



Nick J. Mosby, *President*
Baltimore City Council

100 N. Holliday Street, Room 400 • Baltimore, Maryland 21202
(410) 396-4804 • Fax: (410) 539-0647

MEMORANDUM

To: **Honorable Brandon M. Scott, Honorable Bill Henry,
Mr. James Shea, Mr. Matthew Garbark**

From: **Council President Nick J. Mosby**

Date: **March 1, 2021**

Re: **Board of Estimates Agenda Items for March 3, 2021 at 9:00am**

The items on the Board of Estimates Agenda for March 3, 2021 are to be assigned as follows:

ROUTINE AGENDA ITEMS: (To be acted upon collectively)

- P 1 Bureau of the Budget and Management research – Fiscal 2022 Budget Planning Calendar
- P 2-5 OPTIONS/CONDEMNATION/QUICK-TAKES
- P 6-8 TRANSFERS OF FUNDS
- P 9-10 Department of Law – MBE/WBE Program Size Standard Annual Review
- P 11 Employees' Retirement System – Disability Hearing Services Agreements
- P 12 Department of Real Estate – Tax Sale Certificate
- P 13 Department of Real Estate – Tax Sale Certificate
- P 14 Department of Real Estate – Tax Sale Certificate
- P 15 Department of Real Estate – Tax Sale Certificate
- P 16 Department of Real Estate – Tax Sale Certificate
- P 17 Space Utilization Committee/Baltimore Office of Promotion & the Arts – Lease Agreement
- P 18-22 INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
- P 26-44 PERSONNEL MATTERS
- P 51 Baltimore City Fire Department – Award
- P 52 Baltimore City Fire Department – Inter-Governmental Agreement
- P 53 Circuit Court for Baltimore City – Grant Agreement
- P 54 Department of Transportation - Developer's Agreement No. 1571
- P 55 Department of Transportation – Minor Privilege Permit Applications
- P 56 Department of Transportation – Memorandum of Understanding
- P 57 Department of Transportation – Memorandum of Understanding
- P 58 Department of Transportation – Expenditure of Funds
- P 59 Department of Transportation – Facility Encroachment Agreement
- P 60 Department of Transportation - Developer's Agreement No. 1571
- P 62-63 Department of Transportation – Amendment No. 3 to Agreement
- P 64-73 EXTRA WORK ORDERS AND TRANSFER OF FUNDS
- P 74 Department of General Services – Consultant Agreement
- P 76-77 Department of Public Works/Office of Engineering and Construction – Agreement
- P 78-79 Department of Public Works/Office of Engineering and Construction - Task Assignment No. 013
- P 80-81 Department of Public Works/Office of Engineering and Construction - Task Assignment No. 014

- P 82-83 Department of Public Works/Office of Engineering and Construction - Task Assignment No. 007
- P 84-85 Department of Public Works/Office of Engineering and Construction – Amendment No. 1 to Agreement
- P 86-87 Department of Public Works/Office of Engineering and Construction – Amendment No. 1 to Agreement
- P 88 Mayor’s Office of Employment Development (MOED) – Grant Award
- P 92 Health Department – Ratification of Memorandum of Understanding
- P 93 Health Department – Ratification of Agreement
- P 94 Health Department – Notice of Grant Award
- P 95-96 Department of Housing and Community Development – Acquisition by Gift
- P 97-98 Department of Housing and Community Development – Acquisition by Gift
- P 99-100 Department of Housing and Community Development – Acquisition by Gift
- P 101-102 Department of Housing and Community Development – Acquisition by Gift
- P 107-108 Department of Housing and Community Development – EmPOWER-MEET Energy Efficiency Tune-Up Grant Agreement
- P 109 Baltimore Police Department – Grant Award
- P 110-112 RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT
- P 113-114 Mayor’s Office of Criminal Justice – Agreements
- P 115-116 BOARDS AND COMMISSIONS:
1. Prequalification of Contractors
2. Prequalification of Architects and Engineers
- P 117-118 Office of the City Council - Governmental/Charitable Solicitation Application
- P 119 PROPOSAL AND SPECIFICATIONS
- P 119 Closing

NON-ROUTINE AGENDA ITEMS: (To be acted upon individually)

- P 19-20 INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS
3. COMMUNICATIONS ELECTRONICS SYSTEMS LLC
VISION TECHNOLOGIES \$1,000,000.00 Increase
Contract No. B50005566 – Services for Electronic Security Systems – Department of General Services, etc. – P.O. No.: P547142 and P546577
- P 21 5. BELTWAY INTERNATIONAL, LLC \$ 0.00 Extension
Contract No. B50005160 – International Trucks – OEM Parts, Service and Warranty Repairs – Department of General Services – Fleet Management – P.O. No.: P542696
- RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS
- P 24 B50006052, Indefinite Delivery Indefinite Quantity (IDIQ) Roofing Services - \$1,000,000
- P 24-25 B50002251, Citywide Towing Services
- P 25 B50006166, Towing Services for Cars, Trucks and Heavy Equipment
- PERSONNEL MATTERS
- P 33 Department of Finance, Item No. 10, Creation of New Position
- P 45 Mayor’s Office of Neighborhood Safety and Engagement – First Amendment to Agreement

- P 46 Mayor's Office of Neighborhood Safety and Engagement – First Amendment to Agreement
- P 47 Mayor's Office of Neighborhood Safety and Engagement – First Amendment to Agreement
- P 48 Mayor's Office of Neighborhood Safety and Engagement – First Amendment to Agreement
- P 49 Mayor's Office of Neighborhood Safety and Engagement – Second Amendment to Agreement
- P 50 Mayor's Office of Neighborhood Safety and Engagement – First Amendment to Agreement
- P 61 Department of Transportation – Amendment No.2 to Agreement

EXTRA WORK ORDERS

- P 67-68 7. EWO #001, \$ 0.00 – WC 1339, Upton Neighborhood and Vicinity Water Main Rehabilitation

\$ 7,330,000.00	-	Spiniello Companies	-	-
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- P 68 8. EWO #002, \$1,528,820.00 – WC 1339, Upton Neighborhood and Vicinity Water Main Rehabilitation

\$ 7,330,000.00	\$ 0.00	Spiniello Companies	-	83%
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- P 75 Department of Public Works – Membership Dues
- P 89-91 Health Department – Agreements
- P 103-106 Department of Housing and Community Development – Ratification of Agreements

NOTICES:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

1. **SPECIAL NOTICE FOR MARCH 3, 2021, 9:00 A.M. BOARD OF ESTIMATES' MEETING**

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING 1 (408) 418-9388 (ACCESS CODE: 179 810 2346) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

2. **12:00 NOON MEETING ANNOUNCEMENT OF BIDS AND OPENINGS**

MEMBERS OF THE PUBLIC CAN CALL IN TO LISTEN LIVE BY CALLING (443) 984-1696 (ACCESS CODE: 0842939) AND/OR STREAM IT LIVE USING THE FOLLOWING LINK:

<https://www.charmtvbaltimore.com/live-stream>

3. **EFFECTIVE MARCH 9, 2021, THE BOARD SUBMISSION DEADLINE WILL BE WEEKLY ON TUESDAY AT 11:00 A.M.**

BOARD OF ESTIMATES' AGENDA – MARCH 3, 2021

Bureau of the Budget and – Fiscal 2022 Budget Planning Calendar
Management Research

In accordance with Article VI, Section 2, of the Charter of Baltimore City (1996 Edition), the schedule submitted below for preparing the Fiscal 2022 Budget is recommended for adoption by the Board. These dates are preliminary and subject to change.

Budget Calendar Fiscal 2022 Planning		
Item	Date	Description
Preliminary Budget at BOE	April 7, 2021	Transmittal of Department of Finance Recommendations to Board of Estimates
Special Meeting of the BOE	April 21, 2021	Presentation on the Fiscal 2022 budget with agency heads at 11am via Webex
Taxpayers Night	April 21, 2021	Taxpayers Night, including a presentation on the Fiscal 2022 budget and public testimony, at 6pm via Webex
Ordinance at BOE	May 12, 2021	Board of Estimates adopts proposed Ordinance of Estimates. This includes transmittal of the Executive Summary Budget Book
Publish Ordinance	May 17, 2021	Publication of a copy of proposed Ordinance of Estimates in two daily Baltimore City newspapers
Ordinance at City Council	May 17, 2021	Introduction of proposed Ordinance of Estimates to City Council
Agency Detail Book	May 17, 2021	Transmittal of the Agency Detail Budget Book to City Council
Ordinance Passage	<i>no later than</i> June 24, 2021	Passage of Ordinance of Estimates for Fiscal Year ending June 30, 2022

AGENDA

BOARD OF ESTIMATES

3/3/2021

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) – Options</u>			
1. Amy Nochumowitz	806 Edmondson Ave.	G/R \$64.32	\$1,310.96
Funds are available in Account No. 9910-904177-9588-900000-704040, \$ 589.00 Purchase price, Upton West RFP Project.			
Funds are available in Account No. 9910-904177-9588-900000-704044- \$ 192.96 Three Years Back Rent, Upton West RFP Project.			
Funds are available in Account No. 9910-904177-9588-900000-704044- \$ 529.00 Settlement Fee, Upton West RFP Project.			
2. Joyce Penthouse, Inc.	2205 Etting St.	G/R \$36.00	\$ 967.00
Funds are available in Account No. 9904-918051-9127-900000-704040 \$ 330.00 Purchase Price, Druid Square/Cab Calloway Square Project.			
Funds are available in Account No. 9904-918051-9127-900000-704044- \$ 108.00 Three Years Back Rent, Druid Square/Cab Calloway Square Project.			
Funds are available in Account No. 9904-918051-9127-900000-704044- \$ 529.00 Settlement Fee, Druid Square/Cab Calloway Square Project.			
3. Anna Elizabeth Vaeth	1710 Llewelyn Ave.	G/R \$36.00	\$ 480.00
Funds are available in Account No. 9910-904177-9588-900000-704040, Hopkins Court Project.			

AGENDA

BOARD OF ESTIMATES

3/3/2021

OPTIONS/CONDEMNATION/QUICK-TAKES:

	<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) – Options</u>				
4.	Williams S. Braverman and Ethel Braverman	948 N. Duncan St.	G/R \$90.00	\$ 825.00
	Funds are available in Account No. 9910-910427-9588-900000-704040, EBDI			
5.	AG Investments, LLC	1204 Mosher St.	G/R \$82.50	\$1,480.00
	Funds are available in Account No. 9904-919052-9127-900000-704040, \$ 756.00 Option Price, Green Network Acquisitions for Smithson Park Project.			
	Funds are available in Account No. 9904-919052-9127-900000-704044, \$ 529.00 Settlement Fee, Green Network Acquisitions for Smithson Park Project.			
	Funds are available in Account No. 9904-919052-9127-900000-704044, \$ 195.00 Back Rent, Green Network Acquisitions for Smithson Park Project.			
6.	S. Goldberg-Custodian, LLC	1222 Mosher St.	G/R \$65.00	\$1,320.00
	Funds are available in Account No. 9904-919052-9127-900000-704040, \$ 596.00 Option Price, Green Network Acquisitions for Smithson Park Project.			
	Funds are available in Account No. 9904-919052-9127-900000-704044, \$ 529.00 Settlement Fee, Green Network Acquisitions for Smithson Park Project.			
	Funds are available in Account No. 9904-919052-9127-900000-704044, \$ 195.00 Back Rent, Green Network Acquisitions for Smithson Park Project.			

AGENDA

BOARD OF ESTIMATES

3/3/2021

OPTIONS/CONDEMNATION/QUICK-TAKES:

	<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) – Options</u>				
7.	S. Goldberg-Custodian, LLC	1224 Mosher St.	G/R \$65.00	\$1,320.00
	Funds are available in Account No. 9904-919052-9127-900000-704040, Option Price, Green Network Acquisitions for Smithson Park Project.			\$ 596.00
	Funds are available in Account No. 9904-919052-9127-900000-704044, Settlement Fee, Green Network Acquisitions for Smithson Park Project.			\$ 529.00
	Funds are available in Account No. 9904-919052-9127-900000-704044, Back Rent, Green Network Acquisitions for Smithson Park Project.			\$ 195.00
8.	Uptown Homes, LLC	1232 Mosher St.	G/R \$65.00	\$1,320.00
	Funds are available in Account No. 9904-919052-9127-900000-704040, Option Price, Green Network Acquisitions for Smithson Park Project.			\$ 596.00
	Funds are available in Account No. 9904-919052-9127-900000-704044, Settlement Fee, Green Network Acquisitions for Smithson Park Project.			\$ 529.00
	Funds are available in Account No. 9904-919052-9127-900000-704044, Back Rent, Green Network Acquisitions for Smithson Park Project.			\$ 195.00

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

AGENDA

BOARD OF ESTIMATES

3/3/2021

OPTIONS/CONDEMNATION/QUICK-TAKES:

	<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) – Condemnations</u>				
9.	Reservoir Hill Limited Partnership XI	1232 Mosher St.	L/H	\$ 3,567.00
	Funds are available in Account No. 9904-919052-9127-900000-704040, Green Network Acquisitions for Smithson Park Project.			
10.	Donna Kelly	1204 Mosher St.	L/H	\$ 3,450.00
	Funds are available in Account No. 9904-919052-9127-900000-704040, Green Network Acquisitions for Smithson Park Project.			
11.	Jim W. Player	509 E. 27 th St.	L/H	\$ 13,540.00
	Funds are available in Account No. 9910-904177-9588-900000-704040, Greenmount Acquisition Project.			
12.	Tempest, LLC	1605 E. North Ave.	F/S	\$14,000.00
	Funds are available in Account No. 9910-904403-9588-900000-704040, Great Blacks in Wax Project.			

TRANSFERS OF FUNDS

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The Board is requested to approve
the Transfers of Funds
listed on the following pages:

7 - 8

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

3/3/2021

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services</u>		
1. \$ 50,000.00 General Funds	9916-909094-9194 Surplus Schools Stabilization – Reserve	9916-902394-9197 Samuel Morse Elementary Roof - Active
325,000.00 6 th Public Building Loan	" "	" "
1,000,000.00 2 nd Parks & Public Facilities <u>Loan</u>	" "	" "
\$1,375,000.00		

This transfer will provide funds to the DGS for the roof replacement at the Samuel Morse Elementary School and all associated in-house costs. The existing roof has surpassed its useful life span and must be replaced.

Department of Housing and Community Development

2. \$ 276,000.00 3 rd Community & Economic Development	9910-919017-9587 CW Acquisition Demo Relocation	9910-904177-9588 Acquisition and Relocation
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This transfer will provide funding that will be used to support acquisition and relocation throughout Baltimore City.

AGENDA

BOARD OF ESTIMATES

3/3/2021

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
3. \$ 31,000.00 General Funds	9938-910127-9475 Park Building Renovation - Reserve	9938-911127-9474 Park Building Renovation – Active

This transfer will provide funds to cover the costs associated with the gym floor renovations to the Towanda Recreation Center.

4. \$ 15,000.00 State (Program Open Space)	9938-909064-9475 FY16 Athletic Field Renovation – Reserve	
5,000.00 1 st Parks & <u>Public Facilities</u>	" "	
\$ 20,000.00	-----	9938-910064-9474 FY16 Athletic Field Renovation - Active

This transfer will provide funds to cover the costs associated with the BGE work needed for the Patterson Park Athletic Field Lighting Contract No. RP 19803.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Law – MBE/WBE Program Size Standard Annual Review

ACTION REQUESTED OF B/E :

The Board is requested to annually review the approved maximum size standards for minority and women-owned firms that are authorized to do business with the City as part of its MBE/WBE Program. A size standard sets the capacity of a for-profit firm more than which, after a period of time, the firm cannot retain its eligibility to participate in the MBE/WBE Program.

AMOUNT OF MONEY AND SOURCE:

Not Applicable

BACKGROUND/EXPLANATION:

In accordance with Article 5 §28-80 of the Baltimore City Code, with the advice of the Minority and Women's Business Opportunity Office, the Board of Estimates approved the establishment of the maximum size standards for Minority and Women's Business Enterprises in April 2019. This approved adoption of the U.S. Small Business Administration (SBA) Size Standards is still effective and utilized by the Minority and Women's Business Opportunity Office for the MBE/WBE Program.

The Board is requested to approve the continued use of the U.S. SBA Size Standards defined in 13 Code of Federal Regulations (C.F.R.) Part 121 the August 2019 Version which is the current reference provided by North American Industry Classification System Codes based on dollar amounts or number of employees. Size determinations are based on a three-year average of a firm's annual gross receipts or the number of a firm's employees in the preceding 12 months.

When a certified MBE meets or exceeds the small business size standards specified in 13 CFR Part 121, as amended, which is incorporated by reference, the MBE is no longer eligible to participate in a procurement as a certified MBE. The MBE is still eligible for credit towards an MBE goal under a contract entered into when the MBE was eligible and certified. Ineligibility of an MBE to participate in the MBE program may not be the sole cause of the termination of the MBE contractual relationship for the remainder of the term of the contract. If, during the next three years, the MBE again becomes qualified under the small business size standards specified in 13 CFR Part

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Law – cont'd

121, as amended, which is incorporated by reference, the MBE may resume participation as a certified MBE through the recertification process. If, after three years of nonparticipation, the MBE continues to meet or exceed the small business size standards under 13 CFR Part 121, as amended, which is incorporated by reference, the MBE is considered to have graduated and will no longer be certified.

Annual gross receipts or sales will be as defined by the United States Internal Revenue Service and will be determined by reviewing federal tax returns.

Effective immediately, if an applicant exceeds the size standards for a particular industry, it is not eligible for certification in that industry even though the firm may be owned and controlled by minorities or women.

The established size standards and general policy will continue in effect and be re-evaluated annually as established in Article 5 §28-80 (a)(3) of the Baltimore City Code.

MBE/WBE PARTICIPATION:

Not applicable.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Employees' Retirement System – Disability Hearing Services Agreements

The Board is requested, by the Board of Trustees of the Employees' Retirement System (ERS) to approve the Disability Hearing Services Agreements for the listed Hearing Examiners. The period of the agreement is January 27, 2021 for one year.

1. **DEVEREAUX E. STERRETTE**

Mr. Sterrette is recommended as a Hearing Examiner by the ERS Board pursuant to the terms of the Agreement on the basis of his experience and expertise in adjudicating retirement disability and death benefit claims.

2. **EDWARD G. DANIELS**

Mr. Daniels is recommended as a Hearing Examiner by the ERS Board pursuant to the terms of the Agreement on the basis of his experience and expertise in adjudicating retirement disability and death benefit claims.

Account: 1001-000000-1220-147500-603026

The Hearing Examiners will be paid an annual amount not to exceed \$20,000.00, at a rate of \$700.00 per written decision for which a hearing is held and \$300.00-\$600.00 per written decision for which no hearing is held.

Article 22, §9(p) of the Baltimore City Code establishes a panel of hearing examiners to adjudicate Employees' Retirement System and Fire and Police Employees' Retirement System disability and death benefit cases. Under §9(p)(2)(iii), the ERS Board of Trustees may submit to the Board recommended candidates for the panel.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Disability Hearing Services Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Real Estate – Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Cecil Clark for an amount that is less than the lien amount for the property known as 1221 W. Baltimore Street.

AMOUNT OF MONEY AND SOURCE:

<u>PROPERTY ADDRESS</u>	<u>ASSESSED VALUE</u>	<u>FLAT TAXES & WATER</u>	<u>TOTAL LIENS</u>	<u>RECOMMENDED PURCHASE PRICE</u>
1221 W. Baltimore Street	\$8,300.00	\$3,231.65	\$37,132.64	\$8,300.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate for 1221 W. Baltimore Street on October 23, 2019 in the amount of \$37,132.64. Cecil Clark has offered to purchase the Tax Sale Certificate for 1221 W. Baltimore Street, file a petition to foreclose, acquire title to the property, and return it to productive use. The purchase price of \$8,300.00 will cover the property’s flat taxes and water. The property has an assessed value of \$8,300.00.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Real Estate – Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Tax Sale Certificates to Southwest Partnership, Inc. for an amount that is less than the lien amount for the properties known as 1500 W. Baltimore Street and 1510 W. Baltimore Street.

AMOUNT OF MONEY AND SOURCE:

<u>PROPERTY ADDRESS</u>	<u>ASSESSED VALUE</u>	<u>FLAT TAXES & WATER</u>	<u>TOTAL LIENS</u>	<u>RECOMMENDED PURCHASE PRICE</u>
1500 W. Baltimore Street.	\$51,900.00	\$17,905.23	\$90,263.39	\$51,900.00
1510 W. Baltimore Street	\$ 7,000.00	\$ 1,566.69	\$23,462.97	\$ 7,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate on October 23, 2019. Southwest Partnership, Inc. has offered to purchase the Tax Sale Certificates for the Assessed Value in the total amount of \$58,900.00, file a petition to foreclose, acquire title to the properties, and return them to productive use. The purchase price of \$51,900.00 for 1500 W. Baltimore Street and \$7,000.00 for 1510 W. Baltimore Street will cover the flat taxes and water bills.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Real Estate – Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Tax Sale Certificates to Yasin Nkenge for an amount that is less than the lien amount for the property known as 2042 W. Fayette Street.

AMOUNT OF MONEY AND SOURCE:

<u>PROPERTY ADDRESS</u>	<u>ASSESSED VALUE</u>	<u>FLAT TAXES & WATER</u>	<u>TOTAL LIENS</u>	<u>RECOMMENDED PURCHASE PRICE</u>
2042 W Fayette Street.	\$6,333.00	\$5,004.32	\$19,962.85	\$6,333.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate for 2042 W. Fayette Street on May 13, 2019 in the amount of \$19,962.85. Yasin Nkenge, has offered to purchase the Tax Sale Certificate for 2042 W. Fayette Street, file a petition to foreclose, acquire title to the property, and return it to productive use. The purchase price of \$6,333.00 will cover the property’s flat taxes and water. The property has an assessed value of \$6,333.00.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Real Estate – Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Dare Development, LLC for an amount that is less than the lien amount for the property known as 2544 W. Baltimore Street.

AMOUNT OF MONEY AND SOURCE:

<u>PROPERTY ADDRESS</u>	<u>ASSESSED VALUE</u>	<u>FLAT TAXES & WATER</u>	<u>TOTAL LIENS</u>	<u>RECOMMENDED PURCHASE PRICE</u>
2544 W. Baltimore Street.	\$6,000.00	\$3,159.11	\$40,441.25	\$6,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate on May 13, 2019. Dare Development, LLC has offered to purchase the Tax Sale Certificate for the Assessed Value in the total amount of \$6,000.00, file a petition to foreclose, acquire title to the property, and return it to productive use. The purchase price of \$6,000.00 will cover the flat taxes and water bills.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Real Estate – Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Tax Sale Certificates to E.T.M.L.E.H. Heritage Fund, LLC for the properties listed below.

AMOUNT OF MONEY AND SOURCE:

<u>PROPERTY ADDRESS</u>	<u>APPRAISED VALUE</u>	<u>FLAT TAXES & WATER</u>	<u>TOTAL LIENS</u>	<u>RECOMMENDED PURCHASE PRICE</u>
2306-08 E. Madison Street.	\$3,000.00	\$11,347.90	\$187,397.39	\$11,347.90
2319 E. Madison Street	\$1,500.00	\$ 6,052.35	\$ 60,689.34	\$ 6,052.35
2323 E. Madison Street	\$1,500.00	\$ 8,023.87	\$ 57,921.11	\$ 8,023.87
2331 E. Madison Street	\$4,000.00	\$6,479.60	\$ 46,998.24	\$6,479.60

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificates on May 13, 2019 for a total of \$353,066.08. E.T.M.L.E.H. Heritage Fund, LLC has offered to purchase the Tax Sale Certificates for the Flat Taxes and Water in the total amount of \$31,903.72, file a petition to foreclose, acquire title to the properties, and return them to a productive use. The purchase price total of \$31,903.72 will cover the flat taxes and water bills.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Space Utilization Committee/Baltimore – Lease Agreement
Office of Promotion & the Arts

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of a Lease Agreement with Patricia-Lee Nowell Wilson and Emma Childs, Lessee, for the rental of property located at 1427 Light Street, known as School 33, Studio #205 (2nd floor). The period of the agreement is September 1, 2020 through August 31, 2022, with right to renew for one additional year.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$6,600.00	\$550.00

The rent for the renewal term shall be \$7,200.00 annually, payable in monthly installments of \$600.00.

BACKGROUND/EXPLANATION:

The demised premises will be used as an artist’s studio for the Lessee. The Lessor is responsible for heat, electricity and water. The Lessee is responsible for content insurance, janitorial, trash receptacles, and security. The Lessee, at their own expense, is responsible for the installation of a telephone and internet, maintaining the wireless network (Wi-Fi). The rent paid will include the Lessee’s share of air conditioning, heat, electricity and water.

The Space Utilization Committee approved this lease at its meeting on January 13, 2021

The agreement is late because of delays in receiving information as to the details of the lease.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Procurement

- | | | |
|------------------------------------|----------------|----------------|
| 1. <u>MOTOROLA SOLUTIONS, INC.</u> | <u>\$ 0.00</u> | <u>Renewal</u> |
|------------------------------------|----------------|----------------|
- Contract No. 08000 – Motorola Radio Equipment Master Purchase Agreement – Baltimore Police Department, Department of Public Works, Department of Transportation, Baltimore City Fire Department, etc. – P.O. No.: P533758

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On January 20, 2016, the Board approved the initial award in the amount of \$10,000,000.00. The award contained five 1-year renewal options. Subsequent actions have been approved. This first renewal will allow for the continuation of sourcing radio systems equipment and service to support the 800 MHz communications infrastructure for all City agencies. The period of the renewal is February 2, 2021 through February 1, 2022, with four 1-year renewal options. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable.

- | | | |
|--|----------------|----------------|
| 2. <u>WASTE EQUIPMENT SALES AND SERVICE, LLC</u> | <u>\$ 0.00</u> | <u>Renewal</u> |
|--|----------------|----------------|
- Solicitation No. B50005967 – O.E.M. Parts and Service for Doosan Heavy Equipment – Department of General Services, Fleet Management – P.O. No.: P551074

On January 22, 2020, the Board approved the initial award in the amount of \$250,000.00. The award contained three 1-year renewal options. This first renewal in the amount of \$0.00 is for the period January 22, 2021 through January 21, 2022,

AGENDA

BOARD OF ESTIMATES

3/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR **AMOUNT OF AWARD** **AWARD BASIS**

Bureau of Procurement – cont'd

with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On July 23, 2019, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JULY 23, 2019.

- 3. COMMUNICATIONS ELECTRONICS
SYSTEMS LLC
VISION TECHNOLOGIES

\$1,000,000.00 Increase

Contract No. B50005566 – Services for Electronic Security Systems – Department of General Services, etc. – P.O. No.: P547142 and P546577

On January 16, 2019, the Board approved the initial award in the amount of \$470,775.00 to Vision Technologies, Inc. On March 13, 2019, the Board approved the addition of Communications Electronics Systems LLC, the second lowest responsive and responsible bid in response to B50005566. Subsequent actions have been approved. The addition of the second firm was necessary to meet the needs of the City to address repairs, maintenance and parts for critical security, fire and surveillance systems for public safety. This increase of \$1,000,000.00 will make the award amount \$2,925,275.00. The contract expires on January 27, 2022. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 5, 2018, MWBOO set goals of 16% MBE and 4% WBE. On February 14, 2021, Communications Electronics Systems LLC and Vision Technologies were both found in compliance. (Good faith effort.)

Vision Technologies

	<u>Commitment</u>	<u>Performed</u>
MBE: Plexus Installations Inc.	11%	\$0.00

AGENDA

BOARD OF ESTIMATES

3/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

WBE: SDC Information Technology, LLC	4%	\$0.00
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The prime contractor did not receive work from user agency, which resulted in no utilization of MBE/WBE subcontractors. Therefore, awardee will maintain previous compliant status that was confirmed during the participation compliance review on December 24, 2018. An e-Memo was submitted to user agency with the recommendation to use Vision Technologies to fulfill all services/repairs for the duration of the contract by reducing work issuance to other awardee. This redistribution work plan will prevent imbalance of segmentation to prime contractors. MWBOO is placing this contract under post-review monitoring to conduct monthly verification of contract progress.

MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 14, 2021.

Communications Electronics Systems LLC

	<u>Commitment</u>	<u>Performed</u>	
MBE: Plexus Installations Inc.	11%	\$140,043.84	11.92%
Entry Control Systems	<u>5%</u>	<u>37,830.00</u>	<u>3.22%</u>
	16%	\$177,873.84	15.14%

WBE: SCD Information Technology	4%	\$ 51,712.94	4.40%
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MWBOO FOUND VENDOR IN COMPLIANCE ON FEBRUARY 14, 2021.

4. VICTOR STANLEY, INC. \$ 115,255.00 Selected Source
Contract No. 06000 – Cans and Inserts for Bus Stops – Department of Public Works
– Req. No.: R855849

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

The Vendor is the manufacturer of the Victor Stanley Model S-35 Ironsites Series

AGENDA

BOARD OF ESTIMATES

3/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement – cont'd

24-gallon litter receptacles with black plastic liners and standard tapered formed lids model. The aforementioned request is consistent with the City’s use of the standardized lid model and will support the City’s desire to maintain continuity of the appearance of corner cans. The period of the award is January 21, 2021 through January 20, 2024. The above amount is the City’s estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On February 12, 2021, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON FEBRUARY 12, 2021.

- | | | | |
|----|---|---------|-----------|
| 5. | BELTWAY INTERNATIONAL,
LLC | \$ 0.00 | Extension |
| | Contract No. B50005160 – International Trucks – OEM Parts, Service and Warranty Repairs – Department of General Services – Fleet Management – P.O. No.: P542696 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT

On February 14, 2018, the Board approved the initial award in the amount of \$3,500,000.00. The contract expired on February 13, 2021. An extension is necessary to continue moving services forward while specifications can be formulated and a new Solicitation can be released and awarded. The period of the extension is February 14, 2021 through August 31, 2021. The above amount is the City’s estimated requirement.

AGENDA

BOARD OF ESTIMATES

3/3/2021

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement – cont'd

MBE/WBE PARTICIPATION:

On November 7, 2017, MWBOO issued a waiver based on no availability of MBE/WBE providers to supply O.E.M. parts and factory authorized service and warranty repairs.

MWBOO APPROVED A WAIVER ON NOVEMBER 7, 2017.

AGENDA

BOARD OF ESTIMATES

3/3/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
24 - 25
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

3/3/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

- 1. B50006052, Indefinite Delivery Indefinite Quantity (IDIQ) Roofing Services \$1,000,000.00
 Simpson of Maryland, Inc.
 Phoenix Contracting Services, Inc.
 (Dept. of General Services, & Dept. of Recreation & Parks)

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. The three bids received were opened on January 27, 2021. Award is recommended to the two lowest responsive and responsible bidders. The third bid was substantially (52%) higher than the average of the two low bids.

The above amount is the City’s estimated requirement; however, the vendors shall supply the City’s entire requirement, be it more or less.

MBE/WBE PARTICIPATION:

On September 17, 2020, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRAINTED A WAIVER ON SEPTEMBER 17, 2020.

- 2. B50002251, Citywide Towing Services **TERMINATION:** The Board is requested to terminate contract B50002251, Towing Services with Universal Towing, LLC.

An investigation by the City’s Office of Inspector General (OIG), publicly released on February 4, 2021, and additional review by the Law Department reveal grounds to terminate the vendor’s continued performance under the contract. The contract’s specifications and general conditions include, but are not limited to, requirements that the Vendor tow vehicles to the City’s tow yard, or other locations, as directed by the BPD & DOT (Detailed Specification 5. Towing Requirements (H)(b)), and to adhere to all federal, state, local, and administrative laws, rules

AGENDA

BOARD OF ESTIMATES

3/3/2021

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement – cont'd

and Towing Requirements (H)(b)), and to adhere to all federal, state, local, and administrative laws, rules and regulations (General Condition 46).

The OIG investigation revealed that between July 2020 and September 2020, Universal Towing violated key provisions of the contract by failing to tow three vehicles to the City’s tow yard as directed, and instead towing them to its own private tow lot; failing to provide proper notice to the registered owner(s), as required by Maryland Transportation Code, §25-204; and failing to submit complete Affidavits of Lawful Possession for Transfer of a Vehicle to an Automotive Dismantler, as required by the Maryland Department of Transportation, Motor Vehicle Administration.

(Dept. of Transportation, & Baltimore Police Dept.)

A PROTEST HAS BEEN RECEIVED FROM WHITCOMB & SELINSKY, P.C. ON BEHALF OF UNIVERSAL TOWING, LLC.

- 3. B50006166, Towing Services for Cars, Trucks and Heavy Equipment

REJECTION: The Board is requested to reject the two bids received for Solicitation B50006166, from The Auto Barn, Inc. and PLE Towing, Inc. t/a Miles Towing. Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. The two bids received were opened on January 20, 2021. Upon further review of the solicitation, specifications, and questions submitted by the vendor community, it is recommended that the Board reject all bids, in the best interest of the City. The specifications will be reviewed and revised in order to increase competition.

(Dept. of General Services - Fleet)

MBE/WBE PARTICIPATION:

N/A

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

27 - 44

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

PERSONNEL

Baltimore City Office of Information Technology

1. a. Abolish the following position:

Position No.: 46893

Classification: Call Center Agent I
Job Code: 33361
Grade: 080 (\$34,720.00 - \$40,843.00)

- b. Reclassify the following filled positions:

FROM:

Position Nos.: 50708, 47719, and 50720

Classification: IT Specialist I BCIT
Job Code: 33107
Grade: 923 (\$63,725.00 – \$102,202.00)

TO:

Classification: IT Specialist II BCIT
Job Code: 33109
Grade: 927 (\$67,771.00 – \$108,433.00)

Cost Savings: (\$6,943.00) – 1001-000000-1474-719900-601001

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Baltimore City Office of Information Technology – cont'd

2. a. Reclassify the following two filled positions:

FROM:

Position No.: 50718

Classification: IT Specialist I BCIT
Job Code: 33107
Grade: 923 (\$63,725.00 – \$102,202.00)

TO:

Classification: IT Specialist III BCIT
Job Code: 33110
Grade: 929 (\$72,033.00 – \$115,100.00)

- b. FROM:

Position No.: 12331

Classification: IT Specialist II BCIT
Job Code: 33109
Grade: 927 (\$67,771.00 – \$108,433.00)

TO:

Classification: IT Specialist III BCIT
Job Code: 33110
Grade: 929 (\$72,771.00 – \$115,100.00)

There are no costs associated with this action.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Baltimore City Circuit Court

	<u>Hourly Rate</u>	<u>Amount</u>
3. JESSICA HUTCHINSON	\$33.51	\$ 61,189.26
4. CANDACE ROBINSON	\$33.51	\$ 61,189.26

Account: 5000-544421-1100-117001-601009

Mses. Hutchinson and Robinson will each continue to work as a Contract Services Specialist II. They will be responsible for reviewing motions and making recommendations in a wide variety of civil non-domestic cases, performing legal research as requested by the Masters or Judges, and drafting opinions and orders. Mses. Hutchinson and Robinson will also train and supervise other employees in the office, including paralegals, legal assistants and academic interns, and prepare for meetings with the Bar concerning cases, prepare for and assist with redemptions hearings and status conferences in tax sales cases. In addition, they will be on-call for the Judges during their hearings should the Judges require assistance. This is a 2% increase in the hourly rate from the previous contract period. The period of the agreement is effective upon Board approval for one year.

Office of the City Council

5. Reclassify the following vacant position:

FROM:

Position No.: 47661

Classification: Staff Assistant (Elected Official)

Job Code: 00138

Grade: 903 (\$47,439.00 – \$75,859.00)

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Office of the City Council – cont'd

TO:

Classification: Operations Manager I
Job Code: 00090
Grade: 939 (\$89,741.00 – \$147,892.00)

Cost: \$84,528.00 – 1001-000000-1000-104800-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

6. Reclassify the following vacant position:

FROM:

Position No.: 40112

Classification: Staff Assistant (Elected Official)
Job Code: 00138
Grade: 903 (\$47,439.00 – \$75,859.00)

TO:

Classification: Operations Officer V
Job Code: 00089
Grade: 936 (\$84,822.00 – \$135,651.00)

Cost: \$74,071.00 – 1001-000000-1000-104800-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Office of the City Council – cont'd

7. Reclassify the following vacant position:

FROM:

Position No.: 10254

Classification: Staff Assistant (Elected Official)

Job Code: 00138

Grade: 903 (\$47,439.00 – \$75,859.00)

TO:

Classification: Operations Specialist I

Job Code: 00083

Grade: 906 (\$54,326.00 – \$86,790.00)

Cost: \$42,588.00 – 1001-000000-1000-104800-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

8. Reclassify the following vacant position:

FROM:

Position No.: 40106

Classification: Staff Assistant (Elected Official)

Job Code: 00138

Grade: 903 (\$47,439.00 – \$75,859.00)

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Office of the City Council – cont'd

TO:

Classification: Operations Specialist I
Job Code: 00083
Grade: 906 (\$54,326.00 – \$86,790.00)

Cost: \$14,945.00 – 1001-000000-1000-104800-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Finance

9. Reclassify the following filled position:

FROM:

Position No.: 34807

Classification: Operations Manager II
Job Code: 00091
Grade: 942 (\$95,206.00 – \$156,964.00)

TO:

Classification: Operations Director II
Job Code: 00094
Grade: 969 (\$118,927.00 – \$196,315.00)

Cost: \$35,097.00 – 1001-000000-1401-159700-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Department of Finance – cont'd

10. Create the following position:

Classification: Finance Project Manager
Job Code: 10189
Grade: 936 (\$84,822.00 - \$135,651.00)
Position No.: To be determined by BBMR

Cost: \$134,668.00 – 1001-000000-1401-159700-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Baltimore City Fire Department (BCFD)

	<u>Hourly Rate</u>	<u>Amount</u>
11. HALEY BAST	\$24.04	\$ 50,003.20
Account: 4000-482120-2131-228200-601009		
12. CAROLINE LEWIS	\$24.04	\$ 50,003.20
Account: 4000-482020-2131-228202-601009		

Mses. Bast and Lewis will each work as a Contract Services Specialist II. They will be responsible for planning, conducting data analysis, generating reports, and assisting with WebEOC (Emergency Operations Center) management. Mses. Bast and Lewis will also participate in event planning, writing, and compiling after-action reports on behalf of the BCFD and the Office of Emergency Management. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Baltimore City Health Department (BCHD)

	<u>Hourly Rate</u>	<u>Amount</u>
13. KATRINA L. BROOKS	\$40.00	\$ 19,200.00

Account: 7000-714220-3160-795900-601009

Ms. Brooks will work as a Contract Services Specialist II. She will organize and mobilize community stakeholders and the Violence Against Children Survey (VACS) Steering Committee around implementation of the Domestic VACS and develop committee guidelines including roles and responsibilities. In addition, Ms. Brooks will schedule and co-facilitate quarterly steering committee meetings regarding VACS implementation, perform data analysis and sustainability, participate in bi-weekly planning/check-in meetings led by the BCHD, and advise on community entrance and engagement plans and the development of safety protocols for survey administration. The period of the agreement is effective upon Board approval for one year.

Mayor's Office of Performance and Innovation

14. Upgrade the following classification:

FROM:

Classification: Data Fellow
Job Code: 00141
Grade: 99F (\$60,000.00 - \$65,000.00)

TO:

Classification: Data Fellow
Job Code: 00141
Grade: 907 (\$59,245.00 - \$94,879.00)

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Mayor's Office of Performance and Innovation – cont'd

There are no costs associated with this action.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Mayor's Office of Children and Family Success

15. Reclassify the following vacant position:

FROM:

Position No.: 46047

Classification: Executive Assistant
Job Code: 10083
Grade: 904 (\$50,280.00 – \$80,449.00)

TO:

Classification: Operations Assistant II
Job Code: 00081
Grade: 904 (\$50,280.00 – \$80,449.00)

Cost: \$16,239.00 – 1001-000000-1090-771800-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Baltimore City Office Police Department

	<u>Hourly Rate</u>	<u>Amount</u>
16. TINA M. BOGGAN-CAMARA	\$21.63	\$ 45,000.00

Account: 5000-588518-2021-212900-601009

Ms. Boggan-Camara will continue to work as a Contract Services Specialist II at the same hourly rate as in the previous contract period. This position is responsible for providing crisis counseling, safety and resource identification to adult victims of domestic violence; assisting victims with obtaining protective orders; accompanying detectives to the homes of victims; assisting victims with proceeding through court system; maintaining information in the domestic violence database; serving as a liaison between victims and law enforcement; assisting victims with proceeding through court system; maintaining information in the domestic violence database; serving as a liaison between victims and law enforcement; assisting victims through the protective the protective order process as well as obtaining emergency shelter and housing; updating listings of shelter names, contact information, policies and procedures for acceptance to shelters for domestic violence victims. The period of the agreement is effective upon Board approval for one year.

17. LEONARDO GONZALEZ	\$20.19	\$ 42,000.00
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Account: 1001-000000-2024-796500-603026

Mr. Leonardo Gonzalez, retiree, will continue to work as a Contract Services Specialist I for the Evidence Control Unit at the same hourly rate as in the previous contract period. This position is responsible for entry and accurate retention of all property retained by the Department and several surrounding agencies; receiving property and evidence submissions from police officers and lab personnel; ensuring accuracy and completeness of paperwork and entering into evidence tracking system; releasing property to personnel for further examination or as

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Baltimore City Police Department - cont'd

Hourly Rate Amount

Internal reporting systems, writing reports, maintaining historical records and collaborating with staff to ensure each project or program is meeting proposal conditions and expectations; providing stewardship for existing donors; overseeing monthly meetings to vet projects and programs as well as set priorities for funding and partnering with leadership to implement compliance measures. The period of the agreement is effective from April 28, 2021 to April 27, 2022.

- 20. **JAMES E. GUNTNER** \$20.19 **\$ 42,000.00**

Account: 1001-000000-2024-796500-603026

Mr. Guntner, retiree, will continue to work as a Contract Services Specialist I for the Evidence Control Unit at the same hourly rate as in the previous contract period. This position is responsible for entry and accurate retention of all property retained by the Department and several surrounding agencies; receiving property and evidence submissions from police officers and lab personnel; ensuring accuracy and completeness of paperwork and entering into evidence tracking system; releasing property to personnel for further examination or as evidence for court; updating evidence tracking system with appropriate changes of location of the property for chain of custody and documentation of location; releasing property to the public and documenting same in the evidence tracking system and lifting and handling evidence submitted to the Evidence Control Unit. The period of the agreement is March 31,2021 to March 22, 2022.

- 21. **DAVID DEVINCENTZ** \$24.04 **\$50,000.00**

Account: 1001-000000-2003-195700-601009

Mr. Devincentz will continue to work as a Contract Services Specialist I for the Education and Training Section at the same hourly rate as in the previous contract period. This position will be responsible for annual handgun qualification and specialized training such as Taser, Shotgun Rifle, and less-lethal weaponry; tracking and recording each member's training records for reporting to the Maryland Police and Corrections Training Commissions. The period of the agreement is from April 13, 2021 to April 12, 2022.

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Baltimore City Police Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
22. LORETTA S. BOLLING	\$20.19	\$ 42,000.00

Account: 1001-000000-2042-198100-601009

Ms. Bolling, retiree, will continue to work as a Contract Services Specialist I for the Human Resources Section at the same hourly rate as in the previous contract period. This position will be responsible for hiring new applicants; conducting final processing; scheduling applicant testing appointments; conducting applicants fingerprinting; gathering all vital documents for the hire date of the applicants; reviewing case folders to determine validity of required documents for local, state and national records; informing applicants of all position requirements for which they applied; conducting applicant interviews; working collaboratively with outside agencies to apply for employment certification and conducting all aspects of the hiring process including finalization of legal documents, reviewing of the benefits package and assisting out of state applicants with information regarding relocation to Maryland and acquiring housing. The period of the agreement is March 27, 2021 to March 26, 2022.

23. Reclassify the following filled position:

From: Accountant Supervisor
Job Code: 34145
Grade: 927 (\$67,771.00-\$108,433.00)
Position No.: 16649

To: Operations Officer III
Job Code: 31111
Grade: 929 (\$72,033.00-\$115,100.00)

Cost: \$9,604.00 – 1001-000000-2041-195700-601001

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Baltimore City Police Department - cont'd

24. Reclassify the following filled position:

From: Police Lieutenant EID
Job Code: 41133
Grade: 759 (\$90,788.00 - \$127,144.00)
Position No.: 32977

To: Police Captain
Job Code: 10277
Grade: 83P (\$133,254.00 flat rate)

Cost: \$32,249.25 – 1001-000000-2042-788300-601062

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Department of Public Works

25. Reclassify the following vacant position:

Position No.: 5501-32598

From: Mechanical Maintenance Technician Supervisor II
Job Code: 54366
Grade: 923 (\$63,725.00 - \$102,202.00)

To: Administrative Analyst II
Job Code: 31312
Grade: 923 (\$63,725.00 - \$102,202.00)

Cost: There are no costs associated with this action.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Department of Public Works – cont'd

26. Reclassify the following vacant position:

Position No.: 1901-46845

From: HR Generalist II
Job Code: 33677
Grade: 923 (\$63,725.00 - \$102,202.00)

To: Operations Officer II
Job Code: 31111
Grade: 927 (\$67,771.00 - \$108,433.00)

Cost: \$6,389.00 – 1001-000000-1901-190400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

27. Reclassify the following filled position:

Position No.: 1901-21716

From: Administrative Coordinator
Job Code: 31100
Grade: 087 (\$44,263.00 - \$53,504.00)

To: Program Coordinator
Job Code: 31192
Grade: 923 (\$63,725.00 - \$102,202.00)

Costs: \$10,246.00 – 1001-000000-1901-190400-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Department of Recreation and Parks

	<u>Hourly Rate</u>	<u>Amount</u>
28. JONATHAN BUTLER	\$22.00	\$34,320.00
29. SAMANTHA NAGURNY	\$26.50	\$41,340.00
30. RATOSHA MORGAN	\$28.00	\$43,340.00

Account: 2089-208921-4803-744900-601063

These individuals will work as Contract Services Specialist II's. They will be responsible for identifying areas of interest for programming by providing opportunities for community/youth input, leading Baltimore City Recreation and Park's after school STEM programming and developing activities for the youth in our community. The period of the agreement is effective upon Board approval for one year.

31. DAVID JOHNSON	\$24.03	\$50,000.00
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Account: 1001-000000-4791-630500-601009

Mr. Johnson will work as a Contract Services Specialist II. He will be responsible for overseeing the organization promotions and supervision of a diversified middle school sports program, representing the department in matters involving middle school sports, coordinating all middle school sports programs in relation to individual teams and leagues, coordinating the maintenance and scheduling of assigned facilities, and scheduling related action of specific programs. He will also be responsible for overseeing the supervision, training and evaluation of assigned personnel and services, assisting in recruiting and selection of personnel needed for successful operations of the Department's Middle School Sports program and making recommendations for changes or expansion of various program. The period of the agreement is effective upon Board approval for one year.

32. Create the following new classification:

Classification: Recreation Inclusion Specialist
Job Code: 83216
Grade: 090 (\$50,013.00 - \$60,785.00)

AGENDA

BOARD OF ESTIMATES

3/3/2021

PERSONNEL

Department of Recreation and Parks – cont'd

There are no costs associated with this action.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

33. Reclassify the following vacant position:

Classification: Operations Specialist I
Job Code: 31107
Grade: 906 (\$54,326.00 - \$86,790.00)

To: Operations Specialist I
Job Code: 00083
Grade: 906 (\$54,326.00 - \$86,790.00)

There are no costs associated with this action.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

34. Reclassify the following vacant positions:

From: Construction Building Inspector II
Job Code: 42262
Grade: 091 (\$52,164.00-\$63,467.00)
Position No.: 53593 and 53368

To: Public Works Inspector II
Job Code: 42212
Grade: 087 (\$44,263.00-53,504.00)

Cost Savings: (\$10,658.00) – 5000-577721-4711-361800-601001

PERSONNEL

Baltimore City Fire Department

35. Abolish the following position:

Position No.: 13919

Classification: Fire Prevention Inspector II

Job Code: 41226

Grade: 325 (\$46,057.00 - \$70,731.00)

Cost Savings: (\$140,965.50) – 1001-000000-2132-228200-601061

AGENDA

BOARD OF ESTIMATES

3/3/2021

Mayor’s Office of Neighborhood Safety – First Amendment to Agreement and Engagement

ACTION REQUESTED OF B/E:

The Board is requested to ratify, approve and authorize execution of the First Amendment to Agreement (First Amendment) with Community Mediation Program, Inc. (BCMC). The period of the First Amendment is March 13, 2019, through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$271,253.00 – Amount of original grant award

Account: 5000-511019-2255-702300-603051

No additional funds are being added by this First Amendment.

BACKGROUND/EXPLANATION:

On December 12, 2018, the Board authorized acceptance of a grant award from the Governor’s Office of Crime Control and Prevention (GOCCP) to fund one year of the Safe Streets Baltimore (SSB) Program and expand Safe Streets from four to ten communities. On March 13, 2019 the Board approved an agreement with BMC for it to operate the Woodbourne site, one of six expansion sites.

The agreement expired on June 30, 2019, though the Vendor continued to operate Safe Streets Woodbourne. The First Amendment ratifies the agreement from March 13, 2019 and extends its term to June 30, 2021. The extension and other modifications to the agreement have been approved by GOCCP through a series of nine grant adjustment notices (GANs). On September 30, 2020 the Board approved the GANs. In GAN No. 3, GOCCP approved total funding for BMC Woodbourne in the amount of \$271,253.00.

The First Amendment is late because the agreement lapsed due to turnover in leadership in the Mayor’s Office of Criminal Justice (now known as MONSE) and because of administrative delays due to the COVID-19 pandemic.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Mayor’s Office of Neighborhood Safety – First Amendment to Agreement and Engagement

ACTION REQUESTED OF B/E:

The Board is requested to ratify, approve and authorize execution of the First Amendment to Agreement (First Amendment) with Living Classrooms Foundation, Inc. (LCF). The period of the First Amendment is February 13, 2019, through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$373,842.00 – Amount of original grant award

Account: 5000-511019-2255-702300-603051

No additional funds are being added by this First Amendment.

BACKGROUND/EXPLANATION:

On December 12, 2018, the Board authorized acceptance of a grant award from the Governor’s Office of Crime Control and Prevention (GOCCP) to fund one year of the Safe Streets Baltimore (SSB) Program and expand Safe Streets from four to ten communities. On February 13, 2019 the Board approved an agreement with LCF for it to operate the Belair Edison site, one of six expansion sites.

The agreement expired on June 30, 2019, though the Vendor continued to operate Safe Streets Belair Edison. The First Amendment ratifies the agreement from February 13, 2019 and extends its term to June 30, 2021. The extension and other modifications to the agreement have been approved by GOCCP through a series of nine grant adjustment notices (GANs). On September 30, 2020 the Board approved the GANs.

The First Amendment is late because the agreement lapsed due to turnover in leadership in the Mayor’s Office of Criminal Justice (now known as MONSE) and because of administrative delays due to the COVID-19 pandemic.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Mayor's Office of Neighborhood Safety – First Amendment to Agreement and Engagement

ACTION REQUESTED OF B/E:

The Board is requested to ratify, approve and authorize execution of the First Amendment to Agreement (First Amendment) with Sinai Hospital of Baltimore, Inc. (SHB). The period of the First Amendment is May 29, 2019, through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$214,909.00 – Amount of original grant award

Account: 5000-511019-2255-702300-603051

No additional funds are being added by this First Amendment.

BACKGROUND/EXPLANATION:

On December 12, 2018, the Board authorized acceptance of a grant award from the Governor's Office of Crime Control and Prevention (GOCCP) to fund one year of the Safe Streets Baltimore (SSB) Program and expand Safe Streets from four to ten communities. On May 29, 2019 the Board approved an agreement with SHB for it to operate the Belvedere site, one of six expansion sites.

The agreement expired on June 30, 2019, though the Vendor continued to operate SHB Belvedere. The First Amendment ratifies the agreement from May 29, 2019 and extends its term to June 30, 2021. The extension and other modifications to the agreement have been approved by GOCCP through a series of nine grant adjustment notices (GANs). On September 30, 2020 the Board approved the GANs. In GAN No. 3, GOCCP approved total funding for SHB Belvedere in the amount of \$214,909.00.

The First Amendment is late because the agreement lapsed due to turnover in leadership in the Mayor's Office of Criminal Justice (now known as MONSE) and because of administrative delays due to the COVID-19 pandemic.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Mayor's Office of Neighborhood Safety – First Amendment to Agreement and Engagement (MONSE)

ACTION REQUESTED OF B/E:

The Board is requested to ratify, approve and authorize execution of the First Amendment to Agreement (First Amendment) with Youth Advocate Programs, Inc. (YAP). The period of the First Amendment is March 19, 2019, through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$278,242.00 – Amount of original grant award

Account: 5000-511019-2255-702300-603051

No additional funds are being added by this First Amendment.

BACKGROUND/EXPLANATION:

On December 12, 2018, the Board authorized acceptance of a grant award from the Governor's Office of Crime Control and Prevention (GOCCP) to fund one year of the Safe Streets Baltimore (SSB) Program and expand Safe Streets from four to ten communities. On March 20, 2019 the Board approved an agreement with YAP for it to operate the Penn North site, one of six expansion sites.

The agreement expired on June 30, 2019, though the Vendor continued to operate Safe Streets Penn North. The First Amendment ratifies the agreement from March 20, 2019 and extends its term to June 30, 2021. The extension and other modifications to the agreement have been approved by GOCCP through a series of nine grant adjustment notices (GANs). On September 30, 2020 the Board approved the GANs. In GAN No. 3, GOCCPU confirmed total funding for YAP Penn North in the amount of \$278,242.00.

The First Amendment is late because the agreement lapsed due to turnover in leadership in the Mayor's Office of Criminal Justice (now known as MONSE) and because of administrative delays due to the COVID-19 pandemic.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Mayor’s Office of Neighborhood Safety and – Second Amendment to Agreement Engagement (MONSE)

ACTION REQUESTED OF B/E:

The Board is requested to ratify, approve and authorize execution of the Second Amendment to Agreement (Second Amendment) with Associated Catholic Charities, Inc. (ACC). The period of the Second Amendment is February 13, 2019, through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$361,024.00 – Amount of original grant award

Account: 5000-511019-2255-702300-603051

No additional funds are being added by this Second Amendment.

BACKGROUND/EXPLANATION:

On December 12, 2018, the Board authorized acceptance of a grant award from the Governor’s Office of Crime Control and Prevention (GOCCP) to fund one year of the Safe Streets Baltimore (SSB) Program and expand Safe Streets from four to ten communities. On February 13, 2019 the Board approved an agreement with ACC for it to operate the Brooklyn Safe Streets site, one of six expansion sites. On April 13, 2019, the Board approved the first amendment to the agreement to award an additional \$39,711.00 to ACC to fund an SSB Coordinator position.

The agreement expired on June 30, 2019, though the Vendor continued to operate ACC Brooklyn. The Second Amendment ratifies the agreement from February 13, 2019 and extends its term to June 30, 2021. The extension and other modifications to the agreement have been approved by GOCAPP through a series of nine grant adjustment notices (GANs). On September 30, 2020 the Board approved the GANs. In GAN No. 8, GOCCP approved total funding for ACC Brooklyn in the amount of \$361,024.00.

The Second Amendment is late because the agreement lapsed due to turnover in leadership in the Mayor’s Office of Criminal Justice (now known as MONSE) and because of administrative delays due to the COVID-19 pandemic.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Second Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Mayor’s Office of Neighborhood Safety – First Amendment to Agreement and Engagement (MONSE)

ACTION REQUESTED OF B/E:

The Board is requested to ratify, approve and authorize execution of the First Amendment to Agreement (First Amendment) with Bon Secours of Maryland Foundation, Inc. (Bon Secours). The period of the First Amendment is May 29, 2019, through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$214,909.00 – Amount of original grant award

Account: 5000-511019-2255-702300-603051

No additional funds are being added by this First Amendment.

BACKGROUND/EXPLANATION:

On December 12, 2018, the Board authorized acceptance of a grant award from the Governor’s Office of Crime Control and Prevention (GOCCP) to fund one year of the Safe Streets Baltimore (SSB) Program and expand Safe Streets from four to ten communities. On May 29, 2019 the Board approved an agreement with Bon Secours for it to operate the Franklin Square site, one of six expansion sites.

The agreement expired on June 30, 2019, though the Vendor continued to operate Bon Secours Franklin Square. The First Amendment ratifies the agreement from May 29, 2019 and extends its term to June 30, 2021. The extension and other modifications to the agreement have been approved by GOCCP through a series of nine grant adjustment notices (GANs). On September 30, 2020 the Board approved the GANs. In GAN No. 3, GOCCP approved total funding for Bon Secours Franklin Square in the amount of \$214,909.00.

The First Amendment is late because the agreement lapsed due to turnover in leadership in the Mayor’s Office of Criminal Justice (now known as MONSE) and because of administrative delays due to the COVID-19 pandemic.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Baltimore City Fire Department – Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Maryland EMS for Children Pediatric Education Equipment Award from the Maryland Institute for Emergency Medical Services. The period of the award is January 13, 2021 through March 1, 2021.

AMOUNT OF MONEY AND SOURCE:

\$2,000.00 – 5000-520321-3191-308700-605007

BACKGROUND/EXPLANATION:

The grant funding will allow for the purchase of training equipment for initial and continuing education during the pandemic and for future use.

The award is late because of delays in the administrative process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Baltimore City Fire Department – Inter-Governmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-Governmental Agreement with the Maryland State Department of Human Services, Baltimore City Department of Social Services (DHS/DSS). The period of the Inter-Governmental Agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$262,424. 00 – 5000-518221-2130-517700-405001

BACKGROUND/EXPLANATION:

The Department will perform fire safety inspections of Resource Homes to ensure that the homes meet the fire safety requirements as specified in COMAR 07.02.25.04(I). The DHS/DSS will reimburse the salaries and personnel costs of two Fire Prevention Inspectors assigned to perform these inspections, and to pay the Department fees associated with each inspection.

The Inter-Governmental Agreement is late because of administrative negotiations with the State

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Inter-Governmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Circuit Court for Baltimore City – Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the grant agreement with Family Recovery Program, Inc. (FRP). The period of the grant agreement is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$98,351.00 – 5000-540321-1100-804200-405001

BACKGROUND/EXPLANATION:

The Circuit Court for Baltimore City received a grant award from the Administrative Office of the Courts- Office of Problem-Solving Courts to pay for the salary and benefits of four staff positions.

The Circuit Court will enter into an agreement with the FRP for the sum of \$98, 251.00 for the salary and benefits of four staff positions as follows: FRP Court Coordinator at \$60,000.00; the FRP Reengagement Peer Recovery Advocate at \$20,000.00; the FRP Parent Mentor I at \$9,175.00; and FRP Parent Mentor II at \$9,176.00. The parties agree that these staff positions will be managed and supervised by the Family Recovery Program, Inc.

The grant agreement is late due to delays in finalizing the contract.

MBE/WBE/DBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Transportation - Developer's Agreement No. 1571

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1571 with Urban Scene, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$63,750.50 – Performance Bond

BACKGROUND/EXPLANATION:

Urban Scene, LLC would like to upgraded the existing utility services and roadway improvements for the Peabody Walk located at 2700-2732 Mace Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$63,750.50 has been issued to Urban Scene, LLC. which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

This item is not the result of City procurement and the above-named entity is responsible for all costs; therefore MBE/WBE goals do not apply.

(The Developer's Agreement No. 1571 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Transportation – Minor Privilege Permit Applications

The Board is requested to approve the following application for a Minor Privilege Permit. The application is in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	2511 E. Madison Street	RE Edify Baltimore, LLC	Egress Stairway 6' 9" x 3

Flat Charge - \$234.40

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Transportation – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Somerset Infrastructure, LLC. The MOU will commence upon Board approval and remain in effect for twenty-five years, renewable for an additional twenty-five years unless terminated earlier.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Somerset Infrastructure, LLC has submitted plans for the implementation of Storm Water Management (SWM) facilities in the right-of-way for Somerset (Three Phased Development) Located at 520 Somerset Street, 420 Aisquith Street, and 1231 Jefferson Street.

The MOU establishes the framework for the Somerset Infrastructure, LLC to maintain SWM facilities in the right-of-way for Somerset Street, 420 Aisquith Street, and 1231 Jefferson Street, all at its sole cost and subsequently for the Owner to perform ongoing maintenance of all aspects of the Project during the term of the MOU.

MBE/WBE/DBE PARTICIPATION:

Not a competitive procurement item. Somerset Infrastructure, LLC is paying for all costs.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Transportation – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve a Memorandum of Understanding (MOU) with Holabird Construction Company. The MOU will commence upon Board approval and remain in effect for twenty-five years, renewable for an additional twenty-five years unless terminated earlier.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Holabird Construction Company has submitted plans for the implementation of storm water management (SWM) facilities in the right-of-way for Holabird Manor located at 1710 Dundalk Avenue.

The MOU establishes the framework for the Holabird Construction Company to maintain SWM facilities in the right-of-way for Holabird Manor at 1710 Dundalk Avenue, all at its sole cost and subsequently for the Owner to perform ongoing maintenance of all aspects of the Project during the term of the MOU.

MBE/WBE/DBE PARTICIPATION:

Not a competitive procurement item. Holabird Construction Company is paying for all costs.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Transportation – Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay CSXT.

AMOUNT OF MONEY AND SOURCE:

\$2,250.00 – 9950-908766-9506-900010-704043

BACKGROUND/EXPLANATION:

The Board is concurrently requested to approve CSXT Encroachment Agreement No. CSXT 901266 in connection with TR 14301/Sisson Street Concrete Girder Bridge Replacement over CSXT.

CSXT has agreed to review and prepare their encroachment agreement and permit the City to pay the invoice, when submitting the agreement for CSXT. The expenditure of funds will pay for administrative and engineering review costs in the amount of \$1,250.00 and railroad protective liability insurance in the amount of \$1,000.00.

The payment is late because of administrative reviews.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Transportation – Facility Encroachment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Facility Encroachment Agreement No. CSX901266 with CSX Transportation, Inc. The period of the agreement is permanent and effective upon Board approval, but will terminate if the work is not performed within five years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department of Transportation is proposing to replace the Sisson Street Bridge over CSX Transportation Railroad. This project is known as TR-14301/Sisson Street Concrete Girder Bridge Replacement over CSXT. In the design of this bridge replacement project, an existing 10" water main will need to be removed, reinstalled, and remain in CSXT's right-of-way.

MBE/WBE/DBE PARTICIPATION:

N/A

(The Encroachment Agreement No. CSX901266 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Transportation - Developer's Agreement No.1571

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Pole Installation and Maintenance Agreement between the Departments of Transportation, Planning, and Recreation and Parks (City) and New Cingular Wireless PCS, LLC. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City and New Cingular Wireless PCS, LLC desire to enter into an agreement for the expansion of New Cingular Wireless PCS, LLC's communications services, which includes the installation and maintenance of additional facilities by erecting new poles that currently do not exist and are to be erected by New Cingular Wireless PCS, LLC within the public right-of-way, said poles to be ultimately owned by the City. This agreement would clarify and reiterate the parties' respective rights and obligations.

MBE/WBE PARTICIPATION:

N/A

(The Pole Installation and Maintenance Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Transportation – Amendment No.2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 2 to Agreement (Amendment No.2) for Project No. 1257 On-Call Conduit Infrastructure Design Services with Wallace Montgomery & Associates, LLP. Amendment No. 2 extends the period of the agreement to August 29, 2023.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00- Increase in Upset Limit

BACKGROUND/EXPLANATION:

On August 30, 2017, the Board approved the original Agreement in the amount of \$2,000,000.00 with Wallace Montgomery & Associates, LLP for a period of three years to assist the Conduit Division in providing on site project management and/or inspectors, staff support, GIS support and other miscellaneous tasks for various Capital Improvement Projects for the proposed improvements to the City's system of streets and highways.

On July 15, 2020, the Board approved Amendment No. 1 for a two-year time extension and an increase to the upset limit of \$750,000.00 to complete extra work to maintain conduit professional service support. The Department is now requesting a one-year time extension with an increase to the upset limit by \$500,000.00 to continue providing the requisite engineering design services, project management, inspection and GIS support service. Board approval will result in an expiration date of August 29, 2023 and an upset limit of \$3,250,000.00.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27.00%

WBE: 10.00%

The Consultant has achieved 23% of the MBE goal and 1% of the WBE goal at this time. However, they have enough capacity to meet the remaining goals.

AUDITS NOTED THE TIME EXTENSION AND INCREASE IN UPSET LIMITS AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Transportation – Amendment No. 3 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement (Amendment No. 3) for Project Number 1191 On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects with STV, Incorporated. Amendment No. 3 extends the period of the agreement to December 23, 2022.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00- Increase in Upset Limit

BACKGROUND/EXPLANATION:

On December 24, 2014, the Board approved the original Agreement in the amount of \$3,000,000.00 with STV, Incorporated for a period of three years. The agreement provides engineering design services that would include reconstruction, resurfacing streetscapes, developing roadway alignment, Americans with Disabilities Act pedestrian facilities, drainage improvements, street lighting, electric duct banks, traffic signal design, water and wastewater, signing and pavement markings, traffic control, erosion and sediment control, surveys, landscaping, planning, project scope development, environmental site assessments, National Environmental Policy Act clearance, and other engineering related tasks.

On July 10, 2018, the Board approved Amendment No.1 for a one-year time extension to continue design services for various projects. On November 14, 2018 the Board approved Amendment No. 2 for a two-year time extension and an increase to the upset limit by \$1,000,000.00 to provide design and construction phase services for various Transportation Engineer Construction projects.

The Department is now requesting an additional two-year time extension with an increase to the upset limit by \$500,000.00 to provide continued design services. This approval will result in an upset limit of \$4,500,000.00 and a revised expiration date of December 23, 2022.

DBE PARTICIPATION:

The Consultant will comply with Title 49 of the Code of Federal Regulations Part 26 (49CFR26) and the DBE goals established in the original agreement.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Transportation – cont'd

DBE:25.00%

The Consultant has achieved 13% of the DBE goal at this time and has the capacity to meet the remaining goal.

AUDITS NOTED THE TIME EXTENSION AND INCREASE IN UPSET LIMITS AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

65 - 73

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfers of Funds,
pursuant to Charter provisions, reports have

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

3/3/2021

EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of Transportation,
DOT Engineering & Construction

1. EWO #003, \$ 626,520.00 – TR 19009, Structural Repairs Citywide – JOC1

\$ 1,494,700.00	\$ 162,808.71	Allied Contractors, Inc.	-	84.66%
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The extra work will authorize emergency repair work for the Prettyboy Dam. The Prettyboy Dam floor beams are deteriorated and in need of repair. The Contractor will remove the deteriorated concrete and make repairs.

MBE/WBE PARTICIPATION:

The MBE and WBE goals assigned are 20% MBE and 5% WBE. The vendors achieved 20.14% of the MBE goal and 5.51% of the WBE goal.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 15, 2020.

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$405,985.00	9960-902070-9558	
Water Revenue	Watershed Bridge	
Bond	Maintenance	
270,657.00	9960-902070-9558	
County Revenue	Watershed Bridge	
	Maintenance	
<u>\$676,642.00</u>	-----	9960-907997-9557-2
		Extra Work

The transfer will cover the extra work costs of TR 19009, Structural Repairs Citywide.

AGENDA

BOARD OF ESTIMATES

3/3/2021

EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of Transportation,
DOT Engineering & Construction

- | | | | | |
|----|--|--------------------------|-----------|--------|
| 3. | EWO #007, \$ 74,530.00 – TR 12311R, Replacement of Three Bridges over MD 295: Waterview Avenue Bridge, Annapolis Road Bridge, and Maisel Street Pedestrian Bridge Corridor-Wide Sign Replacement | | | |
| | \$35,374,063.60 \$ 297,762.26 | Wagman Heavy Civil, Inc. | 7
days | 34.20% |

This Extra Work Order provides additional cost and time to construct approximately 950 square feet of additional MSE Wall. Red Line Revision No. 5 to the contract increases the height of the MSE Wall over the entire length of the approximately 700-foot wall to maintain a minimum 2' 10" parapet height along the interface with the Annapolis Rd. sidewalk improvements.

DBE PARTICIPATION:

The contractor has achieved 22.53% of the assigned 21% DBE goal.

THIS EAR DOES NOT REQUIRE MWBOO APPROVAL.

- | | | | | |
|----|---|--------------------------|-------------|--------|
| 4. | EWO #005, \$ 459,695.35 – TR 18009, Resurfacing Highways at Various Locations Southeast Sector IV | | | |
| | \$ 2,278,787.40 \$ 770,666.70 | P. Flanigan & Sons, Inc. | 180
days | 90.00% |

This is requested for additional work on locations being added on TR18009. The work consists of a new roadway diet plan for Baltimore Street Bus and Pedestrian Walkway Safety and the installation of new traffic signs from Greene Street to Gay Street and on Gay Street from Lombard Street to Baltimore Street.

MBE/WBE PARTICIPATION:

The MBE and WBE goals assigned are 23% MBE and 9% WBE. The Contractor has achieved 30.86% of the MBE goal and 6.30% of the WBE goal and will have enough capacity to achieve the assigned goal.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 28, 2020.

AGENDA

BOARD OF ESTIMATES

3/3/2021

EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of Transportation

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$239,695.35 3 rd Parks & Public Facilities	9950-926015-9513 Construction Reserve Towards Zero Traffic Safety	9950-901874-9514-2 Contingencies Resurfacing Highways SE IV TR 18009

The transfer will partially fund the costs of additional work being added on locations and other costs associated with Change Order No. 5 on Project TR 18009, Resurfacing Highways at Various Locations Southeast Sector IV with P. Flanigan & Sons, Inc.

6. \$348,415.62 Other	9950-915013-9513 Construction Reserve Traffic Mitigation Zone	9950-906082-9512 TrF Mitigation – Downtown Zone A
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This Transfer will move the appropriation for the funds received from Other Funds for the project “Traffic Mitigation Downtown Zone A”.

Department of Public Works/Office
of Engineering and Construction

7. EWO #001, \$ 0.00 – WC 1339, Upton Neighborhood and Vicinity Water Main <u>Rehabilitation</u>	-	Spiniello Companies	-	-
\$ 7,330,000.00				

The Extra Work Order is for a renegotiated price for Item 812—10” Ductile Iron Pipe and Fittings. Due to unforeseen field conditions, the quantity of this item exceeded the original contract quantity by more than 25%. The original contract quantity was 1,128 LF and the quantity required was 2,256.5 LF.

AGENDA

BOARD OF ESTIMATES

3/3/2021

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Public Works/Office
of Engineering and Construction – cont'd

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 9% and WBE: 2%.

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 13, 2020.

8. EWO #002, \$1,528,820.00 – WC 1339, Upton Neighborhood and Vicinity Water Main Rehabilitation
- | | | | | |
|-----------------|---------|---------------------|---|-----|
| \$ 7,330,000.00 | \$ 0.00 | Spiniello Companies | - | 83% |
|-----------------|---------|---------------------|---|-----|

The Extra Work Order covers the cost of four contract line items that are expected to exceed the original contract quantities: Item 505, Milling and Resurfacing; Item 508, Contingent Plain Cement Concrete Pavement; Item 809, 4" Ductile Iron Pipe and Fittings (Restrained); Item 812, 10" Ductile Iron Pipe and Fittings (Restrained).

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 9% and WBE: 2%.

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 18, 2020.

9. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,651,125.60	9960-915063-9558	9960-925100-9557-6
Revenue Bond	WC 1339 Upton Water Main Rehabilitation	Construction

The transfer will cover the costs of WC 1339, Upton Neighborhood and Vicinity Water Main Rehabilitation.

AGENDA

BOARD OF ESTIMATES

3/3/2021

EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of Public Works/Office
of Engineering and Construction – cont'd

10. EWO #001, \$1,499,990.50 – WC 1363, Allendale Neighborhood and Vicinity
Water Main Rehabilitation

\$ 9,329,174.00	-	R.E. Harrington Plumbing & Heating Co., Inc.	-	70%
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This Extra Work Order is requested for additional work due to unforeseen rock excavation, roadway paving modifications, unforeseen roadway conditions due to unknown concrete sub-base, and additional water main replacement due to poor conditions discovered during the work.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 38% and WBE: 2%.

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 19, 2020.

11. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,620,000.00 Revenue Bond	9960-911064-9558 WC 1363 Allendale Water Main Rehabilitation	9960-901749-9557-2 Extra Work

The transfer will cover the construction change order cost for WC 1363, Allendale Neighborhood and Vicinity Water Main Rehabilitation.

AGENDA

BOARD OF ESTIMATES

3/3/2021

EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of Public Works/Office
of Engineering and Construction – cont'd

12. EWO #001, \$ 817,340.00 – TR 08320, Rehabilitation of Edison Highway Bridge
over Amtrak Rail Road

\$ 3,556,173.00	-	M.D. Miller Co., Inc. t/a The Marksmen	120 days	81.00%
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This change order is on behalf of the Department of Transportation Bridge Construction for extra funds to complete the extensive repairs needed on the Substructure Piers of Edison Highway Bridge. The work requested under this extra work order is in alignment with the advertised scope of work for this contract. Item 405 for cracked repairs were not used because the work was more extensive than anticipated therefore this item will be credited and used towards Item 404 for the overrun. An additional 120-day, non-compensable time extension is requested to complete this project. Extra time is needed to complete ongoing work being done on this contract that requires bearing replacement but due to the current global situation this is currently back ordered and will not be available in time before the contract expires. The current completion date is November 13, 2020 and this EWO will result in a revised completion date of March 12, 2021.

DBE PARTICIPATION:

The contract has a DBE goal of 15%.

THIS EAR DOES NOT REQUIRE MWBOO APPROVAL.

Department of Transportation

13. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$653,872.00 FED	9950-944002-9507 Construction Reserve - Reserve for Closeouts	

AGENDA

BOARD OF ESTIMATES

3/3/2021

EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>Ext.</u>	<u>%</u> <u>Compl.</u>
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Department of Transportation – cont’d

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
163,468.00	9950-902941-9509	
GF (HUR)	Construction Reserve—	
	Lafayette Ave. Br.	
<u>\$817,340.00</u>	-----	9950-911700-9506-2
		Contingencies
		Edison Highway Over
		Amtrak Br. Rehab

The transfer will fund the costs of completing the extensive repairs needed on the Substructure Piers and other costs associated with Change Order No. 1 on project TR 08320, Rehabilitation of Edison Highway Bridge over Amtrak Rail Road with M.D. Miller Co., Inc. t/a The Marksmen Company.

Department of Recreation & Parks

14.	EWO #001, \$ 0.00 – RP 19803, Patterson Park Athletic Field Lighting			
	\$ 964,125.00	-	Lightning Maintenance, 73 Inc. days	25%

This Authorization request is for a 73-day, non-compensatory day time extension in order to extend the contract. The time will be used to complete modification of unforeseen conditions such as structural and electrical conditions. Due to unstable soils at approximately 5 feet below the surface of the fields, the augerings collapsed on themselves, delaying progress. Also, the new Musco light poles were not delivered until November 2, 2020 which delayed the start date and the Department is still awaiting approval for the new transformer location and 3 phase power supply from BGE. This change order was requested by the Contractor and Baltimore City Department of Recreation and Parks. This item is within the original scope of the advertised contract. The Notice to Proceed was effective November 21, 2020 with a completion date of January 18, 2021. The request will extend the contract to April 1, 2021.

AGENDA

BOARD OF ESTIMATES

3/3/2021

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Recreation & Parks – cont'd

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 4% and WBE: 1%.

THE EAR WAS APPROVED BY MWBOO ON JANUARY 25, 2021.

- | | | | | |
|-----|--|---------|-----------------------------|-----|
| 15. | <u>EWO #002, \$ 23,757.32 – RP 19803, Patterson Park Athletic Field Lighting</u> | | | |
| | \$ 964,125.00 | \$ 0.00 | Lightning Maintenance, Inc. | 25% |

This authorization is necessary for the stabilization of soft soils and installation of new light pole support bases. Modifications were needed to install five total rented caisson piles, four poles on UTZ Field and one pole on Ortman Field. Lighting Maintenance, Inc.'s cost proposals were reviewed by Baltimore City Recreation & Parks' Project Engineer, and found to be reasonable and acceptable for this type of work.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the original agreement are MBE: 4% and WBE: 1%.

THE EAR WAS APPROVED BY MWBOO ON FEBRUARY 3, 2021.

AGENDA

BOARD OF ESTIMATES

3/3/2021

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Recreation & Parks – cont'd

16. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$27,000.00	9938-909064-9475	
State (Program	Reserve—	
Open Space)	Program Open Space	
9,000.00	9938-909064-9475	
1 st Parks & Public	Reserve—	
Facilities	FY16 Athletic Field	
	Renovation	
<u>\$36,000.00</u>	-----	9938-910064-9475
		Active—
		FY16 Athletic Field
		Renovation

This transfer will provide funds to cover the costs associated with authorized change Orders for Patterson Park Athletic Field Lighting Contract No. RP 19803.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of General Services – Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Faegre Drinker Consulting, a division of the law firm of Faegre Drinker Biddle & Reath, LLP. The period of the agreement is effective upon Board approval for one year, with an option to renew for one additional 6-month renewal on the same terms and conditions at the sole discretion of the City.

AMOUNT OF MONEY AND SOURCE:

There is no additional funding required for this action.

BACKGROUND/EXPLANATION:

On December 2, 2020, the Board approved a professional services contract with Faegre Drinker Consulting, a division of the law firm of Faegre Drinker Biddle & Reath, LLP, to support the City's implementation of the fleet management gain sharing project. Due to a clerical error, the contract was submitted with an incorrect reference to the firm's name. The revised version of the contract is now submitted to correct the name of the firm.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code. The MBE and WBE goals assigned to the agreement are MBE: 15% and WBE: 0%.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Public Works – Membership Dues

ACTION REQUESTED OF B/E:

The Board is requested to approve the City of Baltimore membership dues in the US Water Alliance. The dues are for the period October 1, 2020 through September 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$35,000.00 – 2071-000000-5541-398600-603022

BACKGROUND/EXPLANATION:

The US Water Alliance is an organization dedicated to the sustainable future of water. The organization’s approach is by viewing all water as a resource that should be managed. US Water Alliance’s theory is to build stronger economics, vibrant communities, and healthier environments. The US Water Alliance is focused on water innovation and shining a light on ONE WATER concept.

The US Water Alliance educates the nation about the value of water and the advancement of policies of water management. The only named member and contact person for this membership is Matthew W. Garbark. The membership does cover the entire Department.

The submission is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Public Works/Office – Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Gannett Fleming, Inc., under Project No. 1311G, On-Call Civil/Structural Engineering Services. The period of the Agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 – Upset Limit (To be determined with each individual project)

No funds are required at this time.

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting approval of an Agreement with Gannett Fleming, Inc. to provide On-Call Civil/Structural Engineering Services for three years on an as needed basis. The Consultant was approved by the Office of Boards and Commissions and Architectural & Engineering Awards Commission.

The scope of the agreement includes the Consultant providing Civil/Structural Engineering Services, which include studies, design, post award services, and related services on projects associated with water and wastewater facilities, and pumping systems.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the agreement which are:

MBE: 30%

WBE: 15%

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Public Works/Office – cont'd
of Engineering and Construction

MBE: NMP Engineering Consultants, Inc.	\$150,000.00	10.00%
Savin Engineers, P.C.	120,000.00	8.00%
AB Consultants, Inc.	105,000.00	7.00%
DM Enterprises of Baltimore, LLC	<u>75,000.00</u>	<u>5.00%</u>
	\$450,000.00	30.00%
 MBE: Phoenix Engineering, Inc.	 \$150,000.00	 10.00%
The Robert B. Balter Company, Inc.	<u>75,000.00</u>	<u>5.00%</u>
	\$225,000.00	15.00%

MWBOO FOUND VENDOR IN COMPLIANCE ON DECEMBER 5, 2021.

AUDITS NOTED THE AGREEMENT AND WILL REVIEW TASKS ASSIGNMENTS.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Public Works/Office – Task Assignment No. 013
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 013 to Johnson, Mirmiran Thompson, Inc. (Consultant), under Project No. 1802, Project and Construction Management Assistance Services. The period of the task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$184,668.41 – 9960-925100-9557-900020-705032

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting the Consultant to provide Construction Management Assistance and Inspection Services for the ongoing work on WC 1339.

The scope of the original agreement includes: assisting the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, and construction contract administrative support.

The scope of the construction project includes cleaning and cement mortar lining of small diameter water mains, abandonment and/or removal of existing water mains, and installation of various sized new ductile iron pipes, valves, fittings, and appurtenances. This task was requested by the Department. The original contract will expire on July 11, 2022.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Public Works/Office – cont'd
of Engineering & Construction

MBE: 29%

WBE: 10%

Currently, this On-Call agreement is not in compliance because the Consultant has assigned 26% MBE and 16% WBE on the first 12 tasks, and has not yet assigned the remainder of the contract.

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 19, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Public Works/Office – Task Assignment No. 014
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 014 to Johnson, Mirmiran Thompson, Inc. (Consultant), under Project No. 1802, Project and Construction Management Assistance Services. The period of the task is zero months.

AMOUNT OF MONEY AND SOURCE:

(\$684,124.33) - 9956-907575-9551-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction was in need of inspection service work on SC 962R. This request will credit the unused amount to the contract so that it can be used for future projects.

The scope of the construction project includes: assisting the Construction Management Division with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review and processing of the Contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, construction contract administration, and MBE/WBE and wage regulation compliance reporting. This task was requested by the Department. The original contract will expire on July 11, 2022.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement: which are:

MBE: 29%

WBE: 10%

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Public Works/Office – cont'd
of Engineering & Construction

Currently, the On-Call agreement is in compliance with the goals set by MWBOO. Current goals are:

MBE: 26%

WBE: 16%.

THE EAR WAS APPROVED BY MWBOO ON JANUARY 14, 2021.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Public Works/Office – Task Assignment No. 007
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 007 to CC Johnson & Malhotra, P.C. (Consultant), under Project No. 1238C, On-Call Mechanical Engineering Services. The period of the task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$ 87,482.00 - Baltimore City
87,482.00 - Baltimore County
\$174,964.00 - 9956-904962-9551-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is in need of engineering services for the improvements to the Truck Scale House at the Back River Waste Water Treatment Plant.

The scope of services includes design and installation of a new Truck Scale House equipped with a restroom, installation of new water line along with a new sewer line to the new Truck Scale House, demolition of the existing Truck Scale House, and all other related works. The Consultant will prepare and submit design documents and probable construction cost estimates at each stage of the design phase as per their proposal dated July 10, 2020.

The scope of the original agreement includes On-Call Mechanical Consulting Engineering Services for various Water & Wastewater Facilities including treatment plants and pumping stations on an as needed basis. This task was requested by the Department. The original contract will expire on November 1, 2021.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which were MBE: 27% and WBE: 10%. The current goals are:

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Public Works/Office – cont'd
of Engineering & Construction

MBE: 27%

WBE: 12%

THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 10, 2020.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$119,500.00 Wastewater Revenue Bonds	9956-905533-9549 Annual Facilities Improvements	
119,500.00 Baltimore County <u>Grant</u>	" "	
\$239,000.00	-----	9956-904962-9551-3 Design

This transfer will cover miscellaneous expenses for SC 1024, Back River Wastewater Treatment Plant Scale House Replacement.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Public Works/Office – Amendment No. 1 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement (Amendment No. 1) with AECOM Technical Services, Inc., under Project No. 1803, On-Call Project and Construction Management Assistance Services. Amendment No. 1 will extend the period of the Agreement through October 2, 2023 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$0.00 – Upset Limit increase (To be determined with each individual task.)

No funds are required at this time.

BACKGROUND/EXPLANATION:

On October 3, 2018, the Board approved the original 1-year agreement with AECOM Technical Services, Inc. The scope of the original agreement includes assisting the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of Contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information reviews and responses, and construction contract administrative support.

This Amendment No. 1 is within the original scope of work and was requested by the Department. The current expiration date is October 2, 2022. Amendment No. 1 will extend the period of the Agreement through October 2, 2023.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 29%

WBE: 10%.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Public Works/Office – cont'd
of Engineering and Construction

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASKS ASSIGNMENTS.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Public Works/Office – Amendment No. 1 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement (Amendment No. 1) with WSP USA Solutions, Inc., under Project No. 1256, Project and Construction Management Services for SC 918H, Headworks and Wet Weather Flow Equalization. Amendment No. 1 will extend the period of the Agreement through October 31, 2022 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$ 750,000.00 – Baltimore City
750,000.00 – Baltimore County
\$1,500,000.00 – 9956-907689-9551-900020-703032 (Upset limit)

BACKGROUND/EXPLANATION:

On August 23, 2017, the Board approved the original Agreement with WSP USA Solutions, Inc. Amendment No. 1 will provide additional funding to continue providing Project and Construction Management Services for SC 918H, Headworks and Wet Weather Flow Equalization at Back River Wastewater Treatment Plant until the completion of the project including the one-year warranty period. The additional funding is also needed for the following reasons: WSP USA Solutions, Inc. exhausted the original estimate hours due to expedition work by Clark US, the Contractor to meet the technical compliance date given to them as December 1, 2020. WSP USA Solutions, Inc. has been working extra hours for two years, which was not included in the original estimate.

Re-inspection of the job was reworked when the Contractor found the large diameter steel piping couplings to be defective during the hydrostatic testing of the piping. Also, for the last six months, testing, rearranging work schedules, replacement for positive tested employees and PPE supplies during this pandemic (COVID-19), has affected the construction inspection cost.

The scope of the original Agreement includes: civil, structural, mechanical, electrical, and instrumentation inspection, coordinating and processing Request for Information, shop drawings submittals, preparing day-to-day progress of the project, conducting quality control and quality assurance, maintaining Health and Safety Compliance, maintaining

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Public Works/Office – cont'd
of Engineering and Construction

construction as built records, attending progress meetings, preparing and monitoring the progress of the punch list items, and assisting in the initial startup and commissioning phase of the new facilities.

This Amendment No. 1 is within the original scope of work and was requested by the Department. The current expiration date is August 22, 2022. Amendment No. 1 will extend the period of the Agreement through October 31, 2022.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement which are:

MBE: 27%

WBE: 10%.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 11, 2020.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Mayor’s Office of Employment Development (MOED) – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the grant award agreement with the Maryland State Department of Labor. The period of the grant agreement is October 1, 2020 through June 30, 2022.

AMOUNT OF MONEY AND SOURCE:

\$2,778,838.00 – 4000-807521-6312-458305-404001
1,091,568.00 – 4000-806721-6312-458305-404001
\$3,870,406.00

BACKGROUND/EXPLANATION:

The purpose of this grant is for the MOED to work with core partners to deliver basic career services to ex-offenders, low-income individuals, veterans, individuals with disabilities and eligible participants with barriers to employment. Services include an assessment of job readiness skills, referrals to collaborating organizations for support services, career counseling, job search assistance and training. During the COVID-19 pandemic, MOED is offering virtual services, which include business recruitment, resume tips, and job clubs. Individual services are offered via the telephone.

This grant award shall not exceed \$3,870,406.00 of WIOA (Adult and Dislocated Worker) grant funds.

MBE/WBE/DBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Health Department – Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

- 1. **HEAVENLY GRACE ASSISTED LIVING FACILITY, INC.** **\$ 23,400.00**

Account: 5000-534021-3254-767800-607001

Heavenly Grace Assisted Living Facility, Inc. will utilize the funds to provide subsidized senior assisted housing services for individuals age 62 and over who have temporary or periodic difficulties with the activities of daily living. Services will be provided at 3210 Windsor Avenue and 3824 Deckerts Lane. Residents will receive shelter, meals, housekeeping, personal care service and 24-hour on-site supervision.

The agreement is late because the Health Department was waiting for information and signature from the provider.

- 2. **OASIS THERAPEUTIC SERVICES, LLC** **\$ 40,000.00**

Account: 5000-584421-3160-780000-603051

Oasis Therapeutic Services, LLC will utilize the funds to provide services to primary and secondary victims of crime and violence. Services include case management, mental health services, support groups, educational, transportation and housing assistance. The period of the agreement is October 1, 2020 through September 30, 2021.

The agreement is late because budget review and revisions delayed processing.

- 3. **PROJECT PLASE, INC.** **\$ 28,555.00**

Account: 5000-569721-3023-273313-603051

Project Plase, Inc. will provide Health Education Risk Reduction (HERR) services to clients living with HIV. Services will include information about HIV transmission and how to reduce the risk of HIV transmission. HERR will include sharing information about medical and psychosocial support service and counseling clients to improve their health status.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Health Department – cont'd

4. **FAMILY HEALTH CENTERS OF BALTIMORE, INC.** **\$ 11,000.00**

Account: 5000-569721-3023-273367-603051

Family Health Centers of Baltimore, Inc. will utilize the funds to provide medical non-emergency transportation services that enable an eligible client to access or be retained in core medical or support services. Medical transportation may be provided through use of company vehicle to provide transportation services, contracts with providers of transportation services and purchasing and disbursing MTA tokens or monthly bus passes to clients as needed.

5. **AIDS INTERFAITH RESIDENTIAL SERVICES, INC.** **\$376,450.00**

Account: 5000-569721-3023-273302-603051

AIDS Interfaith Residential Services, Inc. will utilize the funds to provide assisted living services for ten clients living with HIV/AIDS who require 24-hour care.

MWBOO GRANTED A WAIVER ON JANUARY 16, 2021.

6. **THE JOHNS HOPKINS UNIVERSITY** **\$208,696.00**

Account: 5000-569721-3023-273315-603051

The Johns Hopkins University–Bartlett Specialty Practice will utilize the funds to provide a range of client-centered Medical Case Management. Due to COVID, many client encounters will occur via telehealth.

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

7. **THE JOHNS HOPKINS UNIVERSITY** **\$ 99,064.00**

Account: 5000-569721-3023-273304-603051

The Johns Hopkins University will utilize the funds to provide outpatient services for treatment of drug or alcohol disorders.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Health Department – cont'd

MWBOO GRANTED A WAIVER ON NOVEMBER 18, 2020.

8. **THE JOHNS HOPKINS UNIVERSITY** **\$233,568.00**

Account: 5000-569721-3023-273313-603051

The Johns Hopkins University's Bartlett Specialty Practice will provide Health Education Risk Reduction (HERR) services to clients living with HIV. Services will include information about HIV transmission and how to reduce the risk of HIV transmission. Clients with detectable viral load, are non-compliant in taking their medications, having difficulty attending their medical appointments or appear to have a low health literacy level are referred for HERR services by clinic medical providers, nurses, pharmacists and case managers.

MWBOO GRANTED A WAIVER ON FEBRUARY 8, 2021.

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special Services. The Providers are asked to submit a budget, budget narrative and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with the grant requirements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Health Department – Ratification of Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of a Memorandum of Understanding (MOU) with the Maryland Department of Health (MDH), Prevention and Health Promotion Administration, Center for HIV Prevention. The period of the MOU was March 1, 2020 through February 28, 2021, with the option to extend the term for four additional 1-year periods upon mutual written agreement.

AMOUNT OF MONEY AND SOURCE:

\$365,077.00 – 4000-427720-3023-273301-603051
115,685.00 – 4000-498720-3023-273301-603051
\$480,762.00

BACKGROUND/EXPLANATION:

The Department’s Ryan White Office provided HIV-related services for those persons in the Baltimore Eligible Metropolitan Area (EMA) who do not have sufficient health care coverage or financial resources for coping with HIV disease. The program fills gaps in care not met by other payers. The overall goal is to promote a continuation of care for HIV-infected individuals upon release into the community. In an effort to realize this goal, this MOU was created between the Department’s Ryan White Office and MDH.

The Department’s Ryan White Office provided funds to support the Maryland’s AIDS Drug Assistance Program (MADAP). This funding provided prescription payments or co-payments for an estimated 20 Baltimore City residents living with HIV.

The Ratification of Memorandum of Understanding is late because of administrative delays.

MBE/WBE/DBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Health Department – Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of the agreement with Healthy Teen Network, Inc. The period of the agreement was July 1, 2020 through January 31, 2021.

AMOUNT OF MONEY AND SOURCE:

\$16,338.00 – 5000-513021-3080-786700-603051

BACKGROUND/EXPLANATION:

Healthy Teen Network (HTN) will complete regional training and provide technical assistance to the Map to Success project's community hubs with the implementation of sustainability plans. Approval of this agreement will allow the Department to reimburse HTN for services it provided from July 1, 2020 through January 31, 2021

The Ratification of Agreement is late because the Department was notified of the grant late in the fiscal year.

MBE/WBE/DBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Ratification of Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Health Department – Notice of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notice of Grant Award (NGA) for the Project titled “Ending the HIV Epidemic: A Plan for America – Ryan White HIV/AIDS Programs Part A and B”. The period of the grant award is March 1, 2021 through February 28, 2022.

AMOUNT OF MONEY AND SOURCE:

\$270,323.00 – 4000-438021-3023-273300-404001

BACKGROUND/EXPLANATION:

Ending the HIV Epidemic: A Plan for America is a ten-year initiative which began in Fiscal Year 2020 to achieve the important goal of reducing new HIV infections to less than 3,000 per year by 2030.

This grant will provide funds to increase service delivery, and link people with HIV who are newly diagnosed but currently not in care, to essential HIV care and treatment and support. Funding is provided by the Department of Health and Human Services, Health Resources and Services Administration.

The grant award is late because of administrative delays.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Notice of Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Housing and – Acquisition by Gift
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the Leasehold interest in 1208 E. Preston Street (Block 1147, Lot 012) as a gift from Jamelah Qadir, Personal Representative of the Estate of Samuel E. Green.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD's Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Jamelah Qadir, Personal Representative of the Estate of Samuel E. Green has offered to donate to the City, title to the property at 1208 E. Preston Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The owner will pay all current water bills through the date of settlement. The DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. The water bill must be paid as part of the transaction. A list of open municipal liens accrued through December 18, 2020 other than water bills (which must be part of the transaction) is as follows:

AGENDA

BOARD OF ESTIMATES

3/3/2021

DHCD – cont'd

Tax Sale	323785	\$483,564.97
Real Property	2020-2021	24.52
Real Property	2019-2020	41.54
Real Property	2018-2019	35.56
Real Property	2017-2018	41.08
Real Property	2016-2017	Included in Tax Sale
Real Property	2015-2016	Included in Tax Sale
Real Property	2014-2015	Included in Tax Sale
Real Property	2013-2014	Included in Tax Sale
Real Property	2012-2013	Included in Tax Sale
Real Property	2011-2012	Included in Tax Sale
Miscellaneous	5791553	Included in Tax Sale
Miscellaneous	6080600	Included in Tax Sale
Miscellaneous	6371645	Included in Tax Sale
Miscellaneous	6543218	Included in Tax Sale
Miscellaneous	6614929	Included in Tax Sale
Miscellaneous	6682421	Included in Tax Sale
Miscellaneous	6774145	Included in Tax Sale
Miscellaneous	7094238	Included in Tax Sale
Miscellaneous	7340839	306.74
Miscellaneous	7366263	296.74
Miscellaneous	7397094	294.23
Miscellaneous	7448608	293.30
Miscellaneous	7486210	290.33
Miscellaneous	7675606	255.72
Miscellaneous	8079691	225.64
Miscellaneous	8113730	213.67
Miscellaneous	8272627	464.53
Miscellaneous	9081381	162.40
Prop. Registration	102911	808.20
Total Municipal Liens		\$487,319.17

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Housing and – Acquisition by Gift
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the Leasehold interest in 1804 W. Saratoga Street (Block 0148, Lot 024) as a gift from Meloni Barber (Owner).

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD's Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Meloni Barber has offered to donate to the City, title to the property at 1804 W. Saratoga Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The owner will pay all current water bills through the date of settlement. The DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through September 15, 2020 other than water bills (which must be part of the transaction) is as follows:

AGENDA

BOARD OF ESTIMATES

3/3/2021

DHCD – cont'd

Real Property	2020-2021	\$ 590.00
Real Property	2019-2020	728.22
Miscellaneous	8907107	140.14
Registration	033703	\$ 145.60
Total Taxes Owed		\$1,603.96

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Housing and – Acquisition by Gift
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the Leasehold interest in 4852 Reisterstown Road (Block 2959, Lot 004) as a gift from Tricia Neblett (Owner).

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD's Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Tricia Neblett has offered to donate to the City, title to the property at 4852 Reisterstown Road. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The owner will pay all current water bills through the date of settlement. The DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through March 26, 2021 other than water bills (which must be part of the transaction) is as follows:

AGENDA

BOARD OF ESTIMATES

3/3/2021

DHCD – cont'd

Real Property	2020-2021	\$1,395.85
Miscellaneous Bill	9017666	172.50
Miscellaneous Bill	9111949	229.08
Property Registration	078067	\$ 130.00
Total Taxes Owed		\$ 1,927.43

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Housing and – Acquisition by Gift
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the Leasehold interest in 810 Nanticoke Street (Block 0856B, Lot 018) as a gift from Charles P. Austin, Jr. (Owner).

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

DHCD's Land Resources division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Charles P. Austin, Jr., has offered to donate to the City, title to the property at 810 Nanticoke Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The owner will pay all current water bills through the date of settlement. The DHCD Land Resources seeks approval to acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through June 24, 2020 other than water bills (which must be part of the transaction) is as follows:

AGENDA

BOARD OF ESTIMATES

3/3/2021

DHCD – cont'd

Tax Sale	322504	\$ 6,258.26
Real Property	2019-2020	26.40
Real Property	2018-2019	Included in Tax Sale
Real Property	2017-2018	Included in Tax Sale
Miscellaneous	6410518	Included in Tax Sale
Miscellaneous	6552137	Included in Tax Sale
Miscellaneous	6622534	Included in Tax Sale
Miscellaneous	6964738	Included in Tax Sale
Miscellaneous	8089088	Included in Tax Sale
Environmental	55520464	Included in Tax Sale
Environmental	55520472	Included in Tax Sale
Registration	203585	437.88
Total Taxes Owed		\$ 6,722.54

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Housing and Community Development (DHCD) – Ratification of Agreements

The Board is requested to ratify the various Community Development Block Grant - 45 FFY'19 – CFY'20 (CDBG) Agreements. The period of the agreement is July 1, 2019 through June 31, 2020, unless otherwise indicated.

- 1. **LATINO ECONOMIC DEVELOPMENT CORPORATION OF WASHINGTON, D.C.** **\$100,000.00**

Account: 2089-208920-5930-727673-603051

The organization provided technical assistance and micro-loans to low to moderate-income owners and developers of micro-enterprises located in Baltimore City. The period of the agreement was February 1, 2020 through January 31, 2021.

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

- 2. **HISTORIC EAST BALTIMORE COMMUNITY ACTION COALITION, INC. (HEBCAC)** **\$ 75,000.00**

Account: 2089-208920-5930-435026-603051	\$ 30,000.00
2089-208920-5930-435062-603051	\$ 36,000.00
2089-208920-5930-435081-603051	\$ 9,000.00

HEBCAC used the funds to subsidize its operating costs related to the interior and exterior rehabilitation of residential properties for existing and new low-income homeowners within the Historic East Baltimore area of the City. In addition, HEBCAC also utilized the funds to support Dee's Place, an alcohol and drug addiction recovery support center.

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

AGENDA

BOARD OF ESTIMATES

3/3/2021

DHCD – cont'd

3. **LEARNING IS FOR TOMORROW, INC. (LIFT)** **\$ 63,370.00**

Account: 2089-208920-5930-427634-603051

LIFT used the funds to conduct a literacy program offering personalized, participatory, and comprehensive literacy and support services to low and moderate-income adults. The program curriculum included pre-GED/GED preparation, literacy, math, computer labs, life skills classes, and tutoring.

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

4. **RESERVOIR HILL IMPROVEMENT COUNCIL, INC.** **\$ 60,000.00**

Account: 2089-208920-5930-428091-603051 **\$ 31,000.00**
2089-208920-5930-428083-603051 **\$ 29,000.00**

The organization provided information to residents regarding local community development activities, organized neighbor-hood cleanups, and conducted crime awareness activities.

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

5. **BANNER NEIGHBORHOODS COMMUNITY CORPORATION, INC.** **\$ 85,000.00**

Account: 2089-208920-5930-436630-603051

The organization provided educational, recreational, and cultural enrichment activities for youth in Southeast Baltimore.

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

AGENDA

BOARD OF ESTIMATES

3/3/2021

DHCD – cont'd

6. **LIVING CLASSROOMS FOUNDATION, INC. (LCF)** **\$175,000.00**

Account: 2089-208920-5930-424930-603051

The LCF, at the POWER House Youth Center, provided services to youth, ages 5 – 18, that reside in the Perkins Homes public housing development and other nearby communities within the LCF's Target Investment Zone. Youth received free after-school, evening, and summer programming that supported in-school learning through an academic enrichment curriculum and cultural arts education, including STEM education, health and physical education, college/career readiness, and service learning.

The LCF also implemented youth-focused conflict mediations to actively engage and build trust with the youth in Perkins Homes. The LCF used the POWER House as a safe and nurturing space where youth could come to talk, relax, and settle any conflicts or disputes under the facilitation of the POWER House staff.

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

7. **PEOPLE'S HOMESTEADING GROUP, INC. (PHG)** **\$ 50,000.00**

Account: 2089-208920-5930-512662-603051

The funds were used to subsidize the PHG's operating costs associated with the rehabilitation of vacant properties for sale to low and moderate-income households. The period of the agreement was January 1, 2020 through December 31, 2020.

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

AGENDA

BOARD OF ESTIMATES

3/3/2021

DHCD – cont'd

8. **PARKS AND PEOPLE FOUNDATION, INC. (PPF)** **\$100,000.00**

Account: 2089-208920-5930-714934-603051

Under the terms of this agreement, the funds were used to subsidize the Build Resources and Nurturing Community Health and Environmental Stewardship (BRANCHES) after-school and summer green job training education and employment program.

The program provided youth, aged 14 – 21, with after-school green career exploration, educational workshops, field trips, and on-the-job training in the area of landscaping, storm-water management and erosion control, and the urban, environmental and social needs of the community. The period of the agreement was February 1, 2020 through January 31, 2021.

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

The CDBG Agreements are late because the Contracts Office has had major issues in getting contracts through final review and into release for signatures and then on to the Board of Estimates. Prior to shifting to telework status due to COVID 19, there were sub-recipient delays pending additional documentation needed and follow-up communication. Post telework, there were further contract delays in shifting all functions to electronic format and changes in processes, staff shortages, and obtaining final approvals, which have now been resolved.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Department of Housing and Community Development (DHCD) - EmPOWER-MEET Energy Efficiency Tune-Up Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the EmPOWER-MEET Energy Efficiency Tune-Up Grant Agreement (Agreement) with the Maryland Department of Housing and Community Development (MD DHCD). The period of the Agreement is effective upon Board approval through December 31, 2021.

AMOUNT OF MONEY AND SOURCE:

\$60,000.00 - 5000-511821-5971-439500-405001

BACKGROUND/EXPLANATION:

The MD DHCD has designated the Department as the Local Weatherization Agency for the federal Weatherization Assistance Program and the State's EmPOWER Maryland program and is providing up to \$60,000.00 in new funding to operate a program called Maryland Energy Efficiency Tune-up (MEET) to perform energy efficiency maintenance activities for income-eligible utility customers.

The MEET program is intended to extend the life of installed energy measures for participants and increase long-term energy savings via ongoing client engagement and maintenance of installed equipment. The MEET program's scope of work includes two main areas of focus: a behavioral component to affect sustainable change of residents, and a system maintenance component to provide necessary repairs and prevent the deterioration of energy-saving equipment through repeated upkeep.

The MEET program is available to clients who have received weatherization through EmPOWER LIEEP within three years prior to their MEET application. The MEET program will be offered to any eligible client who is income-certified at or below 200% of the federal poverty line at the time of the application.

AGENDA

BOARD OF ESTIMATES

3/3/2021

DHCD – cont'd

MBE/WBE PARTICIPATION:

N/A

MBE/WBE goals are not directly associated with the acceptance of this Agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The EmPOWER-MEET Energy Efficiency Tune-Up Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

Baltimore Police Department – Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor’s Office of Crime Control and Prevention. The period of the award is July 1, 2020 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

\$ 9,450.00 – 5000-588321-2041-776600-405001 Grant Funds
9,450.00 – 1001-000000-2041-813100-604003 Cash Match
\$18,900.00

BACKGROUND/EXPLANATION:

The Governor’s Office of Crime Control and Prevention awarded the Baltimore Police Department grant fund in the amount of \$9,450.00 with a 50% cash match from the Baltimore Police Department for a total of \$18,900.00.

This grant provides increased safety for sworn personnel in which the manufacturer’s specifications require that body armor needs to be replaced every five years in order to ensure the wearer’s safety. Grant funds will provide 28 new/replacement vests for sworn officers whose vests are due to expire this year.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department for form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the State's Attorney for Baltimore City</u>			
1. Jeffrey Maylor	Crimes Against Children Conference Dallas, TX August 11-15, 2019 (Reg. Fee \$600.00)	Asset Forfeiture	\$2,165.93

RATIFICATION

On August 11-15, 2019, Mr. Maylor travelled to the Crimes Against Children Conference in Dallas, Texas, which provided practical and interactive instruction for those fighting crimes against children and helping children to heal. Some of the topics included advancements in Tracking and sharing child abduction data, Medical child abuse, Multi-State kidnapping, etc. The Board is requested to ratify the travel request and expenditures.

Hotel Fees:	\$ 716.00
Hotel Taxes:	\$ 109.26
Airfare:	\$ 573.12
Registration fee:	\$ 600.00
Meals:	\$ 129.00
Uber:	<u>\$ 38.55</u>
Total:	\$2,165.93

The subsistence rate for this location is \$215.00 per day. The hotel cost is \$179.00 per night for a total of \$716.00, plus taxes in the total amount of \$109.26. The hotel and air fare were paid using a City issued procurement card assigned to Ms. Robin Haskins. The registration was paid under expenditure authorization EA000328585.

REIMBURSEMENT

Mr. Maylor is requesting reimbursement in the amount of \$167.55 for the cost of meals and ground transportation.

AGENDA

BOARD OF ESTIMATES

3/3/2021

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the State's Attorney for Baltimore City</u>			

Meals:	\$ 129.00
Uber:	<u>\$ 38.55</u>
Total:	\$ 167.55

This request is late because of delays in the administrative approval process and staffing priority changes. The agency apologizes for the delay.

2.	Tiffany Maclin	Crimes Against Children Conference Dallas, TX August 11-15, 2019 (Reg. Fee \$600.00)	Asset Forfeiture	\$2,028.87
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RATIFICATION

On August 11-15, 2019, Ms. Maclin travelled to the Crimes Against Children Conference in Dallas, Texas, which provided practical and interactive instruction for those fighting crimes against children and helping children to heal. Some of the topics included advancements in Tracking and sharing child abduction data, Medical child abuse, Multi-State kidnapping, etc. The Board is requested to ratify the travel request and expenditures.

Hotel Fees:	\$ 596.00
Hotel Taxes:	\$ 90.96
Airfare:	\$ 605.98
Registration fee:	\$ 600.00
Meals:	\$ 76.43
Uber:	<u>\$ 59.50</u>
Total:	\$2,028.87

AGENDA

BOARD OF ESTIMATES

3/3/2021

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Office of the State’s Attorney for Baltimore City

The subsistence rate for this location is \$215.00 per day. The hotel cost is \$149.00 per night for a total of \$596.00, plus taxes for the total amount of \$90.96. The hotel and air fare were paid using a City issued procurement card assigned to Ms. Robin Haskins. The registration was paid using a City issued procurement card assigned to Ms. Timi Roberts.

REIMBURSEMENT

Ms. Maclin is requesting a reimbursement in the amount of \$135.93 for the cost of meals and ground transportation.

Meals:	\$ 76.43
Lyft:	<u>\$ 59.50</u>
Total:	\$ 135.93

This request is late because of delays in the administrative approval process and staffing priority changes. The agency apologizes for the delay.

AGENDA

BOARD OF ESTIMATES

3/3/2021

Mayor’s Office of Criminal Justice – Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2020 through June 30, 2021, unless otherwise indicated.

On August 5, 2020, and September 30, 2020, the Board approved and authorized acceptance of a grant award from the Governor’s Office of Crime Prevention, Youth and Victim Services, formerly known as GOCCP, to fund one year of the Safe Streets Baltimore Program expansion from servicing four communities to ten. The Providers agree to use the techniques set forth in the Agreement as the “Cure Violence/Safe Streets Model,” which is a public health strategy aimed at reducing violence in Baltimore.

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|----|---|---------------------|
| 1. | LIVING CLASSROOMS FOUNDATION, INC. | \$529,020.00 |
| | Accounts: 5000-511021-2255-702300-603051 | \$300,000.00 |
| | 1001-000000-2255-702300-603051 | \$229,020.00 |

Living Classrooms Foundation, Inc. will utilize the funds to operate one of the Safe Streets sites. Services will include violence reduction services in the Belair/Edison neighborhood in Baltimore City.

MWBOO GRANTED A WAIVER ON FEBRUARY 18, 2021.

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|----|---|---------------------|
| 2. | BON SECOURS OF MARYLAND FOUNDATION, INC. d/b/a BON SECOURS COMMUNITY WORKS | \$529,020.00 |
| | Accounts: 5000-511021-2255-702300-603051 | \$300,000.00 |
| | 1001-000000-2255-702300-603051 | \$229,020.00 |

Bon Secours of Maryland Foundation, Inc. d/b/a Bon Secours Community Works will utilize the funds to operate one of the Safe Streets sites. Services will include violence reduction services in the Franklin Square neighborhood of Baltimore City.

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

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|----|--|---------------------|
| 3. | ASSOCIATED CATHOLIC CHARITIES | \$870,696.00 |
| | Accounts: 5000-511021-2255-702300-603051 | \$300,000.00 |
| | 1001-000000-2255-702300-603051 | \$570,696.00 |

AGENDA

BOARD OF ESTIMATES

3/3/2021

Mayor's Office of Criminal Justice – cont'd

Associated Catholic Charities will utilize the funds to operate one of the Safe Streets sites. Services will include violence reduction services in the Sandtown neighborhood of Baltimore City.

MWBOO GRANTED A WAIVER ON DECEMBER 31, 2020.

The agreements are late because of the administrative process and delay with negotiations.

4. ST. AGNES HEALTHCARE, INC. \$210,000.00

Account: 5000-511019-2255-702300-603051

St. Agnes Healthcare, Inc. will utilize the funds to implement a Safe Streets Hospital Program in the neighborhoods surrounding the provider in coordination with the Franklin Square Safe Streets site.

The agreement is late because of contract negotiations and the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/3/2021

BOARDS AND COMMISSIONS:

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

King Construction, Inc.	\$ 1,500,000.00
Monumental Paving & Excavating, Inc.	\$78,130,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

AB Consultants, Inc.	Landscape Architect Engineer Land Survey
Arcadis U.S., Inc.	Engineer
Coastal Resources, Inc.	Landscape Architect Engineer
Crabtree, Rohrbaugh and Associates, Inc.	Architect
DM Enterprises of Baltimore, LLC	Engineer
ECS-Mid-Atlantic, LLC	Engineer

AGENDA

BOARD OF ESTIMATES

3/3/2021

BOARDS AND COMMISSIONS:

Prequalification of Architects and Engineers – cont'd

Modjeski and Masters, Inc.	Engineer
RJM Engineering, Inc.	Engineer
Site Resources, Incorporated	Landscape Architect Engineer
WFT Engineering, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

3/3/2021

Office of the City Council - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to allow Mr. Zeke Cohen and staff to solicit donations from local individuals, businesses, civic leaders, the foundation community, and the general public to support the design and delivery of trauma informed care trainings for City of Baltimore employees and community members. The period of the campaign is effective upon Board approval through March 1, 2022.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Donations will be solicited from Baltimore businesses, civic leaders, the foundation community, and the general population. A potential donor list will be comprised of individuals, organizations, businesses, and foundations with a history of supporting education, youth, mental health, trauma informed care, and healing centered engagement initiatives. Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors, with respect to the City Council or the Board of Estimates, will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as the other potential donors.

Signed into law in February 2020, the Elijah Cummings Healing City Act established the Trauma Informed Care Task Force to develop and implement a strategy to dramatically reduce trauma across Baltimore City. The Task Force is comprised of a diverse set of members, including physicians, beauticians, educators, elders, students, returning citizens, elected officials, and healers. Those Task Force members were sworn in on February 15, 2021.

The Elijah Cummings Healing City Act also mandates trauma informed care training for all members of the Trauma Informed Care Task Force and at least two staff members from each City of Baltimore agency. Following the passage of the Elijah Cummings Healing City Act, many individual community members and community organizations have expressed interest in receiving trauma informed care training. To meet this demand

AGENDA

BOARD OF ESTIMATES

3/3/2021

Office of the City Council – cont'd

for training, this office is seeking to raise between \$150,000.00 - \$500,000.00 to support the planning and implementation of trauma informed care trainings for City of Baltimore employees and community members. Funds will be used to compensate organizations for the design and delivery of trauma informed care trainings. Funds will also be used to compensate an individual serving as a coordinator to organize those individuals and entities providing trauma informed care trainings for community members.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

3/3/2021

PROPOSAL AND SPECIFICATIONS

Department of General Services - GS 19810, Lexington Street Garage
Repairs

BIDS TO BE RECV'D: 04/14/2021

BIDS TO BE OPENED: 04/14/2021

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED