



SAMPLE MS in SCHOOL COUNSELING RESUME

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Mark Lopez

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PROFILE

Illinois Professional Educator Licensed School Counselor with experience and training servicing elementary school aged children. Primary environments include inner city schools and community outreach programs. Noted for ability to establish rapport quickly with clients, employ CBT strategies to address at-risk behaviors, and build collaborative partnerships.

EDUCATION & LICENSURE

MS School Counseling, National Louis University, Chicago, IL June 2014
BA Psychology, Spanish Minor, Eastern Illinois University, Decatur, IL May 2009

Licensure: IL Professional Educator License (PEL) **Endorsements:** School Counselor, PK-12
Illinois Licensed Professional Counselor (LPC), eligible June 2014

CLINICAL TRAINING EXPERIENCE

Counseling Intern, Ogden Elementary School, Chicago, IL. August 2014 – Present
Individual, Group, and Classroom Guidance Counseling

- Counsel students in grades K through 8, using CBT approaches to address issues such as academic performance, social skills, self-esteem, and attendance.
- Advise students in short-term crisis incidents such as bullying, friendship issues, and classroom behavior issues by actively listening and walking them through processes for self-regulation of their emotions
- Co-lead weekly girls group that targets anger management, social skills, behavioral issues, conflict resolution training decreasing repeat anger-related incidents for these students by 70%
- Organized meet-and-greet portion of High School Information Night targeted at the parents of 7th and 8th graders to educate participants about career choice, high school options, and scholarships.
- Facilitated an Anti-Bullying curriculum for grades 5 through 8 focusing on bullying defined, school policy on reporting bullying behaviors, internet in bullying, how to handle bullies, and alternative behaviors for bullies and victims.
- Facilitated 2008 ISAT testing at Ogden Branch for teachers and students for a two-week period.

Case Management and Special Education, Individualized Education Plans (IEP's), and Section 504

- Participate in and run weekly team meetings for Initial and Annual IEP's, School-Based Problem Solving, Domain, non-attending, and speech-only meetings.
- Discuss student classroom performance and behavior as input to target individual, group, and overall student counseling needs.

PROFESSIONAL EXPERIENCE

Mental Health Worker, City Hospital, Chicago, IL June 2009 - July 2010

- Involved with mental health services on adult psychiatric unit serving clients suffering from mental illness and substance abuse disorders.
- Collaborated with interdisciplinary team on treatment and discharge plans providing input on reintegration strategies and after care.
- Partnered with nursing staff coaching group of 15 on proper hygiene and recreation promoting positive body image and physical well-being.

- Coach inpatients to improve social skills by organizing a game night to elicit activities involving politeness, encouraging others, and sportsmanship.
- Developed solid crisis intervention strategies while working through the admission process.
- Staffed cases in weekly meetings implementing new strategies and recent treatment findings to improve patient interactions.

Shift Supervisor Panera Bread Café, Chicago, IL September 2007 – May 2009

- Supervised 15-person crew of cashiers and order prep line workers for high-volume bakery-café.
- Participated in biweekly management meeting to review bakery-café operations and progress toward sales goals.
- Assisted with hiring and training of new associates.
- Promoted to Shift Supervisor from cashier position after nine months.

COMMUNITY EXPERIENCE

Volunteer, Big Brothers/Big Sisters, Chicago, IL September 2011 - April 2012

- Tutored two adolescent boys in math using sport scoring concepts as relevant.
- Coached boys in recreational team sports modeling positive sportsmanship behaviors.

Volunteer, Basketball Coach, Community Home, Chicago, IL September 2008 - April 2009

- Coached youth basketball for boys ages 11 to 18.

LANGUAGE SKILLS

Intermediate reading, writing and speaking skills in Spanish

PROFESSIONAL MEMBERSHIP

American School Counseling Association, Member, 2012- Present