

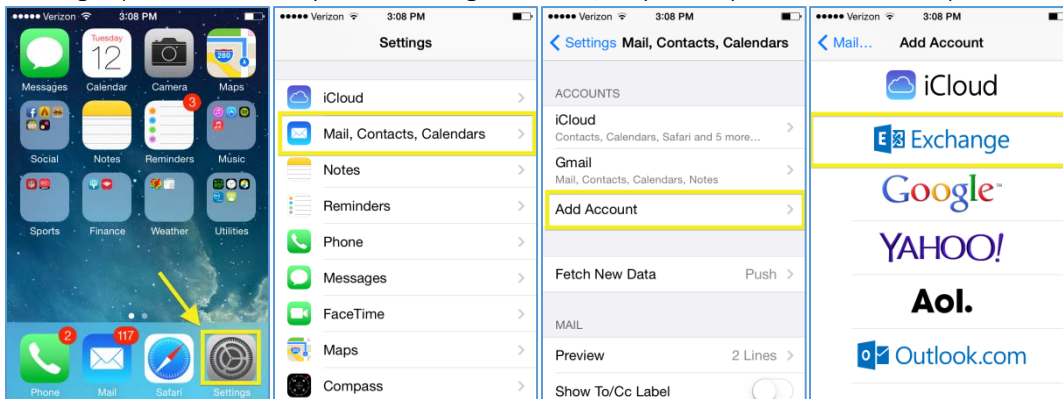


# University of New Haven

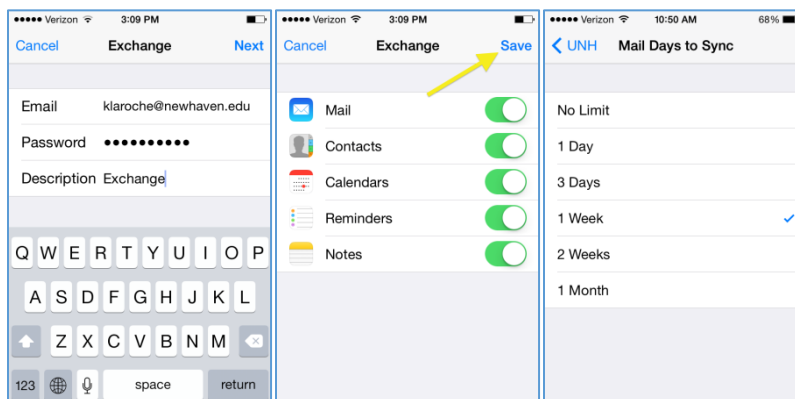
## Connect Your UNH Faculty or Staff Email Account to Mobile Devices

### iOS Devices (iPhone, iPad)

1. Open the Settings App on your iOS device.
2. Scroll down and select Mail, Contacts, and Calendars.
3. Select Add Account from the Accounts screen.
4. Select Exchange. (You can use only one Exchange account, so you may need to delete a previous account.)



5. On the first Exchange screen, enter your information as described below:
  - Email: Enter your full email address (ex: jsmith@newhaven.edu).
  - Password: Enter your UNH network password.
  - Description: Enter any description you like.
6. Click Next on the top right of the screen.
7. If prompted to enter Server name, type in unhmail.newhaven.edu. If prompted, the Domain is newhaven.local.
8. Select the period of time that you want your email to be listed in your device's inbox and subfolders in the Mail Days to Sync screen and then click the Home button. Your email, contacts, and calendar will update automatically.



### Other Devices (Android, Blackberry, etc.)

Please follow the Mobile Phone Setup Wizard instructions for Microsoft Exchange E-Mail on <http://help.outlook.com/en-us/140/dd936215.aspx>. Enter your information as described in Step 5 of the iOS Device instructions above.

If you have any questions, please email [help@newhaven.edu](mailto:help@newhaven.edu) or call 203.932.8324.

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