

# ACT

**LOGISTICS**  
PTY(LTD)

**CARRYING YOU FORWARD**

## COMPANY PROFILE

**ACT LOGISTICS**

50A JUNCTION STREET, PAROW INDUSTRIA, PAROW

Tel: 0861 ACT CPT • Fax: 0861 FAX ACT

website: [www.act-logistics.co.za](http://www.act-logistics.co.za)

Reg No. 1998/003807/07

Director: C. O'Reilly



# **BRANCH CONTACTS**

## **ACT LOGISTICS (PTY) LTD (HEAD OFFICE)**

50a Junction Street  
Tygerberg Industrial Park  
Parow  
7500

Tel: 021-951 2009  
Fax: 021-951 2013

IN CASE, OF EMERGENCY, PLEASE CONTACT OUR OPERATIONS DIRECTOR: ERICH KÜHN @ 083 695 0241.

## **ACT LOGISTICS (PTY) LTD – CAPE TOWN**

50a Junction Street  
Tygerberg Industrial Park  
Parow  
7500

Tel: 021-951 2009  
Fax: 021-951 2013

IN CASE, OF EMERGENCY, PLEASE CONTACT OUR MANAGER: WASEEMAH JAFFER @ 082 317 8022

## **ACT LOGISTICS (PTY) LTD - JOHANNESBURG**

UNIT 7, 5 SIM ROAD,  
POMONA,  
KEMPTON PARK,  
1619

Tel: 011 979 0030  
Fax: 011 979 0033

IN CASE, OF EMERGENCY, PLEASE CONTACT OUR BRANCH MANAGER: GEOFF WESTMAN @ 082 320 2023.

## **ACT LOGISTICS (PTY) LTD – PORT ELIZABETH**

Unit 1,71 Mangold Street  
Newton Park  
PORT ELIZABETH,  
6045

Tel: 041 364 1411  
Fax: 041 364 0494

IN CASE, OF EMERGENCY, PLEASE CONTACT OUR BRANCH MANAGER FIONA SPRINGER @ 082 317 3168.

## **ACT LOGISTICS (PTY) LTD – DURBAN**

Unit 2 Rinaldo Business Park  
50 Moreland Drive  
Redhill  
Durban

Tel: 031 569 1411  
Fax: 031 569 2095

IN CASE, OF EMERGENCY, PLEASE CONTACT OUR BRANCH MANAGER BERN BROOKS @ 082 781 2208

## **ACT WAREHOUSING & DISTRIBUTION (PTY) LTD**

50 Junction Road  
Parow Industria  
PAROW  
7500

Tel: 021-951 2009  
Fax: 021-951 2013

IN CASE, OF EMERGENCY, PLEASE CONTACT GENERAL MANAGER JEREMY OVERMEYER @ 083 388 3975.

## **NATIONAL POSTAGE ADDRESS:**

P.O. BOX 2719,  
CAPE TOWN,  
8000

## **Services**

Established in May 1998, we offer a universal solution to International and domestic Freight movement, Warehousing and Pick and pack distribution.

Although we trade as a logistics company, the majority of our business comes from The domestic courier requirements of small to medium size companies.

We also specialize in:

- **Warehousing and Distribution.** Offering warehousing and distribution (pick and pack) for nationally based retailers as well as conference, road shows, relocation and road freight requirements.
- **Sea and Air freight.** Offering international sea and air freight in the form of imports and exports and a very reliable International wholesale door to door service.

### **ACT specializes in the following services:**

- Domestic Air and Road Freight
- World Wide courier for documents and small parcels
- World Wide Sea and Sea Freight, imports and exports
- Warehousing and Distributions
- Same day services (in city and inter regional)
- Special deliveries
- Sensitive goods
- Specialized packaging
- Storage
- Specialized Road Freight
- In house / in staff stock and courier controlling
- Across border Road Freight to, Botswana, Namibia, Lesotho and Swaziland.

### **Site Visits**

ACT is currently warehousing and distributing visual display material for a few major retail companies.

Your staff is invited to attend a site visit to ACT's premises where we will familiarize you with our company, operational capabilities and procedures. And introduce you to our staff members.

## **Rate Structure**

Our rates exclude VAT. A fuel surcharge is based on the fluctuation of fuel prices.

## **Quoting System – Online option available**

We will email you a reply to your quote within 2 hours of receiving the request. Additional time may be needed for international or quotes requiring special delivery or collection procedures. i.e. National distributions. Etc. We also offer an online solution to quoting, giving you options to make informed decisions regarding the service/cost of sending shipments.

## **MY ACT (Online System)**

My ACT gives our Client's a transparent window into the ACT System. It has a full audit trail that is linked to user specific access options. Clients are able to:

- Create Quotes showing pricing on all services
- View generated Quotes.
- Place Collections from their premises or Elsewhere.
- View Places Collections and their Status.
- Generate waybills and Tracking Labels
- View Waybill history including Tracking, Top Copy and POD images & Pricing
- View outstanding invoices

Full training is offered on an individual or group basis to all our clients.

## **Proof of Delivery**

ACT operates with "Parcel Perfect" software providing you with accurate and fast information. Imaged Proof of deliveries is available from our website or email the waybill number to: [pod@act-logistics.co.za](mailto:pod@act-logistics.co.za) – enter the full waybill number in the subject block

## **In- House Operator**

**Onsite Services – An in house operator will be made available to render the following functions:**

Customer servicing – looking after the day to day freight requirements.

Assist without sourcing of reliable and cost effective freight services when required.

Arrange for additional manpower when required.

Special packaging, consulting and supervising thereof. i.e. sensitive goods.

Arrange and oversee onsite customer collections / deliveries

Sourcing of POD's.

### **After hour's service:**

ACT operate with two on call supervisors in each region with 24 hour cell phone no's. These supervisors are both equipped with company vehicles and have access to ACT's premises at all times. See attached list.

### **Account Management**

The following reports are available and will be submitted on request to account holders.

1. Monthly invoices – All Waybills attached
2. Monthly invoices – Email format with hyperlink to waybills and POD's
3. Weekly invoices – all waybills attached (email format as above)
4. Weekly POD reports
5. Activity by service – Indicating Rand value spent
6. Activity by service – per region/account
7. Monthly statements – email or posted
8. Reports specifically designed as per your requirements

**Professionalism:** All ACT staff will be clearly identified with our company uniform. We pride ourselves and will not compromise on our professionalism, facilitate on-going training programs to improve our levels of service and commitment to our clients. Please do not hesitate to contact us if you require any further information.

### **Promotion of previously disadvantaged South Africans**

ACT has been BB-BEE rated (certificate available on request) from ACT. Tel: 021-951 2009. We have completed our Employment Equity Plan setting out our targets as required in terms of the Employment Equity Act. The majority of our suppliers are either black-owned or black empowered.

### **Corporate Social Investment**

We support training and development education and sponsor various students with their schooling/studies. We also assist entrepreneurs with assistance in growing and developing their business by giving financial support.