

Commonwealth of Pennsylvania



DEPARTMENT OF STATE

SECRETARY OF THE COMMONWEALTH

ELECTION CALENDAR*

Last day to REGISTER to vote before the Primary.....	April 22
PRIMARY ELECTION.....	May 21
NOVEMBER ELECTION.....	November 5

* All dates are subject to change without notice

INSTRUCTIONS FOR CIRCULATING NOMINATION PETITIONS – 2019

NOTICE: You may duplicate these nomination petition pages **prior to circulation** if the duplicates are **exact** copies of the originals (**8 1/2 x 11” paper, 2-sided, head to head**). You may complete all blank spaces at the top of Side 1 of the nomination petition page (see 1i and 1ii below) prior to duplication to eliminate clerical error.

1. Prior to Circulation

- i. All blank spaces which appear at the top of Side 1 of each nomination petition page must be completed before signatures are obtained.
- ii. Check to make sure the candidate's name on the nomination petition page appears **exactly** as the candidate wants it to be displayed on the ballot. A nickname is allowed only if it is a derivative of the legal name.

2. Signers

- i. Different nomination petition pages must be used for signers residing in different counties.

- ii. Each signer may sign nomination petitions only for as many candidates for each office as they are permitted to vote.
- iii. Each signer of a nomination petition must be a registered and enrolled elector of the political district and of the party referred to in the nomination petition. (Democratic electors must sign Democratic nomination petitions; Republican electors must sign Republican nomination petitions.)
- iv. Each signer must personally sign his or her name in the “Signature of Elector” column and print his or her name in the “Printed Name of Elector” column. Each signer must also insert in the “Place of Residence” column the information concerning residence listing his or her address exactly as it appears on his or her registration affidavit. In the case of an elector having a rural route number or R.D. numbers, the township should be listed. The elector must also insert the date of signing in the “Date of Signing” column, which may be expressed in words or numbers; e.g. February 19, XXXX or 2/19/XX.

3. Circulator’s Affidavit

- i. The Circulator’s Affidavit on each nomination petition page must be signed and notarized after each nomination petition page is circulated. Each notarization must include the date of notarization, the notary public’s signature and the official rubber stamp seal. Any person who circulates this nomination petition must be a qualified registered elector of the Commonwealth and of the party referred to in the petition. *The part of Section 909 of the Pennsylvania Election Code, 25 P.S. § 2869, that requires the circulator of a nomination petition to be a resident of the relevant political district in the petition will not be enforced pursuant to advice received from the Pennsylvania Office of Attorney General in Villa v. Aichele, No. 13-cv-06374 (E.D. Pa 2013).*
- ii. Signatures can be gathered only during the nomination petition circulation and filing period.

4. Candidate’s Affidavit and Ethics Statement

- i. Candidates must sign and submit one CANDIDATE’S AFFIDAVIT per set of nomination petitions. The CANDIDATE’S AFFIDAVIT is generated as part of the PDF petition packet.
- ii. Candidates for the following offices must submit with their nomination petitions, a copy of the Statement of Financial Interests. The original must be filed in the office of the State Ethics Commission by the deadline to file nomination petitions.
 - * Superior Court
 - * Court of Common Pleas
 - * Philadelphia Municipal Court

5. Filing Fees

- i. No nomination petition will be accepted for filing in the Office of the Secretary of the Commonwealth unless it is accompanied by the proper filing fee paid by **certified check or money order** payable to the Commonwealth of Pennsylvania.
- ii. Filing fees will not be refunded for any reason (including candidate withdrawal).

6. Filing Your Petitions

- i. Please remove all staples from the nomination petition. All nomination petition pages must be bound together when filed. Please use binder clips.
- ii. Each nomination petition page should be numbered on Side 1 and Side 2. Example: Page 1, Front Side 1/Back Side 1; Page 2, Front Side 2/Back Side 2; Page 3, Front Side 3/Back Side 3 and so on.
- iii. Nomination petitions for the offices listed below must be filed with the Bureau of Commissions, Elections and Legislation, Commonwealth Keystone Building, 400 North Street, Harrisburg, PA 17120 no later than 5:00 P.M. on the day of the deadline.

SIGNATURE REQUIREMENTS AND FILING FEES

OFFICE	SIGNATURE REQUIREMENTS	FILING FEES
JUDGE OF THE SUPERIOR COURT	1000 (including at least 100 from each of at least 5 Counties)	\$200.00
JUDGE OF THE COURT OF COMMON PLEAS - PHILADELPHIA	1000	\$100.00
JUDGE OF THE COURT OF COMMON PLEAS - ALLEGHENY	500	\$100.00
JUDGE OF THE COURT OF COMMON PLEAS	250	\$100.00
JUDGE OF THE MUNICIPAL COURT	1000	\$100.00

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