# **Student Council Class Officers and Responsibilities Constitution and Bylaws**

#### **POSITIONS:**

- President
- Vice President
- Secretary
- Treasurer
- Social Manager
- Class Representatives

### TERM:

All Officers shall serve a term of one year, from the time that school ends in the school year that they are elected until the end of the next school year.

## **ELIGIBILITY:**

- 1. All elected Class Officers shall be members of the class in which they serve.
- 2. All elected Class Officers shall not hold ASB Office.
- 3. All elected Class Officers shall have received a GPA of 2.0 or higher on their most recent semester report card.
- 4. All elected Class Officers must attend all meetings during their elected year of service.
- 5. Any elected Class Officer who no longer complies with any one of the Class Officer eligibility rules and/or commits an act in violation of the Grace Brethren High School Conduct Code is subject to removal from office without replacement by judgment of Class Advisor and Activities Director.

## **POSITION RESPONSIBILITES:**

- 1. The Class President shall serve as an advocate for all students and ensure that all class projects and activities are aligned with the class officers' overall goals.
  - All Class Presidents shall work closely with the ASB President in implementing school activities.
  - Will help with all fundraising planning and events.
  - Responsible for implementing Homecoming festivities.
  - Responsible for working with Class Vice President on implementing Spring Fling Activities
  - Must attend all Student Council meetings and works closely with all other Class Officers to ensure the success of all activities.
- 2. The Class Vice President shall serve to support the Class President.
  - All Class Vice Presidents shall work closely with the ASB Vice President in implementing school activities.

- Responsible for implementing Winterfest festivities.
- Assumes responsibilities for absent Vice Presidents at meetings.
- Responsible for working with Class President on implementing Spring Fling Activities.
- Must attend all Student Council meetings and works closely with all other Class Officers to ensure the success of all activities.
- 3. The Class Treasurer shall serve to ensure that class finances are sound and wisely used for class activities.
  - Attends class fundraisers and is present to aid ASB Treasurer in collecting and counting funds.
  - Schedules at least one fundraiser per month for class.
  - Freshman Class Treasure has the responsibility for implementing Christmas Gram Fundraiser.
  - Sophomore Class Treasurer has the responsibility for implementing Valentine Gram fundraiser.
  - Junior Class Treasurer has the responsibility of on going Birthday Gram fundraiser.
  - Senior Class Treasure has the responsibility of implementing the Easter Gram fundraiser.
  - Holds monthly Class Car wash. (Each class to hold two car washes per school calendar year.)
  - Must attend all Student Council meetings and works closely with all other Class Officers to ensure the success of all activities.
- 4. The Class Secretary shall serve to improve the communication between Class officers and the students of their class.
  - Reports directly to ASB Secretary.
  - All Class Secretaries shall work together to keep all marquees current.
  - Class Secretaries to work on advertising fundraisers through FOCUS, announcements, flyers, ...
  - Organizes poster making parties.
  - Must attend all Student Council meetings and works closely with all other Class Officers to ensure the success of all activities.
- 5. The Class Social Manager shall serve to create an inclusive social atmosphere and ensure that class activities reach a wide range of students.
  - Reports directly to ASB Social Manager.
  - Implements all Spirit Rallies.
  - Tallies Class Spirit points and gives them to ASB Social Manager.
  - Implements plans for class Banquets.
  - Collects pictures and decorates bulletin board reflecting activities at Grace Brethren High School.
  - Must attend all Student Council meetings and works closely with all other Class Officers to ensure the success of all activities.

Class Representatives will assist as needed.	all Class Officers with duties and responsibilities
Constitution and Bylaws written ability to ensure that they are ful work, integrity, faithfulness, and	, agree to the Class Officer Responsibilities, above and pledge to work to the best of my filled. I agree to represent my class through hard I will adhere to the Grace Brethren's Code of lo not live up to my responsibilities then I can be
Student Signature	Date
Parent Signature	 Date