

RETIREMENT POINTS ACCOUNTING SYSTEM (RPAS) INFORMATION

1. The RPAS provides an annual listing of creditable military service through the previous retirement anniversary year. The ARPC Form 249-E (Chronological Statement of Retirement Points) for current anniversary year is generated within 30 days after the retirement year end (RYE) date (Located on page 1, column 2 of the ARPC 249-E) and necessitates prompt submission of retirement points as they are earned throughout the retirement year to facilitate accuracy. The Detail Point Listing for the Previous Retirement Year (Located on page 2 of the ARPC 249-E) reflects retirement points earned in the previous completed anniversary year to assist the unit and Soldier in verifying retirement points earned during the annual review. Soldiers may access the My Record Portal at www.hrc.army.mil for personalized retirement point information such as the ARPC Form 249-E, Points Corrections, Points Detail, and the Retired Pay Calculator. The Points Corrections reflects Regional Level Accounting System (RLAS) retirement point actions submitted to the Human Resource Command (HRC) reference the member from Troop Program Units. The Points Detail reflects retirement points earned from 1994 to present reference the member.

2. The ARPC Form 249-E should be reviewed annually. It should reflect all military service and breaks-in-service by retirement anniversary year in each of the appropriate categories of IDT Duty, Correspondence, Membership and Active Duty. Discrepancies may be due to late or no submission from outside sources and lack of supporting documentation for verification via HRC for input.

A. Troop Program Units should verify the Soldier's ARPC Form 249-E when a Soldier in-processes into the unit and annually. If a Soldier or the unit finds an error, the following procedures are available to update the record:

(1.) Per AR 140-185, Chapter 3, TPU members must provide their supporting documents to their Unit.

(2.) The Unit will submit the action via Regional Level Application Software (RLAS) for anniversary lines already established on the ARPC 249-E and forward supporting documents reference the request to the appropriate HRC Personnel Action Branch for validation. Per AR 600-8-104, Table B-1, units will iPERM supporting documentation if listed as an authorized document.

(3.) The unit will manually submit via email, a request adding new anniversary lines with supporting documentation to the HRC Personnel Action Branch responsible for the Soldier's AOC/MOS to validate request. Per AR 600-8-104, Table B-1, units will iPERM supporting documentation if listed as an authorized document.

B. Individual Management Augmentee (IMA) and Individual Ready Reserve (IRR) Soldiers will submit action directly to the HRC Personnel Action Branch responsible for their AOC/MOS.

C. All prior service data will be manually updated at HRC.

3. Copies of supporting documents to substantiate uncredited retirement points and a copy of both sides of the ARPC Form 249-E should be provided for retirement actions. Acceptable documents are:

A. For non-paid Inactive Duty Training (IDT), provide copies of DA Form 1380. This form must be iPERM'd per AR 600-8-104. Per page 2 of the DA Form 1380 and AR 140-185, paragraph 3-3, the form is prepared and submitted monthly.

B. For paid IDT, provide copies of LES or MMPA.

C. RTU and IMA Detachment Commanders will submit DA Form 1379's (U.S. Army Reserve Components Unit Record of Reserve Training) and/or DA Form 1380's (Record of Individual Performance of Reserve Duty Training) directly to HRC, G-3, who will verify the unit's status for the period of non-paid duty and, upon verification, forward to the Soldier's appropriate HRC Personnel Action Branch for action.

D. For Active Duty (90 or more consecutive days), provide copies of DD Form 214 (Certificate of Release or Discharge from Active Duty). For shorter tour lengths less than 90 days, provide copies of LES/MMPA or DD Form 220. DD Form 214's and DD Form 220's must be iPERM'd per AR 600-8-104.

E. For Membership, provide copies of Appointment (DA Form 71) or Enlistment documents (DD Form 4).

F. For Correspondence Course non-resident distance learning instruction, provide copies of course completion notices for each course or sub-course. Army War College, Command and General Staff College, Sergeants Major Academy, Academy of Health Sciences, and some other services' schools do not submit correspondence hours electronically to RPAS. Only The Army Institute for Professional Development (AIPD) transmits completed correspondence hours electronically to RPAS weekly. All Course completions prior to 16 May 1997 require documentation to validate and award retirement points. Source documentation to verify non-resident correspondence completions are the ATTRS Unofficial Transcript, DA Form 2328 or certificate/memorandum from the nonresident service school listing name of Soldier, course, sub-course, date of completion, and number of hours. Course completions must be iPERM'd per AR 600-8-104.

G. For periods of omitted prior reserve service, provide copies of the DA Form 1383, AGUZ Form 115, DARP Form 249, DARP Form 249-2-E, ARPC Form 249-E, AHRC Form 249-2-E, NGB Form 23, AF Form 526, NAVPERS Form 1070-611, NAVMC Form 798, or CG HQ Form 4973. HRC will require the reserve component's retirement point statement for input into RPAS.

4. When a correction to the Soldier's account is completed, RPAS will generate a revised ARPC Form 249-E. The revised statement will be submitted to the Soldier's Reserve Record at www.hrc.army.mil within 3 to 4 days. The document should be reviewed for accuracy.

5. The requirement to actively participate or earn retirement points toward qualifying service did not exist before 1 July 1949. After 1 July 1949, reserve Soldiers were required to earn a minimum of 50 retirement points each full retirement year to credit it as qualifying service. For periods less than a full retirement year, a proportionate number of points must be earned to have that partial year credited as qualifying service.

6. The sixty-point rule provides that no more than a combined total of sixty points may be credited for IDT, extension courses, and membership, in addition to any active duty points earned. Effective 23 September 1996, the sixty-point rule was replaced by the seventy-five point rule for Soldiers whose RYE fall on or after this date. On 31 October 2000, the seventy-five point rule was replaced by the ninety-point rule. Reserve Soldiers whose RYE falls on or after this date are entitled to a combined total of 90 retirement points for IDT, extension courses, and membership. Effective 30 October 2007, maximum points allowed increased to 130.

7. Only members in an active reserve status (Ready Reserve) or in active federal service are authorized to earn and be credited with retirement points. After an individual reaches mandatory removal date (MRD), unless given an exception to policy to remain past MRD, the law prohibits the crediting of any retirement points even if the member remained in an active status beyond MRD through administrative oversight. Transfer to the Individual Ready Reserve (IRR) Control Groups (Reinforcement and Annual Training) is considered active reserve.

8. The retirement year is established by the date the member entered into active service or into active status in a Reserve Component. The start date (month and day) for each successive anniversary year will not be adjusted unless the member has a break-in-service. A break-in-service occurs only when a member transfers to an inactive status list, the inactive National Guard, a temporary disability retired list, the Retired Reserve or is discharged to civilian life for longer than 24 hours.

9. To qualify for non-regular retired pay, at or after the specified in Title 10, Section 12731, a member must have completed 20 years of qualifying service unless otherwise provided by law. For members who completed the years of qualifying service before October 5, 1994, the last 8 years of qualifying service must have been in the Reserve component. For members who completed the years of qualifying service on or after October 5, 1994 but before April 25, 2005, the last 6 years of qualifying service must have been in a Reserve component. For members who completed the qualifying service on or after April 25, 2005, there is no minimum Reserve component requirement.

10. A member of the Ready Reserve who serves on active duty orders as specified in DoDI 1215.07, subparagraph 6.5.2.2 or performs active service as specified in subparagraph 6.5.2.3 after January 28, 2008 shall have the eligibility age of receipt of retired pay under USC 10, Section 12731 of reference (c) reduced below 60 years of age by 3 months for each aggregate of 90 days the member serves on active duty per fiscal year.

Understanding the ARPC Form 249-E:

Item 1 – The Beginning Date of the Anniversary Year is established by the date the Soldier entered into active service or into active status (Ready Reserve) in a Reserve component. The start date for each successive anniversary year will not be adjusted unless the member has a break-in-service (Inactive Status, Inactive National Guard, TDRL, Retired Reserve or is discharged to civilian life for longer than 24 hours.).

Item 2 – The Ending Date is normally the ending date of the anniversary year. When a change in military personnel class, status or component occurs, an anniversary year may be listed on two lines. RPAS will allow the anniversary line to continue to the next line to add new status, adding both lines in Item 9 (Qualifying for Retirement) to equal 12 months to establish credit for the period.

Item 3 – The Military Personnel Class will be either enlisted, officer, or warrant officer during the anniversary year. If the MPC changes during the anniversary year, RPAS will allow the anniversary line to continue to the next line to add new status, adding both lines in Item 9 (Qualifying for Retirement) to equal 12 months to establish credit for the period.

Item 4 – The Status or Component will be the Soldier's status during the anniversary year. If the status or component changes during the anniversary year, RPAS will allow the anniversary line to continue to the next line to add new status, adding both lines in Item 9 (Qualifying for Retirement) to equal 12 months to establish credit for the period.

Item 5 – IDT points are paid and non-paid IDT duties. Per AR 600-8-104, DA Form 1380s are required to be iPERM'd. One retirement point may be earned for each IDT attendance with a maximum of two retirement points per calendar day. Duty will be either 4 or 8 hours with the exception of the two hour funeral honors duty. If funeral duty is performed, only one retirement point per day is allowed per 10 USC 12503.

Item 6 – Extension Course Points are military distance learning non-resident instruction correspondence points earned in the anniversary year. Non-resident correspondence credit is submitted in RPAS via hours. Upon completion of the anniversary year, the system will divide the total correspondence hours by three to establish the amount of retirement points earned. Non-automated correspondence courses should be forwarded immediately upon completion to HRC for processing.

Item 7 – Membership points shall be awarded at the rate of 15 points per anniversary year or a proportionate amount thereof based on the member of a Reserve component being in an active status.

Item 8 – Active Duty Points shall be credited at the rate of one point per day of active service. Per DoDI 1215.07, paragraph 6.5.2.11, a member in active service may not receive retirement points for other activities performed concurrently; however, no membership point's deduction is required for active service other than duty as a member of a Regular component during an anniversary year. If a member is on active duty the entire anniversary year, membership points will not be counted in column 10 of the ARPC 249-E due to paragraph 6.4.2.12 of DoDI 1215.07, which states a maximum of 365 points (366 points in a leap year) may be awarded in any anniversary year.

Item 9 – Qualification for Retirement will track the number of years, months, and days utilized to achieve a qualifying good year of 50 retirement points in column 10 of the ARPC 249-E for a non-regular retirement.

Item 10 – Total Points Creditable utilizes 10 USC to establish what is creditable in retirement points in the anniversary year. IDT, Extension Courses, and Membership Points with the exception of funeral honors cannot exceed the 60, 75, 90, and 130 point rule per DoDI 1215.07, paragraph 6.4.2.9. The maximum amount of retirement points earned in an anniversary year cannot exceed 365 points (366 points in a leap year) per DoDI 1215.07, paragraph 6.4.2.12.

CURRENT ARMY RESERVE MEMBER'S POINTS OF CONTACT:

Enlisted:

FSD Personnel Action Branch: MOS 27, 36, 42, 44, 45, 51, 52, 56, 62, 65, 68, 71, 76, 79, 88, 89, 90, 91, 92, and 94
Email: usarmy.knox.hrc.mbx.epmd-fsd-pab@mail.mil / Phone: (502) 613-5964

MFD Personnel Action Branch: MOS 09B, 11, 13, 14, 15, 18, 19, 29E, 37, 38, and 46
Email: usarmy.knox.hrc.mbx.epmd-mfd-pab@mail.mil / Phone: (502) 613-5977

OSD Personnel Action Branch: MOS 09L, 12, 21, 25, 31, 33, 35, 74, 96, 97, 98, and All E9's
Email: usarmy.knox.hrc.mbx.epmd-osed-pab@mail.mil / Phone: (502) 613-5896

Officer:

Officer Personnel Action Branch:
Email: usarmy.knox.hrc.mbx.opmd-idd-pabt@mail.mil / Phone: (502) 613-6727

Officer Health Services Personnel Action Branch (Previously AMEDD):
Email: usarmy.knox.hrc.mbx.opmd-hs-psb@mail.mil / Phone: (502) 613-6846

PRIOR ARMY RESERVE MEMBER'S POINTS OF CONTACT:

Veterans Inquiry Branch: Phone (888) 276-9472

For further U.S. Army Human Resources Command information, you may visit the website at <https://www.hrc.army.mil> or call (888) 276-9472 (ARMYHRC)

