Auditor	7.00
7/12	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Library	7.00
7/12	Botetourt Elementary School - Community U	Botetourt H	PR&T Volleyball Camp @ BO	Gymnasium	2.00
7/12	Botetourt Elementary School - In-House	Botetourt H	Summer School @ BOT	BT23	8.00
7/12	GCPS - In-House - Requested by Central Off	T.C. Walk	Technology Lab Storage @ TC	C5 (Training Rm	16.00
7/12	GHS - In-House - Athletics	Glouceste	GHS - Cheerleading Try-outs	Gymnasium - Aux	6.00
7/12	GHS - In-House - Athletics	Glouceste	GHS - Girls Basketball Condit	Gymnasium - Mail	2.00
7/12	GHS - In-House - Athletics	Transporta	GHS Field Hockey Summer L	Field #1 - Softball	4.25
7/12	GHS - In-House - Athletics	Transporta	GHS Field Hockey Summer L	Field #3 - Soccer/	4.25
7/12	GHS - In-House - Clubs	Glouceste	Senior Portraits@GHS	Cafeteria	9.50
7/12	GHS - In-House - Clubs	Glouceste	Senior Portraits@GHS	Cafeteria - Senior	9.50
7/12	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C161	6.50
7/12	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C163	6.50
7/12	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C167	6.50
7/12	Gloucester County PRT	Botetourt H	PRT Pre-School Camp @ BO	Gymnasium	4.00
7/12	Gloucester County PRT	T.C. Walk	PRT Computer Camps @ TC	C4 (Conf/Training	4.00
7/12	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/12	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/12	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/12	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/12	Peasley Middle School - In-House	Peasley M	Summer School@PEA	303	4.25
7/12	Peasley Middle School - In-House	Peasley M	Summer School@PEA	307	4.25
7/12	Peasley Middle School - In-House	Peasley M	Summer School@PEA	315	4.25
7/12	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/13	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/13	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/13	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/13	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/13	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/15	American Legion Post 75	Glouceste	American Legion Baseball @	Field - Baseball	1.50
7/16	Abingdon Elementary School - Community U	Abingdon	Below the Rim Basketball @ A	Gymnasium	2.00
7/16	Abingdon Elementary School - Community U	Abingdon	P&R Karate @ABG	Cafe Stage Area	3.00
7/16	Abingdon Elementary School - Community U	Abingdon	P&R Karate @ABG	Cafeteria	3.00
7/16	Abingdon Elementary School - Community U	Abingdon	PRT Zumba @ ABG	Gymnasium	1.50
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC07	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC08	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC09	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC10	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC31	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC32	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC33	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC34	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC35	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC36	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC37	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC38	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC39	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC40	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC43	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC44	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Auditorium (Cafet	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Cafeteria (Auditor	7.00
7/16	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Library	7.00
7/16	Botetourt Elementary School - In-House	Botetourt H	Summer School @ BOT	BT23	8.00
7/16	GCPS - In-House - Requested by Central Off	T.C. Walk	Technology Lab Storage @ TC	C5 (Training Rm	16.00
7/16	GHS - In-House - Athletics	Glouceste	GHS - Boys Basketball Condit	Gymnasium - Mail	2.75

SDFD Facilities Use Report for July of 2018

Date	Organization	Location	Event Title	Room	Hours
7/16	GHS - In-House - Athletics	Glouceste	GHS - Girls Basketball Condit	Gymnasium - Mai	2.00
7/16	GHS - In-House - Athletics	Transporta	GHS Field Hockey Summer Le	Field #1 - Softball	4.25
7/16	GHS - In-House - Athletics	Transporta	GHS Field Hockey Summer Le	Field #3 - Soccer/	4.25
7/16	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C161	6.50
7/16	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C163	6.50
7/16	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C167	6.50
7/16	GHS - In-House - Staff Events	Glouceste	English Curriculum Developm	Library	9.00
7/16	Gloucester County PRT	Abingdon	PRT Gymnastics Classes@ A	Gymnasium	4.50
7/16	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/16	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/16	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/16	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/16	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #2 - Footbal	3.50
7/16	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Parking Lots	3.50
7/16	Peasley Middle School - In-House	Peasley M	Summer School@PEA	303	4.25
7/16	Peasley Middle School - In-House	Peasley M	Summer School@PEA	307	4.25
7/16	Peasley Middle School - In-House	Peasley M	Summer School@PEA	315	4.25
7/16	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC07	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC08	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC09	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC10	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC31	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC32	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC33	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC34	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC35	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC36	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC37	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC38	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC39	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC40	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC43	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC44	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Auditorium (Cafet	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Cafeteria (Auditor	7.00
7/17	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Library	7.00
7/17	Botetourt Elementary School - Community Us	Botetourt E	PR&T Yoga @ BOT	BT38	2.25
7/17	Botetourt Elementary School - In-House	Botetourt E	Summer School @ BOT	BT23	8.00
7/17	GCPS - In-House - Requested by Central Off	T.C. Walk	Monthly School Board Meeting	Auditorium	8.50
7/17	GCPS - In-House - Requested by Central Off	T.C. Walk	Technology Lab Storage @ TC	C5 (Training Rm -	16.00
7/17	GHS - In-House - Athletics	Glouceste	GHS - Girls Basketball Condit	Gymnasium - Mai	2.00
7/17	GHS - In-House - Athletics	Transporta	GHS Field Hockey Summer Le	Field #1 - Softball	4.25
7/17	GHS - In-House - Athletics	Transporta	GHS Field Hockey Summer Le	Field #3 - Soccer/	4.25
7/17	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C161	6.50
7/17	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C163	6.50
7/17	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C167	6.50
7/17	GHS - In-House - Staff Events	Glouceste	English Curriculum Developm	Library	9.00
7/17	Gloucester County PRT	Botetourt E	PRT Gymnastics Classes @ E	Gymnasium	5.75
7/17	Gloucester County PRT	Glouceste	PRT Track Camp @ GHS	Field - Stadium (F	3.00
7/17	Gloucester County PRT	T.C. Walk	PRT Computer Camps @ TC	C4 (Conf/Training	4.00
7/17	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/17	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/17	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/17	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/17	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #2 - Footbal	3.50
7/17	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Parking Lots	3.50
7/17	Peasley Middle School - In-House	Peasley M	Summer School@PEA	303	4.25
7/17	Peasley Middle School - In-House	Peasley M	Summer School@PEA	307	4.25

SDFD Facilities Use Report for July of 2018

Date	Organization	Location	Event Title	Room	Hours
7/17	Peasley Middle School - In-House	Peasley M	Summer School@PEA	315	4.25
7/17	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/18	Abingdon Elementary School - Community U	Abingdon	Calvary Group @ABG	A157 - Music Rod	1.75
7/18	Abingdon Elementary School - Community U	Abingdon	Old & Slow Basketball @ABG	Gymnasium	2.00
7/18	Abingdon Elementary School - Community U	Abingdon	PRT Karate Classes@ABG	Gymnasium	3.00
7/18	Abingdon Elementary School - Community U	Abingdon	PRT Zumba @ ABG	Gymnasium	1.50
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC07	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC08	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC09	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC10	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC31	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC32	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC33	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC34	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC35	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC36	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC37	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC38	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC39	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC40	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC43	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC44	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Auditorium (Cafet	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Cafeteria (Auditor	7.00
7/18	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Library	7.00
7/18	Botetourt Elementary School - In-House	Botetourt E	Summer School @ BOT	BT23	8.00
7/18	GCPS - In-House - Requested by Central Off	T.C. Walk	Sped Audio Conference @ TC	A111 (Conf Room	1.50
7/18	GCPS - In-House - Requested by Central Off	T.C. Walk	Student Services Mtg. @ TCW	A111 (Conf Room	2.00
7/18	GCPS - In-House - Requested by Central Off	T.C. Walk	Technology Lab Storage @ TC	C5 (Training Rm	16.00
7/18	GHS - In-House - Athletics	Glouceste	GHS - Boys Basketball Condit	Gymnasium - Mai	2.75
7/18	GHS - In-House - Athletics	Glouceste	GHS - Girls Basketball Condit	Gymnasium - Mai	2.00
7/18	GHS - In-House - Athletics	Transporta	GHS Field Hockey Summer Le	Field #1 - Softball	4.25
7/18	GHS - In-House - Athletics	Transporta	GHS Field Hockey Summer Le	Field #3 - Soccer	4.25
7/18	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C161	6.50
7/18	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C163	6.50
7/18	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C167	6.50
7/18	GHS - In-House - Staff Events	Glouceste	English Curriculum Developm	Library	9.00
7/18	Gloucester County PRT	T.C. Walk	PRT Computer Camps @ TCW	C4 (Conf/Training	4.00
7/18	Gloucester County PRT	T.C. Walk	PRT Light Check @ TCWEC-	Auditorium	1.00
7/18	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/18	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/18	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/18	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/18	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #2 - Footbal	3.50
7/18	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Parking Lots	3.50
7/18	Peasley Middle School - In-House	Peasley M	Summer School@PEA	303	4.25
7/18	Peasley Middle School - In-House	Peasley M	Summer School@PEA	307	4.25
7/18	Peasley Middle School - In-House	Peasley M	Summer School@PEA	315	4.25
7/18	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC07	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC08	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC09	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC10	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC31	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC32	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC33	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC34	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC35	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC36	7.00

SDFD Facilities Use Report for July of 2018

Date	Organization	Location	Event Title	Room	Hours
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC37	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC38	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC39	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC40	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC43	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC44	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Auditorium (Cafet	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Cafeteria (Auditor	7.00
7/19	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Library	7.00
7/19	Botetourt Elementary School - Community U	Botetourt E	PR&T Volleyball Camp @ BO	Gymnasium	2.00
7/19	Botetourt Elementary School - In-House	Botetourt E	Summer School @ BOT	BT23	8.00
7/19	GCPS - In-House - Requested by Central Off	T.C. Walk	Technology Lab Storage @ TC	C5 (Training Rm	16.00
7/19	GHS - In-House - Athletics	Glouceste	GHS - Girls Basketball Condit	Gymnasium - Mai	2.00
7/19	GHS - In-House - Athletics	Transporta	GHS Field Hockey Summer Le	Field #1 - Softball	4.25
7/19	GHS - In-House - Athletics	Transporta	GHS Field Hockey Summer Le	Field #3 - Soccer/	4.25
7/19	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C161	6.50
7/19	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C163	6.50
7/19	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C167	6.50
7/19	GHS - In-House - Staff Events	Glouceste	English Curriculum Developm	Library	9.00
7/19	Gloucester County PRT	T.C. Walk	PRT Computer Camps @ TC	C4 (Conf/Training	4.00
7/19	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/19	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/19	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/19	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/19	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #2 - Football	3.50
7/19	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Parking Lots	3.50
7/19	Peasley Middle School - In-House	Peasley M	Summer School@PEA	303	4.25
7/19	Peasley Middle School - In-House	Peasley M	Summer School@PEA	307	4.25
7/19	Peasley Middle School - In-House	Peasley M	Summer School@PEA	315	4.25
7/19	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/20	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/20	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/20	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/20	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/20	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #1 - Softball	3.50
7/20	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #2 - Football	3.50
7/20	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #3 - Soccer/	3.50
7/20	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Parking Lots	3.50
7/20	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/21	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL GAMES @ Old Page	Field #1 - Softball	12.00
7/21	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL GAMES @ Old Page	Field #2 - Football	12.00
7/21	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL GAMES @ Old Page	Field #3 - Soccer/	12.00
7/21	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL GAMES @ Old Page	Parking Lots	12.00
7/22	American Legion Post 75	Glouceste	American Legion Baseball @	Field - Baseball	1.50
7/22	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL GAMES @ Old Page	Field #1 - Softball	12.00
7/22	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL GAMES @ Old Page	Field #2 - Football	12.00
7/22	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL GAMES @ Old Page	Field #3 - Soccer/	12.00
7/22	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL GAMES @ Old Page	Parking Lots	12.00
7/23	Abingdon Elementary School - Community U	Abingdon	Below the Rim Basketball @ A	Gymnasium	2.00
7/23	Abingdon Elementary School - Community U	Abingdon	PRT Karate Classes@ABG	Cafeteria	3.00
7/23	Abingdon Elementary School - Community U	Abingdon	PRT Zumba @ ABG	Gymnasium	1.50
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC07	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC08	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC09	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC10	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC31	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC32	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC33	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC34	7.00

SDFD Facilities Use Report for July of 2018

Date	Organization	Location	Event Title	Room	Hours
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC35	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC36	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC37	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC38	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC39	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC40	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC43	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC44	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Auditorium (Cafet	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Cafeteria (Auditor	7.00
7/23	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Library	7.00
7/23	Botetourt Elementary School - In-House	Botetourt E	Summer School @ BOT	BT23	8.00
7/23	GCPS - In-House - Requested by Central Off	T.C. Walk	Technology Lab Storage @ TC	C5 (Training Rm -	16.00
7/23	GCPS - In-House - Requested by Central Off	T.C. Walk	TRAN Training - DRIVER @ T	A111 (Conf Room	6.50
7/23	GHS - In-House - Athletics	Glouceste	GHS - Boys Basketball Condit	Gymnasium - Mai	2.75
7/23	GHS - In-House - Athletics	Glouceste	GHS - Girls Basketball Condit	Gymnasium - Mai	2.00
7/23	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C161	6.50
7/23	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C163	6.50
7/23	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C167	6.50
7/23	Gloucester County PRT	T.C. Walk	PRT Computer Camps @ TC	C4 (Conf/Training	4.00
7/23	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/23	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/23	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/23	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/23	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #1 - Softball	3.50
7/23	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #2 - Football	3.50
7/23	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #3 - Soccer/	3.50
7/23	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Parking Lots	3.50
7/23	Peasley Middle School - In-House	Peasley M	Summer School@PEA	303	4.25
7/23	Peasley Middle School - In-House	Peasley M	Summer School@PEA	307	4.25
7/23	Peasley Middle School - In-House	Peasley M	Summer School@PEA	315	4.25
7/23	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/24	Achilles Elementary School - In-House	Achilles El	Dylan Pritchett Summer Schoo	Gymnasium	1.75
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC07	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC08	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC09	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC10	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC31	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC32	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC33	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC34	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC35	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC36	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC37	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC38	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC39	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC40	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC43	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC44	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Auditorium (Cafet	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Cafeteria (Auditor	7.00
7/24	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Library	7.00
7/24	Botetourt Elementary School - Community Us	Botetourt E	Community HU @ BOT	BT38	1.50
7/24	Botetourt Elementary School - In-House	Botetourt E	Summer School @ BOT	BT23	8.00
7/24	GCPS - In-House - Requested by Central Off	T.C. Walk	Honeywell/Fac. Go2Blue Pres	Cafeteria	3.00
7/24	GCPS - In-House - Requested by Central Off	T.C. Walk	New Hire Orientation @TCW-	A111 (Conf Room	1.75
7/24	GCPS - In-House - Requested by Central Off	T.C. Walk	Technology Lab Storage @ TC	C5 (Training Rm -	16.00
7/24	GCPS - In-House - Requested by Central Off	T.C. Walk	TRAN Training - DRIVER @ T	A111 (Conf Room	6.00
7/24	GHS - In-House - Athletics	Glouceste	GHS - Girls Basketball Condit	Gymnasium - Mai	2.00

SDFD Facilities Use Report for July of 2018

Date	Organization	Location	Event Title	Room	Hours
7/24	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C161	6.50
7/24	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C163	6.50
7/24	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C167	6.50
7/24	Gloucester County PRT	Abingdon	PRT Gymnastics Camp @AB	Gymnasium	2.50
7/24	Gloucester County PRT	Botetourt	PR&T Basketball Camp @ BC	Gymnasium	2.00
7/24	Gloucester County PRT	Botetourt	PR&T Mini Mite Basketball Ca	Gymnasium	1.25
7/24	Gloucester County PRT	Botetourt	PRT Gymnastics Classes @ B	Gymnasium	5.75
7/24	Gloucester County PRT	T.C. Walk	PRT Computer Camps @ TC	C4 (Conf/Training	4.00
7/24	Gloucester County PRT	T.C. Walk	PRT Theater Camps @ TCW	Auditorium	8.50
7/24	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/24	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/24	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/24	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/24	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #1 - Softball	3.50
7/24	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #2 - Football	3.50
7/24	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #3 - Soccer	3.50
7/24	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Parking Lots	3.50
7/24	Peasley Middle School - In-House	Peasley M	Summer School@PEA	303	4.25
7/24	Peasley Middle School - In-House	Peasley M	Summer School@PEA	307	4.25
7/24	Peasley Middle School - In-House	Peasley M	Summer School@PEA	315	4.25
7/24	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/25	Abingdon Elementary School - Community U	Abingdon	Calvary Group @ABG	A157 - Music Rod	1.75
7/25	Abingdon Elementary School - Community U	Abingdon	Old & Slow Basketball @ABG	Gymnasium	2.00
7/25	Abingdon Elementary School - Community U	Abingdon	PRT Karate Classes@ABG	Gymnasium	3.00
7/25	Abingdon Elementary School - Community U	Abingdon	PRT Zumba @ ABG	Gymnasium	1.50
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC07	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC08	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC09	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC10	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC31	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC32	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC33	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC34	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC35	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC36	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC37	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC38	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC39	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC40	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC43	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC44	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Auditorium (Cafet	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Cafeteria (Auditor	7.00
7/25	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Library	7.00
7/25	Botetourt Elementary School - In-House	Botetourt	Summer School @ BOT	BT23	8.00
7/25	GCPS - In-House - Requested by Central Of	T.C. Walk	Technology Lab Storage @ TC	C5 (Training Rm -	16.00
7/25	GCPS - In-House - Requested by Central Of	T.C. Walk	TRAN Training - DRIVER @ T	A111 (Conf Room	6.50
7/25	GHS - In-House - Athletics	Glouceste	GHS - Boys Basketball Condit	Gymnasium - Mai	2.75
7/25	GHS - In-House - Athletics	Glouceste	GHS - Girls Basketball Condit	Gymnasium - Mai	2.00
7/25	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C161	6.50
7/25	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C163	6.50
7/25	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C167	6.50
7/25	Gloucester County PRT	Abingdon	PRT Gymnastics Camp @AB	Gymnasium	2.50
7/25	Gloucester County PRT	Botetourt	PR&T Basketball Camp @ BC	Gymnasium	2.00
7/25	Gloucester County PRT	Botetourt	PR&T Mini Mite Basketball Ca	Gymnasium	1.25
7/25	Gloucester County PRT	T.C. Walk	PRT Computer Camps @ TC	C4 (Conf/Training	4.00
7/25	Gloucester County PRT	T.C. Walk	PRT Theater Camps @ TCW	Auditorium	8.50
7/25	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/25	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00

SDFD Facilities Use Report for July of 2018

Date	Organization	Location	Event Title	Room	Hours
7/25	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/25	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/25	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #1 - Softball	3.50
7/25	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #2 - Football	3.50
7/25	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #3 - Soccer	3.50
7/25	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Parking Lots	3.50
7/25	Peasley Middle School - In-House	Peasley M	Summer School@PEA	303	4.25
7/25	Peasley Middle School - In-House	Peasley M	Summer School@PEA	307	4.25
7/25	Peasley Middle School - In-House	Peasley M	Summer School@PEA	315	4.25
7/25	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC07	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC08	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC09	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC10	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC31	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC32	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC33	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC34	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC35	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC36	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC37	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC38	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC39	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC40	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC43	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC44	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Auditorium (Cafet	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Cafeteria (Auditor	7.00
7/26	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Library	7.00
7/26	Botetourt Elementary School - In-House	Botetourt E	Summer School @ BOT	BT23	8.00
7/26	GCPS - In-House - Requested by Central Off	T.C. Walk	GCPS New Hire Orientation @	A111 (Conf Room	2.50
7/26	GCPS - In-House - Requested by Central Off	T.C. Walk	RCC REC CPR @ TCW-Cafe	Cafeteria	8.50
7/26	GCPS - In-House - Requested by Central Off	T.C. Walk	Technology Lab Storage @ TC	C5 (Training Rm	16.00
7/26	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C161	6.50
7/26	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C163	6.50
7/26	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C167	6.50
7/26	Gloucester County PRT	Abingdon	PRT Gymnastics Camp @AB	Gymnasium	2.50
7/26	Gloucester County PRT	Botetourt E	PR&T Basketball Camp @ BC	Gymnasium	2.00
7/26	Gloucester County PRT	Botetourt E	PR&T Mini Mite Basketball Ca	Gymnasium	1.25
7/26	Gloucester County PRT	T.C. Walk	PRT Computer Camps @ TC	C4 (Conf/Training	4.00
7/26	Gloucester County PRT	T.C. Walk	PRT Theater Camps @ TCW	Auditorium	8.50
7/26	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/26	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/26	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/26	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/26	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #1 - Softball	3.50
7/26	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #2 - Football	3.50
7/26	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #3 - Soccer	3.50
7/26	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Parking Lots	3.50
7/26	Peasley Middle School - In-House	Peasley M	Summer School@PEA	303	4.25
7/26	Peasley Middle School - In-House	Peasley M	Summer School@PEA	307	4.25
7/26	Peasley Middle School - In-House	Peasley M	Summer School@PEA	315	4.25
7/26	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/27	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/27	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/27	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/27	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/27	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #1 - Softball	3.50
7/27	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #2 - Football	3.50

SDFD Facilities Use Report for July of 2018

Date	Organization	Location	Event Title	Room	Hours
7/27	Gloucester Youth Football & Cheerleading League	Transportation	GYFCL FALL PRACTICE @ C	Field #3 - Soccer	3.50
7/27	Gloucester Youth Football & Cheerleading League	Transportation	GYFCL FALL PRACTICE @ C	Parking Lots	3.50
7/27	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field #4	2.00
7/28	Gloucester Youth Football & Cheerleading League	Transportation	GYFCL GAMES @ Old Page	Field #1 - Softball	12.00
7/28	Gloucester Youth Football & Cheerleading League	Transportation	GYFCL GAMES @ Old Page	Field #2 - Football	12.00
7/28	Gloucester Youth Football & Cheerleading League	Transportation	GYFCL GAMES @ Old Page	Field #3 - Soccer	12.00
7/28	Gloucester Youth Football & Cheerleading League	Transportation	GYFCL GAMES @ Old Page	Parking Lots	12.00
7/28	VA Rebellion Softball	Bethel Ele	VA Rebellion Baseball Practice	Field - Baseball (b	10.00
7/28	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field - Softball (be	11.00
7/29	Gloucester Youth Football & Cheerleading League	Transportation	GYFCL GAMES @ Old Page	Field #1 - Softball	12.00
7/29	Gloucester Youth Football & Cheerleading League	Transportation	GYFCL GAMES @ Old Page	Field #2 - Football	12.00
7/29	Gloucester Youth Football & Cheerleading League	Transportation	GYFCL GAMES @ Old Page	Field #3 - Soccer	12.00
7/29	Gloucester Youth Football & Cheerleading League	Transportation	GYFCL GAMES @ Old Page	Parking Lots	12.00
7/29	VA Rebellion Softball	Bethel Ele	VA Rebellion Baseball Practice	Field - Baseball (b	10.00
7/29	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field - Softball (be	11.00
7/30	Abingdon Elementary School - Community U	Abingdon	Below the Rim Basketball @ A	Gymnasium	2.00
7/30	Abingdon Elementary School - Community U	Abingdon	PRT Karate Classes@ABG	Cafeteria	3.00
7/30	Abingdon Elementary School - Community U	Abingdon	PRT Zumba @ ABG	Gymnasium	1.50
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC07	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC08	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC09	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC10	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC31	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC32	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC33	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC34	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC35	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC36	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC37	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC38	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC39	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC40	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC43	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC44	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Auditorium (Cafet	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Cafeteria (Auditor	7.00
7/30	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Library	7.00
7/30	Botetourt Elementary School - In-House	Botetourt E	Summer School @ BOT	BT23	8.00
7/30	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B104	9.00
7/30	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B105	9.00
7/30	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B106	9.00
7/30	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B107	9.00
7/30	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B108	9.00
7/30	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B110	9.00
7/30	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B202	9.00
7/30	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B203	9.00
7/30	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B206	9.00
7/30	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B207	9.00
7/30	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	Cafeteria/Common	9.00
7/30	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	Gymnasium-G10	9.00
7/30	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	Media Center-M2	9.00
7/30	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	Schola/Stage-A10	9.00
7/30	GCPS - In-House - Requested by Central Off	T.C. Walk	Technology Lab Storage @ TC	C5 (Training Rm -	16.00
7/30	GHS - In-House - Athletics	Glouceste	Football Instructional Meetings	D09	7.50
7/30	GHS - In-House - Athletics	Glouceste	Football Instructional Meetings	D11	7.50
7/30	GHS - In-House - Athletics	Glouceste	Football Instructional Meetings	D35 - Computer L	7.50
7/30	GHS - In-House - Athletics	Glouceste	Football Instructional Meetings	D36 & Atrium	7.50
7/30	GHS - In-House - Athletics	Glouceste	Football Instructional Meetings	Gymnasium - Aux	7.50
7/30	GHS - In-House - Athletics	Glouceste	Football Instructional Meetings	Gymnasium - Mail	7.50

SDFD Facilities Use Report for July of 2018

Date	Organization	Location	Event Title	Room	Hours
7/30	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C161	6.50
7/30	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C163	6.50
7/30	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C167	6.50
7/30	Gloucester County PRT	Abingdon	PRT Gymnastics Classes@ A	Gymnasium	4.50
7/30	Gloucester County PRT	T.C. Walk	PRT Theater Camp Breakdow	Auditorium	2.00
7/30	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/30	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/30	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/30	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/30	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #1 - Softball	3.50
7/30	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #2 - Football	3.50
7/30	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #3 - Soccer/	3.50
7/30	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Parking Lots	3.50
7/30	Peasley Middle School - In-House	Peasley M	Summer School@PEA	303	4.25
7/30	Peasley Middle School - In-House	Peasley M	Summer School@PEA	307	4.25
7/30	Peasley Middle School - In-House	Peasley M	Summer School@PEA	315	4.25
7/30	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field - Softball (be	2.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC07	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC08	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC09	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC10	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC31	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC32	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC33	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC34	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC35	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC36	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC37	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC38	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC39	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC40	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC43	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	AC44	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Auditorium (Cafet	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Cafeteria (Auditor	7.00
7/31	Achilles Elementary School - In-House	Achilles El	Summer School ABG/ACH @	Library	7.00
7/31	Botetourt Elementary School - Community Us	Botetourt E	PR&T Yoga @ BOT	BT38	2.25
7/31	Botetourt Elementary School - In-House	Botetourt E	Summer School @ BOT	BT23	8.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B102	9.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B103	9.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B104	9.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B106	9.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B107	9.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B108	9.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B110	9.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B202	9.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B203	9.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B204	9.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B206	9.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	B207	9.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	Cafeteria/Common	9.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	Media Center-M2	9.00
7/31	GCPS - In-House - Requested by Central Off	Page Midd	Mid. Pen. Summer Regional G	Schola/Stage-A10	9.00
7/31	GCPS - In-House - Requested by Central Off	T.C. Walk	New Hire Orientation @ TCW-	A111 (Conf Room	1.75
7/31	GCPS - In-House - Requested by Central Off	T.C. Walk	Technology Lab Storage @ TC	C5 (Training Rm -	16.00
7/31	GHS - In-House - Athletics	Glouceste	Football Instructional Meetings	D09	7.50
7/31	GHS - In-House - Athletics	Glouceste	Football Instructional Meetings	D11	7.50
7/31	GHS - In-House - Athletics	Glouceste	Football Instructional Meetings	D35 - Computer L	7.50
7/31	GHS - In-House - Athletics	Glouceste	Football Instructional Meetings	D36 & Atrium	7.50

SDFD Facilities Use Report for July of 2018

Date	Organization	Location	Event Title	Room	Hours
7/31	GHS - In-House - Athletics	Glouceste	Football Instructional Meetings	Gymnasium - Aux	7.50
7/31	GHS - In-House - Athletics	Glouceste	Football Instructional Meetings	Gymnasium - Mai	7.50
7/31	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C161	6.50
7/31	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C163	6.50
7/31	GHS - In-House - Instruction (Students)	Glouceste	Summer School@GHS	C167	6.50
7/31	Gloucester County PRT	Abingdon	PRT Pre-school Camp@ABG	Gymnasium	4.00
7/31	Gloucester County PRT	Botetourt H	PRT Gymnastics Classes @ B	Gymnasium	5.75
7/31	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6A	4.00
7/31	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #6B	4.00
7/31	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7A	4.00
7/31	Gloucester Outlaws	Bethel Ele	Outlaws Football @ BET	Field #7B	4.00
7/31	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #1 - Softball	3.50
7/31	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #2 - Football	3.50
7/31	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Field #3 - Soccer/	3.50
7/31	Gloucester Youth Football & Cheerleading Le	Transporta	GYFCL FALL PRACTICE @ C	Parking Lots	3.50
7/31	Peasley Middle School - In-House	Peasley M	Summer School@PEA	303	4.25
7/31	Peasley Middle School - In-House	Peasley M	Summer School@PEA	307	4.25
7/31	Peasley Middle School - In-House	Peasley M	Summer School@PEA	315	4.25
7/31	VA Rebellion Softball	Bethel Ele	VA Rebellion Softball Practice	Field - Softball (be	2.00

GHS Athletic Activities – July 2018		
Team	Field/Gym	Dates/Approx. Times
Football	Weight Room/Track/Practice Football Field/D-Hall Classrooms	Monday, Wednesday, & Thursday – 8:00am – 10:00am AND 5:00pm – 7:00pm Tuesday – 5:00pm – 7:00pm Season started 7/26 – Monday – Friday – 1:00pm – 6:00pm
Field Hockey	Track/Field Hockey Field/Weight Room	Tuesday – 3:00pm – 4:40pm Thursday – 7:30am – 9:00am Tryouts started 7/30 – Monday – Friday – 7:00am – 10:00am & Tuesday/Thursday – 5:00pm – 7:00pm
Boys Volleyball	Main Gym	Wednesday – 7:00pm – 9:00pm Tryouts started 8/1 – will be Monday – Friday – 9:00am – 11:00am
Girls Volleyball	Main Gym	Tryouts started 7/30 – Monday – Friday – 4:00pm – 6:00pm
Girls Basketball	Main or Aux Gym	Monday & Wednesday – 9:00am – 11:00am Tuesday & Thursday – 6:00pm – 8:00pm
Boys Basketball	Main or Aux Gym	Monday & Wednesday – 4:00pm – 6:45pm
Cross Country	Stadium Area	Tryouts started 8/1 – will be Monday – Friday – 7:00am – 9:00am

VHSL required fall dead period applying to winter and spring sports is 7/26 through 8/4, so no winter or spring sports are able to practice/condition during these dates



**GLOUCESTER COUNTY PUBLIC SCHOOLS
STANDARD CONTRACT**

Cooperative Contract No. GSA Contract 47QSWA18D0057, GSA Federal Supply Schedule 84

This Contract entered into this 1st day of July 2018, by Honeywell International Inc., through its Building Solutions business unit, 7870 Villa Oak Drive, Suite 900, Richmond, VA 23228, a sole proprietorship, hereinafter called the "Contractor" and Gloucester County Public Schools, hereinafter called the "Owner".

WITNESSETH that the Contractor and the Owner, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF SERVICES: The Contractor shall provide the services to the Owner as set forth in the Contract Documents.

PERIOD OF PERFORMANCE: From Date of Award through June 30, 2023. At the Owner's sole option, the contract may be renewed for (5) five additional, (1) one year terms.

COMPENSATION: The Contractor shall be paid annually by the Owner per the pricing listed below:

\$385,350.00

Pricing for subsequent annual terms (2019-2020, 2020-2021, 2021-2022, and 2022-2023) shall be subject to Paragraph 11 of the Special Terms and Conditions, entitled Renewal of Contract. Upon any renewal, the annual cost shall not exceed 3% in any future term.

AVAILABILITY OF FUNDS: It is understood and agreed between the parties herein that Gloucester County Public Schools shall be bound hereunder only to the extent of the funds available or which may hereafter become available "subject to appropriation" by the Gloucester County Board of Supervisors for the purpose of this agreement.

METHOD OF PAYMENT: The Contractor will be paid on the basis of the invoice submitted to the Gloucester County Finance Department after delivery and acceptance by the designated School's representative. To expedite payments to the Contractor, the County offers such payments through a purchase charge card, without additional fees applied for its use. If this expedited payment method is not desired by the Contractor, payment shall be made by check on the basis of Net 45 days. All payments will be made in accordance with the Code of Virginia's Prompt Payment provisions. *Code of Virginia §2.2-4347 & 2.2-4352.*

CONTRACT DOCUMENTS: The Contract Documents shall consist of this signed Contract, the description or scope of services, scope of work, any general conditions, special conditions, specifications, and other data contained in the attached documents, agreed to by the Contractor, all of which are incorporated herein by reference.

CONDITION OF CONTRACT: As a condition of awarding a contract for the provision of services that require the Contractor or his employees to have direct contact with students on school property during regular school hours or during school-sponsored activities, the Contractor shall provide certification that all persons who will provide such services have not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child.

Any person making a materially false statement regarding any such offense shall be guilty of a Class 1 misdemeanor and, upon conviction, the fact of such conviction shall be grounds for the revocation of the contract to provide such services and, when relevant, the revocation of any license required to provide such services. School boards shall not be liable for materially false statements regarding the certifications required by this subsection.

This subsection shall not apply to a contractor or his employees providing services to a school division in an emergency or exceptional situation, such as when students health or safety is endangered or when repairs are needed on an urgent basis to ensure that school facilities are safe and habitable, when it is reasonably anticipated that the contractor or his employees will have direct contact with students. *Code of Virginia § 22.1-296.1*

EMPLOYMENT DISCRIMINATION BY CONTRACTOR PROHIBITED: During the performance of this contract, the Contractor agrees as follows:

1.
 - a. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - b. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.
 - c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
2. The Contractor will include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

DRUG-FREE WORKPLACE TO BE MAINTAINED BY CONTRACTOR: During the performance of this contract, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

COMPLIANCE WITH STATE LAW REGARDING EMPLOYMENT OF ALIENS: The Contractor agrees that it does not and shall not during the performance of the contract for goods and services knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound thereby.

CONTRACTOR

GLOUCESTER COUNTY PUBLIC SCHOOLS

By: _____

By: _____

Name: _____

Name: Bill Lindsey

Title: _____

Title: County/Schools Purchasing Agent

Date: _____

Date: _____

Business License Number: 22369

Issuing Jurisdiction: Gloucester County, VA

State Corporation Commission Number: F049689-5

Approved as to form


County Attorney

8-1-18

Date

HVAC SYSTEMS SERVICES, PREVENTIVE MAINTENANCE REPAIR AND EMERGENCY SERVICES

CONTRACT DOCUMENTS

1.0 OVERVIEW

Gloucester County/Gloucester County Schools, (“Owner”), is contracting with Honeywell International Inc., through its Building Solutions business unit, (“Contractor”), an experienced firm for the purpose of providing **HVAC, Systems Services, Preventive Maintenance, Repair and Emergency Services**, for multiple facilities as designated by the Owner, as listed in Attachment B.

2.0 SCOPE OF SERVICES – GENERAL

It is the Owner’s intent to enter into a comprehensive service agreement with the Contractor for HVAC Preventive Maintenance, Repair and Emergency Services necessary for the effective and economical operation of facilities owned by or otherwise utilized by the County. The Contractor shall furnish all labor, materials, tools, and resources necessary to design, develop and implement a maintenance procedure for all heating, cooling, ventilating equipment, in the facilities listed in Attachment A. In addition to normal maintenance and repairs, the Contractor shall have the capability and resources to design, install, and maintain new systems or replacement systems as required by the County. In order to achieve this goal, the Contractor must provide goods and services that include, but are not necessarily limited to, those outlined below:

2.1 General Requirements

- a. The Contractor shall provide preventive maintenance and repair services on all equipment related to the heating, ventilation, air conditioning, humidity control, building control systems pneumatic, electric, direct digital control, automation, etc., within the facilities listed in Attachment A. Preventive maintenance consists of pre-scheduled recurring actions that are to be performed on a regular interval determined by equipment operating hours that may be recommended by each equipment manufacturer. The preventive maintenance tasks are designed to maintain the equipment for prime operating condition so that the equipment will operate effectively, reliably, and efficiently.
- b. The Contractor shall furnish all labor, parts, materials, test equipment, tools, programming materials, and services in conformance with the terms and conditions as stated in this agreement. All work shall be performed in compliance with applicable standards, regulations and codes established by local, state and federal agencies and according to current and accepted industry standards.
- c. Hazardous materials such as sprayed-on fireproofing above suspended ceilings and applied on structural members may be present in the Owner’s facilities. Floor tile, cove base and various adhesives may contain asbestos. Pipe duct insulation may also have coatings containing asbestos. If the Contractor suspects or identifies any hazardous materials in the area they are performing services, they are to immediately stop all work and contact the Owner before proceeding. Through mutual review and

discussion, the Contractor will not re-initiate any work in the suspect area without the written approval of Owner's designated representative.

- d. If the Contractor, while performing the work, encounters any materials suspected to be hazardous, all work must stop and the Owner shall be notified immediately.
- e. The Contractor must meet all requirements under the heading "Service Qualifications".

2.2 Service Qualifications

a. Personnel Qualifications

The Contractor shall employ sufficient qualified project managers/account executives, mechanics and technicians who can arrive on the site within the specified time period.

The service technicians assigned to maintain the mechanical systems shall be qualified to service the equipment type under contract as well as all associated pneumatic, electric, and electronic controls. The local office of the Contractor shall provide service technicians that are experienced with servicing all direct digital control, automation systems, and mechanical systems currently installed in the Owners sites.

At a minimum, the Service Technicians employed by the Contractor shall be experienced in the service, start-up, programming and troubleshooting of proprietary EXCEL 5000, and EXCEL 10 controllers, and Contractor Enterprise Building Integrator. Technicians must also be certified in CARE and Echelon and be factory authorized service providers for the Enterprise Buildings Integrator automation platform. The Contractor will provide copies of such certification upon request.

Resumes of proposed personnel are to be provided to the Owner by the Contractor. These resumes shall clearly indicate the technician's length of experience with, but not limited to, equipment in Attachment B and shall indicate all relevant certifications including all manufacturers' approved certifications.

b. Subcontracting

Services to be provided shall be performed by qualified and trained service personnel, directly employed by the selected firm. Under no condition will any work specified be subcontracted without the Owner's prior approval. If there is a subcontractor, provide qualifications to the Owner for review. Subcontractor shall be under the direct supervision of the Contractor.

c. Engineering Support

The Contractor is required to obtain as needed an engineering firm staffed with full time professionals in the fields of air conditioning, humidity control, boilers, and pneumatic, electric, and electronic controls. The engineering firm shall include at least one Professional Engineer (PE) registered to perform work in Virginia.

d. Preventive Maintenance Scheduling

The Contractor shall schedule preventive maintenance tasks through the use of a computerized service management system to ensure a uniform and detailed method of

scheduling work. To ensure a uniform and detailed method of defining preventive maintenance tasks, all preventive maintenance tasks shall be scheduled based on the manufacturers' maintenance recommendations and according to industry standards. The Contractor may be required to show copies of said computer preventive maintenance report to demonstrate compliance to this requirement.

The Contractor shall, based on guidance from the affected Owner's facility occupants, schedule preventive maintenance tasks for each piece of equipment in each facility to accommodate occupant schedules and operating hours.

e. Inventory and Test Equipment

To ensure timely availability in emergency situations, the Contractor shall maintain or have access to an adequate inventory of standard replacement parts for common components in the system under contract within 24 hours and will demonstrate that they own the proper tools and test equipment to maintain all the systems and equipment under contract. A list of parts and equipment available within 24 hours shall be provided to the Owner for review and acceptance. For mechanical equipment, the Contractor must own and be able to document the use on other contracts the following tools and test equipment:

- combustion efficiency test equipment
- infrared scanner
- water treatment chemical drop test kit
- conductivity tester
- refrigerant oil test kit
- electronic refrigerant leak detector
- volt meter
- amprobe
- refrigerant recovery equipment

For building control and automation systems, the Contractor must own and be able to document the use of diagnostic and programming tools for the systems currently installed in the affected facilities.

f. Licensing

The Contractor must be a fully licensed Class A contractor licensed to do business in the Commonwealth of Virginia with the proper sub-classifications as required for the tasks being performed (mechanical, electrical, etc). This license must remain valid throughout the term of this contract and renewal periods. In addition, the Contractor and their technicians must submit Virginia Department of Professional Occupational Regulation (VADPOR) license numbers to the Owner upon request.

g. Substitutions

The Contractor shall not provide any service substitutions, including key personnel, or cancellations of any work without written approval by the Gloucester County Central Purchasing Department.

2.3 General Maintenance Procedures

a. Procedures and records

The Contractor shall:

- Maintain complete and detailed service and maintenance records for each piece of equipment in a secure central database that will be provided to the Owner upon request.
- Establish a computer database of all mechanical and automation equipment. This system shall be able to provide automated computer call reports and be able to issue automated work orders.
- The Owner does not wish to maintain files of maintenance records on site in the form of paper documents. The Contractor must provide service records in a paperless fashion with e-mail notification to the designated Owner personnel and shall provide real-time access via an internet portal to all service records during the term of the agreement.
- Provide records through multiple sorting criteria including company wide, job site, contract, or by individual piece of equipment.
- Provide real time records to each and all technicians servicing any piece of equipment on the site.
- Provide records that are secure and available only to authorized Owner representative or service personnel.
- Provide work orders that clearly identify the equipment to be serviced and contain sufficient information about the tasks required to complete the work.
- Provide indoor air quality analysis and reports, as requested by owner, for a specific building and area of that building, up to 10 times per year (locations can be different). Items to be tested for are humidity, temperature, CO, and CO2.
- Have the ability to provide “real time” status of any current work order at any time and make that status available via the Internet, e-mail, or phone.
- Have the ability to receive service requests via an Internet web site or centralized call center on a 24/7, 365-day basis.
- Have the ability to digitally capture owner service signature for authorization of work and work completed. Signature is digitally recorded for verification reasons.
- Have certified quality processes (i.e., ISO 9002 certification) that ensure equipment is serviced and work actions are recorded in a uniform manner every time, regardless of the assigned technician.
- Have the ability for service requests and preventive maintenance activities to be tracked to completion in a timely manner.
- Have the ability for information and data to be properly and securely controlled.

As work is scheduled, the Contractor shall issue, to the Technician on the job, a computer prepared service report detailing exactly what tasks to perform, time of performance, skill levels required, and special tools and instrumentation required to maintain the systems at optimum comfort and efficiency levels.

2.4 Preventive Maintenance and Repair Calls

Scheduled maintenance calls under this agreement should be performed during the normal working hours defined as 7:00 AM – through 4:00 PM., except as defined above in paragraph 2.2 d. When major equipment needs to be turned off for servicing and it would not be acceptable to do so during normal business hours, the Contractor shall be available to do work after normal business hours at no additional charge to the Owner.

The Contractor must respond to all service requests, including repair calls regardless of weather conditions. (snow, ice, etc.) Repair calls shall be responded to within (4) four hours, or as agreed to by the Owner. The Owner will provide reasonable means of access to all equipment covered by the resulting agreement. The Contractor shall schedule the start and stop of all primary equipment incidental to the operation of the systems as arranged with the Owner's representatives.

2.5 Emergency Service

Emergency service shall be provided 24 hours a day to minimize downtime and inconvenience. The objective is to have all major systems must be back on line and operating within eight (8) hours of notification of systems failure. The Contractor shall provide emergency service as a part of this agreement including:

- All labor, overtime, travel costs, parts, supplies, etc. to diagnose and repair failed equipment. All expenses incurred and expended on such a call are included in the cost of this program and there will be no additional compensation to the Contractor.
- Emergency service as often as needed, on a 24-hour basis, weekends and legal holidays included.
- Service personnel shall arrive on-site within 2 hours after notification of an emergency situation.
- (2) local or toll free phone numbers. These phones must be answered by a person at a central dispatch, not a recording.
- Premium labor cost for service requested outside of normal business hours will be invoiced at the current published rate for contract owners.

2.6 Parts, labor and complete replacement

The Contractor will repair or replace worn parts or complete components covered under this contract with new parts. The Contractor shall be responsible for proper disposal of old parts and equipment in accordance to government and environmental regulations.

All repair and replacement parts, components, and devices for the mechanical systems and equipment shall be provided by the Contractor and will be included in the cost of this service program.

All miscellaneous parts and supplies necessary to maintain the mechanical systems and equipment shall be supplied by the Contractor and will be included in the cost of this service program (belts, control valves, valve packing, lubricants, tools, paints, refrigerant for equipment replacement, test instruments, meters, CO2 sensor test kit, etc.).

For items not covered by this contract, the Contractor may provide a written quotation itemizing equipment costs and labor by work classes; all conditions of the contract shall apply and additional charges for freight, other materials, travel, etc. will not be allowed on major repairs if work is to be performed under this agreement. The Contractor shall have written approval prior to proceeding with major repairs.

It is understood and agreed that the Owner has the right to reject the written quotation for the major repair and subject the requirement to competitive quotation separate from this contract.

The Contractor will not be held responsible for repairs or replacements necessitated by reason of negligence or misuse of the equipment by other than the Contractor or by reason of any other cause beyond the control of the Contractor, except ordinary wear and tear.

The Contractor shall provide documentation in cases of major equipment failure that all maintenance was completed per manufacturer's requirements to ensure that failure was not the result of neglect or deferred maintenance.

2.7 Equipment that is covered by Preventative Maintenance only:

There is some specific equipment that is only covered for preventative maintenance. This is because the equipment is either new and under warranty, or the owner has decided to take upon them the risk of repair costs, typically because the equipment is newer. Until changed by addendum at a later date, the following equipment is only covered for preventative maintenance under this contract.

- 32 heat pumps to be replaced in the summer of 2018 in Peasley
- 8 heat pumps replaced at Peasley in 2017
- Cooling tower replaced at Peasley in 2017
- All water source heat pumps at Page

3.0 SCOPE OF SERVICES – ENVIRONMENTAL CONTROL SYSTEMS FOR EQUIPMENT

3.1 General

Each preventive maintenance call is to be scheduled by an automated system that reports what is needed to perform, the anticipated time to perform the service, the skill level required and any special tools and instruments needed to maintain the system at its best performance level.

Maintenance intervals are to be determined by the equipment run time, application, location, and the breadth of the Contractor's data files related to the required maintenance requirements and manufacturer's specifications.

Completed service calls that are acknowledged by the Owner are to be data entered to ensure undated history files related to performance and reliability.

3.2 Equipment

At a minimum, the equipment covered shall include thermostats, pressure controls, relays, limits, valves, valve operators, damper motors, step switches, time clocks, contactors, controllers, capacity controls, safety controls, recorders, control panels, gauges, and air compressors.

The Contractor is to perform a system analysis of all covered equipment in order to detect signs of deteriorating performance and to predict the risk of future equipment failures.

3.3 Services

At a minimum, the Contractor must perform the following services:

- Examining each piece of equipment and device to see that it is functioning properly and is in good operational condition.

- Cleaning all components of dust, old lubricants, etc. to allow the equipment to function as designed.
- Lubricating all equipment where needed to permit bearings, gears and all contact wearing points to operate freely and without undue wear.
- Adjusting all linkages, motors, drives, etc. that may have drifted from the original design settings and positions.
- Calibrating sensing, monitoring, output, safety and readout devices for proper ranges, settings and optimum efficiencies.
- Replacing devices should the above maintenance not be adequate.
- Testing and cycling all equipment as a system after it has been cleaned, lubricated, adjusted, and calibrated, to see that it is in good operational condition and at optimum efficiency.

3.4 Parts/Component replacement

The Contractor shall repair or replace any worn or defective components that are part of the maintained systems at no additional cost to the Owner. In order to maintain the standardization and integrity of the existing temperature control system, all controls must be replaced with current major control manufacturer replacement parts only.

4.0 SCOPE OF SERVICES – AUTOMATION CONTROL SYSTEMS MAINTENANCE (OUTCOME BASED SERVICE)

4.1 Contractor will provide Contractor Building Solutions Outcome Based Service to Owner for the building automation system hardware and software set forth in the List of Covered Equipment and List of Covered Software below as expressly described in this Work Scope Document and in accordance with and subject to the terms and conditions of this Work Scope Document and all other provisions of the Agreement referred to below (the “OB Services”). The “Agreement” means the agreement between Contractor and Owner of which this Work Scope Document is a part, as amended and together with all exhibits, schedules and attachments incorporated into such agreement.

List of Covered Equipment (the “Covered Equipment”):

Quantity	Description	Model Number	Location
All	DDC controllers and control devices installed as of 7/1/18	Various	All Gloucester County Public schools in service as of 7/1/18

List of Covered Software (the “Covered Software”):

Drawing number(s) and date(s) (if applicable)				
Quantity	Software Product Number	Version	BMS Points Included	Location
1	EBI	R500	5809	TC Walker

4.2 Coverage:

General Maintenance of the Covered Software and Covered Equipment as and to the extent provided in this Work Scope Document.

To support monitoring and diagnostics, Contractor may install additional software on Owner's applicable building automation system(s) (the "System"). Such software will remain the property of Contractor or its nominated software licensor and shall be removed from the System and returned to Contractor at Contractor's request.

Service Level
Real Time
Analytics Contractor will establish a connection from the System to Contractor's Sentience™ cloud and its related HVAC, energy and IT analytics tools and Owner consents to such connection. These tools are intended to identify anomalies in the operation of Owner's applicable site. Anomalies may be raised as service cases. Those service cases that relate to Covered Equipment will be referred to Contractor service professionals for action. Service cases that relate to other equipment will be referred to the Owner.

Dynamic
Preventative
Tasking Planned preventative maintenance will be scheduled by a service case list, delivered to Contractor's service professionals on their mobile devices and visible to Owner on Owner's Service Portal (as defined below). Such services will consist of periodically examining, adjusting, calibrating and/or cleaning thermostats, humidity controls, temperature controls, pressure controls, valves, relays, motors and accessories with respect to the Covered Equipment. Maintenance intervals will be determined by equipment run time, application, analytics, location and Contractor's computer data bank of maintenance experience and manufacturers' specifications. Attendance at site is as required by the service case list.

Performance
Dashboards and
Reports Contractor will provide Owner with a web URL and logins to the service portal established by Contractor for Owner (the "Service Portal"). The Service Portal enables the Owner to view certain dashboards, service case history, service reports, and other documentation provided by Contractor from time to time.

Contractor will provide a regular service report that describes the status of service cases initiated or received by Contractor that are new, active or closed in that particular period.

Options

Pre-Authorized
Technician
Response to
Analytics Faults
(additional fees
apply) Owner may choose from time to time to pre-authorize Contractor to carry out maintenance in response to specified classes of problems so that when such events occur, Contractor is authorized to respond to them without delay (subject to Contractor's written acceptance of such authorization, in its sole discretion). This may include certain classes of service cases or problems with nominated assets or classes of assets. Owner will communicate its authorization in writing to Contractor and may vary it from time to time, in writing. Maintenance carried out in response to this authorization will be paid by Owner at Contractor's applicable standard hourly rates in effect at such time plus other costs incurred.

Breakdown Parts If this box is checked, Contractor will, when in its sole judgment, conditions warrant,

and Labor Covered

repair or replace parts, or equipment that constitute or are part of the Covered Equipment and that are excessively worn or have failed as a result of wear and tear with new or reconditioned parts or equipment. This provision, however, does not apply to consumable parts, including but not limited to printer paper and ribbons, magnetic media, access cards or for any other cause whatsoever. The parts so removed shall become Contractor's property.

Certain Exclusions and Qualifications (all of which are applicable)

- 1) Without limiting other exclusions, for the avoidance of doubt Contractor's obligations and the OB Services DO NOT INCLUDE:
 - a) Maintenance of transmission wiring between central and remote equipment and the main electrical supply wiring to the equipment, drains, hand valves (gate/globe), air balancing and the repair or replacement of non-moving parts;
 - b) Repair of damage caused by erosion or corrosion due to environmental conditions. If this is requested, it shall be carried out and paid by Owner at Contractor's applicable standard hourly rates in effect at such time plus other costs incurred;
 - c) Tenancy variation requiring a change to the design configuration or air balance of the system, including the relocation or modernization of sensors;
 - d) Repairs to electric wiring;
 - e) Repairs to cabinet casings;
 - f) Repairs to lighting within units;
 - g) Malicious damage;
 - h) Moving of sensors or field devices;
 - i) Tenancy alterations of any type;
 - j) Foundations or structural supports;
 - k) Building works;
 - l) Modernizations; or
 - m) Repairs to systems or equipment that can no longer reasonably be maintained, as determined by Contractor in its sole judgment, including, without limitation, when complete replacement thereof is advisable.
- 2) The system of planned preventative maintenance and quality assurance developed by Contractor shall remain the property of Contractor, but Owner shall have a non-exclusive license to use it during the term of the Agreement.
- 3) Should automatic controlled valves be included in the Covered Equipment, then the maintenance and repair of automatically controlled valves is included in the Agreement. The removal or reinstallation of these devices is not included.
- 4) Owner shall be responsible for the procurement, installation, operation and maintenance of all non-Contractor supplied equipment, software, or communication media, including but not limited to Internet, telephone and power equipment and Contractor supplied equipment that is not Covered Equipment. Owner shall maintain the site according to published system documentation on site planning and installation specifications. Any services performed by Contractor in connection with such equipment shall be charged to and paid by Owner at Contractor's applicable standard hourly rates in effect at such time plus other costs incurred.

5) Any maintenance service provided outside of Contractor's normal working hours at Owner's request and all services provided which are not expressly covered by the Agreement shall be billed to and paid by Owner at Contractor's applicable standard hourly rates in effect at such time plus other costs incurred.

6) At initial inspection or following twelve (12) months of service, or at initial seasonal start-up, if any component, part or equipment cannot, in the sole judgment of Contractor, be properly repaired, due to obsolescence, lack of commercial availability of standard parts, excessive wear or deterioration or any other reason, Contractor may remove said item from the List of Covered Equipment, upon sixty (60) days' written notice. Any such item so removed from the List of Covered Equipment will no longer be deemed Covered Equipment and will be eliminated from coverage under the Agreement. Contractor will adjust the price payable by Owner accordingly.

7) Notwithstanding any other provision of the Agreement, Contractor makes no representation or warranty, express or implied, with respect to the OB Services, including, without limitation, any warranty that the OB Services will achieve any particular results or effects or any warranty of fitness for a particular purpose, and hereby disclaims any implied or statutory warranties.

4.3 Emergency Service:

Should an emergency arise relating to the Covered Equipment, Covered Software or the System of a nature that is within the subject matter of this Work Scope Document, Contractor personnel will attempt to assess the situation either by phone or remote diagnostics, or both, and will determine the course of action with Owner. If it is jointly determined that a site visit is required, Contractor personnel will arrive at Owner's site within four (4) hours. If the emergency service involves Contractor providing service for equipment, software or any components thereof that are not Covered Equipment or Covered Software, Owner will be liable for such service at Contractor's applicable standard hourly rates for emergency services in effect at such time plus other costs incurred.

Such emergency service will be provided during the following periods during the term of the Agreement: (check box for desired level of emergency service coverage):

Continuous Emergency Service:
24 hours per day, seven days per week, federal holidays included

4.4 Additional Set-Up Fees:

Not applicable

Owner will cooperate with Contractor's work set forth above, including, without limitation, by giving Contractor appropriate access to its applicable site and systems as requested by Contractor in order to facilitate such work on the schedule reasonably determined by Contractor. Owner acknowledges and agrees that even if they do not require additional set-up fees, certain set-up measures are required in order to enable the OB Services and the OB Services will not commence until all required set-up measures are completed by Contractor and Owner.

4.5 Certain Special Conditions:

Owner will provide Contractor with reasonable means of access to all devices which are to be serviced. Contractor shall coordinate with the owner to start and stop all primary equipment

incidental to the operation of the applicable System subject to the Agreement. Owner will promptly notify Contractor of changes to the System or the plant that it controls. It is a condition to Contractor's obligations under the Agreement that Owner have signed and delivered Contractor's applicable standard software license agreement(s) relating to Enterprise Buildings Integrator, the "cloud connector" and any other software made available to Owner hereunder.

4.6 Certain Matters relating to Data:

Notwithstanding any other provision of the Agreement or any other agreement and to the extent permitted by applicable law, Contractor and its affiliates may, in any country in which they or their agents or suppliers conduct business, during and after the term of the Agreement, (a) collect, transmit, receive, process, maintain, modify, and use for any purpose, and disseminate, disclose, license, and sell in anonymized or aggregated form, all data and information obtained in connection with this Agreement, and (b) assign or transfer the rights under this Section 4.6. To the extent required by Contractor, Owner will enable Internet connectivity between its applicable system(s) and the Contractor Sentience™ cloud platform, or other Contractor-utilized system(s), and hereby consents to such connectivity throughout the term of the Agreement. This Section 4.6 shall not, except as expressly stated herein, limit Owner's underlying data ownership or intellectual property rights and (y) shall survive expiration or termination of the Agreement.

4.7 Certain Other Matters:

Notwithstanding any other provision of the Agreement, (a) in no event will Contractor be liable for any incidental, consequential, special, punitive, exemplary, statutory or indirect damages, loss of profits, revenues or use, or the loss or corruption of data or unauthorized access to or use or misappropriation of data by third parties, even if informed of the possibility of any of the foregoing, and (b) the aggregate liability of Contractor for any claims arising out of or relating to this Work Scope Document will in no case exceed the price paid by Owner to Contractor for services provided under this Work Scope Document. To the extent permitted by applicable law, these limitations and exclusions will apply whether liability arises from breach of contract, indemnity, warranty, tort, operation of law or otherwise.

5.0 SCOPE OF WORK – MECHANICAL SYSTEMS

5.1 Equipment Included:

All HVAC mechanical systems and filters associated with listed buildings and listed on the attached list of Covered Equipment.

The preventive maintenance schedule is the responsibility of the Contractor firm and shall not be limited to the major pieces of equipment listed herein but also is meant to include appurtenant devices and systems that are related to the heating, ventilation, and air conditioning. Included equipment is as follows:

- Heating System – Boilers, , burners, furnaces, pumps, cleaning of heating coils, water strainers, unit heaters, duct heaters, , humidifiers etc.
- Cooling System – Air conditioning compressors, evaporative condensers, air-cooled condensers, pumps, water chillers, cooling towers, cleaning of cooling coils etc.
- Air Handling Units – Fans, motors, cleaning of registers and grilles located in excess of 10' above the floor, air filters, dampers, induction units, mixing boxes, fan coil units, electric heat elements, etc.

- Miscellaneous Equipment –Float valves, direct expansion valves, thermometers, gauges, magnetic starters, manual motor starters, pump, both manual and variable speed drives, belts, electric wiring from motor starter to their respective motor, and refrigerant for equipment replacement (leaks are not covered). This will also include any compressor required for pneumatics controls and support.

5.2 Equipment Not Included:

Maintenance services, including repair labor and parts replacement, for portions of the system and equipment that are non-maintainable or non-moving are not included as part of this specification.

Excluded items shall be considered as: foundations, structural supports, domestic water lines, plumbing, oil lines, gas lines, piping, oil storage tanks, air handling duct work, boiler shell and tubes, chiller tubes and heat exchangers, unit cabinets/enclosures, cooling tower support structures, heat exchanger coils (except for cleaning), drain pans etc.

The Contractor shall provide a report of any work encountered that is outside the scope of this specification that is in need of attention, and that may include such equipment as outlined above.

This specification covers only that equipment associated with each building listed herein, and in the event the system is altered, changed, or if any equipment is added, then that portion shall be added or deleted by change order as required and will be in accordance with this specification.

5.3 Services Included:

The general services listed below shall apply to the systems and equipment as described above. This preventive maintenance work shall be provided no less than four (4) times per year, unless otherwise specified, including start-up and shut down if applicable:

- Examining each piece of equipment and device to see that it is functioning properly and is in good operating condition.
- Cleaning coils to remove any airborne particles and dirt build-up using either brush cleaning, high-pressure air or chemicals with low pressure wash (annually during summer months or per manufacturer's schedule).
- Inspecting and brushing heat exchanger tubes. Internal tube brushing and inspection includes the heat exchanger head removal and replacement (annually during summer months or per manufacturer's recommendation).
- Cleaning all components of dust, old lubricants, etc. to allow the equipment to function as designed.
- Replacing or providing all necessary insulation as needed.
- Inspect all freeze protection for piping (heat tape or insulation) annually prior to heating season.
- Lubricating all equipment where needed to permit bearings, gears, and all contact wearing points to operate freely and without undue wear (per manufacturer's recommendation).

- Adjusting all linkages, motors, drives, etc. that have drifted from the initial design settings and positions (as needed).
- With Owner approval, tearing down major pieces of equipment such as water chillers, boilers etc. and overhauling periodically based on accumulated operating hours, building requirements, and/or as required to prevent breakdowns and to improve operational conditions per manufacturer's recommendations or industry standards.
- Performing a baseline vibration analysis of the equipment to be maintained and again annually or after adjustments or work on the system. This analysis will be made on all equipment in excess of 50HP and documented in a written or electronic report.
- Performing spectro-chemical analysis of refrigeration compressor oil to determine chemical concentration levels inclusive of the following tests (annually or per manufacturer's schedule)
 - a. Total Acid
 - b. Viscosity
 - c. Water Content
 - d. Total Solids
- Performing boiler flue gas analysis at the onset heating season to determine the proper energy efficiency of the boiler burner system to maximize efficiency and documenting same in written report form.
- Performing chemical analysis and water treatment for boilers, chillers and cooling towers (per manufacturer's recommendation).
 - This mechanical maintenance includes all parts, labor, and materials necessary to make the repairs to the scheduled equipment: Water circulating pumps as they pertain to HVAC systems
 - Water regulating valves
 - Float Valves
 - Supply and Exhaust Fans
 - Electric Motors + Applicable Accessories
 - Belts
 - Electric Starters (all) + Applicable Accessories
 - Heating Coils; (cleaning only)
 - Cooling Coils; (cleaning only)
 - Belt Drives
 - All water Strainers
 - Capacity and Safety devices which control the equipment
 - Unit heaters
 - Air handling Units
 - Boilers and Controls
 - Compressors
 - Air Cooled Condensers
 - Packaged roof top units
 - Cooling Towers
 - All Panels, Valves and Shut Off Boxes
 - Chillers
 - Water Source Heat Pumps

5.4 Parts replacement:

All parts, components, or devices for the mechanical systems covered under this solicitation that are worn or are not in proper operational condition shall be repaired/replaced with new parts, components or devices.

6.0 SCOPE OF SERVICES – AIR FILTER SERVICE

The Contractor shall provide:

6.1 Equipment Filtration:

Air Filtration System: Pre-filters, frame filters, pouch filters, fan coil filters, automatic roll type filters, and bag filters

6.2 Filter Services Included:

- Filter media (frame or roll type systems) with an average AFI gravimetric rating of not less than 40% efficiency.
- Filter media shall be standard polyester fiber and will be bonded together preventing fiber shredding and blow through for maximum efficiency and will be of the fire retardant type of at least a Class 2 rating. Provide anti-microbial, pleated filters wherever possible.
- Roll media in varying widths, and in dry and tackified polyester or roll type filters
- The Contractor shall provide, install and regularly change all filters at a frequency dictated by dirt conditions generally accepted to be at least four (4) times per year. Date all filter changes on the actual filter or post information on site at each filter location.
- In some limited cases, filter maintenance may be requested up to six (6) times per year in specific areas as identified by the Owner.

7.0 SCOPE OF SERVICES - SYSTEM UPGRADES AND ENHANCEMENTS

- The Contractor shall upgrade the version of the Enterprise Buildings Integrator platform from EBI version 500 to the next release of EBI when it becomes available.
- It is understood that these system replacements and upgrades are included in the price of this agreement and that the Contractor is amortizing the cost over a multi-year agreement. Should the Owner terminate this agreement prior to the full term, the Contractor shall be reimbursed the prorated portion of the price of the upgrades.

8.0 SCOPE OF SERVICES – PERFORMANCE MANAGEMENT SYSTEM

8.1 General - The Contractor shall have a deployed performance management system deployed to provide evidence to the Owner of the service requirements. The performance data should be captured electronically and stored in an electronic data repository for the term of any contract. The Owner's designated personnel shall have access to reports of service performed through an internet portal. Access to the data repository shall be secured and only provided to personnel that are registered and assigned a password. The Contractor shall provide the data repository offsite in a secured and conditioned

environment and the electronic records shall be maintained on redundant servers to ensure reliability.

8.2 Service Performance Data – At a minimum, the following information is required to be captured and stored:

- An inventory of all equipment under coverage of the contract.
- Records of every service order issued during the term of the contract. These records shall include owner initiated service requests and computer generated preventive maintenance requests. The Contractor shall use the Owner's numbering system for service requests if available.
- Each service record shall include the description of the request, date and time of the service request, name of the service mechanic assigned, date and time that the mechanic arrived at the site, resolution of the request with a description of the work performed and the date and time that the work was completed.
- The service response data including time stamps for receipt of service request and completion of service request shall be captured electronically and immediately available for viewing by the Owner.

8.3 Viewing of Service Performance Information - The Owner shall have access to the service performance information at all times. The service history should be retrievable by individual building or by the type of service request (preventive maintenance, emergency service, etc.). The Owner shall view the service performance information in real time to review the status of service request that are in progress.

9.0 SCOPE OF SERVICES – SPECIAL CONDITIONS

The Contractor may be reimbursed for any expenses, parts, or labor incurred as a result of any new government regulations issued after effective date of this contract.

10.0 PRICING

This Contract is based on a fixed annual service price for each twelve (12) month period that this service agreement is to be in effect. These prices reflect maintenance of the equipment and systems as outlined in this specification. If during the term of this agreement, the Owner adds equipment to a building or buildings for which coverage is desired, the Contractor shall directly negotiate the additional service prior to the new equipment entering service.

11.0 ADDITIONAL CONTRACT TERMS

11.1 The contract period shall be from date of award through June 30, 2023, with options to renew, at the Owner's discretion, for five (5) additional years in one (1) year increments. Written notice of intent to renew may not be required. Issuance of a purchase order may constitute exercise of the renewal option.

B. Price Adjustments:

1. Prices are to remain firm for the initial contract year. In subsequent terms, the Contractor may request an increase or decrease in writing at least sixty (60) days in advance of the contract ending date.

If the Owner elects the option to renew the contract for an additional one year term, the contracts price (s) or additional year shall not exceed the percentage increase/ decrease of the Consumer Price Index South Region of the United States Department of Labor, Bureau of Labor Statistics for "Other Services" in the latest twelve months for which statistics are available. Regardless of the index statistics, no future terms shall increase by more than 3%.

ATTACHMENT A

Facilities List Gloucester County Public Schools

1. Abingdon Elementary School, 7087 Powhatan Drive, Hayes, VA 23072
2. Achilles Elementary School, 9306 Guinea Road, Hayes, VA 23072
3. Bethel Elementary School, 2991 Hickory Fork Road, Gloucester, VA 23061
4. Botetourt Elementary School, 6361 Main Street, Gloucester, VA 23061
5. Petsworth Elementary School, 10658 George Washington Mem. Hwy., Gloucester, VA 23061
6. T.C.Walker Elementary School, 6099 T. C. Walker Road, Gloucester, Virginia 23061
7. Page Middle School, 5198 T.C. Walker Road, Gloucester, VA 23061
8. Peasley Middle School, 2885 Hickory Fork Road, Gloucester, VA 23061
9. Gloucester High School, 6680 Short Lane, Gloucester, Virginia 23061
10. Transportation Facility, 5644 George Washington Mem. Hwy., Gloucester, VA 23061
11. Facilities and Technology Facility, 6097 T. C. Walker Rd., Gloucester, Virginia 23061

ATTACHMENT B

Equipment List

1. Abingdon Elementary School, 7087 Powhatan Drive, Hayes, VA 23072
See Attachment.
2. Achilles Elementary School, 9306 Guinea Road, Hayes, VA 23072
See Attachment.
3. Bethel Elementary School, 2991 Hickory Fork Road, Gloucester, VA 23061
See Attachment.
4. Botetourt Elementary School, 6361 Main Street, Gloucester, VA 23061
See Attachment.
5. Petsworth Elementary School, 10658 George Washington Mem. Hwy., Gloucester, VA 23061
See Attachment.
6. T.C. Walker Elementary School, 6099 T. C. Walker Road, Gloucester, Virginia 23061
See Attachment.
7. Page Middle School, 5198 T.C. Walker Road., Gloucester, VA 23061
See Attachment.
8. Peasley Middle School, 2885 Hickory Fork Road, Gloucester, VA 23061
See Attachment.
9. Gloucester High School, 6680 Short Lane, Gloucester, Virginia 23061
See Attachment.
10. Transportation Facility, 5644 George Washington Mem. Hwy., Gloucester, VA 23061
See Attachment.
11. Facilities and Technology Facility, 6097 T. C. Walker Rd., Gloucester, Virginia 23061
See Attachment.

Equipment Number	Location	Description	Manufacturer Name
VAV 1.02 SERVES RM A101			KRUEGER
MS-1 CO	Abingdon Elementary	1 SPOT COOLING UNIT FOR B-162	mitsubishi
MAU-1	Abingdon Elementary	MAKE UP AIR FOR KITCHEN HOOD	GREENHECK
TU2-10	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-15	Abingdon Elementary	TERMINAL UNITS	Trane
TU7-09	Abingdon Elementary	TERMINAL UNITS	Trane
TU8-01	Abingdon Elementary	TERMINAL UNITS	Trane
TU8-02	Abingdon Elementary	TERMINAL UNITS	Trane
TU8-03	Abingdon Elementary	TERMINAL UNITS	Trane
TU8-04	Abingdon Elementary	TERMINAL UNITS	Trane
TU8-05	Abingdon Elementary	TERMINAL UNITS	Trane
TU8-06	Abingdon Elementary	TERMINAL UNITS	Trane
TU8-07	Abingdon Elementary	TERMINAL UNITS	Trane
TU8-08	Abingdon Elementary	TERMINAL UNITS	Trane
TU8-09	Abingdon Elementary	TERMINAL UNITS	Trane
TU8-10	Abingdon Elementary	TERMINAL UNITS	Trane
TU8-11	Abingdon Elementary	TERMINAL UNITS	Trane
TU2-01	Abingdon Elementary	TERMINAL UNITS	Trane
TU2-02	Abingdon Elementary	TERMINAL UNITS	Trane
TU2-03	Abingdon Elementary	TERMINAL UNITS	Trane
TU2-04	Abingdon Elementary	TERMINAL UNITS	Trane
TU2-05	Abingdon Elementary	TERMINAL UNITS	Trane
TU2-06	Abingdon Elementary	TERMINAL UNITS	Trane
TU2-07	Abingdon Elementary	TERMINAL UNITS	Trane
TU2-08	Abingdon Elementary	TERMINAL UNITS	Trane
TU2-09	Abingdon Elementary	TERMINAL UNITS	Trane
TU2-11	Abingdon Elementary	TERMINAL UNITS	Trane
TU2-12	Abingdon Elementary	TERMINAL UNITS	Trane
TU2-13	Abingdon Elementary	TERMINAL UNITS	Trane
TU2-14	Abingdon Elementary	TERMINAL UNITS	Trane

TU2-15	Abingdon Elementary	TERMINAL UNITS	Trane
TU3-01	Abingdon Elementary	TERMINAL UNITS	Trane
TU3-02	Abingdon Elementary	TERMINAL UNITS	Trane
TU3-03	Abingdon Elementary	TERMINAL UNITS	Trane
TU3-04	Abingdon Elementary	TERMINAL UNITS	Trane
TU3-05	Abingdon Elementary	TERMINAL UNITS	Trane
TU3-06	Abingdon Elementary	TERMINAL UNITS	Trane
TU3-07	Abingdon Elementary	TERMINAL UNITS	Trane
TU3-08	Abingdon Elementary	TERMINAL UNITS	Trane
TU3-09	Abingdon Elementary	TERMINAL UNITS	Trane
TU3-10	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-01	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-02	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-03	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-04	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-05	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-06	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-07	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-08	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-09	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-10	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-11	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-12	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-13	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-14	Abingdon Elementary	TERMINAL UNITS	Trane
TU7-08	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-16	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-17	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-18	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-19	Abingdon Elementary	TERMINAL UNITS	Trane
TU5-20	Abingdon Elementary	TERMINAL UNITS	Trane

TU6-01	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-02	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-03	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-04	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-05	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-06	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-07	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-08	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-09	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-10	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-11	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-12	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-13	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-14	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-15	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-16	Abingdon Elementary	TERMINAL UNITS	Trane
TU6-17	Abingdon Elementary	TERMINAL UNITS	Trane
TU7-01	Abingdon Elementary	TERMINAL UNITS	Trane
TU7-02	Abingdon Elementary	TERMINAL UNITS	Trane
TU7-03	Abingdon Elementary	TERMINAL UNITS	Trane
TU7-04	Abingdon Elementary	TERMINAL UNITS	Trane
TU7-05	Abingdon Elementary	TERMINAL UNITS	Trane
TU7-06	Abingdon Elementary	TERMINAL UNITS	Trane
TU7-07	Abingdon Elementary	TERMINAL UNITS	Trane
AB1-P	Abingdon Elementary	(1) EA 50 TON DX/GAS PACKAGE ROOFTOP	Trane
AB2-P	Abingdon Elementary	(1) EA 30 TON DX/GAS PACKAGE ROOFTOP	Trane
AB3-P	Abingdon Elementary	(1) EA 25 TON DX/GAS PACKAGE ROOFTOP	Trane
AB4-P	Abingdon Elementary	(1) EA 25 TON DX/GAS PACKAGE ROOFTOP	Trane
AB-5 P	Abingdon Elementary	(1) EA 55 TON DX/GAS PACKAGE ROOFTOP	Trane
AB6-P	Abingdon Elementary	(1) EA 50 TON DX/GAS PACKAGE ROOFTOP	Trane

AB7-P	Abingdon Elementary	(1) EA 30 TON DX/GAS PACKAGE ROOFTOP	Trane
AB8-P	Abingdon Elementary	(1) EA 40 TON DX/GAS PACKAGE ROOFTOP	Trane
AC-9,RTU-4 SECONDARYW/HEAT WHEEL	Achilles Elementary	(1) 12.5 TON DX/GAS ROOFTOP PACKAGE UNIT WITH SEMC	
AC-4,RTU-4 P,AUDITORIUM	Achilles Elementary	(1) 20 TON DX/GAS ROOFTOP PACKAGE UNIT	
AC-5-RTU-5 P	Achilles Elementary	(1) 10 TON DX GAS ROOFTOP PACKAGE UNIT	Trane
AC-6,RTU-6 P,CAFETERIA	Achilles Elementary	(1) 20 TON DX/GAS ROOFTOP PACKAGE UNIT	
AC-7,RTU-7 P,LIBRARY	Achilles Elementary	(1) 12.5 TON DX/GAS ROOFTOP PACKAGE UNIT	Trane
AC-8,RTU-8, PRIMARY RTU	Achilles Elementary	(1) 50 TON ROOFTOP DX/GAS PACKAGE UNIT	
RTU-9 P	Achilles Elementary	(1) 15 TON ROOFTOP DX/GAS PACKAGE UNIT	Trane
AC-8 VAV-1 WORK RM LIB.	Achilles Elementary	FAN POWERED VAV'S	
AC-8,VAV-10,RM-38	Achilles Elementary	FAN POWERED VAV'S	
AC-8,VAV-11,RM-39	Achilles Elementary	FAN POWERED VAV'S	
AC-9,VAV-12,RM-40	Achilles Elementary	FAN POWERED VAV'S	
AC-8,VAV-13, BOYS /GIRLS B RMS	Achilles Elementary	FAN POWERED VAV'S	
AC-8,VAV-14,RM-42	Achilles Elementary	FAN POWERED VAV'S	
AC-8,VAV-15,RM-41	Achilles Elementary	FAN POWERED VAV'S	
AC-8,VAV-16,RM-44	Achilles Elementary	FAN POWERED VAV'S	
AC-8,VAV-17,RM-43	Achilles Elementary	FAN POWERED VAV'S	
AC-8,VAV-18,RM-46 GYM OFFICE	Achilles Elementary	FAN POWERED VAV'S	
AC-8,VAV-19,TCHRS LOUNGE.	Achilles Elementary	FAN POWERED VAV'S	
AC-8,VAV-2,RM-31	Achilles Elementary	FAN POWERED VAV'S	
AC-5,VAV-20, PRIN.OFF.	Achilles Elementary	FAN POWERED VAV'S	
AC-5,VAV-21,CLINIC	Achilles Elementary	FAN POWERED VAV'S	
AC-5,VAV-22,OFFICE RECEPTION AREA	Achilles Elementary	FAN POWERED VAV'S	
AC-5,VAV-23,OFFICE /AP/COMM ED.	Achilles Elementary	FAN POWERED VAV'S	
AC-5,VAV-24,READING AREAS	Achilles Elementary	FAN POWERED VAV'S	
AC-8,VAV-3,LIB WRK RM.	Achilles Elementary	FAN POWERED VAV'S	
AC-8,VAV-4,LIB STORAGE RM.	Achilles Elementary	FAN POWERED VAV'S	
AC-8,VAV-5,RM#33 ART	Achilles Elementary	FAN POWERED VAV'S	
AC-8,VAV-6,RM-34	Achilles	FAN POWERED VAV'S	

AC-8,VAV-7,RM.36	Elementary Achilles	FAN POWERED VAV'S	
AC-8,VAV-8,RM-35	Elementary Achilles	FAN POWERED VAV'S	
AC-8,VAV-9,RM-37	Elementary Achilles	FAN POWERED VAV'S	
MS-1 E CO	Elementary Achilles	2 TON MINI SPLIT	Fujitsu
AC-1, RM#2, FRT HALLWAY	Elementary Achilles	A/A H/P W/GAS B/U	DAIKEN APPIED
AC-1,RM#3,FRT HALLWAY	Elementary Achilles	A/A H/P W/GAS B/U	DAIKEN APPIED
AC-1,RM #4,FRT HALLWAY	Elementary Achilles	A/A H/P,W/GASBACK UP	DAIKEN APPIED
AC-1,RM#5,FRT HALLWAY	Elementary Achilles	A/A, H/P/W GAS B/U	DAIKEN APPIED
AC-1,RM #6, FRT HALLWAY	Elementary Achilles	A/A H/P/W GAS B/UP	DAIKEN APPIED
AC-1 ,FRONT HALLWAY	Elementary Achilles	A/A H/P,W/GAS BACKUP	
AC-1,E.F.#1 FRONT HALLS GIRLS B/RM	Elementary Achilles		GREENHECK
AC-1,EF#2 FRONT HALL BOYS B/RM	Elementary Achilles		GREENHECK
Z-1,EF #7 FRONT HALLWAY CUSTODIAL RM	Elementary Achilles		GREENHECK
AC-1, E.F#3 FRT.ENTRY CUSTODIAL RM.	Elementary Achilles	CEILING CABINET, OPERATED W. WALL SWITCH	GREENHECK
AC-1, EF#5,RM#2	Elementary Achilles	CEILING CABINET EXHAUST	GREENHECK
AC-1 ,EF#2 FRT WALL GIRLS B/RM	Elementary Achilles	POWER ROOF VETILATOR	GREENHECK
Z-1,EF# 7 CUSTODIAL RM HALLWAY	Elementary Achilles	CEILING CABINET	GREENHECK
AC-2,EF#6,RM#8 B/RM	Elementary Achilles	BATHROOM EXHAUST	GREENHECK
AC-2,EF#4,GIRLS B/RM SIDE HALL	Elementary Achilles	POWER ROOF VENTILATOR DDC.CONTROLLED	GREENHECK
AC-2 ,CEILING HEATER,GIRLS B/RM	Elementary Achilles	FAN FORCED CEILING HEATER	MARKEL
AC-2 , EF#11,BOYS B/RM SIDE HALL	Elementary Achilles	POWER ROOF VENTILATOR	GREENHECK
AC-2,BOYS B/RM SIDE HALL, DDC.CONTROLLED	Elementary Achilles	FAN FORCED CEILING HEATER.	GREENHECK
AC-2,RM# 12,EF#8	Elementary Achilles	CEILING CABINET,BATHROOM EXHAUST	GREENHECK
AC-2, RM#7, SIDE HALLWAY	Elementary Achilles	A/A H/P,W/GAS B/U	DAIKEN APPIED
AC-2,RM#8 COMPUTER LAB	Elementary Achilles	A/A H/P W/GAS B/U	DAIKEN APPIED
AC-2,RM#9, SIDE HALLWAY	Elementary Achilles	A/A H/P W/GAS B/U	DAIKEN APPIED
AC-2, RM# 11 COMPUTER LAB	Elementary Achilles	A/A H/P W/GAS B/U	DAIKEN APPIED
AC-2,RM#10, SIDE HALLWAY	Elementary Achilles	A/A H/P W/GAS B/U	DAIKEN APPIED

AC-2 RM#12, SIDE HALLWAY	Achilles Elementary	A/A H/P,W/GAS B/U	DAIKEN APPIED
AC-3,BACK HALLWAY	Achilles Elementary	A/A H/P,W/GAS B/U	DAIKEN APPIED
AC-2, RM#13,SIDE HALLWAY	Achilles Elementary	A/A H/P, W/ GAS B/U	DAIKEN APPIED
AC-3,RM 14 BACK HALLWAY	Achilles Elementary	A/A H/P, W/GAS B/U	DAIKEN APPIED
AC-3, RM #15 BACK HALLWAY	Achilles Elementary	A/A H/P W/GAS B/U	DAIKEN APPIED
AC-3 RM# 16 BACK HALLWAY	Achilles Elementary	A/A H/P W GAS B/U	DAIKEN APPIED
AC 3, RM# 17 BACK HALLWAY	Achilles Elementary	A/A H/P W/GAS B/U	DAIKEN APPIED
AC-3, RM# 18 BACK HALLWAY	Achilles Elementary	A/A H/P,W/GAS B/U	DAIKEN APPIED
AC-3,RM#19 BACK HALLWAY	Achilles Elementary	A/A H/P W/GAS B/U	DAIKEN APPIED
AC-3 RM#20 BACK HALLWAY	Achilles Elementary	A/A H/P W/GAS B/U	DAIKEN APPIED
VAV-60	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-32	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-1	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-10	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-11	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-12	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-13	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-14	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-15	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-16	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-17	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-18	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-19	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-2	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-20	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-21	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-22	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-23	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-24	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-25	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-26	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-27	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-28	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-29	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-3	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-30	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-31	Bethel Elementary	(1) FAN POWERED VAV	TITUS
RTU-1 P	Bethel Elementary	(1) 30 TON DX/GAS PACK W/VSD	Trane
RTU-2 P	Bethel Elementary	(1) 30 TON DX/GAS PACK W/VSD	Trane
RTU-3 P	Bethel Elementary	(1) 60 TON DX/GAS PACK W/VSD	Trane
RTU-4 P	Bethel Elementary	(1) 50 TON DX/GAS PACK W/VSD	Trane
RTU-5 P	Bethel Elementary	(1) 50 TON DX/GAS PACK W/VSD	Trane

RTU-6 P	Bethel Elementary	(1) 50 TON DX/GAS PACK CON. VOL.	Trane
RTU-7 P	Bethel Elementary	(1) 25 TON DX/GAS PACK CON.VOL.	Trane
RTU-8 P	Bethel Elementary	(1) 50 TON DX/GAS PACK CON.VOL.	Trane
RTU-9 P	Bethel Elementary	(1)10 TON DX/GAS PACK CON.VOL.	Trane
VAV-61	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-62	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-63	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-64	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-65	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-66	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-67	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-68	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-69	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-7	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-8	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-9	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-33	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-34	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-35	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-36	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-37	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-38	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-39	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-4	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-40	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-40	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-41	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-42	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-43	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-44	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-45	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-47	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-48	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-49	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-5	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-50	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-51	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-52	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-53	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-54	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-55	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-56	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-57	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-58	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-59	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV-6	Bethel Elementary	(1) FAN POWERED VAV	TITUS
VAV 1.01	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane

VAV 1.02	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 1.03	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 1.04	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 1.05	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 1.06	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 1.07	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 1.08	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 1.09	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 1.10	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 1.11	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 2.01	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 2.02	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 2.03	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 2.04	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 2.05	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 2.06	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 2.07	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 2.08	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 2.09	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 2.10	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 2.11	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
VAV 2.12	Botetourt Elementary	DDC controlled VAVs and shut offs	Trane
RTU-1 P	Botetourt Elementary	(1) 7.5 TON DX/GAS RT PACKAGE UNIT	Trane
RTU-10 P	Botetourt Elementary	(1) 7.5 TON DX/GAS RT PACKAGE UNIT	Trane
RTU-11 P	Botetourt Elementary	(1) 15 TON DX/GAS RT PACKAGE UNIT	Trane
RTU-11 P	Botetourt Elementary	(1) 7.5 TON DX/GAS RT PACKAGE UNIT	Trane
RTU-12 P	Botetourt Elementary	(1) 10 TON DX/GAS RT PACKAGE UNIT	Trane
RTU-13 P	Botetourt Elementary	(1) 7.5 TON DX/GAS RT PACKAGE UNIT	LENNOX
RTU-13 P	Botetourt Elementary	(1) 50 TON DX/GAS RT PACKAGE UNIT	Trane
RTU-2 P	Botetourt Elementary	(1) 12 TON DX/GAS RT PACKAGE UNIT	Trane
RTU-4 P	Botetourt Elementary	(1) 25 TON DX/GAS RT PACKAGE UNIT	Trane

RTU-5 P	Botetourt Elementary	(1) 7.5 TON DX/GAS RT PACKAGE UNIT	LENNOX
RTU-7 P	Botetourt Elementary	(1) 7.5 TON DX/GAS RT PACKAGE UNIT	LENNOX
RTU-8 P	Botetourt Elementary	(1) 7.5 TON DX/GAS RT PACKAGE UNIT	LENNOX
RTU-9 P	Botetourt Elementary	(1) 7.5 TON DX/GAS RT PACKAGE UNIT	LENNOX
RTU-3 CO	Botetourt Elementary	(1) 12 TON DX COOLING ONLY RT PACKAGE	Trane
BT-5 RTU 7	Botetourt Elementary	Roof top unit	MCQUAY
BT-5 RM-14	Botetourt Elementary		KRUGER
BT-5 RM-16	Botetourt Elementary		KRUEGER
BT-5 RM-17	Botetourt Elementary		KRUEGER
BT-5 RM-15	Botetourt Elementary		KRUEGER
BT-5 RM-18	Botetourt Elementary		KRUEGER
BT-5 RM-19	Botetourt Elementary		KRUEGER
BT-5 RM-20	Botetourt Elementary		KRUEGER
BT-5 RM-27 ART ROOM	Botetourt Elementary		KRUEGER
BT-6 RTU-8	Botetourt Elementary		MCQUAY
BT-6 RM-21	Botetourt Elementary		KRUEGER
BT-6 RM-22	Botetourt Elementary		KRUEGER
BT-6 RM-24	Botetourt Elementary		KRUEGER
BT-6 RM-23	Botetourt Elementary		KRUEGER
BT-6 RM-25	Botetourt Elementary		KRUEGER
BT-6 RM-26	Botetourt Elementary		KRUEGER
BT-6 COMPUTER LAB	Botetourt Elementary		KRUEGER
BT-4,RTU-12	Botetourt Elementary		
BT-4,RM-2, VAV 12.6 69- ADDITION	Botetourt Elementary		
BT-4,RM-3,VAV12.14 69 ADDITION	Botetourt Elementary		PRICE
BT-4 RM-4, VAV 12.12 ,69 ADDITION	Botetourt Elementary		
BT-4,RM-5,VAV 12.10, 69 ADDITION	Botetourt Elementary		
BT-4,RM-6, VAV 12.8 69 ADDITION	Botetourt Elementary		PRICE
BT-4, RM-7, VAV-12.6,69 ADDITION	Botetourt Elementary		PRICE
BT-4,RM-8, VAV-12.4, 69 ADDITION	Botetourt Elementary		PRICE
BT-4,RM-9,VAV 12.2, 69 ADDITION	Botetourt Elementary		PRICE

BT-4,RM 10, VAV 12.1,69 ADDITION	Botetourt Elementary		
BT-4 RM-11, VAV 12.3, 69 ADDITION	Botetourt Elementary		
BT-4, VAV-12.5 GUIDANCE	Botetourt Elementary		
BT-4,RM-12, VAV 12.7 69 ADDITION	Botetourt Elementary		PRICE
BT-4,RM-12,VAV 12.9, 69 ADDITION	Botetourt Elementary		PRICE
BT-4,TITLE 1 (2,VAV'S 12.11,+12.13)	Botetourt Elementary		PRICE
BT-3, OT/PT	Botetourt Elementary		PRICE
BT-4, E.F.#1, BATHROOMS ON 69 ADDITION	Botetourt Elementary		GREENHECK FAN CORP
HF-1 P	Facilities Services	(1) 200mbh	MODINE
Rtu-1-P	Facilities Services	(1) 4 TON RTUPU	LENNOX
RTU-2 North "A"-P	Facilities Services	(1) 5 TON DX/GAS PACKAGE UNIT	Carrier
RTU-4 North "B"-P	Facilities Services	(1) 5 TON DX/GAS PACKAGE UNIT	Trane
H&V#3 E	Gloucester High School	HEAT AND VENTILATOR	Trane
AHU-1 E	Gloucester High School	LOOP SCORCE A/H W/ ELEC. HEAT	Trane
AHU-10 E	Gloucester High School	LOOP SCORCE A/H W/ ELEC. HEAT	Trane
AHU-2 E	Gloucester High School	LOOP SCORCE A/H W/ ELEC. HEAT	Trane
AHU-3 E	Gloucester High School	LOOP SCORCE A/H W/ ELEC. HEAT	Trane
AHU-4 E	Gloucester High School	LOOP SCORCE A/H W/ ELEC. HEAT	Trane
AHU-5 E	Gloucester High School	LOOP SCORCE A/H W/ ELEC. HEAT	Trane
AHU-6 E	Gloucester High School	LOOP SCORCE A/H W/ ELEC. HEAT	Trane
CH-1-HS	Gloucester High School	(1) 250 TON SCREW CHILLER	YORK
H&V#4 E	Gloucester High School	(1) ELECTRIC HEAT VENTILATOR	Trane
H&V#5 E	Gloucester High School	(1) ELECTRIC HEAT VENTILATOR	Trane
RTU-21	Gloucester High School	(1) 5 TON A/A H/P	Trane
RTU-22 CO	Gloucester High School	5 TON, COOLING ONLY, RTU	Carrier
RTU-23 CO	Gloucester High School	5 TON, COOLING ONLY, RTU	Carrier
RTU-24 CO	Gloucester High School	5 TON, COOLING ONLY, RTU	Carrier
PKGHU#1	Gloucester High School	(1) 2 TON INCREMENTAL UNIT	Singer
RTU-17 P	Gloucester High School	(1) 20 TON DX/GAS PACAGE UNIT	Trane
RTU-18 P	Gloucester High School	(1) 20 TON DX/GAS PACAGE UNIT	Trane
RTU-19 P	Gloucester High School	(1) 25 TON DX/GAS PACKAGE UNIT	Trane

RTU-2 P	Gloucester High School	(1) 40 TON DX/GAS PACAGE UNIT	Trane
RTU-20 CO	Gloucester High School	(1) 8.5 TON DX COOL ONLY PACK RTU	YORK
RTU-3 P	Gloucester High School	(1) 40 TON DX/GAS PACAGE UNIT	Trane
RTU-4 P	Gloucester High School	(1) 40 TON DX/GAS PACAGE UNIT	Trane
RTU-5 P	Gloucester High School	(1) 10 TON DX/GAS PACKAGE UNIT	Trane
RTU-6 P	Gloucester High School	(1) 20 TON DX/GAS PACAGE UNIT	Trane
RTU-7 P	Gloucester High School	(1) 25 TON DX/GAS PACKAGE UNIT	Trane
RTU-8 P	Gloucester High School	(1) 75 TON DX/GAS PACKAGE UNIT	Trane
RTU-9 P	Gloucester High School	(1) 75 TON DX/GAS PACKAGE UNIT	Trane
RTUA-4 P	Gloucester High School	6 TON DX/GAS RTU	Carrier
RTUA-5 P	Gloucester High School	6.5 TON DX/GAS RTU	Carrier
RTUA-6 P	Gloucester High School	5 TON DX/GAS RTU	Carrier
RTU-1 P	Gloucester High School	(1) 30 TON DX/GAS PACKAGE UNIT	Trane
RTU-10 P	Gloucester High School	(1) 20 TON DX/GAS PACAGE UNIT	Trane
RTU-11 P	Gloucester High School	(1) 20 TON DX/GAS PACKAGE UNIT	Trane
RTU-12 P	Gloucester High School	(1) 25 TON DX/GAS PACKAGE UNIT	Trane
RTU-13 P	Gloucester High School	(1) 25 TON DX/GAS PACKAGE UNIT	Trane
RTU-14 P	Gloucester High School	(1) 40 TON DX/GAS PACAGE UNIT	Trane
RTU-15 P	Gloucester High School	(1) 10 TON DX/GAS PACKAGE UNIT	Trane
RTU-16 P	Gloucester High School	(1) 10 TON DX/GAS PACKAGE UNIT	Trane
MS-1 CO	Gloucester High School	(1) DX UNIT, COOLING ONLY	Fujitsu
MS-2 CO	Gloucester High School	(1) DX UNIT, COOLING ONLY	Fujitsu
MS-3 CO	Gloucester High School	(1) DX UNIT, COOLING ONLY	Fujitsu
MS-4 CO	Gloucester High School	(1) DX UNIT, COOLING ONLY	Fujitsu
MS-5 CO	Gloucester High School	(1) DX UNIT, COOLING ONLY	Fujitsu
MS-6 CO	Gloucester High School	(1) DX UNIT, COOLING ONLY	Fujitsu
Z1,1ST FLR, OAU #1 ON ROOFTOP	Page Middle School (CURRENT)	OUTSIDE AIR UNIT 16.6 tons	AAON
Z1,1ST FLR,RM-A106-A-SERVES RMS A134,A146	Page Middle School (CURRENT)	Heat pumps	MCQUAY
Z1,1ST FL RM A-106,CUH	Page Middle School (CURRENT)	CUH IN HALLWAY	MARKEL

Z1,1ST FL,RM- A136	Page Middle School (CURRENT)	EXHAUST FAN	GREENHECK
Z1,1ST FLR,RM A-137	Page Middle School (CURRENT)	Heat pump	MCQUAY
Z-1,1ST FLR,RM A-142,LAB	Page Middle School (CURRENT)	Heat pump	MCQUAY
Z1,1ST FLR,RM A-140,ART	Page Middle School (CURRENT)	Heat Pump	MCQUAY
Z1,1ST FLR,RM A-140-B	Page Middle School (CURRENT)	EXHAUST FAN	GREENHECK
Z1,1ST FLR,RM A-139 CHORUS	Page Middle School (CURRENT)	Heat Pump	MCQUAY
Z1,1ST FLR,RM-A136	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z1,1ST FLR,RM A-136,BAND	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z1,1ST FLR,RM-A137,FCS	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z1-1ST FLR,RM A-150-A	Page Middle School (CURRENT)	EXHAUST FAN	GREENHECK
Z1,1ST FLR,RM A-150-B	Page Middle School (CURRENT)	CABINET UNIT HEATER	MARKEL
Z1,1ST FLR,RM-A-152,A-138. CTE	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z2,1ST FLR,RM A-142 RTU#1,SCOLA	Page Middle School (CURRENT)	RTU#1 (ROOF TOP)	AAON
Z3,IST FLR,D-101 C.U.H.	Page Middle School (CURRENT)	CUH	MARKEL
Z-3,IST FLR,RM M-101	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-3, 1ST FLR, M-103	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-3,1ST FLOOR,RM M-108	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-3,1ST FLR,RM-M109	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-3,1ST FLR,RM M-109	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-3,1ST FLR, RM M-112	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-3,1ST FLOOR, RM M-113	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY

Z-3,1ST FLR,RM M-111,	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-3, 1ST FLR,RM M-112	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-3,1ST FLR,RM M-115	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-3, 1ST FLR, RM M-117 CLINIC	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-3, 1ST FLR, RM M-123	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-3, 1ST FLR, RM M-125	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-3,1ST FLR, RM M-126	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-3,1ST FLR,RM M-127	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-3, 1ST FLR,RM M-128	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-4,FIRST FLR,RM G-107, GYM	Page Middle School (CURRENT)	RTU#3 (ON ROOF) GYM	AAON
Z-4,1ST FL,RM G-108,RTU-5,	Page Middle School (CURRENT)	RTU#5 (ON ROOF) FITNESS AREA	AAON
Z-4 1ST FLR,M AREA	Page Middle School (CURRENT)	RTU #6 (LKR RMS)	AAON
Z-4 1ST FLR, HALLWAY	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-4, GYM,HALLWAY	Page Middle School (CURRENT)	C.U.H.	MARKEL
Z-4,IST FLR, E.F	Page Middle School (CURRENT)	EF#11SERVES B120 & B121	GREENHECK
Z-4, RM M-118 CUSTODIAL AREA	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-4,RM B-119,	Page Middle School (CURRENT)	C.U.H.	MARKEL
Z-5,1ST FLOOR,RTU-4,	Page Middle School (CURRENT)	RTU#4 (ON ROOF) COMMONS/KITCHEN,	AAON
Z-5,1ST FLOOR,RTU#7	Page Middle School (CURRENT)	RTU#7 (ON ROOF)SERVES KITCHEN AREA	AAON
Z-5,B-102,TCHRS DINING AREA	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-5, RM G-107	Page Middle School (CURRENT)	EF#4	GREENHECK

Z-5, RM B-115	Page Middle School (CURRENT)	EF#4	GREENHECK
Z-6, 1ST FLR, RM B-102	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-6, 1ST FLR, RM C-108	Page Middle School (CURRENT)	CUH CEILING MT.	MARKEL
Z-6, FIRST FLR, RM C-110	Page Middle School (CURRENT)	CUH	MARKEL
Z-6, 1ST FLR, RM B-103	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-6, FIRST FLR, RM B-104	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-6, 1ST FLR, RM B105	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-6, FIRST FLR, RM B-106	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-6, 1ST FLR, RM B107	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-6, 1ST FLR, RM B-108 HALLWAY A	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-6, 1ST FLR, RM B-108 HALLWAY B	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-6, 1ST FLR, RM B110 CONFERENCE	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-7, 1ST FLR, RM C-102A, I.D.	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-7, 1ST FLR, RM C-102 B, OT/PT	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-7, 1ST FLR, RM C-103	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-7, 1ST FLR, RM C-104	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-7, 1ST FLR, RM C-105	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-7, 1ST FLR, RM C-105 TEACHERS CENTER	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-7, 1ST FLR, RM C-106	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-7, 1ST FLR, RM C-107	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-7, 1ST FLR, RM C-108 A HALLWAY	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY

Z-7, 1ST FLR, RM C-108 B, HALLWAY	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-7, 1ST FLR, RM C- 110, CONFERENCE	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-7, 1ST FLR, C130 BOYS RESTROOM	Page Middle School (CURRENT)	CUH FOR BATHROOM	MARKEL
Z-7, 1ST FLR, RM C- 131, GIRLS RESTROOM	Page Middle School (CURRENT)	CUH FOR GIRLS RM.	MARKEL
Z-8, 1ST FLR, RM D-102 FOREIGN LANGUAGE	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-8, FIRST FLR, RM D-103, TECHNOLOGY	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-8, FIRST FLR, RM D-104	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-8, FIRST FLR, RM D-105 TCHRS CENTER	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-8, FIRST FLR, RM D-106	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-8, FIRST FLR, RM D-107	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-8, FIRST FLR, RM D-108- A CORRIDOR	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-8, FIRST FLR, RM D-110 CONFERENCE	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-8, FIRST FLR, RM D-108- B CORRIDOR	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-8, FIRST FLR, RM D-110 BOYS RESTROOM	Page Middle School (CURRENT)	CUH BOYS B/RM	MARKEL
Z-8, FIRST FLR, RM D-111 GIRLS RESTROOM	Page Middle School (CURRENT)	CUH GIRLS B/RM	MARKEL
Z-9, SECOND FLR, HALLWAY	Page Middle School (CURRENT)	RTU#6 SERVES HALLWAYS	AAON
Z-9, SECOND FLR RTU 8 MEDIA	Page Middle School (CURRENT)	RTU#8	AAON
Z-10, 2ND FLR OAU#2 SERVES B SECTION	Page Middle School (CURRENT)	OUTSIDE AIR UNIT #2	AAON
Z-9, RM M-209 SERVER RM CRAC-1	Page Middle School (CURRENT)		STULZ
PG Z-9, SECOND FLR, RM M-203 MEDIA	Page Middle School (CURRENT)		MCQUAY
Z-9, 2ND FLR, RM M-210, EF 12 MEDIA	Page Middle School (CURRENT)		GREENHECK

Z-10, SECOND FLR, RM B-202	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-10, SECOND FLR, RM B-202	Page Middle School (CURRENT)	EF #16	GREENHECK
Z-10, SECOND FLR, RM B-203	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-10, SECOND FLR, RM B-204	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-10, SECOND FLR, RM B-205 TCHERS CENTER	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-10, SECOND FLR, RM B-206	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-10, SECOND FLR, RM B-207	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-10, SECOND FLR, RM B-208 CORRIDOR	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-10, SECOND FLR, RMS C-210&211 EF#8	Page Middle School (CURRENT)	EF #8	GREENHECK
Z10, SECOND FLR, R B-209A	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-10, SECOND FLR, RM B-209 B	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-10, SECOND FLR, RM B-209 EF# 14	Page Middle School (CURRENT)	EF#14	GREENHECK
Z-11, SECOND FLR, OAU-#3	Page Middle School (CURRENT)	OAU #3 (ON ROOF)	AAON
PG Z-11, SECOND FLR, RM C-202	Page Middle School (CURRENT)		MCQUAY
Z-11, SECOND FLR, RM C-230&231	Page Middle School (CURRENT)	EF#9	GREENHECK
Z-11, SECOND FLR, RM C-202, EF#17	Page Middle School (CURRENT)		GREENHECK
Z-11, SECOND FLR, RM C-203	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-11, SECOND FLR, RM C-204	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-11, SECOND FLR, RM C-205 TCHRS WRK RM	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-11, SECOND FLR, RM C-206	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-11, SECOND FLR, RM C-207	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY

Z-11,SECOND FLR,RM208 HALLWAY	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-11, SECOND FLR,RM C-208 EF#9 HALLWAY	Page Middle School (CURRENT)		GREENHECK
Z-11,SECOND FLR,RM C-229	Page Middle School (CURRENT)	EF#13	GREENHECK
Z-11,SECOND FLR,RM C-229A	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-11,SECOND FLR,RM C-229B	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-12,SECOND FLR, OAU# 4 ,ON ROOF	Page Middle School (CURRENT)		AAON
Z-12,SECOND FLR, RM-D-202	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-12, SECOND FLR, RM D-202	Page Middle School (CURRENT)	EF#10	GREENHECK
Z-12,SECOND FLR,RM D-203	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-12,SECOND FLR,RM D-204	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-12,SECOND FLR,RM D-205 TCHRS CENTER	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-12,SECOND FLR,RM D-206	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-12,SECOND FLR,RM D-207	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-12,SECOND FLR,RM D-208	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-12,SECOND FLR,RM D-209A	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-12,2ND FLR,RM D209B	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
Z-12,SECOND FLR,RM D-209	Page Middle School (CURRENT)	EF#15	GREENHECK
Z-12, SECOND FLR RM D-211&212 EF#10 BATHROOMS	Page Middle School (CURRENT)		GREENHECK
PG MECH, MECHANICAL,	Page Middle School (CURRENT)	BOILER #1	FULTON
PG MECHANICAL,	Page Middle School (CURRENT)	BOILER #2	FULTON
PG MECHANICAL	Page Middle School (CURRENT)	BOILER #3	FULTON

PG MECHANICAL ,COOLING TOWER	Page Middle School (CURRENT)		Evapco
Z-3,2ND FLR,RM M-205A	Page Middle School (CURRENT)	MINI SPLIT COOLING ONLY	MITSUBISHI
Z-3 1ST FLR,)OAU	Page Middle School (CURRENT)	OAU #5 (ON ROOF)	AAON
Z-1,1ST FLR,RM A-136	Page Middle School (CURRENT)	HEAT PUMP	MCQUAY
PG Z-2,1ST FLOOR,SCOLA	Page Middle School (CURRENT)	RTU #1 (ROOF TOP)	AAON
Z-10,OAU#2 FOR 2ND FLR "B" SECTION	Page Middle School (CURRENT)	O.A.U.#2	AAON
PG MECHANICAL, PRIMARY PUMP	Page Middle School (CURRENT)	PRIMARY PUMP #1	Bell & Gossett
PG MECHANICAL ,CONDENSER PUMP	Page Middle School (CURRENT)	STANDBY PUMP #2	Bell & Gossett
RTU-1 B P	Page Middle School (CURRENT)	(1) 40 TON DX/GAS PACAGE UNIT	Engineered Air
CP-1	Peasley Middle	(1) 60 HP CIRCULATOR PUMP	B&G
CP-2	Peasley Middle	(1) 60 HP CIRCULATOR PUMP	B&G
CP-3	Peasley Middle	(1) 7.5 HP CIRCULATOR PUMP	B&G
CP-4	Peasley Middle	(1) .5HP CIRCULATOR PUMP	B&G
CP-5	Peasley Middle	(1) .5HP CIRCULATOR PUMP	B&G
HP-512 Z7	Peasley Middle	(1) 25 TON WA H/P RTHP-3	COMMANDAIRE
HP-512 Z7	Peasley Middle	(1) 25 TON WA H/P RTHP-4	COMMANDAIRE
HPE Z11	Peasley Middle	(1) 5.0 TON A/A H/P	Carrier
HPE Z12	Peasley Middle	(1) 4.0 TON WA H/P HP-17	COMMANDAIRE
HPE-Z5	Peasley Middle	(1) 4.0 TON WA H/P HP-16	COMMANDAIRE
HPN-Z6	Peasley Middle	(1) 15 TON WA, H/P RTHP-2	COMMANDAIRE
HPS-Z6	Peasley Middle	(1) 15 TON WA, H/P RTHP-1	COMMANDAIRE
HPW Z11	Peasley Middle	(1) 5.0 TON A/A H/P	Carrier
HPW Z12	Peasley Middle	(1)4.0 TON WA H/P HP-18	COMMANDAIRE
HPWA Z12	Peasley Middle	(1) 7.0 TON WA H/P HP-12	COMMANDAIRE
HPW-Z5	Peasley Middle	(1) 4.0 TON WA H/P HP-15	COMMANDAIRE
HP-314 Z3	Peasley Middle	(1) 5.0 TON WA H/P HP-3	COMMANDAIRE
HP-314A Z3	Peasley Middle	(1) 4.0 TON WA H/P HP-6	COMMANDAIRE
HP-314B Z3	Peasley Middle	(1) 7.0 TON WA H/P HP-8	COMMANDAIRE
HP-315 Z16	Peasley Middle	(1) 5.0 TON A/A HP W/ DUCT HEAT	Carrier
HP-316 Z16	Peasley Middle	INC, WITH ABOVE	
HP-317A Z4	Peasley Middle	(1) 4.0 TON WA H/P HP-13	COMMANDAIRE
HP-317B Z4	Peasley Middle	(1) 4.0 TON WA H/P HP-14	COMMANDAIRE
HP-318 Z4	Peasley Middle	(1) 4.0 TON WA H/P HP-15	COMMANDAIRE
HP-319 Z4	Peasley Middle	(1) 4.0 TON WA H/P HP-16	COMMANDAIRE
HP-401 Z10	Peasley Middle	(1) 5.0 TON WA H/P HP-3	COMMANDAIRE

HP-402 Z10	Peasley Middle	(1) 5.0 TON WA H/P HP-3	COMMANDAIRE
HP-403 Z10	Peasley Middle	(1) 5.0 TON WA H/P HP-3	COMMANDAIRE
HP-404 Z10	Peasley Middle	(1) 5.0 TON WA H/P HP-3	COMMANDAIRE
HP-500 Z5	Peasley Middle	(1) 4.0 TON WA H/P HP-16	COMMANDAIRE
HP-501 Z5	Peasley Middle	(1) 4.0 TON WA H/P HP-1	COMMANDAIRE
HP-502 Z5	Peasley Middle	(1) 7.0 TON WA H/P HP-8	COMMANDAIRE
HP-503 Z5	Peasley Middle	(1) 4.0 TON WA H/P HP-1	COMMANDAIRE
HP-504 Z5	Peasley Middle	(1) 5.0 TON WA H/P HP-3	COMMANDAIRE
HP-505-Z5	Peasley Middle	(1) 4.0 TON WA H/P HP-1	COMMANDAIRE
HP-506 Z9	Peasley Middle	(1) 7.0 TON WA H/P HP-17	COMMANDAIRE
HP-507 Z9	Peasley Middle	(1) 7.0 TON WA H/P HP-18	COMMANDAIRE
HP-508 Z8	Peasley Middle	(1) 4.0 TON WA H/P HP-16	COMMANDAIRE
HP-509 Z8	Peasley Middle	(1) 7.0 TON WA H/P HP-8	COMMANDAIRE
HP-510 Z6	Peasley Middle	(1) 7.0 TON WA H/P RTHP-5	COMMANDAIRE
HP-511 Z6	Peasley Middle	(1) 7.0 TON WA H/P RTHP-6	COMMANDAIRE
Boiler 2W	Peasley Middle	(1) 80 HP	KEWANEE
CT-1	Peasley Middle	(1) 170 TON COOLING TOWER	Evapco
HP-101-Z1	Peasley Middle	(1) 4.0 TON WA H/P HP-1	COMMANDAIRE
HP-102-Z1	Peasley Middle	(1) 3.5 TON WA H/P-2	COMMANDAIRE
HP-103-Z1	Peasley Middle	(1) 5.0 TON WA H/P HP-3	COMMANDAIRE
HP-104 Z1	Peasley Middle	(1) 3.5 TON WA H/P-2	COMMANDAIRE
HP-105 Z1	Peasley Middle	(1) 3.5 TON WA H/P-2	COMMANDAIRE
HP-106 Z1	Peasley Middle	(1) 3.5 TON WA H/P-2	COMMANDAIRE
HP-107 Z1	Peasley Middle	(1) 3.5 TON WA H/P2	COMMANDAIRE
HP-108 Z1	Peasley Middle	(1) 3.5 TON WA H/P-2	COMMANDAIRE
HP-109 Z1	Peasley Middle	(1) 3.0 TON WA H/P HP-4	COMMANDAIRE
HP-110 Z1	Peasley Middle	(1) 3.0 TON WA H/O HP-9	COMMANDAIRE
HP-111 Z1	Peasley Middle	INC W ABOVE	COMMANDAIRE
HP-112 Z1	Peasley Middle	(1) 3.5 TON WA H/P-2	COMMANDAIRE
HP-112A Z1	Peasley Middle	(1) 7.0 TON WA H/P HP-8	COMMANDAIRE
HP-112B Z1	Peasley Middle	(1) 3.0 TON WA H/P H/P-10	COMMANDAIRE
HP-113 Z14	Peasley Middle	(1) 5.0 TON A/A HP W/ DUCT HEAT	Carrier
HP-114 Z14	Peasley Middle	INC, WITH ABOVE	
HP-201 Z2	Peasley Middle	(1) 4.0 TON WA H/P HP-1	COMMANDAIRE
HP-203 Z2	Peasley Middle	(1) 3.5 TON WA H/P2	COMMANDAIRE
HP-204 Z2	Peasley Middle	(1) 3.5 TON WA H/P2	COMMANDAIRE
HP-205 Z2	Peasley Middle	(1) 3.5 TON WA H/P2	COMMANDAIRE
HP-206 Z2	Peasley Middle	(1) 3.5 TON WA H/P2	COMMANDAIRE
HP-207 Z2	Peasley Middle	(1) 3.5 TON WA H/P2	COMMANDAIRE
HP-208 Z2	Peasley Middle	(1) 5.0 TON WA H/P HP-3	COMMANDAIRE
HP-209 Z2	Peasley Middle	(1) 4.0 TON WA H/P HP-1	COMMANDAIRE
HP-210 Z2	Peasley Middle	(1) 5.0 TON WA H/P HP-7	COMMANDAIRE
HP-211 Z2	Peasley Middle	INC W ABOVE	COMMANDAIRE

HP-212 Z2	Peasley Middle	(1) 3.5 TON WA H/P2	COMMANDAIRE
HP-212A Z2	Peasley Middle	(1) 7.0 TON WA H/P HP-8	COMMANDAIRE
HP-213 Z15	Peasley Middle	(1) 5.0 TON A/A HP W/ DUCT HEAT	Carrier
HP-214 Z15	Peasley Middle	INC, WITH ABOVE	
HP-301 Z3	Peasley Middle	(1) 4.0 TON WA H/P HP-1	COMMANDAIRE
HP-302 Z3	Peasley Middle	(1) 4.0 TON WA H/P HP-1	COMMANDAIRE
HP-303 Z3	Peasley Middle	(1) 4.0 TON WA H/P HP-1	COMMANDAIRE
HP-304 Z3	Peasley Middle	(1) 4.0 TON WA H/P HP-1	COMMANDAIRE
HP-305 Z3	Peasley Middle	(1) 4.0 TON WA H/P HP-1	COMMANDAIRE
HP-306 Z3	Peasley Middle	(1) 4.0 TON WA H/P HP-1	COMMANDAIRE
HP-307 Z3	Peasley Middle	(1) 4.0 TON WA H/P HP-1	COMMANDAIRE
HP-308 Z3	Peasley Middle	(1) 4.0 TON WA H/P HP-1	COMMANDAIRE
HP-309 Z3	Peasley Middle	(1) 3.5 TON WA H/P HP-2	COMMANDAIRE
HP-310 Z3	Peasley Middle	(1) 3.0 TON WA H/P HP-4	COMMANDAIRE
HP-311 Z3	Peasley Middle	(1) 4.0 TON WA H/P HP 5	COMMANDAIRE
HP-312 Z3	Peasley Middle	INC WITH ABOVE	COMMANDAIRE
Boiler 1E	Peasley Middle	(1) 80 HP	KEWANEE
HP-313 Z3	Peasley Middle	(1) 4.0 TON WA H/P HP 5	COMMANDAIRE
HP-202 Z2	Peasley Middle	(1) 3.5 TON WA H/P2	COMMANDAIRE
RTU-1 UNIT HAS HEAT RECOVERY WHEEL	Petsworth Elementary		DAIKEN APPIED
RTU 2 VFD NO HEAT WHEEL	Petsworth Elementary		DAYKIN APPLIED
RTU 3 HAS ENERGY RECOVERY WHEEL	Petsworth Elementary		DAYKIN APPLIED
RTU 4 HAS ENERGY RECOVERY WHEEL	Petsworth Elementary		DAYKIN APPLIED
RTU 5 HAS HEAT RECOVERY WHELL	Petsworth Elementary		DAYKIN APPLIED
RTU 6 DOES NOT HAVE ENERGY RECOVERY WHEEL	Petsworth Elementary		DAYKIN APPLIED
RTU 7 UNIT DOES NOT HAVE ENERGY RECOVERY WJHEEL	Petsworth Elementary		DAYKIN APPLIED
VAV 1.01 FRT HALLWAY	Petsworth Elementary		PRICE
VAV 1.02 RM 1	Petsworth Elementary		PRICE
VAV 1.03 RM 2	Petsworth Elementary		PRICE
VAV 1.04 RM 4	Petsworth Elementary		PRICE
VAV 1.05 RM 3	Petsworth Elementary		PRICE
VAV 1.06 RM-5	Petsworth Elementary		PRICE
VAV 1.07 RM 6	Petsworth Elementary		PRICE
VAV 1.08 RM 7	Petsworth Elementary		PRICE
VAV 1.09 RM HALLWAY WEST UNDER RTU1	Petsworth Elementary		PRICE
VAV 1.10 RM 8	Petsworth Elementary		PRICE

VAV 2.01 LIBRARY	Petsworth Elementary	PRICE
VAV 2.02 LIBRARY	Petsworth Elementary	PRICE
VAV 2.04 LIBRARY	Petsworth Elementary	PRICE
VAV 2.03 LIBRARY	Petsworth Elementary	PRICE
VAV 2.05 COPY ROOM, MAIN OFFICE	Petsworth Elementary	PRICE
VAV 2.06 ADMIN AREA	Petsworth Elementary	PRICE
VAV 2.07, CLINIC	Petsworth Elementary	PRICE
VAV 2.08, PRINCIPAL/CONFERENCE RM	Petsworth Elementary	PRICE
VAV 2.09, ASST.PRINCIPAL AND COMM ED	Petsworth Elementary	PRICE
VAV 2.10, BOOKKEEPER	Petsworth Elementary	PRICE
VAV 3.01 ,RM-25 ,TCHRS. LOUNGE	Petsworth Elementary	PRICE
VAV 3.02, RM 18	Petsworth Elementary	PRICE
VAV 3.03, RM 19	Petsworth Elementary	PRICE
VAV 3.04 , RM 20	Petsworth Elementary	PRICE
VAVA 3.05, HALLWAY N.	Petsworth Elementary	PRICE
VAV 3.06, RM 22	Petsworth Elementary	PRICE
VAV 3.07 RM 21	Petsworth Elementary	PRICE
VAV 3.08, RM 23	Petsworth Elementary	PRICE
VAV 3.09, RM 24	Petsworth Elementary	PRICE
VAV 3.10, RM 26	Petsworth Elementary	PRICE
VAV 3.11, RM 25	Petsworth Elementary	PRICE
VAV 3.13, RM-27	Petsworth Elementary	PRICE
VAV 3.14, RM-28	Petsworth Elementary	PRICE
VAV 3.15, RM-29	Petsworth Elementary	PRICE
VAV 3.16, RM- 30	Petsworth Elementary	PRICE
VAV 3.17, RM-31 A&B	Petsworth Elementary	PRICE
VAV 4.01 RM 10	Petsworth Elementary	PRICE
VAV-4.02 RM-9	Petsworth Elementary	PRICE
VAV-4.03 RM-13	Petsworth Elementary	PRICE
VAV-4.04 RM-11	Petsworth Elementary	PRICE
VAV 4.05, RM 14	Petsworth	PRICE

VAV- 4.06 RM 12	Elementary Petsworth Elementary		PRICE
VAV 4.07, RM- 17	Petsworth Elementary		PRICE
VAV-4.08, RM 15	Petsworth Elementary		PRICE
VAV 4.09, RM 16	Petsworth Elementary		PRICE
VAV 4.10 BACK HALLWAY	Petsworth Elementary		PRICE
EF-1 SERVES RM A21	Petsworth Elementary	EF FAN CONTROLLED BY LOCAL H/O/A	GREENHECK
EF-2 SERVES A14,A27	Petsworth Elementary		GREENHECK
EF- 3, SERVES A29B,A30B	Petsworth Elementary		GREENHECK
EF 4, SERVES A02B,B04B BO4B,BO3B,BO6B	Petsworth Elementary		GREENHECK
EF-5 SERVES B05B,B07B,15B,B16,B17	Petsworth Elementary		GREENHECK
EF-6 SERVES B10,B13,BC14B,C17B	Petsworth Elementary		GREENHECK
EF- 7 SERVES C27,C28, C29,C30,C31	Petsworth Elementary		GREENHECK
EF-8, SERVES D43,D43,D45	Petsworth Elementary		GREENHECK
EF- 9 SERVES B05B,B07B,B15,B16,B17	Petsworth Elementary		GREENHECK
EF-10, SERVES B10B B13B,C14B, C17B	Petsworth Elementary		GREENHECK
EF- 11, SERVES C27, C28,C29,C30	Petsworth Elementary		GREENHECK
EF-12 INTERLOCKED WITH DISHWASHER	Petsworth Elementary		GREENHECK
MINI-SPLIT SERVES RM BEHIND LIB DESK.	Petsworth Elementary		DAIKEN APPIED
KMAU-1	Petsworth Elementary	KITCHEN MAKEUP AIR UNIT FOR KITCHEN HOOD	CAPTIVE AIR SYSTEMS
KMAU-2	Petsworth Elementary		CAPTIVE AIR SYSTEMS
KEF-2 THIS SERVES THE KMAU-2	Petsworth Elementary		GREENHECK
VAV 4.01 SERVES A144	T.C. Walker Education Center		KRUEGER
VAV 4.02 SERVES RM A143	T.C. Walker Education Center		KRUEGER
VAV 4.03 SERVES RM A143	T.C. Walker Education Center		KRUEGER
VAV 4.4 SERVES RM A142	T.C. Walker Education Center		KRUEGER
VAV 4.5 SERVES RM A139	T.C. Walker Education Center		KRUEGER
TW-2,RTU-2 SERVES A109>A124	T.C. Walker Education Center		DAIKEN APPIED
TW3 ,RTU3 SERVES RMS A130> A145	T.C. Walker Education Center		DAIKEN APPIED

TW-4 RTU-4, SERVES RMS A135>A135	T.C. Walker Education Center		DAIKEN APPIED
VAV 1.3 SERVES RM A102	T.C. Walker Education Center		KRUEGER
VAV 1.04 SERVES RM A103	T.C. Walker Education Center		KRUEGER
VAV 1.05 SERVES RM A104	T.C. Walker Education Center		KRUEGER
VAV 1.05 RM A104	T.C. Walker Education Center		KRUEGER
VAV 1.06 RM A105	T.C. Walker Education Center		KRUEGER
VAV 1.07 RM A107	T.C. Walker Education Center		KRUEGER
VAV 2,1 SERVES RM A109	T.C. Walker Education Center		KRUEGER
VAV 2.3 SERVES RM A111	T.C. Walker Education Center		KRUEGER
VAV 2.04 SERVES RM A112	T.C. Walker Education Center		KRUEGER
VAV 2.06 SERVES A119	T.C. Walker Education Center		KRUEGER
VAV 2.07 RM A124	T.C. Walker Education Center		KRUEGER
VAV 3.01 RM A130	T.C. Walker Education Center		KRUEGER
VAV 3.02 SERVES RM A-129	T.C. Walker Education Center		KRUEGER
VAV 3.03 SERVES RM A126	T.C. Walker Education Center		KRUEGER
VAV 3.04 SERVES RM A131	T.C. Walker Education Center		KRUEGER
VAV 1.02 SERVES RM A101	T.C. Walker Education Center		KRUEGER
VAV 4.07 SERVES RM A137	T.C. Walker Education Center		KRUEGER
VAV 2.05 SERVES RM A114	T.C. Walker Education Center		KRUEGER
VAV 3.4 SERVES RM A131	T.C. Walker Education Center		KRUEGER
VAV 3.05 SERVES RM A132	T.C. Walker Education Center		KRUEGER
VAV 3.06 SERVES RM A131	T.C. Walker Education Center		KRUEGER
VAV 3.07 SERVES FRONT ENTRY WAY	T.C. Walker Education Center		KRUEGER
VAV 3.08 SERVES RM A145	T.C. Walker Education Center		KRUEGER
VAV 3.09 SERVES RM A145	T.C. Walker Education Center		KRUEGER
UH-1	T.C. Walker Education Center	(1)UNIT HEATER	NELSONAIRE
RTU-6 TW-8 CARRIER DX COOL ONLY	T.C. Walker Education Center	(1)20 TON DX COOLING RTU PACKAGE	Carrier
TW9- RTU-5 SERVES RMS 4&5	T.C. Walker Education Center	(1) 7.5 TON DX/GAS PACKAGE UNIT	LENNOX
TW 8 SERVES RM C8	T.C. Walker Education Center	INCLUDED WITH ABOVE	

TW-9,RTU-5	T.C. Walker Education Center	(1) 7.5 TON DX/GAS PACKAGE UNIT	LENNOX
TW-8 SERVES RM C-2	T.C. Walker Education Center		
RTU-7-G	T.C. Walker Education Center	(1) 30 TON DX /GAS RT PACKAGE UNIT	Trane
TW-10-P	T.C. Walker Education Center	(1) 50 TON DX/GAS PACKAGE UNIT	Trane
TW-9-1-P	T.C. Walker Education Center	(1) 20 TON DX/GAS PACKAGE UNIT	Trane
TW-8 SERVES RM C3	T.C. Walker Education Center		INC
TW-8 VAV SERVES RM C9	T.C. Walker Education Center	INCLUDED WITH ABOVE	INC
TW-1,RTU-1 SERVES A100>A108	T.C. Walker Education Center		DAIKEN APPIED
Boiler 1 P	T.C. Walker Education Center	(1) 80 HP MULTIPASS HOT WATER BOILER	BURNHAM
RTU-6-W	T.C. Walker Education Center	(1) 200,000 BTU HANGING GAS HEATER	REZNOR
VAV 1.1 SERVES ROOM A-100	T.C. Walker Education Center		KRUEGER
VAV 4.6 SERVES RM A138	T.C. Walker Education Center		KRUEGER
VAV 4.6 SERVES RM A138	T.C. Walker Education Center		KRUEGER
VAV 4.8 SERVES RM A135	T.C. Walker Education Center		KRUEGER
TW-8 SERVES RM C1	T.C. Walker Education Center	(1) HOT WATER COIL FOR HEATING	NO NAME
HF-2-P	Transportation Dept.	2 Hanging Furnace's	MODINE
HF-3-P	Transportation Dept.	1 Hanging Furnace	MODINE
RTU-1-P	Transportation Dept.	(1) 4 ton R.T.P.U.	Trane

GENERAL TERMS AND CONDITIONS

1. **Governing Laws and Courts:** This contract shall be governed in all respects by the laws of Gloucester County and the Commonwealth of Virginia and any litigation with respect thereto shall be brought in the courts of Gloucester County, Virginia. The Contractor shall comply with all applicable federal, state and local laws, ordinances, rules and regulations (§ 15.2-1235, *Code of Virginia*).

2. **Anti-Discrimination:** Contractor certifies they will conform to the provisions of the *Federal Civil Rights Act of 1964*, as amended, as well as the *Virginia Fair Employment Contracting Act of 1975*, as amended, where applicable, the *Virginians With Disabilities Act*, the *Americans With Disabilities Act* and § 2.2-4311 of the *Virginia Public Procurement Act (VPPA)*. If the award is made to a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body (§ 2.2-4343.1E, *Code of Virginia*). In every contract over \$10,000 the provisions in "a" and "b" below apply:

- a. During the performance of this contract, the Contractor agrees as follows:
1. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 2. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.
 3. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting these requirements.
- b. The Contractor will include the provisions of "1" above in every subcontract or purchase order over \$10,000, so that the provisions will be binding upon each sub-contractor or vendor.
3. **Ethics in Public Contracting:** The Contractor certifies that their proposals are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other offeror, supplier, manufacturer or sub-contractor in connection with their proposal, and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.
 4. **Immigration Reform And Control Act Of 1986:** The Contractor certifies that they do not and shall not during the performance of this contract, knowingly employ any unauthorized alien as defined in the *Federal Immigration Reform and Control Act of 1986, as amended* (§ 2.2-4311.1 *Code of Virginia*).
 5. **Debarment Status:** The Contractor certifies that they are not currently debarred by the Commonwealth of Virginia or any government entity from submitting proposals on contracts for the type of goods and/or services covered by this solicitation, nor are they an agent of any person or entity that is currently so debarred.
 6. **Antitrust:** By entering into a contract, the Contractor conveys, sells, assigns, and transfers to the County of Gloucester all rights, title and interest in and to all causes of action it may now have or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchased or acquired by the County of Gloucester under said contract.
 7. **Drug Free Workplace:** During the performance of this contract, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each sub-contractor or vendor. For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a Contractor, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.
 8. **Precedence of Terms:** Paragraphs 1-7 of these General Terms and Conditions shall apply in all instances. In the event of a conflict between any of the other General Terms and Conditions and any Special Terms and Conditions, the Special Terms and Conditions shall apply.

9. **Delivery, Transportation and Packaging:** Except when otherwise specified herein, all items shall be **F.O.B. Destination** to any point within the County of Gloucester, Virginia as directed by the ordering department. The Contractor certifies and warrants that the price offered for F.O.B. Destination includes only the actual freight rate costs at the lowest and best rate and is based upon the actual weight of the goods to be shipped. Except as otherwise specified herein, standard commercial packaging, packing and shipping containers shall be used. All shipping containers should be legibly marked or labeled on the outside with purchase order number, commodity description, and quantity.
10. **Assignment of Contract:** The resulting contract shall not be assignable in whole or in part without the County's written consent.
11. **Default:** In case of failure to deliver goods or services in accordance with the contract terms and conditions, the Purchasing Agent, after due oral or written notice, may procure them from other sources and hold the Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies which the County may have.
12. **Taxes, Fees and Surcharges:** Sales to Gloucester County, Virginia are normally exempt from State sales tax. A State sales and use tax certificate of exemption (Form ST-12) will be issued upon request. Deliveries against this contract shall be free of federal excise and transportation taxes. The County's Excise Tax Exemption Registration Number is **54-6001312** and the School/ **54-6001313**. Additionally, no additional fees or surcharges may be passed to the County. This includes, but is not limited to any type of fuel surcharge.
13. **Contractual Disputes:** In accordance with § 22-63 of the *Code of Gloucester County, Virginia*, claims arising out of this contract, whether for money or other relief, may be submitted to the County of Gloucester, by submitting the claim in writing, with all necessary data and information to substantiate the claim attached, to the Purchasing Agent. The Purchasing Agent shall render his/her decision within thirty (30) days. The Contractor may then appeal the Purchasing Agent's decision to the County Administrator, whom shall render a final decision within forty-five (45) days.
17. **Indemnification:** Contractor agrees to indemnify, defend and hold harmless the County, its officers, agents, and employees from any claims, damages and actions, to the extent arising from or caused by the negligent acts or omissions of the Contractor/any services of any kind or nature furnished by the Contractor, provided that such liability is not attributable to the negligence of the using agency or to failure of the using agency to use the materials, goods, or equipment in the manner already and permanently described by the Contractor on the materials, goods or equipment delivered.
18. **Limitation of liability:** Contractor shall not be liable for any special, incidental, indirect, speculative, remote, consequential, punitive or exemplary damages, whether arising out of or as a result of breach of contract, warranty, tort (including negligence), strict liability, mold, moisture, indoor air quality, or otherwise, arising from, relating to, or connected with the services, equipment, materials, or any goods provided hereunder.

SPECIAL TERMS AND CONDITIONS

1. **Maintenance Manuals:** The Contractor shall provide with each piece of new equipment installations an operations and maintenance manual with wiring diagrams, parts list, and a copy of all warranties.
2. **As-Built Drawings:** If applicable, the Contractor shall provide the County a clean set of reproducible "as built" drawings and wiring diagrams, marked to record all changes made during installation or construction. The Contractor shall also provide the County with maintenance manuals, parts lists and a copy of all warranties for all equipment. All "as built" drawings and wiring diagrams, maintenance manuals, parts lists and warranties shall be delivered to the County upon completion of the work and prior to final payment.
3. **Warranty (Commercial):** The Contractor agrees that the goods or services furnished under any award resulting from this solicitation shall be covered by the most favorable commercial warranties the Contractor gives any owner for such goods or services and that the rights and remedies provided therein are in addition to and do not

limit those available to the County by any other clause of this solicitation. A copy of this warranty should be furnished with the proposal.

4. **Product Assembly:** All items must be assembled and set in place, ready for use; all crating and other debris must be removed from the premises.
5. **Contractor Registration:** If a contract for construction, removal, repair or improvement of a building or other real property is for one hundred and twenty thousand dollars (\$120,000) or more, or if the total value of all such contracts undertaken by the Contractor within any 12-month period is seven hundred and fifty thousand dollars (\$750,000) or more, the Contractor is required under Title 54.1-1100, *Code of Virginia (1950)*, as amended, to be licensed by the State Board of Contracts a "CLASS A CONTRACTOR." If such contract is for seventy-five hundred dollars (\$7,500) or more but less than one hundred and twenty thousand dollars (\$120,000), or if the total value of all such contracts undertaken by the Contractor within any 12-month period is between one hundred and fifty thousand dollars (\$150,000) and seven hundred and fifty thousand dollars (\$750,000) or more, the Contractor is required to be licensed as a "CLASS B CONTRACTOR." If such a contract is for one-thousand dollars (\$1,000) or more but less than seventy-five hundred dollars (\$7,500), or if the Contractor does less than \$150,000 in business in a 12-month period, the Contractor is required to be licensed as a "CLASS C CONTRACTOR." The board shall require a master tradesman licensure for electrical, plumbing and heating, ventilation and air conditioning Contractors. The Contractor shall provide their Contractor's license number to Gloucester County before conducting any work.

Failure to provide this information on his proposal, he shall be deemed to be in violation of § 54.1-1115 of the *Code of Virginia (1950)*, as amended, and his proposal may not be considered. In addition, the Contractor shall provide Gloucester County with copies of required licensing or certificates to include the appropriate Business License.

6. **Work Site Damages:** Any damage to existing utilities, equipment or finished surfaces resulting from the performance of this contract shall be repaired to the County's satisfaction at the Contractor's expense.
7. **Labeling of Hazardous Substances:** If the items, products or equipment associate with this solicitation are "Hazardous Substances" as defined by § 1261 of Title 15 of the *United States Code (U.S.C.)* or "Pesticides" as defined in § 136 of Title 7 of the *United States Code*, then the Contractor shall certify and warrant that the items or products to be delivered under this contract shall be properly labeled as required by the foregoing sections and that by delivering the items or products, the Contractor shall not violate any of the prohibitions of Title 15 U.S.C. § 1263 or Title 7 U.S.C. § 136.
8. **Independent Contractor:** The Contractor shall not be an employee of Gloucester County, but shall be an independent Contractor. Nothing in this agreement shall be construed as authority for the Contractor to make commitments, which shall bind Gloucester County or to otherwise act on behalf of Gloucester County, except as Gloucester County may expressly authorize in writing.
9. **Insurance:** The Contractor shall provide the following minimum insurance coverage(s) at the time the contract is awarded. For construction contracts, if any subcontractors are involved, the subcontractor will have workers' compensation insurance in accordance with § 2.2-4332 and § 65.2-800 et seq. of the *Code of Virginia*. The Contractor and any subcontractors will maintain these insurance coverage(s) during the entire term of the contract and that all insurance coverage(s) will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission. Note: Actual limits and aggregates may be increased or decreased for specific projects during negotiation, or as the Purchasing Manager assesses the amount of risk.

Minimum Insurance Coverage(s) and Limits Required for Contract:

- a. **Workers' Compensation - Statutory requirements and benefits.** Coverage is compulsory for employers of three or more employees, to include employer. Contractors who fail to notify the County of increases in the

number of employees that change their workers' compensation requirements under the *Code of Virginia* during the course of the contract shall be in noncompliance with the contract.

- b. Employer's Liability - \$100,000.
 - c. Commercial General Liability - \$1,000,000 per occurrence. Commercial General Liability shall include bodily injury and property damage, personal injury and advertising injury, products and completed operations coverage. The County of Gloucester must be named as an additional insured and so endorsed on the policy.
 - d. Automobile Liability - \$1,000,000 – per occurrence. (If motor vehicle is to be used in the contract.)
 - e. Construction – All Risk Builders Risk Property insurance on the completed value of all such work, with exclusions for design or defects removed by policy endorsement, if required by subsequent contract or Purchasing Manager.
10. **Ownership of Materials:** Ownership of all data, material and documentation originated and prepared for the County pursuant to the Contract shall belong exclusively to the County and is subject to public inspection in accordance with the *Virginia Freedom of Information Act*. Trade secrets or proprietary information submitted by the Contractor shall not be subject to public disclosure under the *Virginia Freedom of Information Act*; however, the Contractor must invoke the protection of this section prior to the submission of the data or other materials to be protected and state the reasons why protection is necessary (§ 2.2-4342, *Code of Virginia*).
11. **Renewal of Contract:** This contract may be renewed by the County for a period of **five (5)** additional successive one year periods, after the initial period, under the terms and conditions of the original contract except as stated in A. and B. below. Price increases may be negotiated only at the time of renewal. Written notice of the County's intention to renew should be given approximately 60 days prior to the expiration date of each contract period. Issuance of a purchase order may constitute exercise of the renewal option. The Purchasing Agent reserves the right to extend any contract, after its final expiration date on an annual basis, if deemed by the Agent to be in the best interest of the County.
- A. If the County elects to exercise the option to renew the contract for an additional one-year period, the contract price(s) for the additional one year shall not exceed the contract price(s) of the original contract increased/decreased by no more than the percentage increase/decrease of the "other services" category of the CPI-W section of the Consumer Price Index of the United States Bureau of Labor Statistics for the latest twelve months for which statistics are available.
 - B. If, during any subsequent renewal periods, the County elects to exercise the option to renew the contract, the contract price(s) for the subsequent renewal period shall not exceed the contract price(s) of the previous renewal period increased/decreased by no more than the percentage increase/decrease of the "other services" category of the CPI-W section of the Consumer Price Index of the United States Bureau of Labor Statistics for the last twelve months for which statistics are available.
12. **Operation and Maintenance Data:** The Contractor shall provide the availability of original manufacturer instructional manuals for use by the owner. Each manual shall be prepared specially for the equipment/project and shall include all pertinent instructions, as-built drawings, bills of materials, listing, technical bulletin and other printed materials required to provide fully accurate and comprehensive information for safe and proper operation, maintenance and repair of the equipment or system supplied for the project. If hard copy, each operation and maintenance manual should be bound in a durable, permanent, stiff cover binder of one or more volumes. Binders shall be of the three-ring type or three-post type and shall not be overfilled. Covers should be oil, moisture and wear resistant. Manuals shall be organized into sections or categories of information. Provide a table of contents indicating the title of each section. Contents of manuals should include, complete detailed written operating instructions for each product including: function; operating characteristics; limiting conditions; operating instructions for startup, normal and emergency conditions; regulations and control;

operational troubleshooting; and shut down. Also include, as applicable, written descriptions of any alarms generated by the product and the proper response to such alarms. Provide complete detailed written preventive maintenance instructions including all information and instructions to keep the product properly lubricated, adjusted and maintained so that the item functions economically throughout its design life. Complete instructions for ordering of all replaceable parts including any reference numbers. Complete electrical schematic and wiring diagrams. These operational and maintenance manuals and any related shop drawings are to be provided to the owner within ninety (90) days of completing any work.

13. Hazardous Substances, Mold and Unsafe Working Conditions: Owner has not observed or received notice from any source (formal or informal) of (a) Hazardous Substances or Mold, either airborne or on or within the walls, floors, ceilings, heating, ventilation and air conditioning systems, plumbing systems, structure, and other components of the Site, or within furniture, fixtures, equipment, containers or pipelines in a Site; or (b) conditions that, to Owner's knowledge, might cause or promote accumulation, concentration, growth or dispersion of Hazardous Substances or Mold on or within such locations.

The Contractor shall not be not responsible for determining whether the Covered Equipment or the temperature, humidity and ventilation settings used by the Owner, are appropriate for the Owner and the Site except as specifically provided in an attached Work Scope Document.

If any such materials, situations or conditions, whether disclosed or not, are in fact discovered by the Contractor or others and provide an unsafe condition for the performance of the work or Services, the discovery of the condition shall constitute a cause beyond the Contractor's reasonable control and the Contractor shall have the right to cease the work or services until the area has been made safe by the Owner or Owner's representative, at the Owner's expense. The Contractor shall have the right to terminate this Agreement if the Owner has not fully remediated the unsafe condition within sixty (60) days of discovery. The Owner represents that the Owner has not retained the Contractor to discover, inspect, investigate, identify, prevent or remediate Hazardous Substances or Mold or conditions caused by Hazardous Substances or Mold.



Connect. Engage. Inspire.

GLOUCESTER COUNTY SCHOOL BOARD
The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road Gloucester, Virginia 23061

SCHOOL BOARD AGENDA ITEM

MEETING DATE: August 14, 2018

AGENDA ITEM: Budget and Finance Report

ATTACHMENTS: Budget and Finance Monthly Report

TYPE OF AGENDA ITEM:

- | | |
|-------------------------------------|----------------------------------|
| <input type="checkbox"/> | CONSENT |
| <input type="checkbox"/> | REGULAR |
| <input checked="" type="checkbox"/> | DEPARTMENTAL REPORT/PRESENTATION |

- | | |
|-------------------------------------|----------------------------------|
| <input type="checkbox"/> | INFORMATION ONLY – NO DISCUSSION |
| <input checked="" type="checkbox"/> | INFORMATION ONLY – DISCUSSION |
| <input type="checkbox"/> | ACTION |

BACKGROUND / SUMMARY:

REQUESTED ACTION:

No action requested; this report is submitted to the School Board for informational purposes only.

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: Heather R. Lucas, Chief Financial Officer

Phone: (804) 693-7811

E-mail: heather.lucas@gc.k12.va.us



GLOUCESTER COUNTY PUBLIC SCHOOLS

6099 T. C. Walker Rd.
Gloucester, Virginia 23061

Heather R. Lucas, Chief Financial Officer
Budget and Finance Department

Telephone: 804-693-7811
Fax: 804-693-4526

BUDGET AND FINANCE DEPARTMENT UPDATE As of July 31, 2018

In addition to the routine daily tasks, Budget and Finance Staff have completed or are working on the following projects:

PROJECTS COMPLETED

Payroll

1. Weekly conference calls with Marsh McLennan to prep for Open Enrollment
2. Continue updating payroll spreadsheets for FY19.
3. Enter salary and deduction changes into Superior for 12 month employees.
4. Provided orientation for new hires (ongoing).

Budget

1. Submit 4th Quarter Medicaid Report
2. Set up departmental tracking in Google Sheets for FY19 budget monitoring
3. Finalize FY19 Budget Book and update items on division website
4. School Activity Fund Audit – July 30 & 31

FUTURE PROJECTS

Payroll

1. Submit July and August accrual information to the county
2. Enter salary and deduction changes into Superior for 11 and 10 month employees.
3. Update employee hours in Time and Attendance for FY19
4. Meet with employees at each school that manage Absence Management and Time & Attendance – August 15
5. IRS reporting for ACA - ongoing

Budget

1. Submit revenue accruals to the county for FY18
2. Closeout FY18
3. Meet with School Bookkeepers – TBD
4. Final School Division audit fieldwork – September 24-28
5. Ongoing meeting regarding the county tax project/software change

**Donations and Grants/Scholarships Received by Gloucester County Public Schools
For Approval by the School Board in Accordance with School Board Policy File No. DI
August 14, 2018**

DONATIONS:

Contributed to	Contributed by	Donation	Purpose
Achilles	Kris Moore Bayport Credit Union	\$1,000.00	Grant for Entrepreneur Club
Petsworth	York River Daughters and Sons	\$400.00	Autism Program
Gloucester High	Peninsula BR NO 172 FRA	\$200.00	NJROTC
Gloucester High	Chesapeake Bank	\$200.00	Freshman Orientation Sponsorship
Gloucester High	Amy Van Fossen	\$200.00	Field Hockey
Gloucester High	Dr. Lombard	\$50.00	Field Hockey
Gloucester High	Rappahannock Concrete	\$200.00	Field Hockey

Donations Total \$2,250.00

GRANTS/SCHOLARSHIPS:

Contributed to	Contributed by	Donation
Jimmy Harris Memorial Scholarship	Harris Garage	\$242.45
Joyce Bascombe Scholarship	Juanita Smith	\$300.00
Joyce Bascombe Scholarship	Sandra Brown	\$15.00
Joyce Bascombe Scholarship	Ruth Francis	\$155.00
Joyce Bascombe Scholarship	Gloria Stroble	\$25.00
Joyce Bascombe Scholarship	James Davis	\$50.00
Joyce Bascombe Scholarship	E Q Martin	\$50.00
Joyce Bascombe Scholarship	Sandra Bailey	\$80.00

Grants/Scholarships Total \$675.00

GRAND TOTAL \$2,925.00



Connect. Engage. Inspire.

GLOUCESTER COUNTY SCHOOL BOARD

The Thomas Calhoun Walker Education Center
6099 T.C. Walker Road Gloucester, Virginia 23061

SCHOOL BOARD AGENDA ITEM

MEETING DATE: August 14, 2018

AGENDA SUBJECT: Financial Reports

ATTACHMENTS: June 2018 Financial Report

TYPE OF AGENDA ITEM:

<input type="checkbox"/>	CONSENT
<input checked="" type="checkbox"/>	REGULAR
<input type="checkbox"/>	DEPARTMENTAL REPORT/PRESENTATION

<input type="checkbox"/>	INFORMATION ONLY – NO DISCUSSION
<input checked="" type="checkbox"/>	INFORMATION ONLY – DISCUSSION
<input type="checkbox"/>	ACTION

BACKGROUND / SUMMARY:

The June 30, 2018 Financial Report is attached for your information.

REQUESTED ACTION: No action is requested; these reports are submitted to the School Board for informational purposes only.

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: Heather R. Lucas, Chief Financial Officer

Phone: (804) 693-7811

E-mail: heather.lucas@gc.k12.va.us

REVENUE REPORT

ACTUAL REVENUES
June 30, 2018

SOURCE	BUDGET	ACTUAL YTD	BALANCE FAVORABLE (UNFAVORABLE)
COUNTY CONTRIBUTION	24,364,622	19,471,952	4,892,670
MISCELLANEOUS LOCAL	168,097	119,147	48,950
STATE FUNDS	29,681,657	28,977,773	703,884
FEDERAL FUNDS	2,914,911	2,057,527	857,384
TOTAL	<u>\$ 57,129,287</u>	<u>\$ 50,626,399</u>	<u>\$ 6,502,888</u>

EXPENDITURE REPORT

ACTUAL EXPENDITURES
June 30, 2018

CATEGORY	BUDGET	ACTUAL YTD	ENCUMBRANCE	COMPENSATION PROJECTIONS	BALANCE FAVORABLE (UNFAVORABLE)
INSTRUCTION	41,688,623	36,334,870	61,234	4,885,796	406,722
ADMIN/ATTEND/HEALTH	2,269,474	2,180,199	-	88,800	475
TRANSPORTATION	3,931,272	3,301,534	108,350	368,661	152,727
OPERATION/MAINT	6,295,886	5,973,927	156,934	35,918	129,107
DEBT SERVICE	-	-	-	-	-
TECHNOLOGY	2,944,032	2,835,869	33,708	49,194	25,261
TOTAL	<u>\$ 57,129,287</u>	<u>\$ 50,626,399</u>	<u>\$ 360,227</u>	<u>\$ 5,428,369</u>	<u>\$ 714,292</u>
CENTRAL FOOD SERVICE	<u>\$ 2,723,616</u>	<u>\$ 2,136,871</u>	<u>\$ 6,440</u>	<u>\$ 153,920</u>	<u>\$ 426,385</u>
CIP FUND	<u>\$ 2,760,119</u>	<u>\$ 525,748</u>	<u>\$ 637,370</u>	<u>\$ -</u>	<u>\$ 1,597,001</u>
DEBT SERVICE	<u>\$ 3,522,261</u>	<u>\$ 3,494,057</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 28,204</u>