

## Vision and Mission Worksheet

Write your Committee's name here:

### Your Committee's Vision and Mission Statements

Vision and mission statements are inspiring words used to clearly and concisely convey the purpose and meaning of an organization. They communicate the dreams of the group and the practical means to the fulfillment of these dreams.

You may wish to first create a vision statement that informs your mission statement or to start with a mission statement that helps to generate an inspiring vision statement. You may even wish to start with a list of goals or responsibilities that you perform within your group and work up to the mission and vision statements. The list of meaningful words may also be a good starting point.

The vision and mission statements are distinctly different. It may help to think of the following words:

Visionary – one who sees what is possible

Missionary – one who carries out the work

The **vision statement** is a brief one or two sentence credo or declaration of your group's possibilities and dreams- A desirable future state. (holistic and abstract)

Think:

- What is the change we wish to create for the future of BUUF and the world?
- What difference can we make as a ministry group?
- What is the dream we hold for our ministry group's highest potential?
- Why are we doing what we are doing?

The **mission statement** turns the vision into practice and asks, "What will we do to bring the vision into reality?"

The mission statement defines:

- What is currently being done
- The purpose, passion and primary goal of your ministry group
- The group's duties, responsibilities, and/or activities

Please write your statements in the box below:

Vision Statement

Mission Statement

## Your Committee's Goals & Evaluations

Goals are 2-5 measurable actions to be taken by the group to support the vision and mission of your ministry group for the years 2012-2013. These goals should follow the **S.M.A.R.T.** guide:

**S** – Specific, strategic

**M**- Measurable, meaningful

**A**- Achievable, agreed upon

**R**- Relevant, realistic

**T**- Time based, thoughtful

An evaluation is brief statement as to how you know you have achieved your goals, stayed focused on the vision and mission statements, and fulfilled your passion/ministry.

Goals for 2012 – 2013	Evaluation Criteria
1)	
2)	
3)	
4)	
5)	

## **Your Committee's Goals and Accomplishments for 2011-2012**

These are the things your group did starting in July 2011 and covering up to June 2012

### Goals and Accomplishments for 2011-12

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## **Your Committee's Responsibilities:**

These are the things your group does in the process of fulfilling your vision and mission. Please list them in the box below:

### Responsibilities List

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## **Your Ministry Summary**

This is an optional activity to write a 3-5 sentence summary of your purpose and activities in the box below:

Ministry Summary:

## Your Meaning Words List

Please select 5 words from the Meaningful Words List that best reflect your ministry group. You may add additional words in the blank spaces. These words will be used to help direct BUUF congregants with similar passions, to you.

Meaningful Words List:		
Fellowship	Spirituality	Authenticity
Religiousness	Sense of purpose	Love of learning
Gratitude	Faith	Thought provoking
Awe and wonder	Personal relationships	Historical interest
Playfulness and humor	Generosity	Appreciation of beauty and excellence
Future mindedness	Nurturing	Optimism
Teamwork	Youth/ Family	Creativity
Representative	Service	Openness to experience
Justice	Intergenerational	Open-mindedness
Leadership	Integrity	Critical thinking
Sustaining	Enthusiasm	Serenity
Welcoming	Diligence	Exchange of ideas

## **Your Wish list**

If your ministry group has a dream that could come true with financial support please let us know on the wish list form. We sometimes have generous financial donors come to the fellowship wishing to make a designated donation that will make a significant difference to our fellowship. We would like to compile a list of dreams from BUUF ministry groups. The more specific you are the more we can communicate to our supporters.

Your Wish List: