

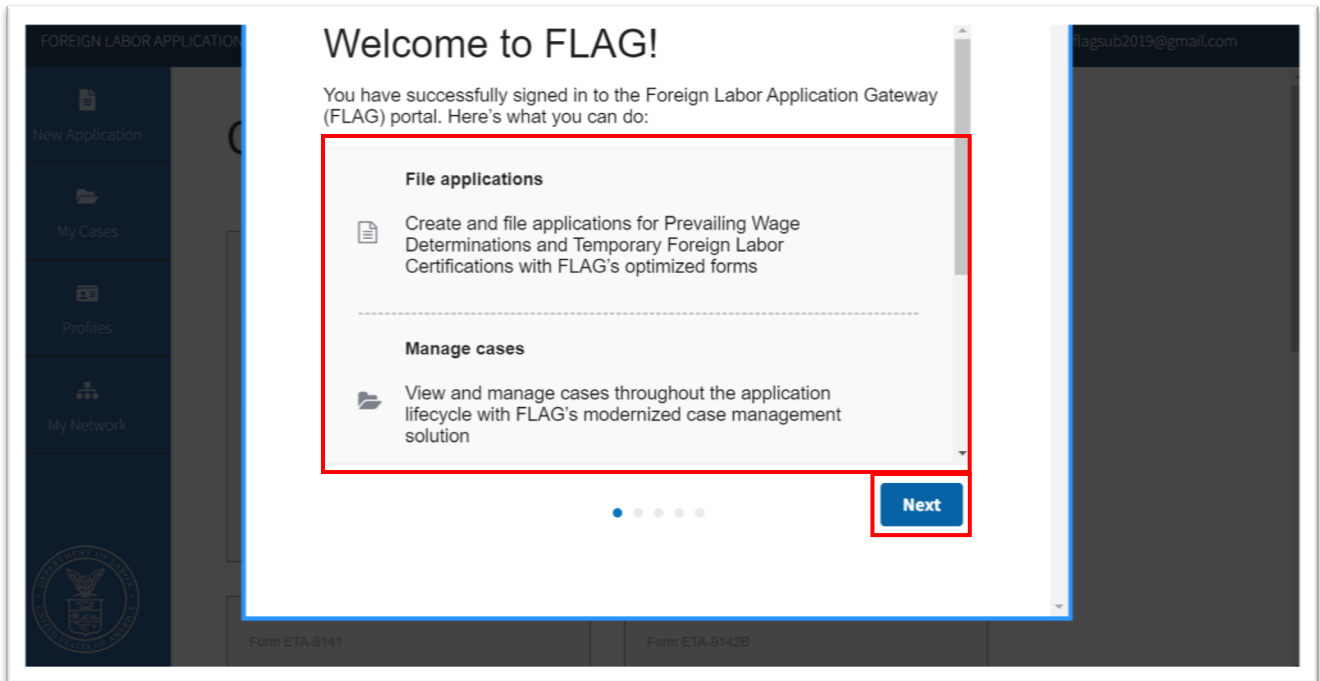


*FLAG has been optimized to work with Google Chrome, Safari, and Mozilla Firefox.

HOW TO NAVIGATE MY ACCOUNT IN FLAG.DOL.GOV

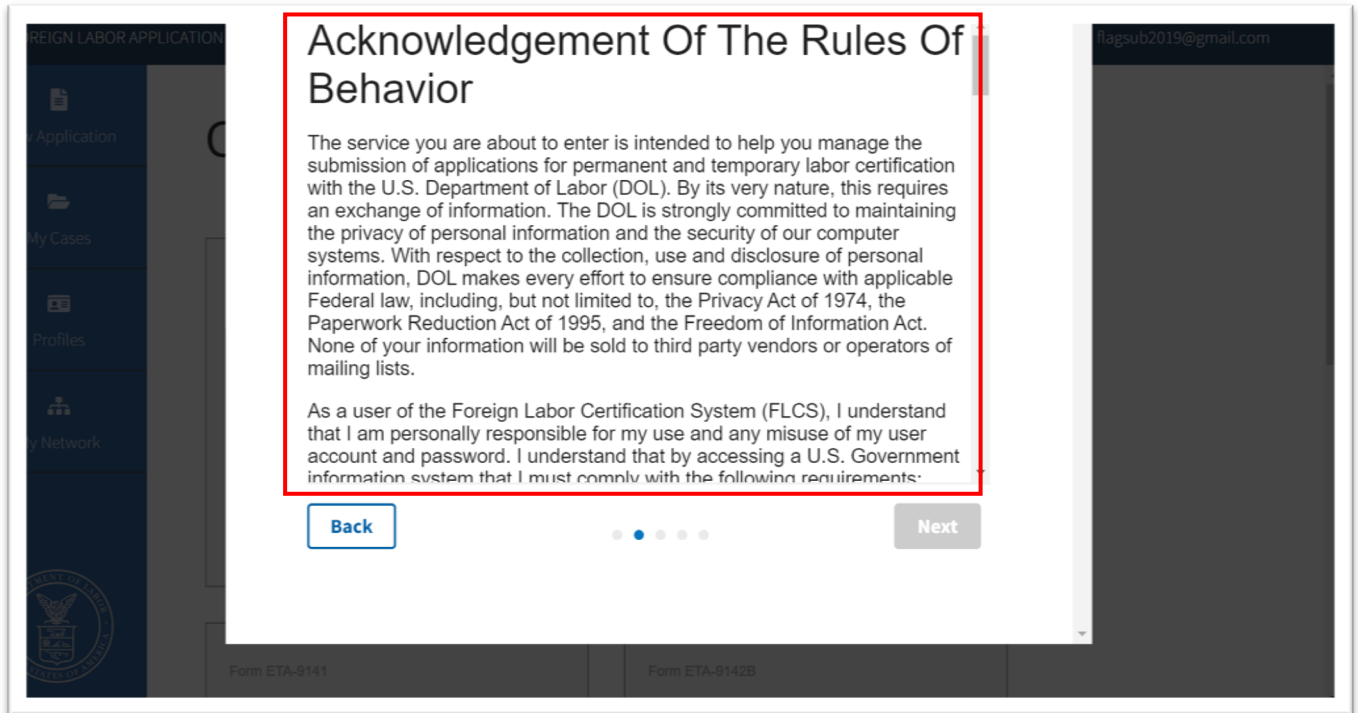
HOW TO COMPLETE ACCOUNT SETUP

1. Log into <http://flag.dol.gov>
2. At the welcome screen, review the actions that can be performed within FLAG.DOL.GOV. Click “Next.”

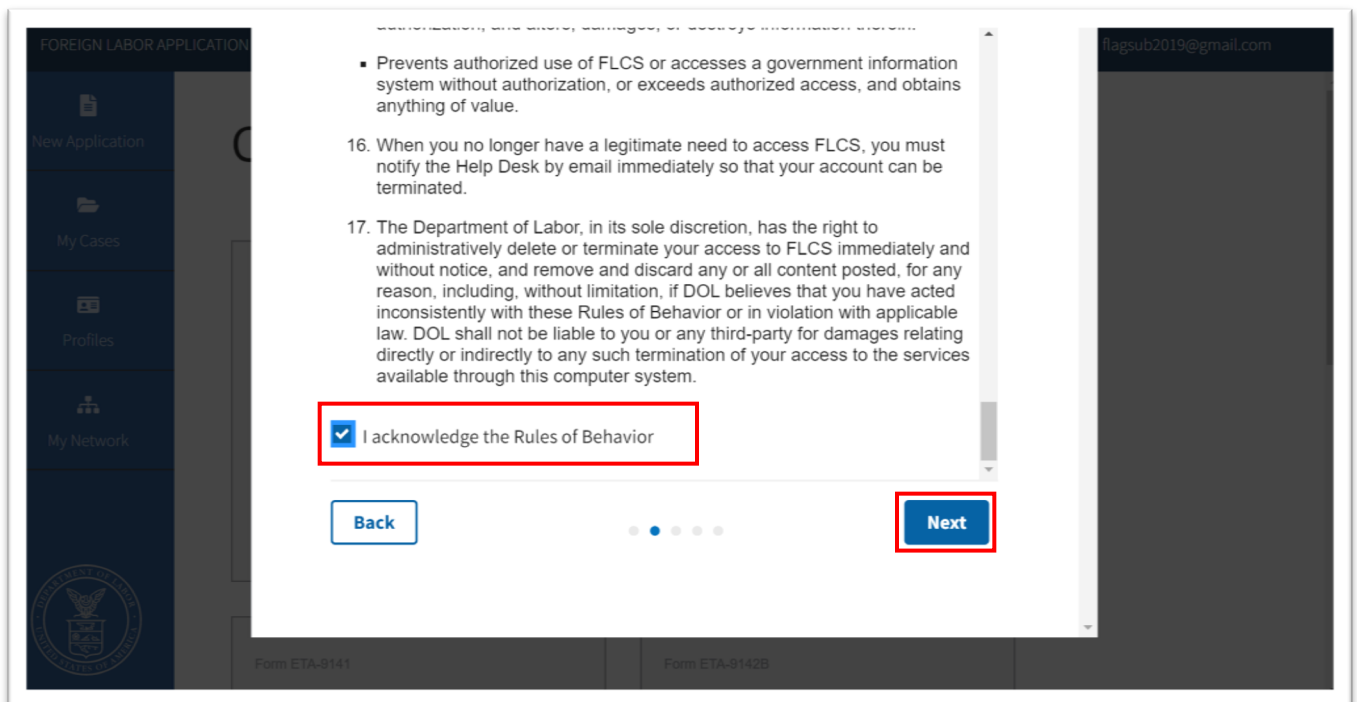




3. Review the “Acknowledgement of The Rules Of Behavior.”



4. Accept the “Acknowledgement of The Rules Of Behavior.” To proceed, users must complete this step. Click “Next.”





5. Select the type of account to be registered, either "Employer," "Attorney/Agent," or "Agricultural Association." Click "Next."

FOREIGN LABOR APPLICATION

New Application

My Cases

Profiles

My Network

What type of account is this?

Employer

A person or organization that has: a place of business in the U.S., a valid Federal Employer Identification Number (FEIN) and has the ability to hire, pay, fire, supervise or otherwise control the work of employees.

Attorney/Agent

A legal entity or person who is authorized to act on behalf of an employer for temporary labor certification purposes.

[Back](#) ● ● ● ● ● [Next](#)

Form ETA-9141 Form ETA-9142B

6. Enter all required fields.

FOREIGN LABOR APPLICATION

New Application

My Cases

Profiles

My Network

Let's complete your account

You're almost ready to begin using this FLAG portal -- but, first, the Office of Foreign Labor Certification (OFLC) needs to know a little more about you....

Email Address *

Last (Family) Name *

First (Given) Name *

Phone Number *

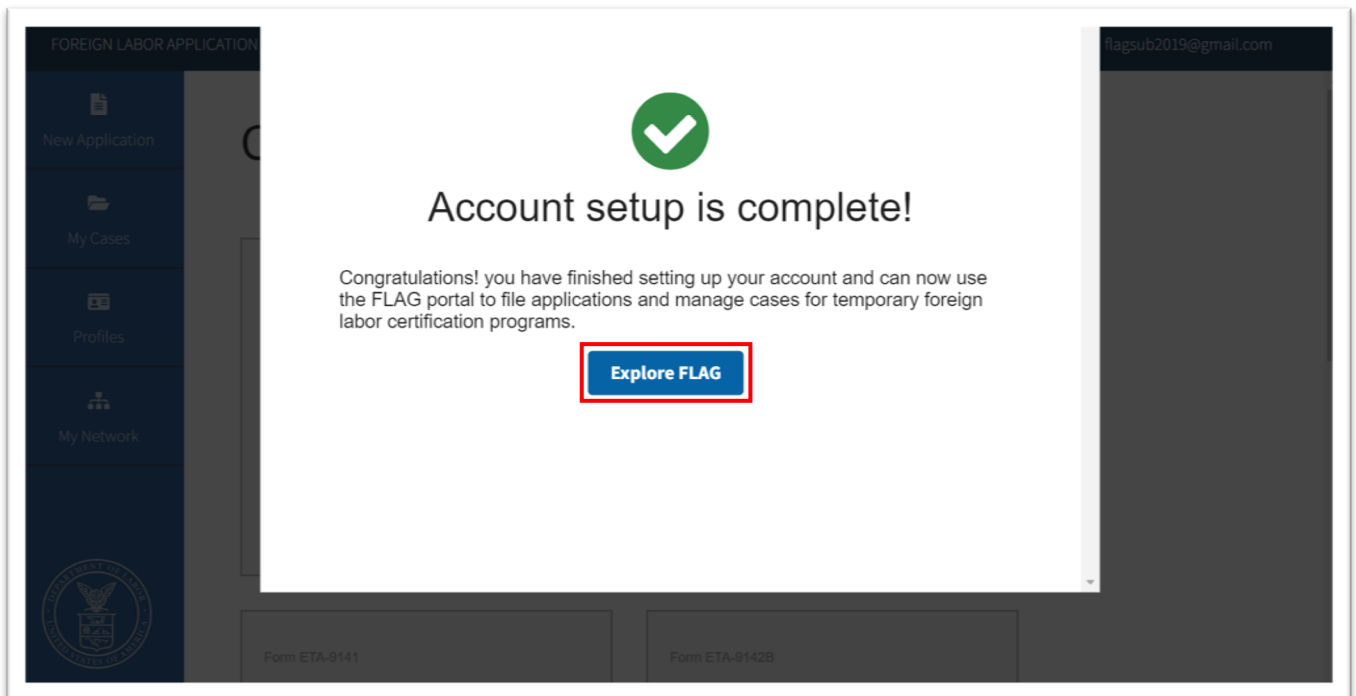
[Back](#) ● ● ● ● ● [Finish](#)

Form ETA-9141 Form ETA-9142B



7. When complete, select "Finish."

8. Account setup is complete; it is time to explore FLAG.





NAVIGATING THE HOME PAGE

1. The “FOREIGN LABOR APPLICATION GATEWAY” links users to the FLAG homepage.

The screenshot shows the FLAG homepage interface. At the top, a dark blue navigation bar contains the text "FOREIGN LABOR APPLICATION GATEWAY" (highlighted with a red box), "HELP", and the email address "flagsub2019@gmail.com". On the left side, there is a vertical menu with icons and labels for "New Application", "My Cases", "Profiles", and "My Network". Below the menu is the Department of Labor seal. The main content area is titled "Choose Application Type" and features four application options in a grid. The top two options are "CW-1 Prevailing Wage" (Form ETA-9141C) and "CW-1 Labor Certification" (Form ETA-9142C), both with "Create New" buttons. The bottom two options are "Form ETA-9141" and "Form ETA-9142B".

2. The “HELP” button in the right-hand corner navigates users to the FLAG help form. This page has the contact information for the Login.gov Help Desk, OFLC Program Support, and FLAG Technical Help Request Form.

This screenshot is identical to the one above, showing the FLAG homepage. However, the "HELP" button in the top navigation bar is highlighted with a red box, indicating its location for navigation.



3. Once on the “HELP” page, select the hyperlink for either Login.gov or OFLC Program Support, depending on the issue, or fill out the FLAG Technical Help Request Form.

U.S. DEPARTMENT OF LABOR

FLAG.DOL.GOV Sign In

HOME PROGRAMS SUPPORT ANNOUNCEMENTS

Contact

Login.gov Help Desk

For issues with account creation, signing in, changing Login.gov settings, two-factor authentication and more, please visit the Login.gov website.

[Contact the login.gov team](#)

OFLC Program Support

For program support, please email the appropriate help desk from the list of emails provided in the OFLC Program Help desk's PDF.

[OFLC Program Help Desks](#)

U.S. DEPARTMENT OF LABOR

FLAG.DOL.GOV Sign In

HOME PROGRAMS SUPPORT ANNOUNCEMENTS

Flag Technical Help Request Form

For help with an IT issue you are experiencing, please complete the form below and we will get back to you soon.

All fields required

First Name

Last Name

Email

Confirm Email



4. To edit account details, select your account username.

The screenshot shows the 'FOREIGN LABOR APPLICATION GATEWAY' interface. The top navigation bar includes 'FOREIGN LABOR APPLICATION GATEWAY', 'HELP', and the user email 'flagsub2019@gmail.com' which is highlighted with a red box. A left sidebar contains navigation options: 'New Application', 'My Cases', 'Profiles', 'My Network', and the Department of Labor seal. The main content area is titled 'Choose Application Type' and features four application options:

- Form ETA-9141C: CW-1 Prevailing Wage**
File an application for a Prevailing Wage Determination to be used for a CW-1 Temporary Labor Certification.
[Create New](#)
- Form ETA-9142C: CW-1 Labor Certification**
File a CW-1 application for Temporary Labor Certification with the Chicago National Processing Center.
[Create New](#)
- Form ETA-9141**
- Form ETA-9142B**

5. Then, click "My Account."

This screenshot is identical to the previous one, but with the 'My Account' dropdown menu open. The dropdown menu is highlighted with a red box and contains two options: 'My Account' and 'Sign Out'. The rest of the page content remains the same.



6. Select "Edit Account Details."

FOREIGN LABOR APPLICATION GATEWAY HELP flagsub2019@gmail.com

My Account

ACCOUNT INFORMATION

NAME Lauren Smith	TYPE OF ACCOUNT Employer	Edit account details
PHONE NUMBER +17035815032	EXTENSION 0	
LEGAL BUSINESS NAME Test Business	FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN FROM IRS) 123456789	

LOGIN.GOV CREDENTIALS

LOGIN.GOV EMAIL ADDRESS flagsub2019@gmail.com	ACCOUNT CREATED June 4th 2019, 2:24 pm	Manage login.gov credentials
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7. Make desired changes.

Edit Account Details ✕

What type of account is this?

Employer
 Agent/Attorney
 Agricultural Association

Email *
flagsub2019@gmail.com

Last Name *
Smith

First Name *
Lauren

Phone Number *
+17035815032

Extension *
0

Legal Business Name *
Test Business



8. Click "Save."

Form fields for account creation:

- Email: flagsub2019@gmail.com
- Last Name: Smith
- First Name: Lauren
- Phone Number: +17035815032
- Extension: 0
- Legal Business Name: Test Business
- FEIN: 123456789

Save

9. To edit Login.gov credentials, click "Manage Login.gov credentials." Selection will navigate you out of FLAG to the Login.gov website.

FOREIGN LABOR APPLICATION GATEWAY | HELP | flagsub2019@gmail.com

My Account

ACCOUNT INFORMATION

NAME Lauren Smith	TYPE OF ACCOUNT Employer	Edit account details
PHONE NUMBER	EXTENSION 0	
LEGAL BUSINESS NAME Test Business	FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN FROM IRS) 123456789	

LOGIN.GOV CREDENTIALS

LOGIN.GOV EMAIL ADDRESS flagsub2019@gmail.com	ACCOUNT CREATED June 4th 2019, 2:24 pm	Manage login.gov credentials
--	---	--

Navigation sidebar: New Application, My Cases, Profiles, My Network



10. To sign out of your FLAG.DOL.GOV account, click “Sign Out.”

FOREIGN LABOR APPLICATION GATEWAY

HELP

flagsub2019@gmail.com

New Application

My Cases

Profiles

My Network

Choose Application Type

Form ETA-9141C

CW-1 Prevailing Wage

File an application for a Prevailing Wage Determination to be used for a CW-1 Temporary Labor Certification.

Create New

Form ETA-9142C

CW-1 Labor Certification

File a CW-1 application for Temporary Labor Certification with the Chicago National Processing Center.

Create New

Form ETA-9141

Form ETA-9142B

My Account

Sign Out