Microsoft Word: Create a Flyer

For this assignment, you will copy text from this document and paste it into a new Microsoft Word document to create a flyer, as directed in the Assignment Instructions below.

Use your own creativity to incorporate the required elements. Do \underline{not} use a template. This needs to be your own design.

Assignment Instructions:

The flyer must be a single-page document. When finished, perform a spelling and grammar check: make sure all spelling and grammar errors are corrected. Save your completed Word document as your last name in all lowercase letters. (For example, Janet Learner would save her file as "learner.docx") Attach your completed file to the appropriate spot in MyHills and submit by the due date provided in the Course Schedule.

Minimum required elements:

- 1. 1 use of SmartArt
- 2. 1 WordArt
- 3. 1 Clip Art
- 4. 1 bordered text box
- 5. 1 Banner
- 6. Page border
- 7. Bulleted list

Required title text:

Athletic Club – Grand Opening Celebration

Required text for the Smart Art:

Food

Fun

Refreshments

Door prizes

Tours

Access to Club Facilities

Other required text:

Details:

Saturday, April 1

2:00 p.m. - 6:00 p.m.

525 Grandview Avenue, Ottumwa, Iowa

Please join us at the Grandview Athletic Club to celebrate our new location.