DEPARTMENT OF HEALTH AND HUMAN SERVICES

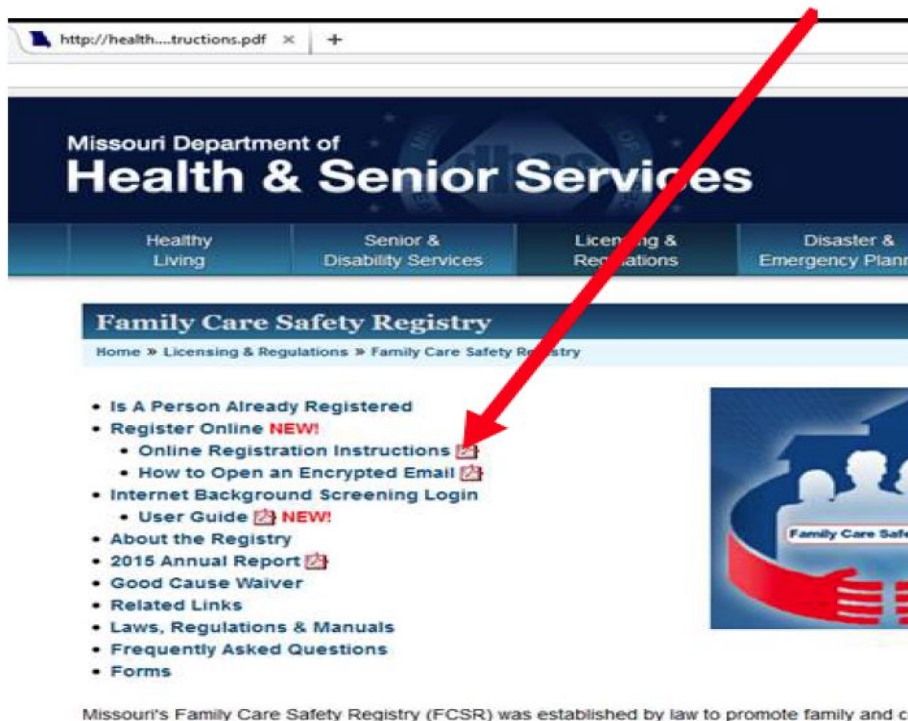**FAMILY CARE SAFETY REGISTRY/MENTAL HEALTH BACKGROUND CHECK**

The Department of Mental Health for the State of Missouri has added a requirement for all students to now complete an additional background check through the Department of Health and Human Services. Students must register through the Family Care Safety Registry at:
http://health.mo.gov/safety/fcsr/index.php

There is a $12.00 fee for the background check and a $1.25 processing fee. You will need your Social Security number and a credit card to pay for this service. When you go to register it will ask you to select worker type on the form. Your options are child care worker, elder care worker, personal care worker, recipient of state or federal funds, voluntary registrant or foster parent. Students are to mark voluntary registrant.

Once you have submitted your information on-line you are usually registered that same day and the background check is done immediately. A letter is then sent to you with verification of registration and the results. **You MUST upload a copy of this letter to VERIFIED CREDENTIALS**.

Click on this link http://health.mo.gov/safety/fcsr/index.php then click here