Connecting to G Drive on Windows 10

1. Open *This PC* by clicking the folder icon in the taskbar



2. Click the *Computer* tab, and select *Map network drive*



3. Enter exactly as seen below. Alternatively, copy and paste from here. **Drive:** <u>*G*</u>:

Folder: <u>\\plcvfs01\data</u> Check <u>Reconnect at sign-in</u> Check <u>Connect using different credentials</u>

		×	
0	Map N	etwork Drive	
	What network folder would you like to map? Specify the drive letter for the connection and the folder that you want to connect to:		
	Drive: Folder:	G: ✓ \\plcvfs01\data ✓ Example: \\server\share ✓ ✓ Reconnect at sign-in ✓ Connect using different credentials Connect to a Web site that you can use to store your documents and pictures.	
		Finish Cancel	

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4. Enter your school email address, password and check <u>Remember my</u> <u>credentials</u>. Click <u>OK</u>

Windows Security	×
Enter network credentials Enter your credentials to connect to: plcvfs01	
Idavine@pacluth.qld.edu.au A	
Domain: pacluth.qld.edu.au Remember my credentials	
OK Cance	21

This completes the process of setting up your computer to access G Drive (Data/Common/Student)