

TRAVEL PACKING CHECKLIST



TRAVEL INFORMATION

- Itinerary
- Air/bus/train tickets
- Passport/visa
- Photo identification
- Medical prescriptions
- Travel insurance
- Lodging confirmation
- Car rental information
- Maps/travel guides
- Credit cards/ATM card/cash/checks

BUSINESS ITEMS

- Work documents
- Business cards
- Presentation materials
- Business itinerary
- Contact information
- Event tickets

ELECTRONIC ITEMS

- Laptop computer
- Cell phone
- Headphones
- Flash drive
- Tablets
- Extra batteries/chargers
- Camera
- Memory cards

TOILETRIES/BATH

- Medications
- Vitamins
- Toothbrush
- Toothpaste
- Dental floss

- Shampoo/conditioner
- Shaving kit
- Makeup
- Deodorant
- Comb/hairbrush
- Lip balm
- Lotion
- Hair spray
- Perfume/cologne
- Hair dryer/curling iron
- Tweezers
- Nail clippers
- Contact lenses/solution
- Glasses

CLOTHING

- Business suit
- Sport coat
- Dress shirts/blouses
- Belts
- Neck ties
- Dress socks/sweat socks
- Shorts
- Workout clothes
- Casual pants/jeans
- Casual shirts/t-shirts
- Underwear/undershirts
- Sweater/sweat shirt
- Pajamas
- Skirts
- Dresses
- Nylons
- Purses
- Jewelry/accessories

WEATHER ITEMS

- Coat/jacket
- Umbrella
- Gloves
- Sun/winter hat
- Sunglasses
- Swimsuit
- Sunscreen
- Beach towel
- Insect repellent
- Water bottle

FOOTWEAR

- Dress shoes
- Casual shoes
- Tennis shoes
- Sandals
- Slippers

EMERGENCY ITEMS

- First aid kit
- Flashlight
- Health insurance card
- Copies of passport
- Medical alert identification
- Health provider contacts
- Self defense spray/whistle
- Pocket tool

MISCELLANEOUS

- Playing cards
- Reading materials
- Journal
- Luggage tags
- Snacks
- Safety pins