



Department of
Education

Chancellor Richard A. Carranza

2018-19 SCHOOL YEAR CALENDAR

April 10, 2018

The School Year Calendar mandates that school sessions begin for all students on Wednesday, September 5, 2018 and ends on Wednesday, June 26, 2019. The calendar must be adhered to without exception, unless notifications of subsequent changes are received pursuant to collective bargaining agreements or for other reasons, provided these other reasons are not inconsistent with collective bargaining or legal obligations.

2018			
August	27	Monday	The following staff report: Assistant Principals and schoolbased intermediate supervisors not designated to work an increased work year.
September	3	Monday	Labor Day (schools closed)
September	4	Tuesday	Teachers report (see section 5 below). Students will not be in attendance.
September	5	Wednesday	School Session Begins For All Students. Early dismissal for non-District 75 kindergarten students only. Partial school time for pre-kindergarten public school students.
September	6	Thursday	First full day for non-District 75 kindergarten students. Partial school time for pre-kindergarten public school students.
September	10 11	Monday & Tuesday	Rosh Hashanah (schools closed)
September	17	Monday	Elementary School: Evening Parent-Teacher Conferences (see section 8)
September	19	Wednesday	Yom Kippur (schools closed)
September	20	Thursday	Middle School: Evening Parent-Teacher Conferences (see section 8)
September	26	Wednesday	High School: Evening Parent-Teacher Conferences (see section 8)
October	8	Monday	Columbus Day Observed (schools closed)
November	6	Tuesday	Election Day. Chancellor's Conference Day for staff development. Students will not be in attendance.
November	12	Monday	Veterans Day Observed (schools closed)
November	14 15	Wednesday & Thursday	Elementary School: Evening Parent-Teacher Conferences 11/14/18. Afternoon Parent-Teacher Conferences 11/15/18; early dismissal for elementary school students.
November	19 20	Monday & Tuesday	District 75 Schools: Evening Parent-Teacher Conferences 11/19/18. Afternoon Parent-Teacher Conferences 11/20/18; early dismissal for D75 students.
November	22 23	Thursday & Friday	Thanksgiving Recess (schools closed)

November	27 28	Tuesday & Wednesday	Middle School: Afternoon Parent-Teacher Conferences 11/27/18; early dismissal for middle school students. Evening Parent-Teacher Conferences 11/28/18.
November	29 30	Thursday & Friday	High Schools: Evening Parent-Teacher Conferences 11/29/18. Afternoon Parent-Teacher Conferences 11/30/18 - early dismissal for high school students.
December January	24 – 1	Monday – Tuesday	Winter Recess (schools closed)
2019			
January	2	Wednesday	School resumes
January	21	Monday	Dr. Martin Luther King Jr. Day (schools closed)
January	28	Monday	Chancellor's Conference Day for staff development in high schools . Non-D75 high school students will not be in attendance. <u>All other students will be in attendance.</u> (See <u>section 10</u> below for details on high school student attendance on January 28.)
January	29	Tuesday	Spring term begins for high school students.
February	5	Tuesday	Lunar New Year (schools closed)
February	18 – 22	Monday – Friday	Midwinter Recess (includes Washington's Birthday and Lincoln's Birthday, observed) (schools closed)
March	4 5	Monday & Tuesday	District 75 Schools: Evening Parent-Teacher Conferences 3/4/19. Afternoon Parent-Teacher Conferences 3/5/19; early dismissal for D75 students.
March	7 8	Thursday & Friday	High School: Evening Parent-Teacher Conferences 3/7/19. Afternoon Parent-Teacher Conferences 3/8/19; early dismissal for high school students.
March	13 14	Wednesday & Thursday	Elementary School: Evening Parent-Teacher Conferences 3/13/19. Afternoon Parent-Teacher Conferences 3/14/19; early dismissal for elementary school students.
March	26 27	Tuesday & Wednesday	Middle School: Afternoon Parent-Teacher Conferences 3/26/19; early dismissal for middle school students. Evening Parent-Teacher Conferences 3/27/19.
April	19 – 26	Friday – Friday	Spring Recess (including Good Friday and Passover) (schools closed)
May	9	Thursday	High School: Evening Parent-Teacher Conferences (see <u>section 8</u>)
May	15	Wednesday	Elementary School: Evening Parent-Teacher Conferences (see <u>section 8</u>)
May	16	Thursday	Middle School: Evening Parent-Teacher Conferences (see <u>section 8</u>)
May	27	Monday	Memorial Day (schools closed)

June	4	Tuesday	Eid al-Fitr (schools closed)
June	6	Thursday	Anniversary Day. Chancellor's Conference Day for staff development. Students will not be in attendance.
June	11	Tuesday	June Clerical Day for students in elementary school, middle school and D75 school programs . These students will not be in attendance (see section 13 below).
June	26	Wednesday	LAST DAY FOR ALL STUDENTS. An early dismissal of these students is to be scheduled on Wednesday June 26 under the guidelines outlined in Section 14 below. Last day for all Classroom Teachers, Bilingual Teachers in School and Community Relations, Attendance Teachers, Nurses, Therapists, Laboratory Specialists and Technicians and last day for Paraprofessionals.
June	27 28	Thursday & Friday	All other staff report except Classroom Teachers, Bilingual Teachers in School and Community Relations, Attendance Teachers, Nurses, Therapists, Laboratory Specialists and Technicians, and Paraprofessionals.

The school year calendar incorporates the following understandings:

1. That this calendar does not preclude subsequent changes that may be made pursuant to collective bargaining agreements or for other reasons, but in no case can this calendar or subsequent changes result in a loss of state aid;
2. To avoid the risk of a reduction in State Aid, and to limit an impact on bus scheduling for students, schools will not be closed, and shortened sessions will not be scheduled, without prior authorization. All [requests for shortened sessions](#) resulting in early dismissals of students and any other changes in this calendar must be submitted for review and approval at least 6 weeks prior to the impacted date. Subsequent to receiving approval, 4 weeks prior notification to parents must be provided;
3. That the Chancellor shall use the power vested in him or her by law when, in violation of this citywide school year calendar, a school is closed or shortened sessions are scheduled without prior authorization.

The following should also be noted:

4. The school year calendar for 2018-19 meets the State Education Department requirement of a minimum of 180 days and 900 hours of instruction for kindergarten through grade 6 students, and 990 hours of instruction for grades 7 and above, in all schools in the New York City School District.
5. On September 4, 2018 the following staff report: Classroom Teachers, Bilingual Teachers in School and Community Relations, Guidance Counselors, Attendance Teachers, Nurses, Therapists, Laboratory Specialists and Technicians, and Educational Paraprofessionals. School Secretaries, Psychologists and Social Workers report for a regular work day. Employees in titles not listed should consult the applicable collective bargaining agreement. This day shall be utilized for preparation and planning for the new school year. If time permits, the remainder of the day may be utilized for professional development.
6. On the first day of school, Wednesday, September 5, 2018, a half-day shall be scheduled for all nonDistrict 75 kindergarten students only. The remainder of the day may be utilized for general staff orientation, curriculum development, in-service education or parent-teacher conferences.
7. All schools will be open on Election Day, Tuesday, November 6, 2018 and on Anniversary Day, Thursday, June 6, 2019 for a Chancellor's Conference Day for staff development related to the implementation of high learning standards and assessments. On these two days, students in all five boroughs will not be in attendance. (Under Section 2586 of the Education Law, Anniversary Day is the first Thursday in June, or the second Thursday in June when the first Thursday falls within the same week as Memorial Day.)
8. The parent-teacher conferences for families in September and May are contractually required for single session schools. Please note these conferences are not required for multi-session schools and D75 programs. Schools may conduct a School Based Option (SBO) vote to change the date of an evening conference. These evening conferences must be three hours in length and cannot begin prior to 4:30 PM or end after 8:00 PM.

9. Staff development activities must meet needs that are mandated, or of high priority, including collaborative professional learning opportunities for staff related to rigorous instruction, a supportive environment, and effective leadership; implementation of the system-wide instructional approach to literacy and mathematics under the new Common Core Standards Initiative; school violence prevention and intervention; the implementation of the Continuum for Students with Disabilities; performance standards; science education; assessments, etc., as they relate to general, special and bilingual education. There must be an appropriate focus on the implementation of high learning standards and assessments.
10. For all high schools, Monday, January 28, 2019 will be scheduled for professional development. No high school students will be in attendance on this day, with the exception of high school level students in District 75 (these students will be in attendance on this day). The high school spring term begins on Tuesday, January 29, 2019 with a full day of instruction.
11. Calculations of aidable hours incorporate Chancellor Conference Days and Regents Examination Days. Under Commissioner's Regulations, Chancellor Conference Days may include general staff orientation, curriculum development or in-service education. They may not include routine administrative matters such as grading of assignments, the preparation of pupil assignments, recordkeeping, or the preparation of lesson plans.
12. The school calendar takes into account the following citywide centrally-scheduled shortened sessions: two Parent-Teacher Conference shortened sessions (one in the fall term and one in the spring term). Separate notifications will be forthcoming regarding all of these citywide centrally-scheduled shortened sessions. An early dismissal of students is to be scheduled on the last day of school, subject to the guidelines outlined in section 14 below.
13. On Tuesday, June 11, 2019 the Chancellor authorizes a full non-attendance day for elementary and middle school students (including full time prekindergarten students in public schools) as well as D75 high school students to allow staff time to complete the various tasks related to the annual reorganization of schools. There can be no deviation from this date without central approval. Principals should plan end of term clerical administrative assignments in a manner that ensures that maximum productive use is made of this time. The Office of Pupil Transportation will notify bus companies of the non-attendance day; schools do not need to notify the Office of Pupil Transportation of this event.
14. As concerns the early dismissal of students on the last day of school (Wednesday, June 26, 2019), the day should be recorded as a regular day of instruction for purposes of the Period Attendance Report, and schools must adhere to the following guidelines: all students are required to attend school, pupil attendance must be taken, recorded and reported as part of the average daily attendance, and students are to receive instruction and/or guidance and assistance as needed. Schools should provide at least 4 weeks prior notice to parents and to the Office of Pupil Transportation regarding the specific time they have set for the early dismissal at their site.
15. In a week when an approved shortened session is scheduled, schools may designate that shortened session as a regular day of instruction for purposes of the Period Attendance Report.
16. As a result of Chancellor Conference Days, shortened sessions for various purposes, and Regents Days, the total number of attendance days may be different from the number of state aidable days.
17. **For Grades 1 through 6**, there are 182 aidable days (179 attendance days).
18. **For Grades 7 and 8 Citywide and Grade 9 in Middle Schools (including District 75)**, there are 182 aidable days (179 attendance days).
19. **For High School Level Grades 9 through 12**, there are 183 aidable days (minimum of 168 of which are attendance days). In District 75, there are 182 aidable days (179 attendance days).
20. Concerning the partial school time for pre-kindergarten students (staggered entrance), it is recommended that orientation sessions take place on Wednesday, September 5 and Thursday, September 6, 2018 for the parents or guardians of all pre-kindergarten students. This session is to help families with the transition process. Parents or caregivers should be notified so that they can make appropriate plans regarding the schedule, pick up and drop off of their children. For assistance with staggered entrance, orientation or phase-in planning, please contact the Division of Early Childhood Education at 212-374-0351 or earlychildhood@schools.nyc.gov. Information is also available at the Early Childhood Website at <http://schools.nyc.gov/Academics/EarlyChildhood/default.htm>.
21. For more information regarding State Assessments, including Regents Days, please visit the New York State Education Department's website: <http://www.p12.nysed.gov/assessment/>.

22. Consultation on the school year calendar has taken place with superintendents, parent representatives, religious organizations, the Nonpublic Schools Committee, and appropriate collective bargaining representatives.