GENERAL MINISTRY FUND

SUMMARIZE:

- A. Annual Projected Income
- B. Annual Income divided by 12 months equals
- C. Income per month divided by
 - 3 Key Components:
 - 1. Administrative Costs
 - 2. Facility Expense
 - 3. Ministry

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- \$ income per month
- \$ 30% of income per month
- \$ 30% of income per month
- \$ 30% of income per month

I. ADMINISTRATIVE COSTS

Salaries:

Pastoral Staff

General Staff

Housing Reimbursement

Parsonage Expense

Minister's Dues

Insurance:

Health

Disability

Retirement

Taxes

Pastor Vehicles:

Loan

Maintenance

Fuel

Insurance

Reimbursements:

Fuel and Mileage

Meals

SUBTOTAL

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\$		

- \$
- \$
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\$

MONTHLY

- \$ \$
- \$
- \$
- \$
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- \$
- \$
- \$
- \$
- \$
- \$
- \$

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GENERAL MINISTRY FUND

> ADMINISTRATIVE COSTS CONTINUED		
	ANNUAL	MONTHLY
SUBTOTAL FROM PAGE 1	\$	\$
Workers Compensation	\$	\$
Special Days:	*	~
Anniversaries	\$	\$
Christmas	\$	\$
Birthdays	\$	\$
Annual Appreciation Days	\$	\$
SUBTOTAL: ADMINISTRATIVE COSTS	\$	\$
002101112111110011111111111111111111111	Ψ	¥
II. FACILITY EXPENSES		
Mortgage	\$	\$
Insurance	\$	\$
Lease	\$	\$
Equipment/Furnishings	\$	\$
Depreciation	\$	\$
Building Maintenance	\$	\$
Unrelated Income Tax Liability	\$	\$
Property Tax on Non-Exempt Property	\$	\$
SUBTOTAL: FACILITY EXPENSES	\$	\$
III. MINISTRY		
Christian Education:		
Sunday School/Small Groups/Cell Groups	\$	\$
Children's Church	\$	\$
Girl's Ministry	\$	\$
Boy's Ministry	\$	\$
Youth/College/Young Adults	\$	\$
Evangelism/Outreach	\$	\$
Women's Ministry	\$	\$
Men's Ministry	\$	\$
Senior's Ministry	\$	\$
Advertising	\$	\$
Benevolence	\$	\$
SUBTOTAL MINISTRY PAGE 2	\$	\$

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GENERAL MINISTRY FUND

> MINISTRY CONTINUED

	ANNUAL	MONTHLY
SUBTOTAL MINISTRY FROM PAGE 2	\$	\$
Departmental Expenses	\$	\$
Utilities:		
Electric	\$	\$
Gas	\$	\$
Telephone:		
Land Line	\$	\$
Wireless	\$	\$
Internet	\$	\$
Alarm	\$	\$
Church Ministry Vehicles:		
Loan/Lease	\$	\$
Maintenance	\$	\$
Fuel	\$	\$
Insurance	\$	\$
Maintenance	\$	\$
Miscellaneous	\$	\$
Hospitality/Visitations	\$	\$
Special Events:		
District Council	\$	\$
General Council	\$	\$
Seminars	\$	\$
Office Supplies	\$	\$
Guests/ Other	\$	\$
Ministry Contingency — Savings	\$	\$
SUBTOTAL: MINISTRY	\$	\$
IV. General Missions Fund:		
(Funded from Faith Promise and Designated Offerings)		
Annual Budget Amount	\$	
Projected Missions Income for Year	\$	
SUBTOTAL: GENERAL MISSIONS FUND	\$	
		CONTINUED ON NEXT PA

3

GENERAL MINISTRY FUND

Budget	ANNUAL	MONTHLY
Mission Support:		
International Individual Missionary List	\$	\$
	\$	\$
	\$	\$
Home Individual Missionary List	\$	\$
	\$	\$
	\$	\$
Special Missions Projects:		
Speed the Light	\$	\$
BGMC	\$	\$
Other	\$	\$
SUBTOTAL: GENERAL MISSIONS	\$	\$

Use this summary to gather the information you'll need. You can then use our online budgeting tool that will take care of all of your calculations. **cepnet.com/budget**

Using our no-obligation, online Church Budget Planning Worksheet, you will see where your ministry's finances stand today, what opportunities exist, and what you'll need to confidently lead your ministry's growth into the future.