



Minnesota Department of **Human Services** _____

Child Foster Care (CFC) and Adoptions
Background Study Identification Form

****Submit this form with fingerprint card(s) after background study request is entered in NETStudy****

Name of County or Private Agency _____ "Facility ID" _____
"Facility ID" - Use 41XXX for adoptions / 40XXX for CFC

Name of Sensitive Background Study Information Person _____

Telephone Number _____

Fingerprints / Background study requests have been submitted for:

___ New CFC application; ___ Adoption (Please expedite. Hearing date _____)

___ Person newly affiliated with currently licensed child foster care (If checked, include name of CFC License Holder and license number) _____ Check here if pending application _____

___ *Emergency relative placement currently in home.*

Studies have been submitted in NETStudy on the following individuals:			Date of Birth	Check if fingerprints submitted	Check if applicant/License Holder	Check if household member or other
First	Middle	Last Name				

Previous OUT OF STATE Residences-

Provide previous address for any individual who resided in another state within the last five years. A check of the other state's child abuse and neglect registry is required. Use back of form if additional space is needed.

Name: _____ Street Address: _____ City, State, Zip _____

Private agencies: The required consent for release of information from FBI national crime information databases to private child placing agency is enclosed.

County and private agencies: Consent for release of information from child abuse and neglect registry in other state is enclosed. **Only required when background study subject resided outside Minnesota within last five years.**

(Go to www.DHS.State.MN.US/Licensing, click on "Background Studies" to download consent forms.)

Return this form with the required fingerprint card(s) and signed consents for release of information to:

Department of Human Services: Background Studies Division
 PO Box 64172
 Saint Paul, Minnesota 55164-0172