



CA DMV CHECKLIST

Refinance — Financed Vehicle (INCLUDES CASH OUT TRANSACTIONS)

☐ **Copy of Current Vehicle Registration (CA Only)** — If registration expires in **60 days or less**, it must be renewed prior to funding

☐ **Loan Payoff Information** — Lien holder information

Name of current lender

Lender's telephone number

Account number

☐ **Authorization for Payoff** — should be signed by the borrower/member

☐ **Vehicle/Vessel Transfer and Reassignment Form (Reg 262)** — Form must be completed by the borrower(s). DMV requires the original form to be completed in ink, free from errors, cross outs and/or white out

SECTION 5: Power of Attorney — Must be signed by the borrower(s)/member(s) appointing Star One CU as the attorney-in-fact.

Note: All sections must be completed. If there's a change in ownership, contact a Member Service Representative for details.

☐ **Transfer Fee*** — \$15 (if not financed, should be made payable to Star One CU)

☐ **Proof of Insurance** — Borrower/member must submit proof of current full coverage auto insurance

MSR Name

Phone number

*DMV USE TAX AND TRANSFER FEE MAY BE FINANCED IF THE MEMBER QUALIFIES. ADDITIONAL FORMS AND FEES MAY BE REQUIRED BY THE DMV. REFER TO DMV.CA.GOV FOR DETAILS.