

Posting

May 13, 2019

SCHOOL CITY OF EAST CHICAGO

Openings for the 2019-2020 SY.

Elementary Teachers K-6 Grade

Title: Elementary Teachers
Reports to: Principal
Location To Be Determined

Job Goal: To create a flexible elementary grade program and a class environment favorable to learning and personal growth.; to establish effective rapport with pupils; to motivate pupils to develop skills, attitude and knowledge needed to provide a good foundation for elementary grade education, in accordance with each pupil's ability; to establish good relationships with parents and with other staff members. Commensurate with Education, Experience, Evaluation, Leadership and the needs of the district.

Minimum Qualifications (Knowledge, Skills and/or Abilities Required):

- Bachelors of Arts Degree
- Valid Indiana Teaching Certification

All staff are expected to maintain their certification for the positions/subjects taught. Renewal of licenses are the responsibility of each certified staff member and failure to hold the proper licenses may be cause for non-renewal of a contract for the next school year.

Duties and Responsibilities

1. Assure compliance with all State Department laws and all Board of Education policies and regulations of the Superintendent relating to transportation.
2. Instructs pupils in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school district.
3. Develops lesson plans and instructional material and provides individualized and small group instruction to adapt the curriculum to the needs of each pupil.
4. Translates lesson plans into developmentally appropriate learning experiences.
5. Assess and modify instruction for students not mastering state and local standards
6. Determine accommodations and methods of teaching and grading a student's progress
7. Provide consultation to colleagues when needed
8. Communicates regularly with parents outside normal classroom day by means of newsletters, notes, phone calls, conferences, etc.
9. Established and maintains standards of pupil behavior to achieve an effective learning atmosphere.
10. Evaluates pupils' academic and social growth, keeps appropriate records and prepares progress reports.
11. Identifies pupil needs and makes appropriate referrals and develops strategies for individual education plans.

12. Is available to students and parents for education-related purposes outside the instructional day.
13. Plans and coordinates the work of paraprofessionals, parents, and volunteers in the classroom and on field trips.
14. Provides individualized and small group instruction to adapt the curriculum to the needs of the student.
15. Creates an environment for learning through functional and attractive displays interest centers and exhibits of student's work.
16. Collaborate with teachers serving students with disabilities: co-planning, team teaching
17. Share resources for the benefit of each child
18. All other assigned duties

Working Conditions and Physical Environment

Must have the ability to sit and stand for extended periods of time; exhibit manual dexterity to dial a telephone, to enter data into a computer terminal; hear and understand speech at normal levels; physical agility to lift up to 50 pounds; to bend, to stoop, to sit on the floor, to climb stairs, to walk and to reach overhead

This job description in no way states or implies that these are the only duties to be performed by this employee. The Elementary-Teacher will be required to follow any other instructions and to perform any other related duties as assigned by the Principal or appropriate administrator. School City of East Chicago reserves the right to update, revise or change this job description and related duties at any time.

Salary: In accordance with the current teacher's salary schedule
Regular Teacher Contract
Follows Student/Teacher Calendar for the 2019-2020 SY.

Start Date: 2019-2020 SY.

Application Deadline: **Opened Until Filled**

Please submit a letter of interest and credentials/resume to:

Office of Human Resources
School City of East Chicago
1401 E. 144th Street
East Chicago, IN 46312

Also Apply [online@:https://rds.ecps.org/rdsonlieapp/](https://rds.ecps.org/rdsonlieapp/)

Look for postings online @ www.scec.k12.in.us / Human Resources/Job Opportunities



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