Stanford Achievement Test- Tenth Edition (SAT-10) and Naglieri Nonverbal Ability Test (NNAT)

SAT-10 Reminders

- Reflects Current State and National Standards
- Full-Color Test Materials
- Based on Current Norms
- Untimed Test Administration
- No extra marks in Test Books
- REMEMBER- No administration of SAT-10 Math in 2009
- New Reading only test books- No ESE/ELL info- Note Exceptionality

Administration Schedule

- SAT-10 Reading Comprehension
  - Tuesday, March 31, 2009
- Naglieri (NNAT)
  - Wednesday, April 1, 2009
- Make-Up Administrations
  - Thursday, April 2nd
- Material Pick-Up Dates:
  - Thursday, April 2nd (If school has NO MAKE UPS)
  - Friday, April 3rd (ALL SAT-10/NNAT returned)

Students To Be Tested

- ## SAT - 10
  - All students in grades 1 and 2

- ## NNAT
  - All Grade 2 Students
  - Visually impaired students may be exempt
  - Opt-out procedure for parent refusal

Administration Accommodations

- Who is eligible?
    - ESE students with current IEPs
    - 504 students
    - ELL students
- Reasons for accommodations
- Arrangements made in advance
- Make a note of the accommodation provided on the Admin Record
- Contact Psychological Services Dept: (754) 321-2460 for Temporary 504 Plans
- **Extended Time or Presentation Accommodations are not permitted for NNAT**

Materials Needed

- Directions for Administering
- Test Booklets and Student Labels
- #2 Pencils
- Clock or watch
- "Do Not Disturb" signs
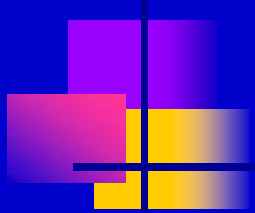
Preidentified Labels

- Different labels for SAT-10 & NNAT
- Labels sorted alphabetically by homeroom (period 0000) teacher
- <u>Do Not</u> use labels if **any** information is incorrect; hand-grid blank document
- Hand-grid any missing information

Test Invalidation
and
Security Procedures

Test Invalidation

- Write **INVALID** across the Student Grid Sheet in **RED** marker for SAT10 and NNAT
- If any of the following occurs:
  1. Cheating or disruptive behavior
  2. Illness during testing
  3. Incorrect time
  4. Incorrect preidentified information
  5. Defective test/answer book

Invalidations

- Since only Reading is being administered, return all invalidated tests with the Not To Be Scored materials

- Write INVALID in Red to invalidate SAT 10 and NNAT

Administration Record

- Maintain a record of
    - ALL Students Assigned to Testing Room
    - Attendance Information:
        - **(P) Present**
        - **(PI) Present but Invalidated**
        - **(A) Absent**
        - **(W) Withdrawn**
- Note ESE and ELL students' accommodations
- Keep a copy of the forms and return the originals to Student Assessment & School Performance

Test Security

Do **NOT**

- Reveal or copy test items
- Interpret items for students
- Change or interfere with student responses
- Fail to follow security procedures and test administration directions
- "Teach the Test"

Test Security

- Additional proctors when testing 25 or more students
- **NEVER** leave materials unsecured
- SAT-10 Directions for Administering are **secure** materials
- Collect materials daily
- Place materials in locked storage
- If materials are missing,
  - initiate a thorough investigation
  - **IMMEDIATELY** contact Student Assessment at (754) 321-4250
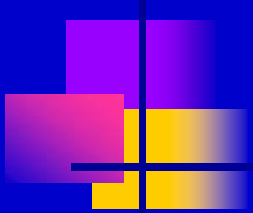
Test Administrator Responsibilities

Test Administrator Responsibilities

Before Testing:

- Assemble materials & Prepare room for testing
- Remove or cover all visual aids
- Check preidentified labels

Test Administrator Responsibilities

After Testing:

- Collect materials
- Check student grid sheets
- Notify School Coordinator of any missing materials
- Complete Administration record

Test Administrator Material Return

Stack materials in this order:

1. Absent students (hold for make-up)
2. TO BE SCORED test materials
3. Directions for Administering
4. Administration Record
5. All NOT TO BE SCORED materials
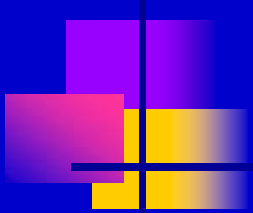
School Testing Coordinator Responsibilities

School Coordinator Responsibilities

Before Testing:

- Receive and inventory test materials
- Email: assessment.materials@browardschools.com for additional materials.
- Train Test Administrators and Proctors
- Arrange for implementation of accommodations
- Assign proctors

School Coordinator Responsibilities

During Testing:

- Supervise test administration
- Maintain test security
- Supervise make-up administrations

School Coordinator Responsibilities

After Testing:

- Verify return of all secure materials
- Notify Student Assessment & School Performance of any missing materials
- Check and photocopy Administration Record
- Complete On-Line Customer Survey:

  http://www.broward.k12.fl.us/studentassessment/CustomerSurvey.htm

Scoring Service Identification Sheet

Complete one sheet for each grade level and test type:

- SAT-10 Grade 1
- SAT-10 Grade 2
- NNAT Grade 2

- Use the last four spaces on the right to grid school number

- Complete only the front side of the sheet

School Coordinator Material Return (SAT-10)

Stack materials in this order:

1. SAT-10 TO BE SCORED (RED label) test books (by grade level)
2. Customer Survey Form
3. SAT-10 Administration Records
4. SAT-10 Directions for Administering
5. SAT-10 NOT TO BE SCORED (Yellow label) materials

School Coordinator Material Return (NNAT)

Stack materials in this order:

1. NNAT TO BE SCORED (Red label) test materials
2. NNAT Administration Records
3. NNAT Directions for Administering
4. NNAT NOT TO BE SCORED (Yellow Label) materials

**Note: Do Not Pack SAT-10 & NNAT materials in the same boxes

Material Pick-UP

Return ALL SAT-10 Materials via Pony on:

Thursday, April 2 (If school has NO Make Up exams)

Friday, April 3 (If school has Make Up exams)

✓ Materials may be returned early if all testing is complete at your school.

✓ Materials that are not returned by Friday, April 3rd **MUST** be hand-delivered to the office of Student Assessment & School Performance

Contact Information

Student Assessment
and School Performance
(754) 321-4250

Advanced Academics
(754) 322-2870

Psychological Services
(754)-321-2460