



STATE OF MICHIGAN  
DEPARTMENT OF STATE  
LANSING

**Driving Record Alert Request Form**

**Please read and understand the following information before requesting an alert on your driving record:**

- A Michigan Department of State (MDOS) driving record alert is **NOT** designed to prevent identity fraud or theft. **Please refer to the bottom of this form for other information and resources on identity fraud or theft.**
- The purpose of the MDOS driving record alert is to notify law enforcement that someone else may be using your name during traffic stops. If so, the alert still may not prevent this activity.
- Traffic tickets cannot be removed from your driving record without specific court approval. If traffic tickets were wrongly attributed to your record, you must contact the courts involved to dispute the entries.
- Your driver's license or personal identification card number will not be changed in cases of identity theft or fraud.
- After receipt of this completed form, it may take up to **30 days** to establish the alert on your driving record. Once applied, the flash "Verify Subject's Identity" will appear on your driving record for seven years unless you request in writing to have it expunged earlier. After seven years another alert application is required. Be advised that while on your record, this alert may require that you provide sufficient proof of identity during a traffic stop.
- To check whether the alert is on your record, you may contact the Michigan Department of State Information Center toll free at 888-767-6424; Monday through Friday from 8:30 a.m. to 5 p.m.
- With appropriate identification, you may immediately purchase a copy of your driving record at any Secretary of State office for \$12. You also can request a copy of your driving record for \$11 via mail or fax by using the *BDVR -154, Non-Account Record Lookup Request* form available online at [Michigan.gov/SOS - publications and forms](http://Michigan.gov/SOS-publications-and-forms).

**To place a verify subject's Identity alert on your driving record, legibly complete all the information below:**

Reasons for requesting the alert (please be specific):	
Signature: _____	Request date: _____
Printed name: _____	
Michigan driver's license / PID card number: _____	Birth date: _____
Contact information (Phone/email): _____	

For further protection and by initialing the box to the left, I give the Michigan Department of State my permission to share the information on this form with other state of Michigan investigative sections as allowed by law for fraud detection and mitigation purposes.

**Send this completed form to:**  
Michigan Department of State  
Enforcement Division - Fraud Investigations Section  
3044 W. Grand Blvd.  
Suite 6-400  
Detroit, MI 48202  
**Fax: 313-456-0670**

**\*\* IMPORTANT \*\***  
**PLEASE KEEP A COPY OF THIS COMPLETED REQUEST FORM FOR YOUR RECORDS**

**Other Identity Fraud/Theft Information**

If you believe you are a victim of identity theft or fraud, you are encouraged to contact your local law enforcement agency and any of the organizations listed below for more information:

Michigan State Police ( <a href="http://Michigan.gov/MSP">Michigan.gov/MSP</a> )	Michigan Attorney General ( <a href="http://Michigan.gov/AG">Michigan.gov/AG</a> )
Experian (888) 397-3742 or <a href="http://experian.com">experian.com</a>	Equifax 800-525-6285 or <a href="http://equifax.com">equifax.com</a>
Trans Union (800) 680-7289 or <a href="http://transunion.com">transunion.com</a>	Telecheck 800-710-9898 or <a href="http://telecheck.com">telecheck.com</a>
Federal Trade Commission 877-438- 4338 or <a href="http://ftc.gov">ftc.gov</a>	