



Contact:
Ramona Shaw
Phone 615.514.FISH
Ramona.Shaw@ldry.com

Birthday Party
Reservation Request Form

Contact Information:

Requested Date: ___/___/___ Requested Time: _____
Birthday Child's Name: _____ Date of Birth ___/___/___ Age ___
Parent/Guardian Name: _____
Address: _____ Phone #1: _____
City: _____ State: _____ Zip: _____ Phone #2: _____
Email: _____ Fax #: _____
Number of Children _____ Number of Adults _____ Total number in Party _____

Party Package \$20*/child

- Package offered for children 12 years and younger
Aquarium kid's meal and beverage
Take home aquatic animal kid's plate
Make your own sundae
Includes Iced beverages with unlimited soft drinks in Sharkey character souvenir cup for each child
Balloon bouquet for birthday child
Birthday party invitations upon request
Reserved dining area for 1 1/2 hours
One 4" x 6" group photo for the birthday child (Additional framed prints are available for \$5.99 each)
Animal plush party favor for each child
Appearance by our mascot, Sharkey upon request (Mascot request should be at least 1 week prior to reservation date. Available upon availability)

Choice of Meals: _____ Chicken Tenders _____ Mini Cheeseburgers _____ Mini Corn Dogs
_____ Cheese Pizzas _____ Popcorn Shrimp _____ Pepperoni Pizzas

Choice of Drink: _____ Sprite _____ Milk _____ Apple Juice

*Subject to tax and service charge

Birthday Packages		QTY	PRICE	TOTAL
Party Package			\$20.00	
Additional Options		QTY	PRICE	TOTAL
Behind the Scenes Tour - 20 minutes guided aquarium tour with a biologist (price per child)			\$5.00	
Exclusive Behind the Scenes Tour – 60 minutes guided aquarium tour with a biologist (price per child)			\$7.00	
Marine Biologist for a Day (Price per child. Starts at 8:30am. Not available on Sundays.)			\$25.00	
			Subtotal	
			Sales Tax - 9.25%	
			Service Charge - 18%	
			GRAND TOTAL	

Guidelines:

- Price subject to change based on age.
- Adults accompanying children for add on Tours must pay respective rate listed above. Prices do not include tax or service charge.
- We may require a minimum purchase of \$17.00 per adult, non-inclusive.
- Two (2) week notice is recommended for best availability.
- Additional food and beverages can be purchased for adult guests.
- Upon the host’s arrival, the final count of children will be confirmed.
- Assigned guides will be with the party at all times.
- We are not responsible for any lost or stolen gifts during the duration of the party.
- Clients are not permitted to bring unauthorized animals on property including decorative fish. All fish and vessels must be supplied by Aquarium. Sparkler candles, confetti, linens, banners, easels, outside entertainment, and outside food or beverages are prohibited in the Aquarium Restaurant.

Term and Conditions:

A **non-refundable \$150.00 deposit** is required to confirm the date and time requested for the party. Your reservation is not confirmed until all forms have been submitted. A confirmation email with your party details will be sent within 24 hours after the deposit is processed through our secure electronic system. If the deposit or any prepayments are made by credit card, client hereby authorizes restaurant to charge the deposit on client’s credit card, as well as any other uncollected charges for services provided. Full payment of estimated charges for the party is due no later than five (5) business days prior to the party and is non-refundable for any reason. Any charges which exceed the pre-paid party charges and deposit shall be due on the same day in restaurant.



Credit Card Authorization Form

Name on credit card: _____

Type of credit card: Visa Master Card Amex Discover

DO NOT EMAIL OR FAX THIS FORM WITH THE CREDIT CARD NUMBER INCLUDED.
If you are not using our encrypted credit card submission and electronic signature process, please notify your restaurant sales coordinator and you will be contacted by phone to obtain your credit card number. You will still be required to submit this signed form without credit card information.

I hereby authorize the use of my credit card by the Aquarium to hold my birthday party in the Aquarium Restaurant as a reservation and agree to all birthday party guidelines, terms and conditions.

Signature of card holder: _____ Date ____/____/____

Please fax or email registration packet to reserve your birthday party.