



# 2019-2020 BACK TO SCHOOL CHECKLIST

There is a lot to keep track of and prepare for a successful school year for your student and family. The Back to School page on our website and this checklist will help make it easier for you! If you have any questions about this upcoming school year, please do not hesitate to contact the Main Office at (815) 485-2136.



## **ALL FAMILIES:**

### **□ Mark your calendar for Back to School Night: Monday, August 12<sup>th</sup>**

Join us for Back to School Night! PCHS will be open from 5 p.m. – 8 p.m. giving students the opportunity to stop by and set-up their locker, pick up parking tags and locks, shop the Used Polo Sale and more!

### **□ Order textbooks via eTechCampus**

For more information about the virtual bookstore, [click here](#). Below are important dates to know when ordering textbooks/eBooks for the school year:

**June 10:** eTechCampus bookstore opens online

**July 12:** Last day to order **e-books** via the Combo Rental bundle *or* A la Carte.

**July 13:** eTechCampus bookstore remains open, with **only physical books** available for rental or purchase

**August 2:** Last day to order books via eTechCampus so that you have them for the first day of classes.

### **□ First month's tuition paid by August 1<sup>st</sup>**

For questions concerning tuition, please contact Laura Ziesmer at (815) 717-3176, [laziesmer@providencecatholic.org](mailto:laziesmer@providencecatholic.org). Families can receive a \$250 tuition discount if tuition is paid in full by August 1<sup>st</sup>!

### **□ Complete the Student Information Form by August 1<sup>st</sup>**

One form per student will be emailed to all PRIMARY parents the week of July 8<sup>th</sup>.

### **□ Create an account or replenish funds in your student's PaySchoolsCentral (Cafeteria) account**

For more information, please visit the [Food Service](#) section of our website. Information emails for all new students will be emailed to the PRIMARY parent the week of July 8<sup>th</sup>.

### **□ Purchase your student's device, protective sleeve and additional power adapter.**

### **□ ALL STUDENTS! NEW SOFTWARE REQUIRED.**

Be sure your device has all required software and bookmarks found on the [BYOD page](#).

### **□ Make sure you have enough Dress Code Polos for the school year**

Please visit the [Dress Code](#) page on our website for ordering information.

### **□ Health & Sports Physicals**

**SENIORS: MENINGITIS BOOSTER SHOT REQUIRED:** This is a reminder that Illinois mandates seniors (Class of 2020) to show proof of the second dose of the meningitis vaccine at the start of the 2019-2020 school year. Please send proof to PCHS, Attn: Dean's Office by Monday, August 12<sup>th</sup>. If you have any questions, please call Mr. Healy, Dean of Students at (815) 717-3156.

**SOPHOMORE, JUNIOR & SENIOR SPORTS PHYSICALS:** A sports physical is required for all returning students, sophomores, juniors & seniors, who will be trying out for any athletic team. This is due to the PCHS Athletic Office before the first day of tryouts or practice.

**INCOMING FRESHMEN:** The State of Illinois Physical Form is REQUIRED for all incoming freshmen and is due to the PCHS Deans Office no later than August 1<sup>st</sup>. This form also meets the sports physical requirement for FRESHMEN ONLY. Be sure that your doctor's office uses the most current form, dated 11/2015 in the page footer.

# INCOMING FRESHMAN, TRANSFER & INTERNATIONAL STUDENTS:

## ❑ **PARENTS: Log-In or Set-Up Your ParentPlus Portal Access by August 1<sup>st</sup>**

Activation emails for all new families will be sent the week of July 8<sup>th</sup>.

## ❑ **Freshman, Transfer & International Student Parent Welcome: Monday, August 12<sup>th</sup>, 6:00 p.m.**

Parents of freshman, transfer and international students are invited to join the PCHS Administration for a brief meeting during Back to School Night where important information will be communicated in order for you to start the school year off on the right foot. Parents will also be given the New Parent Survival Guide. This meeting will take place in the Brown Student Commons.

## ❑ **Register for and attend a BYOD Set-Up Session. Last day to register is Friday, July 19<sup>th</sup>.** To register for a BYOD Session, [click here](#).

## ❑ **Purchase your TI-Nspire calculator for your math class**

Math students must have a Texas Instruments TI-Nspire CX calculator. (Please be careful and do **not** purchase the TI-Nspire CAS.) When you purchase a new calculator, software is included. Please be sure to install that software on your student laptop. Contact Math Department Chair [Mrs. Jamie Walker](#) with questions.



## 2019-2020 SCHOOL CALENDAR

You can access our full school calendar via the PlusPortals or school website (coming soon). Below are some dates we often receive phone calls about and want to make sure you are aware of:

Back to School Night	Monday, August 12, 2019, 5 p.m. – 8 p.m.
ALL Fall Sports Begin	Monday, August 12, 2019
New Celtic Welcome	Tuesday, August 13, 2019, 7:55 a.m. – 2:35 p.m. <i>This day is for all incoming freshmen, transfer and international students.</i> Buses do not run; Uniforms required; Lunch provided.
First Day of Classes	Wednesday, August 14, 2019 (Buses begin routes this day)

**ID/YEARBOOK PHOTOS:** Burns Photography is the official photographer for Providence Catholic. A picture order form for freshmen, sophomores and juniors is included with this checklist and available on our Back to School page. If you wish to purchase pictures, please bring this form along with your payment on the designated days below.

**Freshmen, Transfer and International students: Tuesday, August 13<sup>th</sup> during New Celtic Welcome. Uniform required.**

**Sophomores and Juniors: Wednesday, August 14<sup>th</sup> during lunches. Uniform required.**

All **seniors** should have received information from Burns Photography concerning scheduling their senior pictures. For a senior photo to appear in the PCHS yearbook, a senior must take their yearbook headshot at Burns Photography in New Lenox. For questions concerning ID and yearbook pictures, please contact Burns Photography at (815) 485-4802.

**LOCKERS & LOCKS:** Student locker numbers are printed on the student's class schedule. Only locks purchased at Providence Catholic may be used on all lockers (hallway, PE, Athletic).

**Sophomores, Juniors & Seniors:** You may use the lock which you were issued during your freshman year. If you do not have a lock, you can purchase one in the Deans' Office for \$15.00 at Back to School Night or starting on the first day of classes.

**Freshman, Transfer and International Students:** You will be issued a lock for your hallway locker at no cost to you. You can pick up this lock at Back to School Night, or it will be issued to you at our New Celtic Welcome on Tuesday, August 13<sup>th</sup>.

**PE & Athletic Locks:** Locks for PE and Athletic lockers must be purchased through the Spirit Shop. Boys will need one for their Athletic locker and an additional lock for PE classes.



2555 E. Lincoln Highway  
 New Lenox, IL 60451  
 (815) 485-4802  
 studio@burnsphoto.net  
 www.BurnsPhoto.net

# UNDERCLASS PACKAGES

**Build your own Package**  
**4 for \$40.00**  
 1 - 8x10  
 2 - 5x7  
 4 - 3.5x5  
 8 - Gift Wallets  
 choose any combination of the 4 items listed and mark in the lower portion of the order form

**Package A \$45.00**  
 2 - 8x10  
 2 - 5x7  
 4 - 4x5  
 16 - Gift Wallets  
 16 - Wallet Exchanges  
 Digital Download +\$20  
**FREE RETOUCHING**

**Package B \$39.00**  
 1 - 8x10  
 2 - 5x7  
 2 - 4x5  
 16 - Gift Wallets  
 Digital Download +\$20  
**FREE RETOUCHING**

**Package C \$32.00**  
 1 - 8x10  
 2 - 5x7  
 2 - 4x6  
 8 - Gift Wallets

**Package D \$29.00**  
 1 - 8x10  
 2 - 4x5  
 4 - Gift Wallets  
 8 - Wallet Exchanges

**Package E \$26.00**  
 2 - 5x7  
 2 - 4x5  
 4 - Gift Wallets  
 8 - Wallet Exchanges

**Package F \$23.00**  
 1 - 5x7  
 2 - 4x5  
 4 - Gift Wallets

**Package G \$19.00**  
 2 - 4x5  
 4 - Gift Wallets

**Package H \$13.00**  
 1 - 3 1/2 x 5  
 4 - Wallet Exchanges

**Package R \$10.00**  
 Retouching  
 (Softens blemishes & overall complexion)

**Add On Options**

Option	Print Size	Add-on Price	Sold Separate
J	1 - 8x10	\$10	\$15
K	2 - 5x7	\$10	\$15
L	4 - 4x5	\$10	\$15
M	8 - Gift Wallets (2 1/2 x 3 1/2)	\$10	\$15
N	16 - Wallet Exchanges (1 3/4 x 2 1/2)	\$10	\$15
P	4x6 Metal desk Print	\$22	\$25
V	Digital Download	\$39	N/A

**Online Ordering!**

**PRE-PAY ONLINE at**  
[burnsphoto.net/prepay](http://burnsphoto.net/prepay)

This pricing is available from now until 48 hours following picture day.

LATE orders placed more than 48 hours following picture day must be placed at:  
[burnsphoto.net/prepay](http://burnsphoto.net/prepay).  
 Late pricing and shipping fees will apply.  
**NO EXCEPTIONS.**

## Student Information

Circle One: Junior    Sophomore    Freshman

Student's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_

Email: \_\_\_\_\_

School Name: \_\_\_\_\_

**4 for \$40 - Build Your Own Package**

Option	Qty	Price
1 - 8 x 10		\$ 10
2 - 5 x 7		\$ 10
4 - 3.5 x 5		\$ 10
8 - Gift Wallets		\$ 10
Total Due:		\$

choose any combination of the 4 items listed

**Online Ordering!**

**PRE-PAY ONLINE at**  
[burnsphoto.net/prepay](http://burnsphoto.net/prepay)

This pricing is available from now until 48 hours following picture day.

LATE orders placed more than 48 hours following picture day must be placed at:  
[burnsphoto.net/prepay](http://burnsphoto.net/prepay).  
 Late pricing and shipping fees will apply.  
**NO EXCEPTIONS.**

Pkg	Price	Qty	Amount
A	\$45.00		\$
B	\$39.00		\$
C	\$32.00		\$
D	\$29.00		\$
E	\$26.00		\$
F	\$23.00		\$
G	\$19.00		\$
H	\$13.00		\$
Pkg	Add-On	Qty	Amount
J	1 - 8x10		\$
K	2 - 5x7		\$
L	4 - 4x5		\$
M	8 - Gift Wallets		\$
N	16 - Exchange Wallets		\$
V	Digital Download		\$
R	Retouching		\$
Total Due:			\$

**Studio Use Only**

Cash or checks are accepted. Make checks payable to Burns Photography.  
 If paying with cash please include exact change only.  
 Payment is due on photo day. Sales tax is included.

Payment by check is your express authorization that any returned check may be re-presented to your account electronically or as an IRD along with a separate EFT or demand draft for the maximum returned/dishonored check fee as allowed by state law.  
 State check fee amounts are available at:  
[www.statecheckfee.com](http://www.statecheckfee.com) or by calling 800-460-0124.

Check#

Order Online Y / N