

# Thank You Notes Rubric

	Total Points Earned
15	Total Points Possible
	Percentage

Name \_\_\_\_\_

Date \_\_\_\_\_

Class \_\_\_\_\_

**Directions:** Expressing gratitude to those who give to you will enhance your social capital. Choose one person or organization that you have received from and write a note to that person thanking them for the support they provided you.

	Exemplary	Satisfactory	Unsatisfactory	No Performance	Score
<b>Content:</b> ▪ The thank you note is thoughtful and shows gratitude for the support received	9-7	6-4	3-1	0	
<b>Writing Skills:</b> ▪ Sentences are fluent and effective ▪ Very few errors in mechanics, punctuation and word choice ▪ Easily read and neatly assembled	6-5	4-3	2-1	0	
				Total Points Earned	
				Total Points Available	15
				Percentage	