

**SNP Administrative Review Findings****School City of East Chicago (4670)****Program Year 2019****School City of East Chicago (4670)**

210 East Columbus Drive  
East Chicago, IN 46312-3150

**Food Service Contact**

Ms. Lela Simmons  
CFO  
(219) 391-4100  
FSMC: Sodexo MAGIC

**Executive Contact**

Dr. Paige McNulty  
Superintendent  
(219) 391-4100

No. of Sites / Reviewed: 7 / 2  
Month of Review: January 2019

**Commendations**

- \* - Great job with meal planning and service. All meals served were fully reimbursable and students have a great variety to choose from.
- Record keeping and documentation was very well organized and easily accessible for review.
- Thank you for feeding Indiana's students and doing a great job.

**Technical Assistance**

- \* During the onsite visit at Washington, there was an employee who said they would not let the students get any a la carte items since they were behaving poorly. On the National School Lunch Program, you are not to use or limit access to food as a punishment.

**Resource Management Comprehensive Review - School City of East Chicago (4670)****756. Equipment Purchases****Finding 9000: Other Finding**

The SFA did not provide documentation to show prior state agency approval was received for equipment purchases over \$5,000.

**Corrective Action:**

The SFA must ensure that state agency approval is received prior to purchasing equipment over \$5,000. Reviewer discussed this with school staff. Please refer to the provided link for the equipment approval form and procedures:

<https://www.doe.in.gov/nutrition/nslp-procurement-resources>. Make sure this is included as a procedure for any future purchases paid for with food service funds. No further action required.

**General Program Compliance - School City of East Chicago (4670)****1007. On-site observation validate Off-Site Assessment Tool responses to Local School Wellness Policy questions?****Finding 9000: Wellness Policy**

The SFA does not currently have a board approved wellness policy or a wellness committee. There is policy drafted and a plan in place for a committee to meet quarterly to assess the quality and usefulness of the policy.

**Corrective Action:**

The food service director has a plan in place to become compliant with wellness policy requirements. The FSD and reviewer have discussed the plan and it is sufficient. No further action is necessary.



**SNP Administrative Review Findings**

**School City of East Chicago (4670)**

**Program Year 2019**

**J.L. Block Jr. High School (3963)**

210 East Columbus Drive  
East Chicago, IN 46312-3150

**Food Service Contact**

Ms. Pamela Watson  
General Manager  
(219) 391-4087

Month of Review: January 2019

Date of Onsite Review: February 7, 2019

**Other Federal Programs - J.L. Block Jr. High School (3963)**

*7. Site monitored in first 4 weeks of operation, date, deficiencies/CA?*

**ASSP monitoring**

**Technical Assistance:**

The ASSP was not monitored within the first four weeks of operation. Be sure to always monitor the program within the first four weeks of operation each program year.

**SNP Administrative Review Findings**

**School City of East Chicago (4670)**

*Program Year 2019*

**Washington Elementary School (3961) Food Service Contact**  
210 East Columbus Drive  
East Chicago, IN 46312-3150  
Ms. Pamela Watson  
General Manager  
(219) 391-4087

Month of Review: January 2019  
Date of Onsite Review: February 8, 2019

**General Program Compliance - Washington Elementary School (3961)**

*1406. Most recent Food safety inspection posted, visible to public?*

**Finding 9147: Most recent food safety inspection report is not posted in a publicly visible location.**

The most recent food safety inspection was not posted and visible to the public.

**Technical Assistance:**

When brought to the attention of the food service director, the most recent food safety inspection was immediately posted in the meal service area of Washington Elementary. No further action is necessary.