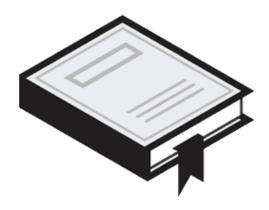


# FBA Small and Light

#### **Table of Contents**

FBA Small and Light is a shipping method used by Fulfillment by Amazon (FBA) for fast moving, small and light products that are priced JPY 1,000 or less. This course provides an overview of FBA Small and Light (hereinafter, "the program") regarding its benefits, fees, and eligibility conditions, and explains the program-specific operations and operational requirements.

- 1 Overview of FBA Small and Light
- 2 How to enroll in the program
- 3 How to create and update offers for the program
- 4 Program-specific prep requirements
- 5 FAQ



# Overview of FBA Small and Light

#### What is FBA Small and Light?

FBA Small and Light aims at enhancing the purchase flexibility of customers while buying 'small' and 'light' "low-priced products" listed under FBA, and improving the sales opportunities and profit margins of the sellers.

#### For customers

- With no restrictions of "Add-on items", customers can now buy products only in the desired quantity and when they want to buy. (For details on "Add-on items", see the next page.)
- Customers can avail "Expedited Shipping" as a shipping option.
   ("Same-day Delivery", "Scheduled Delivery", "COD" and "Convenience Store Pickup" shipping options are not available)

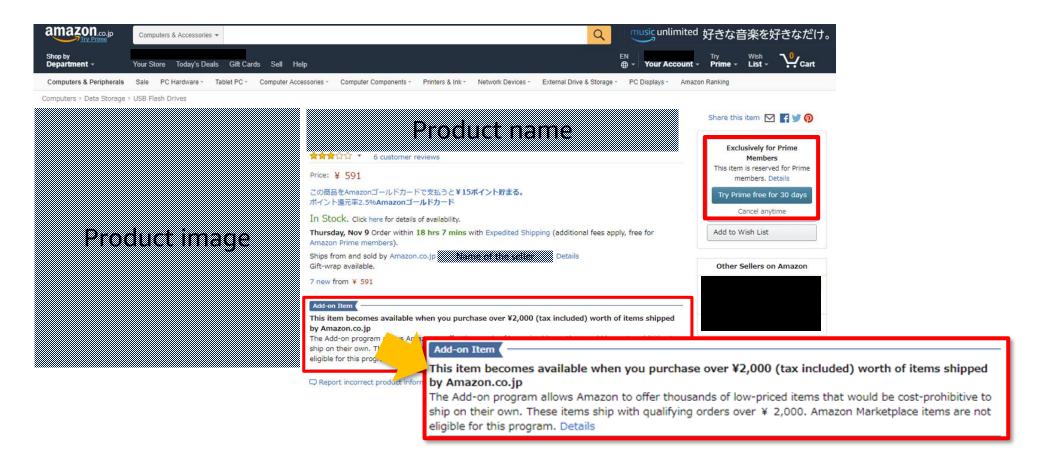
#### For sellers

- Sellers can avail FBA at rates lower than the standard fees.
- Similar to the standard FBA, products enrolled in the program are Amazon Prime-eligible.

We support the growth of businesses with 'small', 'light', and 'low-priced products' listed under FBA.

#### Supplementary: What are Add-on items?

Add-on items can be purchased along with the products shipped by Amazon.co.jp (excluding Amazon gift cards) only if the total amount of the cart is JPY 2,000 (inclusive of tax) or more. Add-on items cannot be ordered separately.



#### Fee structure of FBA Small and Light

**Inventory storage fees**: Same as the standard FBA fees

**Shipping charges**: Different from standard FBA fees. Refer to the following table for the detailed fee rates and comparison.

Size of shipping package	ltem weight	Selling price	FBA Small&Light Fulfillment fee	For reference: Standard FBA Fulfillment fee
25.0 cm x 18.0 cm x 2.0 cm	250 g or less	1,000円 JPY or less	193 JPY	290 JPY (+97 JPY)
35.0cm x 30.0cm x 3.3 cm	1 kg or less	1,000円 JPY or less	205 JPY	381 JPY (+176 JPY)

As of June 16, 2021

**FBA Label Service fee**: FBA Small & Light products are also eligible to the service. The fee charge is 10 JPY per item.

Miscellaneous fees: Same as the standard FBA fees

\* For more information about standard FBA fees, click here.

#### Products eligible for FBA Small and Light

#### 1. Eligible products

- a) Products with packaging dimensions equivalent or less than the size of mail delivery package size (Size of shipping package explained on the previous page)
- b) Products with packaging weight of 1,000 g or less
- c) Products with unit selling price of JPY 1,000 or less

#### 2. Non-eligible products

- a) Used products
- b) Adult products
- c) FBA Prohibited Products (for Help page, click <u>here</u>.)
- d) Hazmat (including lithium batteries and products that ship with lithium batteries) (for Help page, click <a href="here">here</a>.)
- e) Alcohol products
- f) Temperature-sensitive products

#### Products eligible for FBA Small and Light (Reference)

As per the aforementioned eligibility criterion 1-d), ASINs that can be enrolled in the program change daily. Because the total sale also includes the sales from other sellers, sometimes, the sellers may not understand which ASIN can be enrolled to the program.

To remedy this confusion, use of any of the following measures is recommended.

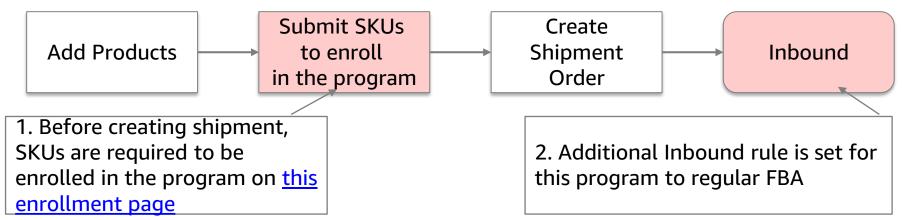
- 1. Enroll in the program on a continuous or regular basis the SKUs for which an error was given during enrollment.
- Enroll the SKUs by referring to the following list of enrollment-eligible ASINs, and then enroll the ASINs in the program. <a href="http://s3.amazonaws.com/JP\_AM/doc/FBA/SnL/SellerManual/SnL\_Eligible\_ASIN\_List.xl">http://s3.amazonaws.com/JP\_AM/doc/FBA/SnL/SellerManual/SnL\_Eligible\_ASIN\_List.xl</a> sx
  - \* You are responsible for ensuring that the products you enroll meet the eligibility requirements.
  - \* The conditions of ASINs on this list are as follows
    - ASINs eligible for Small and Light
    - ASINs eligible for Small and Light if the product price is below 1,000 yen
    - ASINs eligible for Small and Light if the product size/weights meet our conditions
  - \* Self-fulfilled ASINs are updated on weekly basis.

#### > FBA Small and Light-specific rules

Note that the following two rules are specific to the program and are different from the standard FBA rules.

- 1. Enrollment in the program on Seller Central
  - \* For more details, see "How to enroll in the program" explained later.
- 2. Shipment rules (minimum number of shipments)
  - \* For more details, see "Program-specific prep requirements" explained later.

#### [Operation Process to Inbound]



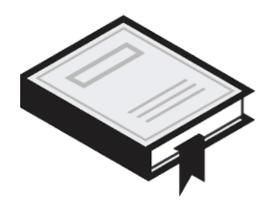
## > FBA Small and Light-specific restrictions (1/2)

Note that the following three restrictions are specific to the program and are different from the standard FBA restrictions.

- 1. FBA features and services
  - The following FBA features and services cannot be used under the program:
    - 1. FBA Prep Service

## > FBA Small and Light-specific restrictions (2/2)

- 3. Fulfillment fees confirmation and simulation
  - Currently, all Seller Central screens and reports\* display the standard fulfillment fees, and do not the show the fees specific to the program.
     Refer to page 6 and confirm the applicable fees based on the size and the selling price.
  - Similar to the standard FBA, the actual fees charged can be confirmed by looking at the tax-excluded prices per SKU displayed by clicking the 'Total' column of 'Order payment' from Reports → Payment → Transaction.
  - We are further improving the system to enable sellers to confirm the applicable fees on Seller Central, but the completion time is yet to be determined.
  - \* Examples of Seller Central screens and reports Estimated fees of Manage Inventory page, Estimated fees reports of Fulfillment reports, FBA Revenue Calculator



# How to enroll in the program

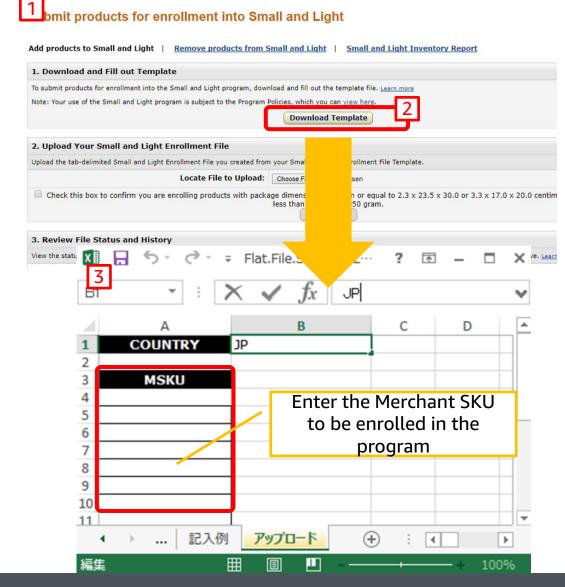
#### Preparing eligible SKUs for enrollment

Use any of the following options to enroll the Merchant SKUs in the program.

ASIN Type	SKU Enrollment Method	Recommendation	Reason
	Use existing SKU	0	-
Enrolling Merchant- fulfilled ASINs	Create a new SKU*2	©	A product cannot be listed under both program between self-fulfilled and FBA (including this program). However, we recommend having a separate SKU in case if you wish to continue selling via self-fulfillment when the FBA listings are out of stock.
FBA active ASINs	Use existing SKU	$\circ$	-
	Create a new SKU*2	0	Enrolling ASINs under this program as well as the standard FBA i possible. This method is recommended to all the sellers in order texpand the shipping options and sales opportunities.

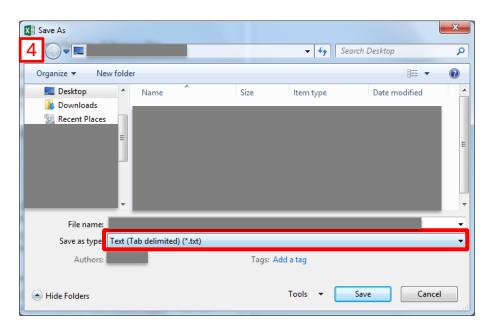
# Screen operation flow (1/3)

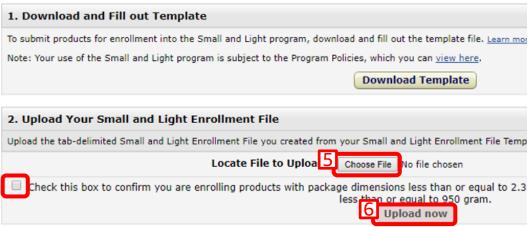
- 1. After logging in on Seller Central, access the following link (screen shown on the right is displayed)
  <a href="https://sellercentral.amazon.co.jp/gp/ssof/workflow/upload/upload-uno-offer-enrollment.html">https://sellercentral.amazon.co.jp/gp/ssof/workflow/upload/upload-uno-offer-enrollment.html</a>
- 2. Click the "Download Template" button under "1. Download and Fill out Template".
  - Excel file will start downloading. Save the file at a location of your choice.
- 3. Open the Excel file saved in Step 2.
  - Use only the sheet named "Upload" from the file.
  - In MSKU column, enter the Merchant SKU to be enrolled in the program.
  - The COUNTRY column cannot be changed (fixed to JP).
  - No need to update other sheets.



## Screen operation flow (2/3)

- 4. Save the file with updated Merchant SKUs in "Text (tab delimited)" format.
  - File -> Save As -> Specify any location to save such as Desktop.
  - On the screen shown on the right, select the file type "Text (tab delimited) (\*.txt)" and save the file.
- 5. On the Upload page, click the "Browse" button under "Upload Your Small and Light Enrollment File", and select the text file saved in Step 4.
- 6. Select the checkbox and click the "Upload Now" button.
  - Small files may load in a few minutes.
  - However, note that it may take up to eight hours or more if the file size exceeds 5 MB.



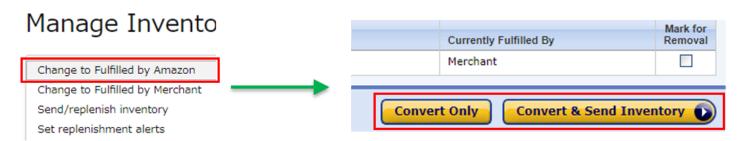


## Screen operation flow (3/3)

7. Under "3. Review File Status and History", confirm whether the uploaded merchant SKUs are successfully enrolled in the program.



- 8. You will receive an auto-generated e-mail notifying whether the merchant SKUs are successfully enrolled or an error has occurred during the processing.
- 9. From the Manage Inventory page, switch to "Change to Fulfilled by Amazon" and proceed to the shipment creation workflow.
  - \* Procedure to generate shipping plan (for the Help page, click <a href="here">here</a>) is the same as that of the standard FBA.
  - \* For program-specific shipment, packaging, and prep requirements, see other related topics <a href="here">here</a>.



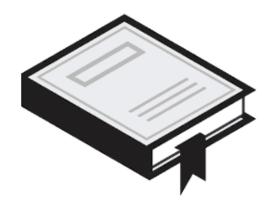
# Common Small and Light error messages during registration and its Countermeasures

Please see the link below to look at the list of common error messages that you may encounter when registering for the Small and Light program.

https://sellercentral.amazon.co.jp/gp/help/help.html?itemID=NPD9AY5D 63R4W66

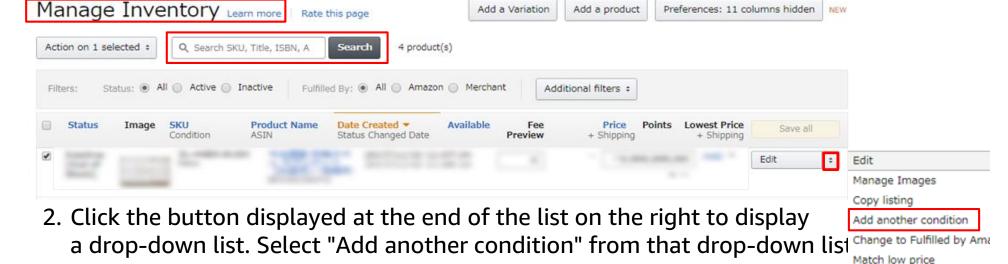
#### How to batch search the enrolled SKUs

- ✓ The enrolled SKUs can be searched from their respective enrollment history on the Upload page (and the excel file attached with the enrollment notification e-mail).
- ✓ As an easier search option, use the Small & Light Inventory Report.
  - From Seller Central menu, select "Reports -> Fulfillment -> Small and Light Inventory" (for Help page, click <u>here</u>)
  - Downloading the text file will download all the active and inactive SKUs (including the enrolled but unlisted/undelivered SKUs).
  - SKUs which are enrolled but not yet inbounded will display as "unsellable" on 'Your SnL Price'.



# How to create and update offers for the program

- Guide for additionally enrolling SKUs and updating listing information (1/2)
  - 1. Open the Manage Inventory page (from menu: Inventory -> Inventory Management) and search the ASIN to which you wish to add the SKU.

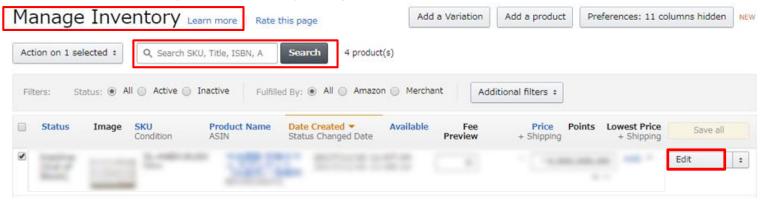


- 3. Enter the new SKU number and save the fulfillment channel to "MFN Listing".
  - You can also save the fulfillment channel to "FBA inventory". However, because the enrollment in the program is not yet complete at this stage, do not generate the shipping plan.
    - \* Update the SKUs only after confirming the <u>eligibility conditions</u> of the products for the program.

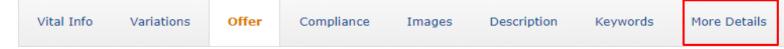
Close Listing

# Guide for additionally enrolling SKUs and updating listing information (2/2)

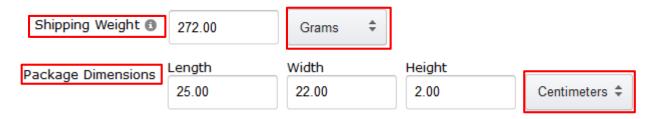
4. From the Manage Inventory page, click the "Edit" button for the enrolled SKU.

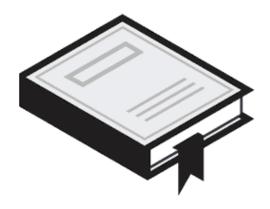


5. Click the "More Details" tab.



- 6. Update the "Package Dimensions" field and the "Shipping Weight" field displayed below with relevant values.
  - Compliance with the standards of the program for size and weight is checked by using the values entered on this page.





# Program-specific prep requirements

#### Overview

There is a requirement specific to this program.

- When packing small items, please be careful not to get them in the creases of the shipping box.
- Other packaging requirements comply with the normal FBA requirements below.

\*Packaging Requirements:

https://sellercentral.amazon.co.jp/gp/help/G200141500

\*Date-and temperature-sensitive products:

https://sellercentral.amazon.co.jp/gp/help/G201003420

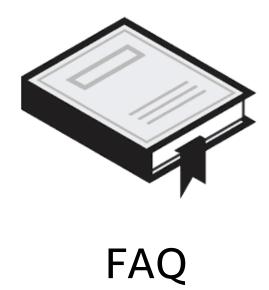
## Supplementary note: Product labeling method

The rules are the same as that in the standard FBA, but the small size of the product makes the labels hard to paste and easy to detach. Ensure that the barcode is scannable and attached properly, regardless of the shape or size of the

product.



<sup>\*</sup> For Amazon barcode labeling help page, click <u>here</u>.



#### FAQ

FAQs and their answers are available on the Help page for the program. Also, see the following link:

https://sellercentral-japan.amazon.com/gp/help/201706140

